



Higher education and
professional courses at:
Darlington College and
Teesside University Darlington

2011 Higher Education Prospectus for Darlington



Welcome

We are delighted to welcome you to our Higher Education Prospectus. Teesside University and Darlington College are working together to offer you fantastic learning opportunities, inspiring people with talent, energy and commitment to achieve their best.

Our track record places us amongst the leading universities and colleges in the UK, with Teesside University being the University of the Year 2009-10 (*Times Higher Education awards*) and Darlington College officially rated outstanding by Ofsted and recognised as a Beacon College.

Our shared vision is a high-quality higher education learning environment, offering excellent courses taught by passionate and committed staff. We are confident you have rewarding times ahead as you embark on your higher education studies with us and we look forward to welcoming you.

Courses will be delivered in Central Park at the University's stunning new £13million five-storey Darlington Campus and the adjacent University Centre within Darlington College.

Professor Graham Henderson CBE
Vice-Chancellor and Chief Executive
Teesside University

Tim Grant
Principal and Chief Executive
Darlington College



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Nicola Dixon is
studying HNC
Building Studies.
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Open Event and Enrolment

Darlington College

Open Event

Come along and talk to tutors about higher education and professional courses and view the facilities.

16 June 2011 5.30pm – 7.30pm

Enrolment

1 September 2011 10am – 8pm
2 September 2011 10am – 4pm
3 September 2011 10am – 12pm

For further information visit:
www.darlington.ac.uk

Central Park Haughton Road Darlington DL1 1DR

Teesside University Darlington

Open Event

Come along and talk to tutors about higher education courses and view the new University Campus.

3 September 2011 10am – 3pm

Enrolment

1 September 2011 10am – 8pm
2 September 2011 10am – 4pm
3 September 2011 10am – 3pm

For further information visit:
www.tees.ac.uk/darlington

Vicarage Road Darlington DL1 1JW

Why study **higher education** in Darlington?

Teesside University and Darlington College are proud to provide you with a vast range of choices, opportunities and experiences.

Whatever you want to achieve in life, we have something special to help you get there. Most courses are offered on a part time basis to fit around your other commitments.

You'll enjoy the convenience, ease and familiarity of close-knit learning communities, and benefit from some of the best learning experiences offered by any modern university or college in the country. You can gain the knowledge and skills to get into and flourish in your chosen profession, or study simply for the personal satisfaction of learning.

Choose from an extensive range of qualifications – including postgraduate courses, degrees, foundation degrees, higher national certificates, diplomas and university certificates. Work-based qualifications such as NVQ Level 4 complete our wide-ranging portfolio.

Teesside University Darlington courses will be delivered at the new Darlington Campus. This modern 4,000m² building provides a high-quality learning environment for a wide range of learners – young people looking for full and part time degree opportunities, local business executives looking for quality, credibility and comfort.



Reasons to study higher education in Darlington

- Flexible courses that fit around you
- Outstanding teaching and learning
- Personalised support
- Fantastic facilities
- Excellent achievement rates
- Meeting employers' needs
- Industry-experienced tutors
- Studying on your doorstep
- Friendly and helpful staff
- Celebratory graduation ceremony



Teesside University – a new campus in Darlington

Inspiring venue

The new campus provides a high-quality learning environment for a wide range of learners – people looking for full and part time course opportunities, local businesses looking for quality, credibility and comfort.

The new campus offers a range of modern state of the art learning and teaching facilities, with two information technology laboratories and wi-fi available throughout the building. Each floor provides spacious teaching rooms and informal learning spaces. The ground floor includes an academic library and cafe and the fourth floor is a dedicated, high specification business area. The flexible opening times of the campus will allow you to study at a time that is convenient.

Inspiring courses

Teesside University Darlington offers a broad range of courses, providing you with opportunities – whatever your background. Building on the University's partnership with Darlington College, many of our courses provide learners with a progression route into higher education.

Alongside our full and part time courses at foundation, undergraduate and postgraduate level, we offer a range of smaller bite-size programmes that introduce you to subject areas or focus on niche areas of study. Whichever you choose, you'll find our courses are academically stimulating.

Inspiring change

Whether you're considering moving to a different kind of job or looking to develop your existing professional skills, or you simply want to study for pleasure, you'll find top-quality courses on offer. A part time course at Darlington is ideal if you're working or don't have much time to devote to study.

It's official: the best new university in England

According to the latest Times Higher Education's annual student experience survey, Teesside University is ranked as the highest performing new university in England.



Money matters – fees, grants and loans

Fees

For Darlington College courses

- A** For Category A courses, fees are available at www.tees.ac.uk/darlington.
- B** For Category B courses, details of course fees will be available at www.darlington.ac.uk/highereducation from August 2011.

Customer Services Team

T: 01325 503030
E: enquire@darlington.ac.uk
www.darlington.ac.uk

Please note: If you are planning to study a foundation degree, higher national certificate, higher national diploma, degree, university certificate in continuing education or university certificate in professional development, please contact Teesside University's Finance Department.

For Teesside University Darlington courses

Course fees are available at www.tees.ac.uk/darlington

Finance Department

T: 01642 342171
E: finance@tees.ac.uk

University certificate courses

If you're registering for the first time on an undergraduate course, you may be eligible for a fees discount of 50% on your first 20 credits of study. For more information about discounts on all university certificate courses in this Prospectus contact:

Teesside University

Finance Department
T: 01642 342171
E: finance@tees.ac.uk
www.tees.ac.uk/darlington

Part time undergraduate and postgraduate study

If you are a part time or full time higher education student, you could benefit from financial help towards your fees and other costs related to your course. How much you receive depends on your personal circumstances and the type of course you study.

Grants (undergraduate study only)

You can apply to Student Finance England for non-repayable help towards costs in the form of a fee and course grant. The fee grant is available to help with the cost of

tuition fees and is provided directly to the university or college. The course grant is to help with study costs such as books, materials and travel, and is paid directly to you. The support is means tested, based on your income and that of your partner (if you have one). The maximum fee grant you get is based on the number of credits you are studying in an academic year compared to the full time equivalent course.

To find out more and to apply, contact Student Finance England.

www.direct.gov.uk/studentfinance (click on forms and guides 2011/12).

The form you need to complete is the PTG1 Form. The PTG1 Form is not normally available until mid-August before the beginning of the academic year. However, your form will not be assessed until you have attended your courses for two weeks.



.....
Dave Morley
studies a digital
photography course.
.....

Full time and part time study

Access to Learning Fund

The Access to Learning Fund provides extra money if you need help for your course or to stay in higher education. It can provide help if you are a student on a low income or in financial hardship. You can, for example, use the fund for specific course or living costs that are not already met by other grants such as childcare, books, equipment and travel.

Money from the Access to Learning Fund is paid on top of the standard student finance package. It is not meant as a substitute. You are expected to apply for all the statutory funding you are entitled to before asking for help from this fund. Eligibility is decided on an individual basis. Application forms are available from:

**Teesside University
Student Services**
T: 01642 342277
E: sfo@tees.ac.uk

Employer payment

If your employer is paying for your course fees, you will need to provide a letter from them that states this when you enrol.

Disabled Student Allowance

If you are a student with a disability or specific learning difficulty, you may be able to receive extra help from the Disabled Student Allowance. It is a grant to help meet the extra costs you may face as a direct result of a disability or specific learning difficulty. The allowance is designed to help disabled students study on an equal basis with others. This funding is available for all courses except university certificates. The amount you receive is not dependent on your household income.

Teesside University Disability Services
T: 01642 342277
E: disability@tees.ac.uk
www.tees.ac.uk/studentssupport

Full time undergraduate study

If you are starting a full time foundation degree in 2011 you will not have to pay your tuition fees up front (although you may do so if you wish). As a new full time student you can get a loan, grant or bursary to help with your tuition fees and living costs – so you can study first, and pay back when you're earning.

The fee for full time undergraduate students starting in autumn 2011 is £3,375 per year. For more fees information on all full time courses in this Prospectus, contact:

**Teesside University
Finance Department**
T: 01642 342171
E: finance@tees.ac.uk
www.tees.ac.uk/darlington

Maintenance grant

Around half of all full time students are also likely to be eligible for a yearly maintenance grant. You will be assessed for this grant when you submit your application for support to Student Finance England. This grant is means tested, based on household income and affects the amount of student loan you are eligible to receive. This is non-repayable money to help with your living costs. For more details contact:

**Teesside University
Student Services**
T: 01642 342277
E: studentfinance@tees.ac.uk
www.tees.ac.uk/funding

For more details contact:
Student Finance England
www.direct.gov.uk/studentfinance

Maintenance loan

All full time UK students can apply for a maintenance loan towards living costs. You are entitled to borrow up to 72% of the maximum amount made available by the government. The remaining 28% is means tested. How much of this remaining support you can get depends on your household income and the amount of maintenance grant you receive. This loan is repaid, together with your tuition fee loan.

Student Finance England
www.direct.gov.uk/studentfinance

Tuition fee loan

Student loans for fees are paid direct to the college or University and you have to apply for every year of your course. You won't have to start making repayments until you've left your course and are earning over a certain amount a year. Your repayments will be a percentage of your earnings over the set amount. Deductions are usually made through the PAYE tax system by your employer in the same way as tax and National Insurance contributions.



Supporting you all the way

We know how important it is for you to receive strong support and guidance throughout your studies – particularly if you are returning to education after a long break. We can provide help and support in many ways.

Course enquiries

If you have a general enquiry on a course you have identified in this prospectus please contact:

**Darlington College Courses
Customer Services**
T: 01325 503030
E: enquire@darlington.ac.uk
www.darlington.ac.uk

**Teesside University Darlington Courses
Enquiry Service**
T: 01642 342942
E: enquiries@tees.ac.uk
www.tees.ac.uk/darlington

Careers guidance – Darlington College

If you are unsure which course is right for you, talk to our Careers Guidance Team. All interviews are confidential, impartial and free. For more information about the services available or to book an appointment, call:

Darlington College
T: 01325 503040
E: guidanceservices@darlington.ac.uk

Careers service – Teesside University

The careers service can help you choose your future career and search for a job, and will give you advice on your applications and tackling interviews. We offer impartial information and advice on what you need to know when choosing a career and searching for a job, from occupations,



employers, CVs and further study to practise-sitting psychometric tests.

Our careers information area has a whole host of resources and we provide advice by email and drop-in sessions as well as confidential guidance interviews.

Teesside University Darlington
T: 01642 342260
E: careers@tees.ac.uk

Additional learning support – Darlington College

Additional Learning Support will provide you with any extra support you may need to help you succeed on your course such as:

- support in accessing the facilities
- dyslexia, hearing and visual support
- specialist equipment, adapted course material and other resources
- special exam arrangements.

For more information about additional learning support services contact:

Darlington College
T: 01325 503190
E: als@darlington.ac.uk

Disability services – Teesside University

The advisers in Disability Services offer advice and information on entitlements, facilities, specialist equipment, access and exam provision and can negotiate arrangements with other agencies or parts of the University or College. You may be eligible for external funding through the Disabled Students' Allowances to meet the cost of support such as specialist equipment, dyslexia tuition, note taking or mobility support. In the first instance you should make contact with an adviser to begin the process prior to starting your course. Support can take several months to arrange, so early contact is recommended.

The Assessment Centre on Teesside (ACT) is available to disabled people who have applied to study in further and higher education at any institution. We currently provide services to people who are visually impaired, hearing impaired, wheelchair-users or people with mobility difficulties, medical conditions, autistic spectrum disorders, mental health service users and people with specific learning difficulties (for example dyslexia). Experienced staff within ACT are trained to assess your additional support needs. This will help you to access funding you may be entitled to, such as Disabled Students' Allowances.

Teesside University Darlington
T: 01642 342277
E: disability@tees.ac.uk

Counselling

If you are finding that your study is putting extra pressure on you, or you would like to talk to somebody in complete confidence about a personal issue, we offer a free and confidential counselling service.

To book an appointment:

Darlington College

T: 01325 503050

E: enquire@darlington.ac.uk

Teesside University Darlington Enquiry Service

T: 01642 342277

E: enquiries@tees.ac.uk

www.tees.ac.uk/darlington

Childcare

Darlington College has an outstanding childcare centre which provides childcare for children aged 6 weeks to 14 years. The centre is available for parents/carers who are studying a full time or part time course. The centre is open Monday to Friday 8.00am to 5.30pm. For more information on the Darlington College Childcare Centre call:

Darlington College Childcare Centre

T: 01325 503144

Use of facilities

Whilst you are on a higher education course you will have access to facilities both at Darlington College and Teesside University Darlington. These include the Food Court, the Glasshouse and the Gateway, which provide great places for having a bite to eat and relaxing in between classes. Darlington College also has Elements Hair and Beauty Salon which provides up to the minute styles and treatments.

You will also have access to facilities at the Middlesbrough campus of Teesside

University. The facilities are ranked second in the country according to positive student reviews on whatuni.com.

Teesside University has also recently been ranked as the highest performing new university in England following the *Times Higher Education's* annual student experience survey.

The survey, completed by more than 13,000 undergraduates, rates the full student experience: quality of staff, courses and lectures, facilities, accommodation, social life, support and workload.



Library and learning resources

Learning resources including textbooks, reference books, journals, magazines, DVDs, CDs and an extensive range of online resources are available to help your studies. Within the Learning Resource Centre (LRC) at Darlington College and Library Services at Teesside University Darlington, there are fully-networked and internet-enabled computers, as well as online course materials. At all sites our staff will support you throughout your studies.

For more information contact:

Darlington College Learning Resource Centre (LRC)

T: 01325 503249

E: LRC@darlington.ac.uk

Teesside University Darlington

T: 01642 342100

E: enquiries@tees.ac.uk



Qualifications explained

Access to higher education courses

If you do not have the required entry qualifications for a degree course, you may be able to study an Access course and then progress on to a degree. Access courses are open to everyone, regardless of previous qualifications. Pathways through the Access course include humanities and social science, maths and science, teacher training, nursing and routes allied to medicine. They can be studied full time over one year or part time over two years. Individual Access courses are not listed in this publication.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

For more details contact:

Elaine Allcock at Darlington College:

T: 01325 503275

E: eallcock@darlington.ac.uk



University certificates

You can use UCCE/UCPD/UCPPD credits towards an appropriate award at a higher level.

- University Certificate in Continuing Education (UCCE) – 20 credits at certificate, diploma or degree level
- University Certificate in Professional Development (UCPD) – 30, 40 or 50 credits at certificate, diploma or degree level
- University Certificate in Postgraduate Professional Development (UCPPD) – 30, 40 or 50 credits at master's level
- University Certificate in Advanced Professional Development (UCAPD) – 60 credits at degree level.

Foundation degrees

Foundation degrees are work related – they are developed directly with employers to encourage people of all ages into higher education. These flexible courses make them ideal if you are already employed. Courses can take two years full time or two or three years part time. You can choose to use the foundation degree as

a springboard to an honours degree, or progress to advanced professional qualifications. The benefits of these are that you can:

- combine study and work in a convenient way
- achieve higher level skills which meet industry needs
- receive high levels of support
- follow a progression route
- work on practical projects which simulate real industry environments.

Honours degree

You can gain a first or undergraduate degree after successfully completing three to five years' part time study on higher education programmes Levels 4 to 6.

Professional courses and postgraduate qualifications

We offer innovative professional and postgraduate courses that have been developed using the experience and expertise our tutors have acquired through close links with industry.

These courses have been designed for you if you are developing your career in areas such as accountancy, management, marketing, engineering, construction, teacher training, childcare, health and social care, computing, and journalism.

Work-based studies Level 4

These courses are a modern way of gaining a degree at undergraduate and postgraduate level by recognising that you gain valuable learning through work. This learning can be used as the basis of your individual course. These courses are degree routes which:

- offer accreditation for previous relevant learning and qualifications
- build on existing skills and experiences
- develop new learning opportunities
- enable you to study within a flexible framework.

Which **qualification** is right for me?

Level 2 and Level 3: further education qualifications

If you are returning to study and want that first professional qualification to help you in to higher education we offer level 2 and level 3 in certain areas.

Level 4: certificate qualifications

Specialist learning, involving detailed analysis of a high level of information and knowledge in an area of work or study. Appropriate if you are working in technical and professional jobs, and/or managing and developing others.

- Higher National Certificates
- Chartered Institute of Purchasing and Supply Foundation Diploma
- Chartered Institute of Marketing Professional Certificate
- University Certificate in Professional Development
- Chartered Institute of Building Certificate
- National Council for the Training of Journalists Certificate
- City & Guilds 7304 Certificate in Teaching in the Lifelong Learning Sector
- Association of Accounting Technicians
- University Certificate in Continuing Education

Level 5: higher qualifications

This level of study will increase your depth of knowledge and understanding of an area of work or study, so you can respond to complex problems and situations. You will need a high level of work expertise and competence in managing and training others. These qualifications are appropriate if you are working as higher grade technicians, professionals or managers.

- Foundation Degrees
- Chartered Management Institute Diploma in Management and Leadership
- Chartered Quality Institute Diploma
- Institute of Operations Management Diploma
- Chartered Institute of Purchasing and Supply Advanced Diploma
- Certificate in Education
- Teachers of English to Speakers of Other Languages
- University Certificate in Continuing Education
- Higher National Diploma

Level 6: honours qualifications

A specialist, high level knowledge of an area of work or study, enabling you to use your own ideas and research in response to complex problems and situations. Appropriate if you are working as knowledge based professionals or in professional management positions.

- Chartered Institute of Purchasing and Supply Graduate Diploma
- Chartered Institute of Marketing Professional Diploma
- Bachelor of Arts (or Undergraduate degree)
- Professional Graduate Certificate in Education

Level 7: master's qualifications

You will have highly developed and complex levels of knowledge, enabling you to develop original responses to complicated and unpredictable problems and situations. These qualifications are appropriate if you are a senior professional or manager.

- Chartered Management Institute Diploma in Strategic Management
- Chartered Institute of Marketing Postgraduate Diploma (Stages 1 and 2)
- Postgraduate courses
- Teachers of English to Speakers of Other Languages



Business engagement



Darlington College

Business First is Darlington College's employer responsive arm. We can help your business to grow by providing flexible, job-specific training programmes to raise skills levels in your organisation.

We work with a wide range of businesses, from start-ups to more established SMEs through to major players in the region. Our range of solutions is therefore varied and includes industry-specific courses to fulfil essential and legislative qualification requirements.

Flexibility and choice are our priorities when we work with your business. We can also create a bespoke training programme for your business that is tailored to your organisation and employees' needs. This can be delivered either at Darlington College or in your workplace.

Visit: darlington.ac.uk/businessfirst

Email: businessfirstenquiries@darlington.ac.uk

or call a Business Development Adviser on 01325 503108.

A spark of
inspiration



The
University
for
BUSINESS

U Teesside
University
Darlington

Teesside University Darlington

The University works with a wide range of organisations, from recent start-ups to large multinationals, to help improve productivity and competitiveness. We do this through training and development, consultancy, graduate recruitment and placements, knowledge transfer and business start-up support.

From the Darlington campus, where we also provide events and networking opportunities in our high-spec business venue, we will provide a targeted programme of specialist support for businesses and other organisations in the area.

We look forward to working with you.

**For more information visit tees.ac.uk/spark,
email business@tees.ac.uk or call 01642 384580.**



Graduation ceremony

Each year higher education students who have successfully completed their courses are invited to enjoy a graduation ceremony.



Darlington College courses – how to apply

Part time higher education courses

Applications

To apply visit www.darlington.ac.uk/highereducation

All programmes are listed under the Courses Available section. Follow the How to Apply instructions on the course leaflet of the programme you wish to apply for.

- A** Category A courses will require you to complete the Teesside University Online Application.
- B** Category B courses will require you to complete the Darlington College Online Application.

For further information on how to apply please contact:

Admissions

T: 01325 503035

E: admissions@darlington.ac.uk

Interview and offer

Once your application has been received by the Admissions Department it will be sent to the appropriate tutor for consideration. You will then be invited in for an interview or will receive a telephone call from the tutor who will discuss your application and give you the opportunity to ask any questions.

An offer of a place will be made if it is felt you are suitable for the course. This will be conditional on you having the relevant entry criteria for the course and any necessary references, CRB checks (if required), and work placements.

Enrolment

You will enrol on our chosen course during our enrolment event in September. The Admissions Department will notify you of the exact dates. For information on fees and financial support see the Money Matters – fees, grants and loans section on page 6 of this prospectus.

The college reserves the right to cease to run a programme if insufficient students enrol. However, as far as possible, the college will accommodate individual requirements.

Full time higher education courses

To join a full time foundation degree, or degree course, apply through the Universities and Colleges Admissions Service (UCAS). Applications should be made as soon as possible. Late applications may result in you not getting a place on your first choice of course.

Contact UCAS:

T: 0870 4680468

www.ucas.com



What can I study at **Darlington College**?

Accounting	16
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Business and Management	18
Marketing	24
Purchasing and Supply	25
Hospitality and Catering	26
Journalism	27
Hairdressing and Beauty Therapy	28
Sport and Active Leisure	28
Construction	29
Early Years, Young People and Counselling	30
Engineering	32
Computing	34
Teaching and Learning	36



Unless otherwise stated
all courses are awards
of Teesside University
delivered in partnership
at Darlington College.

Accounting



Accounting is concerned primarily with the measurement and communication of financial information to aid decisions and control in a variety of organisations. Accounts are therefore at the heart of information systems – the fastest growing area of business activity.

Association of Accounting Technicians (AAT)

Certificate in Accounting Level 2*

B

Duration – 1 year part time

Entry requirements – There are no formal entry requirements.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – The aim of this course is

to introduce you to basic financial accounting, cost accounting and computerised accounting which will enable you to work effectively in accounting and finance. The modules studied on the course include; basic accounting one and two, basic costing, computerised accounting and working effectively in accounting and finance. You will attend lectures which consist of individual or group work as

appropriate. You will be expected to complete approximately three hours of private study per week. You will be assessed by computer based assessments that are externally set by the AAT and an AAT e-delivered project/case study or workplace evidence.

Progression – You may want to continue and study the Diploma in Accounting Level 3.

***course not an award of Teesside University**

Diploma in Accounting Level 3*

B

Duration – 1 year part time

Entry requirements – You will need the Certificate in Accounting Level 2 or a relevant level 2 accounting qualification, or an HNC/D in Business and Finance. You also may have relevant work experience which may be taken into account.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – The aim of the course is to introduce you to the preparation of financial accounts, costing, cash management, VAT, the use of spreadsheets and professional ethics. The modules studied include; accounts preparation one and two, costs and revenue, cash management, indirect tax, spreadsheet software and professional ethics in accounting and finance. You will attend lectures where you will complete exercises both individually and group working. You will be expected to complete

approximately three hours of private study per week. You will be assessed by computer based assessments that are externally set by the AAT and an AAT e-delivered project/case study or workplace evidence.

Progression – You may want to continue and study the Diploma in Accounting Level 4.

***course not an award of Teesside University**

Diploma in Accounting Level 4

B

Duration – 1 year part time

Entry requirements – You will need the Diploma in Accounting Level 3 or PE1 or equivalent of the senior accountancy qualifications, or UK degree in accounting.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – This course is for you if

you are working in accounting and want to improve your career opportunities. This is the highest level AAT qualification and is an internationally recognised industry standard qualification. Successful completion of this course will give you the vital skills and knowledge needed to undertake a team leadership role in an accounting environment. The modules include; financial statements, budgeting, financial performance, internal control and accounting systems, credit management

control and personal tax. You will attend lectures where you will complete exercises and other individual or group work as appropriate. You will be expected to undertake approximately four hours of private study per week. You will be assessed by computer based formal tests which are set by the AAT and also two modules will be a project.

Progression – You may wish to progress onto a further professional qualification.

Human Resource Management



For businesses today the role of people management is crucial, particularly in the service sector where labour costs represent such a large proportion of the budget. Human Resource Management (HRM) deals with the management of an organisation's workforce, from the most junior member of staff to the chief executive.

Chartered Institute of Personnel Development (CIPD)

Certificate in Human Resource Practice Level 3*

Duration – 1 year part time

Entry requirements – You will need a level 2 qualification, GCSEs or relevant work experience.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – This qualification is designed if you are starting out in a personnel role and want to create a solid

B foundation on which to build a career. If you have already worked in the personnel sector for sometime but don't have a formal qualification then this is a useful course to help emphasis the job of managing people. The modules include; developing yourself as an effective human resource practitioner, understanding organisations and the role of human resources, recording, analysing and using human resource information, delivering learning and development activities, resourcing talent and supporting good practice in performance and reward management. Each module is taught

with a strong emphasis on developing the necessary skills, knowledge and understanding to be able to work effectively at an operational level as a human resource practitioner. You will learn through workshops, tutor-led lectures, presentations and tutorials. You will need to complete an assignment for each module.

Progression – Depending on your grades you will be eligible to study the Diploma in Human Resource Management Level 5.

***course not an award of Teesside University**

Diploma in Human Resource Management Level 5

Duration – 1 year part time

Entry requirements – You will need a level 3 qualification in Human Resources, alternatively you might have undertaken undergraduate study in business and or human resource management.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

B **About the course** – The modules include; business issues and the context of human resources, developing professional practice, using information in human resources, knowledge management, using information in human resources, employee engagement, employment law, contemporary developments in employment relations, managing and coordinating the human resource function, human resource service delivery. Each unit is taught with a strong emphasis on developing the necessary skills, knowledge

and understanding to be able to work effectively as a human resource practitioner with managerial responsibility. Learning is through workshops, tutor-led lectures, discussions, case studies, presentations and tutorials.

Progression – The next level of study is the level 7 aimed at managers wanting to progress into more senior roles. Alternatively you can use this qualification to gain entry to a Masters Degree in Human Resource Management at Teesside University.

Business and Management



Most of us, at one time or another, encounter management. It is one of the dominant features of modern working life. Sometimes our experience is one of being managed and at other times we are required to manage, whether we have a formal title or not. Business organisations need more than ever to maintain their competitive edge in the face of such changing environments.

Foundation Degree in Business Management Level 5

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in an appropriate subject. If you have relevant work experience this will also be taken into account, but you will need to have the support of your employer.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

A

About the course – This course is for you if you wish to update your business and management skills and gain a recognised qualification whilst being employed in business. Modules include; self analysis and career development, managing financial resources, managing and developing people, introduction to marketing, the organisation, managing change, operations and project management, international dimensions of business, entrepreneurial skills and work based learning one and two. You will

attend workshops, tutor-led lectures and tutorials. In addition you will be expected to undertake substantial work based learning projects as part of self-directed study within a workplace context. You are expected to complete approximately eight hour of home study per week. You will be assessed through assignments, reports, presentations and portfolio work.

Progression – You can undertake a further year of study at Teesside University to gain the full Honours Degree in Business Management.

Institute of Operations Management (IOM)

Certificate in Institute of Operations Management Level 3*

Duration – 1 year part time

Entry requirements – You must be employed in a relevant supply chain organisation, with appropriate operations/manufacturing and business experience.

How to apply – To apply for this course you must complete a Darlington College online

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application form. For further details see page 14.

About the course – This course aims to provide you with the knowledge of various elements of supply chain, production and inventory management. Modules include; business for operations managers, demand and supply chain management, improvement techniques for operations management. You will attend formal lectures

in a classroom environment. It is expected that you supplement your study with directed work based assignments, reading and individual study. The assessment on this course is in the format of assignments and an end of year examination.

Progression – You may want to study the Diploma of Institute of Operations Management Level 5.

***course not an award of Teesside University**

Diploma in Institute of Operations Management Level 5

Duration – 1 year part time

Entry requirements – You will need the Certificate in Institute of Operations Management Level 3, an appropriate NVQ Level 3 in relevant functional area. Alternatively work experience in appropriate operations/manufacturing and business industry.

How to apply – To apply for this course you

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must complete a Darlington College online application form. For further details see page 14.

About the course – This course aims to provide you with detailed and specific coverage of various elements of supply chain, production and inventory management. Modules include; operations management strategy, resource management, business excellence, customer focus, supply chain and inventory management, enterprise

planning, manufacturing planning, added value for manufacturing and operations management project. You will attend lectures in a classroom environment and you will complete a project which is double weighted and will normally take up to 90 hours of directed self study. You will be assessed by formal assignments and an end of year examination.

Progression – You may wish to go on and study a Level 7 in strategic management or an honours degree course.

Chartered Management Institute (CMI)

Diploma in First Line Management with NVQ Level 3*

Duration – 1 year part time

Entry requirements – You will need a level 2 qualification and be in a supervisory role or seeking to achieve a managerial position.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – This course is a programme of study designed if you are looking to progress into a managerial role. It will introduce you to the knowledge and understanding of managing people and processes. Modules include; personal development, resource planning, meeting stakeholder needs, managing and communicating information, developing individuals and teams, recruitment and selection and being a leader. You will learn

through a variety of workshops, tutor-led lectures and tutorials, assessment will be a continuous process throughout the year which will include written and skills based assessment.

Progression – You may want to progress in a management role and look at other management qualifications such as the CMI Diploma in Management and Leadership Level 5.

***course not an award of Teesside University**

Diploma in Management and Leadership Level 5 (including NVQ Level 4)

Duration – 1 year part time

Entry requirements – You will need to be working in a managerial or leadership role with a level 3 qualification.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – This course is a dual qualification and will give you the opportunity to take two separate but complementary qualifications in one. The modules will help you to develop your knowledge and understanding in the following areas; personal development as a manager and leader, information based decision making, managing performance, resource management, meeting stakeholder and quality needs, marketing planning, project development and control and managing recruitment and selection.

You will learn through a mixture of tutor input, work in small groups and case studies. The assessment on this course is via a continuous process throughout the course therefore assignments are completed throughout the year. The course is also externally assessed by the CMI to ensure national standards are maintained.

Progression – This course can lead to a wide range of management career paths. You may want to study further and continue on to the level 7.

Diploma in Programme and Project Management Level 4 (including NVQ Level 4)

Duration – 1 year part time

Entry requirements – You will need a level 3 qualification and be working in a management role.

How to apply – To apply for this course you must complete a Darlington College online application form.

For further details see page 14.

About the course – This course is a dual award and is aimed at developing the knowledge, understanding and skills which are necessary to function as a project manager in any organisation. Modules include; business context, principles of programme and project management, risk management, quality management, change and configuration management, managing contracts, managing people, programme

and project planning, monitoring and control and integrative assessment. The course is delivered through a mixture of tutor-led lectures, group working, interactive workshops and practical case studies. Assessment is continuous and you will be required to complete assignments for the ten modules.

Progression – This course can be used as a route on to a higher management qualification progressing up to the MBA.

Diploma in Strategic Management and Leadership Level 7 (including NVQ Level 5)

Duration – 1 year part time

Entry requirements – You will need a level 5 management qualification or equivalent, a business management role or extensive experience as a manager. You need to be in a management role and have the support of your employer.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – This is a dual qualification and will give you the opportunity to take two separate but complementary qualifications in one period of study. Modules include; develop the management and leadership roles to meet strategic objectives, manage the strategic performance of teams, financial planning and budgeting, manage business challenges, plan, implement and evaluate a work based project, information management and human resource and strategic marketing, planning and business continuity. You will learn through a mixture of tutor-led lectures, interactive workshops

which will include working in small groups and tutorials.

The assessment on this course is via a continuous process throughout the course therefore assignments are completed throughout the year. The course is also externally assessed by the CMI to ensure national standards are maintained.

Progression – If you want to progress then the final goal could be an MBA. The college has an agreement with Teesside University that students who complete the Strategic Management and Leadership course may be admitted on to the second and final year of their MBA programme.

Business and Management *Continued*

Chartered Management Institute (CMI) *Continued*

Diploma in Management, Coaching and Mentoring Level 5 B

Duration – 1 year part time

Entry requirements – You will need to be working in a managerial or leadership role with a level 3 qualification.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – This course is designed

to support managers and those who work in organisational and professional settings in the development of management coaching and mentoring skills, and identifying the links between coaching, mentoring and the achievement of personal and business goals. Modules include; personal development as a manager and leader, introduction to management, coaching and mentoring, management coaching and mentoring and the organisation, management coaching and

mentoring skills, management coaching practice, management mentoring and management of action learning. You will learn through experiential practice and work-place, including simulation, environments, home-study and peer support and guidance. Assessment will be through course work, personal learning diary and evidenced reflective practice of action learning and observations.

Progression – You can progress on to the level 7 qualification.

Chartered Quality Institute (CQI)

Certificate in Quality Management Level 3* B

Duration – 1 year distance learning

Entry requirements – You will need a good ability in English and maths ideally possessing GCSE or equivalent, and you must be working within a quality area and possess the necessary skills and knowledge to build upon to complete the course.

How to apply – To apply for this course you

must complete a Darlington College online application form. For further details see page 14.

About the course – This course is a mixture of distance learning and college based learning and is suited to individual needs due to the flexible nature of the course. The modules include; people in quality, management system models, monitoring and measuring for quality, quality management and using quality to improve business performance. The

modules you will attend in college are; management system models, monitoring and measuring for quality and using quality to improve business performance. Assessment is via various methods which are set externally by the CQI. Examinations are held either in January or June.

Progression – You can progress on to the Diploma in Quality Management Level 5 which is also distance learning.

***course not an award of Teesside University**

Diploma in Quality Management Level 5 B

Duration – 2-3 years distance learning

Entry requirements – You will need the Certificate in Quality Management Level 3. You will need a good ability in English and maths ideally possessing GCSE or equivalent, and you must be working within a quality area and possess the necessary skills and knowledge to build upon to complete the course.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – This course is distance learning and is also supported by tutorials. This course comprises of nine units, each of which is essentially free standing but has clear links with other modules. Modules include; people in quality, management systems models, monitoring and measuring

for quality, quality management, using quality to improve business performance, management systems audit, quality related legislation and regulation, quality planning in the project life cycle and business research. Assessment is via various methods which are set externally by the CQI. Examinations are held in January and June.

Progression – You can progress on to the BA (Hons) Business Management Degree at Teesside University.



Foundation Degree in Project Management Level 5

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in a project management related course or relevant work experience will be taken into account, you will also need the support of your employer.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

A **About the course** – This course is aimed at developing project monitoring and controlling skills for people operating within a project controlled environment across a range of public and private sectors. You will develop your knowledge, understanding and practical skills by studying the following modules; self analysis and career development, principles of project management, planning and change in the business environment, quality management, managing people, risk management, change and configuration

management, project planning and control, project monitoring and control and a work-based project. You will learn through tutor-led lectures, workshops and tutorials. In addition you will be required to undertake some self-study within the workplace context of approximately 8 hours per week. Assessment will be a variety of methods which include; projects, assignments, reports, presentations, portfolio and role play.
Progression – You can progress to the BA (Hons) Business Management at Teesside University.

University Certificate in Continuing Education (UCCE)

Quality Management Level 4

Duration – 15 weeks part time

Entry requirements – You will need a level 3 qualification in a project management related course or relevant work experience will be taken into account, you will also need the support of your employer.

How to apply – To apply for this course you must complete a Teesside University online

A application form. For further details see page 14.
About the course – This course is a module from the Foundation Degree in Project Management Level 5. This module covers the essential elements of quality management, and how you should apply it to a programme or project, including how to establish a quality aware culture for a project and apply quality management

principles and techniques. You will learn through tutor-led master classes and self-study within a workplace context. Assessment will vary between assignments, reports, individual and group presentations, portfolio or role play.
Progression – This course provides a foundation of good practice in problem solving, analysis and managing in business.

Managing People Level 4

Duration – 15 weeks part time

Entry requirements – You will need a level 3 qualification in a project management related course or relevant work experience will be taken into account, you will also need the support of your employer.

How to apply – To apply for this course you must complete a Teesside University online application form.

A For further details see page 14.
About the course – This course is a module from the Foundation Degree in Project Management Level 5. This module introduces you to principles and practices of human resource management and employment relations. This course includes recruitment and selection, reward, training and development, communications. It also helps to develop an understanding of some of the wider issues affecting the

management of people at work. You will attend tutor-led master classes and undertake self-study within a workplace context. Assessment will vary between assignments, reports, individual and group presentations, portfolio or role play.
Progression – This course provides a foundation of good practice in problem solving, analysis and managing in business.



Business and Management *Continued*

University Certificate in Continuing Education (UCCE) *Continued*

Planning and Change in the Business Environment Level 4

Duration – 15 weeks part time

Entry requirements – You will need a level 3 qualification in a project management related course or relevant work experience will be taken into account, you will also need the support of your employer.

How to apply – To apply for this course you must complete a Teesside

A University online application form. For further details see page 14.

About the course – This course is a module from the Foundation Degree in Project Management Level 5. This module considers the organisational structures and business operations in which projects are created and run, identifying the challenges and the impact of change in relation to the business operations. This module will differentiate between programme, project

and operational management and highlights the benefits of project and programme management to the organisation. You will attend tutor-led master classes and undertake self-study within a workplace context. Assessment will vary between assignments, reports, individual and group presentations, portfolio or role play.

Progression – This course provides a foundation of good practice in problem solving, analysis and managing in business.

Principles of Project Management Level 4

Duration – 15 weeks part time

Entry requirements – You will need a level 3 qualification in a project management related course or relevant work experience will be taken into account, you will also need the support of your employer.

How to apply – To apply for this course you must complete a Teesside University online

A application form. For further details see page 14.

About the course – This course is a module from the Foundation Degree in Project Management Level 5. This module aims to develop your knowledge and understanding of the main elements that need to be considered when creating an operating environment for a project, including the production of a business case for a project, how to develop a programme

or project strategy and set of success criteria. You will attend tutor-led master classes and undertake self-study within a workplace context. Assessment will vary between assignments, reports, individual and group presentations, portfolio or role play.

Progression – This course provides a foundation of good practice in problem solving, analysis and managing in business.

Project Planning and Control Level 5

Duration – 15 weeks part time

Entry requirements – You will need a level 3 qualification in a project management related course or relevant work experience will be taken into account, you will also need the support of your employer.

How to apply – To apply for this course you must complete a Teesside University online

A application form. For further details see page 14.

About the course – This course is a module from the Foundation Degree in Project Management Level 5. This module concentrates on the establishment of a project and introduces a range of techniques for the planning, control and monitoring of business activities. This module introduces network analysis, Gantt charting, project risk and efficient resource

allocation and costing. You will attend tutor-led master classes and undertake self-study within a workplace context. Assessment will vary between assignments, reports, individual and group presentations, portfolio or role play.

Progression – This course provides a foundation of good practice in problem solving, analysis and managing in business.

Project Monitoring and Control Level 5

Duration – 15 weeks part time

Entry requirements – You will need a level 3 qualification in a project management related course or relevant work experience will be taken into account, you will also need the support of your employer.

How to apply – To apply for this course you must complete a Teesside University online

A application form. For further details see page 14.

About the course – This course is a module from the Foundation Degree in Project Management Level 5. This module covers the processes and techniques for monitoring and controlling a project, including how to establish a suitable decision making process, roles and responsibilities and techniques. Project management software will be utilised to

establish the nature, type and quantity of data needed and ways of presenting data effectively. You will attend tutor-led master classes and undertake self-study within a workplace context. Assessment will vary between assignments, reports, individual and group presentations, portfolio or role play.

Progression – This course provides a foundation of good practice in problem solving, analysis and managing in business.

University Certificate in Continuing Education (UCCE) *Continued*

Risk Management Level 5

Duration – 15 weeks part time

Entry requirements – You will need a level 3 qualification in a project management related course or relevant work experience will be taken into account, you will also need the support of your employer.

How to apply – To apply for this course you must complete a Teesside University online

A application form. For further details see page 14.

About the course – This course is a module from the Foundation Degree in Project Management Level 5. This module covers the fundamentals of risk management and how you should apply it to projects, a strategic perspective on developing a culture of risk awareness will be adopted including the need for effective

communication to promote and develop risk awareness.

You will attend tutor-led master classes and undertake self-study within a workplace context. Assessment will vary between assignments, reports, individual and group presentations, portfolio or role play.

Progression – This course provides a foundation of good practice in problem solving, analysis and managing in business.

Automotive Dealership: Marketing and Planning Level 4

Duration – 6 weeks part time

Entry requirements – You will need to have achieved a level 3 in a management qualification or a relevant level 3 qualification. Relevant work experience within the automotive management/customer service field will be taken into account. You will need to be in relevant employment and have the

A support of your employer.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course will help you to develop an understanding of the principles and practices of marketing planning within a car dealership and legal context. You will analyse the corporate image from the customer's perspective, identifying opportunities, risks and evaluating

the effectiveness of current marketing planning. You will be expected to undertake substantial self-directed study within a workplace context, you will attend tutor-led master classes. Assessment will vary but can be assignments, reports and individual and group presentations.

Progression – This qualification provides a career path into automotive dealership management or can be used to progress onto a relevant foundation degree.

Automotive Dealership: Customer Development Level 5

Duration – 6 weeks part time

Entry requirements – You will need to have achieved a level 3 in a management qualification or a relevant level 3 qualification. Relevant work experience within the automotive management/customer service field will be taken into account. You will need to be in relevant employment and have the support of your employer.

A **How to apply** – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course will enable you to identify the complex and diverse range of customer needs and manage the relationships in a practical way to ensure expectations are met. You will develop an understanding of principles of developing dealership customer relations and focusing on customer-led marketing. You will be

expected to undertake substantial self-directed study within a workplace context, you will attend tutor-led master classes. Assessment will vary but can be assignments, reports and individual and group presentations.

Progression – This qualification provides a career path into automotive dealership management or can be used to progress onto a relevant foundation degree.



Marketing



Marketing is a wonderful career option and offers an amazing variety of work, which is intellectually stimulating and creative. Marketing is very much about people and understanding what motivates them – not just locally, but all over the world. It is also about results, which means understanding marketing’s role in the wider context of business and taking responsibility for financial performance. As a marketer you will be working with a huge variety of different people and organisations.

You must be a member of the CIM prior to enrolling on to any of the marketing courses.

Chartered Institute of Marketing (CIM)

Professional Certificate in Marketing Level 4

Duration – 1 year part time

Entry requirements – You will need two A Levels and one year’s full time work experience in marketing, a CIM Introductory Certificate in Marketing or alternatively a non-business degree and you must be a member of CIM.

How to apply – To apply for this course you must complete a Darlington College online

B application form. For further details see page 14.

About the course – This qualification is if you are a new entrant to a marketing career, either straight from education or from a marketing career background. This course gives you the practical skills and knowledge to devise and execute tactical marketing activities and gain marketing credibility. The course modules include; marketing essentials, assessing the marketing environment, marketing

information and research and stakeholder marketing. Learning is through workshops, tutor-led lectures and tutorials and assessment is via examinations and work based projects which are externally set by CIM.

Progression – Successful completion allows entry onto higher level marketing qualifications and ultimately onto many MBA programmes.

Professional Diploma in Marketing Level 6

Duration – 1 year or 2 years part time

Entry requirements – You will need the CIM Professional Certificate in Marketing Level 4, alternatively a relevant business qualification with a marketing based module and you must be a member of CIM.

How to apply – To apply for this course you

B must complete a Darlington College online application form. For further details see page 14.

About the course – This qualification is designed to prepare you with operational marketing skills for a role in marketing management. Modules include; the marketing planning process, delivering customer value through marketing, managing marketing and project management in marketing. You will learn

through workshops, tutor-led lectures and tutorials but you must be willing to undertake some study outside of the class. Assessment is via examinations and work based assignments which are externally set by the CIM.

Progression – Successful completion of this course allows entry onto higher level marketing qualifications and ultimately onto many MBA courses.

Postgraduate Diploma in Marketing Level 7 (stage 1 and stage 2)

Duration – 2 years part time

Entry requirements – For stage one you will need the CIM Professional Diploma in Marketing Level 6 or a marketing or business degree. Stage two you will need Professional Postgraduate Diploma stage one.

How to apply – To apply for this course you

B must complete a Darlington College online application form. For further details see page 14.

About the course – This qualification is designed to provide you with a greater awareness of the strategic function of marketing and to prepare people for senior management positions. Stage one modules include; emerging themes, analysis and decision, marketing leading and planning and

managing corporate reputation. Stage two has one module which is leading marketing. Learning is through workshops, tutor-led lectures and tutorials. Assessment on this course is through examinations, work based projects and work related assignments. These are set externally by CIM.

Progression – Successful completion allows entry onto higher level masters and research qualifications.

Purchasing and Supply



Purchasing and supply is an exciting, challenging and diverse profession. For any business, spending money is the first step towards making money. Spend too much money on goods and services and the cost eats away at profits, but to spend too little, the quality of goods or services can be damaged. Either of these can jeopardise business, so effective procurement is essential.

You must be a member of the CIPS prior to enrolling on to any of the purchasing and supply courses.

Chartered Institute of Purchasing and Supply (CIPS)

Foundation Diploma in Purchasing and Supply Level 4

Duration – 1 or 2 years part time

Entry requirements – You will need two A levels or equivalent.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – This course is aimed at

B junior managers in a purchasing role or managers new to the profession. This qualification gives you the practical skills and knowledge to devise and execute procurement activities and gain credibility in purchasing and supply. The modules studied on this course can be done as per module or as a full course, the modules include; effective negotiation in purchasing and supply, purchasing contexts, developing contracts in purchasing and

supply, measuring purchasing performance, managing purchasing and supply relationships. You will learn through tutor-led lectures, group work and tutorials and will be assessed by module work based assignments which are externally set by the CIPS.

Progression – You can progress on to the Advanced Diploma in Purchasing and Supply Level 5.

Advanced Diploma in Purchasing and Supply Level 5

Duration – 1 or 2 years part time

Entry requirements – You will need the Foundation Diploma in Purchasing and Supply Level 4 or an equivalent qualification acceptable to CIPS.

How to apply – To apply for this course you must complete a Darlington College online

B application form. For further details see page 14.
About the course – This course will provide you with the knowledge, skills and ability that you need to be in a purchasing management role. The modules studied on this course can be done as per module or as a full course, the modules include; management in the purchasing function, risk management and supply chain

vulnerability, improving supply chain performance, marketing for purchasers and operations management. You will learn through tutor-led lectures, group work and tutorials and assessment will be externally set by the CIPS in the form of examinations and work-based assignments.

Progression – You can progress on to the Graduate Diploma in Purchasing and Supply Level 6.

Graduate Diploma in Purchasing and Supply Level 6

Duration – 1 or 2 years part time

Entry requirements – You will need the Advanced Diploma in Purchasing and Supply Level 6 or an equivalent qualification acceptable to CIPS.

How to apply – To apply for this course you must complete a Darlington College online application form.

B For further details see page 14.
About the course – This course will provide you with the strategic knowledge, skills and abilities that you need in a higher level role. The modules studied on this course can be done as per module or as a full course, the modules include; leading and influencing in purchasing, strategic supply chain management, supply chain management in practice-integrative unit, advanced project management and finance for purchasers.

You will learn through tutor-led lectures, group work and tutorials, your assessment will be externally set by CIPS which are examinations that are held in January and May (these are fixed dates so please check before any holiday commitments).

Progression – You can progress on to a further degree and/or Postgraduate Management courses.

Hospitality and Catering



The hospitality and catering sector provides unparalleled opportunities if you have the enthusiasm and drive to develop and prosper in a dynamic industry. Darlington College has been awarded National Skills Academy Status for Hospitality in Customer Services.

Foundation Degree in Hospitality Management Level 5

Duration – 2 years part time

Entry requirements – You will need an appropriate level 3 qualification or 2 A Levels in a relevant subject. You will be expected to be in employment and have the support of your employer.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course is a general

A management qualification which will help your development in a wide range of hospitality careers, which will enable you to gain an understanding of the key issues facing hospitality managers. The aim of this course is to equip you with the knowledge and skills to help you develop your career in hospitality management at the highest level. Modules you will study include; food and beverage operations, accommodation management, on-licensed trade management, conference and event management, managing financial resource, managing and developing people,

entrepreneurial management strategy, and work-based projects one and two. You will learn through class work, practical work, visits and research projects. There are two modules which are work-based projects. Assessment for this course is through a variety of methods such as; assignments, reports, examinations and a portfolio.

Progression – You can progress onto a range of studies, including the top-up to the BA (Hons) Hospitality Management Level 6 course which is ran in partnership with Teesside University at Darlington College.

Foundation Degree in Culinary Arts and Management Level 5

Duration – 2 years part time

Entry requirements – You will need an appropriate level 3 qualification or 2 A Levels in a relevant subject. You will be expected to be in employment and have the support of your employer. It is expected that you will also have achieved a good standard in food preparation and cooking.

How to apply – To apply for this course you must complete a Teesside University online

A application form. For further details see page 14.
About the course – This course is a qualification which specialises in kitchen practice developing a high expertise in craft and management skills. The aim of the course is to equip you with the knowledge and skills to help your career in kitchen management at the highest level. Modules include; self analysis and career development, food and beverage operations, advanced kitchen and larder, advanced patisserie and confectionery, gastronomy, managing financial resources,

managing and developing people, entrepreneurial strategy, international business and work-based projects one and two. The course is taught through class work, practical work, visits and research projects. There are work-based modules. Assessment is through a variety of methods such as assignments, reports and portfolios.

Progression – You can progress onto a range of studies including the top-up BA (Hons) Hospitality Management Level 6 which is ran in partnership with Teesside University at Darlington College.

BA (Hons) Top-Up Award in Hospitality Management Level 6

Duration – 2 years part time

Entry requirements – You will need a foundation degree or HND in a relevant subject.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

A **About the course** – This course involves the delivery and assessment of business management modules with hospitality themes. The aim of the course is to build on knowledge and skills gained from foundation degree or HND qualifications, enabling you to top up your qualifications to the BA. Modules include; service operations management, strategic management, monitoring and managing business performance, training and CPD

for hospitality staff and a major project. You will learn through class work, visits, guest speakers and research projects. Assessment on this course is through a variety of methods such as assignments, reports, examinations and a dissertation.
Progression – You can progress onto masters degrees, but also a career in a variety of management positions in Hospitality.

Journalism



Journalism is the timely reporting of events at local, provincial, national and international levels. It involves the gathering of information through interviewing and research and can lead to working in many different parts of the world.

Foundation Degree in Journalism Level 5*

FULL FOR SEPT 2011

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Duration – 2 years full time

Entry requirements – You will need a level 3 qualification in a relevant subject and appropriate training is required.

How to apply – To apply for this course you must apply through the Universities and Colleges Admissions Service (UCAS). For further details see page 14.

About the course – This course focuses on the general principles of the profession of journalism, with an emphasis on print and web-based publishing and broadcast production. Throughout this course you will learn; basic news and feature writing, page design, media law, radio interviewing, designing web pages for news stories and shorthand. You will learn through class sessions involving group activity, discussions and lectures combined with

own time self-learning. All learning is backed-up with individual tutorials to assist with your progress. Assessment will be on the basis of material obtained throughout class work activity encompassed in a portfolio, topic based practical assignments, an open book examination and essays.

Progression – Achievement of the foundation degree can lead to the third year top up at Teesside University to gain the full BA (Hons) in Journalism.

National Council for the Training of Journalists (NCTJ)

NCTJ Diploma in Journalism

B

Duration – 18 weeks

Entry requirements – You will need to be over 18 years of age and have a minimum of 2 A Levels or equivalent qualifications, a good level of written English, competent IT skills and you will need to sit an NCTJ aptitude test before you are offered a place on the programme.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details

see page 14.

About the course – The college has been awarded top marks for delivery of the accredited fast-track NCTJ course at an awards ceremony for Journalism Skills in Cardiff 2010. The core modules you will study are; reporting, shorthand, essential public affairs, essential media law, multimedia portfolio, and the optional modules may include; media law court reporting, video journalism for online, sub-editing, sports journalism, business of magazines, and broadcast journalism.

During this course you will be assessed via a combination of examination and continuous assessment

Progression – This qualification is the first step towards a professional qualification – NCE which is achieved after approximately one year of working in the industry.

*courses stated full time



Hairdressing and Beauty Therapy



The hair and beauty industry – from hairdressing, beauty therapy, body therapy and massage to make-up for film and television – is a growing one.

There are increasing requirements for managers within salons and spas. The college provides an excellent foundation degree to develop your skills.

Foundation Degree in Leadership and Management (Hair, Beauty and Spa Management) Level 5*

Duration – 2 years part time

Entry requirements – You will need to have a level 3 qualification in hairdressing, beauty or spa therapies with relevant experience and currently work within the industry.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – You will develop relevant

and practical skills in management, enabling you to make a real difference in your organisation. This course has been developed with employers from the sector. The modules include; effective team building, mentoring and coaching, excellence in client care within a salon setting, managing finance, managing people, self analysis and career development, understanding company dynamics, critical thinking and problem solving, leading and managing organisations, managing change, quality and operations management and

work-based project. You will learn through tutor-led lectures, workshops and tutorials and you are expected to undertake a substantial amount of self-study. Your learning is based in the workplace where you can apply your learning and work on real problems. Assessment on the course is through work-related assessment, assignments, case studies, presentations and examinations.

Progression – You can progress to an honours degree in a relevant area.

***subject to validation**

Sport and Active Leisure



Sport is an exciting and ever-changing industry to work in which offers a wealth of rewarding career opportunities. With the London 2012 Olympics just around the corner, there has never been a better time to develop your knowledge and experience in this industry.

Foundation Degree in Sport Coaching and Exercise Level 5

Duration – 2 years part time

Entry requirements – You will need a relevant level 3 qualification, for example coaching qualifications must be recognised by the governing body.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course will give you the principles of sports coaching and exercise and the relevant fundamentals of anatomy. This will enable you to apply knowledge in professional settings up to and including foundation degree standard. The modules you will study over the two years include; coaching in a practical environment, fundamentals of sport and exercise, human body in action, introduction to sports coaching, mind and movement, analysis of performance,

coaching in an alternative environment, development of sport and exercise, nutrition for the exercise practitioner and work-based projects. You will learn through workshops and seminars. Assessment will be a combination of formative and summative methods including reports, presentations and examinations.

Progression – Successful completion of this course will enable you to enrol on to the third year of the BSc Honours Degree in Sport and Exercise Science (Coaching).

Construction



Once you are working in the construction industry, there are plenty of opportunities available for developing your skills and knowledge. The career path can be varied and may well change as you begin to specialise.

Higher National Certificate (HNC)

Building Studies Level 4

A

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in relevant qualification or one A level in an appropriate subject and relevant industrial experience.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course is suitable for many career paths within the construction

industry. The course is designed for many levels of construction personnel. It explores both the construction of new properties and the adaption and refurbishment or restoration of existing buildings. You are introduced to all aspects of construction, including management principles, site surveying, building technology and materials, and how these elements come together to provide both commercial and residential buildings. Some of the modules studied on this course include; health, safety and welfare, group project,

management principles and application, technology A, and many more. You will learn through tutor-led sessions, practical workshops, tutorials, and visits off site. You must allow 2-3 hours per week for home study. Assessment will be via assignments, exams, phase tests and group presentations. You must pass all of the year one units before you can progress on to the second year.

Progression – This course will enhance job progression and can lead on to a full or part time degree.

Chartered Institute of Building (CIOB)

Certificate in Site Management Level 4*

Duration – 1 year part time

Entry requirements – For this course you will need 2 year's experience in site supervision.

How to apply – To apply for this course you must complete a Darlington College online application form.

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For further details see page 14.

About the course – This course is a well established recognised course that is designed to enhance the skills, ability and confidence of newly appointed construction professionals. The course will provide a highly regarded qualification in construction and building site management. The modules may vary but can include; project planning, managing quality of site work, site

surveying and levelling, develop and manage people, manage sub-contractors, service management and managing technology of modern construction. You will learn through tutor-led sessions, group work activities and master classes. Assessments are set by the CIOB.

Progression – CIOB Diploma in Site Management Level 4.

***course not an award of Teesside University**

Diploma in Site Management Level 4*

Duration – 1 year part time

Entry requirements – For this course you will need 2 year's experience in site supervision.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – This course builds upon the certificate and extends your

B

understanding of construction management through the completion of further modules. The course will enhance your job progression and provide a highly regarded qualification in construction and building site management. The modules may vary but can include; project planning, managing health, safety and welfare and risk control at work, site surveying, estimating and measuring work, managing sub-contractors, and more. You will learn

through tutor-led sessions, group work activities and master classes. Assessment is set by the CIOB.

Progression – Successful completion of the course will enhance personal managerial skills and job progression as well as providing a national recognised qualification in the construction industry.

***course not an award of Teesside University**

Early Years, Young People and Counselling



With an ever increasing number of opportunities arising throughout the industry, this is an exciting time to develop a career in this field. These courses are designed to equip future employees with a set of valuable skills that are transferable to job roles.

Foundation Degree Working with Children and Young People (Sector Endorsed) Level 5

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in a relevant subject, be employed or a volunteer in the sector. It is requirement of the law that all persons wishing to take up employment in care professions have an enhanced Criminal Records Bureau (CRB) Police check. A fee of £44 is charged for your CRB disclosure certificate and this must be completed before you enrol on the course.

How to apply – To apply for this course you must complete a Teesside University online application form.

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For further details see page 14.

About the course – This course is an exciting course if you are working with children and young people in a range of contexts including schools, Connexions, Education Welfare, Learning Mentors and the voluntary sector. This course is sector endorsed by the Children’s Workforce Development Council (CWDC). The modules you will study include; children and young people’s development, learning education and young people, effective listening and communication with children, young people and families, safeguarding children and young people and work induction and children and young people applying and developing skills, using evidence when working with children,

young people and families, ethics of working with children, young people and families, supervision and interagency working to support children and young people, multi-agency working and information sharing to benefit young people, competent practice at NQF5 in work with children and young people. You will learn through tutor-led lectures, seminars, workshops and tutor support which will help to apply theory to the workplace. Assessment is through essays, reports, discussions, portfolios and presentations.

Progression – You can progress on to the third year of the BA (Hons) in Education Studies or the second year of the BSc (Hons) in Youth Studies and Youth Work.

Early Years Sector Endorsed Foundation Degree Level 5

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in a relevant subject and GCSE at grade C or above in English and maths, or be working towards this. You must be working with children from 0-8 years and have a minimum of two years work experience in the sector. You will need to be in paid or voluntary work two days per week with children in this age group. It is a requirement of the law that all persons wishing to take up employment in care professions have an enhanced Criminal Records Bureau (CRB) Police

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check. A fee of £44 is charged for your CRB disclosure certificate and this must be completed before you enrol on the course.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – You will engage in reflecting upon professional practice in order to develop increasing expertise when working with children. You will develop subject knowledge and reflection on practical skills in relation to Early Years. The modules you will study include; pedagogy for early years, policy in practice, child development, professional development portfolio, enhancing learning

for early years, safeguarding children’s rights, action research for early years and professional development portfolio. You will learn through key methods which include; lectures, seminars, group discussions, tutorials, practice based investigation, individual research, self-study and session tasks. Assessment is via a range of formative and summative assessments including; essay plans, report plans, case studies, professional development portfolios, small group presentations and research.

Progression – This course leads to the BA (Hons) in education studies and other honours degrees.

Certificate in Counselling Level 2 (CPCAB)*

Duration – 20 weeks

Entry requirements – You will need to speak to the tutor for entry on to this course.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – You will explore a variety

B of topics related to helping and the effective use of counselling skills using the CPCAB (Counselling and Psychotherapy Central Awarding Body) model. This includes element of self discovery as well as the more practical aspects of this type of listening. Modules include; use counselling skills ethically and safely, establish and sustain the boundaries of the helping role, work empathically as a helper, focus on the helpees' needs and

concerns, use self awareness in helping work, use a range of counselling skills to facilitate the helping interaction, use feedback and reflection to enhance counselling skills. You will learn through a variety of methods and assessment will be through portfolio building and role play.

Progression – You may want to progress on to the level 3 Certificate in Counselling.

***course not an award of Teesside University**

Certificate in Counselling Level 3 (CPCAB)*

Duration – 20 weeks

Entry requirements – You will need a Certificate in Counselling Level 2.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

B **About the course** – This qualification is for if you have already acquired some counselling skills and now want to continue your training. Although this course will not train you to be a counsellor, it will prepare you for training as a counsellor in an agency setting. The course can be used if you want to progress onto the Foundation Degree in Counselling. You will continue to explore a variety of topics

related to helping and effective use of counselling skills using the CPCAB (Counselling and Psychotherapy Central Awarding Body) model.

You will learn through a variety of methods and assessment will be through presentations, journals and more.

Progression – You can progress on to the Foundation Degree in Counselling.

***course not an award of Teesside University**

Foundation Degree in Counselling Level 5

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in a relevant subject or have at least one years experience in a clinical practice in a supervised counselling agency. You will need to attend each of the personal development weekend workshops which are planned throughout the course. It is a requirement of the law that all persons wishing to take up employment in care professions have an enhanced Criminal Records Bureau (CRB) Police check. A fee of £44 is charged for your CRB disclosure certificate and this must be completed before you enrol on the course.

A **How to apply** – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course provides professional training in counselling through which you will acquire both a sound theoretical framework and the practitioner skills required to work safely and effectively as a counsellor. The core model of this course is the person-centred approach with aspects of psychodynamic and cognitive behaviour therapy explored as comparative approaches. The modules you will study include; theoretical concepts and application, therapeutic framework for intervention, personal and professional development, comparative theoretical models, evidence based practice, skills

practice and development and personal and professional development in clinical practice. You will learn through tutor-led lectures, seminar discussions and skills practice workshops which will deepen your learning and help apply theory to practice. Assessment is achieved through a variety of written academic assignments, oral presentations, observations and reflection of practice together with records of supervised clinical practice within a counselling agency and completion of individual personal therapy.

Progression – You may progress on to the BA (Hons) in Therapeutic Counselling top up. You may also wish to pursue BACP accreditation.



Engineering



Engineering allows you to put your creativity to the test every day. It offers you intellectual and technical challenges. There is ample opportunity for rapid advancement to top jobs for those with the ability, ambition and drive to succeed.

Higher National Certificate (HNC)

Mechatronics Engineering Level 4 A

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in Engineering or an A level in maths or science. Alternatively if you have relevant engineering experience this will be considered.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course provides

you with a programme of study over a range of disciplines to help you develop skills to progress your career through employment or further education at degree level. This course provides you with the skills and knowledge required as a technician in manufacturing support and automation engineering. The modules include; business management techniques, engineering science, analytical methods for engineers, engineering design, project, mechatronic systems principles and also a range of specialist modules; pneumatics

and hydraulics, programmable logic controllers, electronics. You will learn through a combination of practical sessions, lectures and tutorials, you be required to complement your college based learning with self-study. Assessment will be a range of integrated assignments, case studies, projects and tests that are throughout the year. All modules are assessed and graded, either internally or externally.

Progression – This course allows progression onto degree level programmes or a foundation degree/HND.

Electrical and Electronic Engineering Level 4 A

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in Engineering or an A level in maths or science. Alternatively if you have relevant engineering experience this will be considered.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course provides you

with a programme of study over a range of disciplines to help you develop skills to progress your career through employment or further education at degree level. This course provides you with the skills and knowledge required as a technician in electrical design/development engineering. The modules include; business management techniques, engineering science, analytical methods for engineers, engineering design, project, electrical principles and also a range of specialist modules; optical fibre communications, programmable logic

controllers, electronics. You will learn through a combination of practical sessions, lectures and tutorials, you be required to complement your college based learning with self-study. Assessment will be a range of integrated assignments, case studies, projects and tests that are throughout the year. All modules are assessed and graded, either internally or externally.

Progression – This course allows progression onto degree level programmes or a foundation degree/HND.

Manufacturing Engineering Level 4 A

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in Engineering or an A level in maths or science. Alternatively if you have relevant engineering experience this will be considered.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course provides you with a programme of study over a

range of disciplines to help you develop skills to progress your career through employment or further education at degree level. This course provides you with the skills and knowledge required as a technician in manufacturing engineering. The modules include; business management techniques, engineering science, analytical methods for engineers, engineering design, project, planning and scheduling principles and also a range of specialist modules; manufacturing processes, materials engineering,

CAD/CAM, advanced manufacturing technologies. You will learn through a combination of practical sessions, lectures and tutorials, you be required to complement your college based learning with self-study. Assessment will be a range of integrated assignments, case studies, projects and tests that are throughout the year. All modules are assessed and graded, either internally or externally.

Progression – This course allows progression onto degree level programmes or a foundation degree/HND.

Higher National Diploma (HND)

Mechanical Engineering Level 4 A

Duration – 1 year

Entry requirements – You will need the HNC in the relevant specialism for this course.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course provides you with a range of disciplines to help you

develop skills to progress your career through employment or further education at degree level. Modules include; fluid mechanics, engineering thermodynamics, business improvement techniques, project management, work-based learning and quality assurance and management. You will learn through a combination of practical sessions, lectures and tutorials. You are also required to undertake self-study outside of

these sessions. Assessment will be through assignments, case studies, projects and various tests that are planned over the year.

Progression – If you complete this course you can progress to an appropriate degree at university. An HND opens up the possibility of a career in a wide range of engineering disciplines. This qualification provides you with the opportunity to seek career development.

Manufacturing Engineering Level 4 A

Duration – 1 year

Entry requirements – You will need the HNC in the relevant specialism for this course.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course provides you with a range of disciplines to help you

develop skills to progress your career through employment or further education at degree level. Modules include; fluid mechanics, engineering thermodynamics, business improvement techniques, project management, work-based learning and quality assurance and management. You will learn through a combination of practical sessions, lectures and tutorials. You are also required to undertake self-study outside of

these sessions. Assessment will be through assignments, case studies, projects and various tests that are planned over the year.

Progression – If you complete this course you can progress to an appropriate degree at university. An HND opens up the possibility of a career in a wide range of engineering disciplines. This qualification provides you with the opportunity to seek career development.

Mechatronics Level 5 A

Duration – 1 year

Entry requirements – You will need the HNC in the relevant specialism for this course.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course provides you with a range of disciplines to help you develop skills to progress your career through employment or further education

at degree level. Modules include; electronics, measurement and testing, advanced mathematic for engineering, business improvement techniques, project management, work-based learning, combinational and sequential logic and electrical and electronic principles. You will learn through a combination of practical sessions, lectures and tutorials. You are also required to undertake self-study outside of these sessions. Assessment will be through assignments, case studies,

projects and various tests that are planned over the year.

Progression – If you complete this course you can progress to an appropriate degree at university. An HND opens up the possibility of a career in a wide range of engineering disciplines. This qualification provides you with the opportunity to seek career development.

Electrical and Electronic Engineering Level 5 A

Duration – 1 year

Entry requirements – You will need the HNC in the relevant specialism for this course.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course provides you with a range of disciplines to help you

develop skills to progress your career through employment or further education at degree level. Modules include; electronics, measurement and testing, advanced mathematic for engineering, business improvement techniques, project management, work-based learning, combinational and sequential logic and data communications and networks. You will learn through a combination of practical sessions, lectures and tutorials. You are also required to undertake self-

study outside of these sessions. Assessment will be through assignments, case studies, projects and various tests that are planned over the year.

Progression – If you complete this course you can progress to an appropriate degree at university. An HND opens up the possibility of a career in a wide range of engineering disciplines. This qualification provides you with the opportunity to seek career development.

Computing



The need for computing and information technology skills in business and industry has grown rapidly, creating a new range of career opportunities for individuals who are interested in information technology, multimedia, computer operations, systems and programming.

Foundation Degree in Computing (Networking) Level 5*

A

Duration – 2 years full time

Entry requirements – You will need a level 3 qualification in a relevant subject, or an equivalent qualification. Work experience will also be taken in to account.

How to apply – To apply for this course you must apply through the Universities and Colleges Admissions Service (UCAS). For further details see page 14.

About the course – This course is a qualification providing a route to

employment or to higher level qualifications. This course incorporates the Cisco Certified Network Associate syllabus, covering various subjects. This course has been designed with employers, to prepare you for a variety of professional IT careers such as network administration, network designing, network management, user support and technical support. You will cover many modules which include; IT practitioner, business applications, principles of maintaining computer systems, networking theory and concepts, routers and routing protocols, advanced IT

practitioner, managing a Microsoft server environment, network systems administration, wide area networks, LAN switching, VLANs and wireless networks and work-based learning one and two. You will learn through tutor-led lectures, workshops and tutorials. Assessment is through in-course assessments.

Progression – This course can lead you to the third year of an honours degree in computer networks.

***this course is full time.**

Foundation Degree in Computing (Computing) Level 5*

A

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in a relevant subject, or an equivalent qualification. Work experience will also be taken in to account.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This qualification can provide a route to employment or to further education at university degree level. This course gives you an excellent foundation in

computer science. In year one, you undertake a module in Java programming where programming is introduced from first principles. You also study hardware and systems as well as how to design both software and hardware systems. In addition you study networks and undertake a live web-based project with local companies. You will continue with further programming, study web services using Microsoft .NET and study databases. You also undertake more work in networks and work on a longer live project with industry. One of the key features of this programme is that it has been designed with employers, to prepare you for a variety of professional IT

careers such as programmer, web developer, network specialist or database designer. You will learn through lectures with practical lab-based sessions for each module and all units are assessed and graded. Most units involve in-course assessments.

Progression – This course has been designed to enable you to progress to the final stage of the Degree in Computing at Teesside University. This would involve just one more year of full time study.

***subject to validation**



Foundation Degree in Computing (Web Design) Level 5*

Duration – 2 years part time

Entry requirements – Although the normal entry requirements for the course are two advanced level qualifications or equivalent, other qualifications and work experience will also be considered. The overriding consideration when accepting students is whether they are likely to succeed on the course. Prior knowledge of computing is helpful but not essential. All applicants will be interviewed.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.



About the course – This course is a qualification providing a route to employment or to further education at university degree level.

This course gives you an excellent foundation for web design. In year one, you will study web and multimedia development, learn how to design usable interfaces and study the network infrastructure required to support these applications. Alongside this you will develop skills in creating and editing appropriate media content, graphics, video, sound and music for applications. You will learn how to design usable interfaces, to allow users to interact effectively with your applications and study the network infrastructure required to support these applications. Finally you will develop skills in creating and editing

appropriate media content such as graphics, video, sound and music for your applications.

One of the key features of this programme is that it has been designed with employers, to prepare you for a variety of professional IT careers such as web design and multimedia productions. You will learn through lectures with practical lab-based sessions for each module. All units are assessed and graded. Most units involve in-course assessments.

Progression – This course has been designed to enable you to progress to the final stage of the Degree in Web and Multimedia Design at Teesside University. This would involve just one more year of full time study.

***subject to validation**

University Certificate in Professional Development (UCPD)

Software and Creative Media Level 4

Duration – 1 year part time

Entry requirements – You will need 2 advanced GCE level passes or equivalent and the ability to cope with the course.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.



About the course – This course is a highly-regarded qualification providing a route in to employment or to higher education at HNC, HND or university degree level. The modules on this course include; introduction to digital imaging one and two, creating websites using HTML, internet and web authoring, dreamweaver project, database applications, desktop publishing, introduction to spreadsheet applications, word processing and document production, introduction to

information technology. This course requires you to study three modules for the award and each module is worth 10 credits each. You will need to do approximately 2 hours per week of self-study. Assessment is through the modules and you must pass all three.

Progression – You may wish to continue your studies by studying a HNC, HND or a degree level qualification or alternatively you may wish to do another three modules UCAPD certificate.

Teaching and Learning



Working in education offers a range of exciting career opportunities. You may want to teach in further education or adult education environments, or perhaps work as a tutor or develop a career as a trainer.

City and Guilds 7303 Award in Preparing to Teach in the Lifelong Learning Sector (PTLLS) Level 3 and 4*

Duration – 10 weeks per level

Entry requirements – You will need at least one qualification in your specialism.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – The nature of the learning and assessment requirements for the qualification is such that you should have

the ability to read and interpret written tasks in a legible and understandable form. You will also need to be able to organise written information clearly and coherently. The modules include; recognise own role, responsibilities and boundaries of role in relation to teaching, use appropriate teaching and learning approaches in your specialist area, demonstrate planning skills, deliver inclusive learning and how to motivate learners, use different assessment methods to enhance learning and the need for record keeping. You will learn through tutor-led lectures, group work activities,

presentations and microteaching. You will be required to do some self-study and you must monitor your own progress through a reflective journal. Assessment on this course has two written assignments, where you have to demonstrate the progress made throughout the course. Assignments are assessed internally and then verified externally by City and Guilds.

Progression – This course has been designed to provide progression to the City and Guilds Level 3 or Level 4 Certificate in Teaching in the Lifelong Learning Sector (CTLLS).

***courses are not awards of Teesside University**

City and Guilds 7304 Certificate in Teaching in the Lifelong Learning Sector (CTLLS) Level 3 and 4*

Duration – 22 weeks

Entry requirements – You will need the full PTLLS level 3 or 4, your subject specialism at level 3 or above, a minimum of 30 hours of teaching during the academic year and a level 2 literacy and numeracy.

How to apply – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – This course is designed to enable you to adopt an integrated approach to the theory and practice of teaching, reflect on your own levels of experience, practice and skills and areas for development, identify principles of learning, teaching, assessment and evaluation, develop confidence, communication and interpersonal skills and develop an awareness of your professional role and responsibilities. You will learn through tutor-led lectures, group work activities, presentations and microteaching. You will be required to do some self-study

and you must monitor your own progress through a reflective journal. Assessment on this course has two written assignments, where you have to demonstrate the progress made throughout the course. Assignments are assessed internally and then verified externally by City and Guilds.

Progression – You can progress to the City and Guilds Diploma in Teaching in the Lifelong Learning Sector (DTLLS) Level 5 or the Certificate and Professional Graduate Certificate in Post Compulsory Education and Training (PGCE).

***courses are not awards of Teesside University**



Pre-Service Certificate in Education/Professional Graduate Certificate in Education (PGCE) Level 5 and 6*

Duration – 1 year full time

Entry requirements – You will need a level 3 qualification in your specialism for the certificate and for the professional graduate certificate in education you will need a degree in your specialism. It is a requirement of the law that all persons wishing to take up employment in teaching professions have an enhanced Criminal Records Bureau (CRB) Police check. A fee of £44 is charged for your CRB disclosure certificate and this must be completed before you enrol on the course.

How to apply – To apply for this course you must complete a Teesside University online

A application form. For further details see page 14.

About the course – This course is a generic course if you wish to teach in post compulsory education settings. This course has been designed specifically to train teachers who wish to teach in the lifelong learning sector such as an FE college and adult community setting. You will study a range of modules which include; classroom management, planning and enabling learning and assessment, preparing to teach in the lifelong learning sector, continuing personal and professional development, developing the curriculum for inclusive practice, equality and diversity, foundations in teaching in the lifelong learning sector, individual study and wider professional practice. You will learn through a variety of

ways such as tutor-led lectures and workshops. You will be provided with a practice mentor who will support your time at placement and help you develop reflective practice skills as an aid to your learning and professional development. This course will also help to develop your employability skills. Assessment is via a range of written assessments, reflective teaching journals, teaching portfolios and observations of your teaching practice.

Progression – On completion of the full certificate you will have met the national requirements for the Diploma in Teaching in the Lifelong Learning Sector (DTLLS) and you will be in a position to apply for Qualified Teacher Learning and Skills status (QTLS).

***courses are full time**

In-Service Certificate in Education/Professional Graduate Certificate in Education (PGCE) Level 5

Duration – 2 years part time

Entry requirements – You will need a level 3 qualification in your specialism for the certificate and for the professional graduate certificate in education you will need a degree in your specialism. It is a requirement of the law that all persons wishing to take up employment in teaching professions have an enhanced Criminal Records Bureau (CRB) Police check. A fee of £44 is charged for your CRB disclosure certificate and this must be completed before you enrol on the course.

How to apply – To apply for this course you must complete a Teesside University online application form.

A For further details see page 14.

About the course – This course is a generic course if you wish to teach in post compulsory education settings. This course has been designed specifically to train teachers who wish to teach in the lifelong learning sector such as an FE college and adult community setting. You will study a range of modules which include; classroom management, planning and enabling learning and assessment, preparing to teach in the lifelong learning sector, continuing personal and professional development, developing the curriculum for inclusive practice, equality and diversity, foundations in teaching in the lifelong learning sector, individual study and wider professional practice. You will learn through a variety of ways such as tutor-led lectures and workshops. You will need a practice

mentor who will support you in your teaching environment and help you develop reflective practice skills as an aid to your learning and professional development. You must complete a minimum of 150 hours of teaching practice in an appropriate teaching environment. This course will also help to develop your employability skills. Assessment is via a range of written assessments, reflective teaching journals, teaching portfolios and observations of your teaching practice.

Progression – On completion of the full certificate you will have met the national requirements for the Diploma in Teaching in the Lifelong Learning Sector (DTLLS) and you will be in a position to apply for Qualified Teacher Learning and Skills status (QTLS).

Education Studies BA (Hons) Level 5 and 6

Duration – 2 years part time

Entry requirements – For level 5 you will need to have 120 credits in a teaching certificate. For level 6 you will need to have 240 credits or a foundation degree. It is a requirement of the law that all persons wishing to take up employment in teaching professions have an enhanced Criminal Records Bureau (CRB) Police check. A fee of £44 is charged for your CRB disclosure certificate and this must be completed before you enrol on the course.

A **How to apply** – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course aims to help lecturers, mentors, teaching assistants and other workers in education to develop their knowledge of educational practice and reflect on strategies for developing their professional practice. The modules include; educational contexts and practice, effective and innovative learning environments, psychology, inclusive practice, reflective practice, research in education, appraising enquiry and research techniques, education

policy and education practice, individual practice project, promoting positive behaviour, teaching, learning and education. Modules may vary. You will learn through tutor-led lectures, tutorials, practice based projects, e-learning and you will be expected to produce a portfolio of work and a reflective journal. Assessment is via formative and summative tasks which will include leading seminars, delivering presentations and writing essays or evaluative reports.

Progression – Successful completion of the programme will allow you entry to graduate teacher training programmes, and masters degree programmes.

Teaching and Learning *Continued*

City and Guilds 6317 Training, Assessing and Quality Assurance (TAQA) Level 3*

Duration – 3 months part time

Entry requirements – You will need the support of a registered assessment centre and hold an NVQ Level 3 or the accepted equivalent qualification in the vocational area you are assessing.

How to apply – To apply for this course you must complete a Darlington College online

B application form. For further details see page 14.

About the course – This course will allow you to assess competence for individual candidates who are registered for S/NVQs. You will attend evening workshops that are planned over the year, followed by tutorials at the college and site visits to observe your assessment practice. You will learn through workshops and gathering evidence supported by tutorials and professional discussions. Assessment will be agreed

and issued when you attend the induction but may be via; observation, projects and assignments, witness statements, reflective accounts and professional discussion. Assessment will be via a completed portfolio which will be internally assessed and they will be externally verified by City and Guilds.

Progression – You can progress on to the Quality Assurance of Assessment Level 4.

***course not an award of Teesside University**

City and Guilds 6317 Quality Assurance of Assessment Level 4*

Duration – flexible

Entry requirements – You will need the support of a registered assessment centre and hold the TAQA Assessor Award or the A1 Assessor or D32/3 qualification.

How to apply – To apply for this course you must complete a Darlington College online application form.

B For further details see page 14.

About the course – This course is made up of the following units; understand the principles and practices of internally assuring the quality of assessment, internally assure the quality of assessment plan, allocate and monitor work in own area of responsibility. Each module can be combined or studied on an individual basis. You will learn through workshops, portfolio work and attend tutorials. Your portfolio will

be presented for assessment. Assessment will be agreed and issued at induction and can be via the following methods; projects and assignments, reflective accounts, professional discussion and more. Your portfolios will be assessed internally and verified externally by City and Guilds.

Progression – You may wish to work towards becoming an External Quality Assurer (EQA).

***course not an award of Teesside University**

Teaching English to Speakers of Other Languages – TESOL (Trinity College)

Certificate in Teaching ESOL Level 5*

Duration – 1 year

Entry requirements – You will need a working knowledge of at least one other language. You will need to have successfully worked at a level 4 or alternatively completed a degree in either English teaching or a foreign language. If you already have a teaching qualification or prior experience this will be taken in to account.

How to apply – To apply for this course you

B must complete a Darlington College online application form. For further details see page 14.

About the course – This course is a subject specialism and teaching qualification that qualifies a practitioner to teach English to students whose first language isn't English. Modules include; unknown foreign language, language awareness, materials assignment, learner profile and teaching profile. You will learn through experiential learning and teaching practice, including simulation, workshop environments,

micro-teaching, home study, and peer-support and guidance along with some direct classroom teaching. You will be assessed through a range of methods which include; workshops personal learning diary, observations and each module is assessed by submission of a module portfolio for all learning.

Progression – You can progress on to the Trinity Level 7 Diploma, alternatively you may wish to progress to the PGCE courses.

***course not an award of Teesside University**

Diploma in Teaching ESOL Level 7*

Duration – 1 year

Entry requirements – You will need the Certificate in Teaching ESOL Level 5. Other teaching qualifications would be helpful and experience will be taken in to consideration. You must be a serving teacher of ESOL at, or sufficiently close to, the start of your course.

B **How to apply** – To apply for this course you must complete a Darlington College online application form. For further details see page 14.

About the course – language, teaching and learning, the teacher as a developmental, reflective practitioner, phonological theory in classroom practice and teaching, to include learner analysis, preparation, delivery and self-evaluation. You will learn through experiential learning and teaching

practice, including simulation, workshop environments, micro-teaching, home study, and peer-support and guidance along with some direct classroom teaching. You will be assessed through a range of methods as well as a summative three hour examination.

Progression – This course can lead you towards a Doctoral Level course (PhD/EdD).

***course not an award of Teesside University**

University Certificate in Continuing Education (UCCE)

Personal Skills in English (Literacy) – Level 4

Duration – 10 weeks part time

Entry requirements – You will need a Certificate in Education or equivalent teaching qualifications at level 4 and evidence of achievement at level 2 in English and level 2 in maths.

How to apply – To apply for this course you

A must complete a Teesside University online application form. For further details see page 14.

About the course – This course is a module that has been developed as an access module if you wish to study the UCPD in Teaching English (Literacy) in the Lifelong Learning Sector but do not meet the national entry requirements in your English skills. This module will enable you to

develop in speaking, listening, writing and reading via the completion of a range of tasks. You will learn through lectures, tutorials, workshops and one-to-one tutor support. You will be assessed via presentation and rewrite of text which are specific to the course.

Progression – You will be able to progress on to the UCPD in Teaching English (Literacy) in the Lifelong Learning Sector award.

University Certificate in Professional Development (UCPD)

Teaching English (Literacy) in the Lifelong Learning Sector Level 4

Duration – 20 weeks part time

Entry requirements – You will need a Certificate in Education or an equivalent teaching qualification alternatively evidence of achievement at level 3 English and level 2 in mathematics or the UCCE Personal Skills in English (Literacy) or a degree in English language or a degree where English language is part of a joint honours. You will be required to sit a diagnostic test prior to enrolling on this course and 75 hours of

A teaching practice that is agreed and acknowledged in your application by a teaching provider or employer.

How to apply – To apply for this course you must complete a Teesside University online application form. For further details see page 14.

About the course – This course will allow you to study in higher education and will enable you to achieve recognition of meeting the New Overarching Professional Standards for teachers, tutors and trainers in the lifelong learning sector for teachers of English (literacy). Modules include; Literacy, ESOL

and the learners, literacy theories and frameworks and literacy learning and teaching. You will learn through lectures, tutorials, workshops, group work and online resources. Assessment can be via formative assessment tasks that are varied and targeted at undergraduate level 1 and 2. These reflect the challenges particular to each of the modules and provide you with a range of assessment experiences in order to explore your attainments more fully.

Progression – You may want to progress on to a higher level qualification.



Teesside University Darlington courses – how to apply

Courses will be delivered at the new £13 million five-storey Teesside University Darlington campus.

Part time higher education courses

Applying

When you have decided which course you wish to study, complete your application online at www.tees.ac.uk/darlington

Offer

The University processes your application and considers if you can be allocated a place.

Conditions

An offer of a place may be subject to certain conditions.

Confirming

You should confirm your offer at this stage and tell us that you want to accept the place.

If your place is subject to conditions you can still tell us that you want to accept it, then send us an update when you have met the conditions.

For more information please refer to admissions enquiries telephone numbers on each course entry.

Full time higher education courses

To join a full time course, apply through the Universities and Colleges Admissions Service (UCAS). Applications should be made as soon as possible. Late applications may result in you not getting a place on your first choice of course.

Contact UCAS:

T: 0871 4680468

www.ucas.com



What can I study at Teesside University Darlington?

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Animation, Games and Computer Graphics



Teesside University has an international reputation for courses in animation, computer games production and computer graphics – we have been ranked one of the top 20 places in the world to study them (3D World).

BA (Hons) Creative Animation Production

Credits – 120, Level 6

Admissions Enquiries – 01642 342639

Mode – Part time

Duration – 2 years

Entry Requirements – The course is a final-year undergraduate top-up. You must have either successfully completed an appropriate programme run by Teesside University, or one of our articulated educational partner institutions or successfully completed two years of a

relevant bachelor's degree (or equivalent), or in exceptional circumstances have a significant quantity of industrial experience. Please see website for more information.

About the course – You can undertake this web-based distance learning course anywhere in the world; you need a reasonable broadband internet connection. You develop a short animated film, rather than completing a number of separate animation exercises. We help you develop your critical awareness, knowledge, practical skills and appreciation of the

process of making an animation – from initial concept to the finish of post production.

Your animation contains character animation and is a unique audio/visual creation which you have crafted carefully from beginning to end. Your work is developed using many industry-accepted principles of animated film production.

You undertake a series in-course assignments and a major project. The focus of all assessment throughout the course is your short animated film.



Art and Design



Whether finding ways to illustrate a children's book or translate the creative language of photography, artists and photographers add interest and texture to the world in which we live.

Digital Photography (University Certificate in Professional Development)

Credits – 30, Level 4

Admission enquiries – 01642 384689

Mode – Part time

Duration – 15 weeks

Entry requirements – There are no formal entry requirements.

About the course – Digital photography is both an art and a science. It allows us to explore and interpret the world around us

and express our feelings and emotions. This course gives you a practice-based introduction to the potential of digital photography. It assumes no previous knowledge and enables you to explore a range of ideas, processes and methods while building a portfolio of original digital work in response to your own negotiated project brief. It aims to:

- develop an understanding of the creative aspects of digital photography
- develop your technical knowledge and

practical skills to support the making, manipulating and managing of digital photographs

- provide opportunities for you to produce and present original photographic work in an area of personal interest
- encourage a reflective approach to learning.

All of the topics are taught in a group setting so you have the opportunity to share your ideas and work alongside other budding designers. All assessment is in-course.

Drawing and Approaches to Drawing (University Certificate in Professional Development)

Credits – 30, Level 4

Admission enquiries – 01642 384689

Mode – Part time

Duration – 15 weeks

Entry requirements – There are no formal entry requirements.

About the course – Drawing is often restricted to a secondary or supporting role in pictorial representation – visualising a painting or sculpture through preliminary sketches, as diagrams and plans for printmaking and/or conceiving architectural structures. The art of drawing is now recognised as an autonomous subject, an appropriate, even essential, method for discovering new ideas and visual forms which are fully complete as drawings.

This course offers a series of studio-based practical sessions where drawing practice and its approaches are explored. It assumes no previous knowledge and enables you to experiment with a range of ideas, processes and methods to build a portfolio of original drawings which represent your own perception and your newly acquired level of skill. It aims to:

- develop your subject knowledge and understanding of a range of approaches to drawing
- advance the practical skills required for making effective visual depictions
- provide the opportunity to produce and present original visual work which acknowledges specific themes of personal interest
- encourage a reflective approach to learning.

All study themes are delivered in a group context utilising a range of learning strategies including demonstration sessions, individual tutorials, group critique, PowerPoint and/or slide-based lecture presentations in conjunction with exhibition gallery and field study visits. All scheduled drawing sessions are delivered by academic fine art staff working at Teesside University.

You have open access to the visiting artist lecture sessions taking place each week at the University campus in Middlesbrough. Assessment review is in-course. It takes the form of a portfolio presentation and involves a minimum of three members of the fine art academic team.

Business, Accounting and Management



Are you looking to stay ahead of the game in the competitive world of business with up-to-date skills and knowledge? If so, we offer an exciting range of study opportunities, from university certificates to master's level, to help you get ahead in your career.

MBA Master of Business Administration

Credits – 180, Level 7

Admission enquiries – 01642 342804

Mode – Part time

Duration – 2 years

Entry requirements – Applicants will normally be managers with at least two years relevant work experience and have one of the following qualifications:

- an honours degree or equivalent
- a postgraduate qualification
- a relevant professional qualification.

However, those without an honours degree who have significant appropriate

work experience are encouraged to apply.

About the course – In a challenging and complex economic climate, there is an ever-increasing demand for managers with the requisite skills, understanding and acumen to tackle the difficult demands facing organisations of all sizes. If you aspire to make a significant contribution to managing and leading at a strategic level in the real world, this is the course for you.

The Teesside MBA is a long-established, highly-respected and forward-facing programme with a proven track-record and influential graduates around the world. It is now being offered for the first

time in Darlington.

You consider topics including finance management, leadership and facilitation, managing people, strategic marketing and management, and managing in the global environment. You gain an internationally renowned qualification and the skills and knowledge to make an immediate impact in the workplace. Assessment methods vary according to the module studied and include formal examinations, in-course work and presentations.

Our graduates typically move into senior management, strategic leadership or external consultancy roles.

MA Financial Investigations and Financial Crime

Credits – 180, Level 7

Admission enquiries – 01642 342807

Mode – Part time, block delivery

Duration – 3 years

Entry requirements – You must be working in a relevant financial investigation role and have one or more of the following:

- an honours degree or equivalent
- a postgraduate qualification
- a professional qualification.

In addition, candidates must also have completed either:

- financial investigator training with NPIA at an advanced level; or
 - Pg Cert/Dip Anti Money Laundering.
- Potential candidates with related qualifications will be considered.

About the course – Developed in partnership with the National Policing Improvement Agency (NPIA), this programme is designed for qualified financial investigators working in the police, public or private sectors. It builds on your professional training and experience, and integrates theory and practitioner knowledge.

You study topics such as company structures, financial investigation and asset recovery, money laundering, organised crime in the UK, trends and jurisdictions, and terrorism and terrorist finance. The focus of assessment is on case studies and work-based assessment using reports and essays. The purpose of the taught stage is to assess you in ways which are directly applicable to the work environment. This emphasis is continued in the dissertation, which is a sustained piece of investigation in a relevant topic of your choice.

MA Fraud Management

Credits – 180, Level 7

Admission enquiries – 01642 342843

Mode – Part time, block delivery

Duration – 3 years

Entry requirements – Participants must be working in a fraud and/or financial crime environment and will have one of the following:

- an honours degree or equivalent
- a postgraduate qualification
- a professional qualification.

Candidates without formal academic qualifications but with professional training and substantial current fraud management experience will be considered.

About the course – Fraud is a growing problem in the financial services and banking sector. It can be extremely complex

and hard to detect – something which criminals take full advantage of. This innovative programme is designed for professionals currently working in a fraud and financial crime environment in the police, public or private sectors. You study topics such as company structures, money laundering, organised crime in the UK, research methods for fraud, and terrorism and terrorist finance.

MA Human Resource Management

Credits – 180, Level 7

Admission enquiries – 01642 342804

Mode – Part time

Duration – 2 years

Entry requirements – Entry onto the programme requires one of the following:

- an honours degree in a business-related/human resources-related subject
 - a postgraduate qualification
 - an equivalent professional qualification.
- Applicants without a formal academic

qualification but with appropriate work experience and professional training will also be considered.

About the course – Human resources professionals shape and inform strategic and operational decision making. They are concerned with ensuring that organisations employ the right balance of staff in terms of skills and experience, and ensuring that training and development opportunities are exploited to enhance performance and achieve objectives.

You consider topics such as human resource planning, learning and development, leadership and business performance, and management research and development. You develop essential business skills and critically reflect upon the knowledge and competencies required for HR practitioners in a range of professional contexts. Assessment methods vary according to the module studied and include examinations, assignments and presentations.

MSc Leadership and Change

Credits – 180, Level 7

Admission enquiries – 01642 342804

Mode – Part time

Duration – 2 years

Entry requirements – Participants will normally have some experience of operating in a leadership or management role and hold one of the following qualifications: an honours degree or

equivalent, a relevant postgraduate qualification or a professional qualification. Applicants without formal qualifications but with significant work experience at an appropriate level are encouraged to apply.

About the course – Change is inevitable. To maintain a competitive edge, it is essential to keep up to date with the latest business thinking. This forward-looking programme reflects upon the development needs of practising managers who are

expected to deal with the challenges of changing job roles. It is designed for professionals who already have some awareness of organisational behaviour and experience in one or more functional areas, usually gained through a management or leadership role. It will also appeal to those with a more generalist, technical or professional background who wish to enhance their leadership skills.

MSc Management

Credits – 180, Level 7

Admission enquiries – 01642 342804

Mode – Full time or part time

Duration – 1 or 2 years

Entry requirements – The normal entry requirement is an honours degree or an equivalent qualification in any discipline. Applicants without these formal

qualifications but with significant work experience may still be considered.

About the course – This exciting programme provides a comprehensive management qualification for individuals with an honours degree in any discipline. It is an ideal choice if you are a recent graduate who wants to develop your management skills and knowledge to enhance your career prospects.

You further your understanding of how organisations work, how they can change and how the innovation and creativity of individuals is central to this process. Assessment methods vary according to the module studied and include formal examinations, in-course work and presentations.the subject area and your workplace.

Business, Accounting and Management *Continued*

PgCert Coaching for Transformational Change

Credits – 60, Level 7

Admissions Enquiries – 01642 342807

Mode – Part time

Duration – 1 year

Entry requirements – The normal entry requirement is an honours degree or an equivalent professional qualification. Applicants without a degree but with significant recent and relevant practical work experience which can be

supported/evidenced may be eligible and are encouraged to apply.

About the course – Over the last decade, the human resource development profession has seen a move towards the development and learning of individuals, with much more emphasis on learning-based activities such as coaching. The skills and attributes of a coach are now seen as essential for the modern-day leader/manager and this Certificate will appeal to individuals across all areas wishing to develop their practical

coaching skills and to appreciate the theoretical frameworks underpinning this discipline.

This course may be of interest to:

- managers/senior leaders and executives
- team leaders and supervisors
- independent/freelance consultants change facilitators
- practising coaches/OD practitioners
- HRM/HRD practitioners.

Assessment is based around coursework, written assignments and portfolio development.

BA (Hons) Business Management



UCAS code – N200 BA/BusMgt

Credits – 360, Level 6

Mode – Full time

Duration – 3 to 4 years

Entry requirements – A typical offer is 220 tariff points (2011) or 240 tariff points (2012) from at least two A levels (or equivalent), together with maths and English at GCSE, grade C or above (or equivalent). If you have

a higher national diploma or a foundation degree in a business subject, you can enter the final year and convert your qualification into an honours degree.

About the course – Managing a business in the real world is about making decisions. This is a broad business and management degree which gives you a strong grounding in theory and practice and enables you to make the right decisions.

You develop knowledge of marketing, human resources and accounting,

as well as valuable communication, problem-solving and teamwork skills. This highly flexible degree is directly relevant to the needs of industry and commerce, leaving you well placed to pursue a career in a wide variety of fields.

The programme is assessed via a variety of methods including assignments, examinations, group work, presentations and live practical projects.

BA (Hons) Business Management, Final-year Entry (Top-up)

UCAS code – N200 BA/BusMgt.

Please enter Point of Entry Year 3

Credits – 120, Level 6

Mode – Full time or part time

Duration – 1 to 2 years

Entry requirements – You need a foundation degree, higher national diploma or equivalent qualification in a business-

related subject. When applying through UCAS, make sure that you indicate your point of entry as Year 3.

About the course: Have you got a foundation degree, higher national diploma or equivalent qualification in a business-related subject? Have you thought about topping it up to a full degree? With an extra year of study, gain a BA (Hons) Business Management and develop knowledge of a wide range of business and management theories.

You develop knowledge of marketing, human resources and accounting, as well as valuable communication, problem-solving and teamwork skills. This highly flexible degree is directly relevant to the needs of industry and commerce leaving you well placed to pursue a career in a wide variety of fields.

BA (Hons) Economic Crime Management, Final-year Entry (Top-up)

Credits – 120, Level 6

Admissions Enquiries – 01642 342807

Mode – Part time

Duration – 2 years

Entry requirements – If you have a higher national diploma, foundation degree

or equivalent qualification in a business-related subject with a strong fraud content, you may join this one year programme to convert your qualification into an honours degree.

About the course – It encourages the development of key skills and knowledge relevant to an area of employment experiencing rapid growth in the 21st

century. This year builds on your previous study and develops a more in-depth knowledge in key areas of economic crime. The programme is assessed through a variety of methods including group work, presentations, examinations and portfolio construction.

BA (Hons) Leadership and Management (Top-up Award)

Credits – 120, Level 6

Admission enquiries – 01642 342807

Mode – Part time, block delivery

Duration – 1 year

Entry requirements – You need a foundation degree, higher national diploma or equivalent qualification in a leadership and management or a business-related subject.

About the course – This is a top-up route

which leads on from our FdA Leadership and Management and is completed within one calendar year. It operates on a masterclass block delivery basis which gives maximum learning flexibility and means less time away from the office. The modules are integrated and closely link theory to practice. It is a valuable award for those seeking to develop within their current roles and to advance within organisations.

You consider business research, strategic

and change management, leadership in context and critical evaluation of leadership and management. This highly flexible degree is directly relevant to the needs of industry and commerce.

Emphasis is placed on work-related assessment and work-based reports, but we recognise the need for a wide range of assessment methods. In most modules you need to be able to apply the assessment to the subject area and your workplace.

FdA Fraud Management

Credits – 240, Level 5

Admissions enquiries – 01642 342807

Mode – Part time, block delivery

Duration – 2 years

Entry requirements – You should be working in fraud investigation or a related field, such as audit.

About the course – This industry-facing foundation degree is designed for professionals working in the area of fraud investigation and management, but it will also appeal to those working in related fields who would like to move into the fraud investigation arena.

You consider topics such as fraud

investigation, managing the investigation process, context and practice of fraud, and organised crime, money laundering and finance.

Assessment will be by a variety of methods including in-course work, reflective statements, presentations and work-based projects.

FdA Leadership and Management

Credits – 240, Level 5

Admission enquiries – 01642 342807

Mode – Part time

Duration – 2 years

Entry requirements – You're expected to have five GCSEs including English and maths (grade C or above), or at least three years supervisory management experience.

About the course – Developed in conjunction with the North East Chamber of Commerce, this award-winning foundation degree is designed specifically for people in full- or part time employment. You require the support of your employer, and on completion you can progress to a one-year honours degree top-up programme. You develop relevant, practical skills for the real world and study topics such as

managing finance, people and change, critical thinking and problem solving, quality and operations management, and enterprise and leadership.

Emphasis is placed on work-related assessment and work-based reports, but we recognise the need for a wide range of assessment methods. In most modules, you need to be able to apply the assessment to the subject area and your workplace.

Fraud Management (University Certificate in Advanced Professional Development)

Credits – 60, Level 5

Admission enquiries – 01642 342807

Mode – Part time, block delivery

Duration – 3 months

Entry requirements – You should either have completed the first year of a foundation degree or have completed a professional qualification in a related discipline which would give you advanced standing, for example: Advanced Diploma in Risk and Insurance Management; Applied Diploma in

Retailing Financial Services; Applied Diploma in Corporate Banking; Professional Certificate in Banking; or Professional Diploma in Financial Services Management.

About the course – This industry-facing short course is designed for professionals working in the area of fraud investigation and management who have already completed the first year of a degree course, or have obtained a professional qualification which offers advanced standing towards a foundation degree.

You study topics such as leading and managing organisations, context and practice of fraud, and organised crime,

money laundering and finance. Modules are delivered via a series of two-day block workshops supported by blended learning and the University's virtual learning environment. Teaching methods used include interactive presentations, lectures, group discussion and case studies. Self study gives you the opportunity to cover a wide range of learning.

You are assessed through a variety of methods including in-course work, reflective statements, presentations, written assignments and work-based projects. All three modules chosen must be successfully completed to achieve the award.

Business, Accounting and Management *Continued*

Introduction to Fraud Management (University Certificate in Advanced Professional Development)

Credits – 60, Level 4

Admission enquiries – 01642 342807

Mode – Part time, block delivery

Duration – 3 months

Entry requirements – You should be working in fraud investigation or a related field and be able to meet the University's standard undergraduate entry requirements.

About the course – This industry-facing

introductory short course is designed for professionals working in the area of fraud investigation and management, but will also appeal to those working in related fields who would like to move into the fraud investigation arena.

You study topics such as fraud investigation, fraud prevention and investigation, managing the investigation process and personal development. Modules are delivered via a series of two-day block workshops supported by blended learning and the University's virtual

learning environment. Teaching methods used include interactive presentations, lectures, group discussion and case studies. Self study gives you the opportunity to cover a wide range of learning.

You are assessed through a variety of methods including in-course work, reflective statements, presentations, written assignments and work-based projects. All three modules chosen must be successfully completed to achieve the award.

Management for Small Business (University Certificate in Professional Development)

Credits – 30, Level 4

Admission enquiries – 01642 342807

Mode – Part time, block delivery

Duration – 12 weeks

Entry requirements – Applicants do not necessarily need formal qualifications but are expected to be able to complete the course satisfactorily. A basic understanding of business will be beneficial and you must

either have a business idea you want to develop or be leading or working in an SME environment, preferably working in a business.

About the course – If you are looking to develop your business, have a business idea which you want to get off the ground, or are currently involved with an SME, this is the course for you. You develop your knowledge of the three fundamental building blocks of business – people, finance and marketing – and upon completion you are awarded a University

Certificate in Professional Development. The modules are delivered as a masterclass outside traditional office hours. Each module contains six hours of tutor contact and includes lectures and facilitated discussion.

Each module is assessed by a 1,500-word (maximum) report which focuses on developing the business you are currently involved with or the business you are looking to develop.

Customer Service Excellence and the Competitive Edge (University Certificate in Continuing Education)

Credits – 20, Level 4

Admission enquiries – 01642 342807

Mode – Part time

Duration – 10 weeks

Entry requirements – Applicants do not necessarily need formal qualifications but are expected to be able to complete the

course satisfactorily. A basic understanding of business may be beneficial.

About the course – The customer is king. To gain a competitive advantage in business, excellent customer service is essential. This Certificate gives you an introduction to the marketing process and how it relates to the concept and practice of customer service.

You consider the importance of service management, the development of quality,

buyer behaviour and key marketing concepts such as targeting, positioning and differentiation. You are also introduced to economics and the principles of business law.

The Certificate is delivered via lectures, tutorials, seminars and workshops. You are assessed by means of a presentation in class and the production of an individual report which will be an analysis of a current customer service strategy.

Effective Team Building, Coaching and Mentoring (University Certificate in Continuing Education)

Credits – 20, Level 4

Admission enquiries – 01642 342807

Mode – Part time

Duration – 10 weeks

Entry requirements – Applicants do not necessarily need formal qualifications but are expected to be able to complete the

course satisfactorily. A basic understanding of business may be beneficial.

About the course – An effective team is more than the sum of its parts. The importance of effective team working in the modern workplace cannot be understated. This Certificate gives you a concise introduction to the practice of team building, coaching and mentoring.

You consider roles, responsibilities and how to manage and motivate teams as

well as group dynamics, problem solving, interpersonal skills and the benefits of coaching and mentoring for the individual and the organisation.

The Certificate is delivered via lectures, tutorials, seminars and workshops. You also maintain a learning log. The assessment consists of a group presentation and an individual report.

Introduction to SAGE Accounting in a Business Context (University Certificate in Continuing Education)

Credits – 20, Level 4

Admission enquiries – 01642 342807

Mode – Part time

Duration – 8 weeks

Entry requirements – Applicants do not necessarily need formal qualifications but are expected to be able to complete the

course satisfactorily. A basic understanding of business may be beneficial. Previous experience of using a computer is an essential pre-requisite for this course.

About the course – This University Certificate course gives you a concise introduction to the basic Sage entries, together with the accounting principles which underlie them. It also gives you a useful insight into the basic analysis of financial accounts, and shows how management accounts can be

used to assist the decision-making process in an organisation.

The Certificate is delivered via interactive lectures/seminars where the key topics are introduced and explored. It also involves the use of Sage and other IT resources. Assessment is by the completion and review of a simple set of accounts using the Sage software.

Self Analysis and Career Development (University Certificate in Continuing Education)

Credits – 20, Level 4

Admission enquiries – 01642 342807

Mode – Part time

Duration – 10 weeks

Entry requirements – Applicants do not necessarily need formal qualifications but are expected to be able to complete the course satisfactorily. A basic understanding of business may be beneficial.

About the course – How well do you know yourself? What are your career goals and how are you going to achieve them? This Certificate develops your capacity to reflect on your own learning through self-assessment of your current skills by the application of tools such as a skills audit, SWOT analysis, gap analysis and personal development planning.

You create a personal development journal identifying your progress in learning and development together with proposed strategies for future development.

The Certificate is delivered via seminars, workshops and tutorials. Within class you undertake group work, short exercises, class discussions and lectures.

The assessment consists of four tasks, which includes writing a SWOT analysis on yourself, developing an action plan for your own personal development, writing a reflective account and finally developing a CV.





Teesside's impressive reputation in computing is well established. We offer a unique combination of new technologies, industry links and traditional teaching skills.

Module: PRINCE2® Project Management Foundation/Practitioner

Credits – 20, Level 7

Admission enquiries – 01642 384300

Mode – Part time

Duration – 5 days

Entry requirements – It is beneficial for delegates to have an understanding of project management, however prior knowledge of PRINCE2® is not essential.

About the course – Good project management ensures risks are appropriately managed, objectives and benefits are met - on time, within budget and to the required quality. Teesside University's School of Computing is an Accredited Training Organisation which delivers expert academic support

and training for PRINCE2® projects or for organisations planning to adopt the PRINCE2® framework.

PRINCE2® is an internationally recognised standard framework of processes and themes for project management. It's a must have qualification to succeed in project management.

This is an APMG-International (www.apmg-international.com) PRINCE2® accredited course, which covers the elements contained in the APMG PRINCE2® Foundation and Practitioner Syllabus. There are two examinations leading to PRINCE2® qualifications – the first, at the end of day three, is a one-hour closed-book multiple choice exam, leading to the

Foundation Level qualification. The results of the exam are given the same day. The second exam takes place on the afternoon of day five and is a two-and-a-half-hour open book (Prince2® Manual only) exam, leading to PRINCE2® Practitioner status. In addition to the formal PRINCE2® qualifications, successful completion of a piece of coursework studied over two half days will lead to the award of 20 University credits and the University Certificate of Continuing Education. Following the UCCE, degree and master's level courses are available. PRINCE2® is a registered trademark of the Office of Government Commerce in the United Kingdom and other countries.

FdSc Health Informatics

Credits – 240, Level 5

Admission enquiries – 01642 342639

Mode – Part time

Duration – 3 years

Entry requirements – You're expected to have two A levels (or equivalent). You must be a healthcare professional employed in primary or secondary care, the voluntary sector or by a health service supplier. Accreditation of prior learning and experience can form part of the FdSc award.

About the course – This course addresses an important need for staff with IT-oriented skills which are relevant to and grounded in the health service. It has been designed in conjunction with key regional healthcare professionals and contains a mixture of knowledge and skills appertaining to modern computing, healthcare systems and the health service.

On successful completion of this course you may progress to the BSc (Hons) Health Informatics (Top-up Award).

By studying this programme we:

- provide a work-based education for students normally from a health service background
- enable you to explore a body of knowledge related to computing
- provide you with a range of practical, professional and transferable skills enabling you to contribute to your profession and/or to progress to the final year of a related honours degree course.

Most of the assessments are practical course work or work-based learning reports.

FdSc Information and Communication Technology (ICT)

Credits – 240, Level 5

Admission enquiries – 01642 342639

Mode – Part time

Duration – 3 years

Entry requirements – Entry for foundation degrees is based on your ability to succeed. This can be shown by having a range of Level 3 qualifications (NVQ 3, BTEC, A level) or training through work. Accreditation of prior learning and experience can form part of the FdSc award.

About the course – If you work with Information Communication Technology, this (ICT) work-based course could be for you. You develop solutions to specific work-based ICT problems and work with appropriate tools and techniques for the design and implementation of information systems and the administration of network systems.

On successful completion of this course you may progress to the BSc (Hons) ICT. By studying this programme we:

- provide a work-based education for students involved in ICT

- enable you to explore a body of knowledge related to computing
- provide you with a range of practical, professional and transferable skills enabling you to contribute to your profession and/or to progress to the final year of a related honours degree course. Most of the assessments are practical coursework or work-based learning reports.

Information Technology (University certificates)

Credits – 10, Level 4

Admission enquiries – 01642 342649

Mode – Part time

Duration – 10 weeks

Entry requirements – No formal entry requirements are needed.

The School of Computing offers a range of part-time modules. Our flexible part-time programme helps you to update your existing skills and develop new ones.

Each module is normally taught over ten sessions. A session generally lasts for two and a half hours. Each module earns you ten credits towards a University certificate.

Database Applications

You look at how to develop a database and the basic principles of relational database design. Using Access, the module covers forms, queries, reports and macros.

Desktop Publishing

You gain an overview of the desktop publishing process from conception through to distribution. You will learn to plan, design and create publications such as flyers, newsletters and brochures.

Dreamweaver Project

You build on existing skills to teach you a range of techniques for creating professional websites using Dreamweaver. Techniques include forms, style sheets, tables, layers and templates.

Internet and Web Authoring

We teach you basic web authoring skills to help you create, test and publish a simple website using Adobe Dreamweaver.

Introduction to Digital Imaging 1

You learn how to use digital imaging software such as Adobe Photoshop to create and manipulate images. You get an insight into professional design, use of colour, textures and special effects.

Introduction to Digital Imaging 2

Building on the basic skills learnt in the Introduction to Digital Imaging 1 module, you study advanced image manipulation features, including filters, effects and creating animated GIFs.

Introduction to Information Technology

You are introduced to PCs, operating systems, networks and software. You learn how to use the internet, email and business applications such as Word and Excel. Overall, you gain a solid foundation for further study.

Introduction to Visual Programming

We give you an introduction to programming concepts using VB.NET. You learn how to generate basic windows and graphical-based user interface programs using visual environments.

Further Visual Programming

Building upon the underlying programming principles covered by Introduction to Visual Programming, you explore visual and object-orientated components of VB.NET.

Multimedia 1

You learn how to create simple interactive 2D animations using Adobe Flash. Practical case studies demonstrate multimedia authoring techniques and tools.

Multimedia 2

Continuing on from Multimedia 1, we introduce you to the development and design processes that are involved in producing multimedia applications using Flash.

Multimedia 3

This module builds on the skills learnt in Multimedia 2. You will be shown how to develop a multimedia application using Flash's advanced scripting techniques.

Spreadsheet Applications

Building upon the basic skills learnt in Introduction to Spreadsheets, you study advanced spreadsheet features and gain experience in developing application tools for solving practical problems.

Word Processing and Document Production

We show you how to create professional documents, such as letters, memos and reports, by exploring formatting facilities and using various tools and techniques.

Understanding ICT Service Management (University Certificate in Continuing Education)

Credits – 20, Level 4
Admission enquiries – 01642 384300
Mode – Part time
Duration – 2 days
Entry requirements – You should have experience of working in an IT environment.

About the course – Most modern businesses have a high dependency on their ICT and as a result management of the IT infrastructure plays a critical role in the success of the organisation. This course helps improve your ICT service and gain improved business efficiencies from your IT infrastructure. If you've ever faced the problem of uncontrolled change to your network systems with costly consequences such as operational downtime, the solution to this and other

issues is a more business-focused IT department within your organisation - aligned and responsive to the ever-changing needs of your business. You attend a two-day masterclass and complete a portfolio of work for the assessment. The assessment is offered at degree level. IT Infrastructure Library, ITIL®, is a registered trademark of the Office of Government Commerce in the United Kingdom and other countries.

Data Security (University Certificate of Credit)

Credits – 10, Level 4
Admission enquiries – 01642 384300
Mode – Part time
Duration – 2 days
Entry requirements – No formal qualifications are necessary. You should be able to use simple office applications, such as MS Word, email applications and a web browser. A short pre-course questionnaire will check for any special requirements.
About the course – Think how much information you store on your computer. What would happen to your business, your organisation or your privacy if it was lost? Organisations can suffer serious harm to their reputations when they lose records – in 2007

HM Revenue & Customs notoriously lost several CDs containing child benefit records. People handling data have obligations, both legal and moral, to protect data appropriately. Data lost to fire, theft or viruses can be expensive to replace. How do you know if it's safe to download and install software from the internet? Should you transfer that data by USB stick? Organising your data properly - thinking about what you are collecting and why - can make your use of it more efficient. This one-day practical workshop provides you with the knowledge and skills to choose and apply appropriate measures to protect yourself and your data. You learn about the purpose and principles of information and data security, and practise using relevant software. The workshop is aimed at

computer users using typical desktop applications, and applies to large and small organisations, including charities and volunteer organisations. Teaching takes place over six hours (either over a single day, or in two three-hour sessions). Concepts and issues are introduced via presentations and discussions. There are also some practical computer-based exercises. Assessment is via a short piece of written work (around 1,200 words) along with some computer artefacts such as digitally-signed or encrypted messages. Your assessed work is undertaken in your own time after the initial six hours. Tutor support is available to you. The assessment helps you reflect on the issues involved, and develop related computer-based skills.

Introduction to Data Analysis for Healthcare (University Certificate of Credit)

Credits – 10, Level 4
Admission enquiries – 01642 342647
Mode – Part time
Duration – 2 days
Entry requirements – You should normally have studied the Introduction to Data Management for Healthcare or have

equivalent knowledge.
About the course – We prepare you to be able to carry out standard data analysis and also for the study of more advanced techniques of data analysis. Relevant examples from healthcare are included throughout. On this course we:
• introduce you to methods for the collection and collation of data, the analysis of data, the interpretation of data

and results of analysis, and the presentation of data and results
• facilitate your understanding of the limitations of different types of data analysis (especially quantitative)
• help you to carry out standard data analysis using common software packages.
This module is assessed by an individual in-course assessment, the subject area and your workplace.

Introduction to Data Management for Healthcare (University Certificate of Credit)

Credits – 10, Level 4
Admission enquiries – 01642 342647
Mode – Part time
Duration – 2 days
Entry requirements – There are no formal entry requirements.

About the course – We give you a broad overview of the use of information technologies (both software and hardware) in healthcare as well as some of the issues in using it. The course is foundational and gives you a background for more advanced modules. Relevant examples from healthcare are included throughout.

We help you:
• gain an awareness of a range of hardware devices and the information systems used in healthcare
• develop your awareness of how computing systems support the delivery of healthcare.
This module is assessed by an individual in-course assessment.

Introduction to Database Systems for Health (University Certificate of Credit)

Credits – 10, Level 4

Admission enquiries – 01642 342647

Mode – Part time

Duration – 2 days

Entry requirements – You should normally have studied Introduction to Data Management for Healthcare or have equivalent knowledge.

About the course – We provide you with an introduction to the database systems design, implementation, and use (in health). You explore issues related to the storage, transmission and processing of large datasets in general and in the context of health systems. Relevant examples from healthcare are included throughout the module.

On this module we:

- introduce you to database concepts
- give you knowledge of the design and implementation of database systems (especially in healthcare)
- develop skills necessary to interrogate a database system.

This module is assessed by an individual in-course assessment.

Social Media for Enterprise (University Certificate of Credit)

Credits – 10, Level 4

Admission enquiries – 01642 384300

Mode – Part time

Duration – 1 day

Entry requirements – No formal qualifications are necessary. However, a basic familiarity with computers, using online environments and text input is required.

About the course – Have you seen the spoof ads on YouTube that replicate and 'remix' well-known TV advertising campaigns such as the Cadbury's drumming gorilla? When they're done well, and are funny, they spread like wildfire as people email each other web links. They were probably created by the very same agency that shot the TV original! This is known as 'viral marketing'.

And have you noticed icons and links to MySpace, Facebook, Twitter, Digg and YouTube on company websites? Companies are using these tools to promote themselves. Barack Obama even used them to help him get elected and he's still using them now to reach his electorate (take a look at the lower right-hand side of <http://www.barackobama.com>).

The workshop is delivered by Steve Thompson, a musician, composer, multimedia artist, technologist, educator and academic. Through his work at Teesside University he is recognised in the UK as a leading figure in the world of community engagement through community media and ICT.

You are introduced to social media digital tools which form the basis of an online classroom for the course.

Practical workshops take place over two

days during which you complete a range of practical exercises. Concepts and methods are introduced via presentation and discussions. You gain access to social media tips and links that are continually updated, allowing you to follow new developments in social media even after your course has ended.

In your own time you are expected to experiment with, and explore, the tools and concepts you have been introduced to. You utilise the online classroom to keep a reflective diary of your findings which remains private to group members. You can discuss any issues with the tutor and/or peers via the online classroom environment.

During the final appraisal session you reflect on the knowledge gained and add this to your online diary. Assessment is entirely in-course.



Criminology and Sociology



The popularity of our criminology and sociology courses reflects the human fascination with how we live our lives. Criminologists study crime as an individual and social phenomenon, exploring crime control and criminal justice. In sociology, the focus is on the most pressing social issues facing individuals and policy makers today. Our courses build on our academic expertise and practical insight into these fascinating areas of study.

MSc Criminology

Credits – 180, Level 7

Admission enquiries – 01642 342308

Mode – Full time or part time

Duration – 1 to 2 years

Entry requirements – Applicants should normally have a good second-class honours degree in a relevant field. However, those who have relevant professional qualifications and/or relevant experience will also be considered.

About the course – This academic programme has been developed in response to the need of statutory, voluntary and private organisations involved in developing crime reduction strategies. It creates and examines research-based evidence of which strategies work. You develop expertise in theory, method and research as well as a broad understanding of the criminal justice system and an in-depth knowledge of

current issues in criminology. You explore contemporary crime, victimisation and crime reduction.

Modules are assessed by a combination of formative and summative assessments. Formative assessment includes seminar exercises and group oral presentations, whereas summative assessment ranges from essays and case studies to structured project and knowledge checks based upon preparatory readings.

Qualitative Data Analysis Using NVivo (University Certificate in Postgraduate Professional Development)

Credits – 30, Level 7

Admission enquiries – 01642 342308

Mode – Full time

Duration – 8 weeks

Entry requirements – You should meet MSc level admissions criteria but must also have some experience of collecting and analysing qualitative data.

About the course – This module provides a supportive learning environment for those who wish to extend their understanding of qualitative data analysis and learn how to use the qualitative data analysis software NVivo. The course encourages you to engage critically with the theory and practice of data analysis, and explore different data analysis techniques. It introduces you to NVivo software and helps you develop your skills through completing your own project, which can be

based on your own data or upon data provided by your tutor. NVivo is capable of handling a wide range of qualitative data including interviews, other written material, photographs and videos.

You learn through seminars, mini-lectures, reading, computer-based workshops, by doing presentations and analysing data. You are assessed through a presentation and a written evaluation of the NVivo project which you do in the workshop sessions.

Social Research Methods (University Certificate in Postgraduate Professional Development)

Credits – 30, Level 7

Admission enquiries – 01642 342308

Mode – Full time

Duration – 8 weeks

Entry requirements – You should meet MSc level admissions criteria.

About the course – This course is suitable for anyone who wants to improve their research skills to conduct academic or

workplace-based research. Good research skills are essential to produce robust evaluations, to inform evidence-based practice and in the pursuit of new knowledge and understanding. This module introduces you to qualitative and quantitative techniques such as in-depth interviewing, ethnography and survey techniques. You also develop the skills you need to conceptualise, design and conduct social research, drawing upon these techniques. You learn how to analyse your data and report your findings, which

includes the use of software (SPSS) to help you analyse quantitative data. You learn through seminars, mini-lectures, reading, computer-based workshops and by collecting and analysing data. You are assessed by a portfolio of three assignments. Assignment 1 is a time-constrained quantitative analysis of data provided by the tutor. Assignment 2 is a qualitative analysis of data which you generate. Assignment 3 is a research proposal. You choose the research area.

Community Development (University Certificate in Professional Development)

Credits – 30, Level 4

Admission enquiries – 01642 342308

Mode – Part time

Duration – 4 days

Entry requirement: Applications are welcome from people with a variety of educational experiences and backgrounds. It would be an advantage, but not essential, that you are working (full time or part time, paid or unpaid) in a suitable community setting.

About the course – This Certificate aims to give you a practical insight into community development by explaining the concept of community development within a government policy context and providing the opportunity to develop the range of skills necessary to develop and sustain a community-based project. A blend of

theory and practice gives you a working knowledge of community development issues and enables you to engage actively in the community development process. Learning takes place in the lectures and seminars. The lectures focus upon subject content whereas the seminars provide you with the opportunity to discuss the lecture topics in depth with tutors and enable you to relate to your own personal experiences of community development.

You are assessed through a portfolio of work which consists of eight short pieces of work, five of which are compulsory (marked with an asterisk below). You choose the remainder from numbers 6 to 9 below. Submission of the pieces is staggered throughout the module so that feedback can be given.

1. Poster presentation of a current government policy in the context of community development

2. Either a problem tree related to your project or a SWOC analysis for your project

3. Either a risk analysis of your project or a stakeholder analysis of your project

4. Exercise on project monitoring, review and evaluation

5. A short written reflective piece based on your experience of being involved in your project

6. Explanatory piece on your own Ward using the Index of Multiple Deprivation or other data sources

7. Exercise on compiling a funding application bid

8. An action plan for your project

9. Designing a community information leaflet about your project, you reflect on the issues involved, and develop related computer-based skills.



Education and Early Childhood Studies



The government is committed to developing the children's workforce into a first-class professional body, equipping those at the frontline to raise standards. We are proud to have developed an excellent reputation for preservice and in-service education and personal development.

MA Education

Credits – 180, Level 7

Admission enquiries – 01642 342308

Mode – Part time

Duration – 2 years

Entry requirements –

Applicants should:

- normally have a 2.2 honours degree
- have appropriate professional status, for example Qualified Teaching Status
- have been working as a teacher or professional educator for a minimum of two years.

All applicants will be interviewed.

About the course – This programme is designed for teachers, lecturers or other graduates involved in education or in developing a career with a focus on learning. It caters for the interests and experience of different sectors as well as cross-sector issues. The core modules lay the foundations for the research element of the programme. You deepen your professional understanding and learn new theories, ideas and practices, which you can apply to your own setting. You develop both critical and reflective skills, and learn to evaluate, as well as carry out, relevant research.

Assessment is via a variety of written formats, such as a portfolio, conventional reports and essays, a research proposal and a dissertation. Some modules have oral presentations either as assessed or as formative work.

BA (Hons) Working with Young People (Top-up Award)

Credits – 120, Level 6

Admission enquiries – 01642 342304

Mode – Part time

Duration – 1 year

Entry requirements – You must show you've successfully studied at NQF5 and have done practical work with young people.

About the course – This programme aims to bring together insights from education and

practice to impact on working with young people. You will benefit from this course if you work with 13-19 year olds. For example those undertaking:

- educational support roles in schools and colleges
- youth work roles in public services, such as children's trusts, the fire and rescue services, health promotion, Connexions and outdoor education
- youth inclusion roles in the police, probation service and in a local authority

- youth services within social services, fostering, adoption and residential care
- voluntary sector youth projects for the homeless, addressing substance abuse, community cohesion and addressing community development needs.

You will be assessed by essay, reflective studies on work settings and a dissertation-length project.



Children's Development (University Certificate in Continuing Education)

Credits – 20, Level 4

Admission enquiries – 01642 342308

Mode – Part time

Duration – 3 months

Entry requirements – You need to demonstrate that you have studied and been successful at level 3, for example an A level or BTEC award. We welcome applications from mature students and if you do not meet the entry requirements as indicated above please telephone admissions and we will be happy to discuss this with you further. Please note completion of this module does not guarantee you a place on a full University degree course but provides you with the opportunity to develop knowledge and

skills in an area of interest to you.

About the course – This programme is an introduction to children's development and explores children's personal, social, emotional and physical development, including the theoretical perspectives on how children learn and develop. These perspectives are related to the framework of Early Years Foundation Stage (EYFS) and Every Child Matters (ECM). You are encouraged to articulate the link between the theoretical perspectives, research and practical situations and to reflect on this throughout the programme. This programme is delivered through a combination of face-to-face and online learning. The blended learning approach combines lectures, which explain the theoretical perspectives that underpin this programme, seminars/group work, which

allow you the opportunity to discuss issues raised in a collegiate atmosphere and additional e-learning activities including discussion board and online activities. You have the opportunity to relate theoretical perspectives to practice within this programme. You are offered opportunities for tutorial support, complete peer learning activities and share prior/developing knowledge within the group. You also access self-study resource materials to support your learning and development. You are provided with feedback on classroom tasks and an essay plan you produce to prepare you for the formal assessment task. For this you produce an essay in which you outline psychological theories of children's development.

Literary Perspectives on the Image of Childhood (University Certificate in Continuing Education)

Credits – 20, Level 4

Admission enquiries – 01642 342308

Mode – Part time

Duration – 2 months

Entry requirements – You need to demonstrate that you have studied and been successful at level 3, for example an A level or BTEC award. We welcome applications from mature students and if you do not meet the entry requirements as indicated above please telephone

admissions and we will be happy to discuss this with you further. Please note completion of this module does not guarantee you a place on a full University degree course but provides you with the opportunity to develop knowledge and skills in an area of interest to you.

About the course – This programme provides you with the opportunity to begin an exploration of 'children in literature' on the one hand, and 'literature for children' on the other. You attend lectures which provide you with the opportunity to engage with a variety of texts both in class time and during private

study time. You explore recurrent themes in literature through workshop and seminar activities and you need to read widely outside the formal study time to extend your knowledge and experience. In preparation for the formal assessment, you complete a short reading of a text aloud and provide reasons for the text you have chosen. The formal assessment is in two parts. The first assessment is a group evaluation and presentation of selected texts which demonstrate recurrent themes in literature. The second assessment is a written piece of work which evaluates two texts of your choice.

Education and Early Childhood Studies *Continued*

Mentoring in Practice (Lifelong Learning) (University Certificate in Continuing Education)

Credits – 20, Level 4

Admission enquiries – 01642 384095

Mode – Part time

Duration – 3 months

Entry requirements – You should currently be in practice with a minimum of two years' teaching/training experience in the lifelong learning sector.

You should also be mentoring a trainee teacher on an approved lifelong learning sector programme such as the Certificate in Education: Teaching in the Lifelong Learning Sector or the PGCE: Teaching in the Lifelong Learning Sector.

About the course – This programme provides practical insight into the mentoring process. It enables those involved in the facilitation, support and assessment of trainee teachers (on lifelong learning sector initial teacher education programmes) to apply theoretical principles and to demonstrate the knowledge and skills required to fulfil the role of mentor.

You are taught through seminars, lectures and interactive workshops which model good practice in teaching and learning. You receive written and oral developmental feedback to help you to improve your future work, facilitated by a personal tutorial system. As a professional in the lifelong learning sector, you are expected and encouraged to reflect upon your own

practice. You do this by gaining feedback from mentee(s); watching training videos/simulations and video clips, analysing case studies and engaging in peer feedback on classroom learning tasks. You also use the virtual learning environment, email and online resources to support your own learning and development.

The assessment for the programme is in two parts. The first assessment is an essay in which you are expected to evaluate critically the role of the mentor in lifelong learning settings. For the second assessment task you are expected to produce a reflective report in which you consider your personal and professional growth as a mentor.

Professional Skills for Practice (University Certificate in Continuing Education)

Credits – 40, Level 4

Admission enquiries – 01642 342308

Mode – Part time

Duration – 3 months

Entry requirements – You need to demonstrate that you have studied and been successful at level 3, for example an A level or BTEC award. We welcome applications from mature students and if you do not meet the entry requirements as indicated above please telephone admissions and we will be happy to discuss this with you further. Please note completion of this module does not guarantee you a place on a full University degree course but provides you with the opportunity to develop knowledge and skills in an area of interest to you.

About the course – This programme is for

anyone interested in working in early years settings. The importance of effective communication in a professional environment is central to it. The course supports the development of a range of professional communication skills. More specifically it develops your skills in written and oral communication including presentation skills, ICT and other relevant academic skills. It explores the communication strategies necessary for working successfully in an early years environment and helps you to develop the skills necessary for reflective practice. You are also given the opportunity to explore ethical issues relevant to working with children in early years.

You participate in lectures and seminars where you explore the theories and strategies of communicating in a professional and ethical manner. You are encouraged to develop your practical and

professional communication skills. You complete ICT workshop activities and develop the skills of using basic IT tools. This programme is delivered using a combination of face-to-face learning and online delivery. You take part in a small-group presentation to other students and the tutor on the subject of childhood games. This enables you to gain the confidence and skills you need to prepare you for the first formal assessment task. There are two aspects to the formal assessment, the first is an individual PowerPoint presentation in which you contrast two texts relevant to early years practice. The second formal assessment is the development of a personal profile portfolio which reflects on your learning and development as you have progressed through the programme. You are provided with face-to-face and online tutorial support and feedback.

Engineering



We find engineering in all aspects of our lives, from computers to bridge building, machinery to energy production and food manufacture. We live in a rapidly changing world and, as technology develops, engineers need the knowledge and skills to adapt.

PgC/PgD/MSc Engineering Management

Credits – 180, Level 7

Admission enquiries – 01642 738800

Mode – Full time or part time

Duration – 1 to 2 years

Entry requirements – Applicants should normally have a UK first-or second-class honours degree, or an equivalent internationally recognised qualification, in either an engineering, technological, business or management related subject.

Other qualifications and relevant experience will be assessed on an individual basis. In addition, international applicants will require IELTS 6.0.

About the course – This course is aimed at developing managers, and those with management potential, who wish to follow careers in various engineering industries. It has been specifically designed for scientists, engineers, technologists aspiring to become engineering managers, but also for individuals with a non-technical background who wish to develop the skills

to operate in an engineering or industrial environment.

Through the combination of academic theory and practical application you will be equipped to handle diverse management responsibilities in a wide range of organisations. Taught by experienced academic staff, the material is leading edge and ensures a high level of industrial and business relevance throughout. All modules are assessed by in-course assignments, industrial case studies and projects.

Structural Assessment for Emergency Services Personnel (University Certificate in Advanced Professional Development)

Credits – 60, Level 4

Admission enquiries – 01642 738800

Mode – Part time

Duration – 1 year

Entry requirements – Applicants do not necessarily need formal qualifications but are expected to be able to complete the

module satisfactorily.

About the course – The programme contributes to your overall education and development so that you have a basic appreciation of the structural assessment of buildings.

You are required to complete three 20-credit modules:

- Construction Methods
- Analysis of Structures
- Specialist Construction and Materials

The focus of the selected modules is complementary to the needs of the

emergency services personnel. The modules are designed to give you a fundamental understanding of failures and how structures support load. This course would allow emergency services personnel to develop the skills to carry out their own assessments with potential for saving time. The modules have been designed in consultation with emergency services personnel and staff at the University. You are assessed by coursework and examination.





Do you enjoy reading and writing? Do you take pleasure in thinking for yourself and exploring new ways of interpreting the world around you? If you do, you are certain to enjoy studying English. Our English courses explore this traditional and respected academic subject in exciting, new and creative ways by addressing modern styles of writing and other cultural forms such as film and television.

MA Creative Writing

Credits – 180, Level 7

Admission enquiries – 01642 384689

Mode – Part time

Duration – 2 years

Entry requirements – Applicants should normally have a good undergraduate degree in English or a related discipline, or have other writing experience or equivalent qualifications.

About the course – Ideas, expressed through the written word, are perhaps the most powerful of all things. Creative writers

express thoughts, feelings and emotions through words and have the ability to inform, provoke, captivate, inspire and move. You approach creative writing from a variety of perspectives – including fiction, poetry, screenwriting and drama – to explore how writers operate and how you can become an independent writer. Drawing on our pool of talented, published writers and academics, you accumulate credit towards your chosen award at your own pace. You study towards a postgraduate certificate, postgraduate diploma or, on completion of a full writing

project, a master's degree. This highly successful course also offers the chance to learn how to teach creative writing in schools or in the community. Your achievement is assessed mainly through project and portfolio work, including evidence of the research and development process as well as the production and presentation of draft work and peer assessment. Other assessment methods include written reports, presentations, oral performances and reflective commentaries.



Health and Social Care



The School of Health & Social Care has over **11,000 students** on courses ranging from **national vocational qualifications to doctoral degrees**. Education, training and research are delivered in a multi-professional environment which is essential for modern health and social care practice.

MSc Nursing*

Credits – 180, Level 7

Admission enquiries – 01642 384134

Mode – Part time

Duration – 2 years

Entry requirements – You must be a qualified nurse and have an honours degree, 2.2 or above, in a related subject or, alternatively, evidence of study at level 6, (opportunities for individual APEL available upon application). International students must have an IELTS score of 6.5 or above. UK students only.

About the course – This exciting and innovative course is designed to ensure that as a nursing professional you are well placed to deal with the globalised challenges arising in current and future practice. They include changes in

population and demographic trends, shifts in patterns of health/illness and wellbeing, and political, professional and organisational working cultures.

The course adopts an evidence-informed nursing approach by reviewing, synthesising and incorporating contemporary professional and political drivers to ensure that the profession remains dynamic, proactive and responsive in delivering safe, confident, competent and compassionate quality care and excellence in nursing practice.

The course develops:

- your confidence and proficiency in promoting the professional voice of nursing
- your skills to facilitate and enhance the patient/client experience through the creative and judicious use of knowledge and advanced skills in nursing practice

- a professional body of nursing knowledge which will allow you to work in complex, demanding and unpredictable health and social care environments to the level of mastery

- your study at postgraduate level to search, retrieve, critically evaluate and synthesise the current evidence base underpinning nursing practice and to undertake primary research.

A variety of creative formative and summative assessments is included in the programme. Detailed feedback is provided in relation to all assessment criteria via the student intranet. Examples include reflective essays, presentations, OSCEs and the final dissertation project.

* **Subject to approval**



Languages



By learning another language you can step into another culture. It can benefit your work, your holiday plans and your mind and it can be a lot of fun.

Foundation Chinese (University Certificate in Continuing Education)

Credits – 20, Level 4

Admission enquiries – 01642 342807

Mode – Part time

Duration – 1 year

Entry Requirements – There are no formal entry requirements.

About the course – This is an entry level course for absolute beginners in Chinese. In this module you will develop basic survival skills in Chinese that will allow you to communicate in social contexts. You will also gain insight into the way of life of

Chinese speaking countries.

Emphasis is on speaking and listening with practice of interviews, role-plays and listening comprehension tasks.

In a step-by-step approach, basic vocabulary, language forms and functions will be introduced and practised.

You will also develop language learning skills and strategies that will enable you to use appropriate resources to study independently.

You will learn:

- Greetings and introduction
- Home, family, place, country
- Time, date, days and weeks

- Basic verbs, daily routine, likes and dislikes
- Ordering food at a restaurant
- Talk about the weather, hobbies, professions
- Talk about going and coming to somewhere to do something
- In terms of writing, you will learn the basic structure and some radicals of Chinese characters and you will become familiar with around 150 basic characters as well as the Pinyin system to help with pronunciation.





A qualification in law can bring with it prestige, good career prospects and the possibility of an attractive salary but more than this, you learn new skills which you can use in any career critical appraisal, logical argumentation, research skills and fluent communication.

Coroners' Law and the Bereaved (University Certificate in Professional Development)

Credits – 40, Level 4

Admission enquiries – 01642 342308

Mode – Part time

Duration – 2 weeks

Entry requirements – Applicants should be employed within the criminal justice area, particularly working within or in close association with the coroner service. Others working within public, private or voluntary sector organisations will be considered on an individual basis.

About the course – This course aims to develop the reflective and professional practice of coroner's officers and other staff working in association with the coroner service to manage the legal and interpersonal processes so that the judicial process is satisfied while meeting the needs of the bereaved and society. The integration of theory and practice will enable you to develop reflective investigative skills, which are essential for effective death investigation, so that the judicial process is met. There is an emphasis on independent learning and you will receive pre-course

reading before attending the University. The course is delivered by University lecturers and experienced practitioners. The course is limited to 16 students and the teaching strategies are appropriate for small groups. These include lectures, seminars and classroom exercises. Assessment is by an in-course examination and a reflective report of a classroom-based exercise, produced after completion of the course. Successful students are awarded the UCPD (40 Level 1 CATS credits).

Fundamental Medicine for the Coroner Service (University Certificate in Professional Development)

Credits – 40, Level 4

Admission enquiries – 01642 342308

Mode – Part time

Duration – 2 weeks

Entry requirements – Applicants should be employed within the criminal justice area, particularly working within or in close association with the coroner service.

Others working within public, private or voluntary sector organisations will be considered on an individual basis. **About the course** – This course aims to enhance the professional working practice of coroners' staff or staff working in close association with the coroner service by enabling them to evaluate, integrate and contextualise medical information within the context of sudden death. There is an emphasis on independent learning and you receive pre-course

reading before attending the University. The course is delivered by University lecturers and experienced practitioners. Limited to 16 students, the teaching strategies are appropriate for small groups and include lectures, seminars and classroom exercises. Assessment is by an in-course examination and a written case study analysis. Successful students are awarded the UCPD (40 Level 1 CATS credits).

Contemporary Policing and Investigation (University Certificate in Continuing Education)

Credits – 20, Level 4

Admission enquiries – 01642 342308

Mode – Part time

Duration – 3 months

Entry requirements – There are no formal entry requirements. **About the course** – The course provides knowledge and understanding of the requirements of modern policing and investigation. On completion, you will recognise the changing nature of policing and have developed your knowledge of the

numerous career opportunities within the wider policing family. You are taught through a range of lectures, seminars and workshops. Assessment is by a series of knowledge and practical examinations.

Sport and Exercise



Teesside is ideal for studying sport and exercise. We have strong links with regional and elite teams in the area.

Performance Nutrition for Athletes (University Certificate in Professional Development)

Credits – 30, Level 6

Admission enquiries – 01642 342308

Mode – Part time

Duration – 15 weeks

Entry requirements – Appropriate prior educational experience is required in order that the level 6 standard of study can be undertaken. In addition, professional experience in the area of sport and/or nutrition may be useful.

About the course – The course is aimed at those with experience in the sports industry or athletes or coaches seeking to gain knowledge about nutrition. A variety of teaching modes is used throughout including a combination of keynote lectures, workshops, seminars, directed study sessions and activities which are associated with the modular assessment. Tutor-directed learning whilst student-directed learning engages you in the research of these concepts, their integration into evidence-based nutrition

strategies and portfolio compilation. Activities associated with the portfolio are designed to develop the skills and knowledge pertinent to the investigation of nutritional status of an athlete. The end assessment is a 4,000-word portfolio which you submit at the end of week 12. There is formative assessment throughout. All learning outcomes are assessed and must be achieved in order to pass. Assessment is therefore based upon a typed portfolio of work associated with the nutritional assessment of an athlete/sports person.



Youth



In a time of unprecedented social change, do government policies aimed at young people achieve the desired results? What does it mean to be young in the 21st century?

Introducing Youth Support (Module)

Credits – 10, Level 4

Admission enquiries – 01642 342308

Mode – Part time

Duration – 4 weeks

Entry requirements – This course is aimed at those with limited or no knowledge of this area. Practitioners volunteering or working with young people may find this course of interest.

About the course – Supporting young people as they grow up is important to many people. Young people need to know who they can trust. Parents want to know who else is concerned about their child. Schools want to see their young people succeed. Neighbours prefer pride in young people to anger and fear. You learn about:

- young people growing and changing
- listening to young people

- working with young people
 - learning to support young people.
- Teesside University staff who research and teach about the lives of young people and youth work explain the background knowledge. You take part in discussions with others about your own experience. You also try out and comment on skills used with young people. You are expected to read. Assessment is by writing an essay of 1,000 words.



Taster Courses

Helping service users

You will find this workshop useful if you are involved in the 'front line' of contact with service users - for example if you are a medical secretary.

We include discussion of problems with patient-related situations, what can make a situation difficult and why.

This is combined with teaching about coping strategies, explanations of possible situations and understandings to help improve service and reduce stress for those working with service users.

How to listen

This workshop will benefit nurses, occupational therapists, physiotherapists and others in the helping professions.

We cover listening skills, relaxation techniques, guided imagery, self soothing and techniques for helping with psychological well-being. We also include some advice on how to spot more serious symptoms and when and where to refer on.

Introduction to criminology

Crime and disorder are topics that are guaranteed to lead to lively debates:

- what crimes are the most common?
- who is responsible for the increase in criminal behaviour?
- how should we deal with those who break the law?
- do the courts deliver justice?

These questions and more are the basis for discussions during this one day session.

You have the opportunity to debate the response to crime and the way in which the criminal justice system deals with the problem of crime and deviance. This is supported by introducing you to some of the research and literature about these problems to encourage you to think about criminality in a more open minded way.

The session includes some short input to set the scene but is largely interactive with work on case studies, discussion groups and the presentation of relevant research.

The day is aimed at those with limited or no knowledge of this area. Practitioners working in related fields such as probation, youth work or social work may find this introductory day of interest.

Introduction to drug and alcohol studies

The A to Z of drugs is riddled with questions and contradictions. So many dichotomies – legal or illegal, good or bad, acceptable or unacceptable, pleasure or pain, cause or cure, punish or help?

This introduction to the academic study of drugs and alcohol examines some of these questions in this fascinating area. The day starts with a critical introduction into the nature and patterns of drug use in the UK. Why do people use drugs? How do we define patterns of drug use? What is the size of the drug-using population?

Following this, we explore some of the key questions about drug use, framed around the drug legalisation debate:

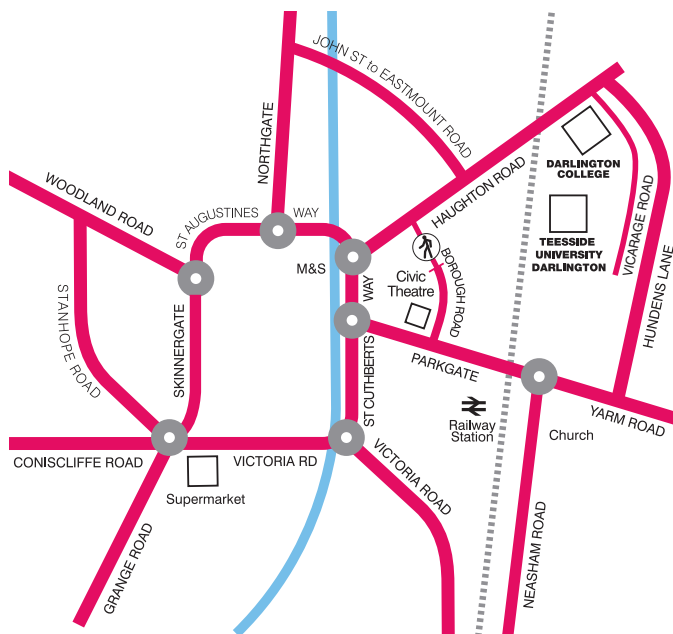
- should drugs be illegal? If so, which ones?
- should we punish those with drug problems or support them through health interventions?
- should we have age restrictions on drug sales?

Finally, the day provides a brief introduction into drugs education. This again mirrors many of the key questions in the academic study of this area. Discussions of drugs education highlight the moral debates which underly much discussion of drug and alcohol consumption.

The day is aimed at those with limited or no knowledge of this area. Practitioners working in related fields such as probation or social work may find this introductory day of interest.

Admissions enquiries – 01642 342308

How to find us



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