

40  
CELEBRATING  
40 YEARS  
1972-2012



**RICHMOND**  
THE AMERICAN INTERNATIONAL  
**UNIVERSITY**  
IN LONDON

UNIVERSITY CATALOG  
2011-2012



AN AMERICAN EDUCATION  
A BRITISH SETTING  
A GLOBAL FUTURE

WELCOME TO RICHMOND,  
THE AMERICAN INTERNATIONAL  
UNIVERSITY IN LONDON.

Located in one of the great world capitals, Richmond distinguishes itself as a truly international University by enrolling students from more than 100 countries.

The University's academic program, which encompasses business, communications, international relations, and the arts, reflects the American tradition of broad-based core studies, the Liberal Arts.

Significantly, Richmond's underlying theme is globalism. The 21st century needs leaders who are keenly aware of, and competent within, the diversity existing in the world. The University's academic program is particularly relevant to those who aspire to leadership positions on the world stage, whatever their chosen profession.

Richmond has campuses in two of London's most appealing communities: Richmond-upon-Thames and Kensington. The Richmond Hill campus, which dates back to the founding of Richmond College in 1843, is the location for first-year and second-year students. Upper-division students typically relocate to the campus in Kensington, Central London, where graduate studies are also pursued.

Accredited in both the US and the UK, Richmond provides an American education in a British setting, offering a comprehensive, and profoundly awakening, university degree experience for a global future.





Construction of the Main Building at the Richmond Hill campus began in 1841 and was completed in 1843, when it opened as the Wesley Theological Institution. Later known as Richmond College, it became part of London University, whose degrees it awarded until 1971. In 1972, it became Richmond College, an independent, international, not-for-profit, liberal arts college. Today the university is known as Richmond, The American International University in London.

Richmond is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104 (267-284-5000). degrees by the Department of Education in the State of Delaware. Richmond's degrees are also designated by the Department for Education and Skills (DfES) of Her Majesty's Government in the United Kingdom (Recognized Awards) Statutory Order 2006 (SI 3121) dated 23 November 2006. The university has been awarded an "A-rated" Tier 4 (Students) Sponsor's Licence and has been certified as a "Highly Trusted Sponsor" by the United Kingdom Borders Agency. Richmond is also accredited in the UK by the British Accreditation Council for Independent Further and Higher Education as an independent higher education institution.

Richmond is approved by The Open University as an appropriate organization to offer higher education programs leading to Open University Validated Awards.

The information presented in this catalog is accurate at the time of publication. Richmond is, however, an evolving institution and changes are regularly introduced to improve the quality of the educational experience the University offers. Consequently, Richmond reserves the right to alter course offerings, programs, calendar, and regulations. However, when it does so, every effort will be made to inform students of such changes. Further, students already enrolled will not normally be required to meet degree requirements not in effect at the time of their admission to the degree program. Students are responsible for being aware of and abiding by the rules, regulations, policies, and procedures of the university, as they are described in the university catalog and other student guides and handbooks.

# CONTENTS

04	<b>ACADEMIC CALENDAR 2011/2013</b>	25	<b>ACADEMIC AFFAIRS</b>
07	<b>ABOUT THE UNIVERSITY</b>	25	Office of Academic Affairs
07	Richmond's Mission	25	The University's Email System
07	Accreditation	25	Orientation
07	University Facilities	25	Academic Advising
08	<b>LIBRARY &amp; INFORMATION RESOURCES</b>	25	Registration
08	Library Services	26	Student Status
08	Technology Services	27	Attendance
08	Responsible Use of Information Resources	28	Academic Policies
08	Data Protection Act	32	Academic Standing
09	<b>ADMISSION</b>	33	Academic Policies: Non-Compliance & Exemptions
09	Undergraduate Admissions to Richmond	33	Academic Probation and Dismissal
09	Admission Requirements	34	Student Complaints Procedure
09	English Language Proficiency Requirements	34	Forms for Academic Procedures
10	Probationary Admission	35	Graduation Requirements
10	Wait List	35	Graduation Ceremony
10	Admission Deferral Policy	36	American and British Accreditation
11	Admitted Student Procedures	36	Open University Validation
11	Graduate Admissions Procedures	37	Graduate Academic Policies and Procedures
11	Transfer of Prior Academic Credit	41	<b>ACADEMIC PROGRAMS</b>
12	Readmission to the University	41	The Liberal Arts Core Curriculum
12	RIASA Admissions Procedures	42	The Liberal Arts Core Curriculum Planning Form
13	<b>UNIVERSITY FINANCIAL ASSISTANCE</b>	43	A Guide to Choosing Liberal Arts Core Curriculum Courses
13	Scholarships	46	Academic Literacies Program
13	Richmond University Employment	48	Bachelor of Arts Degrees
13	Maintaining a Richmond Scholarship or Other Richmond Financial Assistance	64	Minors and Certificate Programs
14	Scholarships and Financial Assistance	68	International Internship Program
18	<b>STUDENT &amp; CAMPUS LIFE</b>	69	First Year Seminar (FYS)
18	Department of Student Affairs	71	<b>PROGRAMS BASED OUTSIDE OF LONDON</b>
18	Orientation	71	The Florence Study Center
18	Office of Residence Life	74	The Rome Study Center
18	Counseling and Health Services	77	Richmond International Academic Soccer Academy (RIASA)
19	Office of Student Activities	79	Richmond International Summer School (RISS)
19	Recreational Sports	82	<b>GRADUATE PROGRAMS</b>
19	Student Union	82	Master of Arts in Art History and Visual Culture
19	Student Programs and Events	84	Master of Arts in International Relations
19	Study Abroad Office	86	<b>RICHMOND'S GLOBAL ALUMNI NETWORK</b>
20	<b>TUITION &amp; FEES</b>	87	A Guide to Course Designations
20	University Fees	89	<b>COURSE DESCRIPTIONS</b>
21	Payment Deadlines	152	<b>ADMINISTRATION</b>
21	Payment Plan Options	152	Honorary Degree Recipients
22	Good Financial Standing	156	The Board Of Trustees
22	Housing and Meals	157	The Board Of Academic Governors
23	Withdrawals and Refunds	158	University Full-time Administration
24	Graduate Programs Tuition	161	University Part-time Administration
24	RIASA Tuition and Withdrawals	162	University Full-time Faculty
		165	University Part-time Faculty
		168	Location Map
		170	Index
		171	Inquiries

# ACADEMIC CALENDAR 2011/2013

## \*Fall Semester 2011

Move-in Day for New Residential Students	Tuesday 30 August
Orientation (check-in from 9:00 A.M.)	Wednesday 31 August - Sunday 4 September
Registration	Thursday 1 September - Friday 2 September
Residences open for continuing students	Saturday 3 September
First day of classes	Monday 5 September
Add/Drop period	Monday 5 September - Friday 9 September
Priority Registration for spring and summer 2012 (registration after this week will incur a late fee)	Monday 10 October - Friday 14 October
Fall break	Monday 24 October - Friday 28 October
Last day to withdraw from a course	Monday 28 November
Last day of classes	Friday 9 December
Study Days	Saturday 10 December - Sunday 11 December
Examinations	Monday 12 December - Friday 16 December
Residences close	Sunday 17 December

## \*Spring Semester 2012

Move-in Day for New Residential Students	Tuesday 17 January
Orientation (check-in from 9:00 A.M.)	Wednesday 18 January - Sunday 22 January
Registration	Thursday 19 January - Friday 20 January
Residences open for continuing students	Saturday 21 January
First day of classes	Monday 23 January
Add/Drop period	Monday 23 January - Friday 27 January
Priority Registration for summer and fall 2012 (registration after this week will incur a late fee)	Monday 27 February - Friday 2 March
Spring break	Monday 12 March - Friday 16 March
Easter Break	Friday 6 April - Monday 9 April
Last day to withdraw from a course	Monday 16 April
Last day of classes	Tuesday 1 May
Study Days	Wednesday 2 May
Examinations	Thursday 3 May - Friday 4 May
Study Days / Bank Holiday	Saturday 5 May - Monday 7 May
Examinations	Tuesday 8 May - Thursday 10 May
Residences close for non-graduating students	Friday 11 May
Commencement	Thursday 17 May
Residences close for graduating seniors	Saturday 19 May

## \*Summer Sessions 2012

Residences open (check-in from 9:00 A.M.)	Sunday 20 May
Orientation and Registration	Monday 21 May
First day of classes	Tuesday 22 May
Bank Holidays	Monday 4 June - Tuesday 5 June
Last day to withdraw from a course	Thursday 14 June
Last day of classes	Friday 22 June
Examinations	Monday 25 June
Residences Close	Tuesday 26 June

### First Five-Week Session

Sunday 20 May
Monday 21 May
Tuesday 22 May
Monday 4 June - Tuesday 5 June
Thursday 14 June
Friday 22 June
Monday 25 June
Tuesday 26 June

### Second Five-Week Session

Residences open	Thursday 28 June
Orientation and Registration	Friday 29 June
First Day of Classes	Monday 2 July
Last Day to Withdraw from a course	Wednesday 25 July
Last Day of Classes	Tuesday 31 July
Exams	Wednesday 1 August
Residences Close	Thursday 2 August

### **\*Fall Semester 2012**

Move-in Day for New Residential Students  
Orientation (check-in from 9:00 A.M.)  
Registration  
Residences open for continuing students  
First day of classes  
Add/Drop period  
Priority Registration for spring and summer 2013  
(registration after this week will incur a late fee)  
Fall break  
Last day to withdraw from a course  
Last day of classes  
Study Days  
Examinations  
Residences close

Tuesday 28 August  
Wednesday 29 August - Sunday 2 September  
Thursday 30 August - Friday 31 August  
Saturday 1 September  
Monday 3 September  
Monday 3 September - Friday 7 September  
Monday 8 October - Friday 12 October

Monday 22 October - Friday 26 October  
Monday 26 November  
Friday 7 December  
Saturday 8 December - Sunday 9 December  
Monday 10 December - Friday 14 December  
Sunday 15 December

### **\*Spring Semester 2013**

Move-in Day for New Residential Students  
Orientation (check-in from 9:00 A.M.)  
Registration  
Residences open for continuing students  
First day of classes  
Add/Drop period  
Priority Registration for summer and fall 2013  
(registration after this week will incur a late fee)  
Spring break  
Easter break  
Last day to withdraw from a course  
Last day of classes  
Study Day  
Examinations  
Study Days / Bank Holiday  
Examinations  
Residences close for non-graduating students  
Commencement  
Residences close for graduating seniors

Tuesday 15 January  
Wednesday 16 January -- Sunday 20 January  
Thursday 17 January -- Friday 18 January  
Saturday 19 January  
Monday 21 January  
Monday 21 January -- Friday 25 January  
Monday 25 February -- Friday 1 March

Monday 11 March -- Friday 15 March  
Friday 29 March -- Monday 1 April  
Monday 15 April  
Monday 29 April  
Tuesday 30 April  
Wednesday 1 May -- Friday 3 May  
Saturday 4 May -- Monday 6 May  
Tuesday 7 May -- Wednesday 8 May  
Thursday 9 May  
Thursday 23 May  
Saturday 25 May

### **\*Summer Sessions 2013**

Bank Holiday  
Residences open (check-in from 9:00 A.M.)  
Orientation and Registration  
First day of classes  
Last day to withdraw from a course  
Last day of classes  
Examinations  
Residences Close

#### **Six-Week Session**

Monday 20 May  
Tuesday 21 May  
Wednesday 22 May  
Thursday 23 May  
Monday 17 June  
Thursday 27 June  
Friday 28 June  
Saturday 29 June





# ABOUT THE UNIVERSITY

## Richmond's Mission

Richmond educates a multi-cultural student body in the American liberal arts tradition, and provides its students with the intellectual and personal skills that will enable them to exercise influence and succeed in an increasingly interdependent and evolving world. The University prepares to graduate students who possess a world perspective and awareness that includes an understanding of cultural distinctions. An internationally minded faculty encourages the ability to communicate effectively so that graduates are well positioned to assume leadership responsibilities in careers in which issues with global implications are addressed.

## Accreditation

Richmond is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104 (267-284-5000). Richmond is licensed to award Bachelor of Arts, Bachelor of Science, Master of Arts, and Master of Business Administration degrees by the Department of Education in the State of Delaware. It is incorporated as a not-for-profit educational institution in the State of Delaware, and is a recognized 501(c)(3) public educational charity under US law.

Richmond's degrees are also designated by the Department for Education and Skills (DfES) of Her Majesty's Government in the United Kingdom (Recognized Awards) Statutory Order 2006 (SI 3121) dated 23 November 2006. The university has been awarded an "A-rated" Tier 4 (Students) Sponsor's Licence and has been certified as a "Highly Trusted Sponsor" by the United Kingdom Borders Agency.

Richmond is also accredited in the UK by the British Accreditation Council for Independent Further and Higher Education as an independent higher education institution. Richmond is approved by The Open University as an appropriate organization to offer higher education programs leading to The Open University Validated Awards.

Richmond is also a member of the Association of American International Colleges and Universities, whose members are located throughout Europe and the Middle East.

## University Facilities

Courses are offered at the University's two London campuses, in Richmond and Kensington, and at its international study centers in Florence and Rome, Italy. The academic calendar is organized into two fifteen-week semesters and two five-week summer sessions. Students begin their studies at Richmond Hill, and most move to Kensington to complete their studies, generally spending two years on each campus.

As part of a four-year BA degree program, students may spend a semester or a year studying at one of Richmond's international study centers. Details about

the programs offered at each center may be found in the section *Florence and Rome Study Centers*.

The graduate programs are offered at the Kensington Campus.

The Richmond International Academic and Soccer Academy (RIASA) offers selected student athletes a BA in Business Administration: International Business with Sport Electives. This program is offered in the metropolitan area of West Yorkshire. Further details on the program and the Leeds campus can be found on page 77 of this catalog.

Student housing is available on each campus and an orientation program introduces new students to the academic and social life on each campus.

## Richmond Hill Campus

The Richmond Hill campus, for first- and second-year students, consists of an impressive nineteenth-century neo-gothic building, set in a five-acre site at the top of Richmond Hill. The campus houses the Taylor Library, classrooms, computer and science laboratories, a dining hall, a student common room, an auditorium, student accommodation, administrative and faculty offices and other facilities.

## Kensington Campus

Richmond's Kensington campus, situated in one of central London's most beautiful residential neighborhoods, is attended by most third-year, fourth-year, and graduate students, as well as by the majority of study abroad students. The Kensington campus facilities are contained in five major buildings and include classrooms, a library, computer laboratories, the Center for New Media with graphics and video-editing facilities, art and photographic studios, darkrooms, a dining hall, a student common room, administrative and faculty offices, and student accommodation.

## Further Information

It is the policy of the University that all students, applicants, or candidates for employment are considered without regard to race, color, religion, sex, national or ethnic origin, or age. The University complies with the UK Disability Discrimination Act (2005) and the UK Data Protection Act (1998).

Richmond is a dynamic institution and improvements are regularly introduced to raise the quality of the educational experience that the University offers. Consequently, Richmond reserves the right to alter course offerings, programs, the academic calendar, and policies, procedures and regulations. However, when it does so, every effort will be made to inform students of such changes. Students already enrolled will normally follow the degree requirements in effect at the time of their admission.

# LIBRARY & INFORMATION RESOURCES

## Library Services

Richmond has a Library on both campuses and while each supports the courses taught at that campus, students have access to, and are welcome to use, either library. The University libraries contain over 90,000 items including books, DVDs, music CDs, company annual reports, and student theses. The Library also subscribes to a number of journal and magazine titles, along with a variety of national and international newspapers. In addition there are some 25,000 journal titles available through the Library's subscription databases and free Internet sites. A full list of the journal resources, along with subject guides to the Internet, help with research, and details of Library services can be found at: <http://www.richmond.ac.uk/content/library.aspx>. While the University Library has a lot to offer in support of the courses taught, students are also able to request from the Library items available via the document delivery service from the British Library (at no cost to the student). In addition, students are encouraged to visit the many specialized libraries within the London area, and library staff can assist in gaining access to these.

Richmond librarians readily assist all students in the development of research skills and in the effective use of information resources. Information Literacy is a compulsory component of ENG 215 for all students, and library staff regularly teach a session to all the Research and Writing Methods classes. In addition, students can receive individual, tailored help on a one-to-one basis, either in person or through the online reference service.

## Technology Services

Richmond has eight student computer labs with more than 140 current specification computers and high quality laser printers. In addition, the Center for New Media is an Apple Macintosh lab for multi-media authoring, digital video-editing, and graphics. All computers are connected to an advanced Richmond network with high-speed Internet access.

A growing wireless network enables students with their own laptop computers to connect to the campus-wide network.

Technology is widely used in teaching and learning. Many Richmond courses employ Blackboard®, a virtual learning environment that supplements classroom teaching. There are also three fully equipped smart classrooms. Internet connections supported by laptop computers and data projectors can be used in most classrooms.

## Responsible Use of Information Resources

The University's commitment to maintaining the quality of information resources requires all members of the University to use information services wisely. This responsibility is stated in the *Library Rules and Regulations*, the *Computer Network Access and Use Regulations* and the *Guidelines on AV Equipment and Services*. These rules are posted on the website and are available for all members of the University community.

## Data Protection Act

The University complies with the provisions of the UK Data Protection Act (1998) and FERPA (The Family Educational Rights and Privacy Act). Academic data, ID photos, contact information and student activity information are examples of information contained in an individual student's record as s/he progresses through the academic program at Richmond and beyond. All data is held securely in the University or on secure systems in the United States, and is treated confidentially and with sensitivity.

Any requests for information from a third party (for example from a sponsor, parent or guardian) concerning a student's academic record must be formally approved by the student. Compliance with the Data Protection Act means that such information will not normally be released by the University without the express signed consent of the student in question. For the same reason, academic transcripts cannot be released without a signed request form from the student.

Alumni data is also kept in compliance with the Data Protection Act. It is used for the purposes of delivering services and promoting closer links between Richmond and its former students. This includes mailings, developing local alumni chapters and activities, publications, promoting services to alumni, university fund raising, the Alumni Directory and profiles of alumni for publications. Students and alumni are able at any time to request that any piece of their data not be shared in public directories or lists; any such requests should be made in writing.

## Undergraduate Admissions to Richmond

### Direct Applications

Online or paper applications should be submitted at the earliest opportunity. Candidates are urged to apply electronically by using the online application on <http://www.richmond.ac.uk>. The application deadlines are as follows:

- March 1 for fall semester
- April 1 for summer semesters
- December 1 for spring semester

Late applications will be considered, provided there is space available.

Richmond also considers applicants who have not yet received their final exam results. They will be accepted on a provisional basis, and must then ensure that any remaining documents required by the University are submitted to the Office of Admissions prior to registration.

Richmond admits students on a rolling admissions basis. A completed file is reviewed by the admissions committee and usually processed within two weeks, and the applicant notified of his or her status within three weeks.

Admission to Richmond's undergraduate programs is based on a review of the following items:

- A completed application form;
- A personal statement;
- Official or certified transcripts of all secondary and post secondary school work to date;
- The Teacher/Guidance Counselor Confidential Reference Form or a confidential letter of reference from a teacher or other school official who can assess the applicant's academic ability;
- SAT or ACT scores (*optional*). The CEEB/ATP code for Richmond is 0823L and the ACT CODE is 5244;
- Evidence of the applicant's language proficiency in English (this applies only to students whose first language is not English or who did not attend English-speaking secondary schools). TOEFL or IELTS test results must be submitted for assessing a student's language capability;
- Applicants must send a non-refundable £50 application fee.

All documents in languages other than English must be accompanied by official translations\*.

Students residing in the US must submit their applications directly to the US Office of Admissions, 343 Congress Street, Suite 3100, Boston, Massachusetts 02210-1212 USA.

\*Once submitted, documents are not returnable.

### UCAS applications

Richmond accepts applications through UCAS. **Richmond's UCAS code is R20.** Students can apply online (only) at UCAS at <http://wwwucas.com>. UCAS applicants will receive official notification of the admission decision through the UCAS system.

### Admission Requirements

Applicants have usually completed a total of 12 years of primary and secondary education with a minimum of C+ (2.5 out of 4.0) in the American high school grading system. Qualifications gained under other educational systems will be assessed for equivalency to the C+/2.5 American system standard. The Office of Admissions has details of entry requirements for most countries and will be pleased to supply further information. Contact [enroll@richmond.ac.uk](mailto:enroll@richmond.ac.uk) for more information.

The Admissions Committee will also consider other factors, including the letter of reference; personal statement; results of standardized examinations, such as SAT, ACT, TOEFL, or IELTS tests; participation in extracurricular activities; and positions of leadership. Submission of inaccurate or false information may be grounds for rejection of an application or subsequent disciplinary action, including dismissal from the University.

### English Language Proficiency Requirements

English is the language of instruction at Richmond.

To meet the entrance requirements for university study, applicants must achieve a designated level of English language proficiency. All students (with the exception of students whose first language is English) **must** submit either TOEFL or IELTS results when applying for admission. TOEFL or IELTS results must be current within twelve months at the time of application. Submission of SAT/ACT scores is optional.

#### Minimum English Language Entry Requirements for Principles of Academic Writing:

- TOEFL (Paper-based test) – 580, including a score of 4.5 on the Test of Written English;

- TOEFL (Computer-based test) – 237, including a score of 4.5 on the Test of Written English;
- TOEFL (Internet-based test – iBT) – 92, including a minimum of 24 in the writing component;
- IELTS – 6.5, including a minimum of 6.0 in the writing component.

During Orientation Week, all students are assessed in academic English language skills for appropriate placement within the **Academic Literacies Program (ALP)** (*see page 46*).

Students whose scores fall below these requirements may be admitted to the credit-bearing **Foundations Program** run by the ALP.

Students who are assessed for University level English language and are not placed in the Richmond Foundation Program (*see page 46*) will be placed in an intensive language program. Students in the program study English in an intensive language environment for 25 hours a week, building the language skill set necessary for University level course work. Language students live on the Richmond Hill campus and are eligible for full participation in University activities. Upon completion of the program, after one semester, students will take and need to pass the Richmond English Placement Test to be accepted into the Foundation Program. Students taking intensive English language courses at a Language School will receive no credits towards their degree at Richmond.

For further information, contact Richmond Admissions Office.

### Diagnostic Tests

The University has its own English proficiency test and a diagnostic mathematics test, which are given to all students when they first enter the University, unless a student is exempt due to relevant transfer credit in these subjects. The Dean of Academic Affairs determines these exemptions. Both tests determine the most appropriate level of English and Mathematics courses for the students in their first semester.

### Probationary Admission

If the admissions committee has concerns about a candidate's previous academic record, a student may be admitted on a probationary basis. A student admitted on probation may be restricted to four courses in their first semester and/or be asked to attend one of the Richmond Summer Sessions. In all cases, a minimum standard of performance is required during this first semester at Richmond

(usually a grade 'C' average, or a requirement to achieve 'C' grades in certain, specified courses). An acceptable attendance record is also required.

### Wait List

Students applying to Richmond are urged to submit applications before the March 1 priority deadline for fall or November 1 priority deadline for spring. Students who do not apply before the deadline are subject to being placed on a Wait List based on academic credentials, date of application or both. Although Richmond endeavors to afford all applicants equal consideration for admission places, student housing, and merit scholarship, availability is limited and priority consideration will be given to those applicants that adhere to the deadlines.

### Admission Deferral Policy

Admitted students may defer their entry for up to one academic year. Students wishing to postpone entry beyond one academic year must contact the Admissions Office for reapplication procedures. Before the University will consider a deferral request or issue a new visa document, a confirmation deposit for the new entry date must be paid, as well as a housing deposit (if needed). Original entry-term deposits (confirmation and/or housing) will be forfeited, as they are non-refundable and non-transferable. Students' admission status remains the same as mentioned in the original acceptance letter, unless otherwise stated.

Students must provide the Admissions Office with any transcripts of academic work completed between the original date of admission and the date of entrance to the University. If a student is a Richmond Scholarship recipient, his/her scholarship may or may not be available, depending on the availability of the scholarship fund. If the period of deferment expires or their admissions status is changed, the student must reapply for consideration.

**Exception:** Students denied a student visa – The only time a confirmation deposit is refundable or transferable is when a student is refused a student visa. The housing deposit is non-refundable and non-transferable in all cases. See the Withdrawals and Refunds section in Costs and Financial Information for further information about any additional housing fees paid.

### The confirmation deposit refund policy for visa denials is:

**Deposited students refused a visa—who are not appealing the decision:** If a deposited student is denied a student visa to enter the UK, and chooses not to appeal the decision, the University will refund the confirmation deposit if sent a copy of the visa refusal letter within four weeks of the date of issue.

**Deposited students refused a visa—who are appealing the decision:** If a deposited student is denied a student visa to enter the UK, and chooses to appeal the decision, the student must send a copy of the visa denial letter and written notice informing the University of the intention to appeal within four weeks of the visa denial. The confirmation deposit will be held for a maximum of 12 months from the date of the original refusal letter.

### Admitted Student Procedures

Admitted students must confirm their intention to attend Richmond by returning the New Student Contract, and must submit a non-refundable and non-transferable confirmation deposit. This deposit is due on May 1 for the fall semester, and December 1 for the spring semester. Late deposits will be accepted only if space is available. The confirmation deposit is only refunded to students that withdraw and request a refund before May 1/December 1 deadlines. A confirmation letter (Confirmation of Acceptance for Studies (CAS) number) used to apply for a student visa, is sent upon receipt of the confirmation deposit, contract and a copy of a valid passport.

Students wanting to live in University accommodation must submit the Housing Application form and pay a non-refundable and non-transferable housing deposit.

The form and deposit are due on May 1 for the fall semester, and December 1 for the spring semester. Late deposits will be accepted on a space available basis only.

It is advisable to submit both the confirmation and housing deposits at the same time to ensure University housing. The housing deposit will not be accepted prior to the receipt of the confirmation deposit.

### Graduate Admissions Procedures

The Graduate admission committee takes a holistic approach to the review of MA candidates' admission credentials. The following criteria should serve as a guide to MA applicants for their admission.

### Documentation Required:

The graduate admission application can be downloaded from our website at: <http://www.richmond.ac.uk/content/admissions/graduate-admissions.aspx>

You will need to:

- Request to have official transcripts or certified copies of transcripts or other appropriate documentation of all university-level work to-date sent to the Graduate Admissions Office. Transcripts and diplomas must be official documents issued by the awarding institution. All documents in languages other than English must be accompanied by official translations.
- Send your completed reference forms in sealed envelopes and signed across the seal by the referee. Alternatively, the referee can fax your confidential reference.
- Include a sample of your recent related academic writing in your application.
- Take an English proficiency test, which is required of all students whose native language is not English or whose primary language of instruction has not been English.
- Enclose your Professional Statement with your application form and other materials.
- Send a full CV/Resume with your completed application and the above-mentioned materials to:

Graduate Admissions Office Richmond,  
The American International University in London  
Queens Road, Richmond-upon-Thames  
TW10 6JP England

Fax: +44 (0)20 8332 1596  
Email: [ma@richmond.ac.uk](mailto:ma@richmond.ac.uk)

### Transfer of Prior Academic Credit

#### Credit for Advanced Standing

Students with advanced qualifications (eg. A-Levels, French Baccalauréat, International Baccalaureate, Advanced Placement Examinations) may be awarded course credit toward completion of degrees, after review by the Office of Academic Affairs. This includes national secondary education credentials that are acceptable for entry to British universities, as determined by NARIC (The National Academic Recognition Information Center for the United Kingdom). The exact credit awarded depends upon examination grades and subjects studied.

Generally, awards for Advanced Placement (AP) Examinations are determined by the guidelines outlined by the College Board (<http://www.collegeboard.org>). Credit is awarded for grades of 3, 4, or 5 on AP Examinations. Six to eight credits are awarded, depending on subject area, for examinations covering two semesters of university-level work; three to four credits are awarded for examinations covering one semester. No credit is awarded for grades of 1 or 2. International Baccalaureate advanced placement awards are determined by the guidelines outlined by the International Baccalaureate Organization (<http://www.ibo.org>). Six credits are awarded for grades of 4–7 on higher level International Baccalaureate (IB) subject examinations; three credits are awarded for grades of 4–7 on subsidiary level IB subject examinations. No credit is awarded for grades less than 4.

The maximum number of credits awarded for advanced qualifications is 30. The qualifications must be completed prior to enrollment at Richmond.

### **CLEP Examination Policy**

Credit for CLEP examinations taken prior to enrollment at any university is generally awarded according to the guidelines on the College Board website. (Richmond does not offer CLEP examinations.) Scores of 50 or higher are required. Six credits are awarded for examinations covering two semesters of university-level work, and three credits are awarded for examinations covering one semester. Several of the CLEP examinations, especially those in Composition and Literature, have optional essays. If the essay part of the examination has not been taken, credit will be contingent on the student's performance on Richmond's English Placement Test. The CLEP examinations in Biology, Chemistry, and Natural Science will provide elective credit only. They will not satisfy the Richmond Core experimental requirement.

### **Transfer Credit from Colleges or Universities**

Transfer applicants must have a grade point average (GPA) of 2.0 or higher and be in good academic standing. Transfer credit is granted only for academic courses with grades of C (or equivalent) or better, taken at accredited American colleges or universities, or at institutions of higher education in other countries that are recognized by the appropriate governmental agencies in those countries. Only credit is transferred; grades and grade point averages from other institutions do not transfer.

Up to 75 credits may be transferred toward the BA degree. At most, 60 credits may be transferred from two-year colleges, where only lower division courses are offered. Regardless of the transfer credit awarded, transfer students must complete all Richmond proficiency, general education, and major requirements that are not covered by equivalent transfer credit.

All transfer students registered for the Richmond BA degree are required to complete a minimum of 54 upper division credits (18 courses), of which at least 45 credits (15 courses) must be taken at Richmond. At least 36 upper division credits (12 courses) must be taken at Richmond in the student's major.

For further information on transfer credit policies and procedures, please consult the relevant page of the website at: <http://www.richmond.ac.uk/content/admissions/undergraduate-admissions/advanced-credit-and-transfer-students.aspx>

## **Readmission to the University**

Students who have withdrawn from the University and/or who have been absent for one or more semesters, must make an application for readmission to the Dean of Academic Affairs. Applications and petitions for readmission must be submitted no later than 60 days before the beginning of the semester for which readmission is sought. In some cases, additional material may be requested. Students accepted for readmission must confirm their intention to enroll with a confirmation deposit. Readmission requirements for part-time students are the same as for full-time students. Students dismissed from the university on academic grounds are not normally permitted to reapply for re-admission.

### **Richmond International Academic Soccer Academy (RIASA) Admissions Procedures**

Student athletes wishing to apply to the RIASA Program should go to page 77 of the catalog for details on requirements or visit <http://www.richmond.ac.uk/content/riasa.aspx>

Students in the RIASA program may also have advanced qualifications or previous university credit at the time of admission. As with all transfer credit applications at Richmond, each case will be evaluated on an individual basis. RIASA students should note, however, that because of the particular requirements of this four-year program, some credit may transfer as elective credit only.

# UNIVERSITY FINANCIAL ASSISTANCE

The Richmond Office of Financial Assistance is available to help students access a variety of funding programs, which include Scholarship awards, Grant awards, and Student Loans to assist students with meeting their fees and living expenses. Eligibility for the programs varies greatly, based on a student's academic standing, nationality, and level of financial need. Below is an outline of assistance available at Richmond. For further details, visit the Richmond website or contact the Office of Financial Assistance at +44 (0)20 8332 8244, via fax +44 (0)20 8332 1596 or e-mail: [finaid@richmond.ac.uk](mailto:finaid@richmond.ac.uk)

## Scholarships

The University makes awards annually to new undergraduate students whose academic record is considered worthy of recognition. To be considered for a scholarship, applicants must be admitted to the University and submit the required documentation by the priority deadline.

Scholarships are renewable until degree requirements are met, or for a maximum of eight semesters (depending on which comes first). Students must maintain the required Grade Point Average to retain their scholarship from semester to semester. Students must also be attending on a full-time status. For full details, please see the section *Maintaining a Richmond Scholarship*. Scholarships are not available for part-time students. Students who drop below full-time, for any reason, will lose their scholarship.

Renewable scholarships are awarded to highly qualified entering freshmen or transfer students. Students are selected based upon their academic credentials from high school or prior university, including grades, standardized test scores, and extracurricular activities. Scholarships are available for fall and spring semesters only. Students may be awarded one of the following scholarships:

- Presidential Scholarship
- Dean's Scholarship

### Phi Theta Kappa Scholarship:

The Phi Theta Kappa Scholarship is made available to one undergraduate student who is an outstanding member of the international honorary society of the two-year college. More information can be acquired by contacting the Office of Admissions.

### Veterans' Educational Benefits:

Eligible participants for the US Military Veterans' Educational Benefits program may receive support

for their studies at Richmond. For details on the programs, contact the VA at +1-888-GI-BILL-1.

## Richmond University Employment

Richmond provides student hourly employment during the academic year. This program is available to new and continuing students. The student work force is incorporated into all phases of the University. The variety of jobs is extensive. To be considered for University Employment, please review [www.richmond.ac.uk](http://www.richmond.ac.uk).

## Maintaining a Richmond Scholarship or Other Richmond Financial Assistance

Richmond University requires that all undergraduate students who are recipients of a scholarship maintain a minimum cumulative GPA in order to retain the award provided by the University following the scholarship minimums below:

Scholarship level	Minimum cumulative GPA
Presidential	3.40
Dean's	3.00

Financial Assistance Scholarship Probation: If a student has been awarded a scholarship and the student's cumulative GPA falls below the required minimum, s/he is placed on Financial Assistance Scholarship Probation for the subsequent semester. This Probation Semester gives the student the opportunity to improve their GPA to the required level. Students who fail to reach the required GPA will be placed on Financial Assistance Denied Status.

Financial Assistance Denied Status: If the student receiving a scholarship earns a cumulative GPA below the minimum requirement after *one* semester of Financial Assistance Probation, a student's scholarship will be rescinded.

As maintaining a scholarship is decided entirely by GPA there is no appeal process. Once a student has lost their scholarship there is no process to re-gain it. However, s/he may still be eligible for other awards.

If a student withdraws from the university and later returns as a readmitted student their scholarship is not retained. If a student withdraws from all classes for verified medical reasons the scholarship must be repaid and may be processed through completing the Medical Withdraw Refund Policy outlined elsewhere in the Academic Catalog. Provided the scholarship for the withdrawn semester has been repaid, the student retains scholarship eligibility for up to one calendar year (equivalent to a Leave of Absence (LOA) Status).

Leave of Absence: Eligibility for Richmond Financial Assistance will be continued if a student takes an approved Leave of Absence. Assistance will be rescinded if a student withdraws from the University without following the Leave policy or if the student does not return at the expiration of the approved Leave.

Deferred Enrollment: A scholarship award is intended for the entry term for which the student originally applied.

If a student must defer Enrollment from the original entry date, the deferral policy must be followed. A scholarship is awarded subject to the availability of funds for the term for which the student wishes to join the University, so the award may be reduced or rescinded.

## Scholarships and Financial Assistance

### United Kingdom Government Grants and Loans (For UK and EU Nationals)

UK and EU citizens who have been permanent residents in the EU region for at least 3 years are eligible to apply for a UK government fee loan and may also qualify to receive a UK grant. UK students should apply to their Local Education Authority, and those students from other EU countries may contact the Department of Education's Customer Service Team on +44 (0) 141 243 3570. Further information and applications for all programs can be found at: <http://www.direct.gov.uk/en/EducationAndLearning> and follow the links for non UK EU students.

### UK Private Credit Based Loans

Private loans are occasionally available to UK residents for undergraduate or postgraduate study. With this type of loan, a student should use a co-signer (guarantor) in order to meet the credit requirements.

### United States Government Loans

US citizens and eligible permanent residents of the United States are eligible for Federal Direct and PLUS loans. Applicants must complete the Free Application for Federal Student Aid (FAFSA), which can be completed online at <http://www.fafsa.ed.gov>. US residents can also call 1-800-4FEDAID to request a FAFSA form. The US Department of Education number for Richmond, The American International University in London is G10594.

Prospective students and their parents may also wish to obtain "pin" numbers from [www.pin.ed.gov](http://www.pin.ed.gov) so that

they may sign and update FAFSA's, MPN's and loan applications online. The FAFSA deadline is May 1st.

The Direct Loans are low-interest Federal loans available to both undergraduate and graduate students. The program offers two types of loan: subsidized (based on need) and unsubsidized. For unsubsidized loans, interest begins to accrue (accumulate) as soon as the loan is fully disbursed; for subsidized loans, interest begins to accrue when repayment begins (six months after leaving school or after a student's attendance drops below half time).

Annual loan limits are listed in the table below. These amounts may be a combination of subsidized and unsubsidized loans as determined by the FAFSA.

### Undergraduate Students

	Dependent Students	Independent Students
Year 1 (0–29 credits)	\$5,500	\$9,500
Year 2 (30–59 credits)	\$6,500	\$10,500
Years 3-5 (60–120 credits)	\$7,500	\$12,500
Graduate students	NA	\$20,500

For students who complete the coursework in December and who do not attend classes for the entire academic year, federal regulations require that the loan be prorated; therefore, students may not be eligible for the annual amounts listed above.

The maximum aggregate loan limit for dependent students is \$31,500 where no more than \$23,000 can be subsidized. The maximum aggregate loan limit for independent undergraduate students is \$57,500. The maximum aggregate loan limit for graduate students is \$138,500 (subsidized and unsubsidized), with subsidized loans limited to \$65,000. Graduate student aggregate limits include any loans outstanding from undergraduate study.

The interest rate on Direct Subsidized Loans for undergraduates is fixed at 3.4% (unsubsidized at 6.8%). Direct subsidized and unsubsidized interest rates for graduate students are 6.8%. Students enjoy a six-month grace period, which begins after leaving school or after attendance drops below half time (6 credits per semester). Repayment begins at the end of the grace period.



Federal Parent PLUS Loans: This is a federal loan program that is available to parents of undergraduate dependent students and which is not based on need. Parents are eligible to borrow up to the cost of education minus other financial assistance received by the student. The origination fee for PLUS Loans is up to 4 percent. Repayment begins 60 days after disbursement; deferments (granted by the Department of Education) may allow for a delay in payment until after the period of enrollment, although interest will continue to accrue. The PLUS interest rate is fixed at a maximum of 7.9%.

Federal legislation prohibits US citizens enrolled in a University outside the United States from receiving Pell and AC grants, SEOG, Perkins Loans, and Federal Work Study funds, though they may be eligible for such assistance in the US. Visiting students who are currently enrolled in a US institution, and who will be returning to that institution after their semester or year abroad, may be eligible for these programs. They should contact their home institution to enquire about their eligibility.

### **Private Credit Based Loans**

Private student loan programs offered by banks and other lenders are not federal financial aid loans; a student borrows directly from and makes payments to the lender. Since they are not federal student loans, the terms are different from the Federal Direct Loan Program. A student is eligible to borrow up to the cost of education less other financial assistance received. Alternative student loans typically require a credit check, and often a co-signer. Interest rates are usually based on the prime rate, plus a fixed percentage based on the credit rating of either the student or co-signer. Repayment terms may offer a deferment of payment while a student is enrolled on at least a half-time basis. To discuss borrowing via an alternative student loan, contact the Office of Financial Assistance.

### **International Student Loan Programs**

Non-US citizens may apply for credit-based loan programs on condition that they provide a co-signer who is a US citizen, an eligible permanent resident of the United States, or a Canadian citizen subject to loan program availability. Students are eligible to borrow up to the cost of education less other financial assistance received. For information about these programs, contact the Office of Financial Assistance.

### **Satisfactory Academic Progress for US Loan programs:**

Student loan recipients are required to be in good standing and to maintain satisfactory academic progress toward their degree requirements for each semester/term in which they are enrolled. Satisfactory Academic Progress (SAP), as described below, is evaluated twice each year, in January and June. Failure to maintain satisfactory progress, as described below, may result in cancellation of financial aid awards, and the student may have to repay any funds already received.

This policy applies only to eligible US and eligible non-US citizens receiving Title IV aid, specifically the Federal Direct and PLUS loans (Richmond Scholarship eligibility is outlined separately).

### **Basic Standard for Satisfactory Performance:**

Undergraduate Students receiving student loans must meet Richmond's institutional requirements for minimum satisfactory performance. These are defined as follows:

1. Minimum cumulative grade point average (GPA). The student must maintain a minimum cumulative GPA of 2.0.
2. Minimum completion rate. The student must maintain a minimum cumulative completion rate of two-thirds of credits attempted (67%).
3. Federally mandated maximum time frame to complete the program/degree.

Students must complete their educational program within a time frame no longer than 150% of the published length of the educational program (for example, completing the program after attempting a maximum of 180 credits for a 120-credit program).

Federal regulations require that the University tracks the academic progress of student loan recipients from the first date of enrollment at Richmond, whether or not student loans were received at that time. Credits transferred from all other credit sources will be considered as attempted and completed credits in the evaluation of the completion rate standards, but these courses do not affect the calculation of the GPA.

In all cases where attempted credits, including transfer credits, exceed the 150% time frame, a student will be placed on Student Loan Denied status, not Student Loan Probation. No financial aid will be disbursed for the student during subsequent semesters/terms unless the student has made an appeal of the Student Loan Denied and the appeal is granted. Students who have completed their degree requirements, but who are still attending courses, are

not eligible to continue to receive aid even if they are below the maximum time frame.

### **Treatment of W, I, AU, F, & S Grades, No Grade Reported, and Repeated Course Work**

1. Course withdrawals (W) after the drop/add period are not included in the GPA calculation but are considered a non-completion of attempted course work.
2. Incomplete (I) grades are not included in the GPA calculation, and are considered a non-completion of attempted course work until the Incomplete grade is replaced with a permanent grade and academic progress can be re-evaluated. In all cases where no grade is assigned, an “I” grade will be used in the determination of satisfactory academic progress.
3. An audit (AU) grade is not considered attempted course work. It is not included in the GPA calculation or completion rate determinations.
4. A satisfactory grade (S) is treated as attempted credits that are earned, but is not included in calculation of GPA.
5. F-grades are treated as attempted credits that were not earned, and so are included in both the calculation of GPA and minimum completion rate.
6. For a course that is repeated, the GPA computation will take account of the most recent grade earned, but every repeated attempt will be included in the completion rate determinations. No student loans can be disbursed for a repeated attempt if the student has already achieved a passing grade for that course, and Richmond’s policy means that a student receives aid for only one repeat of a course.

### **Student Loan Probation Status**

Students who fail to meet the minimum 2.0 cumulative Grade Point Average standard, or who fail to complete at least two-thirds of cumulative credits attempted, will be placed on Student Loan Probation for the subsequent semesters/terms of enrollment until the next evaluation of Satisfactory Academic Progress (January and June). Student loans can be received during the semesters/terms of probation. Student loan disbursements for the next period of enrollment will be held until the grades and course completions have been reviewed for the semesters/terms of Student Loan Probation. Students receiving financial aid for the first time will be placed on Student Loan Probation if they have failed to meet this policy’s minimum grade point average or course completion standards

during a previous semester/term of enrollment at Richmond.

### **Student Loan Denied Status**

While students are on Student Loan Probation or on Student Loan Denied status, they must maintain the minimum completion rate and/or a minimum cumulative GPA of 2.0 or better. Failing to do so will place a student on Student Loan Denied status for subsequent semesters/terms of enrollment. No financial aid will be disbursed during subsequent semesters/terms until the student is removed from Student Loan Denied status.

Students failing to satisfy the 150% requirement will also be placed on Student Loan Denied status. No aid will be disbursed during subsequent semesters/terms unless the student has made an appeal and the appeal is granted for that semester/term. There are no exceptions to this requirement. Students in a 120-credit bachelor degree program who have attempted in excess of 180 credits including transfer credits are no longer eligible for financial aid. There is no probationary period once the 150% standard has been exceeded.

### **Reinstatement of Aid After Student Loan Denied Status**

Reinstatement of financial aid after a student is placed on Student Loan Denied status is achieved in one of the following ways:

1. The student submits a written letter of appeal in accordance with the appeal process, and Financial Assistance grants the appeal. The student is placed on Student Loan Probation for the semester/term rather than on Student Loan Denied status.
2. The student attends Richmond, pays for tuition and fees without the help of student financial aid, and does well enough in the course work to meet all the Satisfactory Academic Progress standards. The student regains aid eligibility in a probationary status. Students on Student Loan Denied status for failure to meet the 150% requirement cannot regain eligibility this way. Students whose attempted credits have exceeded 150% of their program cannot regain financial aid eligibility except through the appeals process and on a semester-by-semester or term-by-term basis.

### **Appeal Process**

The student must submit an appeal of Student Loan Denied status in writing to the Assistant Dean of Financial Assistance by the date specified in the Student Loan Denied notification letter. Financial Assistance will review the appeal and notify the student in writing of its decision within 14 working

days after the Review. All decisions made by Financial Assistance are final.

### **Return of Title IV Funds**

Students are responsible for following the university's withdrawal procedures as outlined under Withdrawals and Refunds in the Tuition and Fees section of this catalog. The 1998 Reauthorization of the Higher Education Act requires the university to calculate a return of Title IV funds (these are the Federal Direct and PLUS Loan programs) on all federal financial aid students who withdraw (officially or unofficially) from all classes on or before the 60-percent attendance point in the semester.

A pro-rata schedule is used to determine the percentage of the semester attended by a student, and is based on the withdrawal date/last date of attendance. The number of days counted includes all calendar days in the semester, excluding university breaks that exceed four days in length.

**The percentage of the semester attended by the student is used to determine the amount of earned versus unearned federal aid funds, and is calculated as in the following example:** A student attends four weeks of a 16-week semester. This means that 25 percent of that semester has been attended, and that 25 percent of the federal aid received has been "earned." It also means that 75 percent of the semester was not attended, and that 75 percent of the federal aid received was unearned and must therefore be returned to the federal aid programs.

The unearned portion of federal aid funds received must be returned to the appropriate aid program in accordance with the order of return of funds as mandated by law. The order of return is Federal Unsubsidized Loan, Federal Subsidized Loan, Federal PLUS Loan, and other Title IV aid.

Richmond is required to return the lesser of unearned Title IV aid or unearned institutional charges. The student is responsible for returning any difference owed if the unearned institutional charges are less than the unearned Title IV aid.

Unearned institutional charges are calculated by multiplying a student's tuition and fees by the percentage of the semester that was not attended. Per Federal regulations, Richmond is responsible for its return of funds first, followed by the student's return of funds.

**The amount a student is responsible for returning is calculated as follows:** If a student is required to return Title IV funds to a Federal loan program, the loan may be repaid in accordance with the existing

terms of the loan program. Examples of Federal Title IV return of funds calculations are available from the Financial Aid Office.

Richmond is required to return its portion of unearned Title IV aid to the appropriate Federal program within 30 days of the date that the student withdraws from classes. Withdrawing from classes means that a student may not receive further financial aid disbursements, may have to repay some or all of the aid that has already been disbursed, and will be personally responsible for payment of any charges for tuition and fees that are due.

A student who stops attending all classes, but who does not officially withdraw, will be subject to return of funds at the end of the semester. This will be based on the date of withdrawal or on the last documented date of attendance as determined by Richmond.

For any questions regarding this policy, contact the Office of Financial Assistance at +44 (0)208 332 8244 or via e-mail: [fnaid@richmond.ac.uk](mailto:fnaid@richmond.ac.uk).

### **Support from Other Governments**

Students should contact the Ministry of Education in their home country for details of assistance for which they may be eligible. Many governments provide support for students studying at Richmond. For example, Norwegian citizens are eligible to receive grants from Lånekassen, and Swedish citizens are assisted by the National Board of Student Aid (CSN). The British government has special programs for professionals and graduates via the Chevening Scholarships (<http://www.fco.gov.uk/en/about-us/what-we-do/scholarships/>).

## Department of Student Affairs

The Department of Student Affairs is dedicated to the overall quality of student life at Richmond for all undergraduate, graduate and visiting students. Managed by the Dean of Students, the department supports teaching and learning by facilitating students' academic, personal, and professional growth; by preparing students for leadership in a global, diverse, and changing society; and by cultivating a caring and supportive campus environment. Further, the main goal of the Department of Student Affairs is to assist students in maximizing their educational experience. It provides:

- **Resources**—available to answer questions and direct students to assistance, both on and off campus.
- **Advocates**—ready to listen and work on behalf of student needs and interests.
- **Student enthusiasts**—working to make campus life at Richmond exciting and rewarding.

Although the responsibility for fostering the development of Richmond students is the priority of the entire academic community, the Department of Student Affairs provides many opportunities for integrating the intellectual, physical, social, and moral development of students.

## Orientation

The Orientation program is designed to assist all new students in learning about Richmond and to encourage them to become comfortable with the University and life on campus and in London, before starting classes. Orientation activities are varied and numerous and include exposure to the various components of the University, including academic life, student support services, and student activities. Students have the opportunity to meet Richmond faculty, staff, and administrators. Orientation also provides all new students with a structured time to make friends, settle into their new lifestyle, and begin to gain an understanding of university life. *(See page 25 for more information about Orientation.)*

## Office of Residence Life

Richmond's Residence Life staff is responsible for campus programs, procedures, and support services. The staff offers an environment conducive to learning with programs that lead to emotional, social, physical, cultural, and ethical development.

Richmond expects all students to conduct themselves as responsible and law-abiding members of the

University community and to respect the rights of other students, faculty, and staff. All residents must balance individual needs and desires with the common good of the community and the expectations outlined in the Student Conduct Code. As is true within all societies, responsible group living conditions will exist only if all members of the campus community are considerate of one another. This requires all students to assume responsibility for keeping their behavior and exercise of personal freedom within reasonable limits. Doing so ensures that the wellbeing and safety of others is not abused or jeopardized. For more information on student conduct and behavior, refer to the Richmond website under "Student Affairs".

The staff consists of two Residence Life Coordinators, who are full time members of professional staff, along with Resident Directors (RDs) and Resident Advisors (RAs) who are students employed and trained by the University. RDs and RAs are selected for their maturity, motivation, and skill in building unity among fellow students, and are responsible for overseeing the welfare, needs, and behavior of all residents. RDs and RAs communicate and enforce University policies in residence areas so that all students may enjoy the great advantages of campus living. Residential students are provided with a meal plan that services Richmond's diverse student backgrounds and tastes. A variety of foods are served at each sitting including a selection of vegetarian options.

## Counseling and Health Services

Within the Department of Student Affairs, there are two counselors available on an appointment only basis. Appointments can be booked directly through the counselor at either campus. All live-in staff are first-aid trained and are able to deal with emergencies that may arise. The University has close connections with the local doctors' offices, clinics, and hospitals if students require professional care.

Students are encouraged to register with a local doctor's office during Orientation, when a representative of the local office will be on campus. Emergency hospital care is readily available. Students who are in the UK for more than six months are entitled to National Health care (NHS), which means free medical care and subsidized prescription medicine charges. The NHS does not generally cover dental care or optical services, and students are responsible for any charges incurred in these areas.

## Office of Student Activities

The Office of Student Activities supports and promotes a variety of social, educational, and cultural programs. Richmond values the co-curricular program as an integral facet of the University and one which enriches the quality of student life. All students are encouraged to become involved in the many clubs and organizations as interested members or as student leaders. For a current list of active clubs and societies visit <http://www.richmond.ac.uk/content/student-affairs/clubs-and-societies.aspx>

## Recreational Sports

On-campus facilities include a basketball and tennis court and a Fitness Suite. These are available to all students. Local athletic facilities are abundant and offer competitive membership rates for students. Intramural sports activities are popular throughout the year and are usually initiated by interested students or student clubs.

## Student Union

The Student Union is comprised of members of the student body. Its purpose is to serve and represent the interests of Richmond students in the areas of academic, social, and student life. The Student Union also provides social and educational activities to the entire student body. Parties, musical performances, poetry readings, competitions, charity events, and more are all organized by students for students.

## Student Programs and Events

### International Night:

A celebration of Richmond's cultural diversity, International Night is one of the University's oldest traditions and the most popular social event in the academic calendar. The event, organized entirely by students, brings the whole University together in the form of music and dance.

### Honors Night:

The University's annual student awards ceremony recognizes the outstanding achievement of students in both academic and co-curricular activities.

### Spring Fest:

Spring Fest is an annual event that celebrates the end of the academic year. Taking place on the Richmond Hill campus lawn, activities include large inflatable games, competitions, and student music performances. This event is enjoyed by students, staff, and faculty alike.

## Study Abroad Office

Staffed by a Director of Study Abroad Programs, this office is located in Asa Briggs Hall on the Kensington Campus. Support services are available to assist study abroad students in regards to their academic and cultural experience while in the United Kingdom.

# TUITION & FEES

## University Fees

Tuition and fees are set annually, in advance of the start of the academic year, by the Board of Trustees. The tuition fee will not change for the duration of the academic year. The official University document setting out tuition and fees is the “Financial Information Sheet” available at <http://www.richmond.ac.uk/content/admissions/tuition-fees/undergraduate-tuition-fees.aspx>. Copies are also available from the Finance and Admissions Offices.

Tuition, fees, and other charges are set and invoiced in US dollars for students based in the United States who applied to the US Admissions office. All other students are invoiced in UK pounds sterling. Tuition and fees must be paid in the currency of invoicing which cannot be changed.

## Application Fee

A non-refundable application fee is due with the initial application for a place at the University. If the fee is not paid, the application will not be processed. Applications and the fee should be sent directly to the University or its in-country representatives. Applications can also be completed on the University’s website at <http://www.richmond.ac.uk/content/admissions/tuition-fees/undergraduate-tuition-fees.aspx>.

## Deposits

Once a student has accepted a place at Richmond, a non-refundable and non-transferable confirmation deposit is due. The deposit must be paid by May 1 for Fall and Summer entry and December 1 for Spring entry. Half of the deposit becomes a security deposit upon enrollment, and is held by the University as security for damage or non-payment of monies due. The other half is off-set against the first invoice. If the student does not attend Richmond, the total deposit is not refundable and non-transferable except in special circumstances (*see Withdrawals and Refunds on page 23*). The security deposit is returnable when the student graduates or officially withdraws from the University. If the official withdrawal procedure is not completed within one semester of the student last attending, the deposit is forfeited and treated as a donation to the University.

A housing deposit must be paid by any student requiring housing. This must be paid by May 1 for Fall and Summer and December 1 for Spring to be assured of a University room at the published rates. Deposits from new students received after this time may mean that the student is not allocated housing or is allocated housing that the University has had to purchase on the commercial market, and any

additional costs will be charged to the student. Any such charges will be agreed with the student in advance. Note that commercial housing is unlikely to have the benefit of wireless networks and other services.

The housing deposit is non-refundable and non-transferable and will be held for the duration of the student’s occupation of University housing.

Deductions from the relevant deposit will be made in respect of any damage or fines not paid for at the time. If such deductions occur, the deposit must be re-established immediately.

The housing deposit is only returnable on request when the student officially leaves University housing. If the deposit is not requested it will be returned when the student graduates or officially withdraws from the university, whichever is the earliest. Upon graduation, deposits will be refunded after a six week period.

If the official withdrawal procedure is not completed within one semester of the student last attending, the deposit is forfeited and treated as a donation to the University.

## Tuition

For the current rates, please see the “Financial Information Sheet”: <http://www.richmond.ac.uk/content/admissions/tuition-fees/undergraduate-tuition-fees.aspx> or contact the Office of Admissions.

## Full-time/Part-time and Summer Tuition

For Fall and Spring semesters, all students registered for, or attending three to five courses are regarded as full time and will be charged full-time tuition. Students taking more than five courses need a minimum GPA of 3.4 and will be charged an overload fee.

Tuition for part-time students registered for (or attending) less than three courses is charged on a per-credit basis. Summer school tuition is also charged on a per-credit basis. No scholarship is available for per-credit students.

## Special Course Fees

Some courses attract laboratory or other specialized fees. Classes with such fees are noted in their detailed descriptions. The fees must be paid at the commencement of the course and are non refundable.

## Payment Deadlines

For all students, tuition and fees are due as follows:

Fall	August 1
Spring	December 1
Summer 1 & 2	May 1

## Additional Fees and Charges

The University reserves the right to charge additional fees in circumstances where its policies and procedures have not been followed. The current list of fees and charges is as follows:

- Debt Collection Fees
- Dishonored/Returned Check Fee
- Exam re-sit Fee
- Housing Code Violation Charges
- Incorrect Housing Check-out Fee
- Late Application Housing Fee
- Late Registration Fee / Re-Registration Fee
- Late Payment Fee
- Library Charge
- Lost I.D. Card Fee
- Lost key charge
- Payment Plan Fee
- Property Damage Fee
- Refund Fee
- Transcript Fee
- Stopped Check Charge
- Credit Card Processing Fee
- Bank Charge Fee

It is possible that two or more charges can be levied for one failure. For example, a dishonored check can result in a Dishonored Check Fee, a Late Payment Fee, and a Re-Registration Fee.

## Liability to Pay and Invoicing

The University requires that one individual, personally or via an embassy or company, agrees to pay the student's tuition, fees, or charges as they fall due. This person is the fee-payer.

If the fee-payer is not the student, the University requires that the deposit is accompanied by a letter which states who the fee-payer is, gives their name and address, and confirms their acceptance of the liability to pay.

It is to the fee-payer that all invoices are sent once the student has registered. It is the fee-payer's responsibility to ensure that the University is kept up to date about a change of address, or a period of absence from the address, that may delay actual receipt of the invoice. Invoices can also be e-mailed or faxed on request to fee-payers where the postal service is problematic. Invoices will be dispatched approximately six weeks before the due date.

The fee-payer becomes liable to pay any outstanding debt:

- For new students—when the student pays the confirmation deposit.
- For continuing and returning students—when the student registers.

This liability can be removed or reduced if the student withdraws officially, within published deadlines. (See *Withdrawals and Refunds*.)

Once a student has applied for and been granted housing, the fee payer is liable for the full amount of that housing. However, if a housing contract is to be broken there will be an exit fee per semester, plus the forfeit of the housing deposit.

For tuition and fees to be received on time, the University, or its bankers, must have received the full invoiced amount as cleared funds by the due dates. If the due date falls on a weekend or bank holiday, the following business day is the due date. If the full fees are not received by the due date and a University approved payment plan has not been agreed upon, a late payment fee (*see Additional Fees and Charges*) will be applied and the student's registration may be dropped, which may incur a further fee to have the registration re-instated. Students may be considered to have a valid payment plan if they are eligible participants of the US Federal Loans programs or loans via the Student Loans Company and eligibility has been certified and approved by the Financial Aid Office by the due date for payment. If the loan does not cover the fees then the excess owed should be paid by the due date.

## Payment Plan Options

The University recognizes that not all fee-payers can pay the full fees at once. Therefore the University has a payment plan available on request. The University must agree to the plan and the fee-payer, or the student, must then complete a payment plan form. Fee-payers will not be allowed to have a further payment plan if they have not satisfactorily completed a prior payment plan.

The plan has four equal monthly payments commencing on the due date and continuing on the 1st of each month thereafter.

The completed payment plan form must be returned to the Finance Office and the first payment made by the due date of the semester to which the plan relates. All payment plans incur a payment plan fee. A late payment fee will be applied if a payment due date is missed. Failure to pay installments on the due dates may result in class registration being cancelled.

### Methods of Payment

Invoices must be settled in the currency of invoicing.

All payments must include the student's name and I.D. number. The University does *not* accept Diners cards or Discover Cards for tuition fees and room and board. The University accepts the following methods of payment:

- Bank transfers
- Personal and company checks (however, not once classes have commenced)
- US Government loan checks
- Credit Cards: VISA, MasterCard and American Express
- Debit Cards: Maestro, Visa Debit, Switch, and Delta
- Cash or Bank Drafts in Pound Sterling only

Credit and debit card payments may be made by fax or telephone. Office hours are 9:00 A.M. to 5:00 P.M., UK time, Monday to Friday.

### Good Financial Standing

To be eligible to register for the next semester's courses and then to attend the University for that semester, the student must be in good financial standing. Neither transcripts nor grades will be issued to students, fee-payers, or others at the request of the student, unless the student is in good financial standing.

To be in good financial standing, a student:

- has paid all fees, fines, and penalties, or
- has agreed a payment plan with the University, and this is currently up-to-date.

If a debt remains unpaid the University reserves the right to pass the account details to our external debt collection agency to recover. Additional agency fees and, if necessary, legal fees will be incurred.

### Housing and Meals

The University only has rooms available for full-time students studying at Richmond University. These

rooms may be on or off campus. If the student's status changes from full- to part-time at any stage during the semester they must make a case to Student Affairs as to why their housing privileges should not be withdrawn for that semester. Annual contracts are for two semesters (Fall and Spring). A single semester contract is available for Spring joiners or those expected to graduate within one semester. The semester rates are the same for both contracts, although the annual contract does allow the student to neatly store items in their room during the Christmas vacation. Graduating students on a one-semester contract must vacate their rooms fully by the time residences close for the Christmas break.

Once a student has applied for and been granted housing, the fee payer is liable for the full amount of that housing. However, if a housing contract is to be broken there will be an exit fee per semester, plus the forfeit of the housing deposit. This obligation remains even if the student withdraws or takes an approved leave of absence or is dismissed from housing for disciplinary reasons.

### Richmond Hill

The Richmond Hill campus has approximately 280 beds on the main campus and in satellite buildings close by. These beds are mainly in single and double rooms, with some triples. Housing is allocated on a first-come, first-served basis according to the date when the housing process (signed form and deposit paid) is completed, with some beds being reserved for new students. The University cannot guarantee a bed at the published price if the deposit is received after the due date (*see Deposits on page 20*). A limited number of rooms in satellite buildings are self-catering, with a fully equipped kitchen, including a cooker, microwave, fridge-freezer, and a washing machine. All other rooms come with a compulsory meal-plan for 18 meals per week.

### Kensington

The Kensington Campus has approximately 270 beds in accommodation owned by the University, and other beds are purchased as required. These beds are mainly in double rooms, with some triples. Most rooms have a sink. Housing is allocated on a first-come, first-served basis according to the date when the housing process (signed form and deposit paid) is completed. The University cannot guarantee a bed at the published price if the housing deposit is received after the due date (*see Deposits on page 20*). A limited number of beds are self-catering; otherwise, there is a compulsory meal plan for 18 meals per week.



## Withdrawals and Refunds

To be eligible for a tuition refund, the student must have completed fully and within the necessary time frame the University's requirements for payment and withdrawal. To withdraw, a student must complete the University's withdrawal form and any students in receipt of U.S Federal Loans must complete the U.S Government's Exit Counselling. Information on this can be provided at the University's office of Financial Aid.

A student who registers for Fall or Spring semesters and then withdraws from the University before the start of the semester, will forfeit their security deposit.

### Refunds

Where refunds are possible, they will be made only when the student has followed all of the University's rules and procedures prior to the request of a refund. This includes the payment of the application fee.

No refunds of deposits or fees will be made if a student is dismissed from the university on the grounds of academic dishonesty.

### Confirmation Deposits

The only time a confirmation deposit is refundable or transferable is when a student is refused a student visa to enter the UK. The confirmation deposit refund policy for visa denials is:

Deposited students not appealing the decision—the confirmation deposit will be refunded only if the University receives a copy of the visa refusal letter within four weeks of the date of issue.

Deposited students appealing the decision—the student must send the University a copy of the visa denial letter and written notice of the intention to appeal within four weeks of the visa denial. The University will hold the confirmation deposit for a maximum of 12 months from the date of the original refusal letter.

In all other circumstances, the withdrawing or deferring student will forfeit the deposit.

## Housing Refunds

Once housing is applied for and granted, the fee-payer is liable for the full amount of the housing, even if the student withdraws or takes an approved leave of absence or is dismissed from housing for disciplinary reasons. Housing deposits will be refunded if a student is denied a visa to enter the United Kingdom.

Some rooms attract a premium due to the level of facilities. If a student moves from a premium to a standard room no refund is available unless the premium room can be re-sold and all other premium rooms have been sold.

### Tuition Refunds

Tuition is refundable for all students who complete the University's process of withdrawal or leave of absence appropriately.

The amount of refund depends on when the withdrawal process is completed:

Prior to 5pm on the Friday before Orientation Week:	100%
By 5pm on the Friday of Orientation:	75%
By 5pm on the Friday of the first week of classes:	50%
Thereafter:	0%

Students on the payment plan should note that the percentage refund is the percentage of the full tuition price. Students changing from Full Time to Part Time status are liable to the refund levels and timetable as detailed above.

### Summer School:

Prior to 5pm on the Friday before the first week of classes	100%
By 5pm on the Friday of add/drop period	50%
Thereafter	0%

## Graduate Programs

The following terms and conditions are specific to Graduate students, otherwise all terms and condition between Graduate and Undergraduate students are identical.

- Fees are payable in UK Pounds Sterling.
- Payments are due in three equal installments on 1st August for the Fall semester, 1st December for the Spring semester and 1st May for the Summer semester.
- A 100% refund will be made for tuition fees (less deposit) if an official withdrawal is made before 5pm on the last working day before the start of classes in the Fall semester. Thereafter, no refunds are made.
- Graduates enter into a two semester accommodation contract. (Fall and Spring). Accommodation for the Summer semester can be arranged and paid for by the week in accommodation of the University's choosing. No refunds are available for accommodation.
- Fees for accommodation vary depending on the building and type of room and facilities offered.
- All accommodation offered to Graduates is self-catering although meals can be purchased, when available, on a pay as you go basis in the University's own canteen.

## Richmond International Academic Soccer Academy (RIASA) in Leeds

Fees are payable in UK Pound Sterling.

The program fee includes: academic and sports tuition, room/board for 40 weeks (Semesters Fall and Spring) with the program commencing in August and ending in May. Student accommodation is based on single occupancy and 12 meals per week. Additional meals beyond the 12 meals provided are available upon request at an additional fee. Out of term accommodation is priced per-week. Students may occupy the housing facilities over the holiday breaks and may leave their belongings in their residential halls during the 40 week program.

An accommodation deposit of £1,000 is required of all new students. If a student fails to enroll, the deposit is non-refundable and non-transferable. On enrollment at the University, £500 from the deposit will be held by Richmond and is refundable only at the time of withdrawal or graduation, if the students account with Richmond is clear of all outstanding charges, including penalty charges. The remaining £500 will be used towards the first semester tuition fees. Any accommodation deposits not claimed one semester after the student has completed the program will be treated as having been donated to the university.

Once enrolled, a full academic year of fees will become due, payable in two instalments. The payment deadlines are 1st July for the Fall Semester and 1st December for the Spring Semester.

## Withdrawals and Refunds (RIASA)

Refunds will only be given for documented visa denials, or other exceptional circumstances at the discretion of RIASA. However, if for any reason the program is cancelled by RIASA the deposit and any other monies will be refunded.

# ACADEMIC AFFAIRS

## Office of Academic Affairs

The Office of Academic Affairs is dedicated to helping students achieve their academic goals within the established academic policies and procedures of the University. The three main responsibilities of this office are:

- overseeing the academic advising program;
- maintaining the registration and student records systems; and
- monitoring student academic standing and compliance with academic policies.

The Office of Academic Affairs endeavors to ensure that students follow their degree program, register for required courses in the degree, and fulfill their graduation requirements in time for their expected graduation date.

It is very important to recognize, however, that primary responsibility for awareness of degree requirements lies with each individual student. Degree requirements are published in the catalog and on the Richmond website, and while advisors offer a great deal of assistance in this regard, ultimately students are responsible for monitoring their own progress throughout their degree program.

## The University's Email System

The University email system is the official channel of communication. Students must attend an orientation session to activate a University email account. Once active, it should be checked for important messages daily. Students either log on via a University computer or access through the web at <http://webmail.richmond.ac.uk>. Students must also use the university system to communicate with instructors or university staff; the university is not responsible for messages sent from non-university email addresses that are filtered out as spam.

## Orientation

The Orientation program, which takes place during the week prior to the beginning of classes each semester, includes a number of activities specifically designed to ease the transition of new students into the Richmond academic program and life in London. It is very important that all new students attend the full Orientation period. All new undergraduates take English and mathematics placements tests, unless they have received exemption from the Dean of Academic Affairs. During Orientation students learn about the academic policies and procedures of the University, participate in useful information sessions where the

technology and library systems of the University are explained, and meet with a full-time faculty member to register for the courses they will take in their first semester. (*See page 18 for more information about Orientation.*)

Graduate students meet with the director of their MA program and receive an academic induction to the requirements specific to their course of study.

## Academic Advising

At their initial registration, undergraduate students are advised by the faculty member assigned to teach the First Year Seminar course selected by the student. The student will keep this advisor during the entire first year. During the second year of study, students will be assigned a full-time academic advisor in the area of their declared major. Likewise, those transfer students who are exempted from the First Year Seminar are assigned a full-time academic advisor in their major upon entry to the university. For any student who has not decided on a major, a special advisor is assigned to assist in developing an academic plan until a major has been chosen. Students meet with their advisors to review their academic progress, choose courses for the following semester, and plan their course of study. Advisors welcome the opportunity to help students to gain the maximum benefit from their educational experience.

The Director of Study Abroad, who is also a Richmond faculty member, acts as the academic advisor for all study abroad students.

The Director of each MA program acts as the academic advisor for all graduate students on his/her program.

## Registration

### Registration for new students

New students register for classes during the orientation period preceding their first semester of attendance. If for reasons acceptable to the Admissions and Academic Affairs Offices a new student must arrive late, the last day to register is the Friday of the first week of classes; fees must be paid, placement tests taken, and registration for classes completed by 5:00 PM on that day.

### Registration for transfer students

Transfer students register for classes during the orientation period preceding their first semester of attendance. All documents required for the evaluation

of transfer credit must be presented to the Admissions Office prior to registration. If for reasons acceptable to the Admissions and Academic Affairs Offices a new student must arrive late, the last day to register is the Friday of the first week of classes; fees must be paid, placement tests taken, and registration for classes completed by 5:00 PM on that day.

### Registration for study abroad students

Study abroad students are registered as their course selections are received by the Study Abroad Office, beginning the seventh week of the semester before the intended semester of study. It is the responsibility of the student to ensure that the courses submitted have been approved by the home institution. Study Abroad students are required to indicate at least ten course preferences on their application forms (five first choices and five alternatives) in case they are unable to take one of their first choices due to scheduling conflicts or full or cancelled courses.

### Registration for continuing students

Continuing students are those in current attendance who plan to study in the next semester. Priority registration for continuing students takes place during the sixth week of the semester for the semester following. (*See the Academic Calendar for dates on page 4.*) Students are advised to register at this time to ensure they are accepted into the courses needed for graduation. A late registration fee will be charged for registration after the Priority Registration period. Failure to pay tuition fees by the deadline date will result in the cancellation of registration. Late payment of fees, including applicable penalties, will restore registration to courses originally chosen provided spaces are available.

### Registration for returning students

Returning students are those on an approved leave of absence who wish to resume their studies prior to the expiration of their leave. Returning students may register for the semester in which they plan to return during the Priority Registration period of the previous semester by contacting their advisor or the Office of Academic Affairs.

### Registration for readmitted students

Students who have left the University without being granted a leave of absence, or who have been away from the University past the expiration date of their leave of absence, must apply to the Office of Academic Affairs for readmission. Applications for readmission must be received no later than six weeks before the first day of classes of the semester for which readmission is sought. Readmitted students may

register with the assistance of the Office of Academic Affairs at any time after readmission, provided this is after the Priority Registration period.

## Student Status

Credit is earned on a semester-hour basis, and is calculated according to formal classroom instructional time, apart from internships and the graduate thesis.

A **full-time undergraduate student** is one taking at least nine credits in a semester. Richmond degree-course students on internships are the exception to this rule – although the internship only carries 3 credits, they are also categorized as full-time students. This is due to the hours spent in the work place, and the additional academic work required.

A **part-time undergraduate student** is one taking fewer than nine credits in a semester.

*NOTE: International students admitted to the UK on a Tier 4 visa must be full-time students in order to be in compliance with UK immigration regulations. The attendance of such students will be rigorously monitored. The university is obliged to report any Tier 4 students who fall below full-time enrolment to the UK Borders Agency. The university reserves the right to alter its policies and procedures in accordance with changes in UKBA regulations.*

A **graduate student** is subject to the requirements of the graduate program in which they are enrolled. See pages 37–40 of this catalog for specific graduate academic policies and procedures.

A **study abroad student** is a student matriculated for a degree in another college or university. This classification may be held for a maximum of one calendar year. It is assumed that study abroad students have the approval of their home institutions to take the courses they are registered for at Richmond. A study abroad student who wishes to transfer to Richmond as a degree-seeking student must apply for admission through the Office of Admissions. Study abroad students who are at Richmond through the American Institute for Foreign Study are not eligible to apply for admission as a degree-seeking student until they have entered their second semester as a study abroad student.

An applicant may wish to be admitted as a **non-degree** or **visiting student** through the normal admissions process. Such students are not usually required to take the English and mathematics placement tests before registration, and they may select and register for courses without the approval of an academic advisor. The maximum number of semester credits a student may accumulate whilst enrolled under non-degree status is 15. *Note: Non-degree students take full responsibility for their choice of courses.*

After completing a semester at Richmond, if a non-degree student wishes to apply for degree-seeking status, they must contact the Admissions Office and follow the usual admissions process. If accepted on to a degree program, the student will be required to take the English and mathematics placement tests, unless granted an exemption by the Dean of Academic Affairs.

A **freshman** is a student who has earned fewer than 30 credits.

A **sophomore** has earned between 30 and 59 credits.

A **junior** has earned between 60 and 89 credits.

A **senior** has earned 90 or more credits.

## Attendance

### The Richmond Attendance Policy

A demonstrably regulated attendance policy is required both by UK immigration law and by our accreditation bodies. Attendance is also of key pedagogical importance. Successful progress towards a degree depends on the full cooperation of both students and faculty members. Most courses at Richmond utilize lectures and classroom discussions, which means that regular attendance and active participation in classes are essential parts of the educational process.

Attendance is required in all courses. In any course, students who accumulate more than the permitted number of absences, regardless of the reason, will receive an attendance failure (grade of F) unless they withdraw from the course.

**In courses that meet twice per week, students may not have more than four absences.**

**In courses that meet once per week, students may not have more than two absences.**

**In summer sessions, due to the intensive nature of the classes, students may not have more than two absences.**

Students in the Foundations Program who miss more than four class sessions may be administratively withdrawn from all three courses in the Program.

### Absence Recording

Attendance is taken by instructors in on-line registers within the university's student records system. As the registers are constantly updated as students add and drop courses, attendance in all courses is taken from the first day of the semester, including Add/Drop week.

*Students must be aware that the University is obliged to report to the UK Borders Agency any student who is in the UK on a student visa, but who is not attending classes. Students who have been issued with attendance failures that take them below the level of a full-time student will be reported to the UKBA. It is the student's responsibility to report any mitigating circumstances to Student Affairs or the Registrar's Office. Evidence of legitimate mitigating circumstances will be reported to the UKBA, even if the actual absences from class are not excused as a result (see below).*

Absences are recorded within the attendance monitoring system as "excused" or "unexcused". It is entirely at the individual instructor's discretion whether or not to accept an excuse on the part of a student regarding an absence. *The instructor's decision is final.*

Students should note in particular that illness does not automatically excuse an absence from class, as the policies detailed above are designed with expectations as to material to be covered in the course, and in consideration of the connection between contact hours and credit awarded (*for further information, see under "Student Status"*). In other words, if absence due to illness means that, in the instructor's judgment, course work cannot be satisfactorily completed, the absence(s) will not be excused. If the number of unexcused absences exceeds that detailed above, regardless of the reason, an attendance failure should be issued.

Any absence from a class session does not exempt a student from the completion of all required work for a course. The student is responsible for making up any missed work, and for covering the material covered in any missed class session.

Students with a disability must provide the Office of Student Affairs with the appropriate documentation in accordance with the instructions outlined at: <http://www.richmond.ac.uk/content/student-affairs/students-with-disabilities.aspx>. Student Affairs will then inform the Registrar's Office, who will liaise with instructors. Reasonable accommodation will be made for students with disabilities with regard to attendance (for instance if a hospital appointment cannot be rescheduled), but the points above concerning material to be covered in class must be observed by all students.

It should also be emphasized that if a student is late for a class session, and enters after attendance has been taken (and an absence has been registered), it is his or her responsibility to alert the instructor to this immediately after class. Changing an attendance entry from "absent" to "late" is entirely at the discretion of the instructor, and such a change will

not be considered at any other time than the actual date of the late entry. Students must make themselves aware of any additional policies regarding lateness that an instructor may specify in the course syllabus, and adhere to these.

## Academic Policies

University Academic Policies and Procedures pertaining specifically to graduate students are found on pages 37–40 of this catalog. Many university policies are overarching, however, and apply to all levels of student. While every effort has been made to refer graduate students back to the general policies and procedures in such cases, they should make themselves familiar with both sections of the university academic policies.

### Courses

Lower-division courses at Richmond are designated by course numbers 100-299. Upper division courses are designated by course numbers 300-499. Graduate level courses are designated by course numbers 500-699. Students should take the level of a course into account when they are registering, and should ordinarily expect to complete lower division requirements (*including the Liberal Arts core curriculum, explained in detail on pages 42–45*) before registering for upper division courses. Freshmen will only in exceptional circumstances be permitted to take upper division courses. Graduate level courses may only be taken by graduate students.

**Course Load.** Most courses offered by the University carry three credits. The normal course load for a full-time student is five courses (15 credits) per semester. The minimum course load for a full-time student is three courses (at least nine credits). The maximum course load is six courses; however, normally only students with a cumulative GPA of 3.4 or higher are permitted to take six courses.

*NOTE: International Students admitted to the UK on Tier 4 visas must have full-time status in order to be in compliance with immigration regulations. Please see under “Student Status” for more information.*

**Course Scheduling.** Students should be aware that some courses at Richmond are scheduled once per academic year. Degree students should work with their advisors to ensure that they enroll in classes in the proper sequence to make certain that they meet their graduation requirements in a timely manner.

**Adding or Dropping a Course.** Providing that students are compliant with the requirements of their immigration status (*see note under “Student Status”*), students may add or drop courses on a space available

basis during the official add/drop period of each academic semester (the first five days of fall and spring semesters). Classes missed during this process are counted as absences for the purposes of the attendance policy, as “live” updating of attendance registers in the student records system allows for accurate enrolments to be recorded throughout the Add/Drop week.

Students must add or drop courses in PowerCAMPUS self-service -- all such changes must be approved by the student’s academic advisor. Students are advised to make any changes required in a timely manner.

*Note that in the summer sessions, the add/drop period is truncated to the first two days of the semester. Students are strongly advised to finalize their summer course arrangements (including payment of summer fees) well in advance.*

**Changing Sections of a Course.** Students may change sections of a course on a space available basis following the same procedure as for adding or dropping a course.

**Withdrawing from a Course.** Providing that students are compliant with the requirements of their particular immigration status (*see note under “Student Status”*), after the official add/drop period and until the last day to withdraw (*see Academic Calendar for dates on page 4*), students may withdraw from a course by presenting a Course Withdrawal Form, signed by their advisor, to the Registrar. Students enrolled on the Internship Program should note that should a student terminate their internship prior to the end of the above stated time, withdrawal will not normally be permitted, and a grade of “F” will be recorded for the entire internship.

*Note: In cases where a grade of F is assigned because of academic dishonesty, the student may not withdraw from the course. However, the normal policy for repeating a course applies.*

**Repeating a Course.** A student may repeat a course for which a grade of F has been awarded. The failing grade will remain on the student’s transcript even if the course is repeated and passed. If the course is repeated and passed, the passing grade will be recorded on the transcript and only this grade (not the original F) will be used in computing the cumulative GPA. In exceptional cases, and only with the permission of the Academic Standards Committee, a student may repeat a course for which a passing grade has been earned. Such a repeat may occur only once, and only the second grade earned is used for the GPA.

**Auditing a Course.** A student may choose to register for a course on an audit basis. The student is normally expected to attend and to participate in all class activities, assignments, and assessments, except for the final examination, which is optional. As an

auditor, the student will not receive a final grade for the course. The student's record will show a grade of AU for audit. The following regulations apply to registering for a course as an auditor.

- Approval from the student's advisor must be obtained in order to audit a course;
- A student's status in a course may be changed between audit and credit no later than the end of the add/drop period;
- Audited courses may not count towards the student's course load for UKBA immigration requirements. Tier 4 visa students must be fully enrolled in the course on a graded basis for the course to be accepted in this way. See above under "Student Status" for more information;
- A student taking a course for audit will be subject to the usual course load policies, with the audited course counting towards the total maximum allowed number of courses; or
- If a course becomes oversubscribed, students registered as auditors may be subject to deregistration.
- Audited courses may not be used to satisfy prerequisite, major, degree, or Masters Degree exemption requirements.

**Final Examinations.** The final examination schedule is centrally-administered by the Registrar's Office. Exams are held over a five-day period following the last day of classes in the Fall and Spring semesters. Exams are not held in the same timeslots as class sessions. The official exam period is published in advance in the official academic calendar (*see pages 4–5 of this catalog*). Students are responsible for remaining in London until the end of the official examination period – although specific exam timings are also published by the Registrar's Office in advance, the university reserves the right to make any necessary changes to the schedule. Students who make travel plans based on their personal exam schedule do so at their own risk.

The University is in compliance with the UK Equality Act (2010), and the Registrar's Office arranges a variety of special provisions in exams for students who have declared special educational needs or who have some other disability. Students must declare their disability in writing to Student Affairs at the beginning of the semester (or immediately upon diagnosis) in order for these arrangements to be made. The student and instructor are informed of the provisions after the final day to withdraw from classes.

Final examinations in the summer take place on a single day following the last day of classes. Summer exams are held in the same timeslot as class sessions

**Incomplete Courses.** In cases where students believe they have a legitimate reason for missing a final examination or failing to complete course work, they may petition the Academic Standards Committee for a re-sit examination and/or an extension to course work deadlines. If the petition is approved, an interim grade of I (Incomplete) is assigned, and the final grade for the course is then revised by the instructor upon completion of the course requirements. Re-sit examinations are held on the fourth weekend of the semester following the original exams. They must be completed in the official re-sit period; further rescheduling is not ordinarily permitted. Incomplete work for a fall semester must be submitted by the last day of classes of the following spring semester; incomplete work for a spring semester or summer session must be submitted by the last day of classes of the following fall semester. Failure to meet these deadlines will result in the I grade reverting to the original grade submitted by the instructor, or to an F grade if no grade was submitted. If a graduating senior is awarded a grade of I in a spring semester course, she or he will not receive a diploma dated that May. The diploma will be awarded the following December provided the work is completed by the last day of classes of the following fall semester.

**Independent Study.** Independent study is an individual research, laboratory, or creative arts project, taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of at least 3.0. Independent study is not available to study abroad students.

To arrange for an independent study course, the student must find a full-time faculty supervisor, define the project, and obtain the approval of the topic before the end of the preceding semester. The faculty member and Department Chair or Program Director must approve the project in order for the student to register for the course. Approval will be based on a written application using forms available from department secretaries or the Office of the Registrar. It will require evidence of:

- the academic merit of the study;
- the availability of resource material; and
- the student's own capacity to undertake the work.

Students who need assistance may discuss their proposal with the appropriate Department Chair or Program Director. Once approved, a student normally meets with her or his supervisor once each week for a minimum of two hours, although in some cases the nature of the subject matter may dictate less frequent meetings of longer duration. However, the minimum number of tutorial hours in any given semester must be 15. The course is graded and carries one, two, or three credits, based primarily upon formal instructional time, but also taking into consideration the nature and quantity of student work assessed.

**Courses at Other Institutions.** Degree candidates wishing to take courses at other institutions at any time must obtain the approval of the Dean of Academic Affairs for both the institution and the intended courses via a Course Approval Form. If approval is granted, transfer credit will be awarded for the courses taken provided the grades earned are (the equivalent of) C or better. To ensure the necessary pre-approval of courses to be taken at other institutions, a candidate must:

- Consult with his or her advisor concerning the appropriateness of the suggested course for general education and/or major requirements, and have the advisor sign the Course Approval Form.
- Submit the completed Course Approval Form to the Dean of Academic Affairs with supporting documentation including full course descriptions, and sufficient information (including the institution's name, address and website) for the Dean to verify the institution's accreditation information.

The Dean of Academic Affairs makes the final decision regarding the approval of any course to be taken at another institution. The decision will be communicated to the student via email, and a record of the decision will be placed in the student's file.

**Course Changes or Cancellation.** While every effort is made to ensure that the content of courses corresponds with the descriptions in the catalog, some variation may take place. Students should be aware that the instructor's detailed course syllabus will more authoritatively describe the exact content and methodology of a particular course.

The University reserves the right to cancel or replace courses for which there is insufficient enrolment.

### Declaring a Major

When applying for admission, students are given the opportunity to indicate an area of interest for study by choosing one of the undergraduate degree programs offered at Richmond. Students who indicate one of these will be registered in that major upon entry.

Students not declaring a major upon application will be categorized as undeclared majors. Following entry, students may declare or change their majors at any point. A completed Declaration of Major/Change of Major Form must be submitted to the Office of Academic Affairs. At this time, if necessary, a new academic advisor will be assigned. Students who have not declared a major will be asked to declare one upon completion of 60 credits. Students will normally follow the major requirements in effect at the time of their admission to the University.

### Double Majors

For the US degrees, a student may complete the requirements of two majors and receive one degree with those two majors. The student's transcript will indicate one degree conferred with two majors, and the student will receive one diploma. Only one of the majors will be validated by The Open University. Students completing two majors may be required to complete more than 120 credits.

### Minors

Students have the option of adding a second field of specialization, called a minor, to their major degree programs. (*See page 64 of this catalog.*)

### Leave of Absence

Students wishing to withdraw from the University may apply to the Dean of Academic Affairs for a leave of absence consisting of a maximum of two semesters. Normally students applying for a leave of absence must be in good academic, social, and financial standing. Approved leaves of absence provide students with the right to return to the University and to register for a future semester or summer session without applying for readmission. *Students must be aware that the University is obliged to report to the UK Borders Agency any student who is in the UK on a student visa, but who is not attending classes. This also applies to students who are taking a Leave of Absence. The University's granting of an LOA should in no way be interpreted as granting permission for a student on a student visa to remain in the country.*

Leaves of absence must be applied for and approved by the Dean of Academic Affairs in advance of the term in which they are to be taken. Students registered for and attending classes will not be permitted to apply for a leave of absence retroactively. They must withdraw from any courses in which they are enrolled in the usual manner.

On returning from an approved leave of absence, students continue under the same graduation requirements that were in force when they began their



leave. Those granted a leave of absence for medical reasons may be required to provide confirmation from their health-care provider that they are medically fit to resume their studies. Students failing to return from a leave of absence within one calendar year must apply for readmission. If they are readmitted, they will be governed by the graduation requirements in effect at the time of readmission.

*Note: For purposes of leaves of absence only, “good academic standing” may include academic probation. However, if a student on academic probation applies for a Leave of Absence, the Academic Standards Committee may need to determine whether that student is a candidate for dismissal. Academic dismissal takes precedence over leave of absence.*

### **Students Completing Graduation Requirements Elsewhere**

Students are normally expected to complete their graduation requirements at Richmond. However, in exceptional circumstances, a student may apply to the Dean of Academic Affairs for permission to complete graduation requirements elsewhere under an official Leave of Absence. Please see under “Leave of Absence” for more information on this status, including the university’s obligation to report students on LOA to the UK Borders Agency. As with all courses taken elsewhere after matriculation at Richmond, the student must obtain the prior approval of the Dean of Academic Affairs for both the institution and the courses to be taken.

If official transcripts confirming completion of the approved courses with grades of C or better are received by the Richmond Registrar’s Office prior to the expiration of the Leave of Absence, the student’s diploma will be awarded at the next Richmond graduation ceremony following actual completion of the degree requirements, with The Open University validation of the degree. If official transcripts confirming completion of the approved courses with grades of C or better are not received by the Richmond Registrar’s Office prior to the expiration of the Leave of Absence, the student’s OU registration will lapse with no possibility of renewal.

The student may also make arrangements to return to Richmond to complete degree requirements, provided the arrangements are finalized before the Leave of Absence expires.

After expiration of the Leave of Absence, the student may apply for re-admission to Richmond. If the application is successful, the student will be re-admitted under the graduation requirements in effect at the time of readmission (which may be

substantially different than those under which the student was originally admitted). If the student subsequently satisfies the degree requirements, a Richmond diploma will be awarded at the next Richmond graduation ceremony following actual completion of the degree requirements. If the student’s OU registration has lapsed, this degree will not be OU validated.

### **Summer Sessions**

The academic calendar normally includes two five-week intensive summer sessions. Students may enroll in at most two courses (maximum of seven credits) in each session. Summer school tuition is charged on a per-credit basis. Classes meet for at least 95 minutes per day, Monday through Friday. Due to the intensive nature of the summer sessions, students may not miss more than two class meetings, including any classes missed during the add/drop period (see page 28 of this catalog under “Adding or Dropping a Course”). Students must arrange for payment of all summer courses before the summer session begins. Please see page 20 of this catalog or consult the Finance Department for details of summer tuition fees.

### **Withdrawing from the University**

Students withdrawing from the university must complete a withdrawal form via Student Affairs. They should also consult the relevant procedures required by the Finance Department.

*The University is obliged to report to the UK Borders Agency any student who is in the UK on a student visa, and who has withdrawn from the University. Students who do not officially withdraw but who do not return to the university to complete their studies (and who have not taken up an official Leave of Absence) will also be reported, but the failure to withdraw officially will be noted to the UKBA in the report.*

## Academic Standing

To be in good academic standing, students must have a cumulative GPA of at least 2.0 (C) and have earned at least 18 credits over the two most recent consecutive semesters.

### Grades

Grades are assigned by instructors at the conclusion of every semester or summer session. Each letter grade is assigned a numerical equivalent on the following scale:

A	4.0	Excellent work
A-	3.7	Excellent work
B+	3.3	Above satisfactory work
B	3.0	Above satisfactory work
B-	2.7	Above satisfactory work
C+	2.3	Satisfactory work
C	2.0	Satisfactory work
C-	1.7	Below satisfactory work
D+	1.3	Below satisfactory work
D	1.0	Below satisfactory work
D-	0.7	Below satisfactory work
F	0.0	Fail

Additional grades that do not have a numerical equivalent and are not used in GPA calculations are:

AU	Audit
I	Incomplete
P	Pass (non-credit courses only)
TR	Transfer Credit
TRP	Transfer Credit (Provisional)
W	Withdrawn

Grades reported to the Registrar are considered final. If an instructor discovers that an error has been made in calculating or recording a grade, she or he must report this in writing to the appropriate Department Chair or Program Director, who will inform the Registrar of the grade change.

A student who wishes to appeal a grade must first ask the instructor to explain how the grade was calculated. If the student is dissatisfied with the explanation, she or he may appeal to the Department Chair or Program Director, whose decision is normally final.

Under no circumstances will a change of grade be considered after one year from the time the grade was issued.

### Mid-Semester Warning

A warning is issued at mid-semester to students whose work is unsatisfactory (below C) in one or more courses, as reported by their instructors to the Chair of the Academic Standards Committee. A copy of the warning is also sent to the Dean of Academic Affairs, and to the student's advisor.

### Grade Point Average

A grade point average (GPA) is calculated each semester and summer session and recorded on the student's transcript. A cumulative GPA, including all courses taken at Richmond, is also calculated. The numerical equivalent for the grade (*see Grades*) of each course is multiplied by the number of credits for that course to give the number of quality points for that course. The GPA is then the sum of the quality points for all courses divided by the total number of credits of all courses attempted. Transfer credit is not included in this calculation.

A GPA is also calculated in the student's major, and is used both to determine a student's eligibility for graduation, as well as for graduation honors (*see page 35 of this catalog*). The GPA in the major is the GPA for all lower and upper division major requirements, as listed in the section of this catalog on BA degree requirements. In cases where there is a choice of courses that satisfy the major, the higher grade will be used in calculating the Major GPA.

A separate cumulative GPA is calculated for any student taking a masters degree following a bachelors degree at Richmond.

### Reporting of Grades

After instructors have submitted final grades via PowerCAMPUS, students may access their final grades via self-service. The grades of students on financial hold may be delayed until an arrangement has been made with the Finance department. Study Abroad students will have their grades released upon authorization from AIFS and the Finance Department.

### Dean's List

Any degree or study abroad student who achieves a 3.4 GPA in any one semester while taking three or more courses (9 or more credits) will be placed on the Dean's List for that semester. This recognition of academic achievement will be noted on the student's transcript.

## Academic Policies: Non-Compliance and Exceptions

### Academic Standards Committee

The Academic Standards Committee (ASC) considers and acts upon cases of academic dishonesty, rules on student petitions for exceptions to academic policy, and monitors the academic standing of students. Petition forms can be obtained from the university website or from the Assistant to the Chair of ASC or from the Office of Academic Affairs. Petitions must be submitted in good time for consideration by the ASC. On matters that do not involve dismissal, the ASC's decision is final, and will be communicated to the student via email.

### Academic Honesty

Academic honesty is fundamental to the integrity of the University community. Students who are academically dishonest will receive a failing grade on the work in question or a failing grade for the course as a whole, or an amendment to their degree classification, depending on the importance of the work to the overall course grade and the judgment of the instructor and the Academic Standards Committee. When academic dishonesty is the cause of a failing grade for a course, the student may not withdraw from the course; however, the normal policy for repeating a course applies. (See under "Repeating a Course", page 28) A second confirmed case of academic dishonesty will normally result in dismissal from the University.

#### Academic dishonesty is defined as:

Any action by which a student seeks to claim credit for the intellectual or artistic work of another person or uses unauthorized materials or fabricated information in any academic situation.

This includes, but is not limited to, cases in which students:

- receive or give assistance in tests and examinations, including the provision of any unauthorized material accessible to a student during any examination, whether this material is used by the student or not;
- intentionally impede or damage the academic work of others;
- submit another person's work as their own, or provide work for this purpose;
- submit work purchased from an essay mill or a ghost-scholar service or an e-tutor;
- submit work of their own that has been

substantially edited and revised by another person, or provide an unauthorized editing service for others;

- submit material from a source (books, articles, internet sites) without proper citation and bibliographic reference;
- paraphrase material from a source without appropriate reference and citation;
- submit substantially the same piece of work in more than one course; and/or
- assist other students in any of the above acts.

The University's Academic Honesty Policy is detailed on the web site: <http://www.richmond.ac.uk/content/academic-affairs.aspx>.

*Note: The Senior Vice President of AIFS and the Registrar of the home institution of a Study Abroad student will be notified in writing if the Study Abroad student has committed a proven act of academic dishonesty. In accordance with the institution's policies and procedures, they will communicate this information to the necessary university officials (such as student advisors or disciplinary bodies).*

### Academic Probation and Dismissal

If at the end of any semester, a full-time degree student attains a cumulative grade point average (GPA) of less than 2.0, the student will be informed of this by the Academic Standards Committee and be placed on academic probation. Students are limited to at most four courses per semester while on academic probation. The University limits the number of courses for which a student may register in order to give more time for the student to concentrate on each course in the hope that academic performance and grades will improve. Furthermore, students on probation are strongly advised by ASC to retake courses they may have failed in the past in order to replace any grade of 'F' with a higher grade. A student should consult his/her advisor if they wish to do this.

If the GPA is still below 2.0 at the end of the first semester on probation, the student may continue on academic probation for a second semester provided significant academic improvement has been made. Failure to raise the GPA to at least 2.0 by the end of a second semester on academic probation will normally result in dismissal from the University.

The Academic Standards Committee will inform any student on probation of the following:

- that the student is in academic jeopardy and may be dismissed if her or his GPA is below 2.0 for

two consecutive semesters;

- that the student will be restricted to at most four courses per semester until she or he is no longer on academic probation;
- that the student will remain on academic probation unless s/he achieves a GPA of 2.0 or higher, or s/he is dismissed;
- that the student on academic probation must report regularly to her or his academic advisor or to the Coordinator of Academic Advising;

Students admitted to the University on academic probation are treated according to the above policy as if their first semester of attendance is their first semester on academic probation.

Students in the Foundations Program may be dismissed from the University by the Academic Standards Committee if they have not reached the level of English proficiency required for promotion to the Academic Research and Writing Program after two semesters in Stage Two of the Foundations Program.

Full-time students who fail to earn 18 credits over the two most recent consecutive semesters will be placed on first semester Academic Progress Probation (APP). If after two semesters on APP they still have not earned 18 credits over the two most recent consecutive semesters, they risk dismissal from the university.

In cases of dismissal from the University, students have the right to appeal within ten working days of receipt of the decision letter. Any appeal must be made in writing to the Provost. An appeal will be considered on two grounds only: (1) a claim of error in the hearing procedure, or (2) a claim of new information material to the case that was not available at the time of the hearing. The Provost's decision is final.

*The university is obliged to report to the UK Borders Agency any student who is in the UK on a student visa, but who is dismissed from the university. Any reporting is done after the time period for the appeals process has expired, or after an unsuccessful appeal, whichever is relevant to the student's case.*

Students dismissed from the university on academic grounds are not normally permitted to reapply for admission.

## The Student Complaints Procedure

The Student Complaints Procedure, explained in detail at: <http://www.richmond.ac.uk/cms/pdfs/RichmondStudentComplaintsProcedures2007>.

pdf outlines the way in which a student may make both informal and formal complaints on academic and non-academic issues. The Student Complaints Procedure is not designed for the following situations:

- an appeal against an assigned grade
- a petition to ASC for an exception to Academic Policy
- an appeal against a conviction for academic dishonesty
- an appeal against academic dismissal from the university
- an appeal against the attendance policy

All of these situations have very specific processes of address which are set out in the preceding sections of this catalog. A summary of these processes, including the means by which a student may appeal to or register a complaint with The Open University and the Office of the Independent Adjudicator for Higher Education, can be found on the Academic Affairs section of the university website under "Academic Policies: Appeals and Complaints" (<http://www.richmond.ac.uk/content/academic-affairs/academic-policies/academic-policies-appeals-and-complaints.aspx>).

## Forms for Academic Procedures

These forms are all available on the University web site at <http://www.richmond.ac.uk/content/academic-programs/registrar.aspx> as well as in the Registrar's Office on either Campus.

### Academic Standards Committee Petition Form

This form is used to petition the Academic Standards Committee for an exception to academic policy. It is to be returned to the ASC administrative assistant.

### Course Approval Form

This form is used for approval to take courses at other institutions. It must be completed beforehand and returned to the Office of Academic Affairs.

### Course Withdrawal Form

This form is used for withdrawing from a course after the add/drop period and up to the last day to withdraw. It is to be returned to the Registrar's Office.

### Degree Planning Document/Graduation Checklist

This form is used by the student and his or her academic advisor throughout the degree program in monitoring the student's academic progress.

It permits convenient tracking of both degree requirements and core curriculum requirements. It is also called the Graduation Check List (GCL) because a completed copy must be signed and submitted to the office of Academic Affairs the semester before degree requirements are completed. Students can locate the appropriate Degree Planning Document on the web page for each individual major.

### **Florence or Rome Study Center Application Form**

This form should be completed by students planning to go to one of Richmond's Study Centers. It is to be returned to the Office of Academic Affairs.

### **Graduation Information Form**

This form must be completed no later than the beginning of the last semester of attendance to ensure that the student receives information about the Commencement ceremony. It is to be returned to the Registrar's Office.

### **Independent Study Application Form**

This form is used to apply for an independent study (GPA of 3.0 or above required) and must be signed by a full-time instructor and the department chair. It is to be returned to the Office of Academic Affairs.

### **Major and Minor Declaration/Change Form**

This form is used to declare or change a major and/or minor. It is to be returned to the Office of Academic Affairs.

### **Transcript Request Form**

This form is used to request an official transcript to be sent elsewhere or for personal use. It is to be returned to the Registrar's Office.

## **Graduation Requirements**

In order to graduate with a BA degree, a student must earn a minimum of 120 credits. Usually this means taking five courses (15 credits) per semester for four academic years. Regardless of the number of credits earned, students must satisfy all graduation requirements specified in this catalog and summarized in the Degree Planning Document /Graduation Check List (downloadable from the university web pages for individual majors).

A completed copy of the Graduation Check List must be signed and submitted to the office of Academic Affairs the semester before degree requirements are completed. The Dean of Academic Affairs conducts a final audit at this time to ensure that graduation requirements have

been fulfilled. Students may not graduate without having submitted a GCL. Each academic year, a Graduation Timeline is posted on the Academic Affairs page of the University website, and an email is sent to all students informing them of their responsibilities in this regard.

To be eligible for graduation, students must also achieve a cumulative GPA and a major GPA of at least 2.0. (*For information on GPA calculation, please see page 32 of this catalog.*)

The University is obliged to report to the UK Borders Agency any student who is in the UK on a student visa, but who is not attending classes. This applies to students who have completed Richmond graduation requirements at any of the three points in the year at which diplomas are issued, and whose student visa is still valid. (Most students' visas will run out at the time of their degree completion). Students completing requirements outside of the spring semester, who wish to return and participate in the graduation ceremony are welcome to do so under a normal tourist visa.

### **Upper Division Courses Requirement**

In addition to general education and major requirements, students must complete at least 18 upper division courses (normally 54 credits). Of these 18 upper division courses, at least 15 courses (normally 45 credits) must be taken at Richmond; and of these 15 courses, at least 12 courses (normally 36 credits) must be taken in the major.

### **Students with 75 or more transfer credits**

At most 75 transfer credits may be applied towards a Richmond degree, since at least 45 upper division credits must be taken at Richmond. Regardless of the amount of transfer credit awarded, students must complete all Richmond proficiency, Core Curriculum, and major requirements that are not covered by equivalent transfer credits.

### **Graduation Honors**

Graduating students whose cumulative GPA is at least 3.4 may graduate with honors: cum laude if their major GPA is at least 3.5, magna cum laude if their major GPA is at least 3.6, or summa cum laude if their major GPA is at least 3.7. This recognition requires outstanding overall performance over the four-year degree program while placing somewhat greater emphasis on performance in the major.

### **Graduation Ceremony**

The University holds one commencement ceremony per year at the end of the spring semester. Only

those students who have completed their graduation requirements (as certified by the Registrar) and who have met all financial obligations to the University (as certified by the Finance Office) are permitted to take part in the ceremony. Further details on graduation certification, forms, and deadlines are available from the Office of Academic Affairs and on the University website.

For the convenience of those students completing degree requirements in the summer terms or the fall term, diplomas are not held back until the May graduation ceremony, but are issued at three points in the academic year. Students completing in either summer term will receive diplomas dated 1 September of the relevant year. Students completing in the fall will receive diplomas dated on the last day of final examinations in December of that year. All students, however, are entitled to participate in the graduation ceremony following the semester in which they have completed degree requirements.

### Transcripts

Official transcripts may be requested in writing via the Transcript Request Form. The student's signature on the form is required. Please see <http://www.richmond.ac.uk/content/academic-programs/registrar.aspx> for further details of transcript services offered by the university.

### Confidentiality

The University complies with the Family Educational Rights and Privacy Act (USA) and the Data Protection Act 1998 (UK). Academic information concerning a current or former student can not be released to third parties without the student's written consent. For more information on the university's compliance with FERPA and the Data Protection Act, please see *page 8* of this catalog.

### Open University Validation

Full details of Richmond's accreditation can be found on *page 7* of this catalog, but Open University validation merits further explanation. Richmond's undergraduate degree programs are validated by The Open University (OU). The MA in Art History and Visual Culture and the MA in International Relations are also validated by The Open University. Validation of undergraduate degrees by The OU means that Richmond's BAs are of comparable standard to the Bachelors Degree with Honours (denoted BA (Hons)) awarded

to students directly registered with The Open University and other UK universities. Like wise, Richmond MAs are of a comparable standard to the UK masters degrees. Benefits of validation include enhanced recognition throughout the European Union and in other parts of the world where British influence is significant, and this association may also assist with specific financial benefits (grants and loans) for citizens/residents of European Union countries.

An integral part of OU validation is the appointment of external examiners for each degree program. External examiners, who are normally experienced academics from other British universities, review the content and structure of the undergraduate degree program at the 300- and 400-level, review samples of assessed academic work from a broad cross-section of students in the program, and have the right to moderate the grades awarded by internal examiners where this is within the regulations of the program and does not bias the overall assessment or cause unfairness to individual students. Therefore grades in 300- and 400-level courses required for the degree may not be considered final before review by the external examiners. Likewise, the external examination system will be key to the awarding of OU-validated Masters degrees, and grades will not be considered final before review by the external examiners. See under Graduate Academic Policies and Procedures in this catalog for more details.

Completion of Richmond degree requirements results in the award of a Richmond diploma signifying completion of the US accredited degree program and, normally, a certificate from The Open University signifying that the degree obtained is validated by The Open University. Students on the RIASA program will not, however, receive an OU-validated degree. Their degrees are certified by the US accrediting body only. Other exceptions to this policy are outlined on *pages 28–31* of this catalog (referencing those students who permit their OU registration to lapse). British Honours degrees are classified as first class (1st), upper second class (2.1), lower second class (2.2), third class (3rd), or pass degrees (pass degrees are not classified as Honours degrees). The results of MA students will equate to British masters degrees classified as Distinction (A and A- grades) and Pass (B range grades). The classification of the degrees awarded to Richmond graduates are determined by the Richmond faculty members with the ratification of the external examiners.

## Graduate Academic Policies and Procedures

These policies and procedures apply to students on the following programmes: the MA in Art History and Visual Culture and the MA in International Relations (see pages 82–85)

### Academic Standing

A graduate student is in good academic standing if a cumulative Grade Point Average (GPA) of 3.0 (B) is maintained. Graduate students with a cumulative GPA of less than 3.0 (B) risk dismissal from the university (see below under “Grade Point Average” and “Academic Probation”).

### Grades

A	4.0	Excellent
A-	3.7	Very Good
B+	3.3	Above Satisfactory
B	3.0	Satisfactory
B-	2.7	Below Satisfactory
C+	2.3	Poor
C	2.0	Deficient
C-	1.7	Seriously Deficient
F	0.0	Failing

### Grade Point Average

A grade point average (GPA) is calculated each semester and summer session and is recorded on the student’s transcript. A cumulative GPA, including all graduate courses taken at Richmond, is also calculated. The numerical equivalent for the grade (see above) of each course is multiplied by the number of credits for that course to give the number of quality points for the course. The GPA is then the sum of the quality points for all courses divided by the total number of credits of all courses attempted.

Students achieving a minimum cumulative GPA of 3.7 will be awarded a distinction.

Students achieving a minimum cumulative GPA of 3.0 will be awarded a pass.

Students achieving a cumulative GPA of less than 3.0 will fail the degree.

Students who fail to submit the thesis or who do not obtain a minimum grade of B (3.0) on the thesis, but who achieve a minimum cumulative GPA of 3.0 on all other courses will be awarded a Post Graduate

Certificate (US)/Post Graduate Diploma (UK) as an exit award in recognition of their achievement in this area.

### The Graduate Academic Standards Committee

The Graduate Academic Standards Committee (GASC) considers and acts upon cases of academic dishonesty, rules on student petitions for exceptions to academic policy, and monitors the academic standing of students. Petition forms can be accessed via the university website or from the departmental administrative assistant, who also acts as the GASC secretary. Petitions must be submitted in good time for consideration by the GASC. On matters that do not involve dismissal, the GASC’s decision is final, and will be communicated to the student via email.

### Academic Honesty

Academic dishonesty is defined as:

*Any action by which a student seeks to claim credit for the intellectual or artistic work of another person or uses unauthorized materials or fabricated information in any academic situation.*

Academic dishonesty includes, but is not limited to:

- Receiving or giving assistance in tests and examinations;
- Intentionally impeding or damaging the academic work of others;
- Submitting another person’s work as your own, or providing work for this purpose;
- Submitting work purchased from an essay mill or a ghost-scholar service or an e-tutor.
- Submitting work of your own that has been substantially edited and revised by another person, or providing an editing service for others;
- Submitting material from a source (books, articles, internet sites) without proper citation and bibliographic reference;
- Paraphrasing material from a source without appropriate reference and citation;
- Submitting substantially the same piece of work in more than one course without the explicit consent of all of the instructors concerned;
- Assisting other students in any of the above acts.

Students who are academically dishonest will receive a failing grade on the work in question or a failing

grade for the course as a whole, depending on the importance of the work to the overall course grade and the judgment of the instructor.

Please see the general university regulations on *Academic Honesty* found on pages 32–33 of this catalog, and at <http://www.richmond.ac.uk/content/academic-affairs/academic-policies/academic-policies-non-compliance-and-exceptions.aspx>. Where these regulations refer to ASC, in the case of graduate students, GASC should be substituted.

### Academic Probation

Several processes will ensure that graduate students are aware of the level of their academic progress throughout their study. Graduate students performing below B in any course will be alerted to this at mid-semester. If a graduate student's overall GPA at mid-semester is less than 3.0 (B), that student will be placed on academic probation.

Any graduate student on probation who does not raise his/her cumulative GPA to 3.0 (B) by the end of the semester will have his/her academic record individually evaluated by the Graduate Academic Standards Committee (GASC). Any graduate student with an overall cumulative GPA of less than 3.0 at the end of a semester risks dismissal from the University.

Any graduate student with a semester cumulative GPA of less than 3.0 (B) who is permitted by GASC to continue on the course remains on academic probation, and his/her record will be reevaluated the following semester. Two consecutive semesters on academic probation will normally result in dismissal from the university.

### Courses

Graduate level courses are designated by course numbers 500-699. Undergraduates are not permitted to enrol in graduate level courses. Graduate course offerings are strictly scheduled across the academic year, and students must normally enrol for a full academic year beginning in the fall semester (fall/spring/summer). Certain courses are only offered in a specified semester, and some options are subject to student demand. Please see the student handbooks for more details.

### Repeat of a Course

Any repeats of courses are subject to availability (course scheduling and course cycling).

Any graduate student who receives a grade of F (0.0) on a course may repeat it in any subsequent semester (subject to availability and within the "time for completion" restrictions outlined below).

Any graduate student who receives a grade lower than B (3.0) on a course may petition GASC for permission to retake the course. All petitions will be considered on a case-by-case basis, and in the larger context of the student's overall academic record.

### Incomplete Courses and Re-sits

In cases where graduate students believe that they have a legitimate reason for missing a final examination or failing to complete coursework, they may petition the GASC for a re-sit examination and/or an extension to coursework deadlines.

If the petition is approved, an interim grade of I (Incomplete) is assigned. Incomplete grades have no quality points, and are not factored into a graduate student's semester or overall GPA. The final grade for the course is then revised by the instructor upon completion of course requirements.

Re-sit examinations are completed in the official re-sit period, which is the fourth weekend of the semester following the original exam date. Re-sits are not normally permitted at any other time. Deadlines for incomplete coursework will be determined on a case-by-case basis by the GASC in liaison with the instructor for the course. The deadline may not exceed the last day of the semester following that in which the coursework was originally assigned. All incomplete grades must be resolved by the end of the semester following that in which the original coursework was assigned.

Failure to meet these deadlines will result in the I grade reverting to the original grade submitted by the instructor, or to an F grade if no grade was submitted.

### Leave of Absence

A graduate student may request a Leave of Absence (LOA) from the program Director for a maximum period of one year. The program Director will consult with the Dean of Academic Affairs in all leave of absence requests. Normally students applying for a leave of absence must be in good academic, social, and financial standing. Approved leaves of absence provide students with the right to return to the university and to register for a future semester without applying for readmission. Graduate students must be particularly aware of the practical restrictions placed upon their return to studies posed by cycling and scheduling of courses outlined under "Courses" above.

*Note: Students must be aware that the university is obliged to report to the UK Borders Agency any student who is in the UK on a student visa, but who is not attending classes. This also applies to students who are taking a Leave of Absence. The university's granting of*



*an LOA should in no way be interpreted as granting permission for a student on a student visa to remain in the country.*

Leaves of absence must be applied for and approved in advance of the term in which they are to be taken. Graduate students registered for and attending classes will not be permitted to apply for a leave of absence retroactively. They must withdraw from any courses in which they are enrolled.

On returning from an approved leave of absence, students continue under the same graduation requirements that were in force when they began their leave. Those granted a leave of absence for medical reasons may be required to provide confirmation from their health-care provider that they are medically fit to resume their studies. Students failing to return from a leave of absence within one calendar year must apply for readmission. If they are readmitted, they will be governed by the graduation requirements in effect at the time of readmission.

### Open University Validation

Richmond's MA programs are validated by the Open University. Validation by The OU means that Richmond's masters degrees are of comparable standard to the Masters degrees directly registered with The Open University and other UK universities.

External examiners, who are normally experienced academics from other British universities (not The Open University itself), review the content and structure of the degree program, review assessed academic work, and have the right to moderate the grades awarded by internal examiners where this is within the regulations of the program and does not bias the overall assessment or cause unfairness to individual students. Therefore grades may not be considered to be final before review by the external examiners.

Completion of Richmond degree requirements automatically results in the award of a Richmond diploma, signifying completion of the US accredited degree program, and a certificate from The Open University signifying that the degree obtained is validated by The Open University. Students' final GPA equates to British Masters degrees classified as 'Distinction' (A' and A-' grades) and 'Pass' ('B' range grades). The classification of the degrees awarded to Richmond graduates are recommended by the Richmond academic staff members, and then evaluated and a final decision made by the external examiners at an official Examination Board Meeting.

For full details of OU validation, please see under Open University Validation on *page 36* of this catalog, and consult the relevant MA student handbook.

### Graduation Requirements

Full graduation requirements for the MA are found on *pages 82–85* of this catalog. All MA students must complete an approved program of 36 credits.

### US Credits and UK CATS Credits

As Richmond is an American university, all credits are expressed throughout this catalog in US terms. However, OU validation for the MA requires that all US credits also be explained in UK terms. For more details, see the relevant MA student handbook.

1 US MA credit	= 5 UK CATS credits (at Level 7)
3-US credit MA course	= 15 UK CATS credits (at Level 7)
6-US credit MA course	= 30 UK CATS credits (at Level 7)
36 US credits for the US MA	= 180 UK CATS credits (at Level 7) for The OU-validated MA.

### Time for Completion

Graduate students are normally expected to complete all requirements in one academic year comprised of Fall, Spring and Summer semesters (*see under "Courses"*). Any returning student must complete all requirements for the degree within three years of their first registration.

### Courses at Other Institutions

Graduate students are not normally permitted to transfer courses in from other institutions.

### Coursework Regulations

1. In order to be awarded the MA, students must successfully complete all coursework, maintain good academic standing (cumulative GPA of 3.0 [B]), and obtain a minimum grade of B (3.0) for the thesis and on the internship.
2. A student must normally maintain good academic standing (cumulative GPA of 3.0 [B]), in order to progress to the Spring semester (see above under "Academic Probation").
3. A student must normally maintain good academic standing (cumulative GPA of 3.0 [B]), in order to progress to the Summer semester (see above under "Academic Probation").
4. In borderline cases, the final decision will be made at the Assessment Board.

## Thesis Regulations

1. Students who do not submit the thesis will receive an F grade for the thesis component.
2. Students with exceptional circumstances may petition the Graduate Academic Standards Committee (GASC) for an extension for thesis submission. Only in exceptional circumstances, supported with official documentation (eg a medical certificate), will an extension be considered.
3. In cases of deadline extension, the due date will be decided upon on a case-by-base basis by the GASC in consultation with the course instructor.
4. In cases where the grade obtained on the thesis is below B (3.0), the student may petition the GASC for permission to resubmit. Where permission is granted, the new deadline will be decided on a case-by-case basis, but will not exceed two semesters from the original deadline.
5. In cases of thesis resubmission, the thesis will be held until the Assessment Board of the following academic year. The diploma, if granted, will therefore be dated on academic year later than if the thesis had been submitted on time.

## Students with Disabilities and Special Educational Needs

Support for students with disabilities will be arranged for students who have registered their disabilities with their MA Director, who will communicate their needs to Student Affairs and to the Registrar's Office. These students are entitled to "reasonable modifications" that will facilitate their university learning experiences. If in doubt about the correct avenue to follow, students should consult with their MA Director. The following web page has been established to assist students in selecting the appropriate way of addressing an issue: <http://www.richmond.ac.uk/content/resources/student-resources/support-for-students-with-disabilities.aspx>.

## Student Appeals and Complaints:

Situations may arise where students are dissatisfied with an aspect of their academic experience at Richmond. The university welcomes feedback from students – if there is a genuine problem, Richmond officials need to be informed about it in order to respond. If in doubt about the correct avenue to follow, students should consult with their MA Director. The following web page outlines university policies on appeals and complaints, and should be used to assist students in selecting the appropriate way of addressing an issue: <http://www.richmond.ac.uk/content/academic-affairs/academic-policies/academic-policies-appeals-and-complaints.aspx>.

[ac.uk/content/academic-affairs/academic-policies/academic-policies-appeals-and-complaints.aspx](http://www.richmond.ac.uk/content/academic-affairs/academic-policies/academic-policies-appeals-and-complaints.aspx).

Note that where these regulations refer to ASC, in the case of graduate students, GASC should be substituted.

## UNDERGRADUATE PROGRAMS

### The Liberal Arts Core Curriculum

The Liberal Arts Core Curriculum is required of all students and combines study in several major branches of knowledge with intercultural courses across the curriculum. The program builds on a first-year integrated course—The First Year Seminar (FYS 101-112)—and progresses to a selection of intercultural courses in the upper division. The total number of courses required is ten, arranged in three levels. The same course may be used to meet a Core requirement and a major requirement, except in the case of the Level Three requirement, as outlined below. A writing proficiency component is an important part of most Liberal Arts Core Curriculum courses. Through successful completion of the core curriculum, students will gain breadth of knowledge as they progress toward a degree. Students will normally be required to meet the University degree requirements that are in effect at the time they enter the University.

#### Level One (six courses)

##### A. Common Course

All students take the first year integrated course, —The First Year Seminar (FYS 101-112).

##### B. Ways of Knowing/Kinds of Knowledge

One course, usually but not necessarily at 100-level, is to be selected from each of five branches of knowledge:

Numerical—a mathematics course above MTH 100.

Experimental—a laboratory science course.

Behavioral—a course in the social sciences or ECN 103.

Expressive—a practical course in studio art, theater, or creative writing.

Temporal and Spatial—a course in the humanities or social sciences with both a historical perspective and a broad geographic perspective.

#### Level Two (three courses)

Students select one 200- or 300-level course from each of three of the following academic areas: Art, Design, and Media; Business Administration and Economics; Communications; Humanities; Modern Languages; Social Sciences; Theatre. Level Three courses may be substituted for Level Two courses in the same academic area.

#### Level Three (one course)

Students select one course in the upper division from an approved list of intercultural courses, not in the area of their major. It is very important to emphasize that the Level III course must be selected from this list (and is not just any upper-division course outside the area of the major). This list of courses allowed in the Liberal Arts Core Curriculum follows the Core Planning Form (*page 42*). The chosen Level Three course may NOT also be used to satisfy a major requirement.

#### Academic Literacy and Numeracy Requirements

ENG 115 Principles of Academic Writing

ENG 215 Principles of Academic Research (includes an information literacy component)

#### Information Literacy

ENG 215 includes an information literacy component. This supports the educational objectives of the University by introducing students to concepts and skills related to Information Literacy that will enable them to become confident and competent in their retrieval and application of information in a technological and global society. The goals of this program are to introduce students to the variety of resources available for research, though primarily those provided by the University library; to enable students to make optimum use of the resources by constructing effective search strategies using a variety of techniques; to encourage students to think critically about the nature of the information they are receiving and to evaluate its relevance and usefulness in terms of academic quality; and to encourage students to appreciate their role in the information community by introducing them to various styles of citation that acknowledge the provenance of the information they use.

#### Mathematics

Students entering Richmond are required to take the mathematics placement test (unless exempted by prior qualification). If the results indicate that a student is not prepared to take higher mathematics courses, he or she must first take MTH 100 Fundamentals of Mathematics.

## THE LIBERAL ARTS CORE CURRICULUM PLANNING FORM

All courses must be chosen from the Approved Lists on pages 42–45 of this catalog. Any substitutions must be pre-approved by the Dean of Academic Affairs.

### LEVEL ONE

### SEMESTER TAKEN

- |  |       |
|--|-------|
| 1. <b>Numerical</b> —any mathematics course above MTH 100  | _____ |
| 2. <b>Experimental</b> —any laboratory science course  | _____ |
| 3. <b>Behavioral</b> —ECN 103 or any approved course in the social sciences  | _____ |
| 4. <b>Expressive</b> —any approved course in studio art, theatre, or creative writing  | _____ |
| 5. <b>Temporal &amp; Spatial</b> —any approved course in the humanities or social sciences with both a historical and a broad geographic perspective | _____ |
| 6. <b>First Year Seminar</b>   | _____ |

### LEVEL TWO

Three courses at 200-level or higher from three different academic areas (see Approved List on page 44 of this catalog):

- |                                  |       |
|----------------------------------|-------|
| 1. <b>Art, Design, and Media</b> | _____ |
| 2. <b>Business and Economics</b> | _____ |
| 3. <b>Humanities</b>             | _____ |
| 4. <b>Languages</b>              | _____ |
| 5. <b>Social Sciences</b>        | _____ |
| 6. <b>Theatre</b>                | _____ |

### LEVEL THREE

One intercultural course outside the major (see Approved List on page 45 of the catalog. Note that the chosen Level Three course must be from this list and may NOT also be used to satisfy a major requirement).

\_\_\_\_\_

### ACADEMIC LITERACY AND NUMERACY REQUIREMENTS

- |  |       |
|--|-------|
| 1. <b>Writing Skills</b>   |       |
| ENG 115 Principles of Academic Writing   | _____ |
| ENG 215 Principles of Academic Research  | _____ |
| 2. <b>Information Literacy</b>   |       |
| ENG 215 or another course demonstrating information literacy exemption as documented in file | _____ |
|  | _____ |
| 3. <b>Mathematics</b>  |       |
| MTH 100 Fundamentals of Mathematics  | _____ |
| exemption via Mathematics Placement Test   | _____ |
| exemption via Mathematics transfer credits   | _____ |

## A Guide to Choosing Liberal Arts Core Curriculum Courses

### LEVEL ONE

*With the exception of ENG 270, for inclusion at Level 1, courses must be coded 100 - 199.*

#### NUMERICAL

Any MTH course above MTH 100 Fundamentals of Mathematics

#### EXPERIMENTAL

BIO 107/108	Human Biology and Laboratory
BIO 113/114	Biology and Laboratory
BIO 120/121	Introduction to Ecology and Laboratory
*BIO/HST 125/126	Turning Points in the History of the Life Sciences
CHM 113/114	Chemistry and Laboratory
ENV 111/112	Our Physical World: An Introduction to Geoscience & Laboratory
*ENV 113/114	Energy: A Global Perspective and Laboratory
ENV 150/151	Introduction to Environmental Issues and Laboratory

#### BEHAVIORAL

ANT 150	Introduction to Social Anthropology
COM 100	Introduction to Mass Media and Communications
ECN 103	The Economics of the Developing World
PLT 150	Introduction to Politics and Government
PSY 150	Introduction to Psychology
SCL 150	Introduction to Sociology
SSC 100	Self, Culture, & Society: An Introduction to the Social Sciences

#### EXPRESSIVE

ADM 103	Introduction to Drawing
ADM 106	Introduction to Photography
ADM 110	Introduction to Spatial Design
ADM 111	Introduction to Printmaking
ADM 112	Making Your Mark
ADM 113	Cycling the Square
ADM 140	Introduction to Ceramics
ENG 270	Writing from the Creative Impulse
THR 105	Fundamentals of the Performing Arts

#### TEMPORAL and SPATIAL

ARH 103	Introduction to Art Across Cultures
*BIO/HST 125/126	Turning Points in the History of Life Sciences and Laboratory
ENV 101	World Regional Geography
*ENV 113/114	Energy: A Global Perspective and Laboratory
HST 101	World Cultural History I
HST 102	World Cultural History II
LIT 110	The City: Experience and Imagination

\* BIO 125/126 may be used to satisfy either the Experimental or the Temporal/Spatial requirement. ENV 113/114 may be used to satisfy either the Experimental or the Temporal/Spatial requirement. There is no “double-dipping” amongst categories within the Core Curriculum.

## LEVEL TWO

The following courses are listed by academic area. Students are required to take one course from each of *three* different areas. (Level Three courses may be substituted provided prerequisites have been satisfied.)

### Art, Design, and Media/Communications

ADM 251	The Language of Art
COM 203	Introduction to Intercultural Communications

### Business and Economics

ECN 210	Introduction to Microeconomics
ECN 211	Introduction to Macroeconomics
ECN 220	Modern Economic History

### Humanities

HST 235	When Worlds Collide: Race and Empire in America 1776–1914
HST 236	Versailles to Vietnam: the United States and the World
HST 277	The Birth of the Modern World: The Enlightenment
LIT 200	Ways of Reading
LIT 210	Voices of Exile in Film and Literature
LIT 280	Literary Studies
MSC 252	Worlds of Music
PHL 203	Introduction to Philosophy

### Languages

ITL 204	( <i>Florence Study Center</i> )
ITL 212	( <i>Rome Study Center</i> )

Although languages are not taught on the Richmond campuses in London, transfer credit of university-level language study will be considered on a case-by-case basis for fulfillment of the Level II core curriculum requirement in Languages. The course must be the equivalent of the second stage of an intermediate university-level language course.

*Note that all courses taken at other institutions after a student's admission to Richmond must be submitted for course approval to the Office of Academic Affairs before the course is taken.* Pre-approval is essential to ensure that the student is taking the correct level of language study to fulfill this requirement.

### Social Sciences

INR 203	Introduction to International Relations
INR 210	The Evolution of International Systems
PLT 202	Comparative Political Systems
PLT/SCL 206	Rich World, Poor World
PLT 222	Major Political Thinkers
PSY 205	Social Psychology
SCL 202	Religion, Magic, and Witchcraft
SCL 210	Gender and Culture

### Theatre

THR 206	Beginning Directing
THR 215	The Physical Impulse

## LEVEL THREE

The following courses are listed by academic area. Students are required to take one course outside the area that includes their major. Note: The chosen Level Three course may NOT also be used to satisfy a major requirement.

### Business Administration and Economics

ECN 352	Economics of Transition
ECN 353	Economics of Developing Countries
INB 306	European Business Environment

### Communications

COM 321	Language and Society
COM 362	Adaptations: Literature and Cinema

### Humanities

HST 313	Introduction to Modern Europe 1870–1945
HST 316	Pictures of Power: History, Image, and Propaganda
HST 319	Cultures of Imperial Power
HST 323	The Rise of the Right: A History of Fascisms
HST/PLT 324	Politics of the Middle East
HST 339	US and UK Comparative History
HST 347	Island to Empire: British History since 1800
HST 354	Of Myths and Monsters: A History of History
HST 367	Nationalism and Conflict
LIT 324	Travel Writing
LIT 341	Postcolonial Women's Writing
LIT 343	Culture, Identity, and Literature
MSC/SCL 395	Modern Popular Music
RLG 300	Comparative World Religion

### Social Sciences

INR 306	Human Rights
INR 310	Globalization: Power, Networks, & Identity in the New World Order
INR 341	World Politics and the Multinational Corporation
INR 390	Foreign Policy Analysis
PLT 309	Citizenship: National and Global
PLT 312	Global Development Politics
PLT 320	Politics of Environmentalism
PLT/HST 324	Politics of the Middle East
PLT 331	Ethnicity and Identity
PLT 348	Gender, Politics, and International Relations
PLT 362	Policy Making in the Globalized World
PLT 364	Religion, Identity, and Power
PSY 340	Cross-cultural Psychology
PSY 385	Childhood, Socialization and Culture
SCL 305	Minority and Ethnic Relations
SCL 360	Masculinities and Feminisms
SCL 372	Sociology of Culture and Subculture
SCL/MSCL 395	Modern Popular Music

### Theatre

THR 320	World Theatre
---------	---------------

## Academic Literacies Program

The mission of the Academic Literacies Program (ALP) is to empower Richmond students to communicate effectively and proficiently within the university and beyond, reflecting the university's mission as an international, liberal arts institution. This is achieved by enhancing the students' written and oral communication skills in tandem with the development of critical thinking, critical analysis, and evaluation skills. The goals of the ALP are to develop these core skills which are essential for academic success at university level; to enable students to transfer these skills within the university, and beyond; to train students to monitor their individual progress with a view to becoming responsible, independent learners; to provide students with strategies for engaging with and negotiating contemporary debate effectively.

The ALP comprises the Foundations Program, the Academic Research and Writing Program, the Creative Writing Program, and the University Writing Center.

### Foundations Program

The credit-bearing Foundations Program (FP) consists of two sequential stages, FP1 and FP2. At each stage, students take three linked courses. Both FP1 and FP2 concentrate on developing students' language and academic skills in readiness for their entry into the Academic Research and Writing Program, with FP1 focusing more intensively on language work than FP2. In both FP stages, each course focuses on a specific category of academic skills (*see course titles below*). FP courses are taught with reference to the major disciplines in the University.

Students normally spend one semester in FP1 before progressing to FP2, providing that they obtain a grade of C or higher for each of the three courses ELD 150, 151 and 152. Similarly, students normally spend one semester in FP2, then, provided that they again obtain a grade of C or higher for each of the three courses, ELD 160, 161, 162 they are promoted to the Academic Research and Writing Program.

While students may repeat a semester if they fail either FP1 or FP2, they will not be allowed to spend more than four semesters in the FP. A student who fails to progress to the Academic Research and Writing Program after four semesters will normally be dismissed from the university. Moreover, if a student misses more than four class sessions in any one FP course, s/he may be withdrawn from the entire FP.

### Foundations Program Stage 1

FPI students take 3 linked courses:

- ELD 150 Fundamentals of Academic Syntax (3 CREDITS)
- ELD 151 Fundamentals of Academic Reading (3 CREDITS)
- ELD 152 Fundamentals of Academic Writing (3 CREDITS)

In addition to the above sequence of courses, FP1 students take ELD 105, Academic Orientation, a 3 credit course. Students who are required to repeat FP1 will not be required to repeat ELD 105 if they have successfully passed it with a grade of C or higher.

Students may also register in one other credit-bearing course chosen from Mathematics and Creative Arts.

### Foundations Program Stage 2

FP2 students also take three linked courses:

- ELD 160 Fundamentals of Conceptual Thinking (3 CREDITS)
- ELD 161 Fundamentals of Academic Research (3 CREDITS)
- ELD 162 Fundamentals of Academic Communications (3 CREDITS)

In addition to the above sequence of courses, FP2 students take FYS 199 Foundations First Year Seminar, a one credit course. Students who are required to repeat FP2 will not be required to repeat FYS 199 if they have successfully passed it with a grade of D- or higher.

Students may also register in two other credit-bearing courses selected from a list of appropriate Mathematics, Science, Business and Creative Arts courses.

### The Academic Research and Writing Program

The mission of the Academic Research and Writing Program is to empower all students to operate proficiently within the university and beyond by enhancing their competencies in critical thinking and reading, effective academic writing, and information literacy. The goals of the Program are to convey to students that the ability to write effectively within the academic community is empowering, that it is based upon reading, thinking and due process, and that it requires both perseverance and discipline; to instil in students the value of critical thinking within and beyond academic practice, and to provide them with strategies so that they can engage with and negotiate



contemporary debate effectively and thoughtfully; to provide students with the techniques for reading critically and for evaluating sources incisively; to foster in students a sense of responsibility in the use and presentation of their academic research; to enhance students' ability to write effectively and insightfully across a range of academic contexts in accordance with accepted academic standards and expectations so that they may do so with increasing success and self-confidence.

The Program consists of two courses, ENG 115 (3 credits) and ENG 215 (4 credits). Students must pass ENG 115 with a minimum grade of C- to progress to ENG 215. (Students wishing to take ENG 215 as a summer course must achieve a minimum grade of B- for ENG 115.)

*Note: New students eligible to take ENG 115 have four consecutive semesters from their first semester of entry to pass both ENG 115 and 215. New students eligible to take ENG 215 have two consecutive semesters from their first semester of entry to pass this course. Students who do not complete these courses within the required time frame will normally be dismissed from the university.*

### The University Writing Center

The University Writing Center (UWC) operates at the Richmond Campus. It is staffed by instructors with experience and expertise in the demands of tertiary level writing and research. The UWC offers to all students a free service which focuses upon assisting students to generate ideas, to find relevant sources, to organize their research, to structure their writing, to improve their written style, and to cite sources appropriately. The UWC also operates a Language Workshop at the Richmond Campus. This is primarily focused upon upgrading students' English language proficiency. All UWC sessions comprise private meetings between an individual student and the UWC tutor on duty.

### The English Placement Test

All degree students entering Richmond are required to take the English Placement Test during the orientation period preceding the opening of their first semester. The test covers competence in grammar, reading comprehension, listening skills and essay-writing. A committee of faculty evaluates each student's performance in the test. Students are then placed in one of the following programs according to their assessed level: Foundations Program Stage 1, Foundations Program Stage 2, or the Academic Research and Writing Program.



# Bachelor of Arts Degrees

## BA DEGREE IN ART, DESIGN, AND MEDIA

Open University validated as  
BA (Hons) Creative Arts and  
Communications: Art, Design, and  
Media with Combined Studies.

The BA program in Art, Design, and Media offers students a range of contemporary, cross-disciplinary, multi-media core courses that deal with concepts in art, design, and media and, importantly, with the interfaces between them. Students are also schooled in professional skills and techniques and appropriate theory and are directed toward ambitious creative goals. During their final semester, students undertake a major project. Art, Design, and Media graduates normally work as practitioners in the arts or media.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements *38–49 CREDITS*  
(see page 42)

### Lower Division Requirements *21 CREDITS*

ADM 112	Making Your Mark	3
ADM 113	Cycling the Square	3
ADM 210	Stamping Authority	3
ADM 211	Developing Spaces	3
COM 231	Signs, Image, and Meaning	3
ADM 251	The Language of Art	3

*plus* one lower division studio course from the following:

ADM 103	Introduction to Drawing	3
ADM 106	Introduction to Photography	3
ADM 110	Introduction to Spatial Design	3
ADM 111	Introduction to Printmaking	3
ADM 140	Introduction to Ceramics	3
ADM 205	Cutting Edges	3

### Upper Division Requirements *39 CREDITS*

ADM 304	Research and Writing Methods	3
ARH 351	Museums and Galleries: The Cultures of Display	3
ADM 361	Off the Wall	3
ADM 362	Pixel Playground	3
ADM 402	Going Public	3
ADM 438	Contemporary Visual Culture I	3
ADM 448	Contemporary Visual Culture II	3
ADM 450	Fourth Bridge: Art, Design, and Media Projects	3

*plus* five of the following courses, at least one at the 400 level:

ADM 306	Intermediate Drawing	3
ADM 323	Photography: Theory and Practice	3
ADM 325	Studio Photography	3
ADM 326	Video Production	3
ADM 330	Exploring Paint Media	3
ADM 332	Color Photography	3
ADM 335	Photojournalism and Publications Design	3
ADM 340	Communication Design: Type	3
ADM 365	Communication Design: Image	3
ADM 372	Web Design	3
ADM 379	Animation and Motion	3
ADM 386-397	Special Topics in Art, Design, and Media	3
ADM 407	Communication Design: Studio	3
ADM 418	Printmaking Workshop	3
ADM 447	From Script to Screen	3
ADM 483	Internship in Art, Design, and Media	3

## BA DEGREE IN BUSINESS ADMINISTRATION: FINANCE

Open University validated as BA (Hons) Business Administration: Finance with Combined Studies.

Finance is an exciting and dynamic field. Because financial institutions are continually inventing new ways to manage and invest funds, they are constantly seeking talented individuals who can help a company grow. Successful financial experts are quantitative, competitive, and articulate. The fundamental concepts in finance are risk, return, and value. To attract investors, the company must create and increase its value. Finance includes the study of corporate financial management, as well as financial institutions and capital markets, and the raising and investing of funds. The finance concentration focuses on concepts, principles, and practices that investigate the ways in which risk, return, and value interact in the global business world.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements *38–49 CREDITS*  
(see page 42)

Lower Division Requirements *24 CREDITS*  
Business Core Courses

MGT 100	Introduction to Business	3
MGT 225	Introduction to Entrepreneurship	3

### Quantitative and Economic Core

MTH 115	Basic Calculus with Applications	3
ACC 201	Financial Accounting	3
ACC 202	Managerial Accounting	3
ECN 210	Introduction to Microeconomics	3
ECN 211	Introduction to Macroeconomics	3
MTH 122	Quantitative Methods for Business	3

### Writing and Information Technology Skills Courses

MGT 205	Computer Applications in Management	3
---------	-------------------------------------	---

Upper Division Requirements *48 CREDITS*

### Business Core Courses

FNN 301	Corporate Finance	3
MKT 301	Principles of Marketing	3
MGT 304	Research Methods	3
ECN 308	Managerial Economics	3
MGT 308	Legal and Ethical Concepts in Management	3

### Capstone Courses

MGT 403	Competition and Strategy	3
MGT 480	Senior Project	3

### Finance Concentration Courses (seven courses required)

FNN 302	Principles of Investment	3
FNN 304	Money and Banking	3
FNN 306	Financial Statement Analysis	3
FNN 408	Quantitative Models in Finance	3

*plus* three of the following:

MGT 301	Organizational Behavior	3
MGT 307	Operations Management	3
FNN 308	Financial Institutions and Markets	3
MTH 330	Game Theory and Decision Methods	3
ECN 361	Econometrics	3
FNN 402	International Finance	3
FNN 404	The Global Investor	3
FNN 406	Derivatives	3
ECN 440	Behavioral Economics	3
FNN 483	Internship in Finance	3

*Continued overleaf*

*plus* one elective outside the major from the following list (NOTE: the chosen course may not act as the student's Level Three Core Curriculum requirement)

ADM 362	Pixel Playground	3
COM 460	PR and Self-Presentation in the Media	3
ECN 352	Economics of Transition	3
INR 310	Globalization: Power, Networks, and Identity	3
PLT 362	Policy Making in the Globalized World	3
PLT 384	Modern China	3



## BA DEGREE IN BUSINESS ADMINISTRATION: INTERNATIONAL BUSINESS

Open University validated as BA (Hons) Business Administration: International Business with Combined Studies.

The International Business major addresses issues such as setting organizational mission and goals, how to allocate a company's resources, meeting business obligations, and fostering social responsibility. It focuses on managing people, diversity in culture, and ways of conducting business in a global marketplace. This concentration prepares students for managerial positions in international profit and nonprofit organizations. Courses cover human and organizational behavior in the workplace, global financial markets, global marketing, entrepreneurship, social responsibility, and multinational management strategy.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements *38–49 CREDITS*  
(see page 42)

Lower Division Requirements *24 CREDITS*

### Business Core Courses

MGT 100	Introduction to Business	3
MGT 225	Introduction to Entrepreneurship	3

### Quantitative and Economic Core

MTH 115	Basic Calculus with Applications	3
ACC 201	Financial Accounting	3
ACC 202	Managerial Accounting	3
ECN 210	Introduction to Microeconomics	3
ECN 211	Introduction to Macroeconomics	3
MTH 122	Quantitative Methods for Business	3

### Writing and Information Technology Skills Courses

MGT 205	Computer Applications in Management	3
---------	-------------------------------------	---

Upper Division Requirements *48 CREDITS*

### Business Core Courses

FNN 301	Corporate Finance	3
MKT 301	Principles of Marketing	3
MGT 304	Research Methods	3
ECN 308	Managerial Economics	3
MGT 308	Legal and Ethical Concepts in Management	3

### Capstone Courses

MGT 403	Competition and Strategy	3
MGT 480	Senior Project	3

### International Business Concentration Courses (seven courses required)

INB 302	Foreign Trade Policy	3
INB 304	Country Risk Analysis	3
INB 306	European Business Environment	3
INB 402	Managing the Multinational Corporation	3

*plus* three of the following:

MGT 301	Organizational Behavior	3
MGT 307	Operations Management	3
MTH 330	Game Theory and Decision Methods	3
MGT 358	Human Resource Management	3
FNN 402	International Finance	3
MKT 402	Global Marketing Management	3
FNN 404	The Global Investor	3
ECN 450	International Economics	3
INB 483	Internship in International Business	3

*plus* one elective outside the major from the following list (NOTE: the chosen course may not act as the student's Level Three Core Curriculum requirement)

ADM 362	Pixel Playground	3
COM 460	PR and Self-Presentation in the Media	3
ECN 352	Economics of Transition	3
INR 310	Globalization: Power, Networks, and Identity	3
PLT 362	Policy Making in the Globalized World	3
PLT 384	Modern China	3

## BA DEGREE IN BUSINESS ADMINISTRATION: MARKETING

Open University validated as BA (Hons) Business Administration: Marketing with Combined Studies.

The Marketing Major provides students with an in-depth understanding of how to achieve customer satisfaction and a sustainable competitive advantage through the use of appropriate marketing skills. Students will become familiar with analytical models and techniques used in both consumer and business-to-business marketing and will develop the ability to examine, diagnose and appraise real world marketing problems, develop innovative solutions and effectively communicate them. Students who complete the Major will have an understanding of the nature, role and significance of marketing as one of the most important drivers of business success in a variety of firm contexts and marketplaces.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements *38–49 CREDITS*  
(see page 42)

Lower Division Requirements *24 CREDITS*  
Business Core Courses

MGT 100 Introduction to Business 3

MGT 225 Introduction to Entrepreneurship 3

### Quantitative and Economic Core

MTH 115 Basic Calculus with Applications 3

ACC 201 Financial Accounting 3

ACC 202 Managerial Accounting 3

ECN 210 Introduction to Microeconomics 3

ECN 211 Introduction to Macroeconomics 3

MTH 122 Quantitative Methods for Business 3

### Writing and Information Technology Skills

MGT 205 Computer Applications in Management 3

Upper Division Requirements *48 CREDITS*  
Business Core Courses

FNN 301 Corporate Finance 3

MKT 301 Principles of Marketing 3

MGT 304 Research Methods 3

ECN 308 Managerial Economics 3

MGT 308 Legal and Ethical Concepts in Management 3

### Capstone Courses

MGT 403 Competition and Strategy 3

MGT 480 Senior Project 3

### Marketing Concentration Courses (seven courses required)

MKT 302 Consumer Behavior 3

MKT 306 Advertising Management 3

MKT 308 Internet Marketing 3

MKT 404 Marketing Planning and Strategy 3

*plus* three of the following courses:

MGT 301 Organizational Behavior 3

MGT 307 Operations Management 3

MKT 310 Developing and Managing Sales 3

MKT 312 Distribution and Retailing Management 3

MTH 330 Game Theory and Decision Methods 3

MGT 358 Human Resource Management 3

MKT 402 Global Marketing Management 3

MKT 483 Internship in Marketing 3

*plus* one elective outside the major from the following list (NOTE: the chosen course may not act as the student's Level Three Core Curriculum requirement)

ADM 362 Pixel Playground 3

COM 460 PR and Self-Presentation in the Media 3

ECN 352 Economics of Transition 3

INR 310 Globalization: Power, Networks, and Identity 3

PLT 362 Policy Making in the Globalized World 3

PLT 384 Modern China 3

## BA DEGREE IN COMMUNICATIONS

Open University validated as BA (Hons) Creative Arts and Communications: Communications with Combined Studies.

The major in Communications offers a combination of intercultural communications and interdisciplinary studies. The degree offers students a broad-based knowledge of current communications theory and extensive hands-on practical experience. This combination is an ideal preparation for students wishing to pursue graduate study or careers in international media, international marketing, corporate communications, or other creative fields. The required lower and upper division courses are enhanced by a theoretical and a practical module of four courses each. In their final year, students bring their acquired theoretical knowledge to the completion of COM 491 Senior Seminar and their acquired practical skills to COM 401 Communications Projects Workshop.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements *38–49 CREDITS*  
(see page 42)

### Lower Division Requirements *18 CREDITS*

COM 100	Introduction to Mass Media and Communications	3
COM 203	Introduction to Intercultural Communications	3
COM 231	Introduction to Visual Culture	3
ANT/SCL 203	Beginning Social Research	3
<i>plus</i> one of the following:		
SCL 150	Introduction to Sociology	3
MGT 100	Introduction to Business	3
<i>plus</i> one of the following:		
ADM 251	The Language of Art	3
SCL/PLT 206	Rich World, Poor World	3
LIT 210	Voices of Exile in Film and Literature	3
SCL 210	Gender and Culture	3
MSC 252	Worlds of Music	3

### Upper Division Requirements *42 CREDITS*

COM 304	Research and Writing Methods	3
COM 316	Mass Communication and Society	3
SCL 321	Cultural Theory	3
COM 321	Language and Society	3
COM 401	Senior Project	3
COM 491	Senior Seminar in Communications Theory and Research	3
<i>plus</i> four courses from a chosen theoretical module		12
<i>plus</i> four courses from a chosen practical module		12

### Theoretical Modules

Each student must take four courses, at least one at 400-level, from one of the following theoretical modules

#### Contextual Studies

SCL 305	Minority and Ethnic Relations	3
INR 310	Globalization: Power, Networks and Identity in the New World Order	3
HST 316	Pictures of Power: History, Image and Propaganda	3
SCL 330	Deviance, Crime, and Society	3
PLT 331	Ethnicity and Identity	3
COM 332	Political Communications	3
ARH 352	Art in Context	3
SCL 360	Masculinities and Feminisms	3
COM 362	Adaptations: Literature and Cinema	3
PLT 364	Religion, Identity and Power	3
SCL 372	Sociology of Culture and Subculture	3
COM 378	Gender in Film	3

ADM 438	Contemporary Visual Culture I	3
ADM 448	Contemporary Visual Culture II	3
COM 462	New Media/Cyberculture	3
COM 470	International Cinema	3
COM 478	Mainstream Cinema: Studies in Genre	3

**Corporate Communications/Public Relations**

MKT 301	Principles of Marketing	3
---------	-------------------------	---

*plus* three of the following courses, at least one at 400 level

MGT 301	Organizational Behavior	3
MKT 302	Consumer Behavior	3
MKT 306	Advertising Management	3
MKT 308	Internet Marketing	3
MKT 310	Developing and Managing Sales	3
MGT 358	Human Resource Management	3
MKT 402	Global Marketing Management	3

\*COM 460 PR and Self-Presentation in the Media

\*If taken, COM 460 must be taken *either* as a Theoretical *or* a Practical course

**Practical Modules**

*Each student must take four courses, at least one at 400-level, from one of the following practical modules.*

**Multimedia**

ADM 323	Photography: Theory and Practice	3
ADM 326	Video Production	3
ADM 335	Photojournalism and Publication Layout	3
ADM 340	Communication Design: Type	3
ADM 362	Pixel Playground	3
ADM 365	Communication Design: Image	3
ADM 372	Web Design	3
ADM 379	Animation and Motion	3
ADM 386-397	Special Topics in Art, Design, and Media	3
ADM 407	Communication Design: Studio	3
ADM 447	From Script to Screen	3
ADM 450	Fourth Bridge: Art, Design and Media Projects	3

**Working in Media**

JRN 305	Feature Writing	3
COM 307	Scriptwriting	3
ADM 326	Video Production	3
ADM 335	Photojournalism and Publications Layout	3
COM 350	Media Ethics	3
ADM 362	Pixel Playground	3
MSC/SCL 395	Modern Popular Music	3
ADM 447	From Script to Screen	3
*COM 460	PR and Self-Presentation in the Media	3
COM 461	Fashion and Media	3

\*If taken, COM 460 must be taken *either* as a Theoretical *or* a Practical course



## BA DEGREE IN ECONOMICS

Open University validated as BA (Hons) in Economics with Combined Studies.

A degree in Economics prepares students for career opportunities as professional economists in business, banking and finance, public administration, and government service as well as the international financial institutions and the NGO sector. The degree also provides a solid foundation for graduate work in economics. A key aim of the program is to create in students a sense of awareness of economic issues that have both national and international importance. Another feature of the degree is to provide students with an opportunity to engage in a major individual research project. The senior project, normally around 8–10,000 words in length, provides a solid base for gaining research experience in economics. Upper division courses in particular, encourage the study of regional and international topics.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements (see page 42) **38–49 CREDITS**

Lower Division Requirements **28 CREDITS**

### Quantitative and Economic Core

ECN 103	The Economics of a Developing World	3
MTH 114	Calculus with Analytic Geometry I	4
MTH 118	Probability and Statistics I	3
ECN 210	Introduction to Microeconomics	3
ECN 211	Introduction to Macroeconomics	3
MTH 218	Probability and Statistics II	3
ECN 220	Modern Economic History	3

### Research and Information Technology Skills

MGT 205	Computer Applications in Management	3
---------	-------------------------------------	---

Upper Division Requirements **40 CREDITS**

### Economics Core Courses

ECN 301	Intermediate Microeconomics	3
ECN 302	Intermediate Macroeconomics	3
FNN 304	Money and Banking	3
ECN 352	Economics of Transition	3
ECN 353	Economic Problems of Developing Countries	3
ECN 361	Econometrics	3
ECN 440	Behavioral Economics	3
ECN 450	International Economics	3

### Advanced Research Courses

MGT 304	Research Methods	3
ECN 480	Senior Project	4

*plus* three of the following

ECN 308	Managerial Economics	3
ECN 330	Public Economics	3
ECN 380-395	Special Topics in Economics	3
ECN 483	Internship in Economics	3
FNN 308	Financial Institutions and Markets	3
FNN 402	International Finance	3
INB 304	Country Risk Analysis	3
INR 455	International Political Economy	3
MTH 330	Game Theory and Decision Methods	3
PLT 350	Political Economy	3
PLT 359	The European Union in the New International System	3

## BA DEGREE IN HISTORY

Open University validated as BA (Hons) History with Combined Studies.

History enables students to become proficient in skills such as researching, assessing evidence, and oral and written communication. History teaches critical thinking and the ability to develop an argument. The wide-ranging skills graduates thus acquire are highly relevant in the world of employment. The History major at Richmond is interdisciplinary and uses a wide variety of different learning methods. It comprises lectures, seminars, group work, and a program of guest lectures and class visits. Students also make full use of the wealth of resources and research opportunities provided by London and Europe, with trips to museums, conferences, and archives. The History major begins with a foundation overview of Western and non-Western societies and is followed by a more detailed analysis of particular societies, themes, and/or regions. The major culminates in a senior essay which enables students to research a topic in depth.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements *38–49 CREDITS*  
(see page 42)

Lower Division Requirements *12–13 CREDITS*

HST 101	World Cultural History I	3
HST 102	World Cultural History II	3
HST 277	The Birth of the Modern World: The Enlightenment	3
<i>plus</i> one of the following:		
HST/BIO 125/126	Turning Points in the History of the Life Sciences & Laboratory	4
SCL 202	Religion, Magic, and Witchcraft	3
INR 210	The Evolution of International Systems	3
PLT 222	Major Political Thinkers	3
HST 235	When Worlds Collide: Race & Empire in America 1776–1914	3
HST 236	From Versailles to Vietnam: The US and the World	3

Upper Division Requirements *42 CREDITS*

SSC 304	Research and Writing Methods	3
HST 316	Pictures of Power: History, Image, and Propaganda	3
HST 319	Cultures of Imperial Power	3
HST 323	The Rise of the Right: A History of Fascisms	3
HST 354	Of Myths and Monsters: A History of History	3
HST 406	History and Culture	3
SSC 410	Senior Seminar/Senior Essay	3
<i>plus</i> seven courses of the following, including at least one course marked (*):		
HST 301	The History of London	3
HST/PLT 324	Politics of the Middle East	3
*HST 328	Roman and Medieval Europe	3
PLT 332	Islam and the West	3
HST 338	Modern Japan: 19th and 20th Centuries	3
*HST 339	US and UK Comparative History	3
*HST 347	Island to Empire: British History Since 1800	3
ARH 349	British Art and Architecture	3
ARH 354	The Renaissance: New Perspectives	3
PLT 364	Religion, Identity, and Power	3
HST 367	Nationalism and Conflict	3
HST 370-385	Special Topics in History	3
PLT 380	Democracy: Theory and Practice	3
PLT 382	Politics of Sub-Saharan Africa	3
PLT 383	Russian Politics and History	3
PLT 384	Modern China	3
PHL 405	The Modern European Mind	3
COM 470	International Cinema	3
COM 478	Mainstream Cinema: Studies in Genre	3
HST 483	Internship in History	3

## BA DEGREE IN INTERNATIONAL JOURNALISM AND MEDIA

### Pending Open University Validation as BA(Hons) International Journalism and Media

The International Journalism and Media major prepares students to work within the technologically driven, global media environment of the twenty-first century and helps students develop as leaders in their careers and communities. The major provides an interdisciplinary, multimedia approach to the study of several aspects of journalism, media and public relations, and through its core courses and special programs develops an intercultural and global awareness within the framework of the liberal arts tradition.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements *38–49 CREDITS*  
(see page 42)

### Lower Division Requirements *21 CREDITS*

COM 100	Introduction to Media and Communications	3
ADM 106	Introduction to Photography	3
COM 203	Intercultural Communications	3
JRN 205	Introduction to Writing for Media and Journalism	3
ENG 270	Writing from the Creative Impulse	3
ANT/SCL 203	Beginning Social Research	3
SCL/PLT 206	Rich World, Poor World	3

### Upper Division Requirements *45 CREDITS*

JRN 305	Feature Writing	3
JRN 310	Writing for Media and Journalism: Reporting & Investigative Journalism	3
COM 316	Mass Communications and Society	3
ADM 335	Photojournalism and Publications Layout	3
COM 350	Ethics in Media	3
ADM 362	Pixel Playground	3
COM 460	PR and Self-Presentation in the Media	3
COM 462	New Media / Cyberculture	3
JRN 401	Senior Project I	3
JRN 402	Senior Project II	3

*plus* any five of the following:

COM 307	Scriptwriting	3
SCL/ANT 309	Researching Social Life	3
ADM 323	Photography Theory and Practice	3
COM 332	Political Communication	3
ENG 370	Creative Writing: Towards a Collection	3
ADM 372	Web Design	3
ADM 379	Animation and Motion	3
ADM 386-397	Special Topics in Art, Design and Media	3
MSC/SCL 395	Modern Popular Music	3
ADM 447	From Script to Screen	3
ADM 450	Fourth Bridge: Art, Design and Media Projects	3
COM 461	Fashion and Media	3
JRN 483	Internship in Journalism or Media	3

## BA DEGREE IN INTERNATIONAL RELATIONS

Open University validated as BA (Hons) Social Sciences: International Relations with Combined Studies.

This major examines the historical, ideological, economic, and political aspects of international affairs. The program familiarizes students with the central concerns of international relations—foreign policy analysis, international organizations, strategic studies, diplomacy, international political economy, international law, and international relations theory. Classroom-based instruction is supplemented by opportunities to participate in comprehensive overseas research and discussion trips. The major provides an excellent foundation for careers in international organizations, government agencies, the diplomatic service, international business and finance, and international media. It also prepares students for more specialized graduate studies in international relations.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements (see page 42) **38–49 CREDITS**

**Lower Division Requirements** **21 CREDITS**

PLT 150	Introduction to Politics and Government	3
PLT 202	Comparative Political Systems	3
INR 203	Introduction to International Relations	3
INR 210	The Evolution of International Systems	3
ECN 211	Introduction to Macroeconomics	3
PLT 222	Major Political Thinkers	3
<i>plus</i> one of the following:		
SCL/ANT 203	Beginning Social Research	3
MTH 129	Quantitative Methods for Social Scientists	3

**Upper Division Requirements** **39 CREDITS**

SSC 304	Research and Writing Methods	3
PLT 312	Global Development Politics	3
INR 317	Global Governance	3
HST 319	Cultures of Imperial Power	3
INR 328	Security Studies	3
INR 358	Public International Law	3
INR 390	Foreign Policy Analysis	3
INR 392	American Foreign Policy	3
SSC 410	Senior Seminar/Senior Essay	3
INR 420	International Relations Theory	3
INR 455	International Political Economy	3
<i>plus</i> two courses from the following:		
INR 306	Human Rights	3
PLT 309	Citizenship: National and Global	3
INR 310	Globalization: Power, Networks and Identity	3
PLT 320	Politics of Environmentalism	3
HST 323	The Rise of the Right: A History of Fascisms	3
INR 330	Diplomatic Studies	3
COM 332	Political Communications	3
PLT 332	Islam and the West	3
PLT 348	Gender, Politics and International Relations	3
PLT 350	Political Economy	3
PLT 352	American Politics	3
PLT 359	The European Union in the New International System	3
INR 360	Miracle to Meltdown: East and South-east Asia	3
PLT 362	Policy Making in the Globalized World	3
PLT 364	Religion, Identity, and Power	3
HST 367	Nationalism and Conflict	3
INR 375-389	Special Topics in International Relations	3
PLT 382	Politics of sub-Saharan Africa	3
PLT 383	Russian Politics and History	3
PLT 384	Modern China	3
PLT 401	Political Theory and Concepts	3
INR/SCL 426	Sociology of Globalization	3

## BA DEGREE IN POLITICAL SCIENCE

Open University validated as  
BA (Hons) Social Sciences: Political  
Science with Combined Studies

The political science major provides a basis for careers in law, public administration, corporate and current affairs, and journalism, as well as graduate studies and study in the field. The program includes a foundation in political theory and comparative politics, followed by studies of a range of political phenomena (democracy, nationalism, and citizenship) and institutions (the British parliamentary system, the European Community, etc.). The capstone course involves analysis and discussion of both classical and contemporary political theory.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements 38–49 CREDITS  
(see page 42)

Lower Division Requirements 21 CREDITS

PLT 150	Introduction to Politics and Government	3
PLT 202	Comparative Political Systems	3
INR 203	Introduction to International Relations	3
PLT/SCL 206	Rich World, Poor World	3
ECN 211	Introduction to Macroeconomics	3
PLT 222	Major Political Thinkers	3
<i>plus</i> one of the following:		
SCL/ANT 203	Beginning Social Research	3
MTH 129	Quantitative Methods for Social Scientists	3

Upper Division Requirements 36 CREDITS

PLT 301	British Politics: Inside Parliament	3
SSC 304	Research and Writing Methods	3
PLT 312	Global Development Politics	3
PLT 350	Political Economy	3
PLT 352	American Politics	3
PLT 359	The European Union in the New International System	3
PLT 362	Policy Making in the Globalized World	3
PLT 401	Political Theory and Concepts	3
SSC 410	Senior Seminar/Senior Essay	3
<i>plus</i> four of the following:		
INR 306	Human Rights	3
PLT 308	Political Sociology	3
PLT 309	Citizenship: National and Global	3
INR 310	Globalization: Power, Networks, Identity	3
PLT 320	Politics of Environmentalism	3
HST 323	The Rise of the Right	3
PLT/HST 324	Politics of the Middle East	3
PLT 331	Ethnicity and Identity	3
COM 332	Political Communications	3
PLT 332	Islam and the West	3
HST 338	Modern Japan	3
PLT 348	Gender, Politics, and International Relations	3
INR 360	Miracle to Meltdown: East and South-east Asia	3
PLT 364	Religion, Identity, and Power	3
HST 367	Nationalism and Conflict	3
PLT 380	Democracy: Theory and Practice	3
PLT 382	Politics of sub-Saharan Africa	3
PLT 383	Russian Politics and History	3
PLT 384	Modern China	3
PLT 386-399	Special Topics	3

## BA DEGREE IN PSYCHOLOGY

Open University validated as  
BA (Hons) Social Sciences:  
Psychology With Combined Studies.

The Psychology major familiarizes the student with the main theoretical approaches and content areas of contemporary psychology. It provides perspective to a wide range of courses, including social, developmental, and experimental psychology, and the study of personality. The program prepares students for graduate work, counseling, child guidance, teaching, and other educational and management careers.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements **38–49 CREDITS**  
(see page 42)

Lower Division Requirements **18 CREDITS**

*One* of the following

MTH 118	Probability and Statistics I	3
MTH 129	Quantitative Methods for Social Scientists	3

*plus* all of the following

PSY 150	Introduction to Psychology	3
PSY 205	Social Psychology	3
PSY 215	Conceptual and Historical Issues in Psychology	3
PSY 221	Developmental Psychology	3
PSY 251	The Biological Basis of Human Behavior	3

Upper Division Requirements **37–39 CREDITS**

SSC 304	Research and Writing Methods	3
PSY 307	Experimental Psychology	3
PSY 308	Quantitative Methods in Psychology	3
PSY 315	Theories of Personality	3
PSY 400	Theories and Systems in Psychology	3
PSY 407	Senior Projects in Psychology I: Quantitative Methods	3
PSY 408	Senior Projects in Psychology II: Qualitative Methods	3

*plus* one of the following

PSY 310	Phenomenological Psychology	3
PSY 384	Mind and Language	3

*plus* one of the following

PSY 340	Cross-cultural Psychology	3
PSY 351	Cognitive Science	3
PSY 385	Childhood, Socialization, and Culture	3

*plus* one of the following (*Note: if PSY 413 is taken as a Developmental Studies option, students must also take PSY 412*)

PSY 412	Psychoanalysis	3
PSY 413	Developmental Psychopathology	3

*plus* at least two courses from one area of specialization

**Psychology and Business**

MGT 301	Organizational Behavior	3
MKT 302	Consumer Behavior	3
PSY 303	Psychological Testing	3
PSY 386–399	Special Topics	3

*continued overleaf*

### Clinical Psychology

PSY 302	Psychopathology	3
PSY 303	Psychological Testing	3
PSY 321	Counseling Theory and Practice I	4
PSY 322	Counseling Theory and Practice II	4
PSY 386-399	Special Topics	3

**Developmental Studies** (*Note: if PSY 413 is taken as a Developmental Studies option, students must also take PSY 412*)

PSY 351	Cognitive Science	3
PSY 366	Human Sexuality	3
PSY 385	Childhood, Socialization and Culture	3
PSY 386-399	Special Topics	3
PSY 413	Developmental Psychopathology	3



## BA DEGREE IN SOCIOLOGY

Pending Open University Validation as BA(Hons) Social Sciences: Sociology with Combined Studies.

In common with Richmond's Mission to 'graduate students who possess a world perspective and awareness that includes an understanding of cultural distinctions', the Sociology Major prepares students to develop a knowledge and understanding of culture and institutions from a distinctly 'social' point of view. In keeping with the international, cosmopolitan characteristics of the university, Richmond's Sociology major focuses on the relations that connect individuals, groups and institutions from an international perspective within the framework of a U.S. - style liberal arts education.

## DEGREE REQUIREMENTS

The Liberal Arts Core Curriculum Requirements (see page 42) **38–49 CREDITS**

**Lower Division Requirements** **18 CREDITS**

SCL 150	Introduction to Sociology	3
SCL/PLT 206	Rich World, Poor World	3
SCL/ANT 203	Beginning Social Research	3
MTH/SCL 129	Quantitative Methods for Social Scientists	3
<i>plus one of the following</i>		
ANT 150	Introduction to Social Anthropology	3
COM 100	Introduction to Media and Communication	3
PLT 150	Introduction to Politics and Government	3
PSY 150	Introduction to Psychology	3
<i>plus one of the following</i>		
SCL 202	Religion, Magic & Witchcraft	3
SCL 210	Gender & Culture	3
PSY 205	Social Psychology	3
PLT 222	Major Political Thinkers	3
MSC 252	Worlds of Music	3
COM 203	Intercultural Communications	3
COM 231	Signs, Image & Meaning	3

**Upper Division Requirements** **36 CREDITS**

SSC 304	Research & Writing Methods	3
SCL 321	Cultural Theory	3
SCL 421	Readings in Sociological Theory	3
SSC 410	Senior Seminar	3
<i>plus eight of the following including four marked *</i>		
*ANT/SCL 309	Researching Social Life	3
COM 316	Mass Communications & Society	3
*COM 321	Language & Society	3
COM 322	Political Communications	3
COM 378	Gender in Film	3
COM 461	Fashion & Media	3
COM 462	New Media & Cyberculture	3
HST 319	Cultures of Imperial Power	3
*INR 310	Globalization : Power, Networks & Identity	3
LIT 343	Culture, Identity & Literature	3
*PLT 308	Political Sociology	3

*continued overleaf*



*PLT 309	Citizenship : National & Global	3
*PLT 312	Global Development Politics	3
*PLT 320	Politics of Environmentalism	3
*PLT 331	Ethnicity & Identity	3
*PLT 364	Religion, Identity & Power	3
PLT 362	Policy Making in a Globalized World	3
PSY 302	Psychopathology	3
PSY 385	Childhood, Socialization & Culture	3
*SCL 301	Modern Britain : A Social Analysis	3
SCL 302	Modern Italy : A Social Analysis	3
*SCL 305	Minority & Ethnic Relations	3
SCL 308	Women in Italian Society	3
SCL/INR 313	Globalization : A European Perspective	3
*SCL 330	Crime, Deviance & Society	3
*SCL 360	Feminisms/Masculinities & Society	3
*SCL 372	Sociology of Culture & Subculture	3
SCL 380-394	Special Topics in Sociology	3
*SCL/MSC 395	Modern Popular Music	3
*SCL/INR 426	Sociology of Globalization	3
SCL 483	Internship in Sociology	3
SCL 499	Independent Study in Sociology	3

## MINORS AND CERTIFICATE PROGRAMS

Students may select an optional minor subject of specialization to complement their major field. Both the major and minor will be recorded on the student's transcript at graduation. At least three of the upper division courses required for a minor must be taken at Richmond. A maximum of three courses only may overlap between a student's major and any minor.

### Minor in Art, Design, and Media 18 CREDITS

Six courses from the ADM major of which at least three must be at the 300 or 400 levels.

### Minor in Art History 18 CREDITS

ARH 103	Introduction to Art Across Cultures	3
COM 231	Introduction to Visual Culture	3
ARH 352	Art in Context	3

*plus* three upper-division art history courses (including those offered at the Florence & Rome study centers). These courses can include ADM 438 Contemporary Visual Culture I and ADM 448 Contemporary Visual Culture II. 9

### Minor in Communications 18 CREDITS

COM 203	Introduction to Intercultural Communications	3
COM 316	Mass Communications and Society	3
COM 401	Senior Project in Communications	3

*plus* three courses from the Theoretical and Practical Modules of the Communications Major 9

### Minor in Creative Writing 18 CREDITS

ENG 270	Writing from the Creative Impulse	3
ENG 370	Creative Writing: Towards a Collection	3

*plus* four of the following 12

JRN 305	Feature Writing
COM 307	Scriptwriting
LIT 353	The Reading and Writing of Short Stories
LIT 356	The Reading and Writing of Poetry
LIT 322	The Modern Movement
LIT 324	Travel Writing
LIT 341	Postcolonial Women's Writing
LIT 343	Culture, Identity, and Literature
COM 362	Adaptations: Literature and Cinema
LIT/HST 425	Atrocity and Modernism: The Literature and History of 20th-century Europe

### Minor in Economics 18 CREDITS

ECN 210	Introduction to Microeconomics	3
ECN 211	Introduction to Macroeconomics	3

*plus* four economics electives at the 300 level or higher 12

### Minor in European Studies 18 CREDITS

Two of the following courses: 6

INR 210	The Evolution of International Systems
PHL 203	Introduction to Philosophy
PLT 222	Major Political Thinkers
HST 277	The Birth of the Modern World: The Enlightenment

*plus* any four of the following courses: 12

ARH 354	The Renaissance: New Perspectives
INB 306	European Business Environment
HST 328	Roman and Medieval Europe
HST 367	Nationalism and Conflict

**Minor in Film Studies** **18 CREDITS**

COM 231	Introduction to Visual Culture	3
ADM 326	Video Production	3
ADM 447	From Script to Screen	3
<i>plus</i> any three of the following:		9
ADM 379	Animation and Motion	
COM 307	Scriptwriting	
COM 378	Gender in Film	
COM 362	Adaptations: Literature and Cinema	
PSY 358	Psychology and Cinema	
COM 470	International Cinema	
COM 478	Mainstream Cinema	

**Minor in Finance** **18 CREDITS**

ACC 201	Financial Accounting	3
ACC 202	Managerial Accounting	3
FNN 301	Corporate Finance	3
<i>plus</i> any three upper division finance courses, one of which may include ECN 361		9

**Minor in Gender Studies** **18 CREDITS**

SCL 210	Gender and Culture	3
SCL 360	Masculinities and Feminisms	3
<i>plus</i> four gender courses, at least two at 300 level or higher		12

**Minor in History** **18 CREDITS**

Two lower division History courses, at least one of which is HST 101 or 102		6
<i>plus</i> four history courses at 300 level of higher, chosen from the core list for the history major		12

**Minor in International Business** **18 CREDITS**  
*(not open to majors in business administration)*

FNN 301	Corporate Finance	3
MKT 301	Principles of Marketing	3
INB 302	Foreign Trade Policy	3
INB 304	Country Risk Analysis	3
INB 306	European Business Environment	3
ECN 450	International Economics	3

**Minor in International Journalism and Media** **18 CREDITS**

COM 100	Intro to Media and Communications	3
JRN 205	Intro to Writing for Media and Journalism	3
JRN 305	Feature Writing	3
COM 350	Ethics in Media	3
<i>plus</i> one of the following		3
JRN 310	Writing for the Media and Journalism: Reporting and Investigative Journalism	
ADM 335	Photojournalism and Publications Layout	

<i>plus</i> one of the following		3
COM 460	PR and Self-Presentation in Media	
COM 462	New Media/Cyberculture	
ADM 326	Video Production	
<b>Minor in International Relations</b>		<b>18 CREDITS</b>
INR 203	Introduction to International Relations	3
INR 210	The Evolution of International Systems	3
<i>plus</i> four upper-division INR courses, one of which must be at 400-level		12
<b>Minor in Literature</b>		<b>18 CREDITS</b>
LIT 280	Literary Studies	3
<i>plus</i> one of the following:		3
LIT/THR 337	Shakespeare and His World I	
LIT/THR 338	Shakespeare and His World II	
<i>plus</i> four literature courses at 300 level or higher		12
<b>Minor in Marketing</b> ( <i>not open to majors in business administration</i> )		<b>18 CREDITS</b>
ECN 210	Introduction to Microeconomics	3
MKT 301	Principles of Marketing	3
MKT 302	Consumer Behavior	3
MKT 306	Advertising Management	3
<i>plus</i> two other Marketing courses		6
<b>Minor in Political Science</b>		<b>18 CREDITS</b>
PLT 150	Introduction to Politics and Government	3
<i>plus</i> one 200-level political science course		3
PLT 301	British Politics: Inside Parliament	3
PLT 401	Political Theory and Concepts	3
<i>plus</i> two political science courses at 300 level or higher		6
<b>Minor in Psychology</b>		<b>18 CREDITS</b>
PSY 150	Introduction to Psychology	3
<i>plus</i> one of the following		3
PSY 205	Social Psychology	
PSY 221	Developmental Psychology	
<i>plus</i> four additional psychology courses, at least three at 300 level or higher		12
<b>Minor in Sociology</b>		<b>18 CREDITS</b>
<i>One</i> of the following courses:		3
SCL 150	Intro to Sociology	
SSC 100	Self, Culture and Society	
<i>plus</i> any one 200-level SCL course which can include:		3
MSC 252	Worlds of Music	

PSY 205	Social Psychology	
<i>plus</i> any four upper-division SCL courses which can include two of the following:		12
COM 316	Mass Communication and Society	
INR 310	Globalization: Power, Networks and Identity	
PLT 308	Political Sociology	
PLT 312	Global Development Politics	
PLT 320	Politics of Environmentalism	
PLT 331	Ethnicity and Identity	
PLT 364	Religion, Identity and Power	
PSY 385	Childhood, Socialization and Culture	

**Minor in Theatre Arts** **18 CREDITS**

THR 105	Fundamentals of Performance	3
THR 206	Beginning Directing	3
<i>plus</i> any four additional theatre courses at 300 level or higher		9

**Certificate in British Studies** **15 CREDITS**

Five courses in British civilization. 15

The certificate is evidence of having completed a systematic and intensive study of British culture.

Upon completion of the five courses with a GPA of at least 2.0, the student's transcript will indicate that the certificate has been conferred. Choose five from the following: HST 301, PLT 301, SCL 301, LIT/THR 337/338, HST 339, HST 347, ARH 349, ARH 351, THR 358, THR 359.

## INTERNATIONAL INTERNSHIP PROGRAM

An internship is a full-time work-learning placement for which the student is awarded academic credit. These placements are supervised, career-related work experiences combined with reflective, academic study that help students apply theoretical knowledge in the workplace.

This program offers upper division undergraduate students the opportunity to do a full-time internship in London. The Internship Program is open to degree students who have successfully completed 75 credits with a minimum GPA of 2.75, although most London-based companies require a minimum of 3.0. For internships in Finance, Psychology, and the World Internship Program, the minimum GPA required is 3.0.

Students intern in companies based in London and work on a full-time basis, four or five days a week over 9–11 weeks. Students taking the internship are also required to attend specifically designed seminars during the internship semester. Credit is awarded only after successful completion of all aspects of the program. Students are subject to the specific rules and regulations outlined in the Internship Program Manual, and should particularly note the restrictions on withdrawing from an internship noted on *page 28* of this catalog. Internships are unpaid.

The program benefits students by enabling them to:

- Apply academic training to practical situations in business and other organizations;
- Work alongside professionals and managers and learn work-style and techniques;
- Relate work experience to classroom situations;
- Enrich employment opportunities and establish a work record for their résumé;
- Acquire skills and strength essential to the development of personal confidence;
- Gain insight into a career area and contacts in a job area.

The internship is supervised and monitored by the workplace supervisor and a Richmond faculty member. Students are expected to apply for an internship by the published deadlines. Applications for summer and fall internships are due in early March; and for spring internships, in early October.

Students complete an application, which should be sent to the Internship Office at 16 Young Street with a résumé and references from faculty to support the application. The application must be signed by the student's Academic Advisor.

Email [deborah.kan@richmond.ac.uk](mailto:deborah.kan@richmond.ac.uk) or [sarah.douglas@richmond.ac.uk](mailto:sarah.douglas@richmond.ac.uk) or telephone +44 (0)20 7368 8600

The internship is offered in the following areas:

- ARH Art History and Visual Culture
- ADM Art, Design, and Media
- COM Communications
- ECN Economics
- FNN Finance
- HST History
- INB International Business
- INR International Relations
- MKT Marketing
- MGT Management
- PLT Political Science
- PSY Psychology
- THR Theatre

## FIRST YEAR SEMINAR (FYS)

Richmond's First Year Program is designed to facilitate successful student transition to the academic, social, and cultural challenges of an international university in a global city. Multidisciplinary First Year Seminars engage students as active learners, encourage reflection on goals and personal development, and develop core academic skills. In addition to the First Year Seminars, faculty, staff, alumni and peer student leaders provide a range of activities and workshops that promote leadership, foster a growing commitment to Richmond's unique environment, and prepare students for their global future.

The First-Year Seminar (FYS) courses offered at Richmond are as follows. Detailed descriptions can be found in the "Interdisciplinary Courses" section of the course descriptions in this catalog (pages 149–150).

FYS 101	The Wired World
FYS 102	Utopias and Dystopias
FYS 103	Changing Stages
FYS 104	Hollywood and History
FYS 105	Culture and Identity
FYS 106	Myth, Magic and Science
FYS 108	The Philosophy of Ethics
FYS 109	In/visible London
FYS 110	Bond and Beyond
FYS 111	In Search of Wealth: An Economist's Journey Through Time
FYS 112	Planet Pioneers
FYS 150	Sport and Culture ( <i>RIASA only</i> )
FYS 199	Foundations First Year Seminar

All students must successfully complete the First-Year Seminar unless declared FYS-exempt by the Director of the First-Year Program. Exemptions are determined by the Director on a case-by-case basis.

Eligible students will select one FYS course to be taken during their first semester at Richmond. Any students receiving a grade of F or W for their first FYS will be required to successfully complete the FYS in the semester immediately following. Affected students may enroll in a different FYS course to that initially selected. The normal policy for repeating a course will apply.

Students eligible to take the First Year Seminar who do not successfully complete it within two consecutive semesters will normally be dismissed from the university.





# PROGRAMS BASED OUTSIDE OF LONDON

## Florence and Rome Study Centers

Richmond students have the opportunity to complement their studies in London with a semester, year, or summer at one of Richmond's two international study centers. The centers are in Florence and Rome, Italy. Although each center has a specific academic focus, they both offer intensive study of Italian language and culture.

### Eligibility

The programs are open to Richmond students who have accumulated at least 45 credits, who have established a Richmond cumulative GPA of at least 2.5, and who have completed ENG 115 and ENG 215 (The Academic Research and Writing Program). Study abroad students of sophomore status or higher, and with a cumulative GPA of 2.5, may also apply.

### Fees

Tuition and other fees are comparable to those charged at the home campus. Further details are available from the Office of Academic Affairs.

## The Florence Study Center

The Florence Study Center specializes in the study of studio and fine arts. Social science and business majors would also benefit from this outstanding educational opportunity. Situated in a major Renaissance city with a wealth of cultural resources, it is an ideal location for the intensive study of painting, drawing, sculpture, photography, and art history. Each participant's first semester begins with an intensive two-week Italian language course at Società Dante Alighieri in the historic town of Siena in the Spring semester, and at the University of Pisa Summer Program in Lido di Camaiore in the Fall semester. This is followed by twelve weeks of study in Florence. With the exception of Italian language, courses are taught in English.

### Facilities

The Center is conveniently located in the Palazzo Michelozzi near the major cultural, historical, and social attractions of this great Renaissance city, and consists of classrooms, art studios, offices, a library, and a student lounge. The study center has cooperative links with a number of leading institutions, including the The British Institute, Palazzo Strozzi Foundation, and the University of Florence.

### Accommodation

In Siena and Lido di Camaiore, students stay in a comfortable hotel. Dinner is provided in the student residence or student restaurant. In Florence, students live in Italian homes or in student apartments which are carefully screened and supervised. Special rates have also been negotiated for dinner at a number of Florentine restaurants, and a dinner voucher for each Monday to Friday night (five nights) is included in the cost of the program, as well as five breakfast vouchers per week.

### **Italian Language Program**

Students are introduced to Italian life and culture and begin their Italian language studies in Siena or in Lido di Camaiore, a town on the Tuscan coast.

#### **Italian Language**

ITL 103	Elementary Italian I	3
ITL 104	Elementary Italian II	3
ITL 203	Intermediate Italian I	3
ITL 204	Intermediate Italian II	3

### **Academic Program in Florence**

Students continue their Italian language studies at the appropriate level. All Italian language courses are taught at the Center.

#### **Italian Language**

ITL 105	Basic Spoken Italian	1
ITL 112	Elementary Italian II	4
ITL 211	Intermediate Italian I	4
ITL 212	Intermediate Italian II	4
ITL 303	Advanced Italian	3

### **Art, Design, and Media**

ADM 103	Introduction to Drawing	3
ADM 215	Introduction to Painting	3
ADM 306	Intermediate Drawing	3
ADM 307	Advanced Drawing	3
ADM 311	Intermediate Painting	3
ADM 312	Advanced Painting	3
ADM 341	Photography for the Media	3

### **Art History**

ARH 275	Early Renaissance Florentine Art	3
ARH 317	Italian Fashion	3
ARH 323	Masters of the Renaissance: Leonardo de Vinci	3
ARH 326	Michelangelo in Florence	3
ARH 340	Italian Renaissance Architecture	3
ARH 352	Art in Context	3
ARH 358	Museums and Galleries of Florence: The Cultures of Display	3
ARH 359	Modern Italian Art I	3
ARH 360	Modern Italian Art II	3
ARH 380	Central Italian Early Renaissance Art	3
ARH 381	Central and North Italian High and Late Renaissance Art	3

### **Business and Economics**

MKT 315	Fashion, Marketing and Merchandising	3
ECN 357	International Economic Relations	3
INB 483	Internship in International Business	3

### **Communications**

COM 308	Writing for the Media/Journalism in Italy	3
COM 315	History of Italian Cinema and Society	3

### **History**

HST 310	Medieval and Early Renaissance Italy	3
HST 318	Renaissance and Baroque Italy	3
HST 326	History of the Italian Mafia	3
HST 331	A Social History of Italian Migration	3
HST 350	History of Florence	3

### **Literature and Philosophy**

LIT 327	Italian Literature in Translation	3
LIT 328	Dante in Translation: Text and Content	3
PHL/RLG 310	Mysticism and Magic in Medieval and Renaissance Italy	3
LIT 335	Real and Imagined Journeys: Italy, Epic and The Self	3

### **Music**

MSC 305	Italian Opera	3
MSC 307	Gender and Sexuality in Italian Opera	3
MSC 311	Puccini and His Operas	3

### **Social Sciences**

PLT 302	Italian Society: From Fascism to the Present	3
SCL 266	Culture and Style in Italy	3
SCL 302	Modern Italy: A Social Analysis	3
SCL 307	“Made in Italy”: Symbols of Italian Identity from Espresso to Ferrari	3
SCL 308	Women in Italian Society	3
INR/SCL 313	Globalization: A European Perspective	3
SCL 317	The Sociology of Italian Soccer	3
PLT 359	The European Union in the New International System	3
SSC 483	Internship in Social Sciences	

### **Studio Art (*Summer Only*)**

ART 103/203	Drawing	2
ART 105/205/305	Painting	2
ART 207	Photographic Creative Workshop	2

## The Rome Study Center

The Rome Study Center offers a program that emphasizes the study of Italian language and culture, art history, economics, and political science. Situated in one of the world's great capital cities, which is also the home of the Vatican and therefore holds a unique position in the Christian world, the Center is the ideal location to experience the classical and cultural heritage of the Roman world. The semester program begins with an intensive three-week Italian language and orientation course in Florence. This is followed by eleven weeks of study in Rome, where the study of Italian continues as one course in the student's program of four or five courses. With the exception of Italian language, courses are taught in English.

## Facilities

The Center is located in the historical center of Rome. Additional facilities are provided in DILIT International House, a well-known language institute in central Rome.

## Accommodation

In Rome, students live in shared rooms or apartments or as a paying guest in a private home and receive meal vouchers for five breakfasts and five lunches or dinners per week. Housing is based on housing form requests.



### Italian Language Program in Florence for Rome

Students are introduced to Italian life and culture and begin their Italian language studies in Florence.

#### Italian Language

ITL 103	Elementary Italian I	3
ITL 104	Elementary Italian II	3
ITL 203	Intermediate Italian I	3
ITL 204	Intermediate Italian II	3

#### Academic Program in Rome

Students continue their Italian language studies at the appropriate level. All Italian language courses are taught at the Center.

#### Art, Design, and Media

ADM 341	Photography for the Media	3
---------	---------------------------	---

#### Art History

ARH 273	Introduction to Italian Art	1
ARH 305	Introduction to Renaissance and Baroque Art in Rome	3
ARH 308	Art and Culture of Rome: 800 BC–2000 AD	3
ARH 309	History of Ancient Art	3
ARH 321	Baroque Rome and Its Monuments	3
ARH 322	High Renaissance Art	3
ARH 324	Michelangelo in Rome	3
ARH 309	Hst Ancient Art: Greece & Rome	3
ARH 328	Caravaggio in Rome	3

#### Business and Economics

MKT 301	Principles of Marketing	3
ECN 357	International Economic Relations	3
INB 483	Internship in International Business	3

#### Communications

COM 315	History of Italian Cinema and Society	3
---------	---------------------------------------	---

#### History

HST 311	Rome through the Ages	3
HST 313	Introduction to Modern Europe (1870–1945)	3
HST 326	History of the Italian Mafia	3
HST 325	Culture & Society in Medieval Rome	3

### **Italian Language**

ITL 105	Basic Spoken Italian	1
ITL 112	Elementary Italian II	4
ITL 211	Intermediate Italian I	4
ITL 212	Intermediate Italian II	4
ITL 303	Advanced Italian	3

### **Literature and Philosophy**

LIT 326	English and American Writers in Italy	3
LIT 327	Italian Literature in Translation	3
LIT 329	Classical Mythology	3
PHL 305	History of Western Philosophy I	3
PHL 306	History of Western Philosophy II	3
LIT 330	Roman Life & Thought: Reading Latin Literature in Translation	3

### **Social Sciences**

PLT 302	Italian Society: From Fascism to the Present	3
INR/SCL 313	Globalization: A European Perspective	3
PLT 359	The European Union in the New International System	3
SSC 483	Internship in Social Sciences	3
RLG 315	Religions and Cults of the Roman Empire	3

### **Studio Art (*Summer Only*)**

ART 207	Photographic Creative Workshop	2
---------	--------------------------------	---

## Richmond International Academic and Soccer Academy (RIASA)

The Richmond International Academic and Soccer Academy (RIASA) is located in Leeds.

Skilled soccer players with a desire to achieve professionalism in the sport have the opportunity to gain a degree that brings together the best in American business education and British sports training. Successful completion of the strong undergraduate academic program will enable graduates to either pursue careers as professional sports persons or gain employment in associated business professions.

### Eligibility

To gain admission to the academy, students will be evaluated academically and athletically. All applicants must contact the Richmond International Academic and Soccer Academy (RIASA) first before making application to Richmond, the American International University in London.

To be considered for admission, students should have completed 11 or 12 years of schooling, depending on the education system in their country, with a minimum of C+ (2.5 out of 4.0) in the American high school grading system.

If applicants have advanced placement credit or have completed an International Baccalaureate, they will be considered as advanced students. This may entitle them to university credits, which will reduce the number of courses that they need to complete in order to graduate. Other types of transfer credit will be evaluated on an individual case basis.

### Application Procedures

Due to the dual structure of this program, students report to the academy in August with classes commencing the first week in September. Priority deadline for application is: 1 March for the Fall semester (the deposit deadline is 1 May).

Apply online at [www.internationalasa.com](http://www.internationalasa.com)

### Fees

Included in this cost is the 40 week program inclusive of academic and sporting activities (August to May).

The program cost does not include special coaching programs, summer school, books, or transport to and from the RIASA campus.

US citizens and eligible permanent residents of the US are eligible for Federal Direct and PLUS loans on satisfactory completion of a FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), the FAFSA deadline is 1st May. Richmond's school number is G10594. All of the Federal loan program costs, attendance, satisfactory academic progress, and disbursement dates for example are associated with the academic program exclusively. These conditions being the same as for any other similar Richmond degree program. A complete list of financial aid options are available (*see pages 14-15 of this catalog*).

### Facilities

The RIASA program is located in the modern and vibrant city of Leeds some 200 miles north of London. The RIASA academic and training program is delivered at the Leeds Metropolitan University. The metro Leeds area is home to well over 100,000 university students from more than 190 nations, making the location the ideal center for international business study. The Soccer portion of the program draws from one of the richest professional soccer areas in the world with major clubs and academies throughout the area: Leeds United, Bradford City, Manchester United, Manchester City, Liverpool, Everton, and other clubs and soccer organizations.

### Accommodation

Students are housed in the Leeds Metropolitan University student accommodation. Standard accommodation includes single en-suite rooms, shared kitchen, and lounge.

### **The Joint Academic Sports Program**

The degree program reflects the main strands of the University's mission, its commitment to liberal arts, multiculturalism, and to the employability of its graduates. Leadership is an integrating and unifying theme throughout the Business Administration degree program, which prepares students for careers in the global workplace.

The degree in International Business provides a multidisciplinary approach to managing in the global economy, including understanding of cultural diversity, the theory and political economy of international trade and foreign investment, the global monetary system, and the strategy of international business. Additional sport electives will allow students to focus the knowledge gained in the business courses to particular areas of sports interests.

The Liberal Arts Core Curriculum program is based on the liberal arts educational philosophy that the most important aspect of becoming well-educated is to have a broad base of knowledge. Thus the first three semesters in this program encourage exploration of a wide range of subjects and skills.

### **BA Degree in Business Administration: International Business with Sport Electives**

The degree program is the same as that offered at the London campuses, and the detailed requirements are found on *page 51* of this catalog. The additional sport electives to be offered are likely to be as follows:

- Sports Law and Practice
- Talent Identification: Principles and Practice
- Exercise, Nutrition and Lifestyle Management
- Team and Leadership Dynamics in Sport and Coaching
- Sports Nutrition
- Sports Finance
- Sports Marketing
- Sports Promotion and Event Planning





## **RICHMOND INTERNATIONAL SUMMER SCHOOL**

The Richmond International Summer School RISS operates on the Kensington campus over the course of the summer in three sessions. It offers study abroad students the opportunity to study in London location for a shorter period of time than a full semester. For more information on RISS programs and courses, please see [www.aifsabroad.com](http://www.aifsabroad.com)

Richmond degree students are welcome to take RISS courses to count towards the total number of credits that they require to graduate. However, they cannot use RISS courses as one of the fifteen upper-division courses submitted to The Open University for degree validation.

Courses ordinarily on offer at the Richmond campus via RISS include the following:

### **Art History and Art, Design and Media**

ADM 106	Introduction to Photography
ADM 323	Photography: Theory and Practice
ADM 326	Video Production
ADM 335	Photojournalism and Publication Layout
ADM 340	Communication Design: Type
ARH 349	British Art and Architecture
ARH 351	Museums and Galleries of London: The Cultures of Display
ARH 364	Modern Art: The Age of Impressionism

### **Business Administration and Economics**

ECN 353	Economic Problems of Developing Countries
FNN 301	Corporate Finance
FNN 304	Money and Banking
INB 304	Country Risk Analysis
INB 306	European Business Environment
MKT 301	Principles of Marketing
MKT 302	Consumer Behavior
MKT 308	Internet Marketing

### **History**

HST 301	History of London
HST 313	Introduction to Modern Europe, 1870-1945
HST 328	Roman and Medieval Europe
HST 339	U.S. and U.K. Comparative History

### **Literature and Communications**

COM 307	Script Writing
COM 362	Adaptations: Literature and Cinema
LIT 324	Travel Writing
LIT/THR 337	Shakespeare and His World
LIT 353	The Reading and Writing of Short Stories

### **Music and Theater Arts**

THR/LIT 337	Shakespeare and His World
THR 316	Screen Acting Techniques
THR 319	Audience, Architecture and Action at Shakespeare's Globe
THR 320	World Theater
THR 359	Contemporary British Theater

### **Social Sciences/International Relations**

INR 306	Human Rights
PLT 301	British Politics: Inside Parliament
PLT 359	The European Union in the New International System
PLT 364	Religion, Identity and Power
PSY 340	Cross-cultural Psychology
RLG 300	Comparative World Religions
SCL 372	Sociology of Culture and Subculture

### **Travelling Programs**

RISS also offers travelling programs, which give students the opportunity to combine study with European travel. For more information on travelling programs, please see: [www.aifsabroad.com](http://www.aifsabroad.com). The three main programs of this kind affiliated with Richmond are as follows:

ARH 266	European Art and Architecture
INB 308	The European Union, Business and Politics
HST 266	Egypt: Land of the Pharaohs



# GRADUATE PROGRAMS

## MASTER OF ARTS IN ART HISTORY AND VISUAL CULTURE

The MA in Art History and Visual Culture is validated in the UK by The Open University.

Richmond's MA in Art History and Visual Culture, embodying Richmond's mission of fostering intercultural awareness, explores a variety of visual art across cultures and through time, particularly in terms of what is happening on the contemporary global art scene, and gives students the skills and experience, including classes on professional practice and an accredited internship, for successful career placements in the arts and creative cultural industries.

Richmond's central London location supports the program through its close proximity to some of the world's leading museums, galleries, and research facilities, such as the research library of the Victoria and Albert Museum.

### Applications and Admissions

Admission to the MA in Art History and Visual Culture normally requires a bachelor degree with a major in the discipline of focus or a related area. Applicants with other undergraduate majors will be evaluated individually and may be required to take several senior level undergraduate courses as prerequisites. Admission to the university is based on a review of a complete application comprised of several documents including a completed application form, a professional statement, official/certified transcripts of all undergraduate work with a minimum GPA of 3.0 (on 4.0 scale) / B, confidential reference forms, samples of academic writing and a resume/curriculum vitae. Students with English as a second language must demonstrate an IELTS score of 7.0. There are no facilities for admitting students with existing postgraduate credit at the current time. Applications are reviewed by the Graduate Applications Review Committee which usually consists of the Vice President for Enrollment and the MA Program Directors and which will be responsible for deciding upon all matters pertaining to this area. Applications must be accompanied by a £50 non-refundable application fee. A GRE test score is not required from applicants as each individual application with a minimum GPA of 3.0 / B is considered on its own merits - this allows Richmond to consider students whose full range of capabilities is unfairly assessed in standardized tests. *Please see the Admissions section of this catalog for further details.*

### US Credits and UK CATS Credits

As Richmond is an American university, all credits are expressed throughout this catalogue in US terms. However, OU validation for the MA requires that all US credits also be explained in UK terms. For more details, see the MA student handbook.

1 US MA credit	=	5 UK CATS credits (at Level 7)
3-US credit MA course	=	15 UK CATS credits (at Level 7)
6-US credit MA course	=	30 UK CATS credits (at Level 7)
9-US credit MA course	=	45 UK CATS credits (at Level 7)
36 US credits for the US MA	=	180 UK CATS credits (at Level 7) for The OU-validated MA.

### Degree Requirements for the MA in Art History and Visual Culture

Students must complete an approved program of 36 credits, including a 3-credit internship and a 6-credit thesis (10,000 to 12,000 words). In addition, students must attain a cumulative GPA of at least 3.0. Please see the Graduate Academic Policies and Procedures (pages 37–40 of this catalog).

Courses are organized as described below:

#### Semester I

AVC 501	Research Methods	3
AVC 502	Foundations of Professional Practice	3
AVC 503	Art and its Histories	3
AVC 504	World Arts	3

#### Semester II

AVC 601	Contemporary Art	3
AVC 602	Foundations of Professional Practice II	3
AVC 603	Thesis Research	3
AVC 604	Visual Cultures	3

#### Semester III (Summer)

AVC 680	Graduate Internship in Art History and Visual Culture	3
AVC 690	Thesis Research	6
AVC 699	Research and Professional Practices	3

Students are required to be in London until mid-May for thesis supervision and seminars. The thesis is handed in no later than the first day of the following Fall semester. Students must be registered for AVC 690.

### **Postgraduate Certificate in Art History and Visual Culture**

The Postgraduate Certificate Art History and Visual Culture is awarded to students registered on the MA who have successfully completed in good academic standing all coursework components, but who:

- a) Fail to submit the thesis (without extenuating circumstances eligible for readmission), or:
- b) Fail to pass the thesis.

It is therefore conferrable as an exit award in recognition of successful completion of MA coursework, but it is not possible for students to register on the certificate.

A minimum of 24 US credits are required from the following coursework to be eligible for the Postgraduate Certificate:

#### **Semester I**

AVC 501	Research Methods	3
AVC 502	Foundations of Professional Practice	3
AVC 503	Art and its Histories	3
AVC 504	World Arts	3

#### **Semester II**

AVC 601	Contemporary Art	3
AVC 602	Foundations of Professional Practice II	3
AVC 603	Thesis Research	3
AVC 604	Visual Cultures	3

The Postgraduate Certificate is validated in the UK by The Open University as the Postgraduate Diploma in Art History and Visual Culture.

## MASTER OF ARTS IN INTERNATIONAL RELATIONS

The MA in International Relations is validated in the UK by The Open University.

Richmond's MA in International Relations provides students a unique opportunity to experience both the theoretical and practical aspects of IR through a combination of classroom-based learning and an invaluable internship. The course emphasizes advanced learning coupled with hands-on experience working with those directly involved in international relations. The program provides students with a grounding in advanced theory while allowing them to specialise in a global region and themes that are of interest to them, providing for a very personal degree program.

Richmond's program has been designed to allow students to complete an MA in a calendar year, while taking full advantage of the many benefits offered by our central London campus, which is a prime location from which to observe the machinations of international relations and global power politics. Our central London campus is at the heart of the capital's diplomatic quarter and students are able to draw upon the experience of these officials through our seminar series and through our relationships with the think tank community here in London, which ensures access to Chatham House.

### Applications and Admissions

Admission to the MA in International Relations normally requires a bachelor degree with a major in International Relations or a related area in social science. Applicants with other undergraduate majors will be evaluated individually and may be required to take several undergraduate courses as prerequisites. Applications must be accompanied by a £50 non-refundable application fee.

Richmond does not require a GRE test score from students, as we take each individual applicant on their merits and have a 3.0 GPA threshold. This allows us to consider capable students who may otherwise struggle due to a weakness at standardized tests.

### US Credits and UK CATS Credits

As Richmond is an American university, all credits are expressed throughout this catalogue in US terms. However, OU validation for the MA requires that all US credits also be explained in UK terms. For more details, see the MA student handbook.

1 US MA credit	=	5 UK CATS credits (at Level 7)
3-US credit MA course	=	15 UK CATS credits (at Level 7)
6-US credit MA course	=	30 UK CATS credits (at Level 7)
9-US credit MA course	=	45 UK CATS credits (at Level 7)
36 US credits for the US MA	=	180 UK CATS credits (at Level 7) for The OU-validated MA.

### Degree Requirements for the MA in International Relations

Students must complete an approved program of 36 credits, including a 3-credit internship and a 9-credit thesis (12,000 words). In addition, students must attain a cumulative grade point average of at least 3.0

Courses are organized as below:

#### Semester I

INR 501	Research Methodology	3
INR 502	International Relations Theory and Concepts	3
INR 503	Origins and Development of International Relations	3
INR 504	Global Political Economy	3

#### Semester II

INR 600	Diplomacy	3
(Students take one of the following regional options)		
INR 601	China: Hegemony In The Making?	3
INR 602	The United States: Superpower in Crisis?	3
INR 603	European Integration, Conflict and Cooperation	3
INR 604	State and Society in Post Colonial Africa	3
INR 605	International Politics of the Middle East	3
(Students take 2 of the following thematic options)		
INR 607	Crisis Management	3
INR 608	Global Order and Justice	3
INR 609	International Development	3
INR 610	In-Security Studies	3
INR 611	International Relations and the Media	3

### Semester III (Summer)

INR 680	Internship	3
INR 690	Thesis Research	9

Students are required to be in London throughout the duration of the program to attend thesis supervision meetings with the director. The thesis must be submitted by September 1. Students must be enrolled in INR 690.

### Postgraduate Certificate in International Relations

The Postgraduate Certificate in International Relations is awarded to students registered on the MA who have successfully completed in good academic standing all coursework components, but who:

- a) Fail to submit the thesis (without extenuating circumstances eligible for readmission), or:
- b) Fail to pass the thesis.

It is therefore conferrable as an exit award in recognition of successful completion of MA coursework, but it is not possible for students to register on the certificate.

A minimum of 24 credits are required from the following coursework to be eligible for the Postgraduate Certificate:

#### Semester I

INR 501	Research Methodology	3
INR 502	International Relations Theory and Concepts	3
INR 503	Origins and Development of International Relations	3
INR 504	Global Political Economy	3

#### Semester II

INR 600	Diplomacy	3
(Students take one of the following regional options)		
INR 601	China: Hegemony In The Making?	3
INR 602	The United States: Superpower in Crisis?	3
INR 603	European Integration, Conflict and Cooperation	3
INR 604	State and Society in Post Colonial Africa	3
INR 605	International Politics of the Middle East	3
(Students take 2 of the following thematic options)		
INR 607	Crisis Management	3
INR 608	Global Order and Justice	3
INR 609	International Development	3
INR 610	In-Security Studies	3
INR 611	International Relations and the Media	3

The Postgraduate Certificate is validated in the UK by The Open University as the Postgraduate Diploma in International Relations.

# RICHMOND'S GLOBAL ALUMNI NETWORK



## Facts & Figures

- 7,000 former students
- in 140 countries
- over 60% of alumni are under 40
- Richmond's alumni network is a powerful resource for alumni and students to develop their careers and social networks.

## Alumni benefits

- Lifelong link with Richmond
- Professional & social networking
- Richmond online communities
- Regional alumni chapters and leadership committees
- News and events
- Supporting Richmond, changing the world

## Stay connected and up-to-date

[www.richmond.ac.uk/alumni](http://www.richmond.ac.uk/alumni)



Graduation from Richmond does not mark the end of our students' relationship with the University. Being a Richmond graduate is something special that connects current and former students throughout their lives.

7,000-strong, Richmond's alumni network spans the globe and is an invaluable resource of contacts, talent and expertise. Richmond graduates automatically join this powerful network of support and advocacy – a life-long resource that alumni can use to build their careers and social contacts.

The term 'alumni' comes from the Latin word *alere* – meaning *to nourish*. The link with Richmond, the friends our students make here, and the faculty and staff they meet will remain a nourishing presence long after they leave campus. Our program of alumni services helps former students maintain these relationships and make new contacts to benefit their careers and social lives.

Richmond alumni are innovators, leaders, entrepreneurs and influencers. The University is proud of its alumni, their achievements, and the difference they make to society in 140 countries around the world.

Alumni are also one of the University's greatest and most loyal groups of supporters. For decades, alumni have kept in touch with Richmond and have volunteered their time and expertise to support current students. They are among our most generous and enthusiastic donors helping to maintain the qualities that make Richmond so special.



## A Guide to Course Designations

The following pages include descriptions of each of Richmond's active undergraduate and graduate courses. They are organized according to the list below. The letters in parentheses indicate the discipline designation used as part of the course identifier. Courses at the 100 and 200 level are generally offered only at the Richmond Hill campus, and courses at the 300 level and higher are generally offered only at the Kensington campus.

### Academic Literacies Program

English (ENG)

Italian (ITL)

### Department of Arts and Sciences

Art, Design, and Media (ADM)

Biology (BIO)

Chemistry (CHM)

Environmental Science (ENV)

Mathematics (MTH)

Theatre Arts (THR)

### Department of Business and Economics

Accounting (ACC)

Economics (ECN)

Finance (FNN)

International Business (INB)

Management (MGT)

Marketing (MKT)

### Department of Humanities, Social Sciences and Communications

Anthropology (ANT)

Art History (ARH)

Art History and Visual Culture  
(graduate students only) (AVC)

Communications (COM)

History (HST)

International Journalism and Media (JRN)

International Relations (INR)

Literature (LIT)

Music (MSC)

Philosophy (PHL)

Political Science (PLT)

Psychology (PSY)

Religion (RLG)

Social Sciences (SSC)

Sociology (SCL)

### Interdisciplinary

First Year Seminar (FYS)



# COURSE DESCRIPTIONS

## ACADEMIC LITERACIES PROGRAM

### ELD 105 Academic Orientation

This course provides Foundations Program Stage 1 students with a thorough grounding in what it means to study in an English-medium institution of Higher Education. It provides a comprehensive overview of faculty expectations in terms of academic work and in-class participation, and familiarity with the academic support systems and assistance available to all Richmond students. It trains students in effective and acceptable methods of student-student and student-faculty communication. It develops key management and motivational strategies designed to maximize the effectiveness of study. It provides students with the tools to identify their own optimal learning styles and strategies, and inculcates effective habits and patterns of academic study. In so doing, it promotes learner autonomy and the self-reflective strategies that successful students learn to use. *Note: if a student must repeat the Foundations Program Stage 1 courses (ELD 150, 151 and 152), the student who passes ELD 100 will not be required to repeat this.*

### ELD 150 Fundamentals of Academic Syntax

This course aims to make students more fully conversant with the grammatical and syntactical complexities of written academic English. Grammatical and syntactical structures are revised and extended; ample written practice is given. The student is encouraged to be both adventurous as well as accurate in his/her academic written expression. Students require a minimum grade of C on this course in order to be able to progress to the ELD 160 sequence.

### ELD 151 Fundamentals of Academic Reading

The focus in this course is on developing students' academic reading skills. Students' reading skills are built up progressively, using texts covering a wide range of subjects from Business-related topics to themes covered in introductory Social Science courses. Students are taught a variety of reading strategies; they also receive regular practice in the skills of skimming, scanning, paraphrasing and summarizing. Students need to obtain a minimum grade of C on this course in order to be able to progress to the ELD 160 sequence.

### ELD 152 Fundamentals of Academic Writing

Students taking this course will be expected to show considerable development in their academic writing skills. Students are taught the importance of the

following: analyzing the essay question; brainstorming; planning; producing paragraphs that have a clear, controlling idea; ensuring smooth transitions both within paragraphs and from one paragraph to the next; proofreading their work and presenting it in an appropriate format. Students are expected to produce essays on a wide range of topics, for which relevant reading will have been covered in advance. Students require a minimum grade of C on this course in order to progress to the ELD 160 sequence.

### ELD 160 Fundamentals of Conceptual Thinking

The focus of this course is on developing students' ability to deal with concepts. Students are shown how concepts can be both assimilated and manipulated. This is an essential skill to master, as it lays the foundation for the critical thinking skills that form an integral part of degree level work. Practice is given in using conceptual vocabulary in essays and discussions, and students are expected to summarize different and sometimes contradictory theories and apply them critically. A minimum grade of C on this course is required for students to progress to ENG 115, Principles of Academic Writing.

### ELD 161 Fundamentals of Academic Research

This course seeks to develop the reading and study skills that students need for university-level work. Students receive ample practice in skimming, scanning, and paraphrasing, as well as in note-taking from written texts. Students are also taught how to cite and document sources according to a specific system. They are given regular, graded practice in summary and synthesis work and they are guided through each of the stages that lead to the production of a term paper. A minimum grade of C on this course is required if students are to progress to ENG 115, Principles of Academic Writing.

### ELD 162 Fundamentals of Academic Communication

The emphasis in this course is on the development of students' academic writing skills. Students revise the grammatical and syntactical structures that underlie effective academic prose. They learn how to extract information from reading materials, drawn from a wide range of sources, in order to inform and give substance to their own written work. They learn how to respond to the key terms in essay questions and implement the appropriate rhetorical model (comparison/contrast etc.) in order to fully address the question. Students must obtain a minimum grade of C on this course in order to progress to ENG 115, Principles of Academic Writing.

## English

New students eligible to take ENG 115 have four consecutive semesters from their first semester of entry to the university to pass both ENG 115 (with a minimum grade of C-) and ENG 215. New students eligible to take ENG 215 have two consecutive semesters from their first semester of entry to the university to pass this course. Students admitted into the Foundations Program have four consecutive semesters to pass both ENG 115 (with a minimum grade of C-) and ENG 215 when they become eligible to take ENG 115. Students who do not complete these courses within the required time frame will normally be dismissed from the university.

### ENG 115 (3 credits) Principles of Academic Writing

This course concentrates on developing the students' ability to produce effective and appropriate academic writing across the curriculum by focusing on a range of papers each of which typifies the requirements and expectations of a different academic discipline. As students in their first year of study not only take courses in their major area of study, but also in other disciplines as part of the Core Curriculum, ENG 115 is directly applicable to their academic writing needs. The course further concentrates on developing the critical reading and thinking strategies that academic writing requires. A process approach to effective and appropriate academic writing is implemented throughout the course, with students receiving individual instruction in addition to class tuition. This is the first course in the Richmond academic research and writing sequence.

*In order to progress to ENG 215, a student must achieve a grade of C- or higher in ENG 115. A student failing to achieve this grade must repeat ENG 115. (Only the grade for the repeated course will count towards GPA.) Summer courses: Students who wish to take ENG 215 as an intensive summer course must pass ENG 115 with a grade of B- or higher.*

### ENG 215 (4 credits) Principles of Academic Research

This four-credit course builds on ENG 115, Principles of Academic Writing. It focuses upon key elements of effectively written academic research papers, and includes task analysis, information retrieval, evaluation and referencing of sources, critical reading, critical thinking, and the appropriate and effective presentation of research. The first session of each week is held in class, with students and their instructor discussing and preparing academic research papers. In the second session, students meet

with an information literacy tutor for training in library and electronic based research skills (the first seven weeks of the semester). The third session of each week is held in the computer laboratory during which the class instructor provides students with individual tutoring as they work on their academic research papers.

*Prerequisite: Exemption from ENG 115 by placement test or transfer credit*

*Note: The satisfactory completion of ENG 115 and ENG 215 or their equivalent is a Prerequisite for all 200-, 300- and 400-level LIT courses.*

### ENG 270 (3 credits) Writing from the Creative Impulse

During interactive class sessions, student creative writing is investigated, developed and refined. As part of this process, similarities and differences that exist between academic and creative writing are identified. Through class work that explores the creative impulse and fosters engagement with a variety of texts as a springboard, students are steered through multiple drafts of their work towards the attainment of a professional level of written presentation. Each student creates a portfolio of work during the semester, and this is assessed at the end of the course. *Pre- or co-requisite ENG 115.*

### ENG 370 (3 credits) Creative Writing: Towards a Collection

In this writer's workshop students submit examples of their work for critical consideration by the instructor and other members of the class. Impetus is given to the writing tasks through the close reading and discussion of a selection of writing from different genres and cultures. Students identify aspects of poets' and fictionists' craft and develop an awareness of narrative structure with which to shape their own projects through a feedback-driven revision process. By the end of the semester, each student will have produced a collection of finished poems and pieces of short fiction. *Pre-requisite ENG 215.*

**Italian** (*offered at Italian study centers only*)

**ITL 103** (3 credits)  
**Elementary Italian I**

Designed for students who have never taken any Italian language course before and who are not familiar with any other foreign language. Students build an essential vocabulary and assimilate basic grammar and sentence structures. Instruction is based on listening, grammar, and comprehension exercises, repetition, and easy conversation.

**ITL 104** (3 credits)  
**Elementary Italian II**

A preparatory course to the intermediate level, designed for students who have already had one or two semesters of Italian or who are fluent in Spanish or French. Although the course starts with basic grammar structures of the language, it moves faster than ITL 103. Conversation is a central part of every lesson.

**ITL 105** (1 credit)  
**Basic Spoken Italian**

Meets two-and-one-half hours per week and gives students a basic vocabulary to deal with authentic everyday situations. It is designed for those students who prefer the communicative approach, with less emphasis on intensive exposure to the language structure.

**ITL 112** (4 credits)  
**Elementary Italian II**

A preparatory course to the intermediate level, designed for students who have already had one or two semesters of Italian or who are fluent in Spanish or French. Although the course starts with basic grammar structures of the language, it moves faster than Elementary Italian I. Conversation is a central part of every lesson.

**ITL 203** (3 credits)  
**Intermediate Italian I**

Students develop the ability to communicate in Italian correctly and with expanded vocabulary. Conversational practice, including improved listening and interpreting skills, encourages students to better understand and respond to normal Italian speech. Exercises in reading and writing improve skills in understanding prose and in writing letters and simple messages. Admission to the course is based on admissions test in Italian. *Prerequisite: Successful completion of three or four semesters of Italian.*

**ITL 204** (3 credits)  
**Intermediate Italian II**

Reviews complex grammar structures and provides students with exercises in reading, composition, phonetics, syntax, and style. Continued practice in conversation provides students with an increased capability to communicate competently in Italian. Admission to the course is based on admissions test in Italian. *Prerequisites: Three or four semesters of Italian.*

**ITL 211** (4 credits)  
**Intermediate Italian I**

Students develop the ability to communicate in Italian correctly and with expanded vocabulary. Conversational practice, including improved listening and interpreting skills, encourages students to better understand and respond to normal Italian speech. Exercises in reading and writing improve skills in understanding prose and in writing letters and simple messages. Admission to the course is based on an admissions test in Italian. *Prerequisite: Two or three semesters of Italian.*

**ITL 212** (4 credits)  
**Intermediate Italian II**

Reviews complex grammar structures and provides students with exercises in reading, composition, phonetics, syntax, and style. Continued practice in conversation provides students with an increased capability to communicate competently in Italian. Admission to the course is based on an admissions test in Italian. *Prerequisites: Three or four semesters of Italian.*

**ITL 303** (3 credits)  
**Advanced Italian**

With a focus on reviewing complex syntactic structures, this course provides exercises in the use of synonyms and idiomatic expressions. Students analyze readings from contemporary authors, including samples of fiction and articles from newspapers and magazines. *Prerequisite: Permission of the instructor.*

## DEPARTMENT OF ARTS & SCIENCES

### Art, Design, and Media.

#### ADM 103 (3 credits) Introduction to Drawing

Students are introduced to many types of drawing and work from still life, natural forms, and the life model. This course encourages experimentation in the two-dimensional representation of form, space, structure, and texture. Students learn to observe more closely through the discipline and thus to appreciate art more fully. When offered in Florence, this course is taught in English and Italian. *A studio fee is levied on this course.*

#### ADM 106 (3 credits) Introduction to Photography

This course concentrates on developing the student's visual intelligence via photography. Technically, students will learn to use digital Single Lens Reflex cameras and Photoshop for image workflow and editing. By looking at the work of a range of artists, students will be introduced to some of the theories that underpin photographic practice and consider photography's place and role in contemporary culture. Throughout the course students make images which finally result in an edited portfolio of photographic prints. *A studio fee is levied on this course.*

#### ADM 110 (3 credits) Introduction to Spatial Design

The course introduces students to the uses and manipulation of spaces in sculpture, product design, architecture, and interior design. It also studies various standard ways of expressing and encoding/decoding space for art and design needs. The course considers how space can be calculated and measured, the relationships between distance and size, linear and aerial perspectives, technical drawing, and the use of scales and projection. The majority of the coursework is conducted through the medium of drawing and building structures, but projects using other processes may be included. *A studio fee is levied on this course.*

#### ADM 111 (3 credits) Introduction to Printmaking

Explores a variety of relief and experimental printmaking techniques. The course is intended to investigate linkages between drawing, photography,

and computer graphics as well as to establish sound basic skills in printmaking techniques. *A studio fee is levied on this course.*

#### ADM 112 (3 credits) Making Your Mark

Is devoted to an exploration of modes of visual narrative. The course is particularly concerned with practical creative production and introduces students to the expression of their narrative ideas through a variety of fine art forms and media. While the course is designed to demonstrate the interconnectedness of the graphic media, its primary goal is to establish the primacy of ideas in any creative production. *A studio fee is levied on this course.*

#### ADM 113 (3 credits) Cycling the Square

Explores the nature of measurement, structure, and organization in art and design. The course is particularly concerned with practical creative production and introduces students to the expression of their ideas through a variety of media and processes, notably model making, 3-D construction, and basic design. While the course is intended to enable students to explore the interconnectedness between 2-D and 3-D modes of expression, its primary goal is to establish the primacy of ideas in any creative production. *A studio fee is levied on this course.*

#### ADM 140 (3 credits) Introduction to Ceramics

Introduces practical studio skills in ceramics. Students work on a number of projects in tile-making and ceramic sculpture and also learn some of the standard methods of ceramic decoration. Students learn how ceramics are glazed and how work is processed in the electric kiln. *A studio fee is levied on this course.*

#### ADM 205 (3 credits) Cutting Edges

Cutting Edges is a course for ADAM majors who wish to acquire workshop skills and be able to make 3D physical art objects. It provides instruction in the use of tools, materials and construction methods as well as the use of electrical circuits, motors and other devices that might need to be incorporated into the working aspects of art pieces. Students develop their workshop skills through undertaking practical projects. *Prerequisite: Sophomore Status. ADM majors (and minors with permission of departmental chair).*

**ADM 210** (3 credits)  
**Stamping Authority**

A course concerned with the study of color, the development of discrimination, the use of technology, and the use of art and design as a persuasive vehicle. It features an interplay between practical and theoretical studies and involves work in printmaking and photography. *A studio fee is levied on this course.*

**ADM 211** (3 credits)  
**Developing Spaces**

This course focuses on the study of typography as a fundamental tool for the practice of communication design. It explores the basics of type design using a wide range of media and applications. The history of Graphic Design plays an important role in the course as it frames and demonstrates the importance of this medium. *A studio fee is levied on this course.*

**ADM 215 Florence only** (3 credits)  
**Introduction to Painting**

The figure is studied as a vehicle for developing the ability to distinguish the essential qualities of natural form in order to produce the illusion of volume, space, and movement on a two-dimensional surface. Students are assisted in developing a sense of structure and composition. *A studio fee is levied on this course.*

**ADM 251** (3 credits)  
**The Language of Art**

A discursive, topic-based course designed to familiarize the student with the range of ideas, the varieties of form, the uses of imagery, and the nature of content in the visual arts. The material is considered from a practitioner's viewpoint. *A studio fee is levied on this course.*

**ADM 304** (3 credits)  
**Research and Writing Methods**

This course prepares students to conduct significant, original research in the Art Design and Media Disciplines. It requires the production of a full practice-based research proposal and presentation of a research project relating to the student's art design or media practice. Emphasis is placed on critical engagement with researched sources in conjunction with appropriate presentation and citation of sources used. Qualitative and quantitative research methods are presented and discussed in order for students to make an informed decision for their own research project. Students are provided with input and feedback throughout the preparation, organization drafting and revising of their research proposal both from the tutor

and their peers. By requiring the student to plan their research project and to write a full research proposal, the course provides practical preparation for ADM 450 Fourth Bridge, the senior capstone course. *Prerequisite: ENG 215 and Junior Status.*

**ADM 306** (3 credits)  
**Intermediate Drawing**

Develops drawing skills and provokes and stimulates thinking about both the technical and intellectual aspects of the drawing process. A developing understanding of the vocabulary and syntax of drawing is encouraged through projects that feature observation, analysis, and expression. Students work from studio subjects and on location and are expected to undertake museum study. *A studio fee is levied on this course.*

**ADM 307 Florence only** (3 credits)  
**Advanced Drawing**

A continuation of ADM 306. Taught in English and Italian. *A studio fee is levied on this course.*

**ADM 311 Florence only** (3 credits)  
**Intermediate Painting**

Combines studio practice in drawing and painting with discussions and demonstrations on style, technique, color, compositional ideas, paint composition, and chemistry. Students are encouraged to discuss their work as a means of clarifying their objectives. Figurative or abstract idioms may be pursued. Builds upon the foundations laid in ADM 215. *A studio fee is levied on this course.*

**ADM 312 Florence only** (3 credits)  
**Advanced Painting**

An extension of ADM 311, structured around specific painting projects set to develop the range and technical competence of the student. Professional painting techniques are demonstrated and there are discussions of such topics as style and composition. *Prerequisite: ADM 311. A studio fee is levied on this course.*

**ADM 323** (3 credits)  
**Photography: Theory and Practice**

Intended for students with modest or no background in the history, theory, and practice of black-and-white photography. It is designed to familiarize students with skills that combine visual research, photographic composition, camera operation, and printing, together with conceptual ideas, especially those of narrative photography. Students provide their own film and

photographic paper. The University, has cameras for student use, although it is recommended that students provide their own manual 35mm SLR camera. *A studio fee is levied on this course.*

**ADM 325 (3 credits)**  
**Studio Photography**

A studio-based course in studio lighting (tungsten and flash), the medium format camera (Hasselblad 6cm x 6cm), and effective studio-based image-making. Demonstrations are followed by student projects in the main areas of still life and portraiture. Negative and positive, Polaroid, and black-and-white and color film are employed, as well as the digital SLR. A three-hour workshop accompanies this course. Students provide their own film and photographic paper. *Prerequisite: ADM 323 or ADM 106 or equivalent. A studio fee is levied on this course.*

**ADM 326 (3 credits)**  
**Video Production**

A “hands-on” course for students new to video, involving most aspects of production from camera work and sound recording to editing and audio dubbing. The theory and practice of video technology are taught through a series of group exercises and out-of-class assignments. Students also study a range of classic videos and films as a means of understanding the language of the medium. *A studio fee is levied on this course.*

**ADM 330 (3 credits)**  
**Exploring Paint Media**

Combines study of pigments and various water-, acrylic-, and oil-based media, their uses and technical characteristics with studies of style, composition, color theory, and visual appearance. Students undertake a number of practical projects designed to enable them to explore aspects of theory and the potentialities of paint and color, both as ends in themselves and as components integrated into work in other media. Discussion and the sharing of ideas and perceptions are an important part of this course. *A studio fee is levied on this course.*

**ADM 332 (3 credits)**  
**Color Photography**

Intended for students who already have an understanding of the camera and basic technical principles of photography. It introduces students to the major processes in color photography both analogue and digital, and affords them the opportunity to develop a proficiency in these processes. Students learn about contemporary practitioners, notions, and issues

regarding both the aesthetics and conceptual ideas related to color photography. Students provide their own film and photographic paper. The University, has cameras for student use, although it is recommended that students provide their own manual 35mm SLR camera. *Prerequisite: ADM 323 or equivalent. A studio fee is levied on this course.*

**ADM 335 (3 credits)**  
**Photojournalism and Publication Layout**

Concentrates on the reportage area of photography, using digital equipment. Students learn about the history, nature, and techniques of photojournalism by studying the work of eminent practitioners, and by designing, shooting, printing, and laying out a number of documentary style projects. This course is recommended for communications, journalism, and social science students as well as photographers. The University has digital SLR cameras for student use. *Prerequisite: ADM 323 or ADM 106 or equivalent. A studio fee is levied on this course.*

**ADM 340 (3 credits)**  
**Communication Design: Type**

This course focuses on the theory and practice of communication design, with emphasis on type-based solutions. It introduces students to the concept of graphic design as a social activity and projects include book design, grid systems and poster design. The course has an important theoretical component which includes visual culture and graphic design criticism. *Prerequisite: ADM 362 or equivalent.*

**ADM 341 Florence and Rome only (3 credits)**  
**Photography for the Media**

Recommended for Communications and Journalism majors, as well as photographers, this course develops knowledge and experience in photojournalism by studying the work of major practitioners and designing and shooting projects using digital equipment. Students need to provide a laptop and a digital camera of at least 7 mega pixels. *There is a studio fee of 80 euros levied on this course to cover printing costs.*

**ADM 361 (3 credits)**  
**Off the Wall**

Examines the changes brought about in art production and display by the development and popularization of Time-Based media (video), Sound Art, and the Installation form. The course considers some of the works, including their conceptual underpinnings, created by a cross section of important artists working in the areas of video, sound, and



installation. Using that information as a spring board, students then make art work which develops both their conceptual and their practical skills in the areas of video, sound, and installation. *Prerequisite: Junior status. A studio fee is levied on this course.*

**ADM 362 (3 credits)**  
**Pixel Playground**

This course focuses on the study of image-making -- both digital and hand-made. Through art and design briefs, students will study and explore color, composition, illustration and visual narratives. This course introduces students to two core visual applications: Adobe Photoshop and Illustrator. No previous experience with design or computers is necessary. This course serves as a prerequisite for most of the ADM digital courses.

**ADM 365 (3 credits)**  
**Communication Design: Image**

This course focuses on the study and application of image within the practice of communication design. Typical works include identity and logo design, pictograms/signage and poster design. The course has an important theoretical component which includes semiotics, visual culture and theory of image design. *Prerequisite: ADM 362 or equivalent.*

**ADM 372 (3 credits)**  
**Web Design**

The course provides students with the core foundations and practical skills required to design a fully functional and interactive website. It offers a snapshot of the brief history and current status of the medium, and practitioners working within it. Web Design focuses on two main areas: preparation and design of a website, followed by the design/build ready for online publication. It is ideal for students who want to showcase a portfolio of work on the web. *Prerequisite: ADM 362 or equivalent.*

**ADM 379 (3 credits)**  
**Animation and Motion**

Intended for students who want to create moving image work within an art and design studio environment. The course enables progress in animation, time-based media, motion graphics and video art within a single screen display (monitor or projection). Both the theory and history of moving image work is considered. A major focus of the course is practical; students will learn to develop new skills and gain hands-on technical and digital production experience in the creation of moving image work. *Prerequisite: ADM 362 or equivalent.*

**ADM 386–397 (3 credits)**  
**Special Topics in Art, Design, and Media**

An advanced course on a topic of current interest or in a faculty member's specialty.

**ADM 402 (3 credits)**  
**Going Public**

Examines various professional strategies as aspects of the practice of art in the public realm. The focus of this course is on identifying and developing skills necessary to make the transition from being a student of art to a practicing artist engaged in the professional world. Various sites and related strategies are explored with the understanding that, in order to thrive and indeed survive as a practicing artist, one must be able to present one's work and represent one's practice to an assortment of individuals and institutions, including museums, magazines, galleries, writers, dealers, designers, and critics. This course takes a realistic, though critical approach toward the mechanisms of self-promotion that have developed in recent years as art and the creative industries have been subsumed within the culture of the image, celebrity, and entertainment. The thrust of this course is concerned with developing practical skills, while at the same time, attention is paid to the fact that one must appreciate and understand the public realm critically if one is to be able to swim in those waters. *Prerequisite: Senior Status or Permission of Department Chair.*

**ADM 407 (3 credits)**  
**Communication Design: Studio**

This course aims to deepen and broaden the student's understanding and experience of the graphic design practice. The goal is to develop both the theoretical grasp of the subject and the practical response to specific briefs. The briefs are based on real needs of Richmond University, using the course as a communication design studio. Emphasis is placed upon research, process, design solutions, professionalism, self-criticism and self-sufficiency. It is also a platform for individual projects within the field of communication design. *Prerequisite: ADM 340 or ADM 365.*

**ADM 418 (3 credits)**  
**Printmaking Workshop**

Intended for students who have acquired graphic skills in drawing, illustration, and computer graphics or who have experience of photographic printing. It aims not so much to give in-depth knowledge of particular printmaking processes as to stimulate a creative response to all areas of image making that involve printing. The course is practical in nature, although

museum and gallery study as well as some reading is assigned relating to the techniques that are explored in class. *A studio fee is levied on this course.*

**ADM 438 (3 credits)**  
**Contemporary Visual Culture I**

Through theoretical and empirical insights into our image-based culture, this course deals with the multifariousness of contemporary visuality. It views traditional and media-generated images taken from various areas (art, design, film, print, photography, video, computer) in the context of urban life today. In a program of gallery visits, talks with artists, and theoretical discussions, students learn about visual representation and various ways of encountering the complexity of imagery in the twentieth/twenty-first century.

**ADM 447 (3 credits)**  
**From Script to Screen**

Intended for students who have experience of video production and want to expand their knowledge and skills. Students will create and produce a video, starting from the inception of the idea through to the realization of the idea as a finished film to be screened at the end of the course. Focusing on the journey from having an idea for a film through to writing a high spec script, students will learn how drama is represented in the written form, analyze and explore scripts from existing films and other forms of drama, and learn more about the film and TV industry and the place of screenwriting in it. In doing so, students have the opportunity to try the different 'parts' of film-making, from the creative and theoretical - writing, story boarding, workshoping, casting and directing, to the technical - camera operation, sound recording and video editing. *Prerequisite: ADM 326 or submission on video or DVD of a videofilm made by the applicant. Can be in any genre, but must demonstrate the ability to use a video camera and basic skills in sound recording and editing. A studio fee is levied on this course.*

**ADM 448 (3 credits)**  
**Contemporary Visual Culture II**

This course complements the work undertaken in ADM 438. Additional contemporary theory is studied and its relevance to the understanding of current visual, sound and performance arts is explored by focusing on a variety of exhibitions and events available during the semester in London venues. *Prerequisite: ADM 304 or equivalent.*

**ADM 450 (3 credits)**  
**Fourth Bridge: Art, Design, & Media Projects**

Provides an opportunity for senior students to bring their various skills and ideas together and focus them on an ambitious project devised by themselves. These pieces are expected to be conceptually sound, well designed and structured, and technically competent. Upon completion, the work is exhibited and serves as a capstone presentation. Students work under the supervision of a course coordinator and may also be assigned to a specialist technical advisor. *Prerequisite: Senior status or permission of the instructor. Students purchase their own materials.*

**ADM 483 (Degree Students Only) (3 credits)**  
**ADM 486 (Study Abroad Students Only) (6 credits)**

**Internship in Art, Design, and Media**

This program offers upper division students the opportunity to do a full-time internship in London.

The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. *Prerequisite: Senior status and permission of advisor.*

**ADM 497 (1 credit)**  
**ADM 498 (2 credits)**  
**ADM 499 (3 credits)**

**Independent Study in Art, Design, and Media**

Independent study is an individual research or creative arts project, taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

**Biology**

**BIO 107 (3 credits)**  
**Human Biology**

The basis for study is the human body. This course deals with the healthy body and what can go wrong, and how the individual can maintain his or her body as far as is currently understood. Topics include: cell structure; viruses and their effect; cancer; digestion;

nutrition; circulation; immunity; the endocrine system; and genetics. *Pre- or corequisite: MTH 100 or mathematics placement test exemption.*  
*Corequisite: BIO 108 must be taken concurrently.*

**BIO 108 (1 credit)**  
**Human Biology Laboratory**

This course is the required practical laboratory component that complements BIO 107.  
*Corequisite: BIO 107.*

**BIO 113 (3 credits)**  
**Biology**

Under the broad heading of “the variety of life,” this course deals with the structure of the living cell, patterns of life in the environment, evolution, and a survey of the main phyla of plants and animals. *Pre- or corequisite: MTH 100 or mathematics placement test exemption*  
*Corequisite: BIO 114 must be taken concurrently.*

**BIO 114 (1 credit)**  
**Biology Laboratory**

This course is the required practical laboratory component that complements BIO 113.  
*Corequisite: BIO 113.*

**BIO 120 (3 credits)**  
**Introduction to Ecology**

Students have the opportunity to observe the complex interrelations of plants and animals in a variety of habitats. Instruction in theory and methods go hand in hand with practical experience in the field and in the laboratory. *Pre- or corequisite: MTH 100 or mathematics placement test exemption*  
*Corequisite: BIO 121 must be taken concurrently.*

**BIO 121 (1 credit)**  
**Introduction to Ecology Laboratory**

This course is the required practical laboratory component that complements BIO 120.  
*Corequisite: BIO 120.*

**BIO/HST 125 (3 credits)**  
**Turning Points in the History of the Life Sciences**

The course will follow the history of the Life Sciences as Turning Points within an unfolding of different talents: relating ideas, and particularly biological ideas, to and within the cultural influences of time, religion and geographical area. It explores changing conceptions of living beings within the context of the intellectual and social preoccupations of the

time in which they arose—from the pre-history of science, through Greek and Hellenistic medicine and philosophy, the Islamic and Chinese influences, the European Renaissance, and the founding of a scientific approach to the study of life in the eighteenth and nineteenth centuries. The culmination of biological thought in the nineteenth century is exemplified by Mendelian genetics and the Darwin–Wallace theory of evolution. The Watson–Crick–Franklin discovery of DNA in the twentieth century is the capstone to 10,000 years of scientific biological thought. *Pre- or corequisite: MTH 100 or mathematics placement test exemption*  
*Corequisite: BIO/HST 126 must be taken concurrently.*

**BIO/HST 126 (1 credit)**  
**Turning Points in the History of the Life Sciences: Laboratory**

In the laboratory sessions, students examine critically the various experimental techniques developed for the study of living organisms. *Corequisite: BIO/HST 125.*

**Chemistry**

**CHM 113 (3 credits)**  
**Chemistry**

This course introduces atomic theory; chemical bonding and the states of matter; the elements which make up the earth, and the main groups I–IV. Chemical thermodynamics and spontaneity, and the principles of equilibrium are also studied. *Pre- or corequisite: MTH 100 or mathematics placement test exemption*  
*Corequisite: CHM 114 must be taken concurrently.*

**CHM 114 (1 credit)**  
**Chemistry Laboratory**

This course is the required practical laboratory component that complements CHM 113.  
*Corequisite: CHM 113.*

**Environmental Science**

**ENV 101 (3 credits)**  
**World Regional Geography**

Surveys the whole earth by natural regions and other geographic realms. Basic physical, cultural, socioeconomic, and political factors are considered.

**ENV 111 (3 credits)**  
**Our Physical World: An Introduction to Geoscience**

Introduces the evolution, physical structure, and composition of the earth. Topics include the interaction of the lithosphere, hydrosphere, atmosphere, biosphere, and homosphere. Issues associated with minerals, volcanoes, sediments, weathering, glaciers, oceans, earthquakes, and global tectonics are also discussed. *Pre- or corequisite: MTH 100 or mathematics placement test exemption. Corequisite: ENV 112 must be taken concurrently.*

**ENV 112 (1 credit)**  
**Our Physical World: An Introduction to Geoscience Laboratory**

This course is the required practical laboratory component that complements ENV 111. A field trip fee is levied on this course. *Corequisite: ENV 111.*

**ENV 113 (3 credits)**  
**Energy: A Global Perspective**

From wood-burning and windmills to nuclear power and beyond, this course explores the possibility of managing the available energy sources for the benefit of all. Students explore the global implications of current energy policies through lectures, laboratory sessions, and associated field trips. *Pre- or corequisite: mathematics 100 or mathematics placement test exemption. Corequisite: ENV 114 must be taken concurrently.*

**ENV 114 (1 credit)**  
**Energy: A Global Perspective Laboratory**

This course is the required practical laboratory component that complements ENV 113. *Corequisite: ENV 113.*

**ENV 150 (3 credits)**  
**Introduction to Environmental Issues**

Examines environmental issues in which the scientific, economic, politico-sociological, and ethical issues are examined. Awareness and appreciation of environmental problems are developed, together with the implications of some of the solutions. ENV 111 and ENV 112 are recommended, but not required, as a Prerequisite. *Pre- or corequisite: MTH 100 or mathematics placement test exemption. Corequisite: ENV 151 must be taken concurrently.*

**ENV 151 (1 credit)**  
**Introduction to Environmental Issues Laboratory**

This course is the required practical laboratory component that complements ENV 150. *Corequisite: ENV 150.*

## Mathematics

**MTH 100 (3 credits)**  
**Fundamentals of Mathematics**

A requirement for all students whose diagnostic mathematics placement test reveals a need to study the fundamentals of mathematics. It is a comprehensive course dealing with the ordinary processes of arithmetic and number theory, elementary algebra, functions and manipulation of functions, geometry and applications of well-known formulae, basic concepts in trigonometry, sets and logic, sequences and series arithmetic, further ideas in functions (inverse, exponential and logarithmic functions) and basic calculus (derivatives of functions and simple integration). This course aims to prepare students to take the Liberal Arts Core Curriculum numerical requirement. It may not be used to fulfill that requirement.

**MTH 105 (3 credits)**  
**Pre-calculus**

Designed to provide students with the necessary mathematical background for calculus courses. It covers the fundamentals of real-valued functions, including polynomial, rational, exponential, and logarithmic functions. Inequalities, elementary analytical geometry, and trigonometry are also covered. *Pre-requisite: MTH 100 with a grade of C or higher or mathematics placement test exemption.*

**MTH 112 (3 credits)**  
**The Art of Mathematics**

Explores the nature and diversity of modern mathematics through an examination of mathematical themes such as numbers, infinity, axioms, symmetry, and space. The topics studied are placed in their historical and cultural context. Various philosophical questions may also be considered. *Prerequisite: MTH 100 or mathematics placement test exemption.*

**MTH 114 (4 credits)**  
**Calculus with Analytical Geometry I**

First of a three-semester sequence of courses in calculus. It covers limits and continuity; elementary differentiation and integration; and applications to maxima, minima, and problems in kinematics. It also deals with differentiation of trigonometric and inverse trigonometric functions; approximate methods of integration; and the co-ordinate geometry of the line, parabola, and circle. Only one of the following courses may be taken for credit: MTH 114 or MTH 115. *Prerequisite: MTH 105 or equivalent.*

**MTH 115 (3 credits)**  
**Basic Calculus with Applications**

Provides a sound understanding of the basic concepts of calculus and analytic geometry and their applications to business, economics, and the social and natural sciences. Emphasis is on practical applications, with numerous examples, rather than theory and proof. Topics include: co-ordinate geometry of straight lines and quadratic curves; differentiation; optimization; and integration. Only one of the following courses may be taken for credit: MTH 114 or MTH 115. *Prerequisite: MTH 105 or equivalent.*

**MTH 116 (3 credits)**  
**The Mathematics of Argument and Reasoning**

This course provides an introduction to the mathematics of arguments and reasoning by introducing students to logic and discrete mathematics. It examines the nature of logic, in particular propositional and deductive logic, tautologies and contradictions, algebra of sets, relations, Boolean functions, graph theory and matrix algebra. The topics covered will include propositional calculus, methods of deduction, and quantification theory, leading to an introduction to first order logic, proof by induction and recursive relations. Valid and invalid argument forms and their tests will be performed. Applications of these concepts to logical networks, switching circuits and network analysis will be investigated. *Prerequisites: MTH 100 or mathematics placement test exemption.*

**MTH 118 (3 credits)**  
**Probability and Statistics I**

An introductory statistics course dealing with descriptive statistics, elementary probability, random variables and probability distributions, mathematical expectation, correlation, and regression. Only one of the following courses may be taken for credit: MTH 118, MTH 122, MTH/SCL 129, MTH 212 or MTH/SCL 219. *Pre-requisite: MTH 100 or mathematics placement test exemption.*

**MTH 122 (3 credits)**  
**Quantitative Methods for Business**

A course designed primarily for business majors. Topics include: elementary descriptive statistics; probability; analysis of time series; linear regression; and correlation. Only one of the following courses may be taken for credit: MTH 118, MTH 122, MTH/SCL 129, MTH 212, MTH/SCL 219. *Pre-requisite: MTH 100 or mathematics placement exemption.*

**MTH 125 (from Spring 2012) (3 credits)**  
**Probability and Statistics I**

An introductory course in probability and statistics primarily designed for business economics and psychology majors. The course coverage will include: descriptive statistics, elementary probability theory, random variables and expectations, discrete probability distributions (Binomial and Poisson distributions), continuous probability distributions (Normal distribution), linear regression analysis and correlation, non-parametric methods and SPSS lab sessions targeting applications of statistical concepts to business, economics and psychology and interpretations of hardcopies. All practical work will be produced using SPSS statistical software. Only one of the following courses may be taken for credit: MTH 125 or MTH 129. *Prerequisites: MTH 100 or mathematics placement test exemption.*

**MTH 129 (3 credits)**  
**Quantitative Methods for Social Scientists**

Designed primarily for social science majors, this course covers descriptive statistics, elementary probability, discrete and continuous probability distributions, linear regression, and correlation via training in the use of the Statistical Package for the Social Sciences (SPSS). Only one of the following courses may be taken for credit: MTH 118, MTH 122, MTH/SCL 129, MTH 212 or MTH/SCL 219. *Pre-requisite: MTH 100 or mathematics placement exemption.*

**MTH 140 (from Spring 2012) (3 credits)**  
**Calculus with Applications**

The course provides a sound understanding of the concepts of differential and integral calculus and their applications to various aspects of business, economics and finance. The emphasis is to provide a clear theoretical basis of key calculus concepts in conjunction with their applications using a variety of examples and practical problems. Topics to be covered will include types of functions and properties; coordinate geometry of straight lines;

notion of limits and continuity; derivatives and process of differentiation; applications of derivatives to marginal analysis, small changes, related rates, curve sketching and optimization; integration and methods of integration; applications of integration to finding areas under a curve and solids of revolution; properties of exponential, logarithmic, trigonometric and inverse trigonometric functions together with their derivatives, integrations and applications.

*Prerequisites: MTH 105 or a math placement test result exempting the student from completing MTH 105.*

### **MTH 218 (3 credits)** **Probability and Statistics II**

Continuing MTH 118, the course is concerned with inferential statistics. It covers sampling distributions, point estimations, interval estimations and estimating confidence intervals for populations and proportions, hypothesis and significance testing, goodness-of-fit test and Chi-square test, one-way analysis of variance (ANOVA), applications of non-parametric statistics, linear regression analysis. All practical work will be done on SPSS statistical software. *Prerequisite: MTH 118 or equivalent.*

### **MTH 230 (3 credits)** **Game Theory**

This course provides an introduction to game theory. The course will specifically aim to study the core principles of game theory from a theoretical and practical perspective making use of game algebra. Areas to be studied will include the notion of game strategies, classification of games, game trees, the Nash equilibrium, zero-sum games, mixed strategy games, the prisoner's dilemma and repeated games, collective action games, evolutionary games in the context of hawk-dove games. Applications to specific strategic situation such as in bargaining, bidding and market competition will be explored. *Prerequisite: Any math course above MTH 100.*

### **MTH 330 (3 credits)** **Game Theory and Decision Methods**

This course provides an introduction to game theory and its relation to decision methods in business. The course will cover the core principles of game theory and its role in the process of decision making in business. The use of game algebra and the analyses of the structure of various types of practical statistical decision problems as applied to business will be emphasized. The areas to be studied will include decision making under uncertainty, risk analysis, Baye's strategies, decision trees, linear programming, Markov Processes, game strategies, classification of games, game trees, the Nash equilibrium, zero-

sum games, mixed strategy games, the prisoner's dilemma and repeated games, collective action games and evolutionary games in the context of hawk-dove games. Applications to specific strategic situation such as in bargaining, bidding and market competition will be explored. *Prerequisites: MTH 218 or MTH 230.*

## **Theatre Arts**

### **THR 105 (3 credits)** **Fundamentals of the Performing Arts**

For those interested in the performing arts, but with no experience, this class introduces students to the fundamentals of being in front of an audience. Games, storytelling, role-playing, playwriting, and improvisation are used to explore the basic tenets of performance, whether for a presentation, a business meeting, or in a theatrical production.

### **THR 204 (3 credits)** **Appreciation of Performing Arts**

Introduces concepts concerning the relationship between performance and human cultures. Different types of theatrical genre are examined and skills in forming critical judgments are developed. Attendance at various performances in Greater London are an important aspect of this course.

### **THR 206 (3 credits)** **Beginning Directing**

Introduces students to the principles of directing and visual interpretation for the stage. The fundamentals of stage focus are closely examined, along with the natural areas of visual strength in blocking/staging. Communication techniques for audiences through stage pictures and composition are evaluated, and the underlying principles of the relationship between actor and director and the relationships between characters are examined. The course is a practical one: students work on exercises and progress to practical directing sessions of short assigned scenes, then on to a final chosen scene to be presented to an audience.

### **THR 215 (3 credits)** **The Physical Impulse**

An introductory movement workshop that facilitates an exploration of connections between the mind and the body. Following the principles of a physical-theatre drama workshop, this class is designed to increase a student's awareness and control of his or her own body and voice in the space, be it the classroom, the boardroom or the stage. Students explore methods

of increasing their energy, personal confidence and creativity in the approach with which they present themselves to the world, and will practice a variety of techniques based on utilizing the mind-body connection in order to generate and enhance intellectual and creative development and general health and expression.

**THR 221** (3 credits)  
**Stage Combat**

This course is an introduction to the use of violence on the stage. Both classical swordplay and modern unarmed combat are covered in this class, with an emphasis on safety, correct usage of weapons, and the techniques involved in stage combat. Particular emphasis is placed on the concepts behind the techniques and use of violence in a theatrical situation.

**THR 306** (3 credits)  
**Voice for Acting and Broadcasting**

This course focuses on the development of the voice for use in presentation and performance. It increases vocal expression and control through breathing and relaxation in order to strengthen and improve the range, tone, and placement of the voice. The techniques learned are applied to the performance of poetry, modern and classical monologues, as well as audio broadcast styles of prose reading and scripted documentary presentation.

**THR 310** (3 credits)  
**Modern Drama**

Examines Modernism critically from the perspective of European drama. Beginning with mid-nineteenth century Russian drama and continuing to the Theatre of the Absurd, this course stresses the resurgence of theatre as a vital aesthetic experience and concentrates on the multiplicity of theatrical approaches employed by such dramatists as Gorky, Chekhov, Brecht, Shaw, and Pirandello. *Prerequisites: FYS 103, THR 206 or equivalent.*

**THR 313** (3 credits)  
**Acting Skills**

Performance skills for students with little or no previous experience. This course focuses on developing the voice and body through group work consisting of improvisational exercises, the use of stage space, basic blocking, and the interpretation of character and text. Group interaction is an important aspect of this course.

**THR 316** (3 credits)  
**Screen Acting Techniques**

Develops acting skills specifically relating to the camera—i.e., for film and television. In a series of practical workshops and lectures, students are introduced to the disciplines of acting for the camera, and discover the basic differences between acting for television and for film (as opposed to the theatre) as well as various styles of performance. Students learn how to develop realistic, sincere, and believable performances. They also become practiced in dealing with the maintenance of performance under adverse technical conditions. Students gain experience in the rehearsal process, the development of a character, and shooting procedures. They are also given exercises in interviewing for screen work and screen testing.

**THR 319** (3 credits)  
**Audience, Architecture and Action at Shakespeare's Globe**

This three-week intensive summer course will focus on the material and cultural contexts for early modern drama and on the history and process of construction of both the original and the reconstructed Globe Theatre. The syllabus will be informed by, and respond to, the plays in the current repertory of the Globe Theatre season. The course seeks to demonstrate the historical and current value of Shakespeare's play through a practical examination of text and language, performance space, the material of theatre practice, and the unique relationship between actors and audience at the Globe.

**THR 320** (3 credits)  
**World Theatre**

Provides an overview of the theater of different non-European countries. Mainly issue-driven writing is examined, especially drama as a reaction to oppression. The course also identifies styles that are specific to certain cultures in an aim to identify cultural influences from one country to another. Students are encouraged to contribute insights from their own individual cultures.

**THR/LIT 337** (3 credits)  
**THR/LIT 338** (3 credits)  
**Shakespeare and His World I and II**

Aimed at both the novice and the experienced reader of Shakespeare, this course provides a historical context to Shakespeare's writing and closely analyzes the poetic and dramatic aspects in his drama. Shakespeare in performance is an integral part of the course and students are expected to see productions

of most texts studied. *Prerequisites: ENG 215 or equivalent. An additional fee is required for outside trips.*

**THR 358 (3 credits)**  
**Classical British Theatre: Shakespeare's Friends and Rivals**

Examines the classical traditions in the British theatre as they are perceived today. Students look at a range of plays from the Renaissance tragedies of Christopher Marlowe, William Shakespeare, and the work of John Webster to the twentieth-century tragedies of dramatists such as T.S. Eliot. Lectures concentrate on textual analysis and criticism, and a number of visits to see plays (usually five) are undertaken; where possible, these are productions of plays taught in this course. *Prerequisite: FYS 103, THR 206 or equivalent.*

**THR 359 (3 credits)**  
**Contemporary British Theatre**

A survey of the major developments in the British theatre since the 1950s. The writers' theatre movement at the Royal Court Theatre and the work of John Osborne and Harold Pinter are studied, as well as the work of major dramatists such as Peter Shaffer and Tom Stoppard. Students see a number of experimental and controversial productions and discuss current playwriting and acting techniques. *Prerequisite: FYS 103, THR 206 or equivalent.*

**THR 386–399 (3 credits)**  
**Special Topics in Theatre**

An advanced course on a topic of current interest or in a faculty member's specialty.

**THR 401 (3 credits)**  
**Classical Acting**

Styles of performance for the classical text are taught and practiced. Students learn techniques of stage speech and movement appropriate for performing classical roles from plays by Shakespeare, Molière, ancient Greek drama, Restoration English playwrights, and others. Class rehearsal of scenes and discussions of texts are a focus of the class. *Prerequisite: THR 313 or equivalent.*

**THR 403 (3 credits)**  
**Modern Acting: Style and Technique**

With a focus on European and American playwrights, students are introduced to theories and practices for performance of modern plays, from Ibsen, Chekov, and Wilde, to contemporary writers such as Shaffer, Genêt, and others. Class work includes exercises in interpreting, rehearsing, and performing from modern texts.

**THR 404 (3 credits)**  
**Audition Techniques**

Focuses on the selection and presentation of monologues, both classical and modern, for audition purposes. This course also develops the students' ability to critique and guide their fellow actors to a more effective performance. Mock auditions are staged to introduce the student to the risk and stress of the real audition situation. *Prerequisites: THR 313 and THR 401 or THR 403 or equivalent.*

**THR 420 (3 credits)**

**THR 422 (3 credits)**

**Senior Project in Theatre: Practical**  
**Senior Project in Theatre: Theory**

Capstone courses for the theatre arts degree. The courses are available only to fourth year Richmond degree students. The project is in the form of an independent study. The student and the instructor agree to the project in advance. If the practical option is chosen, the student must produce a performance at the conclusion of the project. If the theoretical option is chosen, the student must produce a substantial written paper at the conclusion of the project.

**THR 442 (3 credits)**  
**Irish Modern Drama**

Surveys Irish drama from the 1890s to the present day. It shows how Ireland's history has shaped its drama, with many plays from the last 30 years using historical material to explore the country's current problems. However, there is a refreshing amount of new wave Irish drama, which concentrates on the new Ireland that has emerged in the last decade.



THR 483 (*Degree Students Only*) (3 credits)  
THR 486 (*Study Abroad Students Only*)  
(6 credits)

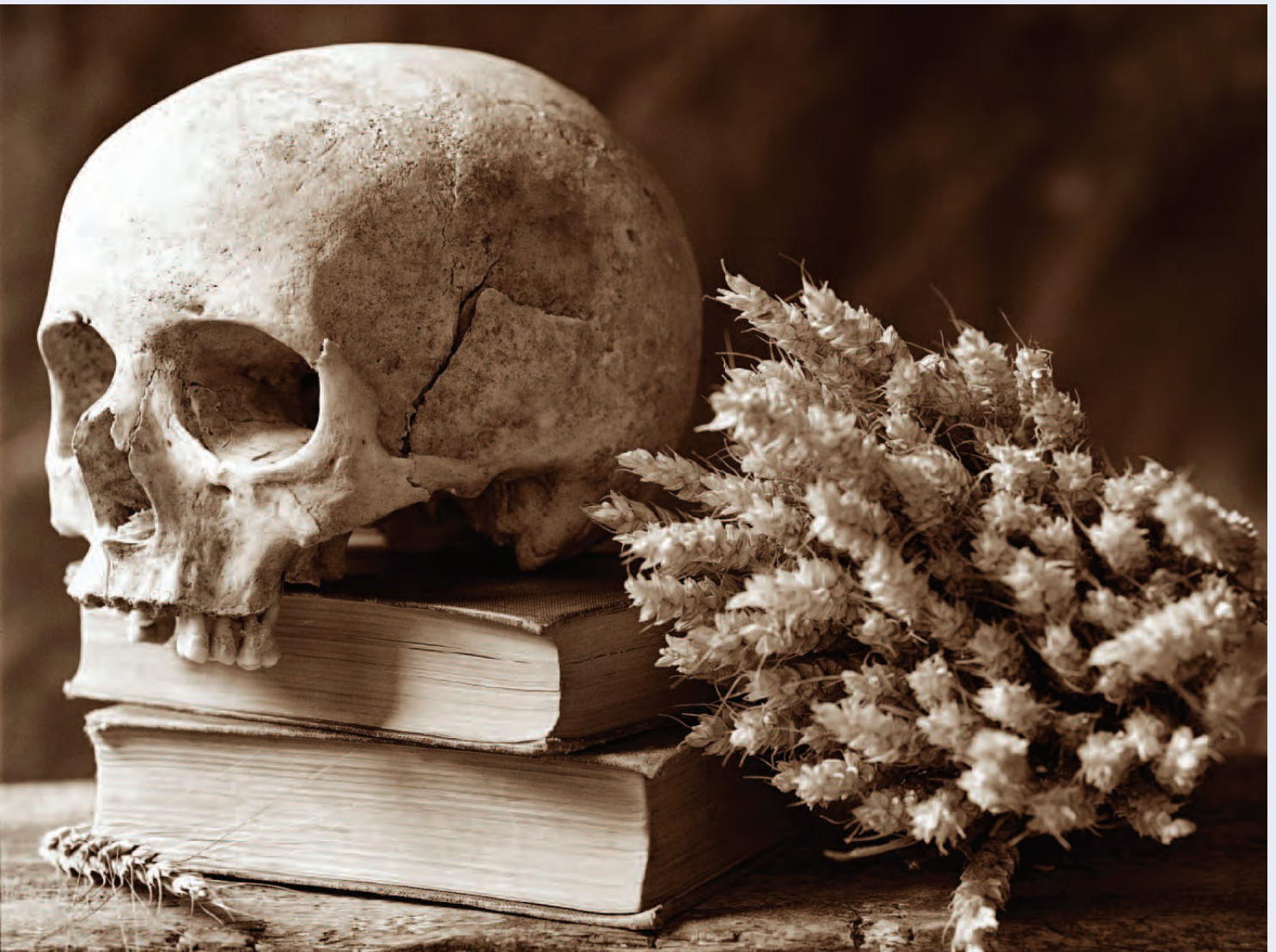
THR 497 (1 credit)  
THR 498 (2 credits)  
THR 499 (3 credits)

### Internship in Theatre

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 90 credits with a minimum GPA of 2.75. *Prerequisites: Senior status and permission of advisor.*

### Independent Study in Theatre

Independent study is an individual research or creative arts project on a specific topic in Theatre, taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.



## DEPARTMENT OF BUSINESS AND ECONOMICS

### Accounting

#### ACC 201 (3 credits) Financial Accounting

An introduction to the accounting model, the measurement and classification of data, and the terminology essential to effective interpretation and use of financial statements, balance sheets and income statements. Underlying concepts are stressed and these are made concrete with illustrations. While mechanical and procedural details are explored, measurement and communication of data to external parties are emphasized. *Prerequisite: MTH 122 or MTH 212.*

#### ACC 202 (3 credits) Managerial Accounting

This course introduces students to the generation of cost data for the preparation of proper, representative financial statements, and for optimal planning and control of routine operations and long-range organizational goals. It focuses on the uses of formal cost accounting systems and quantitative techniques to make managerial decisions. Topics include: direct absorption income statements; job and process costing; allocation and proration; proforma and capital budgeting. *Prerequisite: ACC 201.*

### Economics

#### ECN 103 (3 credits) The Economics of a Developing World

Both global in its emphasis and multicultural in its outlook, the course brings together discussion of transitional development country issues from the perspective of elementary economics. The material used is current and draws on the case study approach for its dissemination to students.

#### ECN 210 (3 credits) Introduction to Microeconomics

An introduction to basic economic methodology. Within a framework of supply and demand analysis, the behavior of producers and consumers is examined in the context of the efficient allocation of scarce resources in society. *Prerequisite: MTH 105 or a Math Placement Test result exempting the student from completing MTH 105.*

#### ECN 211 (3 credits) Introduction to Macroeconomics

Macroeconomics deals with global issues and includes a theoretical study of the national income and its component parts. This basic model is used to examine policy issues and contemporary problems relating to income and employment, inflation, growth, and international trade and finance.

#### ECN 220 (3 credits) Modern Economic History

This course covers the development of the world economy since 1750, examining the process, causes and factors favoring industrialization, and later deindustrialization, in the major countries involved. Differences and similarities between countries are analyzed, along with institutional factors and government policies.

#### ECN 301 (3 credits) Intermediate Microeconomics

In-depth treatment of microeconomics with a greater emphasis on quantitative approaches to problem-solving. More attention is paid to oligopoly analysis and alternative models to the traditional theory of the firm. *Prerequisites: ECN 210 and MTH 114.*

#### ECN 302 (3 credits) Intermediate Macroeconomics

Relates macroeconomic theory to the problems of government, emphasizing the applicability of basic economic theory to the instruments and targets of macroeconomic strategy. Illustrative material is drawn from the UK economy; the problem-based approach enables students to gain an understanding of the techniques and relevance of conceptual analysis. *Prerequisites: ECN 211.*

#### ECN 308 (3 credits) Managerial Economics

Application of microeconomic decision tools to managerial problems of the firm. Objectives and the determinants of those objectives are studied, including profit, demand, production, and cost analysis. Specific topics include marginal decision-making, decision theory, break-even analysis, and price determination. *Prerequisites: ECN 210, ECN 211 and MTH 114 or MTH 115, and MTH 118 or MTH 122.*

**ECN 330 (3 credits)**  
**Public Economics**

This is a course in theoretical and applied public economics using mostly microeconomic theory as its starting base. Topics include the theoretical analysis of taxation and expenditure, assessment of the tax and expenditure systems in modern economics and evaluation of reform proposals.

*Prerequisites: ECN 210, MTH 105.*

**ECN 352 (3 credits)**  
**Economics of Transition**

This course takes a case study approach to the examination of the challenges of economic transition in its broadest sense. The progression of material covered on the course is from economic theory to the study of policy options adopted by the global multi-lateral lending agencies in the 1980s, 1990s, and to the present day. The case studies used are intended to illustrate the theory and the policy framework discussed. Questions such as what priorities led to the changes in Eastern Europe and whether trade and price liberalization schemes can work and at what cost, will be studied. *Prerequisites: ECN 210, ECN 211.*

**ECN 353 (3 credits)**  
**Economic Problems of Developing Countries**

Discusses questions such as: why does the level of economic prosperity vary between countries; how is the difference itself to be measured; what is the range of measures available to improve the lot of the world's poorest inhabitants; and what role can organizations such as the IMF and the World Bank take in this process? *Prerequisites: ECN 210, ECN 211.*

**ECN 357 *Florence and Rome only* (3 credits)**  
**International Economic Relations**

Examines economic relations between nations and groups of countries. Institutional, political, and historical factors shape the economic environment, and the course discusses international cooperation toward development, regional integration, settlement of disputes, and the steady growth of world trade. Also covered are multilateral trade negotiations, the European Economic Community, and the legal framework for world trade.

**ECN 361 (3 credits)**  
**Econometrics**

Applications of statistical and operations research techniques to economic decision-making, both at micro and macro level. Case studies in business decision-making, computer models of national economic forecasts, and other simulations. *Prerequisites: MTH 218.*

**ECN 380–395 (3 credits)**  
**Special Topics**

An advanced course on a topic of current interest or in a faculty member's specialty

**ECN 440 (3 credits)**  
**Behavioral Economics**

Behavioral economics involves examining the assumptions underlying 'standard' economic theories and models and revising these assumptions and models to place them on a more realistic psychological foundation. The overall objective is to increase the explanatory power of economic theories and to enable more accurate predictions to be made from such theories. *Prerequisites: ECN 301 or ECN 308.*

**ECN 450 (3 credits)**  
**International Economics**

Considers international specialization, the development of world trade, commercial policy, balance of payments, foreign exchange rates, and payment mechanisms. *Prerequisites: ECN 301 or ECN 308.*

**ECN 480 (4 credits)**  
**Senior Project**

Following a literature review in the early part of the semester, students will conduct individual research work on an agreed topic. The supervisor will facilitate the process through regularly scheduled meetings. *Prerequisite: MGT 304 and Senior Status.*

**ECN 483 (*Degree Students Only*) (3 credits)**  
**ECN 486 (*Study Abroad Students Only*) (6 credits)**

**Internship in Economics**

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. *Prerequisites: Senior status and permission of advisor.*

- ECN 497 (1 credit)  
 ECN 498 (2 credits)  
 ECN 499 (3 credits)

### Independent Study in Economics

Independent study is an individual research project in a specific area of Economics and is taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

## Finance

- FNN 301 (3 credits)  
**Corporate Finance**

Examines the financial needs of corporations and the range of mechanisms available to meet them. The concept of the time value of money is studied and applied to several decision models in capital budgeting and investment valuation. Other basic theories of finance are examined, including financial statement analysis and risk and return. Different financial requirements are studied with an emphasis on a comparison of internal and external sources of funds and their relative availability and cost. Topics include: capital budgeting; cost of capital; dividend policy; capital structure; portfolio theory; and current asset management. *Prerequisites: ACC 201, ACC 202, MGT 205.*

- FNN 302 (3 credits)  
**Principles of Investment**

The course familiarizes the student with basic financial instruments and capital market operations, including new issuance, securities trading, and the role of different intermediaries in the investment market. Investment companies are subject to closer study. The fundamentals of portfolio theory are introduced and applied to investment management. Valuation of fixed-income securities, equity instruments, and common stock is discussed on the basis of modern capital market theory. The course introduces financial derivatives, including options, futures, forward rate agreements, and interest rate swaps, and relates the use of derivatives to fixed-income investment, portfolio analysis, and interest rate risk management. *Prerequisite: FNN 301.*

- FNN 304 (3 credits)  
**Money and Banking**

The most significant recent developments are reviewed and commented upon. The main emphasis is on money and its place within the macro economy. The role of the commercial banks and the central bank is studied from the viewpoint of the part each plays in portfolio selection among economic agents. Some of the controversies about the effectiveness of fiscal and monetary policies are also reviewed. *Prerequisites: ECN 210 and ECN 211.*

- FNN 306 (3 credits)  
**Financial Statement Analysis**

The course focuses on how financial statements are used to make informed lending and investment decisions. Effective financial statement analysis requires an understanding of accounting principles and the differences between financial reporting and economic reality. The course provides a comprehensive examination of financial reporting systems, principal financial statements, inventory analysis, long-term asset analysis, income taxes, financial liabilities, lease analysis, and off-balance sheet assets and liabilities. *Prerequisite: FNN 301.*

- FNN 308 (3 credits)  
**Financial Institutions and Markets**

This course familiarizes the student with the diversity of financial institutions that operate in the global economy, including depository institutions, insurance companies, securities firms, investment banks, finance companies, and mutual funds. The economic roles of the financial institutions are analyzed and major trends in the financial markets discerned within the regulatory environment that guide activities in the financial industry. Significant focus is devoted to operational issues in the financial industry, particularly regarding the measurement and management of fundamental risk exposures in financial institutions, and topics include interest rate risk, liquidity risk, market risk, credit risk, operations risk, and technology risk, as well as foreign exchange, political, and sovereign risks. The course discusses the issues facing asset and liability committees in financial institutions and the risk management opportunities offered through market diversification and derivative instruments. *Prerequisites: ECN 210, ECN 211.*

- FNN 380–395 (3 credits)  
**Special Topics in Finance**

An advanced course on a topic of current interest or in a faculty member's specialty.

**FNN 402** (3 credits)  
**International Finance**

The course focuses on the global market and the basics of multinational financial management from an international trade finance perspective. An understanding of multinational finance begins with a mastery of the principles of exchange rates—how they are determined, how they affect the price of goods, and their relationship to interest rates. The course also covers foreign exchange markets, multinational accounting, foreign exchange risk, strategies for managing exchange rate exposure, import and export finance, and multinational financial management. *Prerequisite: FNN 301.*

**FNN 404** (3 credits)  
**The Global Investor**

This course examines the role, function, and competencies of the Global Investor in terms of portfolio management process. The course examines the conceptual foundations of portfolio theory as well as practical implementation issues relating to the construction and management of diversified portfolios. Analysis of the modern techniques of portfolio management includes the evaluation standards for the selection of individual securities for inclusion or deletion from portfolios. Throughout the course, students are made aware of the risk-return analysis across a broad range of asset classes, with practical exercises of how to exercise control at both the instrument and operational levels. This course is essential for all students who wish to participate consciously in global capitalism or who wish simply to learn how to manage their money well over the long term. *Prerequisites: FNN 301, FNN 302.*

**FNN 406** (3 credits)  
**Derivatives**

This course provides an analysis of financial economics of exchange-traded futures and options and selected over-the-counter derivatives. The course covers such topics as the market structures of the futures and options markets, the valuation of futures and options contracts, and their use in global risk management strategies. *Prerequisites: FNN 301, FNN 302.*

**FNN 408** (3 credits)  
**Quantitative Models in Finance**

A comprehensive capstone course that focuses on model-building and quantitative methods used by professionals engaged in finance and investments. The course focuses on applying mathematical formulas utilizing Microsoft Excel across a broad range of financial and investment situations. Topics include:

the time value of money; basic statistical concepts; probability and random variables; expected value; variance, covariance, and correlation; probability distributions; sampling and estimation; statistical inference and hypothesis testing; correlation analysis and regression; multivariate regression; time series analysis; portfolio concepts; risk analysis; and value at risk. *Prerequisites: FNN 302, FNN 304, FNN 306, and senior status.*

**FNN 483** (*Degree Students Only*) (3 credits)  
**FNN 486** (*Study Abroad Students Only*) (6 credits)

**Internship in Finance**

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. Most London-based Financial companies require a minimum GPA of 3.0. *Prerequisites: Senior status and permission of advisor.*

**FNN 497** (1 credit)  
**FNN 498** (2 credits)  
**FNN 499** (3 credits)

**Independent Study in Finance**

Independent study is an individual research project in a specific area of finance and is taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

**International Business**

**INB 302** (3 credits)  
**Foreign Trade Policy**

Familiarizes students with the most important practical and legal aspects of the foreign trading operation. Financing, insurance, documentation, goods handling, and transportation are discussed within the context of an export contract and also under counter trade arrangements. Field trips to commodity exchanges and a research project form a part of this course. *Prerequisites: ECN 210, ECN 211 and MTH 118 or MTH 122 or MTH 129.*

**INB 304 (3 credits)**  
**Country Risk Analysis**

Provides students with an overview of the history, methods, strengths, and limitations of economic and political risk forecasting. Economics and political risk forecasting is defined as a package of social science concepts and methods used by governments and multinational businesses to analyze the future economic and political environments in which they operate. A seminar format with extensive student participation is used. *Prerequisites: ECN 211.*

**INB 306 (3 credits)**  
**European Business Environment**

The course focuses on the economic, political, and social environment for business in Europe. Within this field, it examines the institutional interplay with the European Union, the contrasting structure of the European economy compared to its major competitors, the single market, the Euro, Foreign Direct Investment, the role of multinationals, and the developing relationship between central and eastern Europe and the EU. When offered in Florence, several course-related visits are arranged. *Prerequisites: MGT 100, MTH 115, and ECN 211.*

**INB 308 (3 credits)**  
**The European Union: Business and Politics**

The course is designed to provide an introduction to the enlarged European Union, its markets, trading, and institutions. As background, it explores the evolution of its institutions and markets and the drivers of its decision making processes. The conduct of trade and business, both within the EU and through international markets, is explored in depth. The course is taught as a combination of formal lectures and integrated visits to institutions and organizations throughout Europe. This course is offered over an intensive three week period in June/July and is not an International Business concentration course. *Prerequisites: MGT 100, MTH 115, ACC 201, and ECN 211.*

**INB 380--395 (3 credits)**  
**Special Topics in International Business**

An advanced course on a topic of current interest or in a faculty member's specialty.

**INB 402 (3 credits)**  
**Managing the Multinational Corporation**

This is a capstone course for International Business students. It provides a managerial perspective into managing the structure and operations of multinational corporations (MNCs) in the global business environment. Major managerial issues are studied from the MNC's perspective, and the problems of planning and executing business strategies on a global scale are analyzed. A capstone project in International Business is required. *Prerequisites: Completion of lower-division Business Core Courses, MTH 122 or MTH 212, INB 302, and Senior Status in Business.*

**INB 483 (Degree Students Only) (3 credits)**  
**INB 486 (Study Abroad Students Only) (6 credits)**

**Internship in International Business**

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. Most London-based multinational corporations require a minimum GPA of 3.0. *Prerequisites: Senior status and permission of advisor.*

**INB 497 (1 credit)**  
**INB 498 (2 credits)**  
**INB 499 (3 credits)**

**Independent Study in International Business**

Independent study is an individual research project in a specific area of International Business, which is taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

## Management

### MGT 100 (3 credits) Introduction to Business

This course explores the context within which business practice takes place, and how external and internal influences facilitate or limit business operations. Legal, political, and economic factors shaping business operations at the macro- and micro- levels are considered, as well as the influence of market forces in a rapidly changing economic environment.

### MGT 205 (3 credits) Computer Applications in Management

This is an introductory course comprised of a broad overview of information systems and technology, as principally used in the support of business processes and decision-making activities. An in-depth discussion of the relationship between organizations and information systems is a fundamental element of the course. Topics include: computer hardware and software; operating systems; the use of Excel in management practice; and social issues related to information systems. The use of Excel provides a common thread in the topics covered throughout the course. *Prerequisite: MTH 122 or MTH 212.*

### MGT 225 (3 credits) Introduction to Entrepreneurship

This course provides an introduction to the concept and practice of entrepreneurship. The course intends to provide the 'big picture' on entrepreneurship, but to also cover a number of key issues on the far more numerous small businesses that make up the majority of all business activity in societies everywhere. The course readily acknowledges that there is no single theory or model of entrepreneurship. The lack of a distinct theoretical spine provides the course with its strongest advantage as this means that a multiplicity of case work and concepts, illustrating the diversity of approach, is discussed. *Prerequisites: MGT 100 and ECN 210.*

### MGT 301 (3 credits) Organizational Behavior

This course explores the structure and nature of organizations and the contribution that communication and human behavior makes to organizational performance. The course addresses not only macro level issues relating to the environment and context within which organizations operate, but also the micro level influences of people as individuals and groups, their motivations and operating styles. The management of people for successful organizational performance is emphasized by considering work environmental factors that facilitate or impede organizational success. *Pre- or co-requisite: MGT 304.*

### MGT 304 (3 credits) Research Methods

This module introduces the main concepts and techniques involved in research in the field of business and economics. The module develops four main themes: research in context which puts the student as the researcher and as the user of research; research methodology which deals with the nature and limitations of different philosophies of research design e.g. deductive versus inductive approaches and qualitative versus quantitative approaches and the role of literature; research methods which deals with advantages and issues associated with the use of various data collection methods including observation, use of groups, interviewing techniques and questionnaire design; research proposal preparation which deals with issues of planning, literature review, topic selection, access to data, schedules, action plans, writing styles and referencing systems. *Prerequisites: ENG 215, MGT 205, MTH 122 or MTH 212.*

### MGT 305 (3 credits) Information Systems in Management

Builds upon MGT 205 (Computer Applications in Management) and provides the student with advanced study in the application of computing in the functional areas of management. In addition to the advanced use of spreadsheets and databases, this course provide examples and applications of the design and implementation of management information systems and information technology in managing organizations. *Prerequisites: MGT 205.*

### MGT 307 (3 credits) Operations Management

Provides a theoretical and practical understanding of operations management, together with the ability to apply some of its major techniques to practical business problems. It includes operations strategy, materials management, production planning and simulation, network planning, variety reduction, quality assurance, quality circles, purchasing, and problems and opportunities of introducing new technology. *Prerequisite: ACC 202 and MGT 205.*

### MGT 308 (3 credits) Legal and Ethical Concepts in Management

Concentrates on the legal framework within which most business takes place. Topics include examining how the law impacts business organizations, contracts, and the conduct of business worldwide. The course will examine the rise of the corporation, or more specifically, the multi-national corporation, and the ethical and legal issues that surround the execution of business transactions worldwide. Examples are used of the ways in which statute and judge-made case law has dealt with these problems. *Prerequisites: MGT 220 or MGT 304.*

**MGT 358 (3 credits)**  
**Human Resource Management**

Combines elements of different disciplines, ranging from industrial relations, social psychology, personnel management, motivation, recruitment and selection, leadership, communication, manpower planning, aspects of training and development, and related processes. It is appropriate both for those seeking to follow a career in personnel management and for those contemplating careers in other areas of functional management. *Prerequisite: MGT 304.*

**MGT 401 (3 credits)**  
**Leadership**

As a capstone, Leadership is designed to give students a firm understanding of the importance of leadership in the development and implementation of organizational strategic vision. From entrepreneurial start-ups to worldwide corporate expansion, the role of the leader is studied as the architect of organizational purpose and an inspiration to the workforce, and as the focal point of organizational change. This course combines the study of leadership as social process, involving interaction of leaders and followers in different contexts; an examination of critical thinking and ethics; and an analysis of leadership competencies in leading organizations, groups, and individuals. It provides background on historical and contemporary issues concerning the role, responsibility, and process of leadership. Differentiation of leadership roles within organizations by structure, size, membership, and mission are analyzed. Students use readings, projects, class exercises, and case analyses to examine leadership in diverse settings. *Prerequisites: MGT 304 and Senior Status in Business.*

**MGT 403 (3 credits)**  
**Competition and Strategy**

Provides the capstone course for business majors. It focuses on long-range strategic planning and policy implementation. Early lectures outline the basic strategic planning model, and case study analyses relate to both the firm's internal operations and the environment in which it operates. *Prerequisites: Senior status.*

**MGT 480 (3 credits)**  
**Senior Project**

The senior project forms the culmination of a student's studies in the business major. It consists of a research project and weekly seminars, in which a variety of issues, some topical, are discussed. Some discussions will relate directly to the project. The project requires a significant level of enquiry and research in business and management, and will typically investigate a hypothesis or issue on a relevant topic. Following a literature survey in the early part of the semester, students will conduct

individual research work on an agreed topic. The supervisor(s) will facilitate the process through regularly-scheduled meetings. *Prerequisite: Senior Status.*

**MGT 483 (SDegree Students Only) (3 credits)**  
**MGT 486 (Study Abroad Students Only) (6 credits)**

**Internship in Management**

This program offers upper-division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. Most London-based corporations require a minimum GPA of 3.0. *Prerequisites: Senior Status in Business and permission of advisor.*

**Marketing**

**MKT 301 (3 credits)**  
**Principles of Marketing**

Introduces students to the principles and operations of marketing. Course work includes an in-depth analysis of the strategic role played by marketing in contemporary business, from new product development, marketing research, and target marketing to consumer behavior analysis, advertising, and promotion and personal selling activities. Each variable of the marketing mix is covered in detail, and the macro and micro business environment are assessed for their impact on marketing planning. Lectures, discussion topics, case studies, videos, and practical exercises are used to cover the course material. *Prerequisites: For Business Administration majors: MGT 205, MTH 122, and MGT 304. (MGT 304 may be a co-requisite). For Communication majors: MGT 100 with a minimum grade achieved of C; and COM 304 (COM 304 may be a corequisite).*

**MKT 302 (3 credits)**  
**Consumer Behavior**

This course will focus on the study of what it means to be a consumer in a global, information-oriented (technology-oriented, market-oriented) culture. Examines behavioral science concepts, processes, and approaches that inform marketing strategy as to what, how, when, where, and why people consume. Provides a managerial-oriented understanding of the ubiquity of consumption in post-modern life. Examines the influences upon and the behavior of consumers, both in groups and as individuals. *Prerequisite: MKT 301.*



**MKT 304** (3 credits)  
**Marketing Research**

This course is designed to provide an overview of marketing research and its use in making more effective marketing decisions. The primary emphasis is on providing the students with the skills to effectively utilize marketing research findings and to understand how these aid in the development of sound marketing strategy. The course is also intended to familiarize students with the development of effective measuring instruments (i.e., questionnaires) and their use in the collection and analysis of data. *Prerequisites: MTH 122, MGT 304, and MKT 301.*

**MKT 306** (3 credits)  
**Advertising Management**

The course provides an in-depth study and application of advertising and its role in marketing plans. Topics include: identification of relevant data to analyze the marketing situation; development of product positioning; marketing and advertising objectives; creative strategy; and media planning and evaluation. *Prerequisite: MKT 301.*

**MKT 308** (3 credits)  
**Internet Marketing**

Provides students with an insight into the techniques and processes involved in creating and maintaining a marketing presence on the Internet. New technologies have created some radical changes in the way companies reach their markets. The successful entrepreneurs of the twenty-first century will be those who can harness the potential of virtual technology and marry it to sound marketing practice. Students have the opportunity to learn about electronic commerce in action; the interplay between the technology and marketing applications; the changing scope and uses of the Internet; and current management issues facing businesses attempting to use the World Wide Web. *Prerequisites: MKT 301.*

**MKT 310** (3 credits)  
**Developing and Managing Sales**

This course examines the role of sales development and management for new business as well as for existing companies of any size. It focuses on the various theories and applications of new business and market development strategies that are designed to help companies compete in a global and increasingly electronic market place. Lectures, projects, and cases analyze all aspects of the systems and controls necessary for the effective management of a sales team, whether in consumer goods, business-to-business, or service marketing. *Prerequisite: MKT 301.*

**MKT 312** (3 credits)  
**Distribution and Retailing Management**

Addresses the roles and processes of physical distribution, channel management, and retailing. Emphasis is placed on decision areas concerning transportation, inventory control, and customer service levels. Students study current practices in retail marketing strategy, the retail marketing mix decisions, the distribution channel function, and management. The relationship between the manufacturer and the end-user is analyzed and the activities and functions of channel intermediaries are studied for their impact on market planning. Channel design and developments in contemporary retailing methods are covered, with the emphasis on retail store location, operations, and the influence of technology on distribution. *Prerequisite: MKT 301.*

**MKT 315 Florence Only** (3 credits)  
**Fashion, Marketing and Merchandising**

This course covers the fundamentals of fashion and the basic principles that govern all fashion movement and change. It examines the history, development, organization and operation of merchandising and marketing activities, trends in industries engaged in producing fashion, purchasing of fashion merchandise, foreign and domestic markets, and the distribution and promotion of fashion. *Prerequisite: MKT 301 or equivalent or permission of the instructor.*

**MKT 380–395** (3 credits)  
**Special Topics in Marketing**

An advanced course on a topic of current interest or in a faculty member's specialty.

**MKT 402** (3 credits)  
**Global Marketing Management**

Provides an insight into the strategic problems and opportunities faced by companies as they move from local to multinational to global markets. The problems and issues encountered in market entry are highlighted, and standardization, contextualization, and adaptation strategies are assessed for their appropriateness to new market situations. Students are expected to understand and be able to implement an environmental approach to strategic international marketing planning. Lectures, case studies, research projects, and presentations comprise the teaching format for the course. *Prerequisite: MKT 301.*

**MKT 404** (3 credits)  
**Marketing Planning and Strategy**

Provides the capstone experience for students concentrating in marketing. Using the case study approach, students integrate their knowledge from previous marketing courses and develop the analytical and interpretive skills necessary for strategic and tactical decision-making. All types of marketing decisions are considered and students undertake a field work project

as a major component of the course. *Prerequisites: MKT 301, MKT 304 and Senior Status in Business.*

**MKT 483** (*Degree Students Only*) (3 credits)  
**MKT 486** (*Study Abroad Students Only*) (6 credits)

### Internship in Marketing

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. Most London-based Marketing companies require a minimum GPA of 3.0. *Prerequisites: Senior Status in Business and permission of advisor.*

**MKT 497** (1 credit)  
**MKT 498** (2 credits)  
**MKT 499** (3 credits)

### Independent Study in Marketing

Independent study is an individual research project in a specific area of marketing, taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.



## DEPARTMENT OF HUMANITIES, SOCIAL SCIENCES AND COMMUNICATIONS

### Anthropology

#### ANT 150 (3 credits) Introduction to Social Anthropology

Provides an introduction to a variety of key areas of anthropological inquiry, such as kinship, religion, and political and economic anthropology. Anthropologists strive to understand cultures around the world in their own context. Exploring cross-cultural universals and differences, the course encourages a broader appreciation of other cultures and also gives students a new perspective on their own.

#### ANT/SCL 203 (3 credits) Beginning Social Research

Familiarizes students with the basics of social research: the formulation of research questions, the structure of research projects, the most common types of social research methodologies, the use of new technologies in social research, and simple analysis of qualitative and quantitative data. *Prerequisites:* Any 100-level social science course and MTH 100 or equivalent.

#### ANT/SCL 309 (3 credits) Researching Social Life

Examines the methods commonly used by sociology and anthropology, stressing that methods are dictated by the kinds of questions being asked. The advantages and disadvantages of statistical surveys, participant observation, historical research, and textual analysis are examined. The course introduces students to important online resources and the use of analytical tools. *Prerequisite:* Any 200 level Social Sciences course.

#### ANT 386–399 (3 credits) Special Topics in Anthropology

An advanced course on a topic of current interest or in a faculty member's specialty.

### Art History

#### ARH 103 (3 credits) Introduction to Art Across Cultures

Focuses on key “moments” of Western and Non-Western art, and interaction between and across cultures. Includes examination of art in antiquity, cultural rediscoveries and cultural interaction (such

as the Renaissance); colonialism and the exploration of “new worlds”, the impact of European travelers on indigenous artistic practices, constructs of tradition, the primitive and the orient; and the ways in which contact with non-European cultures affected the development of modern European art. The course includes museum visits to introduce students to a wide range of art from antiquity to the present.

#### ARH 266 (3 credits) European Art and Architecture (RISS)

RISS. Arnold Toynbee's essay “Encounter Between Civilizations” suggested that 21st-century historians will say that “The great event of the 20th-century was the impact of Western Civilization on all other living societies of the world of that day”. Students will examine this contention by spending four weeks studying European Art and Architecture first-hand, combining classroom study with museum and site visits in London, Amsterdam, Paris, Lucerne, Venice, Florence and Rome. This course is part of the Richmond International Summer School program, and is held over a period of three weeks in the summer sessions.

#### ARH 273 *Viareggio and Siena only* (1 credit) Introduction to Italian Art

Designed to introduce the student to the history of several periods, this course traces the developments in painting and sculpture that led up to the Renaissance. It is taught partly in Siena and, to a greater extent, during the field study visits to Rome, Sorrento, and Venice. A field project paper is required.

#### ARH 305 *Rome only* (3 credits) Introduction to Renaissance and Baroque Art in Rome

This introductory course surveys the development of painting, sculpture, and architecture in Italy from the fourteenth through the mid-seventeenth centuries. These four centuries mark the passage from the Middle Ages to Modernity, via the rediscovery of the heritage of the Classics, the transformation of Christian Europe that followed Luther's Reformation, and the passage from feudalism to absolutism. The course focuses on Rome as a city that hosted some of the major Renaissance artists and was the cradle of the Baroque revolution. This course offers the unique possibility of studying on site the work of great artists such as Michelangelo, Raphael, Caravaggio, and Bernini, as well as exploring the social and intellectual context of the art produced.

**ARH 308** *Rome only* (3 credits)  
**Art and Culture of Rome: 800 BC–2000 AD**

This is an introduction to major art historical themes, methods, and approaches. The course will give students a knowledge of Rome's history and society, and an overview of its architectural and artistic expressions over a development span of 3,000 years. Classroom lectures are alternated with visits to churches, palaces, and museums. As much as possible is taught on site.

**ARH 309** (*Rome only*) *fall/spring* (3 credits)  
**History of Ancient Art: Greece & Rome**

The course examines the main motives and themes related with study, analysis and appreciation of ancient art. Students study the idea of the classic, so largely part of the western culture, and so widely the object of misinterpretation. The analysis of Greek art, the relation between Greek and Roman art, our position before Classical art, continuity, discontinuity, inspiration from antiquity and misunderstanding of antiquity are the main subjects covered in class. The city of Rome offers the best instruments for this art itinerary. As much as possible of the course is taught on site.

**ARH 317** *Florence only* (3 credits)  
**Italian Fashion**

Students trace the birth, evolution, decline, revival, and most recent developments of Italian fashion from the late Gothic Age to the present "made in Italy" design. Italian fashion styles are decoded in relation to art history in an international, social, and economic context. Fashion and its connections with culture, subculture, gender, and communication are emphasized. On-site visits also illustrate the dominant role of Florence in fashion, from its origins until now.

**ARH 321** *Rome only* (3 credits)  
**Baroque Rome and Its Monuments**

Begins by studying the emergence of baroque art in the late cinquecento and early seicento, and then examines the further developments of the baroque style in mid-to-late seicento sculpture, painting, and architecture. Students examine the works of Caravaggio, Bernini, and Borromini, a source of inspiration for many other artists. Much of the course is taught on site.

**ARH 322** *Rome only* (3 credits)  
**High Renaissance Art**

Examines fully the High Renaissance style in Rome and Florence, primarily through the works of

Leonardo, Michelangelo, and Raphael. Developments in other cities such as Venice are investigated, as are other leading artists of the period. The course is taught on site as much as possible.

**ARH 323** *Florence only* (3 credits)  
**Masters of the Renaissance: Leonardo da Vinci**

Examines the extraordinary variety and complexity of the work of Leonardo da Vinci. A central concern of this course is the use and examination of Leonardo's work as a lens whereby students can explore science, anatomy and the human body, portraiture, perspective, and religious painting in the fifteenth and early sixteenth centuries. The course is taught largely on-site in and around Florence and includes a trip to Vinci (Leonardo's birthplace) and a visit to Milan to view *The Last Supper*.

**ARH 324** (*Rome only*) *Spring only* (3 credits)  
**Michelangelo in Rome**

The works of the Renaissance master, his sculpture, painting, architecture, and literary production are investigated within the specific historical context, focusing on issues of commission, iconography, censorship, biography, historiography, and esthetics. Beyond a complete comprehension of Michelangelo's work, the course aims toward a mastery of art historical research skills, the evaluation of current scholarship, and independent critical thought on art.

**ARH 328** (*Rome only*) *fall/spring* (3 credits)  
**Caravaggio in Rome**

The course examines the works of Caravaggio in their specific historical context and focuses on issues of commission, iconography, censorship, biography, historiography, and aesthetics. We shall follow Caravaggio's activities in Rome, analyze his continuous conflict between sensual naturalism and stylized classicism comparing his work with works by Raphael, Michelangelo, and Leonardo.

Discovered only in the mid 20th century Caravaggio became one of the most significant artists in the world. As much as possible of the course is taught on site. Visits typically include: The Vatican Museums, Donia Pamphilij Gallery, Palazzo Barberini, Capitoline Museums and Borghese Galleries.

**ARH 340** *Florence only* (3 credits)  
**Italian Renaissance Architecture**

Explores the principle architects, monuments and themes of fifteenth and sixteenth century Italian architecture. The emphasis will be on Renaissance architecture in Florence but will include reference

to architectural developments in Rome, Urbino and Mantua. Special topics will deal with: architectural theory, Medici and papal patronage, urban planning and church and palace design. The focus will be on the following architects: Alberti, Brunelleschi, Michelozzi, Bramante, Michelangelo and Giulio Romano. In addition to the visits to key Renaissance buildings and urban spaces in Florence, a field trip to the Renaissance town of Mantua is included.

**ARH 349 (3 credits)**  
**British Art and Architecture**

Considers British painting, sculpture, architecture, and interior design, in their cultural, social and political contexts. Students make regular visits to museums, galleries and buildings, with their rich intercultural collections, to discuss works on site.

**ARH 351 (3 credits)**  
**Museums and Galleries of London**

Considers the nature of museums and art galleries and their role and function in our society and culture. Students study the workings of the art market and a variety of other topics that impinge upon it, such as conservation, restoration, the investment potential of art, and art world crime. Students visit many of the great London galleries and museums with their rich intercultural collections, as part of this course. A university-level survey of the history of international art is strongly recommended as a prerequisite.

**ARH 352 (3 credits)**  
**Art in Context**

An introduction to major art historical themes, methods, and approaches. Weekly visits to museums, galleries, and exhibitions, with their rich intercultural collections, provide an opportunity for students to test theories put forward in class in front of original art works.

**ARH 353 (3 credits)**  
**Stately Homes and Palaces of London**

This course looks at London's historic past through the art, architecture, design and art collections of the area's palatial and stately residences. Drawing upon London's reputation as a 'museum metropolis,' the course uses a series of case-study houses and palaces to trace developments in architecture and interior design over nearly 1000 years, exploring how buildings are interpreted through discourses of power, prestige, and pageantry. Visits are made to key locations, providing students with valuable opportunities to practice analytic and connoisseurship skills. Students should budget £60.00 to cover entry fees into the sites.

**ARH 354 (3 credits)**  
**The Renaissance: New Perspectives**

This course challenges the common assumption that the Renaissance is a typically Italian phenomenon, paying particular attention to Northern Europe during the sixteenth and seventeenth centuries, with special reference to England, France, and Flanders. Students are introduced to issues related to the Northern European interplay between political agendas, social structures and religious ideologies, and visual art. The course includes sustained engagement with the rich intercultural collections of museums and galleries in London.

**ARH 358 *Florence only* (3 credits)**  
**Museums & Galleries of Florence:  
The Cultures of Display**

Focuses on the purpose, role and practice of museums and galleries in Italy by exploring the organization and functioning of its most important museums. Florence offers particularly good examples such as the Uffizi, the Pitti Palace, Bargello, Accademia, and Opificio delle Pietre Dure. Designed to acquaint students with some of the current issues in museum and art world studies. Examines art marketing; the insuring, storing and packing of artworks; the organization of exhibitions; museum education; press offices; financial structures and museum conservation techniques. Through visits to local museums students gain direct knowledge of institutions dedicated to preserving and propagating culture. This course is designed for students majoring in Art History or for those interested in careers in museum or gallery work.

**ARH 359 *Florence only* (3 credits)**  
**Modern Italian Art I**

Examines the development of the most important Italian art movements from the nineteenth century to the futurist period. Italian divisionism and the avant-garde futurist movement are studied and discussed. Painting and sculpture are examined as products of the whole Italian and European cultural and social environment and analyzed in their specific literary, philosophical, and musical context. Visits to the Gallery of Modern Art at Palazzo Pitti and to local galleries and exhibitions are also part of this course.

**ARH 360 *Florence only* (3 credits)**  
**Modern Italian Art II**

The major Italian metaphysical and cubist artists, such as C. Carra, De Chirico, and Savinio, are studied along with other famous artists like Modigliani and G. Morandi. The most important avant-garde movements and the abstract artists from Milan are

analyzed in relation to modern European art and its social and cultural context. In addition, visits to local artists' studios, galleries, and exhibitions are arranged in conjunction with instruction.

**ARH 380 *Florence only* (3 credits)**  
**Central Italian Early Renaissance Art**

Focuses in depth on the quattrocento in Florence and central Italy. Special attention is given to the time of Lorenzo de Medici, the Magnificent, who is viewed as the central personality in a "golden age" of Florentine art and culture. Much of this course is taught on site in Florence. There is an optional field trip to Arezzo, San Sepolcro, and Urbino.

**ARH 381 *Florence only* (3 credits)**  
**Central and North Italian High and Late Renaissance Art**

Examines fully the High Renaissance style in Florence and Rome and traces the development of this style in north Italy, especially Venice. Students study the works of Leonardo, Michelangelo, and Raphael in Florence and Rome. The latter part of this course follows the further development of the ideal classicizing High Renaissance style in the works of the Venetians: Giorgione, Titian, Veronese, Tintoretto, and Palladio. Much of this course is taught on site.

**ARH 396 (3 credits)**  
**Special Topics in Art and Architecture**

Focuses on a selected topic in art and architecture. Course topics may relate to previous courses on offer, or they may be determined by a current exhibition, or they may consider issues in contemporary art practice in relation to the representation of race and gender. *Prerequisites: At least two 200-level art history courses or permission of advisor.*

**ARH 483 (*Degree Students Only*) (3 credits)**  
**ARH 486 (*Study Abroad Students Only*) (6 credits)**

**Internship in Art History**

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. *Prerequisite: Senior status and permission of advisor. Corequisite: ARH 424.*

**ARH 497 (1 credit)**  
**ARH 498 (2 credits)**  
**ARH 499 (3 credits)**

**Independent Study in Art History**

Independent study is an individual research or creative arts project under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this requires research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

**Master of Arts in Art History and Visual Culture (*Graduate Students Only*)**

**AVC 501 (3 credits)**  
**Research Methods**

Introduces students to the process of research, including the ability to work from libraries, exhibitions and institutional archives, and developing skills in visual literacy and academic writing. Students are encouraged to develop independence of thought by discovering, evaluating and making appropriate use of a wide range of approaches to research and writing. Complementing the courses on theory, this course assists students with the identification of their own interests as they move towards choosing a thesis topic.

**AVC 502 (3 credits)**  
**Foundations of Professional Practice**

Provides students with the concepts, knowledge, skills and experience required for successful placement in professional positions in a range of arts and cultural industries. In part 1 (Fall semester), students develop their conceptual framework and knowledge, and topics may include the art market, dealer-critic system, heritage management and the heritage industry, gallery practice (management and administration), art law, the ethics of collecting and ownership, museum education, private and public funding, and the politics of display. Part 2 (Spring semester) applies students' knowledge by developing their skills and experience, engaging with such issues as curating, cataloguing, auctions and conservation. Considerable use will be made of London's wealth of art galleries and museums, libraries and archives. Students will handle objects and visit museums, galleries, auction houses and related institutions.

**AVC 503 (3 credits)**  
**Art and its Histories**

Explores a range of theories and methods which situate art in its historical context, from the more traditional methods associated with formal analysis and connoisseurship (formalist, biographical, and iconographic) to more recent theoretical approaches (such as semiotics, feminism, psychoanalysis, deconstruction, Foucault). Students examine a variety of texts as strategies for determining and analyzing different theories and methods, and their application to visual examples with a focus on the twentieth century: situating the modern and postmodern precursors to art of the twenty-first century.

**AVC 504 (3 credits)**  
**World Arts**

Addresses issues that relate to the interpretation, perception and representation of the visual arts in other ('non-western') cultures, globally, with a focus on indigenous ('ethnographic') and prehistoric ('archaeological') art, known as 'World Art'. Students are encouraged to investigate issues that relate to engaging with art across cultures, and consider critically colonial/neo-colonial encounters and the representation and display of other cultures. A range of case studies will be examined, which may include the representations and interventions of indigenous peoples and prehistoric art in the Americas, Africa, Oceania and Europe.

**AVC 601 (3 credits)**  
**Contemporary Art**

Engages students with the diversity of contemporary artistic practice in an international setting, situating this historically, conceptually and theoretically. Students will consider critically the diversity of and interface between contemporary visual practices on a global scale, situating these within current theoretical concerns, and examining a wide range of case studies and the social, cultural and political issues emerging from these. Extensive use will be made of London's galleries and thriving multicultural contemporary art scene, with examples drawn from such case studies as the Middle East, Africa, India, China, Russia, Europe and the USA.

**AVC 602 (3 credits)**  
**Foundations of Professional Practice II**

Provides students with the concepts, knowledge, skills and experience required for successful placement in professional positions in a range of arts and cultural industries. In part 1 (Fall semester), students develop their conceptual framework and

knowledge, and topics may include the art market, dealer-critic system, heritage management and the heritage industry, gallery practice (management and administration), art law, the ethics of collecting and ownership, museum education, private and public funding, and the politics of display. Part 2 (Spring semester) applies students' knowledge by developing their skills and experience, engaging with such issues as project management, object handling and preservation reports, curating, cataloguing, collections (including digital) management, auctions, and conservation. Part 2 (Spring semester) applies students' knowledge by developing their skills and experiences, engaging with such issues as curating, cataloguing, auctions and conservation. Considerable use will be made of London's wealth of art galleries and museums, libraries and archives. Students will handle objects and visit museums, galleries, auction houses and related institutions.

**AVC 603 (3 credits)**  
**Thesis Research**

For students working independently on their Masters thesis. The dissertation encourages students to study intensively a topic agreed with a supervisor, and so develop skills and experience which can be applied in work placements or further graduate work. Students apply the skills learned in the 'Research Methods' course to the early research of the thesis requiring production of an annotated bibliography and thesis proposal. This course is comprised of intensive and regular meetings on a group and one-to-one (by appointment) basis with the thesis supervisor to discuss the progress of research and writing. Collaborative and supportive dialogue with the supervisor and fellow 'junior research colleagues' will involve advice on the research and writing process, suggestions for resources and research directions, and comments on the written work.

**AVC 604 (3 credits)**  
**Visual Cultures**

This interdisciplinary course examines a range of contemporary debates around changes in new media and markets as they significantly impact visual forms in today's globalised world. Integrating traditional elements of visual analysis and visual methodologies with new media and transmedia approaches, the course enables students to develop a conceptual framework within which to evaluate the role of the visual in contemporary society and culture. Throughout the course students will examine a range of examples and case studies chosen from conceptual, performance and installation art, graphic novels, graphic design and comics, design history, film studies, television and moving images, advertising,

corporate communication, public art and other contemporary visually-engaged practices.

**AVC 680 (3 credits)**  
**Graduate Internship in Art History and Visual Culture**

A full-time work placement of two-three months (depending on the requirements of the organisation in question; a minimum of nine weeks) within an organization to enable students to participate in experiential learning and so develop hands-on skills and experience which will prepare them for work in a range of arts and creative cultural industries. Placements are supervised, career-related work experiences combined with reflective, academic study that help students 'learn by doing'. During the internship, the staff of the Internship Office and a faculty supervisor work closely with each student and the organisation to ensure that the placement is a successful one.

**AVC 690 (6 credits)**  
**Thesis Research**

For students working independently on their Masters thesis. The dissertation encourages students to study intensively a topic agreed with a supervisor, and so develop skills and experience which can be applied in work placements or further graduate work. The course is comprised of independent research and writing, overseen by a thesis supervisor, resulting in production of a 10-12,000 word thesis. Collaborative and supportive dialogue with the supervisor and fellow 'junior research colleagues' will involve advice on the research and writing process, suggestions for resources and research directions, and comments on draft chapters of the thesis.

**AVC 699 (3 credits)**  
**Research and Professional Practices**

In this course, running throughout the academic year in the form of two seminar series (one in Fall, one in Spring), students will engage with current research and professional practices in the discipline and related fields, in a series of seminars, lectures and on-site visits. Students will reflect on the importance of research methods to their understanding of the visual arts as this develops over the year, and recognise how their knowledge and skills can be applied outside the academy, in professional practice.

## Communications

**COM 100 (3 credits)**  
**Introduction to Mass Media and Communications**

This course provides an introduction to the study of mass media in contemporary societies. The course will pay particular attention to the production and consumption of mass media, including newspapers and magazines, television, film, radio, and the internet. Thus the course will encourage students to critically analyze the strategies of media giants, the impact of media ownership on democracy, the effects of media on culture, identities and public opinion. Each topic of the course will be examined with reference to contemporary examples of mass media.

**COM 203 (3 credits)**  
**Introduction to Intercultural Communications**

Reflecting strongly the mission of the University, this course provides the theoretical and practical foundation for a degree in Communications. It provides students with a strong sense of their own complex cultural identities before moving on to teach them the theories underlying the study of International Communication. There will be opportunities offered for practical applications of these theories in case studies, simulations, and project work. *Prerequisite: ENG 215.*

**COM 231 (3 credits)**  
**Introduction to Visual Culture**

This course explores images and representations across cultural and historical contexts: the way meaning and ideologies can be decoded from such cultural artifacts as advertising, photography, cinema, modern art, sculpture, architecture, propaganda and comic books. Through varied examples, it takes an introductory route through some of the most important cultural theories and concepts of the last 100 years. The class is based around lectures and group exercises, coupled with at least one major field trip to a London cultural institution (entrance fee may be required) and guest presentations on specific topics. *Prerequisite: Sophomore status and ENG 215.*

**COM 304 (3 credits)**  
**Research and Writing Methods**

This course prepares students to conduct significant, original research in the field of Communications. It requires the production of a full research proposal and a conference-style presentation of the research project. Students are guided through the initial stages of selecting



a viable research problem and, where appropriate, generating a hypothesis or a central research question to investigate. They are introduced to the purposes and processes of a literature review. Emphasis is placed on critical engagement with primary and secondary researched sources in conjunction with appropriate presentation and citation of sources used. Qualitative and quantitative research methods are presented and discussed in order for students to make an informed decision for their own research project. Students are provided with input and feedback throughout the preparation, organization, drafting and revising of their research proposal both by the tutor and by their peers. By requiring students to plant their research project and to write a full research proposal, the course provides practical preparation for the Senior Seminar, COM 491. *Prerequisites: Junior status and ENG 215.*

**COM 307 (3 credits)**  
**Scriptwriting**

Students are guided through the creative processes of writing scenes for the stage, TV, and film. The building of character and plot is examined as well as the industry standard formats for writing in these media. Group and team work is encouraged as well as discussions, critique, and analysis of the narrative techniques used in existing stage plays and films. *Prerequisite: ENG 215.*

**COM 308 *Florence and Rome only* (3 credits)**  
**Writing for the Media/Journalism in Italy**

Concentrates on the different styles and tones of voice used in journalism. It focuses on print, although there will be analysis of other media, such as radio and television. Particular attention will be given to the development of writing styles for news, features, interviews, and reviews. Students also carry out detailed analyses of information and styles from a range of media. In Italy students will be required to collaborate with a local newspaper, publishing articles and working with local press offices. *Prerequisite: COM 304 or permission of instructor.*

**COM 315 (*Florence and Rome only*) fall/spring (3 credits)**

**History of Italian Cinema and Society**

Introduces students to the history of Italian cinema, as well as inviting a reflection on the representation of the evolution of Italian society in film. Postwar Italian cinema offers a valuable range of films for study. By the end of the course, students should have some knowledge of Italian cinema within the context of world cinema and a good understanding of realism as an esthetic convention. They will also have gained

an insight into Italian culture and ways of thinking, which should enrich their experience of living in Italy.

**COM 316 (3 credits)**  
**Mass Communications and Society**

In this course, “mass communication” is taken in its broadest sense to include cinema, television, newspapers, magazines, comics, and the Internet, as well as fashion and merchandising. “Society” involves the people who engage with those texts, from critical theorists to fans, censors to consumers. The course examines the relationship between texts and the people at various historical points during the twentieth century, from various cultural and national perspectives. Throughout the course, students are encouraged to test and debate established theories by bringing them to bear on everyday popular texts. *Prerequisites: COM 203 and COM 231 or equivalent.*

**COM 321 (3 credits)**  
**Language and Society**

The course aims to introduce students to the way language works in relation to culture and communication. At all times, the language resources provided by the international body of students in the classroom are exploited to illustrate linguistic principles and processes. Examination of the systematic aspects of language provides a base for exploration of broader questions such as language and identity, bilingualism, globalization, language death. The course is always up to date on glottopolitics and new language research, and thus encourages students to think linguistically about current issues.

**COM 332 (3 credits)**  
**Political Communications**

The course focuses on the role of political communications in the political process. It examines the relationship between governments, the media and the public in Western democracies, with emphasis on the UK and the US political systems. Starting with an overview of the role of the media in political theory, it moves to the examination of the origins and development of political marketing and public relations, the use of political advertising by political parties, and the representation of non-governmental actors in the media coverage. Furthermore, the course considers issues of national security and secrecy as well as changes in political communications brought about by the introduction of new technologies. Particular attention is given to the use of techniques and strategies during election campaigns. *Prerequisite: At least one 200-level COM, PLT, or INR course.*

**COM 350** (3 credits)  
**Ethics in the Media**

Media professionals, and in particular journalists, face ethical dilemmas on a daily basis. This course will introduce students to the main ethical issues which journalists of the digital age encounter in their working lives. Thus, the course will focus on issues such as the public sphere and public service, market values in journalism, objectivity and neutrality, freedom of the press, censorship, codes of conduct for journalists, privacy and publicity, media regulation, reporting restrictions and national interest, gender issues, and reporting in a multicultural society.

**COM 362** (3 credits)  
**Adaptations: Literature and Cinema**

Deals with adaptations from literary texts, in the broad sense—novels, plays, and comic books—to cinema and television. It engages with issues around the transition from one medium to another, debating questions of authorship and the relative advantages of different forms. Adaptations are discussed in terms of their historical and cultural contexts, and “faithful” versions contrasted with “free” adaptations that retain the tone and spirit of the original while deviating from the letter of the text. *Prerequisite: At least one Communications course or one Literature course at 200 level or higher.*

**COM 378** (3 credits)  
**Gender in Film**

Investigates the relative fixity in the representation of gender in mainstream film by examining the construction of images in half a century of film and teaching students to deconstruct the images which have dominated the screen during that period. Students are encouraged to study film texts closely to make their own readings based on the semiotics of the film and ideology behind it. The myth of stardom and its manipulation is examined. Students will investigate the extent to which the most recent Hollywood products are eroding the fixed representations of gender in the past. *Prerequisites: COM 231, or SCL 201, or equivalent*

**COM 401** (3 credits)  
**Senior Project**

A practice-oriented course in which students work together as a group to develop a portfolio for a client outside the University. Students are required to use both their individual technical skills—graphic, photographic, journalistic—and their interpersonal communication skills in this capstone course for the communications major. *Prerequisite: Open to senior year students only.*

**COM 430—445** (3 credits)  
**Special Topics in Communication**

An advanced course on a topic of current interest or in a faculty member’s specialty.

**COM 460** (3 credits)  
**PR and Self-Presentation in the Media**

This course examines the theory and practice of contemporary public relations. Topics include: planning, the selection and use of appropriate public relations tactics, evaluation, how to handle media interviews and self presentation skills. As part of the course, students will examine and evaluate a real PR campaign and develop, budget, propose tactics for, evaluate and present a theoretical public relations campaign.

*Prerequisite: Senior Status. Study Abroad students may take this course with the permission of the instructor..*

**COM 461** (3 credits)  
**Fashion and Media**

This course traces the multiple connections between the fashion and media industries. It emphasizes the material realities, pragmatic and creative dynamisms, fantasy components, and essential visuality of fashion. It also highlights how London and cities in general function as creative agencies for fermenting style and fashion ideas and attitudes. *Prerequisite: Senior Status. Study Abroad students may take this course with the permission of the instructor.*

**COM 462** (3 credits)  
**New Media/Cyberculture**

This course traces the historical development of new media, emphasizing the social, political and cultural context of new media technologies. It introduces the students to a number of contemporary theoretical debates for understanding the role of new media in contemporary democracies and their impact on identity formation processes. Interfacing practical skills and critical thought, a number of key debates in digital culture are addressed through written texts and the investigation of internet sites and electronic texts. *Prerequisite: Senior Status. Study Abroad students may take this course with the permission of the instructor..*

**COM 470** (3 credits)  
**International Cinema**

This course examines global cinema while considering the extent to which cultural, political, and historical contexts have influenced the form and grammar of film during the last century. The overall focus of the course is broad, ranging across more than eight decades and many different countries; it aims to study a variety of approaches to and theories of narrative

cinema. During the semester, many international film “movements” are covered, which can include the French New Wave, the Chinese Sixth Generation, and Italian Neo-Realism. In addition, the representations of non-Western cultures from an “insider” and a “Hollywood” perspective are compared. *Prerequisite: COM 231 and either COM 316 or SCL 321. Study Abroad students may take this course with the permission of the instructor.*

**COM 478 (3 credits)**  
**Mainstream Cinema: Studies in Genre**

This course investigates the development of genre films over a historical period. Students examine issues critical to genre studies, which can include iconography, key themes, authorship, and stardom. Specifically, through a study of film criticism and theory, students consider the evolution of a few popular genres from the 1920s to the present. The course also explores the idea that genre films necessarily retain basic similarities while changing over time to reflect cultural concerns and to keep audience interest. In addition, the course provides an opportunity for students to examine and compare the perspectives of Hollywood and non-Hollywood genre films. *Prerequisite: COM 231 and either COM 316 or SCL 321. Study Abroad students may take this course with the permission of the instructor.*

**COM 483 (Degree Students Only) (3 credits)**  
**COM 486 (Study Abroad Students Only) (6 credits)**

**Internship in Communications**

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. *Prerequisites: Senior status and permission of advisor.*

**COM 491 (3 credits)**  
**Senior Seminar in Communications Theory and Research**

The Senior Seminar/Senior Essay is the capstone course for all Social Science, Humanities and Communications majors. It differs from the other courses in the department in that students primarily work independently and meet for a weekly tutorial with the aim of developing a substantial thesis driven research paper (6000-8000 words) related to a topic in their major. Students are also required to present orally their research according to conference standards

taking into consideration the interdisciplinary nature of the class. The Senior Seminar team is facilitated by three faculty members from different disciplines - the idea being to stress interdisciplinary approaches to contemporary issues in the department. The course serves as a platform for postgraduate research as well as for professional outcomes. *Prerequisites: COM 304 and Senior Status.*

**COM 497 (1 credit)**  
**COM 498 (2 credits)**  
**COM 499 (3 credits)**

**Independent Study in Communications**

Independent study is an individual research, laboratory, or creative arts project in Communications, and is taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

**History**

**HST 101 (3 credits)**  
**World Cultural History I**

The course serves as a broad introduction to world cultures from the beginnings of humankind in Africa through to the end of Western Roman Empire in AD476. The peoples and cultures covered include: Neolithic society, Sumeria, Egypt, the Hittites, Assyria, Persia, the Greek world (including Alexander the Great and the successor kingdoms of the East), Han China, Rome, Islam, and the Byzantine Empire. The course aims to give the student a general understanding and appreciation of some of the art, architecture, philosophy, literature, religion, and politics of the cultures being studied. It also draws attention to diversity as well as similarities within and between regions and countries, emphasizing the considerable interaction that occurred between different places and peoples. Specific attention will be paid to how historians study the past, including different forms of evidence and historiographical debates.

**HST 102 (3 credits)**  
**World Cultural History II**

This course is designed to study in broad outline the origins of global interdependence, from 1500-1800. The politics, religion, art and architecture of European, Islamic, African and East Asian cultures

will be studied. In world terms, the period is most noteworthy for the impact of European expansionism, sustained by scientific invention and commercial acquisitiveness, underpinned by religion. While the class work focuses on the discussion of broad themes supported by close reading of relevant primary texts, students will practice presenting specific topics in group oral presentations. Class visits are scheduled to relevant exhibitions in London.

**HST/BIO 125** (3 credits)  
**Turning Points in the History of the Life Sciences**

Following the turning points in the continuities of culture, this course considers the history of the scientific mind as an unfolding of mankind's different talents: relating ideas, particularly biological ideas, to the cultural influences of the time. It explores changing conceptions of living beings within the context of the intellectual and social preoccupations of the time in which they arose—from the pre-history of science, through Greek and Hellenistic medicine and philosophy, the Islamic and Chinese influences, the European Renaissance, and the founding of a scientific approach to the study of life in the eighteenth and nineteenth centuries. The culmination of biological thought in the nineteenth century is exemplified by Mendelian genetics and the Darwin–Wallace theory of evolution. The Watson–Crick–Franklin discovery of DNA in the twentieth century is the capstone to 10,000 years of scientific biological thought. *Pre- or corequisite: MTH 100 or equivalent.* *Corequisite: HST/BIO 126 must be taken concurrently.*

**HST/BIO 126** (1 credit)  
**Turning Points in the History of the Life Sciences: Laboratory**

In the laboratory sessions, students examine critically the various experimental techniques developed for the study of living organisms. *Corequisite: BIO/HST 125.*

**HST 235** (3 credits)  
**When Worlds Collide: Race and Empire in America 1776–1914**

Underlines the expansionist nature of American society from independence to World War I and its effect not just on the peoples on both sides of the colonial frontier but also upon the development of modern American history. Particular emphasis is placed on the origins of this early empire (economic, racist, and religious) and the relationship between Anglo-Americans and American-Indians, Chicanos, Blacks, Hawaiians, Cubans, Filipinos, and early European immigrant groups within the United States.

**HST 236** (3 credits)  
**From Versailles to Vietnam: The United States and the World**

Provides an understanding of some of the major issues and themes that underlie the development of the United States from World War I to the end of the Cold War. Particular attention is paid to the emergence of the United States as a global superpower, the consequences of such a rise to dominance, including the means by which America has projected its newly acquired power globally: financially, diplomatically, and militarily.

**HST 266** (3 credits)  
**Egypt: Land of the Pharaohs (RISS)**

This course engages in academic study of Egyptian civilization and presents an introduction to the Arab world. Classroom instruction is complemented by visits to museums in London, including the British Museum's Egyptian collections, and the Soane Museum. After two weeks in London, the course embarks upon a trip to Egypt where a number of historical sites are investigated. This course is part of the Richmond International Summer School, and is held over a period of three weeks in the summer sessions.

**HST 277** (3 credits)  
**The Birth of the Modern World: The Enlightenment**

An introduction to the themes and debates that have constituted modern thought and consciousness: nature, religion, science, progress, education, gender, and the public sphere. These themes are explored through critical reading of key texts by Locke, Rousseau, Diderot, Voltaire, Kant, and through contemporary visual representations and modern visual media. Students debate the role of reason in science and religion; the centrality of knowledge and education to the development of the enlightened individual; and the importance of sociability, politeness, and conversation in the formation of the secular system of values which shaped modern society. The course is designed to be interactive, with lectures, seminars, class presentations, and class visits to relevant exhibitions.

**HST 301** (3 credits)  
**History of London**

From the creation of Londinium by the Romans to the great modern metropolis, this course traces the growth and the changing functions, institutions, and architecture of London. Readings from writers describing the London they knew, as well as visits to selected monuments, are an integral part of this course.  
*Note: Visits require some travel and entrance costs.*

**HST 310** *Florence only* (3 credits)  
**Medieval and Early Renaissance Italy**

The structure and evolution of political, social, and cultural life in Italy is examined, with special emphasis on Florence and Tuscany. Particular attention is paid to the political and spiritual role played by the church. The activities of the five city-states Florence, Venice, Milan, Rome, and Naples are also viewed against the background of the peninsula as a whole. *Prerequisites: Two 100- or 200-level history courses or permission of advisor.*

**HST 311** *(Rome only) fall/spring* (3 credits)  
**Rome Through the Ages**

Studies the history of Rome from its reputed founding by Romulus and Remus to the establishment of the Roman Republic and the creation of the Roman Empire, as well as the conversion to Christianity and the appointment of the first Pope. Students visit the major archeological sites.

**HST 313** *(Rome only) fall/spring* (3 credits)  
**Introduction to Modern Europe, 1870–1945**

Taking as its starting point German unification, this course examines the central themes in European history, encompassing nationalism, imperialism, and other twentieth-century ideologies. It addresses the rivalry of the great powers in Europe, which culminated in World War I, and then studies the failure of the interwar peace, leading to the causes and events of World War II, which witnessed Germany's unsuccessful bid for hegemony in Europe.

**HST 316** (3 credits)  
**Pictures of Power: History, Image, and Propaganda**

The course aims to introduce students, by way of specific case-studies ranging from the ancient world to the modern day, to innovative methods of studying

the past that utilize popular forms of visual culture and propaganda. While recognizing the complexity of the propaganda process and the various influences that form and shape images, the course will focus on the historical relationship between propaganda (in architecture, cartoons, film, painting, pamphlets, photography, posters, sculpture, and television) and politics. The focus on the theme of propaganda and its relationship with various forms of media through the ages allows for the opportunity to compare and contrast particular case-studies over time and geographical space and therefore to distinguish elements of continuity and change, which will help students to 'read' historic images critically, both as vehicles for understanding the past and in order to identify the relationship between propaganda and power.

**HST 318** *Florence only* (3 credits)  
**Renaissance and Baroque Italy**

Examines the history of High Renaissance and Baroque Italy, with particular attention to Florence and the Medici family during the sixteenth and seventeenth centuries; its historical evolution and decline; the relationship between court and town; the mythology of the Prince; the social and economic organization of urban life; the Counter Reformation; and Galileo and his contemporaries.

**HST 319** (3 credits)  
**Cultures of Imperial Power**

This course examines the causes and consequences of empires throughout history from a broad range of comparative perspectives, including the economic, political, social and cultural. It investigates why empires are historically significant, how they rise and fall, whether or not they are good or bad, how they are defined, and how they can or can't be fought. The course subject matter ranges from the earliest land superpowers of the ancient world (Assyria, Persia and Rome) to the current land and sea empire of the 'New Rome' – the United States. It finishes by suggesting other potential new contenders for imperial hegemony, including the Multi National Corporations in the age of globalization. It examines the question as to whether or not all history is essentially a history of empire, with the legacies of this imperial past (if not some of the empires themselves), still very much alive and well and continuing to set today's political, cultural and economic agendas, despite developments such as decolonization and postcolonialism. Where possible the course will make use of museums and collections within London.

**HST 323 (3 credits)**  
**The Rise of the Right: A History of Fascisms**

This course offers a comparative study of European and non-European fascisms from the end of World War I through to the early twenty-first century. It explores some of the fundamental interpretative questions concerning the nature of fascism and the origins of the ideology, as well as some late nineteenth-century/early twentieth-century proto-fascist movements. The focus, however, is on the individual fascist movements themselves, including European varieties such as Italy, where the Fascist prototype evolved; Germany, where it was taken to its extreme; and Spain, where its variant persisted until 1975. Also considered is the influence of fascism outside post-war Europe—apartheid South Africa, Argentina under Peron, and Saddam Hussein’s regime in Iraq. The course concludes with a discussion about the “return” of fascism, including skinhead and Neo-Nazi violence; Western immigration debates; ethnic cleansing; and the growth of the radical right. The course is highly interactive with guest speakers, class visits, and regular seminar sessions.

**HST/PLT 324 (3 credits)**  
**Politics of the Middle East**

Deals primarily with the politics of the Arab world, although Iran and Turkey are discussed where appropriate. This course is thematic rather than national in focus. Among the themes discussed are nationalism, revolution, the politics of oil, the great powers and the Middle East, and religion in politics. A previous course in Middle Eastern history is strongly advised. *Prerequisite: PLT 150 or INR 203 or permission of instructor.*

**HST 325 (Rome only) fall/spring (3 credits)**  
**Culture & Society in Medieval Rome**

The course will be focused on the main arguments concerning the cultural implication of social and political life of Rome during the Middle Ages. Classes lectures and field visits will cover a large chronological span, from the 4th century A.D. to the 13th century. Considering the length of this extremely inhomogeneous period only some of the main themes will be treated, with a preference for ideological implications of art and architecture. As much as possible of the course is taught on site.

**HST 326 (Florence and Rome) fall/spring (3 credits)**

**History of the Italian Mafia**

This course provides a detailed analysis of the history of the Italian mafia from the national unification of Italy until the present day. Topics studied include the relationships within the organization, between the mafia and Italian Politics, and between the Italian and the American mafia.

**HST 328 (3 credits)**  
**Roman and Medieval Europe**

Introduces the student to the Middle Ages in Europe, a period of a thousand years from the fall of the Roman Empire to the Renaissance and the array of events and developments which formed the basis for our modern world. Along with important political, military, religious, and artistic advances, the course examines the everyday lives of women and men in this fascinating era.

**HST 331 (Florence only) spring only (3 credits)**  
**A Social History of Italian Migration**

The course examines the history of Italian settlements in Europe, U.S.A., Canada, selected Latin American countries and Australia in the context of Italian migration in the 19th and 20th centuries. The course is a socio-historical exploration of the migratory patterns of Italians abroad during the last 150 years and consequent issues of identity and integration, both filtered through an interdisciplinary method that – beyond history and sociology – approaches also anthropology, geography and psychology. Students will investigate these topics from a wide variety of sources, historical and sociological texts as well as literature, media reports and films.

**HST 338 (3 credits)**  
**Modern Japan: 19th and 20th Centuries**

Traces Japan’s development from the dramatic period of Westernization under the Meiji Restoration in the 1860s, which set the path for determined growth and expansion in the twentieth century, bringing it into conflict with international powers. The rebuilding of the nation under the occupation brought far-reaching effects for Japan, creating a truly modern nation state that is far ahead of its Asian neighbors. The course also includes aspects of corporate culture, society, and lifestyle that have contributed to the rapid growth and survival of Japan as an independent trading competitor in the 1990s.

**HST 339 (3 credits)**  
**US and UK Comparative History**

Focuses on shared themes from the 1880s to the present day, using a variety of approaches to enable students from different disciplines to participate in the course. Examines issues around popular culture, gender, and ethnicity, as well as peoples' responses to major events like the Depression and wars. Concepts from economic history are used to analyze booms and slumps, along with the resulting changes to both the US and the UK. The decline of Britain as a world power and the parallel rise of the US is studied, putting into context the current debates on the post-cold war world order and globalization.

**HST 347 (3 credits)**  
**Island to Empire: British History Since 1800**

Surveys the history of modern Britain during its formative period of industrialization and empire building. An agrarian society ruled by a powerful aristocracy made way, not without moments of crisis, for an industrial society with a democratic franchise and organized political parties. The interaction between the old order and the new provides this course with its basic theme.

**HST 350 *Florence only* (3 credits)**  
**The History of Florence**

The history of Florence from the Roman foundation to the Renaissance. Florence provides a model for understanding the evolution of the Italian city-republics, although its uniqueness is emphasized by comparison with other Renaissance cities within Italy and throughout Northern Europe. Features the writings of Dante Alighieri, Dino Compagni, Giovanni Villani, and Franco Sacchetti, used for the descriptions of urban topography. Some lessons are scheduled on-site to visit selected monuments.

**HST 354 (3 credits)**  
**Of Myths and Monsters: A History of History**

The aim of this course is to introduce students to historiography – how history is written, by whom, when – by studying key issues, ideas, practitioners, methodologies, theories and texts which have shaped the history of history, from its earliest origins in Antiquity through to the Middle Ages, the Renaissance, the Enlightenment, and the Nineteenth and Twentieth centuries. A chronological survey of this kind will enable students the opportunity to sample writers such as Homer, Herodotus, Thucydides, Vasari, Gibbon, Marx and Foucault, while emphasizing a comparative approach which highlights both continuity and change. Groups visits are made to archival collections in London

to complement class material, give students practical researching skills, and prepare them for their own research topics. *Prerequisites: Junior status.*

**HST 367 (3 credits)**  
**Nationalism and Conflict**

This course is intended to be a comparative study of the various forms of nationalism, dictatorship, and democracy that evolved and emerged across Central/Eastern Europe (CEE) during the “short” twentieth century (1914-1990). It will seek to identify how CEE has been defined and how it came to take its present form. The main focus of this course will be on the various ideological currents that have shaped the region's history -- in particular nationalism, democracy and Communism. In addition, it will explore the conflicting arguments and different historical interpretations with regard to the key events of the period, including the development of nationalism, the emergence of fascism and Communism, the causes and courses of the two world wars and the Cold War, and finally, the causes behind the “reunification” of Europe after 1989. *Prerequisite: HST 101 and INR 203 or equivalent.*

**HST 370–385 (3 credits)**  
**Special Topics in History**

An advanced course on a topic of current interest or in a faculty member's specialty.

**HST 406 (3 credits)**  
**History and Culture**

The course examines the changing methodologies which have characterized the writing of history in the past thirty years. The meaning of culture and civilization is explored through various cases studies. The course is designed to be interactive, with lectures, seminars, oral presentations, and, where appropriate, class visits to relevant exhibitions. *Prerequisite: Senior status or permission of instructor.*

**HST/LIT 425 (3 credits)**  
**Atrocity and Modernism: The Literature and History of 20th-century Europe**

Explores the relationship between material change, literary form, politics, and ideas. Writers typically studied include Kafka, Conrad, Eliot, Babel, Akhmatov, Brecht, Camus, Solzhenitsyn, and Celan. Topics include: technology, anarchism, World War I, Bolshevism, and the Nazi Holocaust. Students also consider modernism in other art-forms, including video presentations of Stravinsky and Nijinsky's *The Rite of Spring* and Eisenstein's *Battleship Potemkin*. *Prerequisite: Senior status.*

- HST 483 (*Degree Students Only*) (3 credits)  
 HST 486 (*Study Abroad Students Only*) (6 credits)

### Internship in History

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. *Prerequisites: Senior status and permission of advisor.*

- HST 497 (1 credit)  
 HST 498 (2 credits)  
 HST 499 (3 credits)

### Independent Study in History

Independent study is an individual research project on a specific topic in History, and is taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

## International Relations

- INR 203 (3 credits)  
**Introduction to International Relations**

Examines the fundamental history of international relations along with concepts that aid understanding. The course surveys the emergence of the modern states system and studies main features of the international system since 1945. It covers relations between rich and poor countries, factors that influence foreign policy making, and the impact of non-state actors on world politics. Theories about international relations and the increasing globalization of world affairs are explored.

- INR 210 (3 credits)  
**The Evolution of International Systems**

This course is designed to be a study of the evolution, and gradual development, of the European 'states' system. It will provide a comparative cultural, economic, historical, and political analysis of how international systems have evolved and functioned, illustrating the ways in which 'states' interact with one another within systems. It will begin with the fall of the Roman Empire in Western Europe, move through to the early European systems of the medieval period, on to the wars of religion of the sixteenth century, the

defeat of Napoleon in 1813, and end with the Paris Peace Conference of 1919. This course will analyze the development of European international systems, the methods via which they were spread, and examine the elaborate rules and practices that regulate them. *Prerequisites: HST 101 or 102.*

- INR 303 (3 credits)  
**Conflict and Peace Studies**

Starts with an overview of the different theories of international conflicts, discussing different factors like identity, material factors, security, and basic human needs as forces that underlie the outbreak and reproduction of international conflicts. Focuses on theories of peace and the criteria for successful conflict resolution. Examines forms of outside interventions, ranging from humanitarian intervention to joint military actions, and develops criteria of success. Considers issues that arise in countries which have experienced civil wars, such as the power of war memories or the destruction of civil and political infrastructure. Case studies are used to highlight cultural differences in conflict resolution.

- INR 306 (3 credits)  
**Human Rights**

This course will cover the evolution of international human rights and of the various national, regional and international mechanisms designed for their protection. It will examine the theoretical foundations of the idea of human rights in various civilizations and cultures, evaluate its legacy within western and non-western traditions, and examine its meaning and relevance in addressing major issues in the contemporary world. The class principally draws on the theories and methodological approaches of the following disciplines: Sociology, International Law and International Relations.

- INR 310 (3 credits)  
**Globalization: Power, Networks, and Identity in the New World Order**

Combining perspectives from anthropology, sociology, business studies, and international relations, this interdisciplinary course addresses the vitally important and complex phenomenon of contemporary globalization. Topics for discussion include the worldwide diffusion of political, economic, and cultural practices and relations across continents and the organization of social life on a global scale. The course will feature guest lectures and presentations by recognized experts in various aspects of the globalization process.



INR/SCL 313 (*Florence and Rome*) fall/spring  
(3 credits)

**Globalization: A European Perspective**

The new millennium is witnessing a world that is developing into a single space. Students explore the complex social, economic, political, cultural, and environmental dynamics of the global society and become familiar with the causes and implications of the globalization process.

INR 317 (3 credits)

**Global Governance**

This course focuses upon the theoretical debates and practical problems associated with contemporary global governance. The history of global governance is covered and a range of theoretical approaches are addressed in order to clarify this concept. Different forms of global governance (national, regional, multilateral, sub-state, private, and law- or treaty-based) are explored, and through this a range of different institutions and agents of contemporary global governance. Social, political, environmental and security aspects of global governance are addressed, with governance of the global capitalist political economy a central theme of the course.

*Prerequisite: INR 203.*

INR 328 (3 credits)

**Security Studies**

Presents the contemporary relevance of strategic studies and their particular application to current questions of international security. The course begins with an historical review of international relations and strategic studies. It illustrates how the field of strategic studies has been superseded by security analysis in terms of providing a broad framework for the analysis of international relations. This provides various levels of analysis (individual, national, regional, global) and sectors (military, political, social, economic, environmental) which constitute an appropriate framework for analyzing post-cold war security issues.

*Prerequisite: INR 203.*

INR 330 (3 credits)

**Diplomatic Studies**

This course offers an overview of the history and practice of contemporary diplomacy. It begins with analysis of what a modern diplomat currently does, both at home and abroad, set within the context of diplomatic history and theory. The normal practice of diplomacy and the various techniques of international negotiation will be addressed by using both historical and contemporary examples. It will familiarize students with the activities of a modern diplomat within a wider historical and theoretical context. *Prerequisite: Any 100- or 200-level history,*

*international relations or political science course.*

INR 341 (3 credits)

**World Politics and the Multinational Corporation**

The multinational corporation (MNC) has become increasingly important in the international system and this course is an inquiry into international political economy. Among the subjects investigated are the relations between home states (USA, UK, Japan) and the MNCs; the impact of MNCs on the process of development; the bargaining power of trade unions vis-à-vis the MNCs; and the attempts to regulate the activities of MNCs through international cooperation in bodies such as the UN, OECD, the Andean Pact, and the EU. *Prerequisite: Junior status.*

INR 358 (3 credits)

**Public International Law**

This course examines the nature, domain and development of Public International Law and its significance in the context of the international political system. It provides a distinctive, legal approach to international politics and focuses on key issues in international law including: the nature of international laws, the significance of treaties, the sources and jurisdiction of law, the role of law in fighting the war on terror, preventing torture, underpinning human rights and reducing war and shaping its conduct. Questions of statehood are examined and case studies discussed to shed light on the controversies that characterize legal debates, including discussion relating to: Iraq, Kosovo, Guantanamo, Sudan and war crimes. *Prerequisite: Junior status.*

INR 360 (3 credits)

**Miracle to Meltdown: East and South-East Asia**

Follows the developmental trajectory of East and South-East Asian states in the post-colonial era. The course will address both the international context and the internal social, political and economic dynamics of these states. Particular emphasis is placed on different theoretical and empirical explanations for both the phase of rapid economic growth (the 'miracle') and the 1997/1998 Asian Economic Crisis (the 'meltdown'). *Prerequisite: Two 100- or 200- level Political Science or International Relations courses or permission of advisor.*

**INR 375–389 (3 credits)**  
**Special Topics in International Relations**

An advanced course on a topic of current interest or in a faculty member's specialty.

**INR 390 (3 credits)**  
**Foreign Policy Analysis**

By considering the economic, political, psychological, or systemic determinates of foreign policy, both theories and practical examples are examined for the reasons made by states for certain foreign policy choices. An underlying assumption examined is that there is a pattern in foreign policy behavior and that decision-makers in similar circumstances tend to make similar choices. *Prerequisite: INR 203.*

**INR 392 (3 credits)**  
**American Foreign Policy**

Examines the major issues that underlie the development of United States' foreign policy. The course considers the theoretical and actual implementation of foreign policy, firstly by examining the constitutionally mandated practitioners of such policy and secondly by exploring the execution of policy in a series of case studies covering the latter half of the Twentieth Century. *Prerequisite: INR 203 or equivalent.*

**INR 420 (3 credits)**  
**International Relations Theory**

A capstone course for the international relations major, based on a critical comparison and analysis of schools of thought in international political theory. Both classical and modern texts are studied to highlight continuities and breaks in the evolution of international relations as an intellectual and practical discipline. *Prerequisites: INR 203, INR 210, and at least two 300-level international relations courses.*

**INR/SCL 426 (3 credits)**  
**The Sociology of Globalization**

The constraints of geography are shrinking, limits of time and space are being compressed, and the world is becoming a "single place." Debates about the nature of political, economic, and cultural globalization now occupy central positions in sociology, international relations, cultural studies, geography, and related social sciences. This course provides a senior-level review and critique of the globalization debate—a topic relevant to social science majors about to graduate from an international university, which itself exemplifies many aspects of the issues under discussion. *Prerequisites: Any 200-level or above political science or international relations course and senior status.*

**INR 455 (3 credits)**  
**International Political Economy**

Examines contemporary political problems that have their roots in economics: unemployment, the value of the dollar; energy; trade; sanctions; the Bretton Woods system; the role of the US, Japan, and the EU in the world economy; and the transition from planned to market economies and underdevelopment. This course assumes that the separation of politics and economics is artificial, and works toward a synthesis of the two to understand the globalizing world. *Prerequisites: PLT 150, INR 203, ECN 211 and senior status.*

**INR 483 (Degree Students Only) (3 credits)**  
**INR 486 (Study Abroad Students Only) (6 credits)**

**Internship in International Relations**

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. *Prerequisites: Senior status and permission of advisor.*

**INR 497 (1 credit)**  
**INR 498 (2 credits)**  
**INR 499 (3 credits)**

**Independent Study in International Relations**

Independent study is an individual research project on a specific topic in International Relations, and is taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

## **Master of Arts in International Relations (*Graduate Students Only*)**

### **INR 501 (3 credits) Research Methodology**

This module is specifically designed to help prepare students for the production of their 12,000 word postgraduate thesis, which forms a major component of the program. The course provides students with a series of key skills that are vital for successful research, at postgraduate level and beyond. Students will be introduced to research texts (which may include works by Nicholson, Neuman, Booth and Turabain) to develop scholarly research skills that will include, but not be limited to, interview and survey techniques, the analysis of data and policy documents, and the ability to utilize a major international research library. Students will be guided on the implementation of a scholarly literary review; be shown how to undertake advanced research; assisted in the manner in which to complete a project proposal and finally be advised on the specific requirements for their thesis, due for submission at the end of the program.

### **INR 502 (3 credits) International Relations Theory and Concepts**

This course challenges students to engage with the theoretical debates that have characterized the field of international relations. Covering a wide range of theories and concepts, students will engage with the ideological framework upon which the IR discipline rests. Through a consideration of many classic texts (which may include the writings of Thucydides, Machiavelli, Hobbes, Kant and Bull) and scholarly analyses (Gaddis, Nye, Fukuyama, Morgenthau, Wendt, Mearsheimer and Ikenberry, for example) students will master a strong understanding of various schools of IR thought. From neo-liberalism to constructivism, from neo-realism to post-structuralism, from Feminism to Post-Colonialism, from the English School to Critical Studies, this course will address the applicability of theory to contemporary events and the degree to which continuity and change characterize the subject.

### **INR 503 (3 credits) Origins and Development of International Relations**

This course considers the history of foreign affairs since the inception of International Relations as an academic discipline in the 1920s. Considering chronological and thematic approaches to history, the course examines in detail key events in IR history to assess the manner in which personalities, ideas, events as well as cultural and social change all helped to shape history and thus forge the modern world.

Events ranging from the Treaty of Versailles, the Atlantic Charter, the rise and fall of the Berlin Wall, the impact of de-colonization, the emergence of BRICs, 9/11 and its impact on International Relations will be considered. These incidents will be examined to provide an in-depth appreciation of the events that helped shape today's international community.

### **INR 504 (3 credits) Global Political Economy**

This course will examine the global political economy through a framework that goes beyond traditions of state-centrism, boundaries between politics and economics and the concept of globalisation as an overarching structural force. The course will study theoretical approaches to international political economy (IPE) and examine contemporary issues including the politics of economic crises. Students will explore the theories of leading analysts, (which may include Gilpin, Keohane, Cox and Kindleberger). The role of International Financial Institutions (IFI's) will be addressed, along with competing models of Capitalism, to address the manner in which various economic models are implemented in the global political economy. Finally the course will explicitly address key normative questions for a globalised world, such as justice and equality.

### **INR 600 (3 credits) Diplomacy**

Relationships between nations involve the work of elected officials and career diplomats, but where should the emphasis reside? This course considers the relationship that exists between these two groups and their differing priorities, between short-term political goals and long-standing national interests. As traditional approaches to international engagement give way to an era of public diplomacy, the course will examine national policy as well as international considerations. The course will assess the role played by diplomats within governmental departments, the UN, EU and other such bodies. Students will study the works of strategists (which may include works by Machiavelli, Callieres Grotius, Cull and Kissinger), the making of foreign policy and the implementation of policy at the level of international diplomacy. Public diplomacy, public relations, multilateralism, issues of trans-nationalism, personality and techniques of international negotiation will be examined to reveal the multi-faceted aspects of international relations.

### **INR 601 (3 credits) China: Hegemony In The Making?**

This course will consider the emergence of China as a potential superpower in the twenty-first century.

Students will consider the historic role of China on the world stage and explore its rise, fall and subsequent re-emergence as a world power. As the century progresses the continuing rise of China appears to be inevitable, but is this the case? Students will study the works of analysts (which may include Christensen, Lanteigne and Ross) as well as the actions of policymakers (Mao, Zhao, Deng and Jiang, for example). The course will consider the political and economic implications of the potential for either Chinese hegemony or Chinese meltdown and the implications for the rest of the world. Students will consider the implications of a Beijing Consensus clashing with a Washington consensus and the ramifications of triangular diplomacy between the US, China and the EU. Personalities, historical events and the importance of Communism and Confucianism will be explored to encourage students to develop a fundamental understanding of the history and philosophical basis for China's global status.

**INR 602** (3 credits)  
**The United States: Superpower in Crisis?**

This course will examine the manner in which the foreign policy of the United States has evolved and the degree to which it is judged to have altered in recent decades. The course will provide an understanding of the motivating factors behind the nation's long-term foreign ambitions and the philosophy that drives it. Theories of US foreign policy (which may include the works of Keegan, Kissinger and Nye) will be considered, along with the views of officeholders (Hamilton, Jefferson, Powell and Clarke, for example) to ascertain the philosophical and practical bases for America's global entanglements. Individuals from Kennan to Reagan, from McNamara to Obama and events from Korea to 9/11 will be addressed to discern the manner in which the United States alternates between excessive intervention and apparent disinterest in global affairs. To what extent is it accurate to consider the US to be in a state of hegemonic decline?

**INR 603** (3 credits)  
**European Integration, Conflict and Cooperation**

This course will consider the historic developments that have defined the European continent, and the nature of relations between Europe's leading powers. It will explore the rationale for the development of European institutions that sought to unite the continent. Examples of conflict, compromise and consensus will be considered to help comprehend the post-World War II emergence of the European Community and its evolution into the European

Union. The course will consider theories of European integration (which may include the works of Wallace, Wolfe, Haas and Hoffman) and address issues of EU politics, policy-making, institutions and processes. The course will address the impact of the European Defence Force, a Common Security Policy and the implications that this has for NATO and the ramifications of a United States of Europe with its own security and foreign policy.

**INR 604** (3 credits)  
**State and Society in Post Colonial Africa**

This course examines the relationship between state and society in post-colonial Africa and its implications for international relations. Students will consider the political, economic and security challenges that confront the states of this continent, utilizing case studies and the works of Jean-Francois Bayart and Goran Hyden. The role of NGOs in developing countries and the nature of Africa's integration into the global economy will be evaluated. Students will consider concepts of identity and independence, power and poverty, along with issues of interventionism and the African Union. The colonial legacy will be cast against the internal dynamics of African state and society in an effort to understand the dynamics of post-colonial Africa and developmental possibilities.

**INR 605** (3 credits)  
**International Politics of the Middle East**

This course considers the significance of the Middle East in contemporary International Relations and its regional and global significance. Focusing upon the great power struggles and the international ramifications of ideological and religious clashes in the region, students will explore the region's successes and inherent tensions to appreciate the difficulties they pose to any would be peacemakers. The challenges of nuclear proliferation in the region and the growing role of non-state groups will be addressed. Students will engage with the works of key researchers (which may include Aaron T. Wolf, Charles Tripp, Fouad Ajami and Arnon Sofer) on a course that will explore nuclear proliferation, the role of non-state actors and access to vital resources.

**INR 607** (3 credits)  
**Crisis Management**

This course examines the process by which foreign policy decisions are made in time of international crisis. The course explores how different actors, including states, bureaucrats, think-tanks, policy-networks and lobby groups seek to influence and shape the foreign policy decision-making process. Students will address the works of theorists that

may include Boin, Stern and Sundelius to gain an insight into the politics of crisis management. The course will examine the extraneous forces that wield influence in the establishment of foreign policy and the events that can elevate politicians into global statesmen. The course will draw upon corporate examples, examining events such as the Bhopal disaster and the Exxon Valdez incident. Students will examine the use of organizations in the formulation of policy, including the National Security Council, EXCOMM, FEMA and COBRA. The Cuban Missile Crisis, the Iranian hostage crisis and the reaction to Katrina will be examined in a course designed to address the theoretical and managerial concepts of crisis management and discern the degree to which individuals or institutions decide the fate of nations.

**INR 608** (3 credits)  
**Global Order and Justice**

The course will examine traditional instruments for the maintenance of global order – balance of power, diplomacy, power politics and war along with the role of legal norms in that process. Students will consider questions about the relevance of the concept of Just War, the strength and relevance of international laws, the importance of protecting human rights and democracy. The work of a variety of authors will be addressed, (which may include Bull, Hurrell, Higgins, Koskeniemi, Kratochwil, Reus-Smit, Byers, Posner and Barnette) to address the extent to which order and justice influence state behavior.

**INR 609** (3 credits)  
**International Development**

This course will address development theory and practice in the post-1945 era. Students will consider the 'impasse in development studies', and the challenges of building credible development theories in the 21st Century. Through a series of case studies students will consider the success and failures of policies to promote development around the world. These will include the rapid economic growth and development in East and South East Asia, development and democracy in Sub-Saharan Africa and international institutions and donor agencies. The administration of development will be considered, along with a range of actors responsible for formulating, promoting and implementing development policies. Students will examine a range of contextual issues (social, political, economic, environmental, institutional, ideological and cultural) that aid or hinder development efforts. Why have some states had economic miracles, while others have become failed states?

**INR 610** (3 credits)  
**In-Security Studies**

Global events, including the attacks of 9/11, have led to a reassessment of concepts of security. In many parts of the world they have heralded fundamental changes in the relationship between the individual and the state and raised questions regarding personal liberty. This course examines both the rise of global security measures and the emergence of human security as a discipline. The course will consider the growing importance of human security and non traditional approaches to the idea of what security entails. Students will explore the work of authors, which may include Buzan and Booth, to gauge the meaning of these concepts, together with its impact on both the theories and practice of security-related politics. The course examines these issues from a global perspective and the manner in which security implications impact both individuals and leaders.

**INR 611** (3 credits)  
**International Relations and the Media**

This course explores the relationship that exists between the media, the implementation and execution of foreign policy and the management of security and environmental threats. Covering a century's worth of media reports on politics, diplomacy and warfare, the course will address the fundamental issues pertaining to the role of the media in both free and command societies and the manner in which the media manipulate and is manipulated by governmental agencies. The course will consider the manner in which journalists gather information, the role of the PR industry in managing the news industry, and issues of bias, media ownership and agenda-setting. Drawing upon the experiences of international journalists, this course will challenge students to reflect upon the degree to which the media influences foreign policy.

**INR 680** (3 credits)  
**Internship**

Students will be challenged to relate classroom situations to the workplace, make contacts which may prove valuable to their future employment prospects, and gain confidence in their capabilities, creativity and communication skills. Internships are designed to be both demanding and rewarding. The internship will provide an opportunity to deploy the skills learnt on courses in a real world setting, as students produce an assessed record of their experiences. Richmond has arranged for a series of exciting opportunities at a number of top organizations, including embassies in London, for students to gain experience in the field of International Relations. In an increasingly competitive

graduate careers market, internships are an invaluable opportunity that not only supplement the theoretical lessons of the program but also provide a direct link to careers and further opportunities.

**INR 690 (9 credits)**  
**Thesis Research**

The MA Internship serves as a backdrop against which students must complete a senior thesis on an IR related topic. The focus of the paper will be agreed upon in consultation with the program director. The thesis will combine a research area of interest to the students that draws together theoretical and practical lessons learnt during the program. The concept is to combine an area of specific interest with the application of theory and practical experience. Students are required to complete the initial course on thesis preparation in their first semester that provides the grounding for their work on this 12,000-word thesis, which is conducted independently, with regular tutorials with the program director.

## International Journalism and Media

**JRN 205 (3 credits)**  
**Introduction to Writing for Media and Journalism**

This course introduces students to the practice of journalism, covering the skills, challenges and issues that its practice entails. Students will learn the different journalistic styles (print, broadcasting and internet), basic reporting skills, as well as basic writing skills and the development of a sense of news. Students will be also introduced to some aspects of the legal dimension of journalism.  
*Prerequisite: ENG 215.*

**JRN 305 (3 credits)**  
**Feature Writing**

This course focuses in consolidating and developing journalistic writing skills. Particular attention is given to the development of different writing styles (hard news and features for newspapers and magazines) and genres (reportage, color piece, service feature, human interest, reviews and profiles). Students are expected to be familiar with basic reporting skills as all writing will be based on independent reporting. The emphasis of this course is on developing independent writing skills. *Prerequisite: JRN 205*

**JRN 310 (3 credits)**  
**Writing for the Media & Journalism: Reporting and Investigative Journalism**

This course concentrates in consolidating and developing journalistic reporting skills. Particular attention will be given to the teaching of specialized reporting skills (such as how to cover major incidents, political events, etc) and of investigative journalism techniques. Students will learn from case studies of complex and high profile investigations and acquire techniques of investigative reporting, so that they can plan, research and write an investigative feature of public concern or in the public interest. The emphasis of the course is on developing independent reporting skills. *Prerequisite: JRN 305.*

**JRN 401 (3 credits)**  
**Senior Project I**

A capstone senior project course of independent journalistic writing using the wide range of skills learnt throughout the degree, including reporting, investigating current affairs, writing a professional feature, editing, and using photography and multimedia. In this course students are required to research and write a 3500-word feature article on a topic of public interest. The journalistic piece will be supervised by a tutor but the aim is to develop independent reporting and writing skills. The emphasis of this course is on using the practical and theoretical skills learnt throughout the degree.  
*Prerequisite: Senior Status.*

**JRN 402 (3 credits)**  
**Senior Project II**

This is a capstone course for the International Journalism and Media major. It differs from the other courses in the degree in that students primarily work independently and meet for a weekly tutorial with the aim of developing a thesis-driven research paper related to media ethics. Students are also required to present orally their research according to conference standards. *Prerequisite: Senior Status.*

## Literature

**LIT 110 (3 credits)**  
**The City: Experience and Imagination**

Explores the variety of city experience as reflected in poetry, fiction, and film. These texts are placed in two contexts, the historical and the imaginative (seen as comprising various “ideal types” of city). Particular stress is laid on the city as a site of intercultural experience as well as on the cultural contrasts and

comparisons between particular cities. Drawing on the students' own international variety of experience, the course offers them the opportunity for some creative work on these topics in addition to their academic writing. *Pre- or corequisite: ENG 115. Note: The satisfactory completion of ENG 115 and ENG 215 or their equivalent is a Prerequisite for all 200-, 300- and 400-level LIT courses.*

**LIT 200 (3 credits)**  
**Ways of Reading**

Tackles questions such as: how do modern methods of literary and cultural analysis help international readers develop their capacity for pleasure and independent judgment; why study literature at all; and what is involved in the ways of reading different kinds of writing? Students are involved in classroom activities and problem solving exercises. The texts range widely across cultures. *Prerequisite: ENG 215.*

**LIT 210 (3 credits)**  
**Voices of Exile in Film and Literature**

An introduction to a wide variety of visual and textual fictions that explore the concepts of exile, migration, and displacement. Works are studied within their historical, political, and cultural contexts, and students also consider ideas relating to language, memory, and home. *Prerequisite: ENG 215.*

**LIT 280 (3 credits)**  
**Literary Studies**

Introduces a variety of ways of thinking with and about literature. Students examine six texts from different periods and cultures, which are chosen to "speak to each other" in a variety of ways, to encourage a variety of critical approaches, and to promote awareness of the many over-lapping contexts in which they can be situated. The course aims to increase the students' capacity for pleasure and independent judgment and to prepare literature majors for upper division work. *Prerequisite: ENG 215.*

**LIT 318 (3 credits)**  
**The Great Age of the Novel**

A study of the flowering of the English novel, beginning with Jane Austen and then tracing its development into the dominant literary form by Dickens and Mary-Ann Evans ("George Eliot") and its sophistication by such late- Victorian masters as Conrad and James. *Prerequisite: ENG 215.*

**LIT 322 (3 credits)**  
**The Modern Movement**

Studies the major English, Irish, and American Modernist writers and their interrelationships. The

course examines the fictional and poetic techniques of Modernism and their artistic rationale. Among the authors studied are Yeats, Pound, Eliot, Joyce, Lawrence, and Virginia Woolf. *Prerequisite: ENG 215.*

**LIT 324 (3 credits)**  
**Travel Writing**

Exposes students to the scope and the power of modern travel writing. Endeavors to provide an intellectual framework for the understanding and analysis of this genre and introduces students to many of the critical texts, which are drawn from Bryson, Raban, and Naipaul, among others. *Prerequisite: ENG 215.*

**LIT 325 (3 credits)**  
**British Fantasy Writing: Magic and Memory**

While "Fantasy" as a genre only really emerged as a discrete corpus in the twentieth century, fantastic and non-realist writing in the British Isles has a long and distinguished history. This course will take an expansive view, exploring this vibrant tradition and using a range of critical approaches to identify the unique advantages and disadvantages of the mode. The first half of the course will survey some of the texts that modern Fantasy literature draws upon for its major tropes and archetypes, considering some of the most influential works in English literature, including *Beowulf*, Arthurian texts and selections from works by Shakespeare, Milton, Jane Austen and the Romantic poets. The second half of the course will focus more intensively on a few major fantasies from the past 120 years, including novels and stories by Bram Stoker, J.R.R. Tolkien, Angela Carter and J.K. Rowling, and will look at how these texts and their filmic counterparts re-purpose and re-vision older ideas for novel purposes. Where possible, appropriate trips -- to relevant theatrical productions or exhibitions, to locales such as Strawberry Hill (the Gothic home of Horace Walpole) or to join a Harry Potter London tour -- will be arranged to supplement the course. There may be small additional fees for these; details will be supplied at the start of the semester.

**LIT 326 (Florence and Rome only) fall only (3 credits)**  
**English and American Writers in Italy**

Based on a selection of English and American authors who traveled, resided, and wrote about Italy and who were influenced by Italian images and culture. Readings have been chosen in an effort to define how contact with Italian life and culture affected their work. Authors include Hawthorne, Byron, Ruskin, Twain, James, and McCarthy. *Prerequisite: ENG 215.*

LIT 327 (*Florence and Rome only*) *spring only*  
(3 credits)

**Italian Literature in Translation**

A sample of great Italian authors of the Middle Ages and the Renaissance and the fictional prose of contemporary Italian literature. Selected readings in translation are chosen from the works of Dante, Boccaccio, Machiavelli, and some modern authors. This course is conducted in seminar format.

*Prerequisite: ENG 215.*

LIT 328 *Florence only* (3 credits)  
**Dante in Translation: Text and Context**

Focuses on readings from the Divine Comedy and other major writings of Dante. Dante's development of the Medieval concept of love, the role of Florence in the Divine Comedy, and the poet's new use of the Italian language are discussed, along with the poet's philosophic and poetic thought. Students learn to approach Dante's works from a variety of perspectives and thus remain flexible in their interpretation.

*Prerequisite: ENG 215.*

LIT 329 (*Rome only*) *fall/spring* (3 credits)  
**Classical Mythology**

Traditional stories of Greece and Rome are placed in their cultural context. Readings from Greek and Latin literature investigate their sources, nature, and applications to literature and art. Students examine key figures and events in mythology, including gods and major heroes, with onsite analysis of paintings, sculpture, poetry, and mosaics. *Prerequisite: ENG 215*

LIT 330 (*Rome only*) *fall/spring* (3 credits)  
**Roman Life and Thought: Reading Latin Literature in Translation**

This course illustrates the most important works of classical antiquity. Students read in translation Greek and Latin authors such as Homer, Virgil, Ovid, Caesar, Cicero, Plautus, familiarize with different literary genres and understand the basis of European literary culture. Major topics include aspects of ancient civilization, such as rhetoric, politics, religion, mythology, philosophy.

LIT 335 (*Florence only*) *spring only* (3 credits)  
**Real and Imagined Journeys: Italy, Epic and The Self**

Protagonists of an important experience abroad, the students will be solicited to reflect on the journey in its archetypal, metaphysical, and aesthetic dimensions, following the subtle interplay of reality and imagination. They will explore Italian shores with Homer's Ulysses and visit the underworld with

Virgil's Aeneas, they will encounter Satan and God together with Dante, travel to the Far-East with the Venetian merchant Marco Polo and join Columbus on his discovery of the New World. The perception of otherness as invented geography, phantastic animals, monstrous races or religious difference, mingles with the spirit of adventure, the desire to cross borders, to conquer the unknown in a fascinating search for the self.

LIT/THR 337 (3 credits)

LIT/THR 338 (3 credits)

**Shakespeare and His World I and II**

Aimed at both the novice and the experienced reader of Shakespeare, this course provides a historical context to Shakespeare's writing and closely analyzes the poetic and dramatic aspects in his drama. Shakespeare in performance is an integral part of the course and students are expected to see productions of most texts studied. *Prerequisites: Two 200-level literature courses or permission of advisor. A studio fee is levied on this course.*

LIT 341 (3 credits)

**Postcolonial Women's Writing**

Focuses on writing by women from the developing regions, who use the richness of the English language from their different cultural vantage points to illuminate a variety of cross-cultural experiences in contemporary societies. The class explores the limitations of Western feminist literary criticism and attempts to establish criteria for analyzing women's literature from Africa, India, and the Caribbean. *Prerequisite: ENG 215.*

LIT 343 (3 credits)

**Culture, Identity, and Literature**

This course exposes students to a variety of literary texts that explore issues relating to cultural identities, hybridity, and marginalization. The growing body of cross-cultural and transnational writing, shaped by different ethnic and gendered perspectives, is studied within theoretical frameworks related to postcolonialism and globalization. *Prerequisite: ENG 215.*

LIT 353 (3 credits)

**The Reading and Writing of Short Stories**

Explores various types of narrative structures and storytelling techniques that are involved in the active reading of fiction. Students examine different kinds of narratives and consider the theoretical debates produced by them. Although most examples are drawn from the modern and contemporary short story



genre, the use of narratives in other genres, including film, is included. Students have the opportunity to write their own story. *Prerequisite: ENG 215.*

**LIT 356 (3 credits)**  
**The Reading and Writing of Poetry**

Investigates various types of sequence of expectation and satisfaction that are involved in the active reading of poetry. Examines some of the different ways these sequences have been described and theorized. Examples are drawn from poetry in English since the Renaissance. Students have the opportunity to write poetry. *Prerequisite: ENG 215.*

**LIT 360 (3 credits)**  
**Critical Approaches to Literature**

Introduces students to the major schools of twentieth century literary criticism. A limited number of literary texts from different genres are analyzed from a variety of critical approaches, including formalist, psychological, Marxist, feminist, and post-structuralist. In this process, students become familiar with the basic theoretical frameworks involved in textual analysis, and are encouraged to develop their own critical orientations. *Prerequisite: ENG 215.*

**LIT 400 (1 credit)**  
**LIT 410 (3 credits)**  
**Senior Essay I and II**

Preparation for the senior essay is normally carried out over two semesters. The first semester is devoted to independent study and research under the guidance of a faculty supervisor; a part draft is to be submitted by the end of the semester. Completion of the work is carried out during the second semester. The senior essay should be between 7,000 and 10,000 words and must be presented as a typed manuscript. *Prerequisites: SSC 304 and senior status.*

**LIT/HST 425 (3 credits)**  
**Atrocity and Modernism: The Literature and History of 20th-century Europe**

Explores the relationship between material change, literary form, politics, and ideas. Writers typically studied include Kafka, Conrad, Eliot, Babel, Akhmatov, Brecht, Camus, Solzhenitsyn, and Celan. Topics include: technology, anarchism, World War I, Bolshevism, and the Nazi Holocaust. Students also consider modernism in other art-forms, including video presentations of Stravinsky and Nijinsky's *The Rite of Spring* and Eisenstein's *Battleship Potemkin*. *Prerequisite: Senior status.*

**LIT 454 (3 credits)**  
**Tragedy**

Explores the whole arc of tragedy, reading Greek, early modern, and modern texts together with extracts from influential theorists. Students consider the nature and status of "the tragic experience," and whether great tragedies share an essence or merely a network of family resemblances. *Prerequisite: Senior status or permission of instructor.*

**LIT 483 (Degree Students Only) (3 credits)**  
**LIT 486 (Study Abroad Students Only) (6 credits)**

**Internship in Literature**

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75. *Prerequisites: Senior status and permission of advisor.*

**LIT 490–496 (3 credits)**  
**Special topics in Literature**

An advanced course on a topic of current interest or in a faculty member's specialty.

**LIT 497 (1 credit)**  
**LIT 498 (2 credits)**  
**LIT 499 (3 credits)**  
**Independent Study in Literature**

Independent study is an individual research or creative project on a specific topic in literature, and is taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this requires research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

**Music**

**MSC 252 (3 credits)**  
**Worlds of Music**

This course aims to introduce students to the study of contemporary non-western popular music. This music, often derived from traditional 'folk' forms and originating in cities such as Kingston, Havana, Sao Paulo or Kinshasa, is just as likely to be heard today on the streets and in the clubs of 'global cities' such as London and New York. This

course investigates these urban, culturally hybridized forms of popular music as representative manifestations of 21st century cultural globalization.

**MSC 305 *Florence only* (3 credits)**  
**Italian Opera**

Introduces the non-musician student to the riches of Italian opera and its plots, melodies, and rhythms through a survey of the leading composers and their most famous works. Each lesson includes many excerpts of recorded material and video tapes are seen frequently. Live performances are attended when available.

**MSC *Florence only* (3 credits)**  
**Gender and Sexuality in Italian Opera**

As a cultural form of art, opera has not only been influenced by its social and political environment but it has also contributed to the shaping of its cultural context reflecting - directly or in more subtle ways - through its characters, amorous intrigues, dramatic tension, the complexity and the ambiguity of the tastes of the public of each different era. The course gives a broad overview of Italian Operatic History and through an interdisciplinary approach which brings together opera and gender's studies, it explores the ways in which Italian opera and voices have changed over the times. No prior musical background (technical) or historical knowledge of music is required. Lessons include excerpts of recorded material and videotapes as well as attending at least one live performance (when available) at no extra cost.

**MSC 311 *Florence only* (3 credits)**  
**Puccini and his Operas**

Puccini displays the four great features of Italian Opera: humanity, sincerity, passion, and effect. He is renowned above all for his gift as a melodist, but he was also a new force in musical drama and possessed a great sense of theatre. This course increases the student's understanding of Puccini's work by studying the man, the artist, and his most significant operas. Lessons include excerpts of recorded material, videos, and slides.

**MSC/SCL 395 (3 credits)**  
**Modern Popular Music**

An interdisciplinary course examining the historical, sociological, aesthetic, technological, and commercial elements of contemporary popular music. It deals specifically with the origins and development of contemporary popular music; the relationship between culture, subculture, style, and popular music; and the production and marketing of the music. Audio-visual resources are combined with lectures, and, where appropriate, field trips to concerts in London. *Prerequisite: SCL 150 or equivalent.*

## Philosophy

**PHL 203 (3 credits)**  
**Introduction to Philosophy**

An introduction to major concepts in the study of philosophy. Students are introduced to traditional philosophical debates such as the mind/body problem and the issue of free will. In the process of introducing students to the processes of philosophical analysis, the course covers the basic ideas of several of the main figures in the history of Western philosophy including Aristotle, Descartes, and Locke. **PHL 305 (*Rome only*) *fall only* (3 credits)**

**History of Western Philosophy I**

Examines the pre-Socratics and the main teachings of Socrates, Plato, Aristotle, and Plotinus, as well as the influence of Christianity on philosophy, as reflected in the thought of Augustine and Thomas Aquinas.

**PHL 306 (*Rome only*) *Spring only* (3 credits)**  
**History of Western Philosophy II**

Examines the philosophers of the Continental Rationalists (Descartes, Spinoza, Leibnitz), the British Empiricists (Locke, Berkely, Home), and Kant's "Copernican" revolution in philosophy.

**PHL/RLG 310 *Florence only* (3 credits)**  
**Mysticism and Magic in Medieval and Renaissance Italy**

Considers how much the present is related to the past, by evincing the role of Renaissance magic in shaping modern science and fantasy. After explaining the function of magic in archaic societies and the representation of hell and demonization in the late Middle Ages, the course focuses on the end of the fifteenth century, when Florence became the center for the new doctrine on the magus ideal formulated by Marsilio Ficino and Pico della Mirandola. This new direction in European thought developed into modern science with the work of Bacon, Copernicus, Harvey, Galileo, Paracelso, and Newton.

**PHL 405 (3 credits)**  
**The Modern European Mind**

Considers the development of political, philosophical, and cultural "world-views" in European history and how these shaped intellectual and cultural life in the twentieth century. The course explores discourses related to power, desire, and relativity, and charts the transition between the "modern" and the post-modern. Writers studied include Marx, Freud, Einstein, Foucault, Barthes, and Debord.

## Political Science

### PLT 150 (3 credits) Introduction to Politics and Government

Introduces students to political science by defining, exploring, and evaluating the basic concepts of politics, political systems, government, state, nation, and ideology. The course outlines some of the central issues in politics: politics as art and/or science; power and authority in the state; political obligation; the rights and duties of the citizen; liberty and equality; economic systems and modes of production; political economy; and liberalism, fascism, Marxism, conservatism, feminism, and environmentalism.

### PLT 202 (3 credits) Comparative Political Systems

Examines the political experience, institutions, behavior, and processes of the major political systems. It discovers uniformities and differences, by examining first the history of relevant countries, then their political institutions, and, lastly, contemporary politics in these countries.

### PLT/SCL 206 (3 credits) Rich World, Poor World

Provides students with an introduction to development studies, seeking to explain both the existence of and persistence of a Poor World from a political, sociological, historical and economic perspective. The course addresses numerous issues as they affect the Poor World, and studies relations both within and between Poor World and Rich World. Topics include colonialism and postcolonialism, processes of industrialization, food security, inequality, nationalism, aid, democratization, and conflict, as well as an introduction to theories of development.

### PLT 222 (3 credits) Major Political Thinkers

This course provides students with an introduction to political thought and political philosophy, as it has developed in the Western World since the time of the ancient Greeks until the end of the 19th Century. The origins of modern political thought – totalitarian, liberal, realist, feminist, socialist, conservative, democratic and post-modern – are discovered through the study of a range of major political thinkers, including Machiavelli, Hobbes, Locke, Rousseau, Burke, Wollstonecraft, Marx, Mill, and Nietzsche.

### PLT 301 (3 credits) British Politics: Inside Parliament

This course will introduce students to the main political institutions in the United Kingdom (the monarchy, the executive, parliament, political parties and electoral systems) and to important debates in contemporary British society, such as constitutional reform, Britain's relations with Europe, the power of the media, gender debates and multiculturalism. The class combines theoretical and empirical approaches. Classes are supplemented by 10 sessions in the House of Commons with a Member of Parliament. *Prerequisite: PLT 150 or equivalent, or permission of instructor.*

### PLT 302 (Florence and Rome only) fall/spring (3 credits) Italian Society: From Fascism to the Present

A survey of Italian political life from the rise of fascism to the present time. Topics include: institutional developments since Mussolini; analysis of political parties; the Red Brigade; Italy and the EU; and church-state relations.

### PLT 308 (3 credits) Political Sociology

At the heart of political sociology is a concern with the relationship between the state and society, a relationship that affects every citizen. This course explores the link between the people and the state in three interrelated respects: the concept of power; the theory and practice of revolution; and the way politics affects the social fabric of daily life in technologically advanced, multi-media societies. In addition, a discussion takes place regarding the global significance of political and social change. *Prerequisite: Any 100- or 200-level sociology, political science or international relations course.*

### PLT 309 (3 credits) Citizenship: National and Global

Examines the theoretical, political, and sociological conceptions of citizenship. Tracing the development of the concept from ancient societies to the present day, it examines both the theoretical constructs and the concrete political meanings of the term. The course therefore considers the development of the nation state and the establishment of both legal and social citizenship. The course also addresses the notion of global citizenship in the context of international governance as well as the globalization of both economies and environmental issues.

**PLT 312 (3 credits)**  
**Global Development Politics**

Examines the global politics of development and of developing states, and various social, economic and environmental themes surrounding post-war attempts to promote development. The course will consider both development theory and practice in the context of globalization, and provide an overview of the history of global development from economic miracles to failed states. A range of contemporary development debates and issues are addressed. *Prerequisites: Any 100- or 200-level politics or international relations course or a sociology of development course.*

**PLT 320 (3 credits)**  
**Politics of Environmentalism**

Examines the political, economic, ideological, and social dilemmas associated with environmental issues. The first section of the course addresses the historical roots of environmentalism, its key concepts, and a range of key thinkers and paradigms for understanding environmentalism as an ideology. The second section of the course explores the role of key actors engaged in environmental policy making, and important issues in contemporary environmental politics. Topics addressed include environmental movements and parties, global environmental regimes, the impact of the media on environmental issues, and prospects for green technologies and employment. *Prerequisite: Any 200-level course in international relations, politics, or sociology.*

**PLT/HST 324 (3 credits)**  
**Politics of the Middle East**

Deals primarily with the politics of the Arab world, although Iran and Turkey are discussed where appropriate. This course is thematic rather than national in focus. Among the themes discussed are nationalism; revolution; the politics of oil; the great powers and the Middle East; and religion in politics. A previous course in Middle Eastern history is strongly advised. *Prerequisite: PLT 150 or INR 203 or permission of instructor.*

**PLT 331 (3 credits)**  
**Ethnicity and Identity**

Examines the questions of whether ethnicity is a universal phenomenon, and if ethnic conflict is inevitable. Investigates why ethnicity has become such an important tool of political organization in the twentieth century. This course examines ethnicity, and to a lesser extent nationalism, as the base of social and political belonging and differentiation and the source of both creativity and conflict. Starting with the premise that identity is socially constructed, the ways in which ethnic identity has been

formed and used in different societies is examined. Different theories of ethnicity are explored during the course, as well as specific case studies. *Prerequisite: Any lower division course in international relations, politics, or sociology.*

**PLT 332 (3 credits)**  
**Islam and the West**

The aim of this course is to focus on the historical, political and religious relationships between “Islam” and the “West”. Islam has for centuries been Europe’s neighbor and cultural contestant with a history of conflict and co-existence. Since September 11 there has been increasing talk of a “clash of civilizations”, but globalization has also created an interdependency of faiths which requires greater co-operation, understanding, and dialogue. A recurrent theme of this course will be whether it is possible to separate the world into monolithic entities called “Islam” and the “West”. Why is one defined in terms of religion and the other a geographical designation? Further, we are increasingly witnessing “Islam in the West”. Muslims are not confined to the Middle East but have spread in large numbers to Europe and the United States and there have been Islamic communities living in the Balkans and in parts of southern Europe for centuries. Another theme will be the relations between religion and state in Islam and Christianity. Is Islam inherently resistant to secularization as some scholars and Islamic activists believe? *Prerequisites: Completion of lower-division PLT, INR or HST core, or permission of instructor.*

**PLT 348 (3 credits)**  
**Gender, Politics, and International Relations**

Explores the field of gender and politics, addressing both theoretical and practical concerns. Starting from an analysis of gender, the course moves on to a discussion of feminist theory, followed by feminist criticisms of political and IR theory. The main body of the course is comprised of the examination of a range of issues from gendered perspectives, including: political participation; social movements; citizenship and the state; nationalism and irredentism; war; development; international organizations; environmental degradation; and poverty. *Prerequisites: PLT 150 and INR 203 or equivalent.*

**PLT 350 (3 credits)**  
**Political Economy**

This course examines the historical development of political economy, from liberal, mercantilist and radical political economy in the 18th and 19th centuries, to a range of 20th century scholars of political economy. The object of study in the course

is theories of capitalism, and addressed themes include the nature of market society, the relationship between state and market, economic growth and economic crises, market failure and government failure, and the relations between capitalism, democracy, authority, and the individual. *Prerequisites: PLT 150, ECN 211 and Junior status.*

**PLT 352 (3 credits)**  
**American Politics**

Examines the nature of politics and political processes in the United States. The course considers the theoretical and actual implementation of policy, firstly by examining the constitutionally mandated practitioners of policy and secondly by exploring its application throughout the latter half of the twentieth century. *Prerequisite: PLT 150.*

**PLT 359 (3 credits)**  
**The European Union in the New International System**

The course examines the historical beginnings of the European Union, its institutions, and its economic performance. Considers the Single European Act, the European Monetary System, and the social, political, and economic aspects of integration and foreign policy cooperation. *Prerequisite: Junior status.*

**PLT 362 (3 credits)**  
**Policy Making in the Globalized World**

This course investigates the process of policy-making in modern states. It explores how in the new globalized world governments “import” and “borrow” policy ideas from each other, while analyzing how the different actors – states, bureaucrats, think-tanks, policy-networks, lobby groups, citizens, etc – participate and influence the policy-making process. Through role-play activities (such as writing a political manifesto, advising a President on a foreign-policy issue, or enacting a policy-network in the policy process) students will understand the complexities of policy-making and the challenges that the modern state faces in the era of globalization. *Prerequisite: Junior Status.*

**PLT 364 (3 credits)**  
**Religion, Identity, and Power**

The recent emergence of a number of religious movements in many parts of the world has raised important questions about the role of religion in political and social life. This course explores the relationship between religion and political identity and its expression between and across nation-state borders. By focusing on a number of religious

movements, such as various Islamic revivals and the new Christian right, this course examines the various ways in which religious traditions are used as identity-building vehicles, particularly at times of cultural transition and social change. It examines how the internet and other communication networks serve as mediums for religious identity formation.

**PLT 380 (3 credits)**  
**Democracy: Theory and Practice**

This course analyses the rise of democracy as an idea and as a practice using both theoretical and historical approaches. The course aims to (1) provide an introduction to the central models of democracy (namely classical democracy, republicanism, liberal democracy, deliberative democracy and cosmopolitan democracy); (2) to analyse problems associated with the practice of liberal democracy, namely political engagement, the advent of post-democracy and the rise of populism; and (3) to analyze the practice of democracy in Europe, Latin America, Africa, Asia, and its relation with Islam. *Prerequisite: PLT 150.*

**PLT 382 (3 credits)**  
**Politics of sub-Saharan Africa**

Follows the crises, conflicts and attempts to promote stability, economic development and democratic systems of government in sub-Saharan Africa. The course will address the many social, political, economic and security problems that countries in this region face by following a historical trajectory from the Colonial era through to modern times. *Prerequisite: Two 100- or 200- level Political Science or History or International Relations courses.*

**PLT 383 (3 credits)**  
**Russian Politics and History**

This course focuses on the political evolution of the world’s first Communist state - its birth, development, collapse and recent transformation. The course will introduce students to the major developments in Russian politics and history over the last century, from the revolution of 1905 to the First and Second World Wars, to the Cold War, the rise and fall of the Soviet Union and to its successor. *Prerequisite: Any 200-level HST, PLT, or INR course.*

**PLT 384 (3 credits)**  
**Modern China**

Examines aspects of China’s history, such as the Opium Wars, the downfall of the Empire in 1911, the growth of nationalism and the ensuing civil war, the rise and decline of Maoism, and the role of China in world politics, with particular reference to its

increasing economic importance. *Prerequisites:*  
*Two 100- or 200-level history courses or permission  
of advisor.*

**PLT 386–399 (3 credits)**  
**Special Topics in Political Science**

An advanced course on a topic of current interest or in a faculty member's specialty.

**PLT 401 (3 credits)**  
**Political Theory and Concepts**

Investigates the central concerns of Political Theory—such as liberty, equality, and social justice, and considers particular recent developments, including feminism, ecologism, and multiculturalism. The course places particular emphasis on the development of ideas and debates in the twentieth and twenty-first centuries.

Writers whose work is of interest for this course include Isaiah Berlin, John Rawls, Robert Nozick, Michael Walzer, David Miller, Anne Phillips, and Will Kymlicka. *Prerequisites: PLT 150 and PLT 222 and senior status.*

**PLT 483 (Degree Students Only) (3 credits)**  
**PLT 486 (Study Abroad Students Only) (6 credits)**

**Internship in Political Science**

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75 *Prerequisites: Senior status and permission of advisor.*

**PLT 497 (1 credit)**  
**PLT 498 (2 credits)**  
**PLT 499 (3 credits)**

**Independent Study in Political Science**

Independent study is an individual research project on a specific topic in Political Science, taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves requires research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

## Psychology

**PSY 150 (3 credits)**  
**Introduction to Psychology**

Introduces students to the major areas within the psychology discipline through current empirical research and theoretical debate. Topics include: scientific methodology; brain functioning; sensation and perception; evolutionary theory; consciousness; development; personality; social psychology; psychopathology; language; and learning. Students discover how psychological research is conducted and how research findings can be applied to understanding human behavior.

**PSY 205 (3 credits)**  
**Social Psychology**

Focuses on the experiences and behavior of the individual in the social world of relationships, media influences, group pressures and prejudices, and cultural and gender stereotypes. Students are introduced to major research findings in each area and are encouraged to discuss a range of explanations for social issues of personal and topical interest.

**PSY 215 (3 credits)**  
**Conceptual and Historical Issues in Psychology**

This course engages students in an overview of the main philosophical, scientific and social ideas that formulated psychology as we know it today. It covers conceptual and methodological positions underlying different paradigms and research trends in the study of human behavior. It examines the following questions such as the nature of science and to what extent is psychology permeated by the characteristics of science; the extent of social and cultural construction in psychology; whether psychology can be morally or politically neutral and what can be learned from the history of psychology. In addition this course will address the issues involved in acquiring knowledge through various scientific methodologies, the critique of traditional methods in psychology, the relationship between facts and values and the significance of the standpoint from which values are understood. The course also discusses ethical issues in psychology, the moral underpinnings of theory, research and practice and how psychologists construct ethically responsible practices within a social environment. *Prerequisite: PSY 150 and sophomore status.*

**PSY 221 (3 credits)**  
**Developmental Psychology**

Explores the child's experience of the world. Students

examine major theories and issues in development, from conception to adolescence, and the course places particular emphasis on the nature-nurture issue and cross-cultural studies. Topics include: fetal development; physical development; cognitive development; social development; and personality development. Students are encouraged to participate in class discussion and use their own experiences to help understand theoretical issues. *Prerequisite: PSY 150.*

**PSY 251 (3 credits)**  
**The Biological Basis of Human Behavior**

Exposes students to the relationship between biology and behavior. Students are expected to assess critically the extent to which biological explanations can be used to understand or explain human behavior. Topics covered are: motivational behavior; social behavior; sleep; perception; learning; and memory. Special discussion topics include: sexual behavior; eating disorders; emotions; and consciousness. In addition, the course also looks at perceptual and memory disorders.

**PSY 302 (3 credits)**  
**Psychopathology**

Combines lectures, case studies, and audiovisual sessions to introduce students to the field of clinical psychology, psychiatry, and mental health work. An examination of the symptoms and treatment options for a range of mental and emotional disorders, including anxiety, depression, mania, and the schizophrenias, raising a number of important issues for discussion. These include: cultural variations in the definition and diagnosis of disordered states; the social psychological problems of the move from asylums to community care; and criticisms of the medical model of abnormality. *Prerequisite: PSY 150.*

**PSY 303 (3 credits)**  
**Psychological Testing**

An applied psychology course that provides a practical consideration of the measurement of personality, creativity, and intelligence. Principles of psychometrics are examined, such as questionnaire design, scoring, reliability, and validity. Students gain experience in using tests, including the 16PF, EPQ, WISC, WAIS, and Myers-Briggs type indicator, which are widely used in the professional fields of occupational, clinical, and educational psychology. An awareness of both the strengths and limitations of testing is encouraged, with a particular focus on gender and cross-cultural issues. *Prerequisite: MTH 118 or MTH/SCL 219 or MTH/SCL 129.*

**PSY 307 (4 credits)**  
**Experimental Methods in Psychology**

This course covers experimental design and testing methodology in the study of human behaviour. We will first discuss the different research methods used and what are the advantages and disadvantages of each. Then we will move on to examine experimental studies in different areas of psychology such as memory, social influence, attention, language, emotion, human factors etc. This examination sheds light to the major findings in these areas. Most importantly, we will focus on the usefulness and appropriateness of different research methods for the examination of various phenomena. Special emphasis will be placed on the applications of theories through experimentation and the critical evaluation of these. Also we will discuss ethical issues in psychological research and the way we report and present studies in psychology. Moreover, the laboratory class will complement the lectures, whereby students are required to collect, analyze and interpret data on a topic of their choice. This is an extended project to be presented to publication standards and at the Experimental Psychology poster session at the end of the semester. *Prerequisites: PSY 150; MTH 118 or MTH/SCL 129 or MTH/SCL 219; and PSY 308.*

**PSY 308 (3 credits)**  
**Quantitative Methods in Psychology**

The course introduces students to experimental design, statistics, and methodology in psychology. This is a laboratory class, and students will carry out experiments, collate data, perform statistical analyses, and write laboratory reports. Students will also learn how to evaluate empirical research critically. *Prerequisites: PSY 150 and MTH 118 or MTH/SCL 129 or MTH/SCL 219.*

**PSY 310 (3 credits)**  
**Phenomenological Psychology:  
The Psychology of Personal Experience**

The course takes the phenomenological insight that every person lives in “an interpreted world”, constructing a personal understanding of events, and then applies it to a wide range of psychological topics, including: the puzzle of visual illusions; the changing and multiple concept of the self; the phenomena of dreams and altered states of consciousness; and, in particular, the problems of the search for an authentic and meaningful life. The philosophical background to the phenomenological methods of inquiry is studied and students are encouraged to use the method as a way of reflecting on their own personal and cultural experiences. *Prerequisite: PSY 150 or PHL 203 or permission of instructor.*

**PSY 315 (3 credits)**  
**Theories of Personality**

Provides an introduction to some of the major figures in personality research, including Freud, Jung, Eysenck, Mischel, Rogers, and Kelly. Differences in the way these figures have described the nature and structure of personality, as well as the wide range of research methods they have employed, emphasizes that theories take shape in the context of an individual's biography, time, and culture. Students are encouraged to examine how each theory provides a way of explaining and understanding human behavior, and to ask: what makes a good theory; how do these theories develop and change; and how can they be compared and criticized?

*Prerequisite: PSY 150 or permission of instructor.*

**PSY 321 (4 credits)**  
**Counseling Theory and Practice I**

Combines theoretical studies of counseling with practical and experiential work. Students are introduced to an integrative, multi-cultural approach to counseling, which draws on a wide-range of theoretical perspectives, including psychodynamic, existential, Gestalt, and cognitive-behavioral approaches. Selected issues are discussed via case examples and videos, and with guest lectures from visiting professionals. An important part of the course is the weekly group session led by a trained group facilitator, in which students meet to reflect on their personal development in a private and confidential setting. The course is assessed via participation, presentations, and essay work. *Prerequisite: PSY 150.*

**PSY 322 (4 credits)**  
**Counseling Theory and Practice II**

Gives students the opportunity to build on the basic understanding and skills developed in PSY 321, Counseling Theory and Practice I. Students choose to focus on two approaches from a wide range, including psychodynamic, existential, Gestalt, and cognitive-behavioral approaches. Current trends in counseling training and practice are discussed, and issues are examined via the analysis of case studies, helped by videos and guest lectures from visiting professionals. Advanced aspects of the counseling skills model are practiced in classroom exercises, and students continue to participate in a facilitated group for self-development and reflection. The course is assessed via participation, presentations, and essay work. *Prerequisite: PSY 321 or permission of instructor.*

**PSY 340 (3 credits)**  
**Cross-cultural Psychology**

Provides students with an understanding of cognitive processes as understood from the perspective of cross-cultural research. Students are introduced to contemporary research findings and models in the area of cognitive psychology as well as current cross-cultural research. Students are expected to develop a critical knowledge of the cognitive approach in psychology as well as an understanding of cognitive processes. In addition, the focus on research methodology and issues of reliability and validity is used to encourage students to critically evaluate emic and etic aspects of cognitive processes. Topics covered include: cognitive development; perception; language; memory; and problem-solving. *Prerequisite: PSY 150 or PSY 201.*

**PSY 351 (3 credits)**  
**Cognitive Science**

Introduces students to cognitive processes by focusing on three areas: attention, perception, and memory. Students are presented with theories, models, and empirical studies for critical evaluation in all of these areas. Several cognitive phenomena are covered, including: action slips and absentmindedness; agnosias; visual illusions; amnesia; explicit and implicit memory. This course emphasizes issues such as structure, function, ecological validity, and cross-cultural variation. *Prerequisites: PSY 150 and at least one other psychology course.*

**PSY 358 (3 credits)**  
**Psychology and Cinema**

This course examines psychological approaches to understanding films. Beginning with classical psychoanalytic interpretations of contemporary films, the course will evaluate the relevance of Freud's work on the uncanny, voyeurism, repetition compulsion and trauma. Students will also be introduced to Barthes' influential semiotic work on narrative codes and their use in the film industry, as well as Laura Mulvey's seminal feminist critique of Hollywood. Of special interest is the cinema's potential, as an art form, to capture contemporary psychological processes such as individuation, the fear of fragmentation and the search for a narrative identity. There is a special emphasis on Jungian approaches to film, the Symbolic cinema, critical analyses of narrative structures, and the application of existential-phenomenological categories of thought to reading films. The course is run as a seminar, and so students are expected to read widely and participate with interest. *Prerequisite: PSY 150 or permission of instructor.*



<p><b>PSY 366</b> (3 credits) <b>Human Sexuality</b></p> <p>Explores the role of sexuality in psychological processes. Students evaluate a variety of theoretical approaches, including the biological, social learning, and psychoanalytic perspectives. Topics include sexual development, sexual identity, and sexual orientation. Students examine material from a range of social science disciplines.</p>	<p><b>PSY 400</b> (3 credits) <b>Theories and Systems in Psychology</b></p> <p>Looks briefly at the history and epistemology of psychological theories with a view to making critical comparisons of four of the main schools of thought: Behaviorism; Cognitive Psychology; Psychoanalysis; and Phenomenology. Seminar topics and discussion include: the mind-body debate; the free-will vs. determinism debate; artificial intelligence; the integration of Western and Eastern psychological theories; and cultural assumptions in psychology. Students are expected to have a thorough grounding in basic psychological theories and concepts before taking this course. This capstone seminar course should only be taken by graduating seniors, preferably in their final semester. <i>Prerequisite: PSY 150 or permission of instructor.</i></p>
<p><b>PSY 384</b> (3 credits) <b>Mind and Language</b></p> <p>This is an interdisciplinary course that introduces students to current research and debates in the areas of language and communication. Whereas similar courses have focused on the relationship between language and mind, this course aims to address a relatively neglected aspect of psychology: the relationship between language and self. Beginning with an overview of the developmental research on language acquisition, the course will also examine the relation between gesture and language. Clinical models of communication will be covered, focusing on pathological forms of communication such as schizophrenia and autism. The second part of the course will examine structuralist and poststructuralist approaches to language, linguistic interpretations of psychoanalytic theory, narrative communication and narrative identity, as well as theories of reading and writing. <i>Prerequisite: PSY 150 or permission of instructor.</i></p>	<p><b>PSY 407</b> (3 credits) <b>Senior Projects in Psychology I: Quantitative Methods</b></p> <p>This is a capstone course for graduating psychology majors, providing students with the opportunity to conduct an extended piece of empirical research in an area and topic of their choice. Students independently research, design, conduct, analyze and report their research with guidance from the course tutor. The emphasis is upon quantitative methods, psychological statistics and experimental research designs. <i>Prerequisite: PSY 307 and Senior Status.</i></p>
<p><b>PSY 385</b> (3 credits) <b>Childhood, Socialization, and Culture</b></p> <p>Explores the impact of “culture” on aspects of child development. Traditional theories are evaluated with reference to cultural influences. Areas of child development covered include cognitive, gender, and personality development. Discussion topics include the effects of different child rearing practices, social structure, and individualism vs. collectivism. Readings are taken from both anthropological and psychological sources. Students are expected to reflect on their own knowledge and experiences. Familiarity with the psychology of child development will be an advantage. <i>Prerequisite: PSY 221.</i></p>	<p><b>PSY 408</b> (3 credits) <b>Senior Projects in Psychology II: Qualitative Methods</b></p> <p>This is a capstone course for graduating majors, providing students with the opportunity to conduct an extended piece of qualitative research in a specialized area of psychology. Students independently research, design, conduct, analyze and report their research with guidance from the course tutor. The focus will be on qualitative methods: Amadeo Giorgi’s empirical-phenomenological method, Strauss &amp; Corbin’s grounded theory procedures, hermeneutic approaches such as reflective life-world research; as well as contemporary research methods such as memory work and discursive psychology. <i>Prerequisite: Senior Status.</i></p>
<p><b>PSY 386–399</b> (3 credits) <b>Special Topics in Psychology</b></p> <p>An advanced course on a topic of current interest or in a faculty member’s specialty.</p>	<p><b>PSY 412</b> (3 credits) <b>Psychoanalysis</b></p> <p>Examines the development of psychoanalytic theory and practice. Beginning with Freud’s early studies in hysteria, the course reviews Freud’s seminal ideas on the unconscious, sexuality, and transference; as well</p>

as Klein's contributions to psychoanalytic practice and Fairbairn's object-relations theory. Influential approaches to child development are also examined, particularly the works of Winnicott and Mahler. Students also review the clinical insights of Kernberg and Kohut on borderline conditions and narcissism, as well as Lacan's radical re-reading of Freud's works. *Prerequisite: Senior status in psychology.*

**PSY 413 (3 credits)**  
**Developmental Psychopathology**

The course examines the psychological forces that divert development from its typical channels and either sustain the deviation or even foster a return to typical development. Using a comparative developmental framework, the psychopathologies to be covered will be arranged in chronological order from infancy to childhood and adolescence. Thus autism, insecure attachment and oppositional-defiant disorder will be examined in relation to typical development in infancy and early childhood, while ADHD and learning disabilities will be studied in the context of the preschool years. Other topics include: anxiety disorders in middle childhood, child and adolescent suicide, conduct and eating disorders, as well as the risks incurred by brain damage, child maltreatment and social victimization. The course will also cover alternative models of child psychopathology, assessment procedures, and approaches to intervention and prevention. Students will have the opportunity to conduct in-depth research on a topic of their choice, and to think critically about the case material. *Prerequisite: Senior status in psychology.*

**PSY 483 (Degree Students Only) (3 credits)**  
**PSY 486 (Study Abroad Students Only) (6 credits)**

**Internship in Psychology**

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 75 credits with a minimum GPA of 2.75 *Prerequisites: Senior status and permission of advisor.*

**PSY 497 (1 credit)**  
**PSY 498 (2 credits)**  
**PSY 499 (3 credits)**

**Independent Study in Psychology**

Independent study is an individual research or laboratory project on a specific topic in psychology,

and is taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.

**Religion**

**RLG 300 (3 credits)**  
**Comparative World Religion**

Explores the monotheistic religions of the Near East (Judaism, Christianity, and Islam), those of India and the Far East (Hinduism, Buddhism, and Taoism) and the "new age" faiths. The history and practice of each is studied. Special emphasis is laid on the philosophical and psychological basis of each religion and common themes such as "the self" and suffering. Primary and secondary sources are studied along with an examination of methodology in comparative religion. Guest speakers and class visits form an integral part of the course.

**RLG/PHL 310 Florence only (3 credits)**  
**Mysticism and Magic in Medieval and Renaissance Italy**

Considers how much the present is related to the past, by evincing the role of Renaissance magic in shaping modern science and fantasy. After explaining the function of magic in archaic societies and the representation of hell and demonization in the late Middle Ages, the course focuses on the end of the fifteenth century, when Florence became the center for the new doctrine on the magus ideal formulated by Marsilio Ficino and Pico della Mirandola. This new direction in European thought developed into modern science with the work of Bacon, Copernicus, Harvey, Galileo, Paracelso, and Newton.

**RLG 315 (Rome only) spring only (3 credits)**  
**Religions and Cults of the Roman Empire**

An introduction to the religious experience of Late Antiquity, which opened the way to medieval civilization and, eventually, to modern Western culture. This course introduces students to the extremely complex, and often amazingly modern richness of the religious beliefs and cults of the Roman Empire (I-IV century A.D.). All the main religions, cults and mystical movements will be considered and examined in order to give the student a complete picture of this fascinating historical period. Site visits typically include: the Capitoline Museum and Synagogue, The Catacombs, and the Vatican.

## Social Sciences

**SSC 100** (3 credits)

### **Self, Culture, and Society: An Introduction to the Social Sciences**

Introduces students to the shared basic ideas that inform and animate debate in the Social Sciences. Students also trace the historical development of political science and international relations, psychology, sociology, and anthropology, exploring the different perspectives and methodologies. The course title refers to different levels of study, each branch of the social sciences being traditionally associated with one of these levels. Students examine the focus of each of these branches and analyze how their different perspectives add to the understanding of human life. The methods of each of these fields are used to examine contemporary themes.

**SSC 304** (3 credits)

### **Research and Writing Methods**

The course is a requirement for all Social Science and Humanities majors. It differs from the other courses in the department in that students primarily work independently and meet for a weekly individual tutorial of their drafts. Students also work in peer group pairs, reading and commenting on each other's work. Students learn a series of important specific skills useful for postgraduate study and work: how to formulate a thesis on a topic of their choice in their discipline, draft, revise and complete a literature review and a proposal for their project. Students are also required to present their research orally according to conference standards taking into consideration the interdisciplinary nature of the class. The work done in the class serves as a preparation for the expansion of the project into the Senior Essay. *Prerequisites: Junior status and ENG 215.*

**SSC 323** (3 credits)

### **Contemporary British Culture**

The course provides students with a comprehensive overview of contemporary British culture; an overview that engages with many aspects of current debate regarding national and cultural identity and questions how citizens interact with the modern state. The course will cover the historical processes that have helped shape UK society and now govern the social attitude and outlook of UK citizens in the twenty-first century. The course will also address issues that have become central to political and cultural reporting by the media. These include differences between English, Scottish and Welsh identities; the role of the Monarchy; UK parliamentary democracy;

multiculturalism and religious faith in Britain. The aim of the course is to take students beyond the initial superficial aspects of "consumer" culture to reveal the elements that collectively can be considered as "British".

**SSC 410** (3 credits)

### **Senior Seminar/Senior Essay**

The Senior Seminar/Senior Essay is the capstone course for all Social Science, Humanities and Communications majors. It differs from the other courses in the department in that students primarily work independently and meet for a weekly tutorial with the aim of developing a substantial thesis driven research paper (6000-8000 words) related to a topic in their major. Students are also required to orally present their research according to conference standards taking into consideration the interdisciplinary nature of the class. The Senior Seminar team is facilitated by three faculty members from different disciplines - the idea being to stress interdisciplinary approaches to contemporary issues in the department. The course serves as a platform for postgraduate research as well as for professional outcomes. *Prerequisites: SSC 304 and Senior Status.*

**SSC 483** (3 credits)

**SSC 486** (6 credits)

### **Internship in Social Science**

This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 90 credits with a minimum GPA of 2.75. *Prerequisites: Senior status and permission of advisor.*

## Sociology

**SCL 150** (3 credits)

### **Introduction to Sociology**

An introduction to the study of society. Topics include: the origins and nature of sociology and the social sciences; society and culture; social institutions such as family, education, and work; socialization; social stratification, power, and social change; industrialization; and urbanization.

**SCL 202** (3 credits)  
**Religion, Magic, and Witchcraft**

Examines how religion influences ways of viewing the world, why many peoples of the world practice magic, and the phenomenon of “witchcraft.” The course investigates religion as a cultural system that generates symbolic meanings and creates ways of understanding the world. Students examine religion as a human cultural universal by exploring the ways in which it is practiced in many different parts of the world, including an exploration of magic and witchcraft as part of religious practice.

**SCL/ANT 203** (3 credits)  
**Beginning Social Research**

Familiarizes students with the basics of social research: the formulation of research questions, the structure of research projects, the most common types of social research methodologies, the use of new technologies in social research, and simple analysis of qualitative and quantitative data. *Prerequisites: MTH 100 or equivalent and any 100-level social science or communications course.*

**SCL/PLT 206** (3 credits)  
**Rich World, Poor World**

Provides students with an introduction to development studies, seeking to explain both the existence of and persistence of a Poor World from a political, sociological, historical and economic perspective. The course addresses numerous issues as they affect the Poor World, and studies relations both within and between Poor World and Rich World. Topics include colonialism and postcolonialism, processes of industrialization, food security, inequality, nationalism, aid, democratization, and conflict, as well as an introduction to theories of development.

**SCL 210** (3 credits)  
**Gender and Culture**

An introductory course that investigates how male and female differences can be interpreted across a range of cultural variables. The rich resources of international literature and film are examined to illuminate how individual voices reflect these differences on both a local and a global level.

**SCL 266 *Florence and Rome only*** (3 credits)  
**Culture and Style in Italy**

This course is recommended for students with an interest in contemporary Italian culture and style. The course focuses on aspects of post-war Italian culture including cuisine, fashion, religious beliefs, and the persistence of superstitions. Lectures will cover topics such as the role of women, food and wine as cultural traditions, the effect of social change, and culture and style and will be supported by field visits, cooking and wine tasting lessons, and audio visual materials.

**SCL 301** (3 credits)  
**Modern Britain: A Social Analysis**

A general presentation of British society for students who arrive in the country and are keen to know about its way of life, patterns of thought, and socio-cultural background. Topics include: the growth of urban and industrial Britain; British class structure and social mobility; the welfare state; race; politics; and the position of women. This course also examines Britain’s changing status in the world and the effect this has had on socio-political attitudes and behavior.

**SCL 302 *Florence only*** (3 credits)  
**Modern Italy: A Social Analysis**

Highlights the characteristics of contemporary Italian society. The sociological framework provides the possibility of comparing modern Italy with other Western nations. This course presents a brief historical and geographical overview and identifies key issues in present-day Italy, such as religion, social and economic inequality, the Mafia, the condition of women, and the family.

**SCL 305** (3 credits)  
**Minority and Ethnic Relations**

Investigates the dynamics of relations between majority and minority groups in cultures throughout the world. Students examine the formation of ethnic groups, the role of ethnic groups in both social organization and the distribution of goods, and the symbols and uses of ethnic identity, as well as issues of prejudice and discrimination, assimilation, pluralism, and segregation. This is followed by analysis of selected concrete case studies.

**SCL 307 Florence only (3 credits)**  
**“Made in Italy”: Symbols of Italian Identity from Espresso to Ferrari**

Italy occupies a prominent place in the world’s culture, history, and thought. This course will consider the history and practices of consumption in Italy, and the consumption of goods, products, and services that have been encoded as “Italian” outside the country itself. It analyses aspects of consumption (broadly defined) through a social, cultural, artistic and anthropological approach. Symbols of “Italian-ness” may include themes such as the transition to a consumer society, investigating areas such as advertising, fashion, industrial design, food culture and sport, and the impact of consumption in processes such as Italian identity formation and the construction of gender roles. The course normally includes on-site visits and two field trips, for instance to the Museum of Ferrari car factory and to the Museum of Vespa scooter company.

**SCL 308 Florence only (3 credits)**  
**Women in Italian Society**

Explores women’s conditions in Italy today in relation to economic conditions and the social, geographic, and political environment. Relevant debates on women in today’s context enlighten the historical process through which Italian women have acquired their position in society. The aim is to understand the differences among Italian women’s lives, perspectives, and desires according to different social factors.

**SCL/ANT 309 (3 credits)**  
**Researching Social Life**

Examines the methods commonly used by sociology and anthropology, stressing that methods are dictated by the kinds of questions being asked. The advantages and disadvantages of statistical surveys, participant observation, historical research, and textual analysis are examined. The course introduces students to important online resources and use of analytical tools.  
*Prerequisites: Any 200-level social sciences course.*

**SCL/INR 313 Florence and Rome only (3 credits)**  
**Globalization: A European Perspective**

The new millennium is witnessing a world that is developing into a single space. Students explore the complex social, economic, political, cultural, and environmental dynamics of the global society and become familiar with the causes and implications of the globalization process.

**SCL 317 Florence only (3 credits)**  
**The Sociology of Italian Soccer**

An examination of the role of soccer in Italian society provides unique opportunities to investigate the complexities of contemporary Italian culture and social life. The course examines historical and philosophical meanings associated with the sport, as well as the role of soccer within Italian culture, politics, social conflict and social change. The main goal of the course is to understand the socio-cultural dynamics of the relationship between soccer and Italian society. Field trips to matches at the local soccer stadium will be an essential part of the course. Students will carry out ethnographic observations and interpret the social dynamics of sporting events adopting a comparative, cross cultural perspective.

**SCL 321 (3 credits)**  
**Cultural Theory**

This course provides an intermediate introduction to the key aspects of cultural theory used within the discipline of Cultural Studies. The course provides a theoretical foundation to aspects of media practice (e.g.: journalism, public relations, photography, film, video, graphic design, web design, popular music, etc.) covered in the practical Multimedia and Working in the Mass Media components of the Communications degree. The intent of the course is to establish both an historical grounding of current theories and to expose students to contemporary theoretical orientations that address pertinent questions for their practical work.  
*Prerequisite: COM 231 or equivalent.*

**SCL 330 (3 credits)**  
**Deviance, Crime, and Society**

Introduces students to the history and development of theories of deviant and criminal behavior. Positivist, subcultural, interactionist, conflict, and critical approaches are analyzed. Juvenile delinquency, “white collar” crime, rioting, and crimes against women are considered within an analysis of criminal law and policing.

<p><b>SCL 360</b> (3 credits) <b>Masculinities and Feminisms</b></p> <p>The course familiarizes students with current debates in cultural and media studies related to the social construction and enactment of gendered identities. The first part of the course explores the impact of feminist politics and postfeminist culture on the spectrum of masculinities. The second part adopts a cross-cultural perspective and considers the influence of global media on consumption practices and social change. <i>Prerequisites: SCL 210 or COM 231 or permission of instructor.</i></p>	<p><b>SCL 421</b> (3 credits) <b>Readings in Sociological Theory</b></p> <p>Focuses upon readings in specific contemporary sociological traditions. An emphasis is placed on readings from primary source material, which is analyzed within the context of specific developments in sociological thought, such as structuralism, poststructuralism, and postmodernity. <i>Prerequisite: SCL 413 or equivalent.</i></p>
<p><b>SCL 372</b> (3 credits) <b>Sociology of Culture and Subculture</b></p> <p>Introduces the field of cultural studies by examining various concepts of culture, the positions taken in cultural criticism, and the relationship between social and cultural transformation. Emphasis is placed on differences between US and UK culture and the theory of subcultures. <i>Prerequisite: SCL150 or equivalent.</i></p>	<p><b>SCL/INR 426</b> (3 credits) <b>The Sociology of Globalization</b></p> <p>The constraints of geography are shrinking, limits of time and space are being compressed, and the world is becoming a “single place.” Debates about the nature of political, economic, and cultural globalization now occupy central positions in sociology, international relations, cultural studies, geography, and related social sciences. This course provides a senior-level review and critique of the globalization debate—a topic relevant to social science majors about to graduate from an international university, which itself exemplifies many aspects of the issues under discussion. <i>Prerequisites: Any 200-level or above political science or international relations course and senior status.</i></p>
<p><b>SCL 380–394</b> (3 credits) <b>Special Topics in Sociology</b></p> <p>An advanced course on a topic of current interest or in a faculty member’s specialty.</p>	<p><b>SCL 483</b> (<i>Degree Students Only</i>) (3 credits) <b>SCL 486</b> (<i>Study Abroad Students Only</i>) (6 credits)</p>
<p><b>SCL/MSC 395</b> (3 credits) <b>Modern Popular Music</b></p> <p>An interdisciplinary course examining the historical, sociological, esthetic, technological, and commercial elements of contemporary popular music. It deals specifically with the origins and development of contemporary popular music; the relationship between culture, subculture, style, and popular music; and the production and marketing of the music. Audio-visual resources are combined with lectures, and, where appropriate, field trips to concerts in London. <i>Prerequisite: SCL 150 or equivalent.</i></p>	<p><b>Internship in Sociology</b></p> <p>This program offers upper division students the opportunity to do a full-time internship in London. The experience provides the opportunity to enhance and complement classroom learning and to develop professional skills and competencies. The Internship Program is open to students who are enrolled in a degree program and who have successfully completed 90 credits with a minimum GPA of 2.75. <i>Prerequisites: Senior status and permission of advisor.</i></p>
<p><b>SCL 413</b> (3 credits) <b>Origins of Sociological Theory</b></p> <p>Explores the theoretical and methodological roots of sociology—primarily the works of Marx, Durkheim, Weber, and their followers. This course provides the theoretical basis for understanding the works of later twentieth-century and contemporary social theorists, and focuses particularly on primary source materials. <i>Prerequisite: Senior status.</i></p>	<p><b>SCL 497</b> (1 credit) <b>SCL 498</b> (2 credits) <b>SCL 499</b> (3 credits) <b>Independent Study in Sociology</b></p> <p>Independent study is an individual research project on a specific topic in Sociology, taken under the direct supervision of a full-time faculty member. Independent study requires in-depth academic work on a specialized topic, and this involves research, reading, writing, and, where appropriate, experimentation. Students wishing to pursue independent study must have at least 60 credits and a GPA of 3.0 or higher. Independent study is not available to study abroad students.</p>

## INTERDISCIPLINARY

### First Year Seminars

**FYS 101** (4 credits)  
**The Wired World**

This course is part of the Richmond first-year experience program. It introduces the notion of a world communicating across international, cultural and religious boundaries. It highlights how the Internet has further extended and continues to drive the communications revolution initiated by the telephone, radio and television. The course incorporates a significant reading component and covers the comparative, social, economic and cultural issues associated with the use of the Internet.

**FYS 102** (4 credits)  
**Utopias and Dystopias**

Utopias are fairytales, dreams and visions about perfect worlds and future societies. Dystopias are the opposite – nightmare scenarios of oppressive and totalitarian outcomes from social, political, economic, cultural and technological developments in the contemporary world. Through a range of mediums, particularly film and literature, this course will look at classic, modern and contemporary examples which provide a framework for generating critical commentary on our own societies.

**FYS 103** (4 credits)  
**Changing Stages**

This course seeks to introduce students to some major mile stones of Western Drama from the Greeks through to the present day. Dramatic readings of play texts, films and theatre visits will be used to explore the impact these plays have had on the culture of their own time and how they impact on our consciousness today. No piece of theatre is ‘dead’, it is a vibrant exciting and engaging experience which speaks to its’ audience with a thundering clarity. London is the world capital of live theatre and utilizing this fantastic resource we will explore the impact on a live audience and what the performance means to us in our every day lives.

**FYS 104** (4 credits)  
**Hollywood and History**

For many years the study of history necessitated the study of endless textbooks. Recently, however, a shift has occurred that has placed history and politics at the heart of popular culture. This course explores a variety of subjects which include global events, military intervention, crime and politics, and the

ways in which they have been portrayed on screen. The course attempts to remind students why the study of history and politics remains vital to our understanding of the world around us and that whilst history has already been written, it is also constantly being re-written.

**FYS 105** (4 credits)  
**Culture and Identity**

This course explores themes related to cultural identity, transition and adaptation. The experiences individuals undergo as they change location and come into contact with other cultures is studied within the framework of culture shock, social networks, acculturation theories and repatriation issues. International student experience is a particularly rich aspect of identity transformation and Richmond serves as a useful resource to begin examining how intercultural interactions shape identity and self concept.

**FYS 106** (4 credits)  
**Myth, Magic and Science**

This course examines the scientific rationale behind many of our familiar legends, myths and fables abounding in our natural world. These have been passed down through the generations across many different cultures. Topics such as alchemy, astrology, magic and witchcraft, mythical creatures and “old wives’ tales” are examined in the context of a variety of interdisciplinary approaches that encompass the earth sciences, the natural and physical sciences, philosophy, history and anthropology.

**FYS 108** (4 credits)  
**The Philosophy of Ethics**

This course is an introduction to ethics, one of the most enduring but nonetheless contentious subjects of virtually all philosophical and religious traditions. It examines what is meant by terms such as right and wrong, and poses some ways that different cultures have envisioned a ‘good’, balanced or virtuous life. Students will be encouraged through conversation and debate to think critically about the language of ethics and the intercultural aspects of the subject, and to engage with real-life ethical issues as diverse as sexual morality, political violence and honesty – including academic honesty.

**FYS 109** (4 credits)  
**In/visible London**

The ways we see and understand a city inform the ways we react to its space and experience our lives. Artists, writers and architects continuously explore the boundaries between reality and imagination and

make visible the creative spaces we inhabit. Through visits, individual and group projects and storytelling, students will take a series of spatial journeys as a means of exploring their own creative responses to urban reality, actively engaging with the visible and fictional landscapes of London.

**FYS 110 (4 credits)**  
**Bond and Beyond: A Cultural and Political History of a “Bondian” World, 1953 to Present**

For nearly fifty years, James Bond has been a hugely popular cultural icon and remains a significant figure. Bond was born in the British Empire, became a spy in the Second World War, learnt his craft fighting communists – often in league with his American cousins – and today battles terrorists, media barons and assorted modern megalomaniacs. The history of Bond is also a history of the second half of the twentieth century. This course examines a Bondian world and the way in which it consistently mirrors changing cultural and political attitudes. It provides prospective History, IR/Politics and Communications majors with a solid grounding in recent history, cultural developments and political changes.

**FYS 111 (4 credits)**  
**In Search of Wealth: An Economist’s Journey through Time**

The course introduces students to economic history and the history of economic thought. Past economic structures, institutions, and commercial developments will be studied within the framework of economic ideas current at the time. The course covers the period spanning the onset of mass commercialization in the 18th century right until today’s era of globalization. This course will be of value to students pursuing interests in business administration and economics as well as those keen on understanding the role that economics has played in shaping the fields of sociology, political philosophy, and international relations.

**FYS 112 (4 credits)**  
**Planet Pioneers**

Through the beginnings of conservation early in the twentieth century, the development of the new science of ecology and the emergence of a new understanding of how we affect the world in which we live, this course explores the discovery of the nature of our planet. Through pioneers of exploration, scientific enquiry, television and the media, and the developing environmental movement, the course explores the question: “Can one person really make a difference?”

**FYS 150 (4 credits)**  
**Sport and Culture (RIASA Only)**

In *Sport, Identity and Ethnicity* (1996: 4) cultural critic Jeremy MacClancy states that: “[s]port does not merely ‘reveal’ underlying social values, it is a major mode of their expression [and]...an integral part of society...which may be used as a means of reflecting on society. [Sport is an] embodied practice in which meanings are generated, and whose representation and interpretation are open to negotiation and contest.” Sport and Culture is a course that uses ideas such as these - along with many others - as a way to introduce sport as a field of cultural study. Students will explore the ‘cultural work’ of sport and its significance in generating different meanings in society. Specifically, students will analyse various representations of transatlantic sports in range of different ‘texts’ - including, cinematic, fictionalized, journalistic, autobiographical representations. Through engagement with collective, participatory and educational practices students will be encouraged to identify, describe and explore the relationship of sports to social and cultural issues. (This course is offered as part of the RIASA programme.)

**FYS 199 (1 credit)**  
**Foundations First Year Seminar**

Richmond’s First Year Program aims to facilitate successful student transition to the academic, social and cultural challenges of an international university in a global city. In conjunction with Foundations Program Stage II courses, this course is designed to engage students as active learners, encourage reflection on goals and personal development, and develop core academic skills. Through a series of class sessions, and workshops often conducted by outside speakers, this course focuses in particular on Personal Development Planning and the production of a personal e-portfolio, the PDP, which will be built upon throughout a student’s university career.





# ADMINISTRATION

## Honorary Degree Recipients

At each graduation ceremony, Richmond honors people of distinction who have made significant contributions in a professional field, either to the life of their country or in an international context. The following individuals have received honorary degrees from Richmond, The American International University in London.

1992

**The Hon. Raymond G. H. Seitz**

Former Ambassador of the United States of America to the Court of St. James  
*Doctor of Public Administration*

**Dr William Petrek** (deceased)

Former President, Richmond  
The American International University in London  
*Doctor of Humane Letters*

1993

**The Lord Renwick of Clifton KCMG**

Former Ambassador to the United States of America  
*Doctor of Laws*

**The Lord Briggs of Lewes**

Chairman Emeritus of the Board of Academic Governors, Richmond The American International University in London  
Former Chancellor, The Open University  
Former Provost, Worcester College, Oxford  
Former Vice-Chancellor, Sussex University  
*Doctor of Literature*

**Professor Sir Ernst Gombrich** (deceased)

Director Emeritus of the Warburg Institute, University of London  
Former Academic Governor, Richmond  
The American International University in London  
*Doctor of Literature*

**The Lord Marshall of Knightsbridge**

Former Chairman, British Airways plc  
*Doctor of Laws*

1994

**The Rt Hon. the Lord Baker of Dorking CH**

Former Secretary of State for Education and Science  
*Doctor of Laws*

**Dr Michael Morgan**

Former Principal, The Froebel Educational Institute, London  
Trustee Emeritus and former Academic Governor, Richmond The American International University in London  
*Doctor of Literature*

**Professor the Lord Quirk of Bloomsbury CBE FBA**

Trustee of The Wolfson Foundation  
Former President of the British Academy  
Former Vice-Chancellor, University of London  
Former Academic Governor, Richmond The American International University in London  
*Doctor of Literature*

**The Lord Attenborough CBE**

Performing Arts Director and Actor  
*Doctor of Literature*

**Dr Lawrence Tindale** (deceased)

Former Deputy Chairman 3i plc  
Former Trustee of Richmond  
The American International University in London  
*Doctor of Laws*

**Dr Donald Woods** (deceased)

International Lecturer and Broadcaster  
*Doctor of Literature*

1995

**Dr Robert J. Brennan** (deceased)

Chairman, Metro International  
Former Trustee, Richmond The American International University in London  
*Doctor of Business Administration*

**The Lord Sutherland of Houndwood KT**

Former Vice-Chancellor, University of London  
Former Principal and Vice-Chancellor, University of Edinburgh  
*Doctor of Literature*

**Dr Garry Weston** (deceased)

Chairman, Associated British Foods plc  
*Doctor of Economics*

**The Hon. William J. Crowe Jr.** (deceased)

Former Ambassador of the United States of America to the Court of St. James  
*Doctor of International Relations*

**Dr Michael Eizenberg**

Former President, American Council for International Studies  
Former Trustee, Richmond  
The American International University in London  
*Doctor of Business Administration*

**Dr Stephen J. Trachtenberg**

Former President & Professor of Public Administration, The George Washington University  
*Doctor of Laws*

1996

**The Lord Harris of Peckham**  
Chairman, Carpetright plc  
*Doctor of Economics*

**Dr Kathleen Kennedy Townsend**  
Former Lieutenant Governor, State of Maryland  
*Doctor of Laws*

**Dr Edwin M Yoder Jr.**  
Columnist, The Washington Post Writers Group  
Professor of Journalism and Humanities at  
Washington and Lee University, Lexington  
*Doctor of Letters*

**Sir Stanley Kalms**  
President, Dixons Group plc  
*Doctor of Economics*

**Dr Herbert Kretzmer**  
Journalist and Lyricist  
*Doctor of Letters*

**Dr Hans Rausing**  
Former Chairman & CEO  
Tetra Laval Group  
*Doctor of Economics*

1997

**Dr Anastasios Christodoulou CBE (deceased)**  
Former Secretary-General,  
Association of Commonwealth Universities  
Former Trustee, Richmond  
The American International University in London  
*Doctor of International Relations*

**Dr Stephen R. Portch**  
Former Chancellor, Board of Regents of the  
University System of Georgia  
*Doctor of Literature*

**Professor Dr Rasha Al-Sabah**  
Under Secretary, Ministry of Higher Education,  
Kuwait  
*Doctor of Laws*

**Dr Eve Arnold**  
Photographer  
*Doctor of Humanities*

**Sir John Daniel**  
Assistant Director-General for Education, UNESCO  
Former Vice-Chancellor, The Open University  
*Doctor of Humane Letters*

**Professor Stanley Glasser**  
Emeritus Professor of Music, University of London  
Academic Governor, Richmond  
The American International University in London  
*Doctor of Music*

**Sir Cyril Taylor GBE**

Chairman, American Institute for Foreign Study  
Founder & Chairman of the Specialist Schools &  
Academies Trust (1987-2005)  
*Doctor of Laws*

1998

**Sir John Bond**  
Former Group Chairman, HSBC Holdings plc  
*Doctor of Economics*

**Senator Zell Miller**  
Former Governor of the State of Georgia  
Former United States Senator for the State of Georgia  
*Doctor of Laws*

**Sir Joseph Rotblat KCMG (deceased)**  
Physicist  
*Doctor of International Relations*

**Dr John Brademas**  
President Emeritus, New York University  
*Doctor of Laws*

**Professor Malcolm Frazer CBE**  
Former Chief Executive, Council for National  
Academic Awards  
*Doctor of Education*

**Dr Alfredo Gómez Gil**  
Professor and Poet  
*Doctor of Literature*

1999

**The Hon. Philip Lader**  
Former Ambassador of the United States of America  
to the Court of St James  
*Doctor of Laws*

**Sir Colin Southgate**  
Former Chairman, EMI Group plc  
Former Chairman, The Royal Opera House,  
Covent Garden  
*Doctor of Economics*

**Dr Zoë Wanamaker**  
Actor  
*Doctor of Letters*

**Dr Clifford D. Joseph**  
Barrister-at-Law  
Trustee, Richmond  
The American International University in London  
*Doctor of Laws*

**Sir Mark Tully KBE**  
Freelance Journalist and Broadcaster  
*Doctor of Communications*

## 2000

**Dr Helen Bamber OBE**  
Founder and Director, Medical Foundation for the  
Care of Victims of Torture  
*Doctor of Humanities*

**The Lord Puttnam CBE**  
Film Producer  
*Doctor of Fine Arts*

**Dr Roger Walther**  
Chairman of First Republic Bank and Chairman &  
CEO of Tusker Corporation  
*Doctor of Economics*

**Dr George Steven Blumenthal**  
Former Chairman, NTL Inc.  
*Doctor of Communications and Information Technology*

**Dr Nemir A. Kirdar**  
Founder, President & CEO of Investcorp  
*Doctor of Economics*

**Dr Anthony Taylor**  
Former Trustee,  
Richmond The American International University in  
London  
*Doctor of Economics*

## 2001

**Ambassador (Ret) Harriet Elam-Thomas**  
Former Ambassador of the United States of America  
to the Republic of Senegal  
*Doctor of Laws*

**Professor the Baroness Greenfield CBE**  
Professor of Pharmacology, Oxford University  
Director of the Royal Institution of Great Britain  
*Doctor of Science*

**Dr James Ragan**  
Poet  
*Doctor of Letters*

**The Earl of Limerick (deceased)**  
Former Chancellor, London Guildhall University  
*Doctor of Laws*

**Dr John Morgridge**  
Chairman Emeritus, Cisco Systems Inc.  
*Doctor of Economics*

**The Rt Hon. the Lord Woolf**  
Former Lord Chief Justice of England and Wales  
*Doctor of Laws*

## 2002

**Dr Walter McCann**  
Former President, Richmond  
The American International University in London  
*Doctor of Laws*

**Dr Alba Ambert**  
Former Writer in Residence, Richmond  
The American International University in London  
*Doctor of Literature*

**Dr Richard Resch**  
Former Provost and Senior Vice President for  
Academic Affairs, Richmond  
The American International University in London  
*Doctor of Science*

**Dr John Fairbairn**  
Trustee, Esmee Fairbairn Foundation  
*Doctor of Humane Letters*

**Dame Pauline Harris DBE**  
Trustee, Philip & Pauline Harris Charitable Trust  
*Doctor of Humane Letters*

**Dr John Kuhnle**  
Managing Director, Education Practice,  
Korn/Ferry International  
Trustee Emeritus, Richmond  
The American International University in London  
*Doctor of Humane Letters*

## 2003

**Dr Deborah McLean**  
Trustee, Richmond The American International  
University in London  
*Doctor of Humane Letters*

**Professor Graham Zellick**  
Former Vice-Chancellor, University of London  
*Doctor of Laws*

**The Rt. Hon. Michael Portillo**  
Former Member of Parliament for Kensington and  
Chelsea  
*Doctor of Laws*

## 2004

**Dr Vivian Day Stroh**  
Trustee, Richmond  
The American International University in London  
*Doctor of Humane Letters*

**Dr Laura H. Harris**  
Former Trustee, Richmond  
The American International University in London  
*Doctor of Humane Letters*

**Professor Brenda M. Gourley**  
Vice-Chancellor, The Open University  
*Doctor of Humane Letters*

## 2005

**Dr Russel R. Taylor**  
Former Trustee, Richmond  
The American International University in London  
*Doctor of Humane Letters*

**Dr Robert W. Selander**  
President and CEO, MasterCard International  
*Doctor of International Business*

**Professor Sir Christopher Frayling**  
Rector and Vice-Provost, Royal College of Art  
Chairman, Arts Council, England  
*Doctor of Humane Letters*

## 2006

**The Baroness Deech DBE**  
Independent Adjudicator for Higher Education  
*Doctor of Laws*

**Dr Amelia Chilcott Fawcett CBE**  
Former Vice-Chairman, Morgan Stanley  
International  
*Doctor of International Business*

**Dr David Hempleman-Adams MBE OBE**  
Explorer  
*Doctor of Science*

## 2007

**The Lord Watson of Richmond CBE**  
Chairman, The Cambridge Foundation  
Academic Governor, Richmond The American  
International University in London  
*Doctor of Humane Letters*

**Dr Anthony Seldon**  
Master of Wellington College  
*Doctor of Humane Letters*

**Dame Mary Richardson**  
Chief Executive, HSBC Trust  
*Doctor of Humane Letters*

**Dr William Mules**  
Former Head of School  
The American School in London  
*Doctor of Humane Letters*

## 2008

**Dr Lionel Barber**  
Editor, The Financial Times  
*Doctor of Humane Letters*

**Dr Norman R. Smith**  
Former President, Richmond  
The American International University in London  
*Doctor of Education*

**Sir Sigmund Sternberg**  
Co-founder, The Three Faiths Forum  
*Doctor of Humane Letters*

**Professor Alice Tomic**  
Intercultural Communications Specialist  
*Doctor of Humane Letters*

## 2009

**Professor Jos Hackforth-Jones**  
Director, Sotheby's Institute of Art, London  
*Doctor of Fine Arts*

**Sir Robert Worcester KBE DL**  
Chairman, Ipsos Group  
Chairman & Founder of MORI  
*Doctor of Laws*

## 2010

**George Garfield Weston**  
Chief Executive, Associated British Foods plc  
*Doctor of Laws*

**Mariam Assefa**  
Executive Director & CEO  
World Education Services, New York  
*Doctor of Laws*

## 2011

**Kevin M. Everett**  
Treasurer and Chairman of the Board  
Sir John Cass's Foundation  
*Doctor of Business Administration*

**Julia A. Jeannet (deceased)**  
Founder Richmond University Foundations Program  
*Doctor of Humane Letters*

**Deirdre Y. Simpson**  
Former Director of Alumni Relations,  
Richmond, The American International University in  
London  
*Doctor of Laws*

## Board of Trustees

### A. Michael Hoffman

*Chairman*

BA University of Texas at Austin  
MA Columbia University  
MBA Harvard Business School  
*Chairman, Palamon Capital Partners LLP*

### Dr Deborah McLean

*Vice Chairman*

BA Radcliffe College  
MBA Harvard University  
Hon. Doctor of Humane Letters, Richmond  
The American International University in London  
*Former Managing Director, Morgan Stanley & Co, London*  
*Adjunct Professor, Columbia University (SIPA)*

### Dr Clifford Joseph

*Secretary*

MA University of Oxford, LMRTPI  
Hon. Doctor of Laws, Richmond  
The American International University in London  
*Barrister-at-Law*

### Sir Cyril Taylor GBE

*Chancellor*

MA University of Cambridge  
MBA Harvard Business School  
Hon. LLD New England College  
Hon. Doctor of Laws, Richmond  
The American International University in London  
Hon. Doctor of The Open University  
Hon. Doctor of Education, Brunel University  
*Chairman, American Institute for Foreign Study*  
*Founder and Chairman of the Specialist Schools*  
*and Academies Trust (1987-2005)*

### Professor John Annette

*President*

BA(Hons) Fordham University  
PhD London School of Economics

### Ghayth Armanazi

BA University of Colorado  
MA University of London (SOAS)  
*Executive Director, The British Syrian Society*

### Mariam Assefa

DUEL Université de Montpellier  
EdM State University of New York at Buffalo  
Hon. Doctor of Laws, Richmond The American  
International University in London  
*Executive Director, World Education Services Inc.*

### Bassam Audeh

BA Richmond The American International University  
in London  
*Director/CEO, The Audeh Group*

### Dr Vivian Day Stroh

BA Richmond The American International  
University in London  
Hon. Doctor of Humane Letters, Richmond  
The American International University in London

### George A. King

A.B. Colgate University  
J.D. Fordham University School of Law  
*Chairman & CEO, Infrastructure Group Inc.*

### Neil Meadows

BSc University of Edinburgh  
MBA Harvard Business School  
*Managing Director, Laurentia Funds Ltd*

### Wendy Walther Miller

BA University of California, Berkeley  
MBA San Francisco State University  
*Former VP of Business Development, Charles Schwab*  
*Europe*  
*Former VP of Sales Development, ELS Language*  
*Centres*

### Dr Jennifer Rubin

BA(Hons) Loughborough University  
PhD University of Cambridge  
*Director Emerging Areas, RAND Europe*

### Sami Suleiman

BA Terrasanta College, Jordan  
*Chairman, Elite RMC, Abu Dhabi*

### Dr Nicholas Tate CBE

MA University of Oxford  
PGCE University of Bristol  
MA, PhD University of Liverpool  
*Director-General, International School of Geneva*

### Vijay Kishu Tirathrai

BA Richmond The American International  
University in London  
*Executive Director, Tirathrai Group*

## TRUSTEES EMERITUS

### Dr John Kuhnle

BA Center College  
MA Kentucky University  
PhD Vanderbilt University  
Hon. Doctor of Humane Letters, Richmond The  
American International University in London  
*Managing Director Education Practice, Korn/Ferry*  
*International*

### Dr Michael Morgan

MPhil, LLD, Hon DLitt, FRSA  
Hon. Doctor of Literature, Richmond The American  
International University in London  
*Former Principal, The Froebel Educational Institute,*  
*London*

**Dr Russel Taylor**  
BCom University of Toronto  
DBA Western Colorado University  
Hon. Doctor of Humane Letters, Richmond The American International University in London  
*Founder, Taylor Entrepreneurial Institute, College of New Rochelle*

## **Board of Academic Governors**

**Dr Derek Pollard OBE**  
*Chairman*  
BSc, PhD, Hon. DHL, CChem, FRSA, FRSC, RI  
*Former Director, The Open University Validation Services*  
*Former Director for Institutions & Programmes, CNAA*  
*Former Vice-Chancellor's Advisor, The Open University*

**Professor Tony Cobb**  
*Vice Chairman*  
BA, FRCA  
*Visiting Professor in Communications, Royal College of Art*  
*Global Design Consultant, Readers Digest Corporation*

**Colin Barrow**  
MBA Cranfield School of Management  
*Former Head of the Enterprise Group and Former Senior Lecturer in Small Business Management, Cranfield School of Management*

**Professor Geoffrey Crossick**  
MA University of Cambridge  
PhD Birkbeck College, University of London  
FRHistS  
*Vice-Chancellor, University of London*

**Professor John Eade**  
MA, Dip Soc Anthropol, MLitt University of Oxford  
PhD University of London  
*Professor of Sociology & Anthropology*  
*Executive Director of CRONEM, Surrey & Roehampton Universities*

**Professor Stanley Glasser**  
BComm (Econ), University of Witwatersrand  
MA Kings College Cambridge  
Hon. Doctor of Music, Richmond  
The American International University in London  
*Professor Emeritus of Music, University of London*

**Simon Goldsworthy**  
BA School of Slavonic and East European Studies, University of London  
*Senior Lecturer in Public Communication, University of Westminster*

**Professor Stephen Haseler**  
BSc, PhD London School of Economics  
*Director, Global Policy Institute, London Metropolitan University*

**Dr Nigel Holt**  
BSc (Hons) University of Reading  
DPhil University of York  
*Sr. Lecturer in Psychology, Bath Spa University*

**Dr Ann Robinson**  
MA University of Oxford  
MA, PhD McGill University, Canada  
*Former Director-General, National Association of Pension Funds*

**The Lord Watson of Richmond CBE**  
MA University of Cambridge  
Hon. Doctor of Humane Letters, Richmond The American International University in London  
*Chairman, The Cambridge Foundation*  
*Chairman, CTN Communications*  
*International Chairman Emeritus, The English-Speaking Union*  
*Chairman, Council of Commonwealth Societies*

**Peter Williams CBE**  
BA University of Exeter  
Hon. LLD (HETAC, Ireland)  
Hon. Fellow University of Worcester  
Fellow of the Royal Society of Arts  
*Former Chief Executive, QAA*  
*Former President, European Association for Quality Assurance in Higher Education (ENQA)*

## **CHAIRMAN EMERITUS**

**The Lord Briggs of Lewes**  
BSc (Econ) London  
MA University of Oxford, FBA  
Hon. Doctor of Literature, Richmond  
The American International University in London  
*Former Provost, Worcester College, Oxford*  
*Former Chancellor, The Open University*  
*Former Vice-Chancellor, University of Sussex*

## University Full-Time Administration

### President's Executive Team:

**John Annette**

*President*

BA Fordham University

PhD London School of Economics and Political Science

**Jane Crichton**

*Director of Human Resources*

MA Kingston University, Chartered FCIPD

**Mark S. Kopenski**

*Vice President and Dean of Enrollment*

BA Carthage College,

MS Saint Joseph's University

**Phil Deans**

*Provost*

BA PhD University of Newcastle-upon-Tyne

**Robert Leppard**

*Special Adviser to the President and Provost*

*Professor of Strategic Management*

BSc University of London,

BCompt University of South Africa, Pretoria

**William Scott**

*Vice President for Finance and Administration*

BA University of East Anglia, ACA

### Full-time Administrative Staff:

**Nasir Afraz**

*Security Officer*

**Nafeesa Ahmed**

*Accounts Assistant*

BSc King's College London

**Adebayo Akanji**

*IT Operations Manager*

BSc University of Lagos

**Dominic Alessio**

*Director of the Study Abroad Program*

Professor of History

BA MA McMaster University,

PhD Victoria University of Wellington

**Ismail Amiri**

*Security Officer*

BA MA University of Karachi

**Jamshid Amiri**

*Security Officer*

HND Baluchistan University

**Ernesto Aquino**

*Security Officer*

BSc National University Manila

**Lola Arnaiz**

*IT Support Analyst*

BSc University of Westminster

**Gary Ashby**

*Maintenance Supervisor, Richmond*

**Nicholas Atkinson**

*Director of US Admissions*

BA King's College London

**Khalid Azarpira**

*Security Officer*

**Michael Balogun**

*Senior Network Analyst*

BSc South Bank University London

**Valerie Boyle**

*Library Services Librarian*

Diploma in Librarianship Hammersmith and West London College

**James Boys**

*Director of the MA Program in International Relations*

*Associate Professor of International Political Studies*

BA Leicester University,

MA University of London: Institute of United States Studies,

PhD University of Birmingham

**Matthew Butterfield**

*CNM Support Analyst*

BA MA Richmond, The American International University in London

**Philip Caswell**

*IT Help Desk/User Support Co-ordinator*

BA Anglia Polytechnic University,

MSc Middlesex University

**Elizabeth Cerejo**

*International Admissions Officer*

BA Australian Catholic University

**Allison Cole-Stutz**

*Dean of Students*

BA Colorado College,

MA University of Texas at Austin



**Jane Crichton**  
*Director of Human Resources*  
MA Kingston University, Chartered FCIPD

**Parviz Dabir-Alai**  
*Chair, Department of Business and Economics*  
*Professor of Economics*  
BA University of North London,  
MSc London School of Economics and Political  
Science,  
MPhil University of Warwick,  
PhD Brunel University

**Sarah Douglas**  
*Internship Coordinator*  
BA University of Glasgow

**Jason Elliot**  
*Assistant Dean of Admissions for Financial Assistance*  
*and Scholarships*  
BA North Central University,  
MA Metropolitan State University

**Tessa Fitzgerald**  
*Admissions Officer – US Admissions Office*  
BA University of New Hampshire

**Michael Fraylich**  
*Laboratory Technician/Instructional Assistant*  
BSc PhD Manchester University

**Colin Gardner**  
*Senior Security Officer*

**Monica Giovannini**  
*Director of the Florence Program*  
Laurea University of Florence,  
Dipl in American Studies, Smith College

**Cheryl Goodyear**  
*Domestic Bursar*

**David Grant**  
*Maintenance Supervisor, Kensington*

**Rosanna Graziani**  
*Director of the Rome Program*  
Laurea University of Florence,  
Postgraduate Specialization in Museum Studies  
University of Perugia

**Jaclyn Hadjipieris**  
*Assistant Dean of Student Activities*  
BA MA Edinboro University of Pennsylvania

**Annie Herring**  
*Assistant to the Provost*

**Christopher Hillman**  
*Maintenance Assistant*

**Roger Horton**  
*Financial Controller*  
BA Kingston Polytechnic, ACMA

**Deborah Kan**  
*Director of the International Internship Programme*  
BSc University of Birmingham  
MSc University of Reading

**Shakil Ahmed Khan**  
*Security Officer*

**Anna Lazarczyk**  
*Librarian/Information Specialist*  
MA University of Krakow

**Karen Lippoldt**  
*Director of Alumni Relations*  
MA University of Leipzig

**Paul Lloyd**  
*Director, RIASA Program*  
BA Trinity and All Saints College, Leeds  
MA Southampton University

**Heather Lochtie**  
*Student Affairs Coordinator, Richmond*  
BA Fordham University,  
MA Columbia University

**M. Clare Loughlin-Chow**  
*Dean of Academic Affairs and Registrar*  
BA University of Toronto,  
MPhil DPhil University of Oxford

**Tessa Lovell**  
*Assistant Dean of Academic Affairs*  
MA University of St Andrews, Fife

**Katherine Lytle**  
*Student Affairs Coordinator, Kensington*  
BA University of Lincolnshire and Humberside,  
PG Dip University of the Arts,  
PCE University of Greenwich

**Akmal Malik**  
*Security Officer*

**Lisa McConnachie**  
*Fees Officer*

**John McEllistrim**  
*Director of Property Services*  
MBIFM, AIOB, Dipl Construction Health and  
Safety Management

**Sika Obele**

*Analyst Programmer*  
BSc Birkbeck College, University of London  
MSc Obafemi Awolowo University

**Olha Pannett**

*Senior Library Assistant*  
NVQ3 Information and Library Services, The City  
and Guilds of London Institute

**Mayur Patel**

*Admissions and Financial Aid Officer*  
BA Richmond, The American International  
University in London

**Luke Peters**

*Audio Visual Technician*  
Diploma in Audio Engineering School of Audio  
Engineering (London)

**Vivian Peters**

*General Reprographics and Mail Assistant*

**Helen Pether**

*Senior Administrative Assistant to the Provost and to the  
Chair, Department of Arts and Sciences*

**Geoffrey Piper**

*Security Manager*

**Jelena Pivovarova**

*Senior Administrative Assistant to the Chair,  
Humanities, Social Sciences and Communications*  
BA, MA Institute of International Relations at  
Kiev National University of Taras Shevchenko

**Kelley Quigley**

*Associate Director of US Admissions*  
BA Pace University

**Joseph Ramdas**

*Student Account Manager*  
BTEC Croydon College, AAT

**Enolio Ramos**

*Security Officer*  
BA Angeles University

**Rosalie Ridsdale**

*Accounts Manager*  
BSc University of Philippines, ACCA

**Syed Rizvi**

*Security Officer*

**Mary Robert**

*Chair, Department of Arts and Sciences*  
*Professor of Lens Media*  
BA University of Akron,  
MA Royal College of Art

**Jacqueline Ryan**

*Senior Administrative Assistant, Department of Business  
and Economics*

**William Scott**

*Vice President for Finance and Administration*  
BA University of East Anglia, ACA

**Alex Seago**

*Chair of Humanities, Social Sciences and  
Communications*  
*Professor of Cultural Studies*  
BA University of Birmingham,  
MA University of Kansas,  
PhD Royal College of Art

**Jane Silverleaf**

*MIS Technical Manager*  
BA University of York

**Niall Sloane**

*Art Design and Media Technician*  
MEng Imperial College, University of London  
BA Central St Martins College of Art and Design

**Elizabeth Stalberg**

*Marketing Communications Manager*  
BA Marketing Communication, University of  
Johannesburg

**Terence Thompson**

*Security Officer*

**Catherine Troy**

*Executive Assistant to the President*  
BSc Open University

**Rebecca Upton**

*Human Resources Adviser*  
BA Anglia Ruskin University  
Graduate CIPD

**Robert Wallis**

*Director of MA in Art History and Visual Culture*  
*Professor of Visual Culture*  
BA MA PhD Southampton University

**Bethany Warner**

*Human Resources Coordinator and Assistant to the  
Director of Property Services*  
BA Richmond, The American International  
University in London

**Justin Weddle**  
*Director of Admissions*  
BA Richmond, The American International  
University in London,  
MBA MA Webster University, Assoc. CIPD

**Katherine Wells**  
*Residence Life Coordinator, Richmond*  
BA University of Sheffield  
MA European University in St Petersburg

**Tracy Wills**  
*Residence Life Coordinator, Kensington*  
BSc Northern Michigan University  
MA London Metropolitan University

**Martin Winter**  
*Coordinator Reprographics/Mail Services*  
BSc West London Institute of Higher Education

**Christine Zaher**  
*Director, Academic Literacies Program*  
*Associate Professor of Academic Writing and Research*  
*Methods*  
BA MA University of London,  
MEd PhD University of Wales

## **University Part-Time Administrative Staff**

**Bette Allen**  
*Senior Administrative Assistant, Academic Literacies Program, and Academic Advising*

**Elizabeth Courtney**  
*Librarian*  
BA Reading University,  
Diploma in Librarianship Leeds Polytechnic

**Guy Etherington**  
*Librarian*  
BA Hatfield Polytechnic,  
Diploma in Librarianship Manchester Polytechnic

**Lisa Evans**  
*Administrative Assistant, Provost's Office*

**Deirdre Finch**  
*Librarian*  
BA Warwick University  
PGCE Surrey University  
Diploma in Librarianship Ealing Technical College

**Richard Gray**  
*Librarian*  
BA Diploma in Librarianship Polytechnic of North London

**Sarah Griffin**  
*Assistant Registrar*

**Diana Hutchings**  
*Library Assistant*  
BSc University of Surrey

**Ketevan Japaridze**  
*Library Assistant*  
BA National Academy of Art, Georgia,  
MA University of London: Goldsmiths College

**Andreia Jennings**  
*Library Assistant*  
BA University of Bucharest

**Andrea Khaki**  
*Human Resources Officer*  
BA Kingston University, Graduate CIPD

**Nevena Khediri**  
*Senior Network Analyst*  
BSc MSc Richmond, The American International  
University in London

**Sharon Lally-Edson**  
*Assistant Registrar*  
BSc University of the West of England Bristol

**Katrina Le Bihan**  
*Library Assistant*  
BEng and BCom University of Birmingham

**Kevin McManus**  
*Library Assistant*  
BA University of Surrey

**Elizabeth Norman**  
*Librarian*  
MA Oxford University,  
MLib University of Wales,  
PCGE University of Durham

**Alessandra Palange**  
*Library Assistant*  
BSc University of East London

**Elizabeth Robertson**  
*Director of Assessment and Quality Assurance*  
BA Pennsylvania State University  
MSc Birkbeck University of London

**Jacqueline Ryan**  
*Library Assistant*

**Emma Sibley**  
*Assistant Admissions Officer*  
Diploma Visual Merchandising and Styling St  
Martins College of Art & Design

**Artur Szarota**  
*Library Assistant*

**Paul Watkins**  
*Library Assistant*

## University Full-Time Faculty

**Dominic Alessio**  
*Director of the Study Abroad Program*  
*Professor of History*  
BA MA McMaster University,  
PhD Victoria University of Wellington

**John Annette**  
*President*  
BA Fordham University  
PhD London School of Economics and Political  
Science

**Michael Barclay**  
*Director of Drama and Theatre Arts*  
*Professor of Drama*  
BA University of Natal,  
Higher Ed Diploma (Postgraduate) University of  
Cape Town,  
PhD University of London

**Donna Bennett**  
*Associate Professor of Accounting*  
BA Oakland University,  
PhD University of Michigan, CPA

**George Berguno**  
*Professor of Psychology*  
BSc Brunel University,  
MSc University of London: Birkbeck College,  
PhD City University

**Peter Bolton**  
*Professor of Science*  
BSc University of Hull,  
PhD University of London

**Charlotte Bonham-Carter**  
*Associate Professor of Art History and Visual Culture*  
BA Northwestern University  
MA Royal College of Art

**James Boys**  
*Director of the MA Program in International Relations*  
*Associate Professor of International Political Studies*  
BA Leicester University,  
MA University of London: Institute of United States  
Studies,  
PhD University of Birmingham

**Martin Brown**  
*Associate Professor of International History*  
BA University of Hertfordshire,  
MA School of Slavonic and East European Studies,  
PhD St Mary's University College, University of Surrey

**Sara Chetin**

*Professor of Humanities*  
BA University of California (Berkeley),  
Licence de Lettres Modernes University of Paris,  
PhD University of Kent

**John Chua**

*Associate Professor of Communications*  
BA Knox College,  
MA, MBA, PhD University of Illinois

**Wayne Clark**

*Associate Professor of Science*  
BSc University of London,  
PhD Worcester Polytechnic Institute

**Ivan Cohen**

*Associate Professor of Finance and Economics*  
BA MA University of Essex,  
PhD University of Sheffield

**Michèle Cohen**

*Professor of Humanities*  
BA MA McGill University,  
MA PhD University of London

**Parviz Dabir-Alai**

*Chair, Department of Business and Economics*  
*Professor of Economics*  
BA University of North London,  
MSc London School of Economics and Political  
Science,  
MPhil University of Warwick,  
PhD Brunel University

**Jeremy Danziger**

*Assistant Professor of Art, Design and Media*  
BA Camberwell School of Art

**Dennis de Caires**

*Associate Professor of Art, Design and Media*  
BA Winchester School of Art,  
MA Royal College of Art

**Phil Deans**

*Provost*  
BA PhD University of Newcastle-upon-Tyne

**Wolfgang Deckers**

*Professor of Political Science*  
MA University of Bonn,  
PhD London School of Economics and Political  
Science

**James Earl**

*Assistant Professor of Humanities*  
BA Middlesex University, MSW University of Sussex,  
CTHE London Guildhall University

**Anna Feigenbaum**

*Assistant Professor of Communications*  
BA Binghamton University  
MA University of East Anglia  
PhD McGill University

**Vassilios K. Fouskas**

*Professor of International Relations*  
BA Kapodestrian University of Athens,  
PhD Panteion University of Athens,  
PhD University of London

**Eunice Goes**

*Associate Professor of Communications*  
BA Lusiada University, Portugal  
MA Warwick University,  
PhD London School of Economics,  
PhD University of Sydney

**Julia Hathaway**

*Assistant Professor of Language and Communication*  
BA Sussex University,  
MA University of Durham,  
PGCE St Mary's College

**Colin Howley**

*Assistant Professor of English and Communications*  
BA MA PhD University of Sheffield

**Michael Keating**

*Associate Professor of International Political Economy*  
BA MA University of Western Australia,  
PhD University of Warwick

**Ira Konstantinou**

*Associate Professor of Psychology*  
BA The American College of Greece,  
MA PhD University of Sussex

**Robert Leppard**

*Special Adviser to the President and Provost*  
*Professor of Strategic Management*  
BSc University of London,  
BCompt University of South Africa, Pretoria

**Paul Lloyd**

*Director, RIASA Program*  
BA Trinity and All Saints College, Leeds  
MA Southampton University

**Elizabeth Long**

*Coordinator of the Foundations Program*  
*Assistant Professor of English and Communications*  
MA Oxford University

**M. Clare Loughlin-Chow**

*Dean of Academic Affairs and Registrar*  
BA University of Toronto,  
MPhil DPhil University of Oxford

**Bryan McIntosh**

*Associate Professor of International Business*  
BA PhD Edinburgh Napier University

**David Munyinyi**

*Associate Professor of Mathematics*  
BSc University of Nairobi,  
MA State University of New York,  
PhD University College London

**Shuna Neilson**

*Assistant Professor of English for Academic Purposes*  
MA University of Aberdeen, Dip. TEFLA,  
MA University of London: Goldsmiths College

**John O'Connell**

*Associate Professor of Psychology*  
BA St Leo College,  
MEd EdS Georgia State University,  
PhD University of Georgia

**Ana Oliveira**

*Assistant Professor of Mathematics*  
BSc University of Porto,  
MSc Oxford University,  
PhD University of London: Imperial College

**Paul Rekret**

*Coordinator of Academic Advising*  
*Adjunct Assistant Professor*  
BA University of Toronto,  
MA Universiteit van Amsterdam,  
PhD Queen Mary University

**Mary Robert**

*Chair, Department of Arts and Sciences*  
*Professor of Lens Media*  
BA University of Akron,  
MA Royal College of Art

**Alex Seago**

*Chair of Humanities, Social Sciences and Communications*  
*Professor of Cultural Studies*  
BA University of Birmingham,  
MA University of Kansas,  
PhD Royal College of Art

**Bruce Sheppy**

*Associate Professor of Marketing*  
BMilSc University of Stellenbosch,  
MSc University of Luton,  
MBA Regent Business School,  
Chartered Marketer South Africa

**Sabine Spangenberg**

*Associate Professor of Economics and Finance*  
BA MA University of Duisburg,  
PhD University of Lancaster

**Preslava Stoeva**

*Assistant Professor of International Relations*  
BA MA Huron University,  
PhD University of Exeter

**Ben Voyer**

*Assistant Professor of Management*  
BSc Institut d'Etudes Politiques de Strasbourg  
MSc Ecole de Management de Lyon  
MRes University of Paris  
MPhil HEC Paris  
PhD London School of Economics and Political Science

**Robert Wallis**

*Director of MA in Art History and Visual Culture*  
*Professor in Visual Culture*  
BA MA PhD Southampton University

**Nicholas Wilkinson**

*Professor of Economics*  
MA University of Cambridge,  
PGCE MSc Loughborough University,  
PhD City University

**Christine Zaher**

*Director, Academic Literacies Program*  
*Associate Professor of Academic Writing and Research Methods*  
BA MA University of London,  
MEd PhD University of Wales

## University Part-time Faculty

### **Ali Aboutorabi**

*Adjunct Associate Professor*  
BSc Sharif University of Technology,  
MSc Manchester University,  
PhD Glasgow University

### **Ernest Ampadu**

*Adjunct Instructor*  
MA Linköping University  
MA Stockholm University  
B.Ed University of Cape Coast

### **Malcolm Berry**

*Adjunct Associate Professor*  
BSc Reading University,  
MBA City University

### **Louise Byrne**

*Adjunct Associate Professor*  
BA London School of Economics

### **Nicola Caramia**

*Adjunct Assistant Professor*  
BSc University of London: Birkbeck College,  
MBA Colorado Technical University,  
Diploma in Management Studies, Huron University,  
Postgraduate Certificate in Management Consultancy,  
City University

### **Judith Carmel-Arthur**

*Adjunct Assistant Professor*  
BA California State University,  
BA University of Southern Illinois,  
MA University of London: Courtauld Institute,  
PhD Kingston University

### **Sarah Ciacci**

*Adjunct Instructor*  
BA MA University College London

### **Robert Crooke**

*Adjunct Assistant Professor*  
BA University of East Anglia,  
MBA Harvard University

### **Paul Czilinsky**

*Adjunct Assistant Professor*  
BSc Manchester Polytechnic,  
MSc Brunel University

### **Charles Danby**

*Adjunct Assistant Professor*  
BA Kingston University,  
MFA University College London: Slade School of  
Fine Art

### **Philip D'Orleans**

*Adjunct Assistant Professor*  
Postgraduate Certificate in Directing Drama Studio,  
London,  
Certified Teacher of Stage Combat,  
British Academy of Stage and Screen Combat

### **David Edye**

*Adjunct Assistant Professor*  
BA Kent University,  
MPhil University of Bath

### **Hadi Enayat**

*Adjunct Assistant Professor*  
BA University of London: School of Oriental and  
African Studies,  
MSc, PhD University of London: Birkbeck College

### **Nicholas Ferguson**

*Adjunct Assistant Professor*  
BA Oxford University,  
BA MA Chelsea College of Art and Design

### **Maria Garcia**

*Adjunct Instructor*  
BSc CESA,  
BSc Psychology, University of Essex,  
BA Richmond, The American International  
University in London,  
MA University of Surrey Roehampton

### **Kersten Glandien**

*Adjunct Associate Professor*  
BS MA St Petersburg University,  
PhD Technical University Dresden

### **Eric Golson**

*Adjunct Instructor*  
BA MA University of Chicago

### **Laura Harvey**

*Adjunct Instructor*  
BSc MSc The London School of Economics and  
Political Science

### **Deborah Hill**

*Adjunct Assistant Professor*  
BA California State University and University of  
Madrid,  
MA PhD Florida State University,  
MA City University

### **Christopher Hodson**

*Adjunct Assistant Professor*  
MA University of Oxford,  
MBA Cranfield University

### **Martin Jackson**

*Adjunct Instructor*  
BA University of East Anglia,  
MA University of London: Goldsmiths College

**Stewart Jackson***Adjunct Associate Professor*

BA University of London: Royal Holloway College  
MA Thames Valley University, Graduate CIPD

**Hiroko Kamogawa***Adjunct Assistant Professor*

BA Richmond, The American International  
University in London,  
MFA Slade School of Fine Art, University College  
London

**Francesca Kazan***Adjunct Associate Professor*

BA University of Birmingham  
PGC in Further Education, University of London  
MA PhD State University of New York at Buffalo

**Maria Kheirkhah***Adjunct Assistant Professor*

BA Surrey Institute of Art and Design,  
MA University of Central England

**Maria Kyriakidou***Adjunct Instructor*

BA National and Kapodistrian University  
MSc, PGCHE London School of Economics

**Karen Lacroix***Adjunct Assistant Professor*

BA University of Quebec in Montreal,  
MA Royal College of Art

**Francisco Laranjo***Adjunct Assistant Professor*

BA Escola Superior de Artes E Design,  
MA Royal College of Art

**Chrystel Lebas***Adjunct Assistant Professor*

MA Royal College of Art

**Virginie Litzler***Adjunct Assistant Professor*

MA Royal College of Art,  
DNAP, MA Ecole Nationale des Beaux Arts de Lyon

**Justin Lorentzen***Adjunct Assistant Professor*

BSc Portsmouth Polytechnic  
MA Goldsmith's College, University of London

**Sian Lund***Adjunct Assistant Professor*

BA University of Westminster,  
PGCE University of Wales,  
MA Birkbeck College, University of London

**Neil Mackie***Adjunct Assistant Professor*

BA North London Polytechnic,  
MA University of London

**Piola Massarotto***Adjunct Assistant Professor*

BA University of Pavia,  
MA PhD Courtauld Institute of Art

**Paula McGrath***Adjunct Assistant Professor*

BA The American University Washington DC,  
Juris Doctor Fordham University

**Lucia Morawska***Adjunct Instructor*

BA MA University of Silesia,  
MPhil University of Bradford,  
Postgraduate Certificate in Education, University of  
Huddersfield

**Trevor Morris***Adjunct Associate Professor*

BA Exeter University,  
Postgraduate Certificate in Education, London  
University

**Sohil Majmudar***Adjunct Assistant Professor*

BSc MSc University of Mumbai  
MA University of North Texas

**Chino Otsuka***Adjunct Assistant Professor*

BA University of Westminster,  
MA Royal College of Art

**David Palmer***Adjunct Associate Professor*

MBA INSEAD France

**Neema Parvini***Adjunct Assistant Professor*

BA University of London,  
MSt. Oriel College, University of London,  
PhD University of London

**Sue Perks***Adjunct Associate Professor*

BA Leicester Polytechnic,  
MA Royal College of Art

**Mamad Pourhosseini***Adjunct Associate Professor*

BSc Shiraz University,  
Postgraduate Diploma,  
MA, PhD University of Birmingham



**Inma Ramos**

*Adjunct Associate Professor*  
BSc LLB Universidad Pontificia Comillas, Madrid  
LLM University of London

**Paul Rekret**

*Coordinator of Academic Advising*  
*Adjunct Assistant Professor*  
BA University of Toronto  
MA Universiteit van Amsterdam  
PhD Queen Mary University

**Outi Remes**

*Adjunct Assistant Professor*  
BA, MA, PhD University of Reading

**Veronica Revi**

*Adjunct Assistant Professor*  
BA MA Trinity College Dublin,  
MPhil University of London: Institute of Archaeology

**Dai Roberts**

*Adjunct Instructor*  
BA The Nottingham Trent University  
MA Chelsea College of Art and Design  
PGCE University of Greenwich

**Matthew Sangster**

*Adjunct Instructor*  
BA University of Cambridge  
MA University of London

**Deborah Schultz Leustean**

*Adjunct Assistant Professor*  
BA The Robert Gordon University,  
PhD University of Oxford

**Hiranthi Seekkuwa Wasam**

*Adjunct Associate Professor*  
BComm University of Sri Jayewardenepura Sri Lanka,  
PGD MA University of Essex  
PhD Nagoya University Japan

**Marcus Slease**

*Adjunct Instructor*  
BA Weber State University,  
MA Western Washington University,  
MFA University of North Carolina

**Rafal Soborski**

*Adjunct Assistant Professor*  
BA Adam Mickiewicz College, Krakow,  
MA Jagiellonian University of Krakow,  
MA University of Exeter  
PhD University of Surrey

**Anna Stearman**

*Adjunct Assistant Professor*  
BA University of Kent at Canterbury,  
MA Central School of Speech and Drama London

**Patrick Stoddart**

*Adjunct Associate Professor*

**Saad Tahir**

*Adjunct Associate Professor*  
BSc Mousl University,  
MSc Baghdad University,  
PhD Brunel University

**David Taylor**

*Adjunct Associate Professor*  
MBA Open University,  
PhD International School of Management, Paris

**Julie Uldam**

*Adjunct Assistant Professor*  
BA MA Copenhagen Business School  
PhD Copenhagen Business School

**Asiya Validova**

*Adjunct Assistant Professor*  
BS/MS Karzan State University,  
PhD Saint Petersburg State University of Economics  
and Finance

**Fred Vermorel**

*Adjunct Associate Professor*  
BA University of Westminster,  
MA University of Sussex

**Lucas Villegas-Aristizabal**

*Adjunct Assistant Professor*  
BA Richmond, The American International  
University in London  
MA PhD University of Nottingham

**Murray Woodfield**

*Adjunct Assistant Professor*  
BA University of Cape Town,  
Performer's Diploma in Speech and Drama RADA

**Sarah Zaidan**

*Adjunct Assistant Professor*  
BFA Savannah College of Art and Design  
MA PhD Kingston University

**Ivan Zmertych**

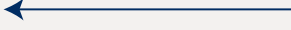
*Adjunct Assistant Professor*  
State Certificate of Qualification in Architecture,  
University of Budapest

# MAP



Royal Borough of  
Kensington & Chelsea

Heathrow Airport (6 miles)



GUNNERSBURY      TURNHAM GREEN      HAMMERSMITH

KEW GARDENS

PUTNEY HEATH

Kew Gardens

RICHMOND

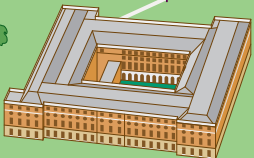
Richmond-Upon Thames

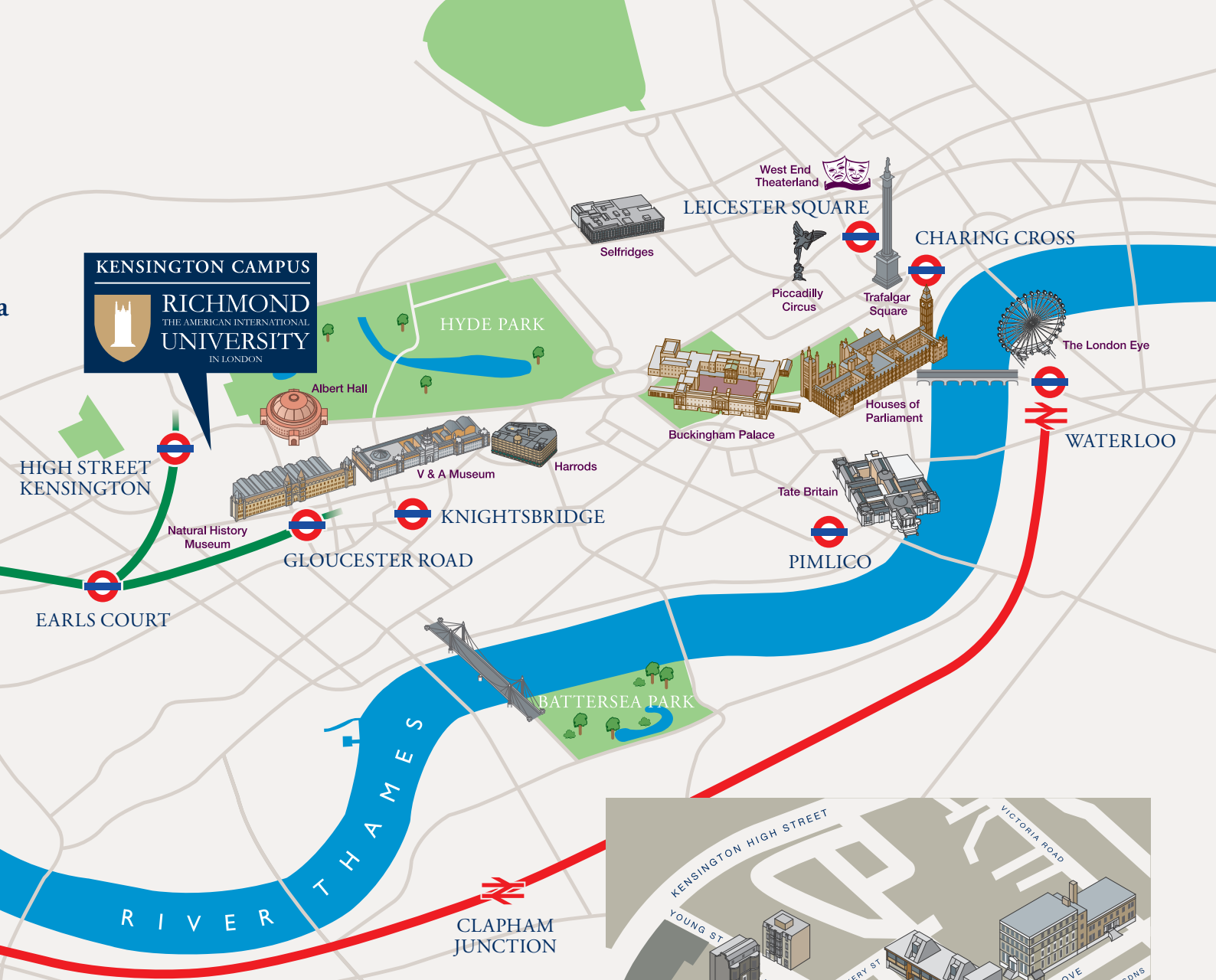
RICHMOND HILL CAMPUS  
 RICHMOND  
THE AMERICAN INTERNATIONAL  
UNIVERSITY  
IN LONDON

RICHMOND PARK

WIMBLEDON PARK

Hampton Court Palace





**KENSINGTON CAMPUS**  
**RICHMOND**  
 THE AMERICAN INTERNATIONAL  
 UNIVERSITY  
 IN LONDON

HIGH STREET  
 KENSINGTON

EARLS COURT

Natural History  
 Museum

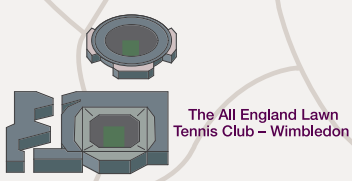
GLOUCESTER ROAD

BATTERSEA PARK

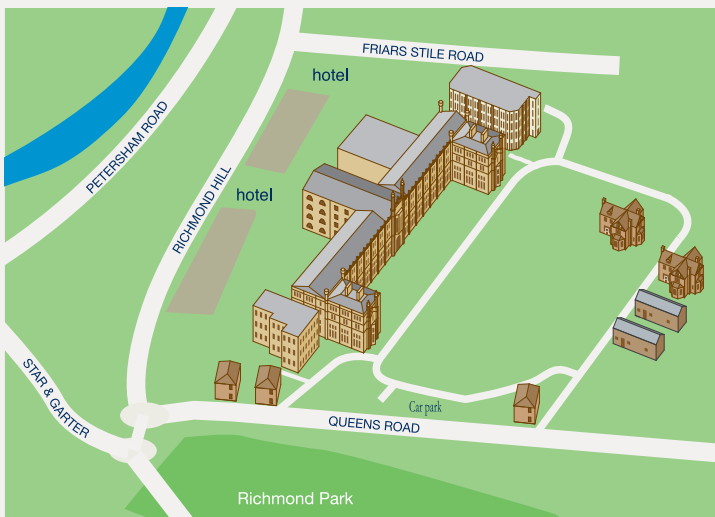
CLAPHAM  
 JUNCTION



**KENSINGTON CAMPUS**



The All England Lawn  
 Tennis Club - Wimbledon



**RICHMOND HILL CAMPUS**



Express train from Richmond  
 to Waterloo Station in less than  
 14 minutes



District Line tube from Richmond  
 to Gloucester Road averages  
 20 minutes

# INDEX

Academic Advising	25	Department of Humanities, Social Sciences & Communications	87, 113	Mathematics	87, 98
Academic Affairs	25	Deposits	20	Meals	22
Academic Honesty	33	Diagnostic Tests	10	Medical Services	18
Academic Literacies Program	41, 69	Dismissal from the University	33	Middle States Commission	2, 7
Academic Policies	28	Double Majors	30	Mid-Semester Warning	32
Academic Probation	33	Dropping Courses	28	Minor Programs	64
Academic Programs	41	Economics	55, 64, 87, 104	Minors	64, 30
Academic Standards Committee	33, 34, 37	Economics, BA Degree	55	Music	87, 135
Academic Standing	32	Economics, Minor	64	Open University Validation	2, 7, 30, 36, 39
Academic Status	26	Email	25	Orientation	18, 25
Accounting	87, 104	English	90	Payment Deadlines	21
Accreditation	2, 7, 36	English Language Proficiency Requirements	9, 47	Payment Plan	21
Adding Courses	28	English Placement Test	9, 12, 47	Philosophy	87, 136
Admission Requirements, Graduate	11, 82, 84	Environmental Science	87, 97	Plus Loans	14, 77
Admission Requirements, Undergraduate	9	European Studies, Minor	64	Political Science	59, 87, 137
Advanced Placement	11	Facilities	7	Political Science, BA Degree	59
Advanced Standing	11	Faculty	162, 165	Political Science, Minor	66
Advising	25	FAFSA	14, 77	President's Cabinet	158
Alumni	86	Federal Direct	14, 77	Principles of Writing	46, 47
American and British Accreditation	2, 7, 36	Fees	20	Probation, Academic	33, 38
Anthropology	87, 113	Fees, Graduate Programs	24	Probation, Loan	16
Applications	9, 82, 84	FERPA	8, 36	Probationary Admission	10
Art History	64, 87, 113	Film Studies, Minor	65	Proficiency Requirements	9
Art History and Visual Culture, Graduate Certificate	36, 37, 82, 87, 116	Finance	49, 65, 87, 106	Psychology	60, 66, 87, 140
Art History and Visual Culture, MA Degree	36, 37, 82, 87, 116	Finance, Minor	65	Psychology, BA Degree	60
Art History, Minor	64	Financial Assistance	13	Psychology, Minor	66
Art, Design, and Media	48, 64, 87, 92	First Year Program	69, 149	Readmitted Students	26
Art, Design, and Media, BA Degree	48	First Year Seminar	69, 149	Refunds	23
Art, Design, and Media, Minor	64	Florence, Academic Program	72	Registration	25, 26
Arts and Sciences, Department of	92	Florence, Italy Study Center	71	Religion	87, 144
Attendance Policy	27	Forms, Academic Procedures	34	Repeating a Course	28
Auditing Courses	28	Foundations Program	46	Residence Life Office	18
Bachelor of Arts Degree	48	Freshman Status	27	Returning Students	26
Biology	87, 96	Gender Studies, Minor	65	Richmond Hill Campus	7, 22
Board of Academic Governors	157	Grade Point Average (GPA)	32	Richmond International Academic and Soccer Academy (RIASA)	7, 12, 24, 36, 77, 150
Board of Trustees	156	Grade Reports	32	Richmond International Summer School (RISS)	79
British Studies, Certificate	67	Grades	32	Rome, Academic Program	74
British-validated Degrees	36	Graduation	35	Rome, Italy Study Center	75
Business Administration:		Graduation Requirements	35	Scholarships	13
Finance BA Degree	49	Health Services	18	Security Deposit	20
Business Administration: International Business BA Degree	51	History	56, 65, 87, 121	Senior Status	27
Business Administration: Marketing BA Degree	52	History, BA Degree	56	Social Sciences	87, 145
Business and Economics, Department	87, 104	History, Minor	65	Sociology	62, 66, 87, 145
Calendar	4	Honorary Degree Recipients	152	Sociology, BA Degree	62
Certificate Programs	64	Honors Degrees	35	Sociology, Minor	66
Chemistry	87, 97	Housing	22	Sophomore Status	27
CLEP	12	Housing Deposit	20	Sports	19, 77
Communications	53, 64, 118	Incomplete Courses	29	Student Activities Office	19
Communications, BA Degree	53	Independent Study	29	Student Affairs Department	18
Communications, Minor	64	Information Literacy	8, 41	Student Classification	27
Computer Facilities	7, 8	Information Resources	8	Student Complaints Procedure	34
Confidentiality	8, 36	International Business	51, 65, 78, 87, 107	Student Employment Program	13
Confirmation of Acceptance for Studies (CAS)	11	International Business, Minor	65	Student Loan Probation Status	16
Core Courses	43	International Journalism and Media	57, 65, 87, 132	Student Programs	19
Core Curriculum	43	International Journalism and Media, BA Degree	57, 87	Student Status	26
Core Planning Form	42	International Journalism and Media, Minor	65	Student Union	19
Counseling Service	18	International Relations	58, 66, 87, 126	Study Abroad	19, 71
Course Cancellation	30	International Relations, BA Degree	58	Study Centers, Florence & Rome	71, 74
Course Descriptions	89	International Relations, MA Degree	36, 37, 84, 87, 129	Summer School	79
Course Designations	87	International Relations, Minor	66	Summer Sessions	4, 27, 31
Course Load	28	Internships	68	Technology Services	7, 8
Courses at Other Institutions	30	Italian	72, 75, 87, 91	Theatre Arts	67, 87, 100
Courses, Adding	28	Italy, Study Centers	71, 74	Theatre Arts, Minor	67
Courses, Auditing	28	Junior Status	27	Tier 4 (Students) Sponsor's Licence	2, 7, 26
Courses, Dropping	28	Kensington Campus	7, 22	Title IV Funds	17
Creative Writing, Minor	64	Leave of Absence	13, 27, 30	Transcripts	36
Credit for Advanced Standing	11	Liberal Arts Core Curriculum	41	Transfer Credit	11, 35
Credits	32	Library	8	Transfer Students	11, 35
Data Protection Act	7, 8, 36	Literature	66, 87, 132	Trustees	156
Dean's List	32	Literature, Minor	66	Tuition	20
Deferral Policy, Admissions	10	MA in Art History and Visual Culture	36, 37, 82, 87, 116	UCAS Applications	9
Degree Planning Document	42	MA in International Relations	36, 37, 84, 87, 129	UK Disability Discrimination Act	171, 7
Degree Program Requirements, MA	35, 37, 82, 84	Major, Declaration	30	Undergraduate, Admissions	9
Degree Program Requirements, Undergraduate	47	Management	87, 109	University Administration	152
Degree Programs	47	Marketing	52, 66, 87, 110	University Facilities	7
		Marketing, Minor	66	University Fees	20
				Validation	2, 36
				Wait List	10
				Withdrawals	23
				Writing Center	47

# INQUIRIES

## **Inquiries worldwide, except in the USA:**

### **UK Admissions Office**

Richmond, The American International  
University in London,  
Queens Road,  
Richmond-upon-Thames. TW10 6JP England

Telephone: +44 (0)20 8332 9000  
Fax: +44 (0)20 8332 1596  
E-mail: [enroll@richmond.ac.uk](mailto:enroll@richmond.ac.uk)

## **Inquiries in the USA:**

### **US Admissions Office**

Richmond, The American International  
University in London,  
343 Congress Street,  
Suite 3100,  
Boston. MA 02210-1214 USA

Telephone: +1 (617) 450 5617  
Fax: +1 (617) 450 5601  
E-mail: [usadmissions@richmond.ac.uk](mailto:usadmissions@richmond.ac.uk)

## **Inquiries in India:**

Richmond, The American International  
University in London,  
Office of Admissions,  
Mumbai Office 92 C Mittal Tower,  
Nariman Point, Mumbai – 400021,  
India

Telephone: 099011 85933 or 022 4002 1205  
E-mail: [enroll@richmond.ac.uk](mailto:enroll@richmond.ac.uk)

## **Inquiries for the Richmond International Academic Soccer Academy (RIASA) program:**

RIASA Admissions  
171st Ave.  
Brockport, NY 14420

Telephone: (617) 777-4676  
E-mail: [mara.nisdeo@richmond.ac.uk](mailto:mara.nisdeo@richmond.ac.uk)

## **Abu Dhabi Admissions Office - United Arab Emirates**

Saraya Tower 18th fl, Khaliffa St  
Abu Dhabi 44489  
United Arab Emirates

Main: + 971 (0) 2674 3232  
E-mail: [enroll@richmond.ac.uk](mailto:enroll@richmond.ac.uk)

## **Richmond is an equal opportunity university.**

It does not discriminate in admissions, employment or access to programs. The policy of the University is that students, applicants or employment candidates are considered without regard to race, color, religion, sex, sexual orientation, national or ethnic origin, or age. The University complies with the UK Disability Discrimination Act.

# NOTES





