



Professional & Postgraduate Human Resource Management (HRM) Programme

at Newport Business School 2011-12

University
of Wales,
Newport

Prifysgol
Cymru,
Casnewydd

www.newport.ac.uk

UNIVERSITY OF WALES POSTGRADUATE DIPLOMA IN HRM

PART TIME COURSE 2011-12

Why study Newport's Postgraduate Diploma in HRM?

Human Resources is all about people, and managing an organisation's most valuable asset – its employees. Newport's Postgraduate Diploma in HRM ('PGD HRM') is suitable for graduates interested in pursuing a career in this area, or for people already working in the field and wanting to build on existing knowledge and progress further. It is designed to develop the knowledge and skills required by human resource specialists.

Newport's PGD HRM meets the new Chartered Institute of Personnel & Development (CIPD) Advanced Level Standards. The CIPD is the professional body for those involved in the management and development of people and has 130,000 individual members. Students who obtain Newport's PGD HRM can become Chartered Members of the CIPD on completion of an 'impact report'. The PGD HRM is therefore widely regarded as the essential qualification for those people seeking to pursue a successful career within Human Resource Management. Many past students have used the course as a means of gaining promotion and career development within the HR area, and the current Chief Executive of the CIPD is one of our CIPD alumni. Successful students also have the opportunity of progression onto the MSc HRM course offered at Newport.

As Newport's Postgraduate Diploma is based on CIPD's new Advanced Level Standards and its Advanced Diploma, you can be assured that you are gaining the highest quality of tuition and a qualification that is valued by employers for its rigour and ability to develop staff to senior practitioner/executive level.

Timetable Details (provisional)

YEAR	MODULES	TEACHING DAY (Provisional)	ATTENDANCE MODE	YEAR TUTORS, ENROLMENT & INDUCTION
1	<ul style="list-style-type: none"> • HRM in Context • Leadership & Management Development • Knowledge Management and Organisational Learning • Developing Skills for Business Leadership 	Wednesday	Both years available on Afternoon/Evening basis	caryn.cook2@newport.ac.uk ☎ 01633 432318 Preferred enrolment dates Monday 12 th September (4pm – 7.30pm) & Tuesday 13 th September (9am – 7.30pm) Induction Wednesday 21 st September at 1.30pm
2	<ul style="list-style-type: none"> • Employment Law • Reward Management • Investigation of a Business Issue from a HR Perspective • Managing Employment Relations 	Monday		bob.lawson@newport.ac.uk ☎ 01633 432367 Preferred enrolment dates Monday 12 th September (4pm – 7.30pm) & Tuesday 13 th September (9am – 7.30pm) Induction Monday 19 th September at 1.30pm

Entry Requirements and Exemptions

- To join the course, you must have:
 - A degree or higher qualification
 - Equivalent professional qualifications
 - Appropriate experience
 - The CIPD Certificate in Personnel Practice plus appropriate experience
 - Level 5 CIPD qualification or equivalent
- Students are advised to apply for student membership of the CIPD before starting the PGD HRM course at Newport, as this gives access to CIPD study resources
- You will be interviewed by a member of the teaching team prior to being admitted on to the course
- Further details about membership of the CIPD and its education schemes can be found at: www.cipd.co.uk

Course Fees & Fees Payable to CIPD

- Course fees payable on enrolment are £1,895 per year which is INCLUSIVE of study material but EXCLUDES textbooks and the following fees (applicable as at 1 July 2010) payable directly to the CIPD:
 - Initial Subscription £165 (payable on registration)
 - Annual Subscription £125 (payable on 1 July following date of registration)

Enrolment & Induction Sessions

- Part-time enrolment will be held at the Caerleon Campus during the following times:
 - Monday 12th September: 4pm – 7.30pm
 - Tuesday 13th September - Thursday 15th September: 9.00am to 7.30pm
 - Friday 16th September: 9.00am to 4pm

- Students are advised to use the preferred enrolment dates of Monday 12th September (4pm – 7.30pm) & Tuesday 13th September (9am – 7.30pm).
- Classes will be held at the City Campus, Usk Way, Newport, NP20 2BP.
- Course induction for years 1 and 2 will start at 1.30pm on the relevant day identified above during the **week commencing 19th September 2011**. Detailed timetables, course handbook, lecture programmes etc will be distributed at induction sessions.
- Directions to both campuses can be obtained from the University website.

Further Information and Application Forms

- For administrative queries, application forms or a prospectus please contact the University Information Centre on 01633 432432 or via email on: uic@newport.ac.uk. For academic queries regarding course content, timetables etc please contact the year tutor directly.
- Information evenings will be running during the Summer of 2011 at the City Campus, Usk Way, Newport, NP20 2BP. No appointment is necessary and PGD HRM tutors will be available to discuss the course. Each evening will run from 4.30pm to 7.30pm. The dates of the evenings are:
 - Tuesday 17 May 2011
 - Wednesday 15 June 2011
 - Tuesday 19 July 2011
 - Tuesday 9 August 2011
 - Wednesday 24 August 2011
 - Thursday 1 September 2011

PGD HRM Scheme 2011/12 ~ Overview

	Module/paper:				Exit status:
Year 1:	HRM in context	Leadership and Management Development	Knowledge Management & Organisational Learning	Developing Skills for Business Leadership	
Year 2:	Employ't Law	Managing Employment Relations	Investigation of a Business Issue from a HR Perspective	Reward Management*	Post graduate Diploma in HRM
Year 3: (MSc - optional)	Strategic HRM	Dissertation			MSc HRM

* Resourcing & Talent Management may be available as an alternative option subject to sufficient demand

MSc HUMAN RESOURCE MANAGEMENT

PART TIME COURSE 2011-12

Why study the MSc HRM?

Senior HRM professionals operating in today's dynamic global business markets or the public or third sectors require a holistic skill-set that enables them to make successful decisions and shape strategy at all levels. Newport's MSc HRM provides such a skill set, and significantly complements, enhances and updates the knowledge and skills of students who have completed CIPD qualifications and who have achieved Graduate or Full Membership of the CIPD (or its equivalent). It therefore enhances the career prospects and value to employers of HRM specialists at a senior management level. Specifically, the programme:

- develops knowledge, understanding and critical appreciation of a wide range of contemporary strategic HRM issues;
- provides an analytical and multi-perspective framework that enables students to recognise, identify and critically evaluate the key HRM issues within their workplaces that impact on performance and strategic direction;
- provides a valuable source of continuing professional development (CPD);
- builds on key transferable skills, and expands independent study and life-long learning skills;
- allows students to network with and learn from the experiences of their peers; and
- enhances research skills and allows students to conduct an in-depth research study in a specialist area (ideally with a practical relevance), culminating in a dissertation.

The MSc has a unique, flexible nature. The course consists of ONE taught module and a Dissertation. It is studied via Distance Learning using the latest online technology, supported by two 'block' days study on Campus that are ten weeks apart. This means that it is ideal for anyone who may find regular attendance difficult, or those who prefer to manage their own learning at times convenient to their other commitments.

The final qualification is a Master of Science Degree of the University of Wales in Human Resource Management.

Qualification Structure

The course consists of one taught module followed by the completion of a Research Protocol and a Dissertation. **It may be studied over 2 – 3 years.**

Stage 1 - Taught module - Strategic Human Resource Management ('SHRM'):

- Nature of SHRM
- Contribution of SHRM to organisational objectives
- Application of SHRM concepts to analysis of organisational issues

Stage 2 – Dissertation:

- Research Methodology
- Research Protocol
- Dissertation

The dissertation has a maximum of 20,000 words and develops the ability of students to analyse relevant management issues in their own workplaces, or hypothetical issues for those seeking employment. An emphasis is placed on developing, planning and evaluating skills, via Research Methodology and Research Protocol sessions.

Assessment

The SHRM module is assessed by means of **ONE ASSIGNMENT** of 2,500 words. A formative (non-assessed) assignment is also submitted and marked electronically to provide students with feedback and support at Stage 1.

The **Research Protocol** forms 10% of the grade for the dissertation. The **Dissertation** (maximum of 20,000 words) completes the Masters course.

Entry Requirements and Exemptions

- Students need to have achieved Chartered Membership of the CIPD, or the Post Graduate Diploma in HRM or its equivalent (details on enquiry).
- Entrants to the course will also normally be expected to have relevant experience at middle/senior management levels.
- All applicants will be contacted for a discussion and may be formally interviewed.

Course Fees

Course fees for part-time students are £2,595 per year and include all electronic course materials and supervision of the dissertation.

Further Information and Application Forms

- For administrative queries, application forms or a prospectus please contact the University Information Centre on 01633 432432 or via email on: uic@newport.ac.uk.
- **Alternatively, please contact the MSc Course Leader:**
Caryn E Cook MSc, Chartered Fellow CIPD, PGCE, FHEA
Tel: 01633 432318
caryn.cook2@newport.ac.uk
- Information evenings will be running during the Summer of 2010 at the City Campus, Usk Way, Newport, NP20 2BP. No appointment is necessary and HRM tutors will be available to discuss the course. Each evening will run from 4.30pm to 7.30pm. The dates of the evenings are:
 - Tuesday 17 May 2011
 - Wednesday 15 June 2011
 - Tuesday 19 July 2011
 - Tuesday 9 August 2011
 - Wednesday 24 August 2011
 - Thursday 1 September 2011