

ABOUT HUNTINGDON COLLEGE

PURPOSE

VISION:

Huntingdon College, grounded in the Judeo-Christian tradition of the United Methodist Church, is committed to nurturing growth in faith, wisdom, and service and to graduating individuals prepared to succeed in a rapidly changing world.

MISSION:

Huntingdon College, a liberal arts college offering an undergraduate education, is committed to a teaching and learning environment that provides its graduates with an educational experience meeting the College's vision.

GOALS:

Huntingdon College, to fulfill its mission, is committed to ensuring that each student will:

- study a core curriculum that develops the student's ability to comprehend new ideas, to examine concepts critically, and to communicate clearly;
- explore in depth one or more fields of knowledge;
- be provided an environment conducive to learning, growth, and maturity;
- be encouraged to develop a sense of vocation by examining career options and postgraduate opportunities;
- be supported and challenged in spiritual and religious development.

ACCREDITATION AND MEMBERSHIPS

Huntingdon College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the Bachelor of Arts, Bachelor of Science, and the Associate of Arts. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions regarding the accreditation of Huntingdon College. Huntingdon's Athletic Training program is accredited by the Commission for Accreditation of Athletic Training Education (CAATE). The Teacher Certification program is accredited by the Alabama State Department of Education. The Music program is accredited by the National Association of Schools of Music.

Huntingdon College also holds membership in the National Association of Schools and Colleges of the United Methodist Church, the National Association of Independent Colleges and Universities, the Council of Independent Colleges Tuition Exchange, The Tuition Exchange Incorporated, the Marine Environmental Sciences Consortium, the Montgomery Higher Education Consortium, and has membership in the National Collegiate Athletic Association (NCAA), Division III. Huntingdon is also on the approved lists of the University Senate of the United Methodist Church, the American Association of University Women, and the Alabama State Department of Education.

ACADEMIC STRUCTURE

Huntingdon College is composed of two distinct programs, which are described separately in this document. The traditional day program, which serves the traditional residential and commuter student population, awards the degree of Bachelor of Arts. The academic majors available for this program can be found in the Courses of Study portion of Section I of this document. The Adult Degree Completion Program (ADCP), which serves the adult population at numerous locations throughout the state of Alabama, awards the degree of Bachelor of Science. The academic majors available for this program can be found in the Courses of Study portion of Section II of this document.

HUNTINGDON YESTERDAY AND TODAY

"Enter to Grow in Wisdom; Go Forth to Apply Wisdom in Service." The inscription engraved in stone over the entrance to Flowers Hall is a tangible reminder of the mission of Huntingdon College, a historic landmark in central Alabama. For more than 150 years, Huntingdon has upheld a mission of faith, wisdom, and service as it has created pathways to fulfilling lives for thousands of alumni.

HISTORY

The charter of Huntingdon College was signed by Alabama Governor John Winston on February 2, 1854. Chartered as Tuskegee Female College, this was the first of four names under which the College has operated.

The cornerstone on the Tuskegee campus was laid April 9, 1855. On February 11, 1856, the doors of Tuskegee Female College were officially opened under the leadership of Dr. Andrew Adgate Lipscomb, the first president of what would eventually be known as Huntingdon College. There were four students in the first graduating class in 1856, but by September 1859 the College's enrollment had risen to an average of 216, with 29 women graduating that year.

In 1872, Alabama Conference of The Methodist Episcopal Church, South, assumed full management and control of the College. The re-incorporation created the present governing body—a board of trustees—and a change in name to Alabama Conference Female College.

In the aftermath of the Civil War, it became increasingly evident that the survival and growth of the College would best be ensured if the campus relocated to a more populous, urban environment. In 1906 Dr. John Massey, who had assumed the presidency in 1876, led the plans to move the College to Montgomery while College friends in the area began the search for a suitable site. Several citizens had initiated negotiations with landowners in the area in an effort to persuade a donation of land, but these negotiations were unsuccessful. As a result, Dr. John Sellers, C.G. Zirkle, and William Moore approached J.G. Thomas, who agreed to sell to the men 50 acres in the Cloverdale section of Montgomery. The land was then donated to the College.

On August 24, 1909, furniture, equipment and all official college records covering a period of more than half a century were moved into a rented building in Montgomery, which was to house the College until the first building on the new campus was completed. That night, the rented building burned, destroying its contents. Other housing arrangements were made, however, and in the fall of 1910 the new campus opened under the name Woman's College of Alabama. Since the move to Montgomery had occurred the previous year, 1909 remains the recognized founding date of the Montgomery campus.

The College's beautiful campus was designed in 1908 by Frederick Law Olmsted, Jr., son of the designer of New York's Central Park. Olmsted, Jr. had planned the landscapes for such constructions as the Boston Park System and the Biltmore Estate in Asheville, N.C. Flowers Hall, the first building on campus, set the architectural style for the campus and was designed in the Collegiate Gothic tradition by H. Langford Warren of England, a former professor of architecture at Harvard. Warren's plan was meant to reflect the Gothic buildings of Cambridge and Oxford and used the Chapel of St. James College at Cambridge as the model for the building's chapel, now known as Ligon Chapel.

Since its move to Montgomery, many changes have taken place for the College. In 1934, the first male student was graduated, but it was not until 20 years later—in 1954—that full-time male resident students would be admitted. Once the College became a coeducational institution, the name Woman's College of Alabama was no longer suitable. In 1935, in recognition of its affiliation with the United Methodist Church, the name Huntingdon College was selected to honor Selina, Countess of Huntingdon, a woman who had been one of the first and most influential persons associated with the Wesleyan movement in England.

Since 2003, the College's full-time enrollment has nearly doubled and includes not only traditional day enrollments, but also full-time equivalent students from the College's Adult Degree Completion Program, with campuses across the state. The College celebrated its 100th year in Montgomery in 2009.

PRESIDENTS OF THE COLLEGE

A. A. Lipscomb	1856 – 1859
G. W. F. Price	1859 – 1863 and 1865 - 1872
Jesse Wood	1863 – 1864
C. D. Elliot	1864 – 1865
H. D. Moore	1872 – 1875
E. L. Loveless	1875 – 1876
John Massey	1876 – 1909
W. E. Martin	1909 – 1915
M. W. Swartz	1915 – 1922
W. D. Agnew	1922 – 1938
Hubert Searcy	1938 – 1968
Allen K. Jackson	1968 – 1993
Wanda Durrett Bigham	1993 – 2003
J. Cameron West	2003 – present

THE MAIN CAMPUS

Bordered by one of Montgomery's most beautiful neighborhoods, the Old Cloverdale Historic District, students find a ready home away from home at Huntingdon College. Just a short walk away are favorite restaurants, boutiques, and an independent theater.

The 58-acre main campus is a naturally picturesque park featuring 17 buildings of Collegiate Gothic architecture surrounding a semicircular ridge overlooking the Green, a lush wooded area and natural amphitheater. The campus is bordered on one side by the Montgomery Country Club and on three sides by charming and safe residential neighborhoods. Just across East Fairview Avenue is the College's Cloverdale Campus, home of Hawks' football and the Department of Sport Science and Physical Education.

BUILDINGS AND FACILITIES

John Jefferson Flowers Memorial Hall (1909), the first building on the Montgomery campus, was built of rough-faced brick made especially for the purpose and trimmed in limestone with heavy reveals and classic carvings. Today, it is the College's main administration building, housing the Offices of the President, Admission, External Affairs, Communications, Campus Technology, and Academic Affairs, among others, as well as classrooms and faculty offices. Designer H. Lanford Warren of England used the Collegiate Gothic architecture of Cambridge and Oxford as his model for the building, which is topped by a steeple graced with gargoyles. The foyer leads into Leon and Myra Allman Ligon Chapel, where the 114-rank pipe organ was designed by Professor of Music Emeritus Harald Rohlig. On either side of the Chapel are open-air cloisters with limestone tracery windows and brick floors. Flowers Hall underwent an extensive renovation in 1998.

Julia A. Pratt Hall (1912) is named for Ms. Julia A. Pratt, of Prattville, Alabama, whose loyal friendship and generosity the College enjoyed from its beginning. The brick and stone structure was originally built as a residence for the president, his family, and faculty and students. Today, the building houses offices for student clubs, organizations, and the Commuter Student Lounge.

The Hut (1922), constructed as the YWCA building, houses the Office of Student Life, which includes the offices of the Dean of Students, Residence Life, Student Health, Campus Ministry, Recreation, and Community Service. The Hut was built through generous contributions by students, matched dollar for dollar by the College treasury.

Miriam Jackson Home (1924) was the gift of Dr. and Mrs. Fred M. Jackson of Birmingham, Alabama. Originally used as the infirmary, it now houses the Department of Religion, the Paul A. Duffey Institute for Church Leadership, and the Staton Center for Learning Enrichment.

Weenona Hanson Hall (1924) bears the name of Mrs. Victor H. Hanson. A residence hall that is closed pending renovation, this building was constructed through contributions by Mr. Hanson together with a subscription fund provided by the citizens of Montgomery.

Seay Twins Art Gallery (1927), originally named the "Toy Theatre," provided amenities for modern theatre productions of that era. In 1972 it was renovated to be used for exhibiting students' and visiting artists' art work. The gallery was renovated and rededicated as the Seay Twins Art Gallery in August 2007 in memory of the late Noble Seay Jones and the late Pegge Seay Compton, both members of the Class of 1949. The renovation was made possible by a generous donation from Montgomery architect Renis Jones, husband of Noble Seay Jones.

Bellingrath Hall (1928) was built as the science hall and named in appreciation for a generous gift from Mrs. W. A. Bellingrath of Montgomery. A renovation and expansion in 2008 modernized the facility and added laboratories and classrooms. The building houses natural and physical science classrooms and faculty offices.

Houghton Memorial Library (1929) was made possible by a gift from the heirs of Mr. Mitchell B. Houghton, a founding member of the College's Board of Trustees who served until his death in 1925. This handsome facility is conducive to both study and recreational reading and houses the College's permanent art collection. Through the generosity of the Dixon family, the construction of the Charles and Thelma Dixon Wing was completed in 1989. The Dixon Wing houses a portion of the College's growing book collection and features an atrium with skylights, reading and study areas, and archives for the College and for the Alabama-West Florida Conference of the United Methodist Church. The basement of the library contains Java City--a student-centered coffee house and snack bar with an integrated Convenience Store. Houghton Library offers several rooms for quiet study and small group gatherings, including a room dedicated in the spring of 2009 in honor of Huntingdon alumna Kathryn Tucker Windham, Class of 1939.

John E. Trimble Memorial Building (1936) was made possible by a gift from the estate of Mr. Trimble, a native of Alabama and a longtime resident of Montgomery. The building houses offices for the Alabama Independent School Association.

Ligon Memorial Hall (1947) is named in honor of the late Robert Fulwood Ligon and his son. This residence hall, renovated extensively in 2009 and housing women in double rooms, is equipped with private phone lines with voice-mail and Internet/e-mail access in each room. A refrigerator/microwave and a connection for cable television are also provided in each room.

The Delchamps Residence: The President's Home (1949) serves not only as the residence for the president and the president's family, but also as a setting for College receptions and informal gatherings. The home was given to the College by Mr. and Mrs. A.F. Delchamps, Mr. and Mrs. Ollie Delchamps, and Miss Annie Delchamps of Mobile. It was dedicated in 1950 to "the glory of God and the service of the institution."

Catherine Dixon Roland Student Center (1958) is a multipurpose facility that includes the newly renovated Catherine Dixon Roland Arena, home of Huntingdon Hawks and Lady Hawks basketball; Charles Tomberlin Fitness Center; locker rooms; the Athletic Hall of Fame; the College Bookstore; the Hawks' Nest; and the Post Office. Following extensive renovations, the student center was renamed in memory of alumna and former trustee Catherine Dixon Roland in 2010.

Julia Walker Russell Dining Hall (1963) is the first building on campus to be named for an alumna of the College. The building houses the College's main dining room with seating for up to 500, and the Mary Elizabeth Stallworth Dining Room, which accommodates smaller groups.

Hubert F. Searcy Hall (1970) is named in honor of a former Huntingdon College president in recognition of 30 years of dedicated service to the College. This residential facility houses men in double rooms. Each room is equipped with private phone lines with voice-mail and Internet/e-mail access. A refrigerator/microwave and connection for cable television are provided in each room.

Bowman Ecological Study Center (1981) is a protected area in Prattville, Alabama that provides space for students to collect and study samples of plants, trees, and aquatic life. The Center includes a cabin, pond, and grassy areas. The Center and an endowment for the continued maintenance of the facility were a gift from Dorothy Bowman of Prattville.

Sybil Smith Hall (1985) is a fully-equipped music facility housing the Lucile Crowell Delchamps Recital Hall, the Julia Lightfoot Sellers Reception Hall, faculty offices and studios, rehearsal rooms, classrooms, a modern electronic music laboratory, and one of the most extensive music collections in the South, with more than 10,000 records, CDs, and tapes.

James W. Wilson Center (1987) was the gift of trustee James W. Wilson, Jr., as a lasting tribute to his father. This facility includes the Office of the Registrar, the Office of Student Financial Services, the Adult Degree Completion Program, the Office of College Travel and Event Planning, the James J. Durr Amphitheater, and the Robert Bothfeld, Jr. Lounge, as well as classrooms, faculty offices, and comfortable and quiet study areas.

Willard D. Top Stage (1993), located on the Green, is named in honor of the late Dean Willard D. Top, who served as Vice President for Academic Affairs and Dean of the College from 1971 to 1995. Top Stage is used for outdoor gatherings and performances, including the annual Commencement ceremonies, weather permitting.

Neal Posey Field (1994) is named in honor of Neal N. Posey, who served as head men's basketball coach from 1957 to 1979 and as athletic director until 1985. The field was made possible through the generosity of George S. Gibbs and the late Mary M. Gibbs, Huntingdon Class of 1985, and members of the Huntingdon Athletic Hall of Fame. The baseball facility includes a raised spectator area, bleachers, and a field house that includes concessions, restrooms, and an integrated press box.

Carolyn and Wynton Blount Hall (1995) is a modern coeducational residential facility housing 284 students in two-person "hotel" rooms, four-person "suites," or six-person "clusters." Each room offers private phone lines with voice-mail, access to the Internet/e-mail, cable television connections, kitchen sinks, individual climate control, and a microwave/refrigerator unit. Hotel-style housing consists of a double bedroom and private bath; suites offer a large living room, two double bedrooms, and two bathrooms; and clusters offer a living room, three double bedrooms and two and one half bathrooms. This beautiful facility was made possible in part by a gift from the late Carolyn Blount, former trustee and alumna of Huntingdon College, and her husband, the late Wynton M. "Red" Blount.

George S. Gibbs Tennis Center (2012) is located off of the Narrow Lane Road entrance to the Huntingdon campus. Framed by a beautiful arched entrance, the George S. Gibbs Tennis Center includes eight tennis courts with the Mary Dell Matthews Gibbs Championship Court serving as the central court.

Massey Beach (2009) is an outdoor area constructed at the site of the former Massey Hall, built in 1916 as a residence hall in honor of President John Massey, and razed in 2009 because of structural defects. Massey Beach, also honoring President Massey, holds an outdoor volleyball court and areas for sunbathing, relaxing, gathering, and conversing.

THE CLOVERDALE CAMPUS (2002)

The Cloverdale Campus is a 12-acre expansion located across East Fairview Avenue from the College's main campus and was acquired in 2002 from the Montgomery County School System.

Cloverdale Administrative Building (1922), the main facility on the Cloverdale Campus, opened in 1922 as Cloverdale School, which later became Cloverdale Junior High School.

Laurie Jean Weil Center for Teacher Education and Human Performance (2004) was made possible by gifts from the Weil family in honor of Dr. Laurie Jean Weil, who served as the chairman of the College's Board of Trustees for three consecutive terms.

Charles Lee Field (2003) was named in honor of Charles Lee, a 1962 Huntingdon graduate who became a Hall of Fame football coach with Jefferson Davis High School in Montgomery and who served as the director of Jackson Hospital Sports Medicine. The field, comprised of synthetic turf, is the site of Hawks' football games.

W. James Samford, Jr. Stadium (2006), the home of Huntingdon Hawks football, was made possible in part by a gift from the W. James Samford, Jr. Foundation in memory of long-time Montgomery resident and attorney W. James “Jimmy” Samford. The stadium accommodates 3,000 fans with seating, concessions, and restroom facilities. After the addition of media facilities, Samford stadium was dedicated in 2006.

Will and Kelly Wilson Community and Athletic Center, renamed in 2007 in honor of Montgomery businessman Will Wilson, Class of 1990, and his wife, Kelly, provides state-of-the-art weight training facilities for student-athletes and houses coaches’ offices, locker rooms, and the James W. Wilson, Jr. Gymnasium, the home of Hawks’ volleyball games.

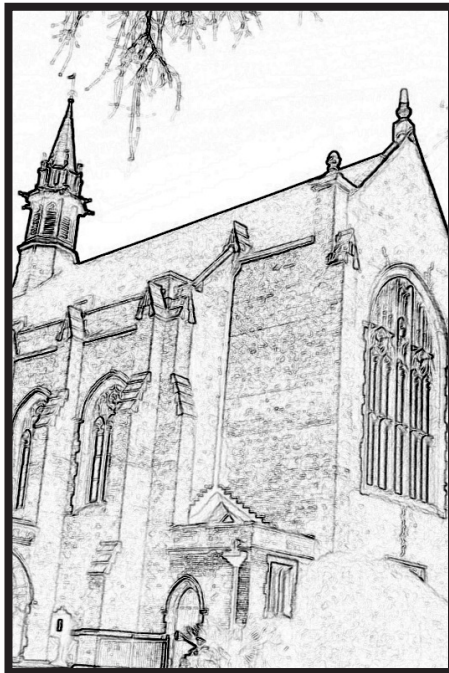
The Buzz Phillips Field House provides locker rooms for the Hawks and visiting teams.

MONTGOMERY

Montgomery, Alabama, is the convergence of history with the future—a blend of Old South charm with the New South. Visitors to Montgomery appreciate the history of this capital city. From the Civil War to the Civil Rights Movement, many of the events that shaped American culture happened in and around Montgomery. When the South seceded from the Union states, Montgomery became the capital of the Confederacy. At the turn of the century, when the Wright Brothers set up a flying school, Montgomery was the school’s winter home. In the 1960s, Montgomerians Martin Luther King, Jr. and Rosa Parks, among others, led the drive for racial equality that would later become known as the Civil Rights Movement.

Today, Montgomery leads the way as the heart of the New South: progressive, vibrant, and culturally alive. On campus, students are minutes away from a variety of cultural and educational attractions, including the Alabama Shakespeare Festival, the Montgomery Museum of Fine Arts, the Montgomery Zoo, Riverwalk Stadium (home of Montgomery Biscuits baseball), Riverwalk Amphitheatre, the state archives and legislature, ballet and symphony performances, international business centers and offices, numerous historic landmarks, and new downtown areas dedicated to dining, relaxing, and gathering with friends. Just a block away from campus are the quaint shops and restaurants of the Old Cloverdale Business District.

Montgomery is within easy driving distance of Birmingham (90 miles), Atlanta (170 miles), the Gulf of Mexico (160 miles) and New Orleans (300 miles). The area enjoys a pleasant climate featuring warm summers and mild winters.



ADMISSION

Huntingdon College welcomes applications from goal-centered students who embrace the challenge to learn and to serve others. The admission process focuses on each applicant's interests, goals, academic readiness for college-level work, and college expectations.

Admission counselors are available to talk with students and families about the admission process and requirements, financial aid and scholarships, and arranging a campus visit. The Office of Admission will also provide admission and financial aid publications and other pertinent information, as well as the appropriate application packet upon request.

Prospective students are strongly encouraged to visit the campus and to interview with an admission counselor. Campus visits and interviews may be scheduled Monday through Friday by calling the Office of Admission at 800-763-0313 or 334-833-4497, by e-mail at admiss@huntingdon.edu, or by visiting the College's site on the Worldwide Web at www.huntingdon.edu.

ADMISSION AS A NEW FRESHMAN

Admission to Huntingdon College operates on a rolling basis for the Fall and Spring semesters. Prospective students are encouraged to apply as early as possible after completion of the junior year of high school. Huntingdon College does not have an early admission policy.

BASIS OF SELECTION

Huntingdon College operates under a traditional selection process. Admission decisions are based on a variety of factors, including a strong secondary school preparation demonstrated by course selection and grades, college entrance examination scores, individual achievements and interests, and other indications of ability to benefit from the college experience.

COLLEGE ENTRANCE EXAMINATIONS

All applicants must complete the American College Test (ACT) or the Scholastic Assessment Test (SAT). A student should include the Huntingdon College code when requesting test results to be sent to the College. The Huntingdon College ACT code number is 0018; the SAT code number is 1303.

Huntingdon College records the ACT single highest composite score for admission, scholarship, and reporting purposes. The single highest composite score is defined as the highest composite score a student has obtained in a single test administration. The College also reports all ACT sub-scores from the single highest composite score report for admission, scholarship, and reporting purposes. Huntingdon College records the SAT single highest Critical Reading and Mathematics combined score for admission, scholarship, and reporting purposes. The single highest Critical Reading and Mathematics combined score is defined as the highest combined score a student has obtained in a single test administration. The College also reports Critical Reading and Mathematics SAT sub-scores from the single highest combined score report for admission, scholarship, and reporting purposes.

FRESHMAN APPLICATION PROCEDURES

Upon completion of the application sequence described below, a student's credentials will be evaluated, and a decision will be communicated to the applicant as quickly as possible. A student should submit the following items:

1. A completed application for admission which must be signed and dated by the student, or the student must provide a signed and dated Signature Page (mailed in separately) if the student is completing the on-line application;
2. Two official transcripts, one transcript to be sent at the time of application, which should include the student's grades through the end of the junior year, or with a partial senior year class schedule, and a second transcript sent upon completion of the student's senior year certifying graduation. Applicants who have the General Educational Development (GED) diploma must submit an official score report in addition to the high school transcript;
3. Official standardized test scores (either SAT or ACT) sent directly to the Office of Admission from the agency unless the student's scores are presented on the official high school transcript;
4. A resumé of the student's activities, positions of leadership, and service projects is optional, but encouraged.
5. A campus visit and interview are strongly recommended.

In some cases, students who do not meet the criteria for regular admission may be admitted on probationary status. Probationary students are not eligible to participate in intercollegiate athletics but are eligible to receive financial aid. Admission applications that do not meet the criteria for regular admission are reviewed by the Provost and Dean of the College.

ENROLLMENT VERIFICATION PROCEDURES—FRESHMEN

An accepted freshman must acknowledge his or her decision to enroll at Huntingdon by submitting an Enrollment Deposit in the amount of \$250 if the student will be a campus resident, or \$200 if the student will commute from home. Huntingdon College observes the National Candidates Reply Date Agreement by not requiring verification of enrollment or acceptance of financial aid prior to the date established by the National Association for College Admission Counseling (NACAC). **Deposits are refundable if requested in writing before May 1st for the Fall semester, and before December 1st for the Spring semester.** Freshmen applicants should notify the Office of Admission as soon as a firm decision to enroll has been reached. Additional financial aid, housing information, and course registration information will follow as soon as the Office of Admission has been notified of the student's decision to enroll.

All students are required to have health insurance (see the Student Handbook or the College's web site at www.huntingdon.edu for details). Prior to registration, new students must submit the completed Enrollment Information Packet to the Office of Admission, including the record of immunization. Immunizations must be up to date as outlined on the Health Form. A physical examination is not required.

Financial Aid and Scholarship procedures should also be completed in a timely manner. Please refer to the section titled Financing a Huntingdon Education in this catalog for specific information on the process.

Huntingdon is a residential campus. Policies and procedures relating to living on campus and options to live off campus can be found in the Student Handbook. It is very important that the completed Housing Forms and the Enrollment Deposit be sent as soon as a decision is made to enroll.

During the New Student Orientation session(s), each student will meet with an advisor to discuss the College Core requirements, the curriculum, and course selections for the semester. While on campus, the student may contact the Office of Student Financial Services to finalize financial arrangements. Arrangements must be finalized prior to the first day of classes. If all official Advanced Placement, College Level Examination Program, International Baccalaureate, and final college and university transcripts have not been received and evaluated by the College, a student's first semester of enrollment may be affected.

All new students for Fall must participate in one Orientation and Registration session during the summer. New students for the Spring semester must also participate in an Orientation and Registration session held prior to the first day of classes of the Spring semester. Information on Orientation and Registration will be sent from the Vice President for Enrollment Management and the Office of Admission as plans are finalized.

ADMISSION AS A TRANSFER STUDENT

Huntingdon welcomes applications from qualified students who wish to transfer from other regionally accredited colleges and universities. Applications for admission are reviewed on a rolling basis and admission decisions are reached upon receipt of all official documents and transcripts.

BASIS OF SELECTION

For the purpose of admission only, a transfer student is defined as one who has successfully completed at least 24 semester hours of non-remedial courses at a regionally accredited college or university. Applicants who do not meet this definition must meet the same admission criteria as all other freshmen.

A transfer student must be in good academic standing at all previously attended institutions. Transfer applicants under academic or disciplinary suspension or dismissal from a previous institution cannot be admitted to Huntingdon until such sanctions are lifted. Transfer applicants not meeting the requirements listed above will be reviewed by the Provost and Dean of the College.

TRANSFER APPLICATION PROCEDURES

To apply for admission as a transfer student, a student should submit the following:

1. A completed application for admission which must be signed and dated by the student, or the student must provide a signed and dated Signature Page (mailed in separately) if the student is completing the online application;
2. An official final high school transcript demonstrating completion of the student's senior year and certifying graduation. Applicants who have the General Educational Development (GED) diploma must submit an official score report in addition to the high school transcript;
3. Official standardized test scores (either SAT or ACT) sent directly to the Office of Admission from the agency unless the student's scores are presented on the official high school transcript;
4. An official transcript from each of the colleges or universities attended. Note should be taken that an official transcript is one that is sent, **either by mail or electronically**, directly from the corresponding institution to Huntingdon College; no "student issued" or hand-carried transcripts will be accepted. If currently enrolled, a second transcript will be required indicating completion of the semester and eligibility to return to the institution.

ENROLLMENT VERIFICATION PROCEDURES—TRANSFERS

An accepted transfer student must acknowledge the decision to enroll by submitting an Enrollment Deposit of \$250 if the student will be a campus resident, or \$200 if the student will be a commuter. Policies and procedures relating to living on campus and options to live off campus can be found in the Student Handbook. It is very important that the completed Enrollment Information Packet and the Enrollment Deposit be sent as soon as a decision is made to enroll.

All students are required to have health insurance (see the Student Handbook or the College's web site at www.huntingdon.edu for details). Prior to registration new students must submit the completed Enrollment Information Packet to the Office of Admission, including the record of immunization. Immunizations must be up to date as outlined on the Health Form. A physical examination is not required.

During the New Student Orientation session(s), each student will meet with an academic advisor to discuss the remaining College Core requirements, the curriculum, and course selections for the semester. If all official Advanced Placement, College Level Examination Program, International Baccalaureate, and final college and university transcripts have not been received and evaluated by the College, a student's first semester of enrollment may be affected.

Before classes begin, transfer students must finalize their financial arrangements with the Office of Student Financial Services in regard to tuition, room and board, and other fees.

ADMISSION OF INTERNATIONAL STUDENTS

Huntingdon College is pleased to receive and review applications for admission from international students. Since correspondence for international admission can be extensive and time consuming, it is strongly recommended that students apply by May 15th for the Fall semester, and by October 15th for the Spring semester.

BASIS OF SELECTION

Huntingdon is authorized under the United States Immigration and Nationality Act to enroll non-immigrant alien students. These students are required to follow the prescribed admission procedures below and to take either the Test of English as a Foreign Language examination (TOEFL), the SAT, or the ACT, and to provide an official statement of financial resources sufficient to support educational costs.

ACADEMIC PREPARATION

An international freshman applicant must have above average grades (equivalent to a minimum of 2.40 grade point average based on a 4.00 grading scale) in a balanced academic curriculum from the secondary school. An international transfer student must be in good academic standing and eligible to return to the post-secondary institution last attended.

ENTRANCE EXAMINATIONS

Huntingdon does not offer English as a Second Language (ESL) courses and therefore requires evidence of English proficiency for consideration of admission. If the native language is not English, proficiency should be substantiated by a minimum score of at least 500 on the written Test of English as a Foreign Language (TOEFL), a minimum score of at least 173 on the computer-based TOEFL, or a minimum reading, listening, and writing score of at least 45 on the Internet-based TOEFL; an SAT combined score of 930 with a minimum SAT verbal score of 490; or an ACT composite score of at least 20, with a minimum English sub-score of 20.

FINANCIAL VERIFICATION

All international students must have sufficient funds to cover tuition, fees, textbooks, living expenses, transportation expenses, and other incidental expenses while attending college in the United States. An applicant should be realistic in determining the extent of his or her personal financial resources relative to the total cost. Documentary evidence of means of financial support must be provided before admission decisions can be made.

Federal and state financial aid is not available to international students. Institutional financial aid may be available to highly qualified students. Information concerning financial aid and scholarships can be found in the section titled Financing a Huntingdon Education.

INTERNATIONAL STUDENT APPLICATION PROCEDURES

Upon completion of the application sequence described below, a student's credentials will be evaluated, and a decision will be communicated to the student as quickly as possible. An international student should submit the following items:

1. A completed Application for International Students form. Applications must be signed and dated by the student. **All sections, including financial information, must be completed, certified, and signed;**
2. Official academic transcripts from all secondary schools (high schools) and, if applicable, post-secondary schools (colleges or universities) attended. Transcript(s) in languages other than English must include official, certified English translations, authentic verifying statements,

and signatures. **Note: Huntingdon makes every effort to evaluate the transcripts of international students. However, in some cases, it may be necessary to obtain a certified evaluation of the transcript(s). If such an evaluation is required as part of the admission process, transfer of credit evaluation, or athletic eligibility certification process, the student must bear the cost of this professional evaluation. Information regarding this process may be obtained by contacting the Office of Admission.**

3. Official entrance examination scores (i.e. TOEFL, SAT, ACT) must be sent directly from the agency to the Office of Admission.

ENROLLMENT VERIFICATION PROCEDURES—INTERNATIONAL STUDENTS

An accepted international student must acknowledge his or her decision to enroll at Huntingdon College by submitting the following items:

- A completed Enrollment Information Packet, including a record of immunization and proof of health insurance, must be sent to the Office of Admission. If a physician's statement is sent in addition to the Health Form, it must be mailed directly from the physician to the Office of Admission. Information concerning student health insurance, which is available through Huntingdon College, may be found in the Student Handbook.
- An Enrollment Deposit equal to one semester's tuition, fees, room and board, books and miscellaneous fees and expenses, less any financial aid which would be applied to the first semester of attendance.

Upon receipt of the above items a Certificate of Eligibility—Non-Immigrant F-1 Student Status (Form I-20A) will be provided to the admitted student.

Huntingdon is a residential campus. Policies and procedures relating to living on campus and options to live off campus can be found in the Student Handbook. International students should keep in mind that residence hall rooms are assigned based on information provided by completing the Enrollment Information Packet and by submitting the Enrollment Deposit.

During the New Student Orientation session(s), each student will meet with an academic advisor to discuss the College Core requirements, the curriculum and course selections for the semester. Before classes begin, international students must finalize their financial arrangements in regard to tuition, room and board, and other fees. While on campus, the student may contact the Office of Student Financial Services to finalize these financial arrangements. All new students participate in the New Student Orientation activities. New Student Orientation is held during the summer. Information on Orientation will be sent from the Office of Admission as plans are finalized.

ADDITIONAL RESPONSIBILITIES

It is the student's responsibility to comply carefully with all non-immigrant alien requirements as stated in the United States Immigration and Naturalization Service Laws and Regulations.

Upon receipt of the Form I-20A, the international student should apply for a student visa (F-1). Documented evidence of financial support must be attached to the Certificate of Eligibility when applying for the student visa at the United States Embassy or Consular Office. Passport processing can be quite lengthy. It is important to apply for the passport well in advance of the departure date.

A travel information form will be enclosed with the I-20A. The completed form should be returned to the Office of Admission when travel arrangements have been finalized.

READMISSION TO HUNTINGDON COLLEGE

Former students of Huntingdon College who wish to return to Huntingdon must submit an application for readmission to the Office of Admission. If the student has attended other institutions during the absence from Huntingdon, he or she must have official transcripts sent from each institution directly to the Office of Admission. An interview with the Vice President for Enrollment Management and/or the Provost and Dean of the College may be required as part of the readmission process. Students, who are readmitted by the Vice President for Enrollment Management or the Provost and Dean of the College, must receive clearance from the Office of the Vice President for Student Life and Dean of Students, and the Office of Student Financial Services before they may register and attend classes. Please refer to the section titled Academic Policies and Procedures—Catalog of Choice for possible changes in degree requirements.

ADMISSION REQUIREMENTS FOR NON-DEGREE SEEKING STUDENTS

INTERNATIONAL EXCHANGE

Students who wish to attend Huntingdon College under the semester or year-long exchange programs available at specific colleges and universities in Northern Ireland through the General Board of Higher Education of the United Methodist Church should contact the Office of Admission for further information regarding the application and applicable College policies. International exchange students who later

wish to apply as degree-seeking international students must follow the application procedures for international admission and meet international admission requirements.

SPECIAL STUDENT ENROLLMENT (NON-DEGREE SEEKING)

All non-degree seeking students, designated as special students, may register for regular courses through the Office of the Registrar after being admitted through the Office of Admission. Registration is subject to the following restrictions:

1. All prospective special students must affirm completion of high school or the GED and provide all official college/university transcripts, or be approved by the Provost and Dean of the College.
2. An individual denied admission to Huntingdon College as a degree-seeking student is not eligible to register as a special student.
3. Special students may take classes numbered 300 or above with the approval of the Provost and Dean of the College.
4. After completing four courses as a special student, a person must have a cumulative grade point average of 2.0 or higher to continue as a special student.
5. Exemptions from any of the above restrictions may be granted only by the Provost and Dean of the College.
6. All payment arrangements for special students must be made in accordance with the policies set forth for regular students as defined in this document (see Financing a Huntingdon Education).
7. All special students will be charged at the same rate per credit hour as regular students (see Financing a Huntingdon Education).
8. Special students are not eligible to live in the residence halls, to participate in intercollegiate co-curricular activities.
9. Special students are not eligible for any Huntingdon College scholarships, Title IV federal funds, or Veterans' Affairs (VA) benefits.
10. Should the special student subsequently meet regular admission requirements and choose to become a degree seeking student, official transcripts from high school, and previous colleges and universities will be evaluated.
11. Any credits earned while designated as a special student are applicable toward a degree sought at Huntingdon College.
12. All special students will have to adhere to the same institutional academic policies (except as noted above) as regular students.

For further information on special student applications, contact the Office of Admission.

TRANSIENT STATUS

Transient status is available to students regularly enrolled and in good standing at another college or university who desire to attend Huntingdon College. A transient student must submit a letter of good standing or a transient form indicating good standing and pre-approved courses from their home institution. This information, and valid photograph identification, must be presented to the Office of the Registrar at Huntingdon College at the time of enrollment.

ACADEMIC CREDIT POLICIES - INCOMING STUDENTS

ADVANCED PLACEMENT PROGRAM (AP)

Huntingdon College participates in the Advanced Placement (AP) Program of the College Entrance Examination Board. **Students who have taken college-level courses and who would like to apply for academic credit at Huntingdon should take the appropriate AP Examination and have the official score report sent to the Office of the Registrar** (www.collegeboard.com). The College reviews and evaluates AP courses on an individual basis in the context of a student's proposed area of study. Credit is awarded at the discretion of the College, and students should not assume that credit will be awarded automatically. Three to eight (3 - 8) semester hours of credit are granted for each AP Examination passed with a score of three or higher in courses comparable to Huntingdon College courses. The number of hours granted is determined by the corresponding academic program. Information regarding specific AP credit granted is available on the College's web site. **A \$25.00 recording fee per awarded credit hour is assessed.**

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

Huntingdon College awards up to 30 semester hours of credit for satisfactory performance (50th percentile or higher) on the tests of the College Level Examination Program (CLEP) provided that the examination area is comparable to a course offered for credit at Huntingdon College. Although students who wish to receive credit granted on this basis are encouraged to take Subject Examinations, the 30 hours permitted may be in Subject Examinations, General Examinations, or both. However, no credit will be granted on the basis of General Examinations taken after the student has begun his or her post

secondary studies. **Students wishing to receive credit based on CLEP scores should request the College Entrance Examination Board to send an official score report directly to the Office of the Registrar.** Information regarding specific CLEP credit granted is available on the College's web site. **A \$25.00 recording fee per awarded credit hour is assessed.**

INTERNATIONAL BACCALAUREATE PROGRAM (IB)

Huntingdon College recognizes the successful achievement of students participating in the curriculum of the International Baccalaureate (IB) Program. Students are encouraged to submit their IB examination scores for review. Credit is only awarded for the IB Higher Level Examinations (not the IB Subsidiary Examinations) provided that the examination area is comparable to a course offered for credit at Huntingdon College and that a minimum score of five is earned on the examination. Credit is awarded at the discretion of the College, and students should not assume that credit will be awarded automatically. **An official IB transcript should be sent to the Office of the Registrar for evaluation. A \$25.00 recording fee per awarded credit hour is assessed.**

DEFENSE ACTIVITY FOR NON-TRADITIONAL EDUCATION SUPPORT (DANTES)

Huntingdon College recognizes the successful achievement of students participating in the curriculum of DANTES. **Students are encouraged to have their official DANTES transcript submitted to the Office of the Registrar for review.** Credit is awarded for courses in which the content is comparable to a course offered for credit at Huntingdon College. Credit is awarded at the discretion of the College, and students should not assume that credit will be awarded automatically. **A \$25.00 recording fee per awarded credit hour is assessed.**

TRANSFER OF CREDIT FROM OTHER INSTITUTIONS

Transfer credit is granted for any course taken at a regionally accredited college or university in which the student has earned a grade of "D" or better, or in the case of a course taken on a "Pass/Fail" basis, a grade of "P", provided that the course is deemed comparable to a course offered for academic credit at Huntingdon College or is of such a nature that it would carry academic credit if it were offered by the College. Courses that do not have an equivalent at Huntingdon College and are of such a nature that it would carry academic credit if it were offered by the College will receive an appropriate prefix and be numbered "000." Such courses granted as elective transfer credit will count toward the total number of academic credits required for the degree, but are normally not applicable toward the core curriculum, major or minor requirements. A grade of "C" or higher is required for courses fulfilling a major or minor requirement.

Transfer credit will not be granted for courses which belong in one or more of the following categories: (a) transfer in professional, vocational or sectarian religious study, or (b) courses below the level of introductory courses at Huntingdon College. The College does not grant credit for attendance in service schools or training programs in the Armed Forces unless it can be demonstrated that such attendance is the equivalent of a course or courses offered at Huntingdon College. Academic courses taken while on military service at accredited colleges, universities or language institutes may be transferred in the normal manner. Based on a review of an official transcript, credit may be awarded for general military training. **Academic credit will not be granted for work done while a student was placed on academic suspension or the equivalent at a previous institution.**

Evaluations of credits earned from other institutions are made after a student has been selected for admission and has indicated an intention to enroll. No student may assume that credit will be given for work at other institutions until a written statement of credit accepted from the Office of the Registrar is received. **Grades and credits from other institutions are not included in the student's grade point average at Huntingdon. The only grade average recorded on the student's permanent record is that which he or she earns at Huntingdon College.**

A maximum of 64 semester hours earned at two-year institutions may be credited toward the 120 hour degree requirement.

A maximum of 90 semester hours of transfer work may be credited toward the 120 hour degree requirement.

Courses used to meet teacher certification requirements must have been completed at a regionally accredited institution.

Note should be taken that an official transcript is one that is sent, either by mail or electronically, directly from the corresponding institution to Huntingdon College; no "student issued" or hand-carried transcripts will be accepted.

Initial transcript evaluations are subject to change for students who do not matriculate within the academic year of admission to the College.

FINANCING A HUNTINGDON EDUCATION

EXPENSES

A quality college education is one of the most important investments a student can make. Recognizing that a college education is one of the largest single expenses a family may incur, Huntingdon College offers a Levelized Tuition Plan to aid in family financial planning. Through the Levelized Tuition Plan, the annual cost of tuition is established when the student first enrolls and remains the same over a consecutive four-year period. The goal of Levelized Tuition is to allow students and families to budget for four years of study without the worry of future tuition increases.

Students should be aware that although annual tuition costs remain constant for the four-year period, if the family's financial situation changes, the financial aid package may change as well. The cost of tuition does not include *room, board, books, or basic fees*.

Through our Financial Aid program, Huntingdon College provides a variety of options to assist students and families in meeting their financial obligations to the College.

This section outlines the Levelized Tuition amount applicable to new full-time freshmen and transfer students at Huntingdon College entering in the 2012-2013 academic year, as well as, applicable expenses incurred by all students enrolled at the College during the 2012-2013 academic year.

NEW STUDENT DEPOSITS AND SPECIAL FEES

Following acceptance to Huntingdon College, each student should submit a deposit in the amount of \$250 if the student will be a campus resident, or \$200 if the student will commute from home. This is due May 1st for the Fall semester enrollment, or December 1st for the Spring semester enrollment, or 30 days after the date of acceptance if the acceptance was issued after April 1st or November 1st, respectively. **Deposits are refundable if requested in writing before the May 1st and December 1st deadlines, respectively.**

Deposit for Residents	\$250
Deposit for Commuters	\$200

TUITION AND FEES: 2012-2013

The following charges are made **each semester** unless otherwise noted.

12 or more hours	\$10,750
Fewer than 12 hours (per hour)	\$900
Audit (per hour)	\$900
Overload Fee (per hour over 18 hours)	\$900
Annual Student Fee (payable during first semester of attendance each academic year)	\$1,000

The Annual Student Fee supports a variety of student activities and services, including a travel experience in the junior or senior year, the Huntingdon Plan Computer Program with technical support, Student Government Association (SGA) fees and sponsored events, publications and lectures.

The Huntingdon Plan is a comprehensive program encompassing such areas as curriculum, multi-cultural travel experience, and the provision of lap-top computers for all students. Eligibility for the Huntingdon Plan travel experience begins with the attainment of Junior standing, while ownership of the provided lap-top computer passes to the student upon graduation.

The cost of a replacement computer of the same type that a student received when he or she entered Huntingdon College will be charged to the student's account if that original computer is lost or stolen while the student is enrolled. Students who leave Huntingdon College prior to graduation will be charged a fee should he or she not return the computer in satisfactory condition.

Huntingdon College scholarships do not cover any academic course overload or summer semester charges.

Academic overload and part-time students will be charged at current year tuition rates.

ROOM AND BOARD

In recognition of the various needs of the individual student, Huntingdon College offers a variety of room options. The following charges are for **each semester**.

Blount Hall—Six Person Cluster	\$4,125
Blount Hall—Four Person Suite	\$4,125
Blount Hall—Hotel Style Room	\$4,125
Blount Hall—Single (Based on availability in Clusters only)	\$5,625
Ligon Hall—Double	\$4,125
Ligon Hall—Single (Based on availability)	\$5,625
Searcy Hall—Double occupancy	\$4,125
Searcy Hall—Single occupancy only (Based on availability)	\$5,625

BOARD (INCLUDED IN ROOM FEES)

Huntingdon College offers three board plan options. The 19 “Transferability” Meal Plan allows a student to eat 19 meals per week in the dining hall plus \$50 to spend in Java City (a coffee-shop/snack bar in the basement of the Library) or to purchase extra meals in the dining hall. The 15 “Flex” Meal Plan allows a student to eat 15 of the 19 meals served per week in the dining hall plus \$150 to spend in Java City, or to purchase extra meals in the dining hall. The 10 “Flex” Meal Plan allows a student 10 of the 19 meals served per week in the dining hall plus \$200 to spend in Java City or to purchase extra meals in the dining hall. Students are defaulted to the 15 “Flex” Meal Plan each semester and have one week into each semester to change. Changes need to be made in the Office of Student Financial Services located in Wilson Center 108. The board charges include 10% state, county, and city sales tax on food. **Food Service and Residence Halls are closed during holidays.**

Commuter students have an opportunity to take advantage of the board plan offered by Huntingdon College by purchasing a “Commuter” Meal Plan, which provides 50 meals per semester and \$25 in “Flex” points.

COURSE FEES

• Accompanist Fee (instrumental students for 1 half-hour lesson - 0.5 credit hour)	\$75
• Accompanist Fee (instrumental students for 2 half-hour lessons - 1 credit hour)	\$100
• Accompanist Fee (voice students for 1 half-hour lesson - 0.5 credit hour)	\$100
• Accompanist Fee (voice students for 2 half-hour lessons - 1 credit hour)	\$125
• Recital Fee in Music (MUAP 499A)	\$25
• Recital Fee in Music (MUAP 499B)	\$25
• Recreation (SSPE 309 - Outdoor Recreation)	\$30
• Studio Instruction Music (1 half-hour lesson - 0.5 credit hour)	\$225
• Studio Instruction Music (2 half-hour lessons - 1 credit hour)	\$325

SPECIAL FEES

• AP, CLEP, IB, and DANTES Recording Fee (per awarded credit hour)	\$25
• Deferred Payment Plan Administrative Fee (charged during first semester of attendance each academic year for those who participate as described below)	\$250
• Late Payment Fee	\$30
• Returned Check Fee	\$50
• Purchase of Cap, Gown, Hood and Invitations	cost of item(s)
• Transcript of Academic Credit (per request after first complimentary copy)	\$5

Replacement Fees:

• Car Registration and Parking Decal (per decal after first complimentary decal)	\$10
• Residence Hall Room Key	\$50
• Campus Mailbox Key	\$50
• Student ID Card	\$10
• Biology and Chemistry lab equipment	cost of item(s)

HEALTH INSURANCE

Due to changes in the healthcare industry, Huntingdon College will no longer be able to offer an affordable health insurance alternative for its students. Students are strongly urged to have medical, accident, hospitalization and health insurance from a reputable provider. Huntingdon College is not responsible for students’ health related charges. Information regarding student health insurance is available in the Office of Student Health and Wellness.

BOOKS AND RELATED SUPPLIES

The cost of books, notebooks, and similar supplies amounts to approximately \$1,000 in the first year. The cost of subsequent years is more variable and is based on the course selections of the student. A student with a credit balance may be permitted to charge books by obtaining a book voucher from the Office of Student Financial Services. Students are expected to purchase all “required” textbooks.

FINANCIAL TERMS**BILLING PROCEDURES**

Prior to the beginning of each semester, all preregistered students and deposited freshman will receive a statement of estimated charges and aid. These statements are based on preregistration information only and are subject to change. Final charges and aid are posted after the third week of classes. Statements reflecting actual activity will normally be mailed on or before the 15th of each month.

PAYMENT POLICY

All students must sign a promissory note, which acknowledges their understanding of their responsibility to pay all charges incurred during an academic year.

Tuition and fees are payable **before** or at the time of registration. Preregistered students should pay according to the estimated bill received. Registration is not complete until tuition, fees, room, board, and any applicable fines have been paid or until satisfactory arrangements through approved scholarships, financial aid, or the Student Accounts Manager have been made.

Estimated bills are prepared based on information available at the time of preparation. Final charges may vary from the estimated billings due to, but not limited to, circumstances that alter residency, number of hours taken, financial aid eligibility, etc. It is the responsibility of each student to pay all charges incurred during an academic year, whether reflected on estimated billings or not.

Students are not permitted to attend classes until their financial affairs are satisfactorily arranged. If a student's account becomes delinquent, the College reserves the right to preclude the student from attending classes. In the event that a student's account is not paid in full by the end of the semester, the student may not be permitted to register or attend classes the next semester until satisfactory financial arrangements have been made.

There are two payment options:

1. Pay the estimated semester balance in full by the stated deadline on the College's calendar;
2. Enroll in the College's Deferred Payment Plan.

The Huntingdon College Deferred Payment Plan is available for students and parents desiring to pay educational expenses in monthly installments. The Deferred Payment Plan is administered by the Student Accounts Manager, and a non-refundable administrative fee of \$250 is charged for participation in the program. Students who do not enroll in the Deferred Payment Plan, but who do not pay the semester balance in full on a timely basis are charged the \$250 Plan fee. Students who attend only one semester during an academic year are charged the full \$250 Plan fee.

Students enrolled in the Huntingdon College Deferred Payment Plan will receive a payment schedule with their signed promissory note. Failure to remit payment(s) in accordance with the provided statement schedule will result in a late payment fee of \$30 being charged to the student's account. A late payment fee is charged for each delinquent payment.

STATEMENT OF LIABILITY

Should a student leave Huntingdon College owing on his or her account, he or she will be liable for all attorney's fees and other reasonable collection costs and charges necessary for collection. **Students will not be permitted to receive reports or transcripts of their work until all College bills are paid, including, but not limited to, library fines, traffic fines, insurance policy assessments, and disciplinary fines.**

REFUND POLICY AND INFORMATION

FEDERAL AID

If a student voluntarily withdraws from Huntingdon College during a semester, the College will follow federal guidelines to determine the amount of federal aid the student has earned based on the percentage of the semester completed. Federal guidelines state that once a student has completed more than 60% of the semester they have earned all federal aid for that period of enrollment. For a student who has completed 60% or less, Huntingdon College is required to prorate the amount of aid based on the percentage of the semester completed (calculated using the last date of attendance). An example of a return to Title IV calculation is available upon request.

INSTITUTIONAL AID

Institutional scholarships and aid will be prorated based on the percentage of the semester completed (calculated using the last date of attendance). For example, if a student has \$5,000 in institutional scholarships for the semester and has completed 25% of the semester based on the last date of attendance, he or she will have earned \$1,250 of the original scholarship; the account will be adjusted accordingly.

INSTITUTIONAL CHARGES

Tuition and fees will be prorated based on the percentage of the semester completed (calculated using the last date of attendance). For example, if a student has completed 75% of the semester, Huntingdon College will retain 75% of the original tuition and fee charges for that semester. The account would be credited back 25%.

Room and board charges will be prorated from the date the student's room becomes vacant (includes all student belongings).

Special fees and charges associated with a particular course (music fees, private lessons, course fees, etc.) will NOT be refunded if a student withdraws from the course.

REFUND PROCEDURES

The student initiates the semester withdrawal from the College in the Office of the Registrar. The student is then instructed to get authorized signatures (on the withdrawal form) from all pertinent administration and staff persons in order to resolve any matters needing attention (prior to the official withdrawal). The Office of the Registrar reviews the completed form and submits information to the appropriate offices regarding the official withdrawal date. The official withdrawal date for financial

aid is determined to be the date that the student last attended classes as evidenced by the notification to the Office of the Registrar. Should a student fail to complete the institutional withdrawal process, the refund calculations for both institutional charges and aid, as well as Federal Title IV aid, will be based on the mid-point of the payment period if the last day of attendance cannot be determined. The Director of Student Financial Aid reviews the data and applies the refund policy to the student. The amount of any refund due to the student and Title IV programs will be resolved within 14 days of the official notification from the Office of the Registrar.

REFUND COMMENTS

1. **An example of this refund policy is available to students upon request.**
2. Refunds are to be credited to Title IV accounts in the following order: Federal Direct Loan (Unsubsidized, then Subsidized), Federal Perkins, Federal Direct Parent Loan for Undergraduate Students (FPLUS), Federal PELL Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Federal TEACH Grant, other Title IV assistance programs, other federal, state, or institutional programs and lastly, the student.
3. Federal grant overpayments (if applicable) will be communicated to the student for immediate repayment. If satisfactory arrangements are not made by the student to clear the overpayment, then the overpayment will be communicated directly to National Student Loan Data System (NSLDS).

COURSE LOAD ADJUSTMENTS - REFUNDS AND CHARGES

Adjustments will be made to accounts during the first two weeks of classes. If the total number of hours attempted is decreased after the second week of classes, there will be no financial credit to student's account.

The student is responsible for any charge applicable to the load for which he or she is registered at the end of the second week of classes. Withdrawing from a course with an associated fee after the second week does not alter the financial responsibility of the student to pay the fee.

FINANCIAL AID

Financial aid is available to Huntingdon College students who qualify for financial assistance in order to attend Huntingdon. Financial aid programs are prepared, using the package concept, which may include aid from the Huntingdon College Scholarship and Grant Programs, Federal PELL Grant, Federal Supplemental Educational Opportunity Grant (SEOG), the Federal Academic Competitiveness (AC) Grant, the Federal SMART Grant, the Federal TEACH Grant, Federal Perkins Loan, Federal Direct Loan, Federal Direct PLUS Loan, and the Federal Work-Study Program. A student is eligible to apply for financial aid after filing an application for admission as a full-time or part-time student, but no financial aid will be awarded until the student has been accepted. Students admitted as special (non-degree seeking) or transient students are not eligible for financial assistance. All students, dependent, as well as independent, who seek need based federal, state, or institutional financial assistance, or non-need based federal financial assistance in order to attend Huntingdon College, must **annually** file the Free Application for Federal Student Aid (FAFSA). From this, a Student Aid Report (SAR) will be produced by the Government's Federal Student Aid Office and sent to the student. Each application for financial aid will be carefully evaluated when all required data and documentation has been submitted, and the student will be notified in writing of the financial aid award prepared. The student has at least 14 days to accept or reject the financial assistance offered.

APPLICATION FOR FINANCIAL AID

Students needing financial aid in order to attend Huntingdon College must **annually** file the Free Application for Federal Student Aid (FAFSA). This form may be accessed on-line at: www.fafsa.ed.gov. Awards will be made on a first-come, first-serve basis. New students, who must have financial aid in order to attend Huntingdon College, should complete the following three steps:

1. File an application for admission and financial aid with the proper credentials and submit the required supporting documentation. No financial aid program may be completed until a student has been accepted for admission.
2. Submit the FAFSA on-line. Be sure to indicate code #001019 so that an ISIR is sent directly to Huntingdon.
3. Complete the necessary applications for Federal Perkins Loan, Federal Direct Loan, Federal Work-Study, etc. (if applicable).

FINANCIAL AID VERIFICATION

Verification of financial aid data is performed in accordance with guidelines provided in the United States Department of Education (DOE) Verification Guide. The DOE requires that all accounts selected for verification be verified. The verification process is superseded only by the requirement to resolve conflicting data that is made available to the office and which may affect financial aid awarding. The

Director of Student Financial Aid reserves the right to select a Student Aid Report (SAR) for verification if conflicting data exists.

Student Aid Reports (SARs) are downloaded on a regular basis throughout the year. If a SAR is selected for verification and that student has been accepted to the College, a missing information letter is sent with the verification documents. SARs received for students in the applied or inquired status are placed on hold until the College is notified of acceptance. Missing information letters include a letter outlining all of the missing documents required to complete the verification process.

At minimum, the following items are checked for accuracy: adjusted gross income, number of exemptions claimed, earned income, federal tax paid, untaxed income, number of family members, number in college, and child support received. Conflicting information including, but not limited to, head of household discrepancies, incorrect filing status, and duplication of exemptions claimed are also noted.

If verification is accurate, federal financial aid and need based institutional aid can be awarded. If corrections are necessary, changes are made by the Office of Student Financial Services. Students are not required to make changes themselves. Once the corrected SAR is received students are notified by the online Central Processing System (CPS) of a corrected SAR; it will identify changes made and the new calculated Expected Family Contribution (EFC). Changes in award status (if applicable) due to verification are sent via a revised award letter to the student from the College.

If further documentation is required to verify necessary items or to correct conflicting documentation, the student is notified by phone or mail of what is needed. Packaging of institutional need based aid and all federal aid is in a “hold” status until requested information is received. The student has until the last day of classes in a semester that they attend to complete verification if he/she wants to be considered for any federal aid that is still available. However, this does not include Direct and Direct PLUS loans which have a processing time outside of the College’s jurisdiction. The College’s deadline for submission of an eligible application for these loans is 15 days prior to the last day of class of the academic year. Failure to complete verification within the above time frame will result in no federal aid or need based institutional aid being awarded.

If an overpayment in the federal programs is determined to have occurred, efforts will be made to adjust the appropriate award program during the course of the academic year. If this is not possible, the student will be requested to make immediate repayment of the overage (provided it is the student’s error). Any warranted collection efforts will be made by the U.S. Department of Education after referring such matters to them. If the overpayment is caused by school error, Huntingdon College will return the funds, and the student will be allowed to repay the institution in a given time period.

STANDARDS OF SATISFACTORY ACADEMIC PROGRESS

In order for a student to receive awards from the Federal PELL Grant Program, the Federal SEOG Program, the Federal TEACH Grant, the Federal Work-Study Program, the Federal Perkins Loan Program, the Federal Direct Loan Program, the Federal Direct PLUS Loan Program, the Alabama Student Grant Program, and the Alabama Student Assistance Program, a student must be determined to be making satisfactory academic progress as defined by the Standards of Satisfactory Academic Progress (SAP) section of the Academic Policies and Procedures of this catalog. A student who fails to meet the Standards of Satisfactory Academic Progress is placed on Financial Aid Warning. After the second consecutive semester of not making SAP, the student is ineligible for Federal Title IV Aid and is placed on Financial Aid Suspension.

Huntingdon College permits appeals of Financial Aid Suspension based upon mitigating circumstances. These mitigating circumstances include events that have occurred which the College deems beyond the student’s control, including but not limited to, the impact of natural disasters, medical illnesses and emergencies, family tragedies. Documentation of these events will be required. The appeal must address why the student failed to make SAP, and what has changed in the student’s situation to enable the student to regain SAP. Students must petition and submit all necessary documentation to the Director of Student Financial Services in writing within one month from the date of the letter sent to the student if he or she wishes to have reinstatement of his or her eligibility for federal Title IV funds considered. In order to approve an appeal, the College must determine that the student should be able to make SAP by the end of the next payment period or develop an academic plan, that if followed, will ensure the student is able to meet overall SAP by a specified point in time, with interim progress points. If an appeal is granted, the student will be placed on Financial Aid Probation for the next payment period or by the dates specified in the academic plan. The Director of Student Financial Services will respond to the appeal within a period of 15 days once the appeal and all applicable documentation are received.

During this conditional Financial Aid Probation period of time, the student may continue to receive Federal Title IV and state funds, provided the student is allowed to continue enrollment by the College’s Standards of Satisfactory Academic Progress. At the end of that conditional Financial Aid Probation period, the student must meet SAP, or he or she will be ruled ineligible to receive Title IV and state funds for any future semesters of attendance. A student who is deemed ineligible for a Federal PELL Grant, a Federal SEOG, a Federal TEACH Grant, Federal Work-Study, a Federal Perkins Loan, a

Federal Direct Loan, a Federal Direct PLUS Loan, an Alabama Student Grant, or an Alabama Student Assistance Grant because of failure to meet the College's Standards of Satisfactory Academic Progress, may reestablish his or her eligibility under these programs by subsequently meeting the College's Standards of Satisfactory Academic Progress, provided the student is allowed to continue enrollment. Students must attend classes at Huntingdon College to regain Satisfactory Academic Progress.

The time frame for full-time student completion of an undergraduate program cannot exceed 150% of the published length of that program. All students who exceed the 150% maximum time frame are considered to be ineligible for Title IV financial aid. This may not be appealed.

TYPES OF FINANCIAL AID

HUNTINGDON COLLEGE SCHOLARSHIP AND GRANT PROGRAMS

Huntingdon College scholarships are normally awarded on an annual basis, with one-half of the annual amount of the scholarship being credited to the student's account during the first semester and the other half during the second semester. Each semester, the federal Title IV and institutional aid is finalized after the institution's official second week enrollment report is released. **Huntingdon College scholarships and grants are available to full-time degree-seeking students only.** It is important to know that Huntingdon College scholarship and grant recipients may be eligible to also receive other forms of institutional, federal, and state aid. However, a FAFSA financial aid form must be completed so that the Office of Student Financial Services can determine eligibility.

Please note that:

- generally only one institutional "merit" scholarship can be awarded to each student;
- once a student enrolls with the College, additional scholarships will not be awarded.

INSTITUTIONAL SCHOLARSHIPS

Minimum qualifications for the following scholarships and grants can be obtained by contacting the Office of Admission. Recipients may be required to live on campus, maintain specific grade point average requirements, and participate in school activities.

ACADEMIC HONOR AWARDS

Walter D. Bellgrath Scholarship: This is a full-tuition merit-based scholarship, renewable for three additional years of study contingent upon designated institutional requirements being met. On campus residency is required.

President Hubert F. Searcy Scholarship: A limited number of \$14,500 merit-based scholarships, renewable for three additional years, are available to freshmen. Final selection of the awardees will be made by a designated committee of the College. On campus residency is required.

President A.A. Lipscomb Honors Scholarship: A limited number of \$12,500 merit-based scholarships, renewable for three additional years, are available to freshman. Final selection of the awardees will be made by a designated committee of the College. On campus residency is required.

James W. Wilson Scholarship: This is a \$11,000 merit-based scholarship, renewable for three additional years of study.

Catherine N. and James McAndrew Jones Scholarship: A limited number of \$11,000 merit-based scholarships, renewable for three additional years of study.

M.C. Stallworth, Sr. Scholarship: A limited number of \$11,000 merit-based scholarships, renewable for three additional years of study.

AISA Honor Scholarship: This is a \$10,000 merit-based scholarship, renewable for three additional years of study, available to students from the Alabama Independent School Association.

Mary Elizabeth Stallworth Scholarship: This is a \$7,200 merit-based scholarship, renewable for three additional years of study.

Leon and Myra Allmon Ligon Scholarship: This is a \$6,000 merit-based scholarship, renewable for three additional years of study.

Valedictorian Scholarship: This is an \$11,000 scholarship, renewable for three additional years of study, that will be awarded to the valedictorian of each secondary school. This scholarship will be awarded upon written verification of the designation from the student's secondary school principal or guidance counselor. On campus residency is required.

Huntingdon Transfer Scholarship: These scholarships for transfer students range in value from \$6,000 to \$11,000 per year, based on the student's academic credentials. This scholarship is renewable, provided an acceptable academic record is maintained. Minimum qualifications for this scholarship are a 3.00 cumulative college GPA in full-time course work. A 3.50 cumulative GPA earns the student a \$7,200 scholarship, and a 3.75 cumulative GPA earns the student a \$11,000 scholarship.

Hazel Cronier Cobb Scholars Scholarship: A limited number of \$12,500 merit-based scholarships, renewable for three additional years, are available to freshman. Final selection of the awardees will be made by a designated committee of the College. The recipient must maintain a specific grade point average and live on campus.

Katherine Samford Smith Scholars Scholarship: A limited number of \$12,500 merit-based scholarships, renewable for three additional years, are available to freshman. Final selection of the awardees will be made by a designated committee of the College. The recipient must maintain a specific grade point average and live on campus.

Charles Andrew Rush Scholars Scholarship: A limited number of \$12,500 merit-based scholarships, renewable for three additional years, are available to freshman. Final selection of the awardees will be made by a designated committee of the College. The recipient must maintain a specific grade point average and live on campus.

Annie Elizabeth Rush Scholars Scholarship: A limited number of \$12,500 merit-based scholarships, renewable for three additional years, are available to freshman. Final selection of the awardees will be made by a designated committee of the College. The recipient must maintain a specific grade point average and live on campus.

AWARDS OF CIRCUMSTANCE

River Region Grant: These \$10,000 scholarships are available to students from specified Tri-County (Montgomery, Elmore, Autauga) schools.

Cross and Flame Grant: This \$10,500 grant is available to active members of the United Methodist Church upon written verification by applicable clergy.

Scarlet and Grey Grant: This \$11,000 grant is available to participants in the Huntingdon First College Marching Band, Huntingdon College Cheerleading Squad, or Huntingdon College Dazzlers. \$11,500 is available to instrumental students participating in the College's Marching Band and Concert Choir.

Judy Manley Montgomery Choir Grant: This \$11,000 grant is available to participants in the College Concert Choir.

The Honorable Kay Ivey Girls State Governor Scholarship: A student elected as Girls State Governor of Alabama is eligible to receive a full-tuition scholarship. On campus residency is required.

The Legacy of Leadership Girls State Grant: This \$10,000 grant is available to participants in Alabama Girls State.

Boys State Governor Scholarship: A student elected as Alabama Boys State Governor is eligible to receive a full-tuition scholarship. On campus residency is required.

Distinguished Young Women Program Scholarship: State winners of these pageants are eligible to receive a scholarship equal to full-tuition. On campus residency is required.

Alumni Legacy Grant: This \$10,000 scholarship can be awarded to students based upon written referral from a Huntingdon College alumnus. On campus residency is required.

Algernon Sydney Sullivan Foundation Endowed Scholarship: A need-based award given on the basis of demonstrated aid eligibility, academic promise and demonstrated high personal character and commitment to public service.

ALFA and Alabama Power Corporate Partnership Agreement: These \$10,000 scholarships are available to employees or dependents of employees from these two companies. Verification of employment and dependent status (if applicable) are required on the application.

Military Scholarship and Dependent Survivor Scholarship Program: These \$10,000 scholarships, renewable for up to three additional years of study, are awarded to full-time day students who are active duty military personnel, dependents of active duty and retired US military personnel, or who are the surviving spouse or dependent of any U.S. military member killed while on active duty. Verification of this information will be required in addition to the application.

Huntingdon College Post 9/11 Scholarship: These scholarships which range in value up to a maximum of \$10,000 per year are for students who qualify for Post 9/11 Chapter 33 VA Benefits through the United States Department of Veterans Affairs (VA) and can be applied to direct costs (tuition, fees, room & board) at the College. A Certificate of Eligibility through the VA must be provided to the College before this award can be made.

ACHIEVEMENT AWARDS

Walter J. Knabe Memorial Endowed Scholarship: A limited amount of \$12,500 scholarships are available to students and are renewable for up to three additional years, as long as the student remains a full-time residential student and maintains a minimum cumulative GPA of 3.0 or higher. Academic GPA, official ACT/SAT scores, leadership experience, letters of recommendation, and extracurricular activities will be reviewed to determine eligibility. A Scholarship Committee, comprised of specified non-college individuals, makes the award selections on this application process.

George Gibbs Art Scholarship: A limited number of \$11,000 scholarships for art majors are available to students who have achieved a cumulative GPA of 3.5 and a minimum ACT composite score of 25.

George Gibbs Psychology Scholarship: A limited number of \$11,000 scholarships for psychology majors are available to students who have achieved a cumulative GPA of 3.5 and a minimum ACT composite score of 25.

Edwin H. and Mae Rousseau Teague Scholarship: A limited number of \$14,500 scholarships, renewable for three additional years of study, are available to freshmen majoring in biochemistry, chemistry, cell biology, biology, or mathematics. The recipient must maintain a specific grade point average and live on campus. Final selection of the awardees will be made by a designated committee.

Patricia Shadoin Williamson Scholarship: A limited number of one-third tuition scholarships are available to students majoring in the humanities. The student should have a strong academic record; must have evidence of leadership ability; must have demonstrated financial need; and is required to live on campus. Final selection of the awardee will be made by a committee of College staff and faculty members (excluding anyone from the Athletic Program). Minimum qualifications for consideration are a 26 composite ACT/1170 SAT-1 and a 3.3 cumulative GPA.

International Student Scholarship: A limited number of half and three-quarter tuition scholarships are available to international students. The student should have a strong academic record and must have evidence of leadership ability. The student also must live on campus. Final selection of the awardee will be made by a committee of College staff and faculty members (excluding anyone from the Athletic Program).

Several organizations provide scholarships from year to year to worthy students. These include (but are not limited to) the following: United Daughters of the Confederacy Scholarship, Air Force Aid Society, First United Methodist Church-United Methodist Women, Alabama Association of Independent Colleges, the Russell Foundation, and the J.L. Bedsole Foundation. Interested students should contact the Office of Admission for application and qualification information.

FEDERAL PROGRAMS

Federal PELL Grant Program: This is a federal entitlement program providing grants to eligible students of up to \$5,550. The amount of each grant is determined by review of the SAR or ISIR. These reports are generated by the Federal Student Aid Programs Office from the data submitted on the FAFSA. No Federal PELL Grant award may be made to a student until a SAR is submitted or an ISIR is received.

Federal Supplemental Educational Opportunity Grant Program (FSEOG): The FSEOG is a program which may be available to students who demonstrate exceptional financial need and are Federal PELL Grant recipients. The amount ranges from \$500 to \$1,000 per year. Only a limited number of FSEOG grants can be awarded each year.

Federal Teacher Education Assistance for College and Higher Education (TEACH) Grant Program: Through the College Cost Reduction and Access Act of 2007, Congress created this program that provides grants of up to \$4,000 per year to students who intend to teach in a public or private elementary or secondary school that serves students from low-income families. Contact the Office of Admission for further details.

Federal Perkins Student Loan Program: This is a federal program administered by Huntingdon College that provides loans to students who can demonstrate high financial need. Huntingdon College may award Perkins Loans up to \$4,000 for high need students. The size of the loan is based on the student's demonstrated need and the other components of the financial aid package. Repayment of the Perkins Loan must begin nine months after the borrower graduates or ceases to be at least a half-time student. Interest shall accrue from the beginning of the repayment period and shall be at the annual percentage rate of five percent (5%) on the unpaid balance, except that no interest shall accrue during any deferment period. Only a limited amount of Perkins Loans are available.

Federal Work-Study Program (FWS): This is a federal program available to qualified students who demonstrate financial need. Students are employed on campus in positions such as classroom assistants, admissions assistants, laboratory assistants, recreation assistants, and library assistants. Preference is given to students with the greatest demonstrated need, with the typical student working approximately 5 hours per week. Only a limited amount of work-study positions are available.

Federal Direct Loan Program: Direct Loans are federally approved loans available to qualified students. There are two types of Federal Direct Loans: the Subsidized and Unsubsidized loans and profile only minor differences. One of the differences is that Subsidized loans are need based and offer the feature of repayment being deferred, while the Unsubsidized loan is non-need based and begins accruing immediately. Annual loan limits for each program are as follows:

Dependent Students and Independent Students

	Base Amount	Category I	Category II
Freshman	\$3,500	\$2,000	\$4,000
Sophomore	4,500	2,000	4,000
Junior	5,500	2,000	5,000
Senior	5,500	2,000	5,000

-Category I: Additional unsubsidized loan amount available to all students beginning July 1, 2008

-Category II: Additional unsubsidized loan amount available for dependent students (whose parents cannot borrow a Direct PLUS loan) and independent students.

Any combination of **Subsidized** and **Unsubsidized** loans cannot exceed the applicable student's **Unsubsidized** loan limits. The actual size of the loan is based on the student's demonstrated financial need and the other components of the financial aid package. Students should contact the Office of Student Financial Services regarding eligibility requirements and the application process. A 1% federal default fee may be charged. Repayment of the Subsidized loan must begin six months after the borrower graduates or ceases to be a half-time student. Repayment of the Unsubsidized loan must begin with immediate repayment or capitalization of interest only. The interest rate currently stands at 3.4% for subsidized loans, and 6.8% for unsubsidized loans.

Federal Direct PLUS Loan Program: PLUS (Parental Loan for Undergraduate Students) loans are available to parents of dependent undergraduate students. PLUS Loans may not exceed the student's cost of attendance less the financial aid assistance he or she will receive during the period of enrollment. It should also be noted that a 4% origination fee may be taken out of the loan proceeds by the federal government. The actual size of the loan is contingent upon other factors of the financial aid package. Students should contact the Office of Student Financial Services regarding eligibility requirements and the application process. Repayment of the PLUS Loan begins immediately. The interest rate currently stands at 7.9%.

STATE PROGRAMS

Alabama Student Assistant Program (ASAP): This is a state program offering grants to eligible undergraduate Alabama students (without a previous bachelor's degree) who meet financial need requirements. In order to receive consideration for this grant, students must also be eligible for the PELL Grant. Recipients must be enrolled full-time, be making satisfactory academic progress and not be preparing for a church-related vocation. The state determines the institutional allocation each year.

Alabama Student Grant Program (ASGP): This is a state program offering grants historically of about \$300 per year to full-time undergraduate students (without a previous bachelor's degree) who are legal Alabama residents and are attending approved independent colleges or universities within the state. The Alabama Student Grants are not made on the basis of need but rather on residency. Alabama residents carrying a minimum of six semester hours (1/2 load) are eligible for a grant historically of about \$150 per year. Students preparing for church-related vocations are not eligible to receive the Alabama Student Grant. To qualify for the grant only one course in religion, Christian Education, or church music per semester is allowed within the six-hour part-time load, or twelve-hour full-time load. Additional religion courses may be taken if they are in excess of the six- or twelve-hour loads. Applications for the Alabama Student Grant Program may be obtained at the Office of Student Financial Services, as well as the Huntingdon College website, and filed with this office by the appropriate deadline dates (specified on the application). Applications are not considered complete until all the necessary supporting information and documentation are received by the Office of Student Financial Services per state regulations. Student's must apply each year. Eligibility for the grant is lost once total hours earned and attempted exceeds (by more than 25%) the number of hours required for the individual student's course of study.

Alabama National Guard Educational Assistance Program (ANGEAP): This is an award to be used for tuition, educational fees and book/supplies for Alabama National Guard members to attend a postsecondary educational institution in Alabama. Awards are limited to \$500 per term, and no more than \$1,000 per year. ANGEAP is not based on need. Students who are active members in good standing with a federally-recognized unit of the Alabama National Guard are eligible. Participants may receive federal veteran benefits, but must show a cost less aid amount of at least \$25. Applications are available from Alabama National Guard units. Funds are limited, so students who are Guard members are encouraged to apply early. Forms must be signed by a representative of the Alabama Military Department and the financial aid officer at the college or university the student plans to attend.

RESERVE OFFICERS TRAINING CORPS (ROTC)

Army and Air Force: These scholarships range in award amount of \$4,000 to full-tuition and fees. For more information about these scholarships and their requirements, students should contact their Guidance Office or Huntingdon College's Office of Admission.

PRIVATE FOUNDATION SUPPORT: BELLINGRATH-MORSE FOUNDATION

Huntingdon College gratefully acknowledges the generous annual support of the Bellingrath-Morse Foundation, Theodore, Alabama. Huntingdon College has long been a partner in higher education with the Bellingrath-Morse Foundation. As Walter Bellingrath said, "The greatest hope for the people is the best possible liberal education through our privately supported Christian colleges, where the well rounded development of mental powers and the building of character go hand in hand."

OTHER SCHOLARSHIPS ADMINISTERED BY HUNTINGDON COLLEGE

A number of endowed and gift scholarships have been established by individuals and foundations to assist students in meeting the educational cost of attending Huntingdon College. Generally, the value of these endowed and gift scholarships range from \$100 to \$10,000 per academic year.

HUNTINGDON COLLEGE ENDOWED SCHOLARSHIP TITLES

The following is a list of the titles of the endowed scholarships:

Walter D. Agnew	Mary Virginia Cumming Bullard
Alabama Power Company	Lora Allen Bynum
Algernon Sydney Sullivan Foundation	Lucy Scott Bynum
Esther Claudia Watson Alston	Margaret Garrett Bynum
Lillian Pugh Andrews Girls State	John A. and Joyce K. Caddell
Alex and Murray Ansley	Elizabeth Andrews Calhoun Memorial Scholarship
Edna Earle Smith Arnold	Kate Davis Cannon
M.J. Baldwin	Tom Carr Memorial
Mary Salter and Dorothy Salter Bankhead	Maurine Peacock Carroll
Shellie Whigham and Daniel Garland Barnes	Catherine Flowers Chandler
Anna Lee Moore Barnett	Lollie Pilley Chapman
Elizabeth Burford Bashinsky	Gordon T. and Winn O. Chappell
Hortense Addison Batre	Mattie Carlos Rainey Christie
Marie C. Benson	David and Carol Chunn
Steele Lightfoot Bibb	Class of 1922
Dr. Wanda D. Bigham	Class of 1923/ Marguerite Martin Pearson
Bonnie Neal Blair	Class of 1924/ Alliegene Edwards Farmer
Blount Estate	Class of 1924/ 75th Reunion
Robert and Mildred Blount	Class of 1932
Bronwyn Bothfeld Boggs	Class of 1933
Michael Boozer	Class of 1936
Helen Marsh Bothfeld	Class of 1938
Matthew Robert Bothfeld	Class of 1939
Robert Bothfeld, Jr.	Class of 1941
Robert Bothfeld, Sr.	Class of 1943
Stephanie Marie Bothfeld	Class of 1944
Theodore Bothfeld	Class of 1945/Jane Greene Collins
Viola Clark Bothfeld	Class of 1946/ Earle Danley Memorial
Arielle Hemp Bottoms	Class of 1950
Charles and Laura Bottoms	Class of 1951
Christina Marie Bottoms	Class of 1952
Jeffrey Allen Bottoms	Class of 1953
Juanita Prim Bottoms	Class of 1955
Karen Benson Bottoms	Class of 1957/ Kathryn Glass Ledbetter
Lillie Marlin Bottoms	Class of 1958
Marie Belle Bottoms	Class of 1969
Sarah Elizabeth Bottoms	Dean Leonard L. Clifton
Dr. Sidney and Rebecca Bottoms	Hazel Alverson Collins
Sidney F. Bottoms, Jr.	Mr. and Mrs. Louis M. Collins
Theodore Brandon Bottoms	Clarence L. Cross
Dr. Wilmer R. Bottoms	Jennie Dickson Cross
Wilmer R. Bottoms, II	Lillian Crowell
Wilmer R. Bottoms, III	Dexter Cummings
Cawthon A. and Nellie S. Bowen	Ladye Portis Cunningham
Frank William Boykin	Clarence M. Dannelly
Jack and Lois Boykin	Dorothy Dannelly
Ruby McKee Boykin	Sallie Caldwell and Edward Dannelly
Minerva Patterson Bradley	A. C. Darling
Ethel Andrews Brady	Laurel L. Davis, Sr.
Dr. Mary Jane Brannon	Lena Vail Davis
William S. Brewbaker	Marion D. and Alice E. Davis
Mildred Juanita Bull Brown	Mildred and Celeste Davis
Buchwald, Art/ Special Act Fund	Winnie J. Davis
A. F. Bullard	Wayne and Faye Dawson
A. F. and Mary Virginia Bullard	Joseph L. Dean, Jr.

A. Fred Delchamps, Jr.
 Lucile C. Delchamps
 Ralph L. and Ruby M. Dill
 Thelma Chapman Dixon
 The Dr. and Mrs. Lewy Dorman
 Carolyn R. Drum
 Leo J. Drum, Jr.
 Paul A. and Louise Calhoun Duffey
 Frank Earle
 Charles W. and Clercie S. Edwards
 Lula D. and W. Foster Eich, Jr.
 Lillian Roberts Eleazer
 Beatrice Ellis
 John T. and Eva Cooper Ellison
 Joseph C. Ellisor
 Rhoda C. and Connie T. Ellison
 Nell and Virginia Espy
 Faculty/Staff
 Margaret Gillis Figh
 James Drury Flowers
 Mrs. T. M. Francis
 Hilda Norman Friday
 Joan Coley Fuller and Jean Coley Harrison
 Emily Jeannette Garrett
 Dr. William S. Garrett Memorial Scholarship
 Garrick Family
 Cecile C. Gayle
 David Wesley Gibbs
 Mary Dell Mathews Gibbs
 Dorothy Kreis Golab
 Bishop W. Kenneth Goodson
 Jessie L. Goodwyn
 Evelyn, Rachael and Margaret Gorrie
 Samuel H. and Eugenia M. Graves
 Jose Florencio Tallet Grenier Memorial
 Mr. and Mrs. Walter Griffin
 Essie and E.M. Grimsley
 Dorothy Huffine Grossman
 Dorothy Huffine Grossman, II
 Dorothy Huffine Grossman, III
 David and Betty Bottoms Grundy
 Jennifer M. Grundy
 Thomas M. Grundy
 Elizabeth Morris Hackney
 Thomas B. and Marguerite R. Hall
 Angie Sue Hannah
 Clyde and Helen Harbeson
 Roy Andress Harris and Wiley Fletcher Harris, Sr.
 Theresa Hillhouse Harris
 George and Gay Hasson
 Delia V. and Joseph Bowen and William D. Haughton
 Howell and Elizabeth Heflin
 Woodford Heflin
 Georgette and V.C. Helms
 Ida Bentley Hicks
 Bernice Williams Hightower
 Truman Hobbs
 James and Elizabeth Hodgson
 Mary Ethel Hodnette
 M. B. Houghton
 Fontaine Maury Howard
 Netta Jones Ingalls
 Allen K. Jackson
 Lynn E. Jackson
 E. Foch Jinright
 Reverend J. M. and Eunice Johnson
 Laura Rogers Jolly
 Mack H. and Evelyn O. Jolly
 Catherine Cannon Jones Endowed Scholarship
 Vivian B. Jones
 Clarence Leigh Gordon Kelley
 Roy Wood and Flora Warner Kimbrough
 Gladys Dill Kirby
 Lucretia Hope Kirby
 Walter J. Knabe
 Helen Burford Lambert
 Jean Bellingrath Lane
 Sybil Smith Lebherz
 Sybil Smith Lebherz / L. B. Smithart
 Charles T. Lester
 The Liberty Corporation/WSFA
 Mary Ella Lightfoot
 Helen W. Loeb
 Neal and Elizabeth Logue
 Joe E. Long
 Frank O. and Leila Pearson Lowry
 Ida Little Lundy
 Besse Chapman Lyon
 Johnnie Ross Malone
 Lida E. Malone
 Maude Lowrey Mancini and Orlando Joseph Mancini
 Percy Lee Marsh
 Viola Meyer Marsh
 Panthea M. Marshall
 Mary Esther United Methodist Church
 John Massey
 C. B. Mathews
 Drs. Joyce Bottoms and Jerrell Mathison
 L. C. and Sallie Mathison
 Laura Nell Mathison
 Mr. and Mrs. B. H. Matthews
 McCann Music
 Hubert E. McCrary
 Annie Clyde Taylor McDonald
 Betty Thurman McMahon
 Daniel Houston and Mary Frazer McNeal
 Heidi Marsh Miller
 Holly Bothfeld Miller
 Terry Miller, Jr.
 Jennifer Crump Minch
 Annie Delchamps Moore
 Marvin Mostellar
 Robert Brannon Nickles
 Mary Pauline Hoffman Ogilvie and Walter L. Ogilvie
 Memorial
 Hattie Head Owens
 Herbert A. Patterson
 Maureen L. Patterson
 Robbie Wood Patterson
 Sarah Maude Nation Patterson
 Elza B. and Eleanor H. Paul
 Laura Cousins Suydam Pitts
 Betsy Plummer
 Frank Plummer
 Ethel Burns Prescott
 Henry Lewis Pugh, Sr.

Francis and Mildred Hastings and Sarah Purvis
 Claude M. “Deacon” and Emily Tyson Reaves
 Jerry Reid
 Sarah Gertrude Rhodes
 Alyce S. Robertson
 John Solon Robertson
 Jean Rodgers
 Harald Rohlig
 Catherine Dixon Roland
 Paul and Margaret Russell
 Louise Westcott Samford
 Arthur and Roberta Wood Sample
 Sue Cross Savage in Music
 Kate Lee Reaves Schrieber
 Christine and Hubert Searcy
 Julia Lightfoot Sellers
 Mildred T. and Roy Sellers
 Shannon Sellers
 Ella Smilie Sessions
 Lennis Elliott Shelton
 Marie Vaughn Baker Sinclair
 W. Lorenzo Sinclair
 Wyn Gray Sittason
 Loyd D. Smilie
 Jane M. Smith
 Ruth and Hulet Smith
 Phyllis Gunter and William Snyder
 Sonat, Inc.
 Samuel E. Spencer
 Martha, Lucy and Janie Stabler
 M. C. Stallworth, Sr.
 Luke and Helene Stanaland
 Thomas and Emma Staton
 Annie K. Pearson and Emma C. Steed
 Stegall Fellows Endowment Scholarship
 Ellis and Vannie Stewart
 Mary Elizabeth Garner Stinson

Donald Ream Stokely
 Olive Matthews Stone
 Paul T. and Lessie Mae Stone
 Larry Strickland Christian Vocation Scholarship
 Lawrence, Ethel and Elizabeth Studstill
 Enriqueta BuenoTallet
 Ned Duke Taylor
 Bessie Teague
 Edwin H. and Mae Rousseau Teague Memorial
 William Elias Thigpen
 Mabel Randall and Jonathan Render Thomas
 Dorothy H. Thompson
 John S. Tilley
 Dr. and Mrs. John N. Todd, III
 Dr. and Mrs. Charles G. Tomberlin
 Margaret Ennis Tucker
 Nadia Brooks Tuley
 Marjorie Dixon Vick
 Mary George Waite
 Mary George Waite Girls State
 Ella Jernigan Ward
 Elinor M. and Lloyd C. Warr
 Naomi Coale and George Warren
 Shirley Parker Watkins
 Edna Johnson Webb
 Olice Mashburn Webster
 Weil Brothers Cotton, Inc.
 Leonel and Cecile Weil
 Ray E. and Katherine G. Whatley
 Anne Strickland White
 Dan and Julia Whitsett
 Lexie Ellis Williams Endowed Scholarship
 Susie and Earl Williams
 Mary Olivia Williamson
 Patricia Shadoin Williamson
 Florence and Robert Wood
 Frances Reid Yancey

STUDENT LIFE

STUDENT RESPONSIBILITIES

As with any community, it is necessary to have guidelines and directions which will enable each person to achieve their optimal potential. Academic experiences and extracurricular life at Huntingdon College offer students opportunities for growth in the most affirmative way. Students are responsible for acquainting themselves with the College's policies and requirements in this catalog and in the Student Handbook.

STUDENT HONOR CODE

The Honor Code is founded on the principle that the ultimate responsibility for abiding by the behavioral expectations of the College lies with the student.

"As a student of Huntingdon College, I hereby dedicate myself to the principles of Honesty, Integrity, Responsibility, and Stewardship in all aspects of my life. I will be accountable for all that I say, write, and do. I resolve to keep myself above reproach, realizing that my words and actions impact others' perceptions of this institution. I will participate actively in the efforts of Huntingdon College to fulfill its mission of Faith, Wisdom, and Service." (Adopted 2010)

STUDENT INVOLVEMENT

Huntingdon College provides co-curricular and extra-curricular activities for students that support a well-rounded education through self-expression, cognitive growth, and the development of a spirit of service and leadership. Through the planned cooperative efforts of the Office of Student Life and the Student Government Association, opportunities for involvement are available for a wide variety of experiences. The activities, services, and responsibilities described in this section are part of the total educational mission of Huntingdon College. The Huntingdon College Student Handbook is included in the Academic Planner and is located on the College's web site.

Activities for Huntingdon College students are designed to cover a broad range of student interests. All students are encouraged to participate in these activities. Activities of campus organizations are approved through the Office of Student Life. A master calendar is maintained by the Coordinator of Travel and Event Planning.

INTERCOLLEGIATE ATHLETICS

The Athletic Program at Huntingdon is designed to provide opportunities for competitive athletics while enriching the total college-life experience of each student-athlete and of students in general. Opportunities are available for young men and women to reach their potential through performance, to further their experiences in teamwork, physical well-being, positive citizenship, and commitment to principles espoused by a talented coaching staff. Huntingdon students have come to expect fast-paced excitement and school-spirit building opportunities that accompany these competitive athletic events. Athletic success has been, and continues to be, an integral part of the traditions that make Huntingdon a very special undergraduate institution.

Huntingdon's teams are committed to excellence in athletics and academics as evidenced by consistently earning national championships, national tournament appearances, and regional rankings. Teams have produced numerous All-Americans, Academic All-Americans, All-Region, All-Conference, and Academic All-Conference players. The College is a member of the National Collegiate Athletic Association (NCAA), Division III.

Intercollegiate athletic competition is offered in the following sports:

<u>Men</u>		<u>Women</u>	
Baseball	Lacrosse	Basketball	Softball
Basketball	Soccer	Cross Country	Tennis
Cross Country	Tennis	Golf	Track and Field
Football	Track and Field	Lacrosse	Volleyball
Golf		Soccer	

CAMPUS RECREATION PROGRAM

The Campus Recreation Program includes the Huntingdon College Intramural Sports Program, the Tomberlin Fitness Center, the Hawks' Nest and the Campus Recreation Adventure Series which are managed by the Coordinator of Campus Recreation. Its primary goal is to enhance the quality of campus life for students, faculty, and staff by providing a diverse range of programs and facilities to meet students' recreational needs. The Huntingdon College community is encouraged to take advantage of the many recreational programs and intramural sports opportunities that are available.

The Intramural Sports Program includes basketball, bowling, dodge ball, flag football, soccer, softball, and volleyball. The Campus Recreation Adventure Series will provide off-campus experiential learning

opportunities for students and staff members. Off-campus adventures may include white water rafting, camping, hiking, snow skiing, canoeing, and more. Participants can gain a multitude of personal benefits, including improved levels of physical fitness and wellness, improved opportunities for social interaction, improved time management skills, the opportunity to engage in a group dynamic setting, improved leadership skills, and the opportunity for a healthy means of stress relief.

CLUBS AND ORGANIZATIONS

For more detailed information on Huntingdon College's clubs and organizations, contact the Office of Student Life at getinvolved@huntingdon.edu or 334-833-4062.

ACADEMIC

The **Accounting Club** is open to all students who are majoring in accounting or considering an accounting major. Their primary purpose is to promote growth and community among students majoring in the area of accounting.

The **Business Club** is open to all students interested in learning about current business issues. The primary purposes are to provide academic support, social interaction, and a comprehensive speaker series.

The **Exercise Science, Physical Education, Recreation, and Athletic Training Students (EXSPERaTS) Club** is open to and strongly encouraged for all students enrolled in athletic training, or sport sciences and physical education courses at Huntingdon College.

The **Huntingdon College Student Affiliate Chapter of the American Chemical Society (ACS)** is one of 300 student organizations nationwide affiliated with the American Chemical Society. ACS student chapters are organizations for undergraduate chemical or biochemical science students. Members participate in a wide range of programs and activities that enhance their college experience and prepare them for successful careers. Membership is open to all students who are interested in the chemical or biochemical sciences.

Chemistry Wizards is a mentor program for all students in general chemistry in which new chemistry and biochemistry majors are assigned upper-level "Chemistry Wizards" who serve as their mentors by answering questions and offering advice to maximize new student success.

The **Mathematics Club's** purpose is to promote interest in mathematics and is open to any student who is interested in mathematics.

The **Pre-Health Club** gathers students who are interested in entering health professions, such as physical or occupational therapy, medicine, or exercise sciences, to learn from each other as well as about avenues for entering these professions.

The **Pre-Pharmacy Club** is set up to be a liaison between the pre-pharmacy student and pharmacy schools in surrounding areas. The club helps those interested in the pharmacy profession become informed and knowledgeable about the profession and application process. The Pre-Pharmacy Club aims to promote the profession of pharmacy and to provide service to the Huntingdon College community. The Club encourages students to strive academically, as well as offer support and social interaction through club meetings and social gatherings. The ultimate goals are to promote leadership, campus and community service and the pursuit of high achievement.

The **Psychology Club's** purpose is to encourage, stimulate, and maintain excellence in psychology and to facilitate and further knowledge in psychology between students. The Psychology Club is a great way to meet other students and faculty in the department, learn about graduate school and career options, and learn about volunteer and internship opportunities.

The **Student Alabama Education Association (SAEA)** is affiliated with both the Alabama Education Association and the National Education Association. The SAEA exists for the college students of Alabama interested in the profession of teaching. It helps its members to develop an understanding and appreciation of the teaching profession; to acquaint students preparing to teach with history, ethics, organization, and policies; and to develop leadership and professional attitudes among college students interested in teaching.

GREEK ORGANIZATIONS

There are eight national Greek organizations at Huntingdon College, four for men, Kappa Alpha Psi, Kappa Sigma, Sigma Nu, and Sigma Phi Epsilon, and four for women, Alpha Kappa Alpha, Alpha Omicron Pi, Chi Omega, and Phi Mu. All Greek organizations are under the general supervision of the Coordinator of Greek Life, the Panhellenic Council or Interfraternity Council, and the chapter advisors. Greek Life focuses on fostering service, scholarship, and leadership, enhancing a member's student experience and providing outlets for character development.

SORORITIES

The **Panhellenic Council** serves as the governing body for sororities on campus. The council is responsible for setting policies and regulations that concern the sorority system. Panhellenic focuses on the fostering of friendship, promotion of shared values, academic excellence, and the pursuit of leadership roles in chapters, on campus, and within the community. The Huntingdon College Panhellenic Council was founded as the Panhellenic Association in the 1970s. The four member bodies of the

Huntingdon College Panhellenic Council are Alpha Kappa Alpha Sorority Inc., Alpha Omicron Pi, Chi Omega, and Phi Mu.

Alpha Kappa Alpha Sorority, Inc. was founded in 1908 at Howard University and brought to the Huntingdon College campus in the spring of 1999. The purpose of AKA is to cultivate and encourage high scholastic and ethical standards, to promote unity and friendship among college women, to study and help alleviate problems concerning girls and women in order to improve the social stature, to maintain a progressive interest in college life, and to be of service to all humankind.

Alpha Omicron Pi Fraternity, founded in 1897 at Barnard College, has a tradition of friendship and was brought to Huntingdon College in the spring of 1975. Since 1897, over 126,000 women have found fun and friendship in the sisterhood of this organization. Alpha Omicron Pi is an international women's fraternity promoting friendship for a lifetime, inspiring academic excellence and lifelong learning, and developing leadership skills through service to the fraternity and community. Alpha Omicron Pi has chartered 178 collegiate chapters and over 320 alumnae chapters located throughout the United States and Canada.

Chi Omega Fraternity was founded on April 5, 1895, at the University of Arkansas and brought to the Huntingdon College campus in February of 1976. Chi Omega is the largest women's fraternal organization in the world with over 300,000 initiates and 171 collegiate chapters. Throughout Chi Omega's long and proud history, the Fraternity has brought its members unequalled opportunities for personal growth and development. Chi Omega is a sisterhood that provides a network of friends and lifelong development for collegiate and alumnae members.

Phi Mu Fraternity, founded in 1852 at Wesleyan College in Macon, Georgia, was selected to form a colony at Huntingdon College in April of 2008. Phi Mu, which began as the Philomathean Society, a literary society, is the second oldest secret society for women in the United States. The fraternity has nearly 150,000 members in 120 collegiate chapters and 175 alumnae chapters across the United States. The Phi Mu Creed is based on the shared ideals of "Love, Honor, and Truth." Phi Mu's are committed to excellence in careers, classrooms, organizations, and personal lives. By setting high standards for membership and high expectations for its chapters, the fraternity encourages its members to do more, and does it well. The national philanthropy for Phi Mu is the Children's Miracle Network.

FRATERNITIES

The **Interfraternity Council (IFC)** is the governing body and the official representation of the Huntingdon College fraternity system. The council assists chapters in following regulations established by the College, individual national organizations, and the IFC. The council provides fraternity leaders with a forum to voice any suggestions, concerns or make any other announcements which they may have. The IFC also strives to promote brotherhood, leadership opportunities and service/outreach opportunities. Kappa Alpha Psi Fraternity Inc., Kappa Sigma, Sigma Nu, and Sigma Phi Epsilon are all member chapters of the Interfraternity Council.

Kappa Alpha Psi Fraternity, Inc. was founded on the campus of Indiana University, January 5, 1911, with the motto, "Achievement in every field of human endeavor," and came to Huntingdon College in the fall of 2007. Its founders sought a formula that would immediately raise the sights of black collegians and stimulate them to accomplishments higher than they might have imagined. Fashioning achievement in its purpose, Kappa Alpha Psi began uniting college men of culture, patriotism, and honor in a bond of fraternity. The organization has high expectations of its members with regard to maturity and dedication. Kappa Alpha Psi Foundation is the philanthropic arm of Kappa Alpha Psi, Inc., and was formed in 1981 to assist the community service efforts of the more than 600 active undergraduate and alumni chapters of Kappa Alpha Psi.

Kappa Sigma was founded on the campus of the University of Virginia in 1869. The Huntingdon College Chapter began as a colony January 23, 1981. Over 230,000 men have joined and enjoyed the unmatched experiences, involvement and lifelong brotherhood that Kappa Sigma offers. Kappa Sigma has over 11,000 undergraduate men on 234 college campuses. Kappa Sigma is no secret...their goal is to build better men. The four cornerstones of Kappa Sigma are fellowship, leadership, scholarship, and service.

Sigma Nu Fraternity, headquartered in Lexington, Virginia, was founded in 1869 at Virginia Military Institute in Lexington. A colony was brought to Huntingdon College in August of 2009. Sigma Nu currently has 180 active chapters and colonies on college campuses throughout the United States and Canada and has initiated over 219,000 members since its founding. The motto of Sigma Nu is to develop ethical leaders inspired by the principles of Love, Honor, and Truth.

Sigma Phi Epsilon Fraternity was founded at Richmond College, now the University of Richmond, on November 1, 1901, on the Cardinal Principles: Virtue, Diligence, and Brotherly Love. Today, the Fraternity has grown to more than 262,000 lifetime members, including 13,500 undergraduates on 260 campuses in the United States. Sigma Phi Epsilon is currently the largest fraternity in terms of

undergraduate enrollment. The Alabama Zeta chapter at Huntingdon College was formed in February of 1977 and is committed to the national organization's mission of "Building Balanced Leaders for the World's Communities."

HONOR SOCIETIES

Alpha Beta is a society honoring upper-class students for excellence in scholarship and encouraging high scholastic attainments among other students.

Alpha Psi Omega, a national honorary dramatic fraternity, installed Beta Eta chapter at Huntingdon College on February 2, 1929. This fraternity recognizes students who have attained a high standard of dramatics and provides fellowship for those interested in college theatre.

Beta Beta Beta, a national honorary biological fraternity, installed the Beta Nu chapter at Huntingdon College in May of 1946. The fraternity's membership consists of juniors and seniors who have an active interest in biology and have completed at least three semester courses in biological sciences. This honor society for biology students encourages undergraduate research.

Gamma Sigma Alpha, a national Greek academic honor society, was founded at the University of Southern California on November 9, 1989, to promote intellectual interaction between Greek students and the academic community. The purpose of the Society is to promote the advancement of education among Greeks, to instill a greater spirit of cooperation among Greek students and organizations, and to encourage excellence in scholarship.

Kappa Delta Epsilon (KDE) is an honorary educational fraternity which supports the cause of education by fostering a spirit of fellowship, high standards of scholastic attainment and professional ideals among its members. Kappa Delta Epsilon is an active group engaged in preparing members for the teaching profession. On a national level, Kappa Delta Epsilon was organized March 25, 1933 in Washington, D.C.

The Alabama Epsilon Chapter of **Kappa Mu Epsilon**, chartered in April, 1965, on the Huntingdon campus, is a national honorary society open to majors and minors in mathematics who have superior records in mathematics.

Lambda Pi Eta is the official communication studies honor society of the National Communication Association (NCA). Lambda Pi Eta has over 400 active chapters at four-year colleges and universities worldwide. Lambda Pi Eta was founded in 1985 and became a part of the National Communication Association (NCA) in 1988 and the official honor society of the NCA in July of 1995.

Omicron Delta Kappa, the National Leadership Honor Society, was founded December 3, 1914, at Washington and Lee University in Lexington, Virginia, by 15 student and faculty leaders. The Huntingdon College Circle of Omicron Delta Kappa was formed on April 18, 1989. There are over 300 chapters of Omicron Delta Kappa across the United States. The Society recognizes achievement in scholarship, athletics, campus involvement, community service, religious activities, campus government, student media, and the creative and performing arts.

The Phi Epsilon chapter of **Order of Omega** was chartered December 10, 2007, at Huntingdon College. Order of Omega is a national Greek leadership honor society that was founded at the University of Miami on April 14, 1959. The purpose of the Order of Omega is to recognize fraternity women and men who have attained a high standard of scholarship and leadership in interfraternal activities; to unite outstanding fraternity women and men in an organization that will mold the sentiment of the institution on questions of local and intercollegiate Greek affairs; to bring together faculty, alumni, and student members of the institution's fraternities and sororities on a basis of mutual interest, understanding, and cooperation; and to create an atmosphere where ideas and issues can be discussed openly across Greek lines. There are more than 500 Order of Omega chapters throughout the United States.

Phi Eta Sigma was founded by three distinguished Phi Beta Kappa members, professors, and administrators at the University of Illinois on March 22, 1923, to encourage and recognize high scholastic achievement among members of the freshman classes. The Huntingdon College chapter of Phi Eta Sigma was founded on April 22, 1986. Those elected to membership include those who have a cumulative grade-point average of at least 3.5 on a 4.0 scale at the end of any first year, full-time curricular period, provided they have carried a normal academic load acceptable toward a bachelor's degree and rank in the upper 20 percent of their class.

Psi Chi is the National Honor Society in psychology, founded in 1929 for the purposes of encouraging, stimulating, and maintaining excellence in scholarship and advancing the science of psychology. Membership is open to students who are making the study of psychology one of their major interests and who meet the minimum qualifications. Psi Chi is a member of the Association of College Honor Societies and is an affiliate of the American Psychological Association (APA) and the Association for Psychological Science (APS).

Sigma Beta Delta is an honor society for students in business, management, and administration. It serves institutions which offer baccalaureate and graduate degrees in business, management, and administration where the institution holds accreditation from one of the six regional accrediting bodies but not specialized accreditation in business. Membership in Sigma Beta Delta is the highest national

recognition a business student can receive at a college or university with a Sigma Beta Delta chapter. To be eligible for membership, a business student must rank in the upper 20 percent of the junior or senior class and be invited to membership by the faculty officers. The Huntingdon College chapter was founded in 1994.

Sigma Sigma Sigma is an honorary society for seniors. Members are elected by the faculty and those members honored during the preceding year. The basis of selection is high attainment in scholarship, spirit, and service.

Sigma Tau Delta's central purpose is to confer distinction upon students of English language and literature in undergraduate, graduate, and professional studies. Sigma Tau Delta also recognizes the accomplishments of professional writers who have contributed to the fields of language and literature. Sigma Tau Delta has over 600 active chapters, more than 900 faculty sponsors, and inducts approximately 7,000 members annually.

Theta Alpha Kappa was founded in 1976 at Manhattan College in Riverdale, New York. Theta Alpha Kappa is the only national honor society serving the needs of those involved in the study of religion and/or theology at both the baccalaureate and post-baccalaureate levels of higher education. Honoring excellence in these academic fields is its primary purpose, and it currently hosts over 200 local chapters throughout the United States at institutions both large and small, public and private.

MUSIC

The **Basketball Pep Band** performs at all men's and women's home basketball games. This elite group of musicians includes traditional band instrumentation as well as other non-traditional band instruments.

The **Huntingdon College Concert Choir** is an ensemble of talented undergraduate students who represent a wide array of academic disciplines. The Concert Choir performs at special events throughout the year including Convocations, Lessons and Carols, and Reunion Weekend. The Concert Choir is open to all students with a love for vocal music.

The **Huntingdon First Marching Band**, founded in 2006, is one of only a few NCAA Division III marching bands in the Southeastern United States. The band performs at home games and travels with the football team to select away games. The Huntingdon First includes majorettes, a color guard, and a full collegiate marching squad.

The **Huntingdon Jazz Ensemble** is the premier instrumental and vocal jazz ensemble at Huntingdon College. Membership in the Jazz Ensemble is by audition only.

Indoor Percussion is a competitive drumming ensemble that incorporates drill movements similar to marching bands and uses both marching and concert percussion instruments to perform.

Tau Beta Sigma, a National Honorary Band Sorority founded at Texas Tech University in 1938, provides service to collegiate bands, encourages the advancement of women in the band profession, and promotes and enriches an appreciation of band music through recognition, leadership, development, and education of its members.

Kappa Kappa Psi, a National Honorary Band Fraternity, was founded on the campus of Oklahoma State University in 1919 to serve the College and University band programs. Kappa Kappa Psi provides service to collegiate bands, encourages the advancement of men in the band profession, and promotes and enriches an appreciation of band music through recognition, leadership, development, and education of its members.

The **Huntingdon Winds Concert Band** is an elite ensemble which features the most outstanding brass, woodwind, and percussion players at Huntingdon College. The concert band explores new literature and performs masterworks of the wind band era. The concert band also works with outstanding guest performers and guest conductors.

The **Winter Guard** is an indoor color guard that performs during the Spring semester. Members perform to recordings of various musical genres. The Winter Guard will perform using dance, acrobatic features, and, most of all, with various pieces of equipment including flags, rifles, and sabers. Major competitions worldwide are sanctioned and managed by Winter Guard International.

POLITICAL AND SOCIAL ACTION

The **Alabama World Affairs Council (AWAC)** presents nationally- and internationally-known speakers from both civilian and military life. The mission of AWAC is to promote public awareness and understanding of international affairs as they relate to the United States' interests in the context of the political, economic, cultural, and military issues involved. AWAC is a member of the World Affairs Councils of America and is one of 88 councils nationwide.

The **College Democrats** are affiliated with the College Democrats of America (CDA), which was founded in 1932 to boost the presidential campaign of Franklin Delano Roosevelt. The CDA is the official student outreach arm of the Democratic Party. It aims to train and engage new generations of Democratic activists and shape the Democratic Party with voices from America's youth. In election years, College Democrats work hard to mobilize student voters and recruit volunteers for Democratic campaigns, from town council to President of the United States. In 2004, CDA recruited activists on more than 1,200 campuses in all 50 states.

The **College Republicans** are affiliated with the College Republican National Committee (CRNC), which is the nation's oldest and largest youth political organization. Founded in 1892, the CRNC currently has over a quarter of a million members on over 1,800 campuses nationwide. The organization's purpose is to raise the political awareness of the college community. The College Republicans assume an important role in campus politics, assisting certain candidates with their campaigns, and keeping a careful watch on issues pertaining to students. Although the organization is devoted to politics, it offers a number of service projects each year that not only benefit the campus, but also the community. Membership is open to any Huntingdon student who has an interest in supporting the Republican Party.

The **Political Science Club** is open to anyone at Huntingdon enrolled in a political science class or who is interested in political science. Events include special guest speakers, discussions, field trips, and social events. Diverse political views are welcomed.

The **Huntingdon College Women's Center** serves and represents the women of the Huntingdon community. Through awareness and advocacy, and a series of programs and events including film festivals, dramatic readings, Domestic Violence Awareness Week, and Women's History Month, the HC Women's Center educates and empowers women students, faculty, staff, and the surrounding community. All women and men are invited to attend their regular meetings where gender-relative issues and problems are addressed.

The **Collegiate Exchange Club of Huntingdon College** is entirely focused upon service in the areas of child abuse prevention, youth activities, and the promotion of patriotism in the community. The College club is sponsored by the Montgomery Exchange Club. Membership is open to any Huntingdon student, faculty, staff, or administrator.

RELIGIOUS

Campus Ministries is an organization established to represent the entire student body and welcomes every Huntingdon student to participate in all ministries and programs it sponsors through their common loyalty to the Christian faith. Its mission, through the influence of Campus Ministries, is that every student will increase his or her faith, strengthen foundational beliefs, define and commit to his or her incredible calling in life, grow in his or her devotion to Christ, serve others gladly, expand his or her philanthropic horizons, become life-changing encouragers, and cultivate enduring friendships. So, as a student leaves Huntingdon College they may echo the words of its motto "Enter to Grow in Wisdom, Go Forth to Apply Wisdom in Service."

Campus Ministries provides a variety of ways for students to get involved including using one's musical gifts to serve in one of the **Chapel Bands** or at **EMERGE** (the weeknight Worship Service), the Spiritual Life Drama Team, Small Group Leaders, and more. The organization strives to give Huntingdon College students the opportunity to serve in a variety of areas (worship, fellowship, discipleship, outreach, missions, and evangelism) in order to grow in their Christian faith by being involved in religious activities on or off campus which include weekly Bible studies, Fellowship of Christian Athletes (specifically for student-athletes), worship gatherings, spiritual retreats, small groups, community prayer, accountability groups, social service ministries, mission trips, and other events.

The **Fellowship of Christian Athletes (FCA)** states as its purpose: "To present to athletes and coaches, and all whom they influence, the challenge and adventure of receiving Jesus Christ as Savior and Lord, serving Him in their relationships and in the fellowship of the church." FCA meets weekly as an organization of the Campus Ministries program.

STUDENT GOVERNMENT

Founded in 1914, the Student Government Association of Huntingdon College has a rich tradition of serving the student body. The purpose of the Student Government Association (SGA) is to advocate students' rights, to facilitate communication between administration, faculty, and the student body, to promote the qualities of justice, leadership, and integrity, and to better the Huntingdon College community and the Montgomery community. The SGA is also the parent organization to all student organizations on campus. The SGA is comprised of the Executive Board, the Senate, and Freshmen Forum. All registered clubs and organizations are members of the Student Government Association.

The purpose of the sophomore, junior, and senior **Class Councils** is to sponsor activities that cater to the needs of their class, make the class as a whole more active, and to serve as a voice for students for their class in the Student Government Association Senate and at Huntingdon College.

The **Commuter Student Organization** is open to all students who live off campus. The Commuter Student Caucus promotes student involvement, addresses the needs and concerns of commuter students, promotes student leadership, and gives commuters a voice in the Student Government Association. The Commuter Student Lounge is located in Pratt Hall.

The **Freshman Forum** is a year-long program for incoming freshmen. It is the freshman branch of the Student Government Association. Freshman Forum's main purposes are to grow the leadership skills of its members and to promote a culture of campus involvement among all freshmen. During the year, Freshman Forum plans service opportunities and campus-wide events for their peers.

The **Judicial Board** is composed of a Chief Justice and eight justices, and is overseen by the Dean of Students. The Huntingdon College Judicial Board may have jurisdiction over all cases arising under the College's Honor Code, other than those cases that have been processed administratively by the College.

The **SGA Executive Cabinet** includes the President, Vice President, Treasurer, and Secretary. Additional information about the responsibilities of each cabinet member can be found in the SGA Constitution.

The **SGA Senate** meets weekly. Meetings are open to all faculty, staff, and students. Voting members of the SGA Senate include all class officers, and individual class senators.

STUDENT MEDIA

Bells and Pomegranates is the Huntingdon College yearbook. The editorial staff is dedicated to producing a yearbook that commemorates the school year at Huntingdon College, which includes daily life, special events, student organizations, the students, faculty, and staff. All students who are interested in celebrating and recording the essence of Huntingdon life through the production of the annual yearbook should consider joining the *Bells and Pomegranates* staff.

The Gargoyle, the Huntingdon College student newspaper, has a two-fold purpose. First, it serves as an instructional tool, providing practical experience for students interested in journalism. Second, it tries to reflect plurality of thought and action in the College community by offering news of interest and significance to its readers and by presenting a forum for the exchange of opinions and information.

The Prelude is Huntingdon College's literary magazine featuring selections of art and creative writing submitted by students and faculty. The magazine is edited by a student editor, selected by the *Prelude* advisor and the faculty of the Language and Literature Department, according to current standards of literary merit. The *Prelude* serves the academic community by providing students with an opportunity to express in literary form their feelings and ideas, by offering to the College community as a whole a stimulating and provocative representation of student writing, and by encouraging the free exploration of originality and significance through the celebration of the life of the mind.

The Student Handbook, published annually, contains information regarding the Student Government Association and its subsidiary organizations, the College's rules and regulations, and student activities.

OTHER ORGANIZATIONS

The **Black Student Union** at Huntingdon College desires to exhibit the beauty of the African race within its community and promotes involvement from all races, ethnicities, and creeds at Huntingdon and in the surrounding areas. The BSU participates in service projects and holds social and cultural events at the College and throughout the Montgomery communities. Members explore the struggle, plight, and beauty of African-Americans through the lens of the Black Student Union.

The **Campus Activities Board** (CAB) is a student-led organization that is committed to enhancing the Huntingdon College student experience by unifying the student body with quality entertainment and creative programming. The Board is selected through an interview and application process during the Fall semester and reports to the Coordinator of Student Activities. Members serve for the calendar year, January through December. CAB events include the Miss Huntingdon Scholarship Pageant, the Countess of Huntingdon Ball, Spring Concert Series, and Family Weekend.

The **Diamond Dolls** is a select group of young women who devote countless hours to the Huntingdon Hawks baseball program. The Diamond Dolls duties include selling game programs, volunteering at the concessions stand, selling tickets to Huntingdon College baseball games, and supporting the individual baseball team members.

The **Huntingdon College Cheerleaders** combine athleticism and enthusiasm to promote Huntingdon spirit and pride. The team shares its school spirit by performing at men's basketball, women's basketball and football games and at various Huntingdon functions and rallies. Auditions are held during the Spring semester.

The **Huntingdon College Dazzlers**, the official Huntingdon College dance team, was established in the Fall of 2007 to build spectator morale and promote school spirit.

The **Huntingdon Ambassadors** is a program within the Department of External Affairs. It is composed of a group of exemplary Huntingdon students who are selected to serve as liaisons between the Department of External Affairs, the alumni, the student body and the community. These young men and women also assist the College's Church Relations office in making contact with the churches of the Alabama West Florida Conference of the United Methodist Church. A new group of 6-10 students are chosen every September. An ambassador's term only lasts one year and cannot be repeated, allowing other qualified Huntingdon students the opportunity to have this experience.

The **Huntingdon Hosts** are a select group of students who promote pride in the College and provide services to visitors, students, alumni, and friends at all social functions. Primarily, this organization conducts campus tours and assists visitors at Huntingdon, conveying the high standards and congeniality which exist on the campus.

The **International Student Association** (ISA) was formed to provide the College's international students with social support and assistance, and to promote cross-cultural understanding between the

international students and the rest of the College community. All students are eligible to be members of the ISA with full voting rights and privileges.

The **Ladies of Huntingdon's** mission is to promote the uplifting of a phenomenal woman, sisterhood, community outreach, and bonding with fellow sisters and to conduct activities of a social club and for person's having a common interest in the appreciation of helping out others. Throughout the year, the Ladies of Huntingdon organize social event with neighboring Alabama State University students.

The **Running Club** sponsors the annual Founders Day Run and participates in a number of other local walks and runs. Together, members train to participate in a marathon each semester.

The **Student Athletic Advisory Committee** represents student-athletes from each NCAA intercollegiate team at Huntingdon College. They are advocates for student-athletes who help to design and implement programs that encourage academic achievement, health awareness, and social responsibility.

Tennis on Campus is a club sport team that is open to all students, faculty, and staff members at Huntingdon College. Its purpose is to increase the awareness of tennis on campus, create a healthy environment, and to encourage exercise. Participants will have the opportunity to compete with teams from other colleges and universities. No previous experience is required.

SERVICE OPPORTUNITIES

Serve. There is no better way to realize that “it’s not all about you” than to serve the needs of others, and there is no greater bridge to understanding than to step into another’s shoes. That is why Huntingdon students take part in and lead service projects through their courses, clubs, and organizations, with their residence hall floor-mates, teammates, and with their faculty. Since Huntingdon’s founding, service has been a hallmark of the Huntingdon experience.

The Office of Campus Ministries and Community Service gathers service request from members of the community who are seeking assistance. Teams, clubs, organizations, and groups who are seeking service opportunities may consult with the Community Service office or find and plan their own service projects.

COMMUNITY SERVICE GROUPS AND PROGRAMS

Members of the Huntingdon community will find a myriad of volunteer opportunities both at Huntingdon College and within the Montgomery Community. All students are encouraged to take advantage of Huntingdon’s many service groups and programs to help develop their leadership skills, create positive social change, and to “grow in wisdom” through “hands-on” service learning. The following is a list of ongoing service programs available for student participation. Additional community service opportunities are available through the Director of the Community Service Office and the SGA, including serving as a member of the Community Service Council, or simply donating blood during one of the campus blood drives each year.

Volunteer opportunities include, but are not limited to:

Action and Awareness Committee is a group of students who plan community service for all-campus service days, such as the Martin Luther King Great Day of Service and the Day of Service that is part of Big Red Weekend.

Adullam House serves as a safe haven and home for the children of incarcerated parents. It is a place where these children reside in a loving environment where they can grow emotionally, physically, psychologically and spiritually.

Alabama Rural Ministry (ARM) coordinates home repair efforts and children’s day camps in rural parts of Alabama. It is interdenominational and welcomes all students to come and serve.

Circle K International is a community service group affiliated with Kiwanis Club International. Students involved in Circle K are committed to the Kiwanis mission of “changing the world one child and one community at a time.” Circle K International (CKI) is the largest collegiate community service, leadership development, and friendship organization with more than 12,800 members in 17 nations. CKI’s mission is to develop college and university students into a global network of responsible citizens and leaders with a lifelong commitment to service.

Common Ground Ministries is an inner city ministry that reaches out to the urban youth of the community by building relationships while focusing upon the needs of the community as a whole. The ministry focuses upon “holistic development” of each individual so as to transform the community.

Community of Hope is a para-church ministry serving Montgomery with the desire to evangelize and disciple as well as to bridge race and denomination by serving in the community.

Faith Rescue Mission desires to model servanthood by reaching out to the poor, the lost, and the forgotten by meeting their basic needs of shelter, food, clothing and God.

The **Family Sunshine Center** strives to break the cycle of domestic violence while offering hope and healing to those impacted by violence.

The **Friendship Mission** serves the poor and homeless in the Montgomery area by meeting life’s basic necessities.

Habitat for Humanity (HFH) is an organization dedicated to the task of eliminating substandard, poverty housing and homelessness. By living the “theology of the hammer,” the Huntingdon Chapter of HFH attempts to do its part in bringing to a reality the motto “No more shacks!”

Hawks for a Healthier Planet Recycling Club was created and is run completely by students. Recycling bins can be found on each floor in the residence halls, and community recycling bins are located on campus near the dining hall. Paper, cardboard, plastic, and metal cans are recycled.

The **Jingle Bell Run**, benefiting the Arthritis Foundations, begins and ends at Huntingdon the second Saturday of December each year. It is a fun and festive way to kick off the holidays by helping others. Participants run or walk a 5-kilometer route celebrating the season of giving. This annual community service project is co-sponsored by Alpha Omicron Pi.

Local public schools that strive to educate our children for a beautiful future.

MLK Great Day of Service is held annually on Martin Luther King Day, incorporating all of the components of a Super Service Saturday but held on a Monday when classes are canceled so that students can serve in the community. Dr. Martin Luther King, Jr. once said, “Life’s most persistent and urgent question is: what are you doing for others?” In response to that question, Huntingdon College takes part in the MLK Great Day of Service.

Montgomery Area Food Bank (MAFB) is a collection and distribution site to 35 counties across Alabama providing free food to the poor and homeless in our state.

The **Montgomery Area Non-Traditional Equestrian (MANE)** Center is a nonprofit organization formed in 1994 that provides safe and effective therapeutic horseback riding for area children and adults who have physical, cognitive, emotional, and developmental disabilities. Huntingdon College students, faculty, and staff are eligible to volunteer at MANE. Huntingdon student volunteers have cleared paths, cleaned horse stalls, groomed horses, and performed a myriad of general office tasks for MANE during the past several years.

The **Montgomery Humane Society** exists to prevent cruelty to animals and offer a home to those without one. Responsible pet adoption is a primary part of their mission.

The **Montgomery Zoo** offers educational and interactive opportunities between humans and animals from all over the world. Service opportunities include cleaning, landscaping and painting.

The **Nellie Burge Community Center** offers housing to homeless women and children as well as teaching basic life skills, job skills, parenting skills and spiritual principles.

Operation Christmas Child brings joy and hope to children in desperate situations around the world through gift-filled shoe boxes and the good news of God’s love. This program of Samaritan’s Purse provides an opportunity for people of all ages to be involved in a simple, hands-on mission project while focusing on the true meaning of Christmas. Organized by Campus Ministries and the Commuter Student Organization, students and staff members work together to fill small shoe boxes with toys, school supplies, and other gifts; a personal note can introduce a hurting child to God’s love.

Project Jericho, established in 2006, offers field work and education on local poverty, providing students from local campuses experiences in local hunger awareness and civic responsibility. In the Fall, volunteers plant vegetables at Saint Nicholas Farms and then sell the products “out of the field.” Proceeds pay for the initial crop investment. In the Spring, vegetables are gathered from the field for distribution to local area soup kitchens in cooperation with the Society of St. Andrew’s. This outreach project is sponsored by Saint Nicholas Farms of Montgomery, Alabama and is maintained by the Sigma Phi Epsilon fraternity.

Resurrection Catholic Missions serves the community by offering church services, a school, facility for the physically and mentally challenged, counseling and services for those with addictions and desires to make a difference in every life that they encounter.

Super Service Saturdays are open to students, faculty, and staff at Huntingdon College and involve community service projects both on and off campus. Projects typically last half a day, but there are some full-day service opportunities. Projects may include community painting and clean-ups, working with the Humane Society, volunteering with Manna Foods or Common Ground Ministries, or building a house with Habitat for Humanity.

Science Olympiad is a national organization dedicated to promoting a life long interest in science. Huntingdon College hosts the Alabama Science Olympiad State Tournament for Division C (high school - hosted since 2011) and Division B (middle school - hosted since 2001). The nature of the tournaments provides multiple opportunities for students, faculty and staff to volunteer.

STUDENT AWARDS

Each year, during the Spring semester, an Awards Convocation is held for the purpose of providing recognition to students whose campus leadership, service and scholarship have entitled them to be selected for such awards.

The **Accounting Achievement Award** is given to the accounting student who exemplifies the professional and personal characteristics necessary for success in public accounting. This award is presented by the Montgomery Chapter of the Alabama Society of Certified Public Accountants.

The **Algernon Sidney Sullivan Award** seeks to perpetuate the excellence of character and humanitarian service of Algernon Sydney Sullivan by recognizing and honoring such qualities in others.

The **American Institute of Chemists Award** is given each year to the outstanding senior majoring in chemistry or biochemistry. The award is based on recognition of potential advancement in professional chemistry and on leadership, ability, character, and scholastic achievement.

The **Warren Andrews Award** was established in honor of Dr. Andrews, who was head of the Business Department for many years. The Andrews Award is given each year to the outstanding senior student in business administration.

The **Jimmy Baker Spirit Award** is presented each year to the most outstanding registered student organization, which has been the most active at Huntingdon College.

The **Sport Science and Physical Education Outstanding Graduating Senior Award**, based on a nomination/application and faculty committee review process, goes to the athletic training, human performance, physical education, or sport studies senior student who demonstrates distinguished academic achievement (GPA), character, leadership, and service above fellow prospective graduates.

The **Sport Science and Physical Education Outstanding Major of the Year Award**, based on a nomination/application and faculty committee review process, goes to the athletic training, human performance, physical education, or sport studies student who demonstrates distinguished academic excellence (GPA), high moral character, leadership, and service above and beyond peer students.

The **Libris Award** is presented annually by the Library faculty and staff to an outstanding student library assistant. Established in the 1992-93 academic year, the award recognizes exemplary performance of responsibilities in a manner contributing to a high level of library service.

The **L.G. Bailey Psychology Award** was founded by Mrs. Frances Saunders Britt in memory of her psychology professor, Dr. L.G. Bailey. It is given to the senior judged to be the outstanding student of the year in psychology.

The **Barber Dairies Scholarship** is awarded annually to an outstanding student in the Business Department. The recipient of this scholarship is a full-time student with junior standing; demonstrates leadership ability, entrepreneurial ability, and financial need; is a permanent resident within the Barber marketing area; and plans to pursue a business career in this area.

The **Hortense Batre-Colonial Dames Scholarship** is awarded each year to the outstanding junior or senior history major at Huntingdon College. The recipient, who is selected by the History and Political Science Department faculty, must have completed at least 12 hours in American history. The award, established in 1938, is given in honor of Hortense Batre, the founder of the Society of Colonial Dames in Alabama.

The **Beta Beta Beta Award** is presented annually by the Beta Nu Chapter to the graduating biology major who is judged to be the most outstanding senior in the field of biology.

The **Everett L. Bishop Award** is given annually to the junior biology student who has shown the greatest promise based on progress since entrance to Huntingdon.

The **Henry L. Bonner Award** was established in honor of Dr. Bonner, who was head of the Department of Education at Huntingdon for many years. It is awarded annually to the most outstanding senior in education.

The **Myrtle S. Bonner Award** is given each year to the most outstanding senior in secondary education.

The **Business Club Award** is given annually to the member chosen by the club as the most productive member.

The **Christopher H. Cain Outstanding SGA Senator Award** is presented yearly to the senator chosen by the Student Government Association as the most outstanding member.

The **CRC Freshman Chemistry Achievement Award** is given each year to the outstanding freshman chemistry student as selected by the chemistry faculty.

The **Marion Black Cantelou Chemistry Award** is given each year to the graduating senior chemistry or biochemistry major who is outstanding in analytical and other areas of chemistry, as well as, in general character and attitude.

The **Joseph L. Dean, Jr., Memorial Award** is given each year to the graduating Language and Literature Department major who has achieved the best record in English.

The **Algie Hardwick Hill Prize in Creative Writing** is given each year to a student, who in the opinion of the Language and Literature Department, deserves commendation for demonstrated creative writing ability and for contribution to the publishing of creative writing on the Huntingdon College campus.

The **Julia Rinehart Hughes History Award**, established by her family as a memorial to her as a member of the faculty, recognizes a graduating senior who has exemplified, to an unusual degree, genuine interest in the study of history and has maintained an outstanding record in history and in all college studies.

The **Loyalty Award** is given each year at Commencement by the President of the College to the graduating student chosen by the senior class as the most loyal to the College, loyalty being interpreted broadly in terms of spirit and service.

The **Mathematical Faculty Award** is given each year to the student who has exhibited the greatest potential in the areas of creativity, innovation, scholarship, and service to the mathematical sciences.

The **Montgomery Art Guild Award** is given annually to the graduating senior art major recognized as the most outstanding in art talent and achievement and in total academic attainment.

The **Montgomery Chapter of the Alabama Society of CPAs Scholarship Award** is given to an outstanding junior or senior accounting student selected by the Business Department.

The **Irene Brinson Munro Award** is given annually to a graduating senior majoring in history or political science who has, at the beginning of the student's final semester, the highest average in all attempted courses in all disciplines, who will have at graduation at least eighteen hours in world history and/or political science and an average of at least 3.00 GPA in these courses.

The **Lela Niles Award** is given annually to the upperclassman chosen by the music faculty as outstanding in musical ability, dependability, and high ideals in the field of music. The award is a memorial to Miss Lela Niles, a former member of the music faculty.

The **Organic Chemistry Achievement Award** is presented each year to the outstanding student in organic chemistry as selected by the chemistry faculty.

The **Louise Panigot Award** is given annually to the senior graduating with a religion major, whose overall academic average in all subjects is above 3.00 and who, in the judgment of the department faculty, holds the greatest promise for scholarly achievement in the field of philosophy and the academic study of religion.

The **Margaret Read Scholarship Medal** is presented at Commencement each year to the graduating student having the most outstanding record in scholarship. This award was established by Mr. Ralph Wickersham.

The **Margaret Hicks Shadoin Community Service Award** is presented to the student organization that completes the most community service hours as a group. To be considered, the groups must have completed a minimum of 100 hours of community service. Additionally, the organization will have a cumulative participation of at least 50 percent of its members in scheduled community service events each semester. The participation requirement may be distributed throughout the semester, and each member can be counted once per semester.

The **Lessie Mae Hall Stone Religion and Philosophy Award** is presented annually in the Spring to the graduating senior with a major in religion who has the highest academic average for all courses in all disciplines through the academic semester preceding the granting of the award. A minimum 3.00 GPA is required.

The **Student Art Purchase Prize Award** is presented to the student whose work is selected for acquisition by the Library for inclusion in its visual art collection. Selection is made by the Art Department faculty and the Director of the Library from eligible works exhibited in the annual Student Art Show.

The **Virginia Hicks Sutter Community Service Award** is awarded to a full-time student in good standing who has completed the most community service hours both on and off campus.

The **Kevin Teague Outstanding Service Award**, based on a nomination/application and faculty committee review process, goes to the athletic training, human performance, physical education, or sport studies student who demonstrates distinguished college, community, and/or professional service above student peers.

The **Frank T. Thompson Award for Creativity** is given each year to the senior who has demonstrated the greatest creativity in work on *The Gargoyle*, *Bells and Pomegranates*, or *The Prelude*.

The **Willard D. Top Award** is presented at Commencement to a graduating senior who exemplifies an outstanding commitment to academics and service to Huntingdon College. The recipient must be a member of Alpha Beta and be ranked in the top ten percent of the students inducted into Sigma Sigma Sigma that academic year. The award, established in 1995, is given in honor of the late Dean Willard D. Top in recognition of his 24 years of outstanding commitment to academics and service to Huntingdon College.

The **Mary George Waite Award** is given annually to a deserving upperclassman for study of the organ. This award was established by Mr. and Mrs. Robert Bothfeld.

The **Wall Street Journal Award** is given each year to the outstanding senior majoring in business administration.

The **Earl Williams Mathematics Award** is given to the senior who has made the highest achievement in the field of mathematics during the four years of college courses.

Three **Jane Williams Awards** are decided early in each academic year and given during the Spring semester to sophomores who excelled during their freshman year: one in scholarship, one in general activities, and one in athletics.

Who's Who Among Students in American Universities and Colleges recognizes Huntingdon College students who have been selected as nationally outstanding campus leaders. Nominees are selected by the Academic Policy and Honors Committee. The criteria for selection are: satisfactory grade point average; participation and leadership in academic and extra curricular activities; constructive influence,

citizenship and service to Huntingdon; character, esteem and a positive presence on campus; and potential for future achievement. They join an elite group of students from more than 1,900 institutions of higher learning in all 50 states, the District of Columbia and several foreign nations.

The Huntingdon College **Women's Center Senior Service Award** is awarded to a graduating female student whose exemplary service to the Huntingdon community, through the Women's Center, has greatly benefited the women of the community.

STUDENT RESOURCES

A broad array of support services and resources are available to the students of Huntingdon College, including the **Office of the Chaplain**, the **Office of Student Involvement**, the **Office of Student Health Services and Wellness**, and the **Office of Technology and Support Services**. The Student Handbook contains detailed descriptions of the roles and services provided by these offices.

CORRESPONDENCE

Huntingdon College students are individually assigned a College e-mail address for the purposes of correspondence with College faculty, staff and other students. It is the responsibility of the students to check their Huntingdon College e-mail account regularly. The HC e-mail account will be an official means of communication between the student and the College. To better serve each student and to protect student information, only student requests that are sent from the HC e-mail account will be considered official, as there is no level of security or verification of identity with other e-mail accounts (e.g. Yahoo, AOL). The student's e-mail login and password, as provided to them by the Office of Technology and Support Services, will also be used with the student's online student account, which is where mid-term and final grades for each class are posted.

All other correspondence between the student and the College will be limited to the permanent address on file with the Office of the Registrar, unless otherwise requested with specific authorization.

THE BOOKSTORE

The Huntingdon College Bookstore, operated by Follett College Stores and located in the Catherine Dixon Roland Student Center, carries all textbooks (both new and used) and a variety of supplies required for Huntingdon students, such as computer software and school and residence hall supplies. The Bookstore also carries gift items and greeting cards. Hours of operation are posted on the Bookstore's website. For special occasions, the Bookstore will have posted hours of operation.

THE POST OFFICE

At the beginning of each semester, full-time residential and commuter students are assigned a post office box (at no charge). This service is also available for part-time students upon request. To obtain their box number and key, students should contact the Huntingdon College Post Office, commonly referred to as the "mail room," located in the Catherine Dixon Roland Student Center. Students are responsible for checking their post office boxes regularly since this, in addition to e-mail, is an official means of communication between the College and the students.

STUDENTS WITH DISABILITIES/LEARNING ASSISTANCE

Huntingdon College is committed to providing equal access to all facilities, programs, and services of the College. The College's goal is to foster an environment free of discrimination and bias in which all qualified students have access to educational opportunities.

SECTION 504/ADA COORDINATOR

Dr. Lisa Dorman is the official Section 504/ADA compliance officer for the College. The Senior Vice President for Planning and Administration, Treasurer is the contact for all matters concerning the physical plant facilities for Huntingdon and for matters relating to staff personnel at the College. Dr. Dorman is the contact person for faculty for matters relating to specific academic requests. The Dean of Students is the contact person for students with specific non-academic requests. The persons in these positions are responsible for assisting with the coordination of efforts to comply with federal regulations, which require equal access to all programs and services of the College to individuals with disabilities with respect to his or her assigned area(s). Any student, faculty or staff member may contact any one of the persons in the named positions for clarification, appeal or resolution of a disability-related issue.

The Director of Health Services is the Intake Coordinator for students with disabilities who request services and/or accommodations to minimize the effects of their disabilities. Students must voluntarily identify themselves and provide current, official documentation of disability in order to become eligible for reasonable accommodations. If documentation is inadequate, the student may be asked to provide additional information/evaluation.

ACADEMIC POLICIES AND PROCEDURES

It is the responsibility of the student to be familiar with and to complete the requirements for the degree being sought. The faculty and staff of Huntingdon College will assist each student, but it is the student who must ensure that all general degree, core, major, and minor requirements have been completed in the manner outlined in this catalog. This catalog presents the requirements for students entering Huntingdon College during the 2012-2013 academic year.

The College reserves the right to change its academic policies and requirements. Such changes will be publicized to minimize inconvenience to students. Huntingdon College also reserves the right to modify or discontinue any academic offerings or degree programs when necessary. In such cases, the College will make reasonable efforts to allow current students to complete the program or will assist in their transfer to other acceptable programs.

ACADEMIC SCHEDULE

The academic year is divided into three semesters: the first beginning in August and ending in December (Fall semester), the second beginning in January and ending in May (Spring semester) and the third beginning in May and ending in August (Summer semester). The official College calendar for 2012-2013 is located on pages at the beginning of this publication. The Summer semester calendar may be found in the Summer Bulletin, which is published on the College's web site each Spring semester.

During the Fall and Spring semesters, classes are held five days a week, Monday through Friday. The normal three credit hour class schedule calls for each class to meet for three 60-minute or two 75-minute sessions each week.

The Huntingdon College schedule of classes is published on the College's web site for information purposes. The College reserves the right to cancel, postpone, combine or change the time of any class for which there is not sufficient enrollment or for other reasons deemed in the best interest of the institution.

CATALOG OF CHOICE

Each catalog presents the requirements for students entering Huntingdon during that particular academic year and is the catalog the student's academic advisor(s) and Registrar will use in verifying degree requirements for graduation. Any petition to change catalogs must be submitted using the appropriate form and approved by the student's academic advisor(s) and the Registrar. The student may choose whether the change in catalog will apply to all requirements, which includes general degree, core, major, and minor requirements, or only to the requirements of a specific major. The catalog of choice must be a catalog dated a year in which the student is or was enrolled at Huntingdon. If there is an enrollment break of four or more consecutive years, the student must use the catalog issued for the year in which the student is readmitted.

A student may not submit a petition for a catalog change during his or her terminal semester.

CLASS ATTENDANCE

Students are expected to attend all classes.

COMPLETION OF ABSENCE RELATED WORK

A specific policy for completion of absence related graded work is up to the individual instructor. The instructor must state the policy in the course syllabus.

The specific policy must not penalize a student for participation in a documented College sanctioned event or for a documented medical, personal or family emergency.

In the case of an absence due to participation in a documented College sanctioned event, the student notification process is as follows:

1. It is the participating student's responsibility to complete an online notification form prior to the event. (E-mail notification webpage is located on the College's homepage, www.huntingdon.edu, under the "Academics" tab.)
2. Verification of the student's participation must be provided by the sponsoring organization (travel roster or similar documentation).

CONVOCATION ATTENDANCE

Each semester there are a variety of all-college convocations. All full-time students are expected to attend these programs. Dates and specific information about the programs are published at the beginning of the Fall and Spring semesters by the Office of Academic Affairs.

COURSE LOAD

A student must be registered for a minimum of 12 hours of credit per semester to be considered a full-time student. The normal load for a student planning to graduate with a degree in four years is 15 academic credits per semester or 30 credits each academic year.

First-semester freshman enrollment is limited to a maximum of five (5) courses worth 3 or more credit hours and a maximum of 17 credit hours total. For subsequent semesters freshman and transfer students are subject to the GPA requirements listed in the following paragraph, which apply to all students.

All returning students wishing to take more than 18 credit hours must have a GPA of 3.0 or higher for the preceding Fall or Spring semester. In unusual circumstances, a student who does not meet this requirement may be permitted to take more than 18 credit hours with permission of the advisor and the Provost and Dean of the College, or in the case of a student who has not declared a major, with the permission of the Provost and Dean of the College. Candidates for degree completion who do not meet the GPA requirement to take more than 18 credit hours may do so in their final term with the permission of the advisor and the Registrar. Students may not enroll in more than 22 hours during the Fall or Spring semester. Note: Enrollment in more than 18 hours results in Overload Fees (see the Financing a Huntingdon Education section for details).

Traditionally, the Summer semester is divided into two sessions. A student may not enroll in more than seven credit hours during each Summer session.

FINAL EXAMINATIONS

Final examinations are held during specific days at the end of each semester. Attendance at all scheduled and announced final examinations is required. The timetable for these examinations is listed with the College's calendar at the beginning of this catalog (pages II and III).

A student who is unable to take a final examination at the scheduled time may not reschedule the examination without written permission from the Provost and Dean of the College. Permission will be granted only for **illness or other compelling reasons**. Students with more than two exams officially scheduled on the same day may submit a petition to the Provost and Dean of the College for rescheduling consideration. All requests for rescheduling examinations, except for unforeseeable circumstances, **must be submitted at least one week before the start of exams**.

REGISTRATION AND ENROLLMENT POLICIES AND PROCEDURES

On specific dates in the latter part of each semester, as stated in the College calendar, currently enrolled students may preregister for the upcoming semester. Final registration takes place at the beginning of a new semester on dates indicated in the College calendar. During final registration newly-entering students and others not preregistered may register for the semester. **Each student must register in person. Students must have their proposed schedules approved by their faculty advisor(s) and Student Financial Services before submitting it to the Office of the Registrar.**

Students who do not complete registration properly, who fail to clear all financial obligations to the College, or who do not have all required official transcripts or test scores on file with the Office of the Registrar are not considered officially enrolled and will be denied all credit for the semester. Registration after the announced registration period involves payment of a late registration fee. **A student may not register and enter classes after the first five business days of the Fall or Spring semester.**

PREREQUISITES

It is the student's responsibility to check prerequisites for any course for which he or she registers. A prerequisite is a course or other preparation that must be completed before enrolling in an advanced course. The student is responsible for determining, prior to registration, if all prerequisite requirements have been met for individual classes in which enrollment is anticipated. Prerequisite information is contained in the course description section of the catalog. **Students may automatically be removed by the Office of the Registrar from courses for which they have not completed the prerequisite(s).**

CHANGES IN REGISTRATION

For the first five business days of each semester (for specific dates, see College calendar, pages II and III), a student may add or drop courses with the permission of the student's faculty advisor(s). Courses dropped during this period are removed from the student's transcript. During business days six through eight of each semester (for specific dates, see College calendar, pages II and III), a student may add classes with the permission of the student's advisor, the instructor, and the Provost and Dean of the College. To add or drop a course, a student must deliver an Add/Drop form to the Office of the Registrar with appropriate signatures. Unless a course change is made in this manner, it has no official standing and will not be recognized by the College.

The dates for changes in registration for the Summer semester are published in the Summer Bulletin.

WITHDRAWAL FROM A COURSE

After the end of the official Add/Drop period, but prior to the end of the tenth week of the semester, a student may withdraw from a course by submitting in person to the Office of the Registrar a completed **Course Withdrawal Form** signed by the student, the instructor, and the student's academic advisor(s). If the Course Withdrawal Form is formally received by the Office of the Registrar prior to the end of the fifth week (for specific dates, see College calendar, pages II and III), the student's transcript

will indicate a grade of “W.” If the Course Withdrawal Form is formally received by the Office of the Registrar after the end of the fifth week but prior to the end of the tenth week (for specific dates, see College calendar, pages II and III), the student’s transcript will indicate a grade of “WP” or “WF” as assigned on the form by the instructor. **The form must be delivered by the student to the Office of the Registrar.** Unless a course withdrawal is handled in this manner, it has no official standing and will not be recognized by the College, and the student will remain enrolled in the course and receive an appropriate grade, typically an “F.”

In relation to withdrawing from one or more courses, please note the following:

- the grades of “W,” “WP,” and “WF” are not used in the calculation of the grade point average;
- financial adjustments will not be made for withdrawals formally processed after the third week, or if a student retains full-time status;
- withdrawal may also affect athletic eligibility, on-campus residency, or veteran’s benefits.

The dates for withdrawal from a course for the Summer semester are published in the Summer Bulletin.

INTENT NOT TO RETURN

Students, who are currently enrolled or students who have completed a term, but who are not planning on returning to the College for a subsequent term must declare this to the College in order to ensure all arrangements with the College are in order (e.g. student account, preregistered courses, residential life). The Intent Not to Return form is available from and processed through the Staton Center for Learning Enrichment. Completion and return of the form to the Office of the Registrar with all required signatures will remove the student from any classes in which preregistration has been processed as long as it is received by the Office of the Registrar prior to the beginning of the effected semester.

WITHDRAWAL FROM THE COLLEGE

Students wishing to withdraw from Huntingdon College *during a semester of attendance* must obtain an Application for Student Withdrawal form, available in the Office of the Registrar, to certify exit conferences with the required offices.

Withdrawal must be completed in person and will only be recognized with the completion and return of the Application for Student Withdrawal form to the Office of the Registrar. A telephone call or written statement of any kind other than the stated form indicating the intent to withdraw does not constitute an official withdrawal. Grades assigned at the time of withdrawal will be determined by the date of the withdrawal. Students withdrawing on their own initiative prior to the end of the tenth week of the semester (for specific dates, see College calendar, pages II and III) will be assigned a “W” in lieu of an earned grade for each course. After the tenth week, a grade of “F” is recorded unless the withdrawal is caused by circumstances beyond the control of the student, in which case a “W” is assigned with the approval of the Provost and Dean of the College. The College may require withdrawal at any time if it deems it to be in the best interest of either the student or the College. If the cause for withdrawal is sufficient and the standing of the student warrants, it will be permitted without assignment of grades (i.e. “W”); otherwise, the grade will be “F” in each course. A notation of “Withdrawal from the College” will be indicated on the student’s transcript following the applicable term.

The dates for withdrawal from the College for the Summer semester are published in the Summer Bulletin.

PASS/NO CREDIT (P/NC)

A student who chooses to take a graded course on a Pass/No Credit (P/NC) basis must complete the **Application for a Course to be Evaluated on a Pass/No Credit Basis** any time during the first eight weeks of the Fall or Spring semester (for specific dates, see College calendar, pages II and III). **Courses used to satisfy the core curriculum, major, or minor, may not be taken on a Pass/No Credit basis.** A graded course may not be repeated on a Pass/No Credit basis. A grade of “P” is assigned when a student satisfactorily completes the P/NC course with the equivalent of a “D” or better, at which point the student earns the respective credit hours. Otherwise the student will receive an “N,” and no credit will be awarded. Pass/No Credit classes are not reflected in the student’s grade point average. The application is available in the Office of the Registrar.

The dates for changing course grading to be taken on a Pass/No Credit basis for the Summer semester are published in the Summer Bulletin.

AUDIT (NO-CREDIT OPTION FOR COURSES WHICH DO NOT REQUIRE PARTICIPATION)

Students who wish to audit a course are required to complete an **Application for a Course to be Evaluated on an Audit Basis** and file it with the Office of the Registrar. Students who register for a course in this manner are expected to attend all regular classes. Students auditing a class may participate at the discretion of the instructor. A student who first enrolls for auditor status may change to credit status only during the first five business days of the semester. Students who first register for credit may change

to auditor status any time during the first eight weeks of the Fall or Spring semester (for specific dates, see College calendar, pages II and III). Courses audited are not included in the total credits earned or the grade point average. However, **the credit value of any course audited is computed in the assessment of tuition. Courses used to satisfy the core curriculum, major, or minor may not be taken on an Audit basis.** The application is available in the Office of the Registrar.

The dates for changing course grading to be taken on an Audit basis for the Summer semester are published in the Summer Bulletin.

NON-CREDIT (NO-CREDIT OPTION FOR COURSES WHICH REQUIRE PARTICIPATION)

Students who wish to enroll in a course for non-credit are required to complete an **Application for a Course to be Evaluated on a Non-Credit Basis** and file it with the Office of the Registrar. Students who register for a course in this manner are expected to attend all regular classes. A student who first enrolls for non-credit status may change to credit status only during the first five business days of each semester. Students who first register for credit may change to non-credit status any time during the first eight weeks of the Fall or Spring semester (for specific dates, see College calendar, pages II and III). Courses taken for non-credit are not included in the total credits earned or the grade point average. However, **the credit value of any course taken for non-credit is computed in the assessment of tuition. Courses used to satisfy the core curriculum, major, or minor may not be taken on a Non-Credit basis.** The application is available in the Office of the Registrar.

The dates for changing course grading to be taken on a Non-Credit basis for the Summer semester are published in the Summer Bulletin.

REPEATING COURSES

Although Huntingdon does not remove the original grade from the permanent record (transcript), the College will permit a student to repeat a course under the conditions listed below.

A student:

- will have only **the highest** course grade of any given course included in the computation of the cumulative GPA;
- can not repeat a course for a higher grade on a Pass/No Credit basis unless the course was initially taken on a Pass/No Credit basis;
- can not repeat a course that was originally taken on a Pass/No Credit basis for a grade and count the hours twice;
- can not repeat for a higher grade at another college or university a course initially taken at Huntingdon College (courses in which the grade of “W,” “WP,” or “WF” was assigned do not apply);
- must complete, sign, and submit a **Request to Repeat a Course** form at the time of registration in order to take advantage of this policy.

Additional credit hours may not be earned when repeating a course for a higher grade.

Huntingdon College does not guarantee the availability of any course for repetition.

INDEPENDENT STUDY

Any student with sophomore or higher standing and a cumulative grade point average of at least 3.0 may petition the Provost and Dean of the College to engage in an independent study project. The project must be developed in conjunction with a qualified instructor who will: direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression. Students intending to apply their projects toward a major or minor must register for letter-grade evaluation. The appropriate form and signatures are needed to register. Independent studies are open to qualifying students who have sophomore standing or above. **No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.**

COURSE BY CONFERENCE

Under exceptional circumstances, a student may petition the Provost and Dean of the College to take a course by conference: an individual study equating to a course in the Huntingdon College Catalog. The course by conference must conform to an existing course syllabus with clearly stated learning objectives and assessment procedures. The course of study must be directed by a qualified instructor. A student taking a course by conference must register for letter-grade evaluation. The appropriate form and signatures are needed to register. **Course by Conference cannot be used for repeating courses.**

ACADEMIC CREDIT POLICIES - CURRENT STUDENTS

TRANSFER CREDIT (CREDIT ELSEWHERE)

A currently enrolled student who wishes to take course work at another college or university and apply that work toward the requirements for a Huntingdon College degree must secure approval of his or her

academic advisor(s), the Teacher Certification Officer (if the student is seeking teacher certification), and the Registrar prior to taking any courses elsewhere. Approval to take courses at another institution for transfer to Huntingdon College may be requested by completing the “Application for Approval to Earn Credit Elsewhere for Transfer to Huntingdon” form, which is available online. Completed forms, including the presence of all appropriate signatures, should be submitted directly to the Office of the Registrar. The Registrar will determine suitability of the course(s) and certify the student’s academic standing and course equivalency. **Credit may not be granted at Huntingdon for any course not specifically approved in advance and will not be granted for work done while a student is placed on academic suspension at Huntingdon College or elsewhere.**

A student:

- may not repeat at another college or university a course initially taken at Huntingdon College (courses in which a grade of “W,” “WP,” or “WF” was assigned do not apply);
- who has accumulated as many as 64 semester hours from two-year institutions, may only take course work at a four-year college or university;
- may not receive more than 90 hours of transfer credit;
- may not exceed the normal load permitted at Huntingdon College during the same period;
- may not take at the other college or university any course or courses being offered at Huntingdon College in the same semester or term;
- may not apply correspondence or extension credit toward a major;
- may not take more than one course in the last 30 hours outside of Huntingdon College (excluding courses taken through the Montgomery Higher Education Consortium).
- A grade of “C” or higher is required in each course presented to fulfill the requirements for a major or minor. (For some programs or individual majors, these requirements are higher.)

Refer to the section titled Application for Graduation for additional restrictions that apply to candidates for graduation.

In order for credit to be granted, an official transcript from the institution awarding credit showing completion of coursework must be sent, either by mail or electronically, to the Office of the Registrar at Huntingdon College. Credit will be granted for any approved course completed with a grade of “D” or better, or in the case of a course taken on a Pass/No Credit basis (or the equivalent), a grade of “P.” The credit granted is indicated on the student’s transcript; however, **transferred coursework does not affect a student’s Huntingdon College GPA.**

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

Credit will not be granted for General Examinations taken after the student has begun his or her post secondary studies. Credit will not be granted for a lower sequence course if a more advanced course has been completed. In any one discipline a maximum of 12 semester hours may be earned. Huntingdon awards up to 30 semester hours of credit for satisfactory scores (50th percentile or higher) on the College Level Examination Program tests provided that the examination area is comparable to a course offered for credit at Huntingdon College.

Current students who wish to take examinations under this policy must secure the approval of their academic advisor(s), the Teacher Certification Officer (if the student is seeking teacher certification) and the Registrar. Students should contact the Office of the Registrar if they have questions concerning CLEP. **A \$25.00 recording fee per awarded credit hour is assessed.**

DEFENSE ACTIVITY FOR NON -TRADITIONAL EDUCATION SUPPORT (DANTES)

Huntingdon College recognizes the successful achievement of students participating in the curriculum of DANTES. Students are encouraged to have their official DANTES transcript submitted for review. Credit is awarded for courses in which the content is comparable to a course offered for credit at

Huntingdon College. Credit is awarded at the discretion of the College, and students should not assume that credit will be awarded automatically. A DANTES transcript should be sent to the Office of the Registrar for evaluation. **A \$25.00 recording fee per awarded credit hour is assessed.**

CONSORTIUM COURSE WORK

Full-time students may enroll in one three-hour course or one four-hour course per Fall or Spring semester under the Montgomery Higher Education Consortium, which includes Auburn University Montgomery and Faulkner University. Tuition is covered by tuition paid through Huntingdon College. Additional costs (e.g. books, laboratory fees) are the responsibility of the student. Students who wish to take courses under this agreement must secure the approval of their academic advisor(s), the Teacher Certification Officer (if the student is seeking teacher certification) and the Registrar (see section titled Consortia Study Opportunities for additional information). **Credit may not be granted for a course not specifically approved in advance.**

A student may not:

- repeat at another college or university a course initially taken at Huntingdon College (courses which a grade of “W,” “WP,” or “WF” was assigned do not apply);

- exceed the normal load permitted at Huntingdon College during the same period;
- take at another college or university any course or courses being offered at Huntingdon College in the same semester or term;

Refer to the section titled Application for Graduation for additional restrictions that apply to candidates for graduation.

For Consortium coursework, the title, grade, quality points, and credit from each course taken through the Consortium are recorded on the student's transcript with the Huntingdon courses taken during the corresponding semester. Furthermore, the grade and quality points impact the student's academic record quantitatively with both semester and cumulative GPAs as though the course was taken at Huntingdon.

For credit to be awarded Huntingdon College must receive an official transcript at the end of each corresponding semester; transcripts should be sent, either by mail or electronically, directly from the issuing institution to the Office of the Registrar at Huntingdon College. Approved Consortium courses may count toward the terminal residence requirement of 30 semester credit hours.

Details of the conditions of eligibility, policies, procedures, and consequences of participation are available from the Office of the Registrar upon request.

GRADING POLICIES

COURSE GRADES AND POINTS

The quality of achievement in a course is measured as follows:

- A Excellent; earns four grade points per semester hour.
- B Good; earns three grade points per semester hour.
- C Average; earns two grade points per semester hour.
- D Poor; earns one grade point per semester hour.
- F Unsatisfactory; earns no grade points per semester hour.
- I Incomplete; a temporary notation used only when course requirements have not been completed **due to illness or extenuating circumstances beyond the control of the student.**

The assignment of an Incomplete must be approved by the Provost and Dean of the College prior to being processed by the Office of the Registrar. The instructor will also submit to the Office of the Registrar a preliminary final grade (based on the student's performance to-date including the effect of the missing coursework). **If a final grade is not assigned by the instructor prior to the beginning of the exam period of the next semester, then the preliminary grade will be assigned as the final grade by the Office of the Registrar.** During the period the Incomplete is on the student's record, the transcript will indicate both the "I" and the preliminary grade (e.g. "IB" would appear if the preliminary grade is a "B.").

It is the student's responsibility to maintain contact with the instructor, to complete the course work, and to verify that the instructor submits a final grade to the Office of the Registrar.

The temporary notation, regardless of the preliminary grade, does not count in the calculation of the GPA. The student will be notified in writing of all grade adjustments and the effects on the applicable semester's GPA and cumulative GPA. **An Incomplete cancels eligibility for annual honors, i.e. Dean's List of Honors, Dean's List of High Honors, and graduation honors. In addition, an Incomplete may prohibit a student from participating in College sponsored activities.**

- N No credit; used for a course graded on a Pass/No Credit basis. If a grade of "F" is earned, the grade will be recorded as "N." This does not count in the grade point average and no semester credit hours are earned.
- P Pass; used for courses graded on a Pass/No Credit basis. If a grade of "A," "B," "C," or "D" is earned, the grade will be recorded as "P." Semester credit hours are earned, but not grade points, and thus, the grade is not calculated in the student's GPA.
- S Satisfactory; used for attendance courses in which credit cannot be earned. This does not count in the grade point average.
- U Unsatisfactory; used for attendance courses in which credit cannot be earned. This does not count in the grade point average.
- W Withdrawal; indicates that the student withdrew from the **course** during the **first five** weeks of the semester or from the **College** prior to the end of the **tenth** week of the semester (see *Withdrawal from the College* section). "Withdrawal from the College" will also be noted on the student's transcript if the student withdraws from the semester.
- WP Withdrawal Passing; indicates the student was passing the course at the time of withdrawal, which occurred after the fifth week and prior to the end of the tenth week of the semester.
- WF Withdrawal Failing; indicates the student was failing the course at the time of withdrawal, which occurred after the fifth week and prior to the end of the tenth week of the semester.
Note: Grades of W, WP, and WF are not used in the calculation of the grade point average and no semester credit hours are earned.

- Y Audit; designation for a course in which a student elects not to earn credit and active participation is not required. Participation courses, i.e. laboratory, music (studio instruction), art (ceramics), etc., cannot be audited. Audited courses do not count in the grade point average and no semester credit hours are earned.
- Z Non-Credit; designation for a course in which a student elects not to earn credit and active participation is required. This does not count in the grade point average and no semester credit hours are earned.

GRADE REPORTS AND GRADE POINT AVERAGE

All grades are posted to the student's permanent record (transcript) at the end of each semester. Huntingdon College grade reports are made available to students on the College's web site. Upon request semester grades will be sent to the student's permanent address on file with the Office of the Registrar at the completion of the semester.

The grade report will indicate the final grades for all courses taken during the semester, the semester hours attempted, the quality points and credits earned, and the semester grade point average. Also included on the grade report will be a record of the total number of hours attempted, the total quality points earned, and the cumulative grade point average. The grade point average is computed by multiplying the quality points earned by the credit hours of each course and then by dividing the total quality points earned by the total credit hours attempted as indicated by the following example:

3 semester hours with an	A x 4	=	12 quality points
3 semester hours with a	B x 3	=	9 quality points
3 semester hours with a	C x 2	=	6 quality points
3 semester hours with a	D x 1	=	3 quality points
<u>3 semester hours with an</u>	<u>F x 0</u>	<u>=</u>	<u>0 quality points</u>
15 semester hours			30 quality points

$$30 \text{ quality points} \div 15 \text{ hours attempted} = 2.00 \text{ GPA}$$

Transfer grades and credits from other institutions are not included in the student's grade point average at Huntingdon. The only grade average recorded on the student's permanent record is that which he or she earns at Huntingdon College.

CHANGE IN GRADE

A course grade, which has been reported by an instructor to the Office of the Registrar, cannot be changed without a properly executed **Adjustment of Student's Academic Record** card signed by the instructor and the Provost and Dean of the College. Students who believe that an incorrect grade was awarded by the instructor should first contact the instructor. If a student perceives that other problems may exist for which a grade appeal is warranted, he or she should refer to the section titled Grade Appeals, which is also available from the Office of Academic Affairs.

GRADE APPEALS

In the event that a student feels that he or she has been graded unfairly, the student should first seek to resolve the issue using an informal appeal that involves two steps.

INFORMAL GRADE APPEAL

The first step in the grade appeal process is to seek to resolve the disagreement with the faculty member. Students must initiate informal appeals of course grades by the end of the first week of the following semester. In those cases in which the faculty member agrees to a change of grade, the faculty member must submit an "Adjustment of Student's Academic Record" form to the Office of Academic Affairs for approval or denial. "Adjustment of Student's Academic Record" forms are due no later than the first day of final exams of the semester in which the informal appeal was lodged. (If the basis for the grade appeal is harassment, the student need not discuss the grade appeal with the faculty member. In such cases the student should notify the Office of Academic Affairs and follow the harassment policies outlined in the Student Handbook.)

If no resolution is reached with the faculty member, the student shall contact the chairperson of the department in order for the chairperson to seek resolution of the disagreement. If no resolution is reached by the chairperson, the student may initiate a formal grade appeal. In cases in which the faculty member involved in the disagreement is the department chair, the student may initiate a formal grade appeal.

FORMAL GRADE APPEAL

Grounds for Formal Grade Appeal

Formal grade appeals for course grades are reserved for specific types of cases listed below. Simply disagreeing with a faculty member's assessment of coursework is not grounds for a formal grade

appeal. Grade appeals must be based on capricious, arbitrary or prejudiced grading. The following are recognized grounds for formal grade appeal:

- Numerical miscalculation of student grade.
- Improper academic procedures that unfairly affected the student's grade.
- Failure to follow grading criteria as outlined in the course syllabus (unless previously agreed upon by faculty member and student).
- Sexual harassment as determined by institutional sexual harassment policy.
- Application of criteria that are unrelated to academic performance, such as gender, political perspectives, race, sexual orientation, nationality, or religious views, among others.

Procedures for Formal Grade Appeal

1. Students who wish to file a formal grade appeal based on one or more of the above criteria must file a grade appeal form with the Office of Academic Affairs no later than the final day of the 5th week of the following semester.
2. The Office of Academic Affairs will submit the form to the Grade Appeals Committee within 10 working days. The Grade Appeals Committee shall consist of the following members:
 - a. Faculty Chair of the Academic Policy and Honors Committee;
 - b. Faculty Chair of the Tenure, Promotion and Development Committee;
 - c. Faculty Chair of the Student Life and Athletics Committee.

The most senior faculty member (in terms of years of service) shall serve as the chairperson of the Grade Appeals Committee. If any of those members are involved in the grade dispute, the Provost and Dean of the College shall name an alternate faculty member.

3. The Grade Appeals Committee shall review the student Grade Appeal Form to determine if there is preliminary justification for further investigation.
 - a. In those cases in which no justification is found, the student shall be notified by the chairperson of the Grade Appeals Committee that his or her appeal has been rejected. The student may then appeal to the Provost and Dean of the College (see below "Final Appeal of Grade").
 - b. In those cases in which there is justification for further investigation, then the chairperson shall notify the faculty member of the appeal and provide him or her with the Grade Appeal Form submitted by the student. The faculty member shall have 10 working days to respond in writing to the student grade appeal. Responses should be sent to the chairperson of the Grade Appeals Committee.
 - i. The Grade Appeals Committee shall then consider all the evidence. The Grade Appeals Committee reserves the right to seek additional evidence.
 - ii. The Committee shall notify both the faculty member and student of its decision no later than the first day of exams of the semester in which the appeal was initiated.
 - iii. If the appeal is upheld, the committee shall recommend a change of grade to the Provost and Dean of the College. The recommendation shall be in writing and provide a brief rationale for the decision.

Final Appeal of Grade

A student or faculty member may appeal the decision of the Grade Appeals Committee to the Provost and Dean of the College. In such cases, the Provost and Dean of the College will review all documents and minutes related to the case and may seek additional information or evidence. The decision of the Provost and Dean of the College shall be relayed to the student and faculty member. The decision of the Provost and Dean of the College is final.

ACADEMIC HONORS

DEAN'S LIST

At the end of the Fall and Spring semesters, the Provost and Dean of the College issues a list of students who have achieved academic distinction. To be eligible for the Dean's List, a student must have received letter grade evaluations on at least twelve hours during the semester and must have completed all course work for the semester. An Incomplete (I), including all temporary notations (e.g. "IB"), on a student's grade report precludes the student's inclusion for these honors.

The **Dean's List of High Honors** recognizes those who achieve semester grade point averages in the range of 3.80 - 4.00.

The **Dean's List of Honors** recognizes those who achieve semester grade point averages in the range of 3.60 - 3.79.

HONORS AT GRADUATION

Honors at graduation are conferred upon students who complete work for the Bachelor's degree with high distinction: Cum Laude, Magna Cum Laude, and Summa Cum Laude. These honors are recorded on the student's transcript and diploma. Honors determinations for all degree completion dates are made by the Academic Policy and Honors Committee just prior to the annual commencement ceremony.

To be eligible for Cum Laude and Magna Cum Laude status, a student must complete a minimum of 45 hours at Huntingdon College evaluated on a graded basis and have a minimum cumulative GPA of 3.5 and 3.75, respectively. To be eligible for Summa Cum Laude status, a student must complete a minimum of 120 hours at Huntingdon College evaluated on a graded basis and have a cumulative GPA of 3.75 or higher.

The minimum cumulative GPA to have the honor of Cum Laude or Magna Cum Laude conferred is based on the number of hours graded at Huntingdon College and is calculated using a linear scale. Examples of the linear scale are given in the table below. Details of the calculation process are available from the Office of the Registrar.

	Required cumulative GPA for Cum Laude status	Required cumulative GPA for Magna Cum Laude status
120 hours graded	3.500	3.750
90 hours graded	3.600	3.825
60 hours graded	3.700	3.900
45 hours graded	3.750	3.938

Students may also receive departmental honors upon the recommendation of the department, a grade of B or higher in the designated course (disciplinary prefix 491), and a final cumulative grade point average of 3.50 or higher (see section title Department Honors for additional information).

ACADEMIC STANDING

CLASSIFICATION OF STUDENTS

Class designation is based on the number of hours the degree-seeking student has earned in courses offered at Huntingdon College, transferred from other accredited institutions, or awarded through AP, CLEP, IB, or DANTES credit. The following is an explanation of class designation:

Freshman: A degree-seeking student who has earned **0 - 23 semester credit hours of credit.**

Sophomore: A degree-seeking student who has earned **24 - 56 semester credit hours of credit.**

Junior: A degree-seeking student who has earned **57 - 89 semester credit hours of credit.**

Senior: A degree-seeking student who has earned **90 or more semester credit hours of credit.**

Class designation does not necessarily reflect the student's readiness to graduate, progress in the chosen major, or the number of semesters of attendance.

STANDARDS OF SATISFACTORY ACADEMIC PROGRESS

Each student is expected to maintain satisfactory academic standing and progress toward the baccalaureate degree. Continuation at the College, various privileges, and opportunities for leadership activities are governed by the student's academic standing and classification. Students who do not maintain a grade point average or completion rate of sufficient quality to ensure meeting graduation requirements are subject to academic disciplinary sanctions.

Huntingdon College reviews the academic record of each student at the end of each semester under the conditions described below. Following each academic review, the student is either determined to be in good standing, or the student is assigned one of the following academic sanction levels: Academic Warning, Academic Probation, or Academic Suspension.

The following paragraphs define the levels of academic sanctions listed above and outline the process and timing of the periodic reviews. The conditions or restrictions of these sanctions are in effect for the next semester of enrollment for students who receive either the Academic Warning or Academic Probation sanctions and for the next semester of enrollment for students who receive the sanction of Academic Suspension. For example, if a student is placed on Academic Probation at the end of the Fall semester, then the requirements of Academic Probation are in effect for the Spring semester (assuming the student is enrolled).

ACADEMIC SANCTIONS

All academic sanctions are noted on the student's official transcript following the applicable term of enrollment.

ACADEMIC WARNING

Academic Warning is a sanction to a first-term freshman whose academic performance places him or her at risk of not attaining success. A first-term freshman on Academic Warning is eligible to participate in extracurricular activities and is required to participate in the corresponding component of the Grade

Advocacy Program (as outlined by the Staton Center for Learning Enrichment). Students placed on Academic Warning who do not successfully meet the academic standards for satisfactory progress in the subsequent term of enrollment will be placed on Academic Suspension.

ACADEMIC PROBATION

Academic Probation is a serious warning to a student whose academic progression places the student at risk of not making satisfactory progress toward graduation. A student on Academic Probation is not eligible to participate in extracurricular activities and is required to participate in the corresponding component of the Grade Advocacy Program (as outlined by the Staton Center for Learning Enrichment). Students placed on Academic Probation who do not successfully meet the academic standards for satisfactory progress in the subsequent term of enrollment will be placed on Academic Suspension.

ACADEMIC SUSPENSION

A student placed on Academic Suspension will not be permitted to enroll in the subsequent academic semester. A student suspended at the end of the Spring semester may petition to enroll in the Summer semester.

The length of the first suspension is normally one semester, and the second suspension is normally for the subsequent two semesters.

To be readmitted after being placed on Academic Suspension, a student must submit a petition to the Provost and Dean of the College. A student readmitted after Academic Suspension is automatically placed on Academic Probation for the readmission semester.

FREQUENCY OF EVALUATIONS OF SATISFACTORY ACADEMIC PROGRESS

At the end of each semester, the academic record of each enrolled student is reviewed. The standards apply to all students, regardless of full-time or part-time enrollment status. Huntingdon College's satisfactory academic progress policy is comprised of two standards: qualitative and quantitative. The qualitative standard measures the cumulative Huntingdon College grade point average. The quantitative standard measures the percentage of courses successfully completed (completion rate).

QUALITATIVE STANDARDS

CUMULATIVE STANDARD

A student must be in "good academic standing" based on the cumulative grade point average of all courses taken at Huntingdon College to meet the qualitative standard. Good academic standing is as follows: a student with less than 24 earned hours must maintain a minimum of a 1.75 cumulative GPA; a student with at least 24, but less than 40 earned hours must maintain a 1.90 cumulative GPA; a student with 40 or more earned hours must maintain a minimum cumulative GPA of 2.0.

SEMESTER STANDARD

A student must also be in "good academic standing" based on the semester grade point average. To be in good academic standing the semester grade point average must be at least a 1.00.

The Provost and Dean of the College monitors the grade point average component, both cumulative and semester, of the SAP policy each semester. Any student whose grade point average is below the established minimum standard will be placed on the appropriate level of academic sanction.

- A student whose grade point average is below the established minimum standard will be placed on Academic Warning if the student is a first-term freshman, on Academic Probation if previously in good standing, or Academic Suspension if previously on Academic Warning or Academic Probation.
- Transfer credits, including courses taken as a transient student, do not count in the calculation of the Huntingdon College GPA.
- Courses taken through the Montgomery Higher Education Consortium do count in calculation of the Huntingdon College GPA.

It should be noted that these minimum GPA requirements do not apply to the renewal of academic scholarships, and other grant programs that have specific GPA renewal criteria.

QUANTITATIVE STANDARDS

CUMULATIVE COMPLETION RATE

A student must demonstrate measurable progress toward the completion of the degree program by maintaining a cumulative completion rate at Huntingdon College of 67 percent for all classes leading toward the intended degree. Attempted hours are those credit hours for which the student is registered on or after the conclusion of late registration (drop/add). Earned hours are successfully completed courses in which grades of A, B, C, D, or P are awarded, as long as credit is earned. Grades of F, I, N, W, WF, or WP, do not count as successful completion of a course. The formula for calculating a completion rate is: Earned hours divided by attempted hours. For example, the completion rate for a student who attempts 30 hours and successfully passed 24 credit hours is 80 percent—24 earned hours divided by 30 attempted hours.

Any student whose cumulative completion rate at Huntingdon College is less than 67 percent will be placed on Academic Warning if the student is a first-term freshman or on Academic Probation if previously in good standing or Academic Suspension if previously on Academic Warning or Academic Probation.

Exception: A student, whose initial matriculation at Huntingdon College is as a first-time freshman, must maintain a cumulative completion rate of 50 percent during the first two semesters of attendance. If the student's cumulative completion rate is less than 50 percent at the end of the first semester, the student will be assigned Academic Warning. If the student's cumulative completion rate at the end of the second semester is less than 50 percent, the student will be placed on Academic Probation if previously in good standing or Academic Suspension if previously on Academic Warning.

SEMESTER COMPLETION RATE

A student must demonstrate measurable progress toward the completion of the degree program by maintaining a semester completion rate at Huntingdon College of at least 33 percent for all classes leading toward the degree.

The following are considered when evaluating the completion rate standard:

- Failed courses (F), Incompletes (I), No Credit (N), and Withdrawals (W, WF, WP) are considered attempted hours, but not earned hours. Frequent failed courses, incompletes, no-credit, or withdrawals from courses could jeopardize SAP.
- Audited (Y) or Non-credit (Z) courses are not considered attempted or earned credit hours.
- Transfer credits, including courses taken as a transient student, do count in the calculation of the Huntingdon College cumulative completion rate.
- Courses taken through the Montgomery Higher Education Consortium do count in calculation of the Huntingdon College cumulative completion rate.
- Repeated courses are included in attempted hours but not earned hours, unless specifically noted otherwise.

SATISFACTORY ACADEMIC PROGRESS EVALUATION PROCESS

The academic history from all periods of enrollment, regardless of full-time or part-time enrollment status, will be reviewed at the end of each semester to determine if the student is maintaining the standards established in the Satisfactory Academic Progress Policy.

- Transfer or Transient grade point averages are not considered in either of these standards; however, accepted transfer credit hours will be considered in determining cumulative completion rate and considered in the financial aid calculation of the maximum time frame for completion of the degree program.
- Students who fail to meet the satisfactory academic progress standards, either qualitative or quantitative, will be placed on the appropriate academic sanction.
- A student, who is on Academic Warning or Academic Probation and subsequently satisfies the criteria of Satisfactory Academic Progress at the end of that semester, will be placed on Academic Alert or in good standing for the next semester of attendance.
- If the student does not meet the satisfactory academic progress standards by the next SAP evaluation, the student will be placed on Academic Suspension.

As it is in the best interest of the student's success, the College will review students to ensure that they are meeting a completion rate of 67 percent on a term basis. Students who fail to meet the 67 percent completion rate on a term basis will be placed on Academic Alert. Academic Alert is an internal watch to assist students in reducing the likelihood of receiving academic sanctions in subsequent terms. Students on Academic Alert are eligible to participate in extracurricular activities and are required to participate in the corresponding component of the Grade Advocacy Program (as outlined by the Staton Center for Learning Enrichment).

Students seeking an appeal for the academic sanction of Academic Suspension should do so by following the readmission process, which includes a petition to the Provost and Dean of the College.

TRANSCRIPTS

A transcript may only be issued by the Office of the Registrar upon written request of the student or former student. One should allow five to seven working days after clearance from the Office of Student Financial Services for processing. During the busiest periods (processing of final grades, registration, graduation), transcript processing may be delayed.

Official copies of Huntingdon College transcripts bear the College seal and the College Registrar's or Associate Registrar's signature and are sent directly to the schools, organizations, or individuals (excluding the student or former student) as indicated on the signed written request of the student or former student. Upon signed written request, an individual may also receive official copies of his or her transcript, which are stamped "Issued to Student."

The initial transcript issued is provided free of charge as a service to students. There is a \$5.00 per transcript processing fee for all subsequent requests. All transcripts are sent first-class mail. Other methods of delivery (e.g. overnight, etc.) are available upon request and for an additional charge. If the transcript request does not contain the correct information required for payment, transcripts will not be issued until the appropriate fee is received.

Requests for transcripts received by FAX will be processed provided the request contains the required information and a valid debit/credit card number with expiration date for payment. (Detailed instructions are available by calling 334-833-4430 or on the College's web site.) Copies of transcripts will not be sent as a FAX unless so stipulated in the written request. There is a \$5.00 processing fee for each FAXed transcript. Huntingdon assumes no responsibility for confidentiality of records sent in this manner.

Transcripts will not be provided for students, current or former, or alumni with overdue accounts or other financial obligations to the College. Once a student's financial obligations to the College have been met, it is the requestor's responsibility to submit an additional transcript request with processing fee to the Office of the Registrar. The Registrar will not duplicate the transcript request if it was initially denied by Student Financial Services.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Huntingdon College complies with the provisions of the Family Educational Rights and Privacy Act of 1974, as amended. This federal law provides that an institution will maintain the confidentiality of student records, and it provides students and parents of dependent students with the right to inspect and review information contained in their educational records, to challenge the contents of their educational records, to have a hearing if the outcome of the challenge is unsatisfactory, and to submit explanatory statements for inclusion in their files if they feel the decisions of the hearing panels are unacceptable.

At its discretion, in response to individual inquiry or by publication, the College will provide Directory Information in accordance with the provisions of the Act to include: student name, address, telephone number, date and place of birth, major field of study, classification, study load, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, participation in officially recognized activities and sports, and weight and height of members of athletic teams. Students may withhold Directory Information by notifying the Office of the Registrar in writing.

A detailed statement of policies and procedures pertinent to Huntingdon's implementation of FERPA is available on the College's web site.

VETERANS' AFFAIRS

Huntingdon College is approved for the education of veterans eligible for benefits under programs of the Veterans Administration. Approval is granted by the State Approving Agency of the State Department of Education under authority of Title 38, United States Code, Chapter 36, Section 3675. The Department of Veterans Affairs (VA) regulations (Title 38, Code of Federal Regulations) determines the eligibility of veterans, service personnel, and other eligible individuals, and approves the payment of benefits.

The programs under which students may be eligible for VA educational benefits are listed below. To determine specific eligibility requirements, students should direct their questions to the VA Regional Office at 1-800-827-1000.

A partial listing of entitlement programs includes:

- Montgomery GI Bill Active Duty Educational Assistance Program (Chapter 30)
- Post Vietnam Era Veterans Educational Assistance Program (VEAP) (Chapter 32)
- Post 9/11 GI Bill (Chapter 33)
- Survivors' and Dependents' Educational Assistance Program (Chapter 35)
- Montgomery GI Bill Selected Reserve (Chapter 1606)
- Reserve Education Assistance Program (REAP) (Chapter 1607)

Additional information can be found at: www.gibill.gov. Students expecting to receive benefits must complete the Veteran Certification information Sheet and submit it to the Office of the Registrar. Certification cannot be made until the application is on file. Students receiving benefits must adhere to the rules and regulations established by the Department of Veterans Affairs. Specific guidelines have been established in regard to admission to the College; evaluation of prior credit; matriculation and satisfactory progress; proper degree pursuit and change of program; changes in enrollment, repeated or excessive courses, and overpayment; and attendance policy. Questions concerning these areas may be addressed to the Office of the Registrar.

REQUIREMENTS FOR GRADUATION

OVERVIEW

Huntingdon College awards the degree of Bachelor of Arts (B.A.) in its traditional day program. All degrees are approved by the faculty and are conferred at the annual Commencement ceremony by the President through the power vested in that office by the Board of Trustees of Huntingdon College. The College requires each undergraduate to plan, with the help of an academic advisor and within the framework of these general degree requirements, a program of liberal education suited to his or her particular needs and interests. Specifically, the undergraduate must fulfill the general degree requirements, complete the Core Curriculum, and complete a major as described below.

GENERAL DEGREE REQUIREMENTS

A student should carefully study all courses and other requirements needed for the degree. Each student is responsible for all requirements as stated, and careful attention to the core and the specific major will result in the completion of the requirements for graduation in the minimum time.

- The minimum requirement for a Huntingdon bachelor's degree is 120 semester credit hours.
 - At least 25% of the semester credit hours required for graduation (30 semester credit hours) must be completed at Huntingdon College.
 - Students must comply with the College's Terminal Residency policy ("30 Hour Rule"), which states that not more than one course in the last 30 semester credit hours may be taken outside of Huntingdon College. Courses through the Montgomery Higher Education Consortium are not considered outside of Huntingdon College.
 - A maximum of ten percent (12 semester credit hours) of the courses used to meet the 120 semester credit hours graduation requirement may be seminars, which are listed under the various academic disciplines.
 - At least ninety (90) semester credit hours or a minimum of three-fourths of the academic work completed must be earned on a graded basis.
 - A cumulative grade point average of 2.00 is required on all courses taken at Huntingdon. In addition, a minimum cumulative grade point average of 2.00 must be maintained on all courses taken at Huntingdon after junior standing (57 semester credit hours) is attained.
 - All official final transcripts are expected to be on file in the Office of the Registrar prior to the end of the third week of classes of the student's anticipated final semester. This deadline will likely prevent a candidate for graduation from taking courses off-campus, including consortium courses, during the anticipated final semester.
 - A maximum of twelve (12) semester credit hours in 300 and 400 level ROTC courses (AERO and MILS) may be applied toward the minimum of 120 hours for a Bachelor's degree.
- Completion of the requirements of the Core Curriculum as described in the section titled Core Curriculum.
 - Each course used to fulfill the Core Curriculum must be completed with a grade of "D" or better.
- Completion of the requirements of a major as described in general below and in detail in the section titled Courses of Study.
 - A grade of "C" or higher is required in each course presented to fulfill the requirements for a major or minor. For some programs or individual majors, these requirements are higher.
 - A maximum of forty-two (42) semester credit hours in a discipline may be credited toward the 120 hour degree requirement ("42 Hours Rule").
 - Transfer students must earn a minimum of nine semester hours within the major at Huntingdon College. Of these nine hours at least three hours must be numbered 300 or above.
 - Internship credit may not be used to fulfill requirements for the major or minor unless specifically listed in the major or minor requirements.
- Participation in local and/or national testing as required.
- Completion of a graduation application (see section titled Application for Graduation).

CORE CURRICULUM

As a liberal arts, Methodist-related institution, Huntingdon College provides a core curriculum that supports the mission of the College. To this end the College's faculty has prescribed a curriculum which each student must complete. This curriculum consists of a combination of specifically required courses and of academic areas from which a student selects a predetermined number of courses. Furthermore, because some of these courses are so fundamental to the intent of the Core Curriculum or to the mission

of the College, enrollment in these courses is required, meaning the student may not drop or withdraw during the student’s first year of attendance whether that be consecutive semesters of attendance or not.

The description of the core curriculum is divided into two parts: Core Overview and Core Courses. The Core Overview is a list of the seven categories in which the requirements have been sorted. In this overview, a brief statement of the academic intent of the courses is given, as well as notations regarding which courses are required during the first academic year of enrollment. The second part of the description, Core Courses, is a listing of the specific courses which fulfill the requirement in each of these seven areas of the core curriculum.

CORE OVERVIEW

- I. **Practicing the Art of Critical Thinking** (3 hours) - A course designed to introduce critical thinking at the college level and develop each student as an active critical thinker.
 - **This course is required (the student cannot drop or withdraw) during the first semester of enrollment for each student admitted as a new freshman or admitted as a transfer student.**
 - Transfer students who, at the time of initial matriculation, transfer 57 or more hours may submit a petition to the Office of the Registrar to have this requirement waived. The petition will be reviewed by the Office of the Provost and Dean of the College.
- II. **Written and Oral Communication** (9 hours) - Composition and public speaking courses designed to enhance the student’s ability to communicate.
 - **The composition courses are required (the student cannot drop or withdraw) during the student’s first year of enrollment - English Composition I during the Fall semester and English Composition II during the Spring semester (assuming successful completion of English Composition I).** Students with a score of 23 or higher on the English sub-score of the ACT are exempt from the first composition course (ENGL 103, English Composition I). Exemption does not award credit, but allows students to satisfy the core requirement.
 - **The public speaking course is recommended during a student’s first two academic years of enrollment.**
- III. **Judeo-Christian Tradition** (12 hours) - Biblically based courses which broaden a student’s understanding of the Judeo-Christian tradition.
 - **All incoming students (including transfer students) are required (the student cannot drop or withdraw) to take one course in religion during each of the first two semesters of enrollment.** These first courses must be from the Judeo-Christian Tradition Part I, unless transferring in equivalent credit, in which case courses from the Judeo-Christian Tradition Part II will be substituted.
 - **A student admitted as a new freshman or admitted as a transfer student with less than 57 hours is required to complete a total of four courses (12 hours) of graded Religion hours at Huntingdon.** Beyond the six hours of Religion required during the first year, new Freshman or transfer students with fewer than 57 hours must take two additional courses, selected from the Judeo-Christian Tradition Part II list (see section titled Core Courses).
- IV. **Historical Foundation** (6 hours) - Two courses designed to enhance the student’s knowledge of the development of western civilization.
- V. **Aesthetic Expression** (9 hours) - Designed to expand the student’s understanding and appreciation of aesthetic expression and consisting of a two course requirement in literature and a one course requirement in either art or music appreciation.
- VI. **Science and Mathematics** (9 hours) - Science and mathematics courses, two in science and one in mathematics, are intended to expand the student’s understanding of scientific knowledge and procedures and the logical thought processes related to mathematics.
- VII. **Social Awareness** (3 hours) - One course, chosen from a list of five, designed to increase the student’s understanding of one of the individual, economic, or political forces that influence society.

CORE COURSES

I. PRACTICING THE ART OF CRITICAL THINKING

Practicing the Art of Critical Thinking (PACT)		3 hours
103	Practicing the Art of Critical Thinking ¹	3
	¹ Required (a student cannot drop or withdraw) initial semester of first academic year of enrollment.	

II. COMMUNICATION: WRITTEN AND ORAL

English (ENGL)		6 hours
103	English Composition I ²	3
104	English Composition II ³	3
	² Required (a student cannot drop or withdraw) Fall semester of first academic year of enrollment.	
	³ Required (a student cannot drop or withdraw) Spring semester of first academic year of enrollment.	

Oral Communication (CMST)	3 hours
233 Effective Public Speaking ⁴	3
⁴ Recommended by the end of the second academic year of enrollment.	

III. JUDEO-CHRISTIAN TRADITION

Judeo-Christian Tradition Part I (6 hours)

Religion (REL)	6 hours
101 Survey of the Hebrew Scriptures ⁵	3
102 Survey of the New Testament Scriptures ⁶	3
⁵ Required (a student cannot drop or withdraw) Fall semester of first academic year of enrollment.	
⁶ Required (a student cannot drop or withdraw) Spring semester of first academic year of enrollment unless REL101 is being repeated due to unsuccessful completion during Fall semester.	

Judeo-Christian Tradition Part II (6 hours)

two courses chosen from:

Religion (REL)	6 hours
221 History of Christianity I	3
222 History of Christianity II	3
233 World Religions	3
234 Religion in America	3
235 Worship in the Christian Community	3
301 Christian Theology	3
308 Torah	3
309 The Prophets	3
312 Jesus and Gospels	3
313 Wisdom and Poetic Literature	3
323 Paul and His Letters	3
325 General Epistles	3
345 Methodism	3
350 Christian Ethics	3

IV. HISTORICAL FOUNDATION

History (HIST)	6 hours
101 Western Civilization I	3
102 Western Civilization II	3

V. AESTHETIC EXPRESSION

Fine Art Appreciation **3 hours**

one course chosen from:

Art (ART)	
210 Art Appreciation	3
Music (MUS)	
210 Music Appreciation	3

Literature **6 hours**

one course chosen from:

English (ENGL)	
211 English Literature I	3
212 English Literature II	3
221 American Literature I	3
222 American Literature II	3

one unduplicated course chosen from:

English (ENGL)	
211 English Literature I	3
212 English Literature II	3
213 Literature by Women	3
221 American Literature I	3
222 American Literature II	3
224 Literature of the American South	3
241 World Literature	3
303 Principles of English Grammar	3
309 Children's and Young Adult Literature	3
312 18th and 19th Century British Literature	3
331 Contemporary Literature	3
334 Drama	3
411 Chaucer	3
412 Shakespeare	3
416 Milton and Spenser	3
419 Critical Theory	3

VI. SCIENCE AND MATHEMATICS

Biological Science Requirement **3 hours**

one course chosen from:

Biology (BIOL)	
101 Principles of Biology	3
161 Environmental Science	3

Physical Science Requirement **3 hours**

one course chosen from:

Chemistry (CHEM)	
105 General Chemistry I	3

Physical Science (PHSC)		
102 Physical Science	3	
Mathematics Requirement		(at least) 3 hours
Mathematics (MATH)		
one course chosen from:		
175 Mathematical Concepts for the Natural and Social Sciences	3	
176 Mathematical Concepts in the Digital Age	3	
251 Calculus I	4	
VII. SOCIAL SCIENCE		
Social Science Requirement		3 hours
one course chosen from:		
Economics (ECON)		
200 Essentials of Economics	3	
201 Principles of Microeconomics	3	
Political Science (PSC)		
201 American Government	3	
209 World Politics	3	
Psychology (PSYC)		
201 General Psychology	3	

THE MAJOR

Each student is expected to acquire considerable mastery of a particular discipline or interdisciplinary area and achieve a breadth of intellectual experience. Therefore, the student must complete a major, an interdisciplinary major or a four-year teacher education program (which contains a major). Students are responsible for meeting the requirements of a major as stated in the catalog for the year in which they initially matriculated, although they have the option of meeting requirements in a major that may have been changed subsequent to matriculation by changing catalogs. Transfer students must earn a minimum of nine semester hours within the major at Huntingdon College. Of these nine hours at least three hours must be numbered 300 or above.

A student who completes requirements for multiple majors will have each major recorded on the official transcript. Hours in courses which apply to multiple majors may count toward both majors as long as **at least 21 non-repetitive hours** (“21 Non-Repetitive Hours Rule”) are taken in each major, and the requirements set by the department are met. A student who selects a major with a required area of concentration should identify the area of concentration upon declaring the major. The area of concentration will also be recorded on the official transcript.

CHANGE OF MAJOR

To change a major, the student must contact an academic advisor in which the new major is housed. **Change of Major** forms are available in the Office of the Registrar and on the College’s web site. The completed form must be returned to the Office of the Registrar before the change of a major and advisor can be initiated and the new major can be listed on the student’s record.

DISCIPLINARY MAJOR

The courses for a disciplinary major may include introductory or basic prerequisite courses in addition to higher level courses in the major and related departmental areas. A minimum of 30 semester credit hours and a maximum of 42 semester credit hours in a discipline may be credited toward the 120 hour degree requirement (“42 Hours Rule”). As a liberal arts college dedicated to ensuring that students have a broad general education in addition to a specific major, students who exceed the 42 semester credit hours limit in a discipline are required to increase the total number of academic hours required for graduation respectively (the number of hours in excess determines the additional hours required).

Disciplinary majors are available in Accounting, Art, Athletic Training, Biochemistry, Biology, Business Administration, Cell Biology, Chemistry, Christian Education, Communication Studies, Digital Art, Elementary Education/Collaborative Special Education (K-6), English, History, Mathematics, Music, Music Education, Physical Education, Political Science, Psychology, Religion, Sport Studies, and Youth Ministry. The courses required for a disciplinary major are specified by the department and appear in the section titled Courses of Study.

SELF-DESIGNED MAJOR

An alternate means of satisfying the major requirement is the Self-Designed Interdisciplinary major, which must promise benefits not obtainable through any established major. This major provides an opportunity for a student in an area that can best be covered by selecting course work from two or three academic departments and is developed in consultation with the Provost and Dean of the College. The final proposal for the Self-Designed Interdisciplinary major must be submitted by the Provost and Dean of the College to the Academic Policy and Honors Committee no later than midterm of the second semester of the sophomore year for approval and assignment of advisor(s). The proposal should include a complete listing of courses as well as a description of the manner in which the senior capstone, if required, will be structured. The major consists of not fewer than 36 hours of courses suited to the student’s educational objectives. Eighteen of these 36 hours must be in 300 or 400 level courses

offered at Huntingdon College or approved for credit by the faculty, and must be related to the area of concentration or interest.

Grade requirements for an interdisciplinary major are consistent with those for disciplinary majors.

TEACHER EDUCATION PROGRAM

The Teacher Education Program leads to a Bachelor of Arts degree with teacher certification approved by the Alabama State Board of Education. The program offers a major in Elementary Education - as well as, secondary and P-12 certification in selected fields. The Elementary Education major requires candidates to also complete coursework leading to certification in Collaborative Special Education (K-6). The secondary certification programs are Biology, Chemistry, History, Mathematics and in the comprehensive field of English Language Arts with a major in English. The P-12 certification programs are Choral Music with a major in Music, Instrumental Music with a major in Music, and Physical Education.

MINOR

Academic minors are available to students who wish to supplement their major field of study with another academic concentration without fulfilling all the requirements of a second major. Minors are available in some programs, but not all. The minimum requirement for a minor is 18 semester credit hours. A student who completes requirements for multiple minors will have each minor recorded on his or her official transcript. Hours in courses which apply to multiple minors may count toward both as long as at least 15 non-repetitive hours are taken in each minor and the requirements set by each department are met. No more than six hours applied toward the requirements of a major may also be applied toward the requirements of a minor.

A SECOND DEGREE

A student who has an undergraduate degree from another institution and comes to Huntingdon College must:

1. Meet the current core requirements.
2. Fulfill the requirements of the major sought.
3. Earn at least 30 semester credit hours of academic work at Huntingdon College. If more than 30 semester credit hours are required, the final 30 semester credit hours must be at Huntingdon College.

APPLICATION FOR GRADUATION

All students must file with the Registrar an application to graduate. The form is available from the Office of the Registrar upon confirmation of a student's feasibility of completion. The form is used for major verification and to determine eligibility for graduation. Failure to submit the form may cause a delay in graduation due to unfulfilled requirements and/or faculty approval to graduate.

A candidate for graduation must have all official final transcripts on file with the Office of the Registrar prior to the end of the third week of classes in his or her anticipated final semester. (Note should be taken that an official transcript is one that is sent directly from the corresponding institution to the Office of the Registrar at Huntingdon College; no "student issued" or hand-carried transcripts will be accepted.) This deadline will likely prevent a candidate for graduation from taking courses off-campus, including consortium courses, during his or her anticipated final semester.

All financial obligations to the College must be discharged before a final transcript indicating graduation will be issued. The conferral of the degree is officially certified by the student's transcript of record.

ACADEMIC DEPARTMENTS

THE HUNTINGDON PLAN

The “Huntingdon Plan” emphasizes the Judeo-Christian tradition and leadership and is grounded in ethical debate and service. It reflects the College’s commitment to providing a comprehensive educational experience. Preparation for postgraduate education and for living and working in a global community are aided by new emphases on computerized technology and opportunities to study abroad with Huntingdon faculty. In their first year, students will individually receive computers and have access to a variety of research and study resources through the campus network and the Internet.

The Huntingdon Plan seeks to educate the whole person for the 21st Century while remaining true to the motto which has reflected the College’s goals for its students since 1854: “*Enter to grow in wisdom. Go forth to apply wisdom in service.*” Through academic courses and student life programs, students are provided with a rich array of classes, internships, service opportunities, and travel options to make this motto a personal reflection of the Huntingdon experience.

ACADEMIC DEPARTMENTS

The College is divided into multiple academic departments. The individual academic departments offer a variety of disciplinary courses, majors, minors and teacher certification options. The names of the departments are outlined below. To assist the reader, the page numbers for each department are listed within the index at the end of this document.

A detailed description of the requirements for specific majors, minors, and teacher certification options are listed alphabetically by department in the section titled Courses of Study. The complete listing of disciplinary courses is given in the section titled Courses of Instruction.

Listed below are the 2012-13 academic departments and their corresponding majors.

Biology Department

- Biology
- Cell Biology

Business Department

- Accounting
- Business Administration
- Business Administration with Endorsement in Economics and Finance

Chemistry Department

- Biochemistry
- Chemistry

Communication Studies Department

- Communication Studies

History and Political Science Department

- History
- Political Science

Language and Literature Department

- English

Mathematics Department

- Mathematics

Music and Art Department

- Art
- Digital Art
- Music
- Music Education

Psychology Department

- Psychology

Religion Department

- Christian Education
- Religion
- Youth Ministry

Sport Science and Physical Education Department

- Athletic Training
- Physical Education
- Sport Studies

Teacher Education Department

- Elementary Education/Collaborative Special Education (K-6)

PRE-PROFESSIONAL STUDIES

In addition to the majors, minors, and teacher certification options, the academic departments support both disciplinary and interdisciplinary recommended courses of study to prepare students for a variety of professional programs. The listings are suggested courses, in most cases, above and beyond a major designed to prepare the student for the corresponding professional or graduate school.

DUAL DEGREE—ENGINEERING

JAIME DEMICK, ADVISOR

Huntingdon College has a cooperative arrangement with Auburn University in which a student may pursue an engineering degree by attending Huntingdon College for approximately three years and Auburn University for approximately two years. Upon completion of all requirements, the student is awarded a baccalaureate degree from Huntingdon College, as well as the appropriate engineering bachelor's degree from Auburn University. Careful planning of the student's program is especially important, and the student should contact the dual-degree advisor at the beginning of his or her college work and be careful to maintain this connection throughout the college career.

Students pursuing the Engineering dual-degree program or planning on graduate studies in engineering should carefully plan their curriculum. Suggested courses of study are listed in the Courses of Study portion of the catalog under Pre-Professional Studies.

LAW

DR. JOHN R. WILLIAMS, ADVISOR

A student planning to pursue a career in law is best advised to concentrate on areas of study aimed at developing skills in oral and written expression and the comprehension of language, a critical understanding of the human institutions and values closely related to law, and a logical and systematic approach to solving problems. No particular major is required; although an interest in a particular field of law may indicate a choice of major. Students interested in the possibility of a legal career should consult with the pre-law advisor.

MEDICINE, DENTISTRY, AND OPTOMETRY

DR. PAUL GIER AND DR. DOBA D. JACKSON, ADVISORS

Students interested in pursuing these professions upon graduation from Huntingdon should meet with an advisor during or before their first preregistration. Undergraduate courses required for admission into medical, dental, or optometry schools are similar, and the importance of a good academic record cannot be over emphasized. Students interested in these careers may choose any undergraduate major as long as they have completed the specifically required courses listed in the Courses of Study portion of the catalog under Pre-Professional Studies. Students will meet with the Huntingdon Pre-Health Professions Committee (HPPC) at least once a year.

PHARMACY

DR. MAUREEN K. MURPHY, ADVISOR

This course of study is designed to prepare students for pharmacy school. While currently it is possible for a student to be admitted to pharmacy school after completion of three years of appropriate coursework, a student should complete the degree at Huntingdon College to ensure solid preparation for pharmacy school and to have viable options should the student decide not to attend pharmacy school. Additionally, a student should carefully consider the fact that many pharmacy schools are moving toward requiring the completion of a four-year undergraduate degree for admission. Although there are required courses in other areas, the required science courses are listed in the Courses of Study portion of the catalog under Pre-Professional Studies. Students will meet with the Huntingdon Pre-Health Professions Committee (HPPC) at least once a year.

PHYSICAL THERAPY

DR. ROXANNE ST. MARTIN, ADVISOR

A student planning to apply for admission to a physical therapy program upon the completion of the baccalaureate degree should closely follow the Pre-Physical Therapy course of study. This course of study is designed for students interested in physical therapy and allows the student to choose any undergraduate major.

To ensure completion of requisite course work, students should enter the Pre-Physical Therapy course of study as early in their baccalaureate career as possible. Students should contact the Pre-Physical Therapy advisor who, along with the student's major advisor, will assist the student in planning course work. Any necessary substitutions in the course of study core must be approved by the Pre-Physical Therapy advisor. Students must also maintain an overall GPA of at least 3.00. The suggested courses are listed in the Courses of Study portion of the catalog under Pre-Professional Studies. Students will meet with the Huntingdon Pre-Health Professions Committee (HPPC) at least once a year.

RESERVE OFFICERS TRAINING PROGRAMS

Huntingdon, in cooperation with Alabama State University and the Department of the Air Force and Auburn University Montgomery and the Department of the Army, provides the opportunity for Huntingdon students to enroll in Aerospace Studies (Air Force ROTC) and Military Science (Army ROTC). Upon successful completion of the reserve officer training programs and the undergraduate degree at Huntingdon, a student will receive a commission in the appropriate military service.

The nationwide ROTC program is the major source of officer procurement. The purpose of ROTC is to offer educational experiences which will develop an appreciation for democracy, prepare students for responsible citizenship, and train students for management and leadership in the appropriate military service.

AEROSPACE STUDIES

Minor: Aerospace Studies

Disciplinary Courses:

Aerospace Studies (AERO)

MILITARY SCIENCE STUDIES

Minor: Military Science

Disciplinary Courses:

Military Science (MILS)

TEACHER EDUCATION PROGRAM

DR. CELIA SMITH RUDOLPH, ADVISOR

The purpose of a teacher certification program is to prepare prospective teachers to use appropriate knowledge bases and professional judgment to select, implement, and evaluate diverse teaching strategies and resources which facilitate optimal lifelong learning and encourage productive citizenship. The knowledge and abilities which comprise the professional studies core of a teacher certification program address competencies needed by prospective teachers. Regardless of the areas of specialization, pre-service teachers will demonstrate an appreciation for students and their individuality, an attitude of responsibility for the learning of all students, and a commitment to the teaching profession and to becoming lifelong learners.

To accomplish this objective, Huntingdon College offers the following programs leading to certification by the Alabama State Board of Education: Elementary Education, Secondary Teaching Field Programs (grades 6 through 12) and P-12 Teaching Programs (preschool through grade 12). Course requirements and programs are subject to approval by the Alabama State Board of Education. The Elementary Education program requires candidates to also complete coursework leading to certification in Collaborative Special Education (K-6).

Secondary Teaching Field Programs require completion of a major in one teaching field. Options are Biology, Chemistry, English Language Arts (comprehensive), History, and Mathematics. P-12 Teaching Field options are Choral Music with a major in Music, Instrumental Music with a major in Music, and Physical Education.

Students should consult with the Teacher Certification Officer for further information. Admission to Huntingdon College does not qualify a student for admission to the Teacher Education Program.

Details on the various certification programs can be found in the Courses of Study portion of the catalog under the Teacher Education Department.

THEOLOGICAL / SEMINARY

DR. FRANK BUCKNER, ADVISOR

Students contemplating theological study may choose any field for their major work and are encouraged to undertake a broad cultural preparation, choosing courses that will help them develop communication skills, an understanding of human nature and values, and creative thinking. They should consider the following subjects: language and literature; history, non-Western cultures as well as European; natural science; psychology; the fine arts; religious studies and philosophy. However, the Religion major is designed specifically for those persons who are planning on attending seminary. Huntingdon College, in cooperation with the United Methodist Church, offers tuition assistance to Methodist students who are preparing for careers in ministry. Information on these opportunities may be obtained from the advisor or the Director of Student Financial Services.

CHRISTIAN EDUCATION AND YOUTH MINISTRY

DR. JAMES JEFFCOAT, ADVISOR

As Christian Education and Youth Ministry have become separate disciplines, Huntingdon College offers two distinct majors in addition to the Religion major. Huntingdon College has designed the Christian Education and Youth Ministry majors for those students interested in these fields. All three majors within the Religion Department will prepare one for seminary.

UNITED STATES MARINES CORPS, PLATOON LEADERS CLASS (PLC)

Students interested in service as an officer in the United State Marine Corps may enroll in the Platoon Leaders Class (PLC) through the Marine Corps Officer Program. Additional information is available under the Courses of Study section of this catalog.

VETERINARY MEDICINE

DR. PAUL GIER, ADVISOR

A student interested in a career in veterinary medicine should contact the advisor each year for a review of academic progress and to discuss summer programs and/or employment opportunities that will enhance his or her preparation for entry into this field.

Entrance requirements vary from one veterinary school to another, and a student should become acquainted with the requirements of those particular schools that seem to be the most appropriate choices for that student. The student should confer with the advisor in order to determine the courses that will assure proper preparation for the Veterinary Admissions Test (VAT). Pre-veterinary students should be aware that some veterinary schools require the Medical College Admissions Test (MCAT) or the Graduate Record Examination (GRE) instead of or in addition to the VAT. Veterinary school applications are typically due almost a year in advance of the expected enrollment, so prospective students need to begin the application process during their junior year. Students will meet with the Huntingdon Pre-Health Professions Committee (HPPC) at least once a year.

ACADEMIC OPPORTUNITIES

PRACTICING THE ART OF CRITICAL THINKING AT HUNTINGDON COLLEGE

The primary concern of well-rounded liberal arts education like Huntingdon's is the students' development as active thinkers who can contend with difficult questions in a variety of academic disciplines. Therefore, it is Huntingdon's goal to help students cultivate their fundamental skills as critical thinkers. Critical thinking is a powerful way of looking at the world; it is the systematic process of observing subjects from a fair-minded point of view, asking thoughtful, informed questions, and developing answers that are well-reasoned, well-supported, and clearly communicated. To this end, Huntingdon requires a first-year class called "Practicing the Art of Critical Thinking" which invites students into the Huntingdon academic community by helping them develop their skills as critical thinkers. This class will help students engage productively with unfamiliar ideas and develop thoughtful and reasoned positions on complex issues. Critical thinking is one of the most important intellectual tools students can have, both at Huntingdon and in the world beyond college. This course is the foundation for the development of critical thinking that will be instrumental in the student's upper-level courses at Huntingdon College.

HONORS PROGRAM

The Honors Program at Huntingdon College is designed to provide academically talented students special opportunities, both inside and outside the classroom, that challenge them above and beyond the normal course of study at Huntingdon College. Through enriched Honors core, interdisciplinary seminars, Honors colloquia, and service-learning projects, Honors students will become part of a unique learning community.

Some specific advantages to the students participating in the Honors Program include classes designed specifically for Honors students, recognition at graduation and on the student's transcript, and early registration for classes.

Interested students should contact the Honors Program Director, Dr. Chad Eggleston.

HONORS PROGRAM REQUIREMENTS

The Huntingdon College Honors Program is available by application to rising sophomore students who meet the minimum entrance requirements (composite ACT of 24 or above).

Completion of the Honors Program requires:

1. Completion of eighteen (18) semester credit hours of Honors-designated core courses.
2. Completion of a minor outside of one's discipline OR twelve (12) semester credit hours of inter-disciplinary Honors seminars.
3. Completion of six (6) semester credit hours of a foreign language.
4. Minimum GPA of 3.0 in Honors-designated core courses.
5. Maintaining satisfactory academic progress (as defined by the College catalog) at all times during the program.

HONORS CORE

Students not wishing to participate in the full Honors Program may elect to participate only in the Honors Core. Eligibility for participation in the Honors Core during the freshmen year is limited to those students with a composite ACT of 24 and above.

Completion of the Honors Core requires:

1. Completion of eighteen (18) semester credit hours of Honors-designated core courses.
2. Cumulative GPA of 3.5.
3. Minimum GPA of 3.0 in Honors-designated core courses.
4. Maintaining satisfactory academic progress (as defined by the College catalog) at all times during the program.

INTERNSHIP

In order to broaden and enhance a strong academic foundation, participation as a student intern is available to Huntingdon College students who meet the academic requirements. An internship can be invaluable in helping a student assess career goals by providing on-the-job experience. This experience can be of great assistance to those seeking full-time employment and/or admission to graduate school. Students interested in internships should contact the Director of the Center for Career and Vocation for more information.

Requirements for academic credits for internships vary according to the applicable major, but generally a student must have junior or senior standing, a 2.50 GPA on all work attempted for the major, and a completed internship application to participate in the internship program. Internship credit may not be used to fulfill requirements for the major or minor unless specifically listed in the major or minor requirements. Enrolling in a disciplinary internship course outside of the student's major area requires the permission of the Provost and Dean of the College. The Internship Approval Form must be approved by the Faculty Internship Advisor, the Internship Site Supervisor, and the Director of the Center for Career and Vocation. Additionally, for those students wishing to receive academic credit for an internship, the completed internship form with all applicable signatures must be received in the Office of the Registrar during the normal registration or enrollment change period.

TRAVEL/STUDY ABROAD

Embracing Mark Twain's view that "Travel is fatal to prejudice, bigotry, and narrow-mindedness," Huntingdon College sponsors a variety of travel abroad programs. Travel seminar courses (INDP) and travel experiences (TRAV) may be offered for credit with the approval of the Travel and International Studies Committee and the Curriculum Committee. Many of these programs are organized directly by individual faculty of the College. Recently they have taken students to Great Britain, Costa Rica, Ireland, Italy, Greece, Turkey and Panama.

Huntingdon College is committed to helping all students have a travel or study abroad experience during their senior year. Students will have financial support to help defray the travel costs or (with the approval of the Travel and International Studies Committee) to be applied to a more lengthy foreign study experience. Semester or year-long exchange programs are available with colleges and universities in Northern Ireland through the General Board of Higher Education of the United Methodist Church.

DEPARTMENT HONORS

An outstanding student in a particular major has the opportunity to create an individualized honors project within the major to meet a particular need and interest. Each participant must be a senior, or in exceptional cases a junior, who has a cumulative grade point average of at least 3.50 in all subjects, or a cumulative grade point average of 3.20 in all subjects and at least a cumulative grade point average of 3.60 in the major subject. A student may pursue only one honors study course during any given semester.

A written application must be submitted to the Office of the Registrar before the last regularly scheduled Academic Policy and Honors Committee meeting prior to the semester during which the project will be pursued (contact the Office of the Registrar for additional information). The application is available in the Office of the Registrar and requires the signatures of the Director of the project and the Department Chair prior to turning the form in for review. Applications are reviewed by the Academic Policy and Honors Committee. If the honors project is approved by the committee, the student should register for the appropriate course (disciplinary prefix 491) by the add deadline published in the College's calendar for the appropriate semester.

Note should be made that the approval of the departmental honors course (i.e. project) by the Committee does not guarantee that the student will be awarded Departmental Honors upon graduation. Only participants with a grade of "A" or "B" in the departmental honors course, plus a final cumulative grade point average of 3.50 in all subjects, will receive recognition for Departmental Honors at graduation.

ACADEMIC ENRICHMENT AND RESOURCES

THE STALLWORTH CHAIR OF LECTURESHIP IN THE LIBERAL ARTS

In the fall of 1985, the Stallworth Chair was established by Miss Mary Elizabeth Stallworth in honor of her parents, Mr. and Mrs. John McCreary Stallworth, and her brother, Mr. John Morriss Stallworth, to provide funding for visiting lecturers and scholars. The income provided is to be used by the President of the College for special lectures, for seminars to be offered to students and constituents of the College, and for scholars and artists who will be invited for a visiting residency on the campus. The speakers

and subjects chosen may be drawn from any discipline of the College. In the selection of participants, the emphasis will be focused on the College's commitment to preparing students for leadership in the church and for effective citizenship.

CONSORTIA STUDY OPPORTUNITIES

Huntingdon students may participate in the **Marine Environmental Sciences Consortium** located at Dauphin Island, Alabama. Specific courses information is available at www.disl.org. Interested students should contact Dr. Paul Gier for further information.

Huntingdon College is a member of the **Montgomery Higher Education Consortium** with Auburn University Montgomery and Faulkner University. In keeping with the desire to provide a complete and flexible educational opportunity for students in the Montgomery area, Huntingdon College has agreed to a cross-enrollment arrangement with both Auburn University Montgomery and Faulkner University. Under this agreement, it is possible for a fully admitted student enrolled at Huntingdon to have access to courses offered either at Auburn University Montgomery or Faulkner University. The specific details of this agreement are as follows:

1. Students officially registered and enrolled on a full-time basis in one institution will be allowed to cross-enroll in an other institution for a maximum of one regular course, or the equivalent, during a given term. A course shall be a three-hour semester course, four-hour semester course, or a five-hour quarter course.
2. All academic courses of either institution are subject to cross-enrollment.
3. Tuition and registration fees will be waived by the host institution, but the cross-enrolled student will be obligated to pay the host institution all laboratory fees and other special charges normally made for certain courses.
4. Cross-enrollment must occur during coinciding terms. If the student's enrollment status at the home institution changes during the term, he or she may remain enrolled at the host institution by paying all normal tuition and fees retroactive to the beginning of the term.
5. Students will be cross-enrolled only upon approval of their Dean (Office of the Registrar) and upon presentation of cross-enrollment permission forms to the Enrollment Services Office (Office of the Registrar) at the host institution.
6. Cross-enrolled students are subject to all other rules and regulations of the host institution.
7. At the request of the student, the Enrollment Services Office (Office of the Registrar) of the host institution will forward all grades of cross-enrolled students to the Enrollment Services Office (Office of the Registrar) of the home institution at the end of each term. Official transcripts are subject to the usual and customary fees.

Additional information and the required paperwork are available from the Office of the Registrar.

THOMAS F. AND EMMA STATON CENTER FOR LEARNING ENRICHMENT

The Staton Center for Learning Enrichment oversees the Honors Program, facilitates the advisement of students who have not declared majors, provides academic counseling for students with general questions, serves as a resource for study halls as related to study skills and time management skills, and manages the Grade Advocacy Program. The Center is located on the first floor of Jackson Home.

CENTER FOR WRITING AND CRITICAL THINKING

The Center for Writing and Critical Thinking provides support at all levels to students working to improve proficiency at skills associated with college-level reading, writing, and critical thinking. The Center offers an active interface between student, instructor, assignment, and tutor. Free one-on-one tutoring is available to all Huntingdon students, either by appointment or on a walk-in basis.

CENTER FOR CAREER AND VOCATION

The purpose of the Center for Career and Vocation (CCV) is to support the broader academic mission of Huntingdon College and to assist students and graduates who are being introduced into the dynamic global community. With CCV resources, professional knowledge and support, students become responsible for their transition from academic endeavors to satisfying employment or further education.

SERVICES OFFERED:

- Graduate School Advising
- Internship Education Program
- Resumé and Cover Letter Review
- Job Search Preparation
- Career Coaching
- Occupational Information
- Online Career Assessment
- Mock Interviews
- Company Research
- Educational Workshops

ACADEMIC ADVISING

Huntingdon believes that conscientious and well-informed advising of students on an individual basis is an important part of the academic program. Sound academic advice can make the difference between a coherent and exciting education that satisfies personal and professional goals and one that is fragmented and frustrating. Academic advising helps the student address not simply course selection and scheduling, but also define what a liberally educated person should know.

Since students are responsible themselves for meeting academic goals and requirements, they are urged to take full advantage of the help and information the advisor can offer. They should take the initiative in making appointments with the advisor for academic and other counsel. The academic advisor approves the student's schedule of courses at the time of preregistration and any subsequent changes thereafter. Advisors expect to be consulted whenever academic problems arise and are especially concerned with the academic progress of their advisees.

During a student's first semester at Huntingdon, he or she will be advised by a PACT instructor. Additionally, students who have chosen specific departmental majors receive guidance from the department chair of their major or a faculty member of that department assigned by the Chair. Students in Teacher Education Programs, such as Elementary Education/Collaborative Special Education (K-6), Secondary and P-12 programs, receive counsel regarding certification requirements from designated advisors in the Teacher Education Program and the disciplinary advisor. Students pursuing a pre-professional program of study (Christian Education, Dentistry, Engineering, Law, Medicine, Optometry, Pharmacy, Physical Therapy, Theology, Veterinary Medicine, or Youth Ministry) receive counsel regarding academic matters from faculty members designated as the pre-professional advisors, as well as with their major advisor.

Each student who has not chosen a major or a career objective for which there is a specific advisor is counseled by an advising group chosen to assist students who are undeclared. Students who are undeclared are expected to select courses which will enable them to begin satisfying the College Core, to explore possibilities for a major and perhaps to continue study in a field of interest to them. All students, in planning their first year and a half, should examine the requirements for any major of potential interest.

THE LIBRARY

The Houghton Memorial Library houses a collection of approximately 112,000 print volumes, an additional 65,000 electronic books, collections of periodicals in print and electronic formats, non-print resources including a film collection of over 3,800 titles and a variety of electronic databases. The Library provides wireless service and resources are available through its web site and Countess OneSearch, the online catalogue. These resources are augmented by a reciprocal borrowing agreement with other local academic libraries through the Montgomery Higher Education Consortium and through standard interlibrary loan procedures. The Library faculty and staff provide orientation and instruction through its information literacy program, which includes one-on-one assistance, class sessions including the Library Research Methods course offered in the College's curriculum, and LibGuides, online research guides. Adhering to the philosophy that the library continues to be an important physical presence on college campuses, the Library faculty and staff strive to create an environment that encourages and enhances the academic and leisure experiences of Huntingdon students. In the fall, the Library hosts a student dinner and co-hosts a number of events with other academic departments during the year. During the Fall and Spring semesters, the Library facility is open seven days a week. The Library is an institutional member of the American Library Association and the Association of College and Research Libraries, as well as the Lyris library network and is an Affiliate of the Network of Alabama Academic Libraries.

LIBRARY COOPERATIVE AGREEMENTS

Students and faculty of Huntingdon College also have circulation privileges at the following libraries in Montgomery: Auburn University at Montgomery, Alabama State University, Faulkner University, and Troy State University Montgomery. To take advantage of this cooperative agreement, students must acquire a consortium sticker from the Huntingdon Library, which must then be placed on the faculty or student's Huntingdon Identification (ID) card.



COURSES OF STUDY

ACCOUNTING

ART

ATHLETIC TRAINING

BIOCHEMISTRY

BIOLOGY

BUSINESS ADMINISTRATION

WITH ENDORSEMENT IN ECONOMICS & FINANCE

CELL BIOLOGY

CHEMISTRY

CHRISTIAN EDUCATION

COMMUNICATION STUDIES

DIGITAL ART

ELEMENTARY EDUCATION/COLLABORATIVE SPECIAL EDUCATION (K-6)

ENGLISH

CREATIVE WRITING CONCENTRATION

FILM STUDIES CONCENTRATION

THEATER CONCENTRATION

HISTORY

MATHEMATICS

MUSIC

WORSHIP LEADERSHIP CONCENTRATION

MUSIC EDUCATION

CHORAL CONCENTRATION

INSTRUMENTAL CONCENTRATION

PHYSICAL EDUCATION

POLITICAL SCIENCE

PSYCHOLOGY

RELIGION

SPORT STUDIES

EXERCISE SCIENCE CONCENTRATION

SPORT MANAGEMENT CONCENTRATION

TEACHER CERTIFICATION

SECONDARY

P-12

YOUTH MINISTRY



BIOLOGY DEPARTMENT

The Biology Department offers a strong curriculum with options of a major in Biology or Cell Biology. Both majors provide the student with a knowledge base and the skills necessary for a career in the biological sciences. The courses of study are broadly based and include offerings ranging from classical studies in botany, zoology and ecology to cutting edge instruction in cell and molecular biology.

Disciplinary Courses:

- Biology (BIOL)
- Marine Science (MSCI)

STUDENT LEARNING OUTCOMES FOR MAJOR IN BIOLOGY:

Students graduating with a major in Biology will:

1. demonstrate a foundational understanding of the concepts and principles of cell biology.
2. demonstrate a foundational understanding of the concepts and principles of molecular biology and genetics.
3. demonstrate an understanding of the concepts and principles of organismal and evolutionary biology.
4. demonstrate an understanding of the concepts and principles of population biology and ecology.
5. demonstrate an understanding of the biological sciences' impact on environmental and human affairs.
6. demonstrate an ability to apply and communicate the scientific process as well as use critical thinking skills.

MAJOR IN BIOLOGY:

The major requires completion of 50 hours.

Biology (BIOL)	36 hours
101* Principles of Biology	3
103 Principles of Biology Laboratory	1
202 General Biology - Zoology	4
227 General Biology - Botany	4
231 Genetics	4
322 Cell Biology	4
336 Ecology	4
Electives in Biology	12
Note: 161 - Environmental Science may not be counted as an elective.	
Chemistry (CHEM)	8 hours
105* General Chemistry I	3
106 General Chemistry II	3
115 General Chemistry I Laboratory	1
116 General Chemistry II Laboratory	1

Mathematics (MATH)	6 hours
Electives in Mathematics**	6

Students who plan to go to graduate or professional school after graduation are strongly encouraged to take one year of organic chemistry, one year of physics and one year of calculus.

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

STUDENT LEARNING OUTCOMES FOR MAJOR IN CELL BIOLOGY:

Students graduating with a major in Cell Biology will:

1. demonstrate a thorough understanding of the concepts and principles of cell biology.
2. demonstrate a thorough understanding of the concepts and principles of molecular biology and genetics.
3. demonstrate a foundational understanding of the concepts and principles of organismal and evolutionary biology.
4. demonstrate a foundational understanding of the concepts and principles of population biology and ecology.
5. demonstrate an understanding of the biological sciences' impact on environmental and human affairs.

* Course satisfies a requirement in the College's Core.

** Course selection could satisfy a requirement in the College's Core.

6. demonstrate an ability to apply and communicate the scientific process as well as use critical thinking skills.

MAJOR IN CELL BIOLOGY:

The major requires completion of 57 hours. This includes a total of at least 36 hours of biology and major electives combined as shown below.

Biology (BIOL)	(at least) 24 hours
101* Principles of Biology	3
103 Principles of Biology Laboratory	1
one course chosen from	4
202 General Biology - Zoology	4
227 General Biology - Botany	4
231 Genetics	4
322 Cell Biology	4
422 Advanced Cell and Molecular Biology	4
one course chosen from	4 or 5
336 Ecology	4
343 Field Biology	5
Chemistry (CHEM)	16 hours
105* General Chemistry I	3
106 General Chemistry II	3
115 General Chemistry I Laboratory	1
116 General Chemistry II Laboratory	1
305 Organic Chemistry I	3
306 Organic Chemistry II	3
315 Organic Chemistry I Laboratory	1
316 Organic Chemistry II Laboratory	1
Mathematics (MATH)	6 hours
Electives in Mathematics**	6
Major Electives	(at least) 11 hours
Biology (BIOL)	
314 Human Anatomy and Physiology I	4
315 Human Anatomy and Physiology II	4
325 Microbiology	4
334 Immunology	3
414 Histology	4
416 Developmental Biology	4
417 Comparative Anatomy	4
Chemistry (CHEM)	
406 Biochemistry I	3
407 Biochemistry II	3
416 Biochemistry I Laboratory	1
417 Biochemistry II Laboratory	1

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

Students who plan to go to graduate or professional school after graduation are strongly encouraged to take one year of physics and one year of calculus.

MINOR IN BIOLOGY:

The minor requires completion of 20 hours.

Biology (BIOL)	20 hours
101* Principles of Biology	3
103 Principles of Biology Laboratory	1
231 Genetics	4
322 Cell Biology	4
336 Ecology	4
Electives in Biology	4

MINOR IN MARINE SCIENCE:

The minor requires completion of 18 hours. All Marine Science courses are taught during the Summer sessions at the Dauphin Island Sea Laboratory.

Marine Science (MSCI)	18 hours
Electives in Biology	3
Electives in Marine Science	15

TEACHER CERTIFICATION, BIOLOGY (GRADES 6-12):

Reference should be made to the Teacher Education Program section for specific requirements.

* Course satisfies a requirement in the College's Core.

** Course selection could satisfy a requirement in the College's Core.

BUSINESS DEPARTMENT

The Business Department encompasses the disciplines of Accounting, Business Administration, and Economics. The department offers a major in Accounting and both a major and minor in Business Administration. The department also offers an Endorsement in Economics and Finance with the Business Administration major and a Fifth-Year Option in Accounting.

Disciplinary Courses:

Accounting (ACCT)
Business Administration (BADM)
Economics (ECON)

The Business Department includes core courses that introduce students to accounting, economics, finance, management, and marketing, as well as the quantitative skills and the legal and ethical challenges surrounding businesses.

DEPARTMENT CORE - 30 HOURS

Accounting (ACCT)		6 hours
201	Principles of Accounting I	3
202	Principles of Accounting II	3
Business Administration (BADM)		18 hours
200	Introduction to Business	3
203	Quantitative Methods in Management	3
302	Business Law	3
303	Principles of Marketing	3
311	Business Finance	3
312	Principles of Management	3
Economics (ECON)		6 hours
201*	Principles of Microeconomics	3
202	Principles of Macroeconomics	3

STUDENT LEARNING OUTCOMES FOR MAJOR IN ACCOUNTING:

Students graduating with a major in Accounting will:

1. understand and apply the principles of accounting, management, finance, marketing, quantitative methods, legal environment, and economics.
2. demonstrate an understanding of ethical challenges.
3. demonstrate effective oral and written communicative skills appropriate for business and professional settings and contexts.
4. understand and integrate accounting theories and functions in organization.
5. understand tax law and compliance issues.
6. understand the necessity and importance of the auditing function.
7. utilize accounting systems to demonstrate managerial accounting concepts.
8. understand and implement accounting for governmental and not-for-profit entities. (Fifth-Year Option only)
9. understand complex income tax issues in particular for corporate and complex entities. (Fifth-Year Option only)

MAJOR IN ACCOUNTING:

The major in Accounting seeks to prepare students with the skill-based competencies needed by entry-level accounting professionals. The major requires the completion of 60 hours.

Department Core Curriculum		30 hours
Accounting (ACCT)		30 hours
301	Intermediate Accounting I	3
302	Intermediate Accounting II	3
321	Cost Accounting	3
322	Managerial Accounting	3
335	Income Tax Procedures, Individual	3
371	Seminar in Accounting	3
401	Auditing I	3
402	Auditing II	3
403	Advanced Accounting	3
499	Senior Capstone in Accounting	3

Note: Students majoring in Accounting cannot minor in Business Administration.

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

* Course satisfies a requirement in the College's Core.

FIFTH-YEAR OPTION - ACCOUNTING MAJOR (ADDITIONAL 27-28 HOURS):

The Fifth-Year Option in Accounting is a preparation for the Certified Public Accounting (CPA) exam.

Accounting (ACCT)	6 hours
435 Advanced Income Tax, Corporations	3
441 Government and Not-for-Profit Accounting	3
Economics and Finance	12-13 hours
Four courses chosen from:	
Business Administration (BADM)	
403 International Finance	3
Economics (ECON)	
305 Financial Institutions	3
407 Intermediate Microeconomic Theory	3
408 Intermediate Macroeconomic Theory	3
Mathematics (MATH)	
251* Calculus I	4
Business Administration (BADM)	9 hours
Three courses chosen from:	
306 International Business	3
315 Organizational Theory and Behavior	3
333 Entrepreneurship	3
406 Human Resource Management	3

STUDENT LEARNING OUTCOMES FOR MAJOR IN BUSINESS ADMINISTRATION:

Students graduating with a major in Business Administration will:

1. be able to understand and apply the principles of accounting, economics, finance, management, and marketing.
2. be able to understand and apply quantitative business and analysis.
3. demonstrate an understanding of the ethical challenges and legal environment surrounding business.
4. develop managerial skills by demonstrating an understanding of organizations, human resources, and entrepreneurship in a domestic as well as a global business environment.
5. demonstrate the ability to synthesize their learning from the different disciplines and apply it in business planning.
6. be prepared for employment or graduate school.

MAJOR IN BUSINESS ADMINISTRATION:

The major in Business Administration seeks to develop managerial and leadership skills by focusing on a better understanding of organizations, human resources, and entrepreneurship in a domestic as well as a global business environment. The major requires the completion of 42 hours.

Department Core Curriculum	30 hours
Business Administration (BADM)	12 hours
one course chosen from	3
306 International Business.....	3
333 Entrepreneurship	3
315 Organizational Theory and Behavior	3
406 Human Resource Management	3
499 Senior Capstone in Business Administration: Strategic Management	3

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

STUDENT LEARNING OUTCOMES FOR MAJOR IN BUSINESS ADMINISTRATION WITH AN ENDORSEMENT IN ECONOMICS AND FINANCE:

Students graduating with a major in Business Administration with an Endorsement in Economics and Finance will:

1. be able to understand and apply the principles of accounting, economics, finance, management, and marketing.
2. be able to understand and apply quantitative business analysis and information systems.
3. demonstrate an understanding of the ethical challenges and legal environment surrounding businesses.
4. demonstrate critical and analytical skills through an understanding and analysis of advanced economic concepts.
5. demonstrate an understanding and analysis of international finance and economics topics.
6. demonstrate an exposure to at least one foreign culture.
7. demonstrate the ability to synthesize their learning from the different disciplines, mainly economics and finance, and apply it to research in the field.
8. be prepared for graduate studies or employment.

* Course satisfies a requirement in the College's Core.

MAJOR IN BUSINESS ADMINISTRATION WITH AN ENDORSEMENT IN ECONOMICS AND FINANCE:

At the end of the sophomore year, a business administration major with a minimum cumulative GPA of 3.0, who has completed the mathematics core requirement (MATH 251 recommended), ECON 201 and ECON 202, with a grade of “B” or better in each course, will be eligible to follow the Endorsement in Economics and Finance track.

The major in Business Administration with an Endorsement in Economics and Finance seeks to develop leadership skills by emphasizing logical thinking and analytical skills. The major offers advanced courses in economics, finance, and mathematics, as well as a capstone research course that leads to a deeper understanding and analysis of decision making in a domestic and global economy. In addition, students will demonstrate competency in a foreign language.

A student with a grade of “B” or better in each of the following courses (21 hours beyond the department core) will graduate with a major in Business Administration and an Endorsement in Economics and Finance noted on the transcript.

The major and endorsement require completion of 45 - 52 hours.

Department Core Curriculum	30 hours
Four (4) courses chosen from the following	12-13 hours
Business Administration (BADM)	
313 Investments	3
403 International Finance	3
Economics (ECON)	
305 Financial Institutions	3
407 Intermediate Microeconomic Theory	3
408 Intermediate Macroeconomic Theory	3
410 Comparative Economic Studies	3
Mathematics (MATH)	
320 Linear Algebra	3
351 Calculus III	4
Note: Each of the above courses have MATH 251, Calculus I, and MATH 252, Calculus II, as prerequisites.	
Foreign Language	0 - 6 hours
Successful completion, or placement out of, the first year (101 and 102) of a foreign language.	
Economics Research	3 hours
Economics (ECON)	
499 Senior Capstone in Economics: Research in Economics	3

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MINOR IN BUSINESS ADMINISTRATION:

The minor requires completion of 18 hours.

Accounting (ACCT)	6 hours
201 Elementary Accounting I	3
202 Elementary Accounting II	3
Economics (ECON)	3 hours
203 Economic Development of the United States	3
Minor Electives	9 hours
Nine (9) hours chosen from the department core listed previously.	
Note: With department approval, ECON 201*, Principles of Microeconomics, may be substituted for ECON 203.	

Note: Students majoring in Accounting cannot minor in Business Administration.

MINOR IN ECONOMICS:

The minor requires completion of 18 hours.

Two (2) courses chosen from	6 hours
Economics (ECON)	
200 Essentials of Economics	3
201 Principles of Microeconomics	3
202 Principles of Macroeconomics	3
Business Administration (BADM)	3 hours
403 International Finance	3
Economics (ECON)	9 hours
407 Intermediate Microeconomics	3
408 Intermediate Macroeconomics	3
410 Comparative Economics	3

Note: The minor should be started no later than the beginning of the second year of enrollment for students planning on graduating in four years.

CELL BIOLOGY MAJOR - PLEASE SEE BIOLOGY DEPARTMENT SECTION.

* Course satisfies a requirement in the College's Core.

CHEMISTRY DEPARTMENT

The Chemistry Department offers lecture and laboratory courses that enable the student majoring in Chemistry or Biochemistry to gain solid foundations in the principles and practice of chemistry or biochemistry. The majors in Chemistry and Biochemistry emphasize hands-on experience with the instruments and techniques of chemistry.

Disciplinary Courses:

- Chemistry (CHEM)
- Physical Science (PHSC)
- Physics (PHYS)

STUDENT LEARNING OUTCOMES FOR MAJOR IN CHEMISTRY:

Students graduating with a major in Chemistry will:

1. demonstrate basic knowledge of chemistry in areas of physical, organic, inorganic, and analytical.
2. demonstrate competence in chemistry laboratory skills and use and general theory of instrumentation in actual laboratory settings.
3. solve complex theoretical and mathematical problems in chemistry.
4. effectively communicate in oral and written fashion results of experiments and research to the scientific community.
5. effectively communicate in oral and written fashion the concepts, interrelatedness, and theories in chemistry, biochemistry, and physical science.

MAJOR IN CHEMISTRY:

The major requires completion of 58 hours.

Biology (BIOL)	6 hours
Electives in Biology**	6
Chemistry (CHEM)	36 hours
105* General Chemistry I	3
106 General Chemistry II	3
115 General Chemistry I Laboratory	1
116 General Chemistry II Laboratory	1
305 Organic Chemistry I	3
306 Organic Chemistry II	3
307 Advanced Inorganic Chemistry	3
315 Organic Chemistry I Laboratory	1
316 Organic Chemistry II Laboratory	1
321 Analytical Chemistry I	4
385 Research in Chemistry/Biochemistry	1
409 Physical Chemistry I	3
410 Physical Chemistry II	3
419 Physical Chemistry I Laboratory	1
420 Physical Chemistry II Laboratory	1
475 Critical Thinking Applications in Chemistry, Physics, and Biochemistry	3
485 Research in Chemistry/Biochemistry	1
Mathematics (MATH)	8 hours
251* Calculus I	4
252 Calculus II	4
Physics (PHYS)	8 hours
251 General Physics I	4
252 General Physics II	4

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

STUDENT LEARNING OUTCOMES FOR MAJOR IN BIOCHEMISTRY:

Students graduating with a major in Biochemistry will:

1. demonstrate basic knowledge of chemistry and biochemistry.
2. demonstrate competence in chemistry and biochemistry laboratory skills and use, and general theory of instrumentation in actual laboratory settings.
3. solve complex theoretical and mathematical problems in chemistry and biochemistry.
4. effectively communicate in oral written fashion results of experiments and research to the scientific community.
5. effectively communicate in oral and written fashion the concepts, interrelatedness, and theories in chemistry and biochemistry.

* Course satisfies a requirement in the College's Core.

** Course selection could satisfy a requirement in the College's Core.

MAJOR IN BIOCHEMISTRY:

The major requires completion of 68 hours.

Biology (BIOL)	16 hours
101* Principles of Biology	3
103 Principles of Biology Laboratory	1
231 Genetics	4
322 Cell Biology	4
422 Advanced Cell and Molecular Biology	4
Chemistry (CHEM)	36 hours
105* General Chemistry I	3
106 General Chemistry II	3
115 General Chemistry I Laboratory	1
116 General Chemistry II Laboratory	1
305 Organic Chemistry I	3
306 Organic Chemistry II	3
315 Organic Chemistry I Laboratory	1
316 Organic Chemistry II Laboratory	1
321 Analytical Chemistry I	4
385 Research in Chemistry/Biochemistry	1
406 Biochemistry I	3
407 Biochemistry II	3
409 Physical Chemistry I	3
416 Biochemistry I Laboratory	1
417 Biochemistry II Laboratory	1
475 Critical Thinking Applications in Chemistry, Physics, and Biochemistry	3
485 Research in Chemistry/Biochemistry	1
Mathematics (MATH)	8 hours
251* Calculus I	4
252 Calculus II	4
Physics (PHYS)	8 hours
251 General Physics I	4
252 General Physics II	4

Note: Chemistry and Biochemistry majors are required to take the laboratory course which accompanies a given lecture course (recommended for other students also). Laboratory courses may not be taken prior to the related lecture course.

Students planning to attend graduate school should take the Graduate Record Examination (GRE). As part of their preparation students planning to apply to medical school should plan to take Chemistry 406 and 407.

Upper level majors interested in summer research opportunities should see their chemistry/biochemistry advisor.

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MINOR IN CHEMISTRY:

The minor requires completion of 18 hours.

Chemistry (CHEM)	18 hours
105* General Chemistry I	3
106 General Chemistry II	3
115 General Chemistry I Laboratory	1
116 General Chemistry II Laboratory	1
Electives in Chemistry	10
at least one of the following must be included in the elective hours	
Chemistry (CHEM)	
305 Organic Chemistry I	3
306 Organic Chemistry II	3
315 Organic Chemistry I Laboratory	1
316 Organic Chemistry II Laboratory	1
321 Analytical Chemistry I	4
322 Analytical Chemistry II	4

TEACHER CERTIFICATION, CHEMISTRY (GRADES 6-12):

Reference should be made to the Teacher Education Program section for specific requirements.

CHRISTIAN EDUCATION MAJOR - PLEASE SEE RELIGION DEPARTMENT SECTION.

* Course satisfies a requirement in the College's Core.

** Course selection could satisfy a requirement in the College's Core.

COMMUNICATION STUDIES DEPARTMENT

The Communication Studies Department focuses on creating understanding of the fundamental elements involved with both how and why humans communicate the way they do in various contexts. The major covers both rhetorical studies and social scientific studies to provide students with many ways of analyzing and understanding communicative events.

Disciplinary Courses:

Communication Studies (CMST)

STUDENT LEARNING OUTCOMES

Students graduating with a major in Communication Studies will:

1. demonstrate competent communication skills for various contexts.
2. provide an analysis of a communication interaction and construct an argument about the possible meanings and impact on society.
3. apply communication theory in practice.
4. improve and increase variety of oral and written communication skills.
5. think critically about public communications.

MAJOR IN COMMUNICATION STUDIES:

The major requires completion of 36 hours.

Communication Studies (CMST)		36 hours
201	Introduction to Communication	3
220	Media and Society	3
242	Interpersonal Communication	3
305	Theories of Communication	3
310	Contemporary Rhetorical Theory	3
311	Rhetorical Criticism	3
375	Public Relations.....	3
499	Senior Capstone in Communication Studies	3
	Electives in Communication Studies	12

Note: 233 - Effective Public Speaking may not be counted as an elective.

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MINOR IN COMMUNICATION STUDIES:

The minor requires completion of 18 hours.

Communication Studies (CMST)		18 hours
201	Introduction to Communication	3
220	Media and Society	3
305	Theories of Communication	3
310	Contemporary Rhetorical Theory	3
	Electives in Communication Studies	6

Note: 233 - Effective Public Speaking may not be counted as an elective.

MINOR IN PROFESSIONAL COMMUNICATION:

The minor requires completion of 18 hours.

Business Administration (BADM)		3 hours
312	Principles of Management	3
Communication Studies (CMST)		15 hours
201	Introduction to Communication	3
232	Business and Professional Communication	3
375	Public Relations	3
420	Organizational Communication	3

HISTORY AND POLITICAL SCIENCE DEPARTMENT

The History and Political Science Department encompasses the disciplines of history, political science and current affairs. The department offers majors and minors in both History and Political Science, as well as Teacher Certification in History.

The History major examines the interaction and influence, over time, of individual, social, and cultural factors on human development. History examines the forces which have shaped and influenced the development of human institutions, thought and behavior as nations, and as social forces.

The Political Science major provides a comprehensive introduction to the discipline, covering the sub-fields of American government, political theory and law, public administration, comparative government, and international relations. To achieve this, most courses explore two major topics and weave together historical and theoretical approaches with comparisons among developed countries.

Disciplinary Courses:

- Current Affairs (CAFF)
- History (HIST)
- Political Science (PSC)

STUDENT LEARNING OUTCOMES FOR MAJOR IN HISTORY:

Students graduating with a major in History will:

1. demonstrate understanding of a comprehensive body of knowledge about the historical persons, events, ideas, and forces that form the common frame of reference for the educated populace of the Western world.
2. demonstrate an understanding of the relationship among American society, European society, and the wider modern world.
3. demonstrate an improved ability to undertake historical research and properly process and communicate the results of that research.
4. have a knowledge of the careers for which a History major is a logical background and be able to enter professional schools which offer further preparation in these fields.

MAJOR IN HISTORY:

The major requires completion of 39 hours.

History (HIST)	36 hours
101* Western Civilization I	3
102* Western Civilization II	3
205 American History to 1877	3
206 American History, 1877 to the Present	3
215 Introduction to Historical Study	3
Electives: U.S. colonial or national history	6
Electives: European history	6
Electives in History	6
one course chosen from	3
307 Colonial Latin America	3
308 Recent Latin America	3
309 The Middle East	3
310 The Far East	3
Political Science (PSC)	3 hours
201* American Government	3
Note: One 3-hour course from the following may be substituted for 3 hours in history in the Electives in History listed above.	
Art (ART)	
303 History of Art I	3
304 History of Art II	3
Theater (THEA)	
414 History of Theater and Acting Styles	3
Economics (ECON)	
203 Economic Development of the United States	3
303 History of Economic Thought	3
Music (MUS)	
340 History and Literature of Music of the Middle Ages to 1775	3
341 History and Literature of Music from 1775 to the Present	3
Political Science (PSC)	
314 Political Theory & Constitutional Law	3
Religion (REL)	
221* History of Christianity I	3
222* History of Christianity II	3

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

* Course satisfies a requirement in the College's Core.

STUDENT LEARNING OUTCOMES FOR MAJOR IN POLITICAL SCIENCE:

Students graduating with a major in Political Science will:

1. demonstrate proficiency in political science, including knowledge of the sub-fields of:
 - a. American government, including law and political theory,
 - b. comparative government,
 - c. international relations, and
 - d. public administration.
2. give a competent, brief oral presentation of research.
3. write a competent research paper.
4. demonstrate preparedness for postgraduate study or work.

MAJOR IN POLITICAL SCIENCE:

The major requires completion of 39 hours.

History (HIST)	3 hours
one course chosen from	3
205 American History to 1877	3
206 American History, 1877 to the Present	3
Political Science (PSC)	36 hours
201* American Government	3
209* World Politics	3
212 American Policy System	3
302 Comparative Government	3
303 International Relations	3
305 Presidency and Congress	3
311 Voters, Parties & Elections	3
314 Political Theory & Constitutional Law	3
Electives in Political Science	12

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MINOR IN HISTORY:

The minor requires completion of 18 hours.

History (HIST)	18 hours
101* Western Civilization I	3
102* Western Civilization II	3
205 American History to 1877	3
206 American History, 1877 to the Present	3
Electives in History	6

MINOR IN POLITICAL SCIENCE:

The minor requires completion of 18 hours.

Political Science (PSC)	18 hours
201* American Government	3
209* World Politics	3
Electives in Political Science	12

TEACHER CERTIFICATION, HISTORY (GRADES 6-12):

Reference should be made to the Teacher Education Program section for specific requirements.

* Course satisfies a requirement in the College's Core.

LANGUAGE AND LITERATURE DEPARTMENT

The Language and Literature Department offers courses in composition, literature, literary criticism, creative writing, foreign languages, and women's studies.

Disciplinary Courses:

- Creative Writing (CRWR)
- English (ENGL)
- French (FREN)
- German (GERM)
- Spanish (SPAN)
- Theater (THEA)
- Women's Studies (WST)

STUDENT LEARNING OUTCOMES

Students graduating with a major in English, regardless of concentration, will:

1. demonstrate an ability to discuss key authors and their works in an historical and cultural context.
2. define key literary terminology.
3. explicate texts from a variety of genres and media.
4. explain and use a variety of critical perspectives.
5. develop research topics, assess sources, and integrate research effectively into coherent projects.
6. read, think about, and respond creatively to texts.

MAJOR IN ENGLISH:

The major requires completion of 36-42 hours.

English (ENGL)	36 hours
Each of the following courses:	
211* English Literature I	3
212* English Literature II	3
221* American Literature I	3
222* American Literature II	3
312* 18 th and 19 th Century British Literature	3
331* Contemporary Literature	3
411* Chaucer	3
412* Shakespeare	3
419* Critical Theory	3
499 Senior Capstone in English	3
Electives in English (ENGL) or Creative Writing (CRWR) numbered 200 or above	6
Note: A maximum of 3 credit hours in Creative Writing may be used as elective hours within the English major to fulfill requirements.	

Foreign Language	0-6 hours
Each student is expected to be competent in a foreign language (at a level of two successful semesters of a single foreign language: 6 hours). The number of additional hours needed to meet this is determined by a placement test.	

Majors may complete a minor in a field of study relative to English or may elect an equivalent number of hours divided between two or more related fields. Those suggested are art, communication studies, history, and religion.

Students who plan to pursue graduate study in English should study a foreign language and should seek counsel in choosing the major electives.

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

CONCENTRATION IN CREATIVE WRITING WITH ENGLISH MAJOR:

A concentration in Creative Writing requires completion of 12 hours in addition to the courses required for the English major (for a total of 48 - 54 hours).

Creative Writing (CRWR)	12 hours
201 Introduction to Creative Writing	3
Electives in Creative Writing (CRWR)	9

CONCENTRATION IN FILM STUDIES WITH ENGLISH MAJOR:

A concentration in Film Studies requires completion of 12 hours in addition to the courses required for the English major (for a total of 48 - 54 hours).

English (ENGL)	3 hours
315 Film Studies	3
Electives	9 hours
9 hours chosen from:	
Creative Writing (CRWR)	
307 Writing for Film	3
Communication Studies (CMST)	
220 Media and Society	3

* Course satisfies a requirement in the College's Core.

English (ENGL)		
371	Seminar in English	3
372	Seminar in English	3
415	Seminar in Film Studies	3
422	Seminar in American Literature	3
423	Seminar on Literature in English	3

Note: ENGL371, 372, 422, and 423 may be counted as an elective only when the course title and syllabus reflect a preponderance of film texts and/or media theory.

CONCENTRATION IN THEATER WITH ENGLISH MAJOR:

A concentration in Theater requires completion of 18 hours in addition to the courses required for the English major (for a total of 48-60 hours).

Creative Writing (CRWR)		6 hours
201	Introduction to Creative Writing	3
307	Writing for Film	3
English (ENGL)		3 hours
334	Drama	3
Theater (THEA)		9 hours
213	Acting and Directing	3
316	Stage Management and Directing for Theater and Television	3
One course chosen from		3
481	Internship in Theater	3
483	Practicum in Theater	3

MINOR IN CREATIVE WRITING:

The minor requires completion of 18 hours.

Creative Writing (CRWR)		12 hours
201	Introduction to Creative Writing	3
Electives in Creative Writing (CRWR)		9
English (ENGL)		6 hours
Electives in English (ENGL) numbered above 200		6

MINOR IN ENGLISH:

The minor requires completion of 18 hours.

English (ENGL)		18 hours
211*	English Literature I	3
212*	English Literature II	3
Electives in English (ENGL) numbered above 200		12

MINOR IN FOREIGN LANGUAGE:

Qualified students may petition the Provost and Dean of the College to be considered for award of a minor in French, German, or Spanish. The minor consists of 18 hours taught in the language above the 101-102 level.

MINOR IN WOMEN’S STUDIES:

The **Women’s Studies** minor is an interdisciplinary, cross-cultural program of study about women and men in society with both historic and contemporary contexts and perspectives.

The minor requires the completion of 18 hours, 9 hours of required courses and 9 hours of electives. Elective courses offered as disciplinary Special Topics or Seminars may count toward the minor with the approval of the Department Chair. No more than two courses from the same department may be counted toward the minor.

Women’s Studies (WST)		
201	Critical Perspectives in Women’s Studies	3
English (ENGL)		
213*	Literature by Women	3
Psychology (PSYC)		
311	Psychology of Women.....	3
Electives		
Electives as described above		9

TEACHER CERTIFICATION, ENGLISH LANGUAGE ARTS (GRADES 6-12):

Reference should be made to the Teacher Education Program section for specific requirements.

* Course satisfies a requirement in the College’s Core.

MATHEMATICS DEPARTMENT

The Mathematics Department emphasizes the development of quantitative and analytic skills, mathematical thinking and the presentation of concise, logical arguments in both oral and written form.

Disciplinary Courses:

Mathematics (MATH)

STUDENT LEARNING OUTCOMES

Students graduating with a major in Mathematics will:

1. demonstrate understanding of calculus concepts including limits, derivatives and integrals, and be able to compute these.
2. demonstrate ability to construct a variety of proofs such as induction, direct, contradiction, contraposition, and ability to recognize logical fallacies.
3. demonstrate ability to conduct directed research and present results orally and in writing to a mathematically knowledgeable audience.
4. demonstrate ability to apply a variety of mathematical concepts and techniques to problems in the natural world.
5. demonstrate basic skills with computers and technology.

MAJOR IN MATHEMATICS:

The major requires completion of 36 hours.

Mathematics (MATH)	36 hours
251* Calculus I	4
252 Calculus II	4
313 Discrete Mathematics	3
320 Linear Algebra	3
351 Calculus III	4
366 Introduction to Abstract Mathematics	3
401 Introduction to Analysis	3
411 Abstract Algebra	3
499 Senior Capstone in Mathematics	3
Electives in Mathematics (two courses numbered 300 or above)	6

Entering freshmen should consult with their academic advisor(s) and the Mathematics Department Chair concerning the level at which they begin their study of mathematics.

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MINOR IN MATHEMATICS:

The minor requires completion of 20 hours:

Mathematics (MATH)	20 hours
251* Calculus I	4
252 Calculus II	4
313 Discrete Mathematics	3
Electives in Mathematics numbered 300 or above	9

TEACHER CERTIFICATION, MATHEMATICS (GRADES 6-12):

Reference should be made to the Teacher Education Program section for specific requirements.

MUSIC AND ART DEPARTMENT

The Music and Art Department encompasses the disciplines of art, music, applied music and studio instruction. The department offers majors in Art, Digital Art, Music and Music Education, which includes Teacher Certification. The department offers minors in Art and Music.

The Art major offers courses of study in studio art, art history, and art theory.

The Music major endeavors to offer superior training in music performance in the context of a liberal arts education. Consistent with the educational orientation of the College, music studies center upon the classical tradition of western music while recognizing the important contribution of music from other cultures and traditions. In order to accomplish these goals, music graduates are expected to possess skills in and an understanding of music theory and history, as well as an appropriately high level of achievement in performance.

Disciplinary Courses:

- Art (ART)
- Applied Music Ensembles (MUAP)
- Applied Music Performance (MUAP)
- Music (MUS)
- Studio Instruction

STUDENT LEARNING OUTCOMES FOR MAJOR IN ART:

Students graduating with a major in Art will:

1. demonstrate a thorough understanding of the visual elements and design concepts.
2. demonstrate a thorough knowledge of art history.
3. demonstrate the ability to effectively communicate artistic concepts in written and oral form.
4. demonstrate the ability to effectively analyze artwork.
5. demonstrate a developed, proficient skill in at least one particular artistic medium.

MAJOR IN ART:

The major requires completion of 39 hours.

Art (ART)	39 hours
201 Two Dimensional Design	3
202 Three Dimensional Design	3
203 Drawing	3
207 Ceramics	3
250 Painting	3
303 History of Art I	3
304 History of Art II	3
401 Advanced Studio I	3
402 Advanced Studio II	3
499 Senior Capstone in Art: Art Series and Exhibition	3
Electives in Art	9

Students planning to pursue graduate study in art history should study two foreign languages.

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

STUDENT LEARNING OUTCOMES FOR MAJOR IN DIGITAL ART:

Students graduating with a major in Digital Art will:

1. demonstrate a thorough understanding of the visual elements and design concepts.
2. demonstrate a thorough understanding of art history.
3. demonstrate the ability to effectively communicate artistic concepts in written and oral form.
4. demonstrate the ability to effectively analyze artwork.
5. demonstrate a developed, proficient skill in digital art media.

MAJOR IN DIGITAL ART:

The major requires completion of 39 hours.

Art (ART)	39 hours
201 Two Dimensional Design	3
202 Three Dimensional Design	3
203 Drawing	3
241 Graphic Design	3
242 Digital Illustration	3
243 Digital Photography	3
303 History of Art I	3
304 History of Art II	3
401 Advanced Studio I	3
402 Advanced Studio II	3
499 Senior Capstone in Art: Art Series and Exhibition	3
Electives in Art	6

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

REQUIREMENTS FOR ADMISSION AS A MUSIC/MUSIC EDUCATION MAJOR:

Entering students will be expected to demonstrate the following proficiencies by written examination and a hearing before the music faculty:

- A. an adequate performing ability in a major applied area (auditions will take place on published scholarship days or by special arrangement with the music office, but no later than the opening of the semester).
- B. an elementary knowledge of the structure of music.
- C. a satisfactory aural ability.
- D. an appropriate keyboard ability.

Students who are judged deficient in one or more of the above proficiencies will be assisted in removing the deficiencies by enrolling in Music 105 and 106 and/or Applied Music for no credit until proficiency is demonstrated to the music faculty.

ADDITIONAL REQUIREMENTS FOR GRADUATION:

Music majors must pass a piano proficiency examination before graduation. In general, the student will be expected to complete this requirement by the end of the sophomore year. Students who transfer to Huntingdon will also be expected to pass the piano proficiency or must show evidence of passing a comparable piano proficiency at a previous institution.

A student planning to continue to graduate school, or to follow a performance career, should work closely with the advisor to ensure that necessary additional preparation is accomplished.

STUDENT LEARNING OUTCOMES

Students graduating with a major in Music and Music Education, regardless of concentration, will:

1. be able to analyze a piece of standard literature from 17th century to early 20th century.
2. have an in-depth knowledge of the evolution of music from early Greeks to 21st century and an awareness of music of other world cultures.
3. demonstrate musicianship and technical ability in their major instrument in recitals.
4. be familiar with “standard” classical literature in various genres and should have an in-depth knowledge of the canonical works of their instrument.
5. understand and articulate physical requirements and proper practice techniques of their individual instrument.
6. audiate a musical structure and reproduce it on their instrument.
7. demonstrate proficiency at the keyboard.
8. be able to use music technology as a tool.

MAJOR IN MUSIC:

The major requires the completion of 41 hours.

Music (MUS)	26 hours
107 Theory and Harmony I	2
108 Theory and Harmony II	2
109 Sight Singing and Ear Training I	1
110 Sight Singing and Ear Training II	1
201 Theory and Harmony III	2
202 Theory and Harmony IV	2
205 Sight Singing and Ear Training III	1
206 Sight Singing and Ear Training IV	1
340 History and Literature of Music of the Middle Ages to 1775	3
341 History and Literature of Music from 1775 to the Present	3
342 Music and Technology	2
Elective in Music numbered 200 or above	6
Keyboard Requirement	2 hours
Non-Keyboard Concentration	
Note: If a student does not pass all the sections of the Proficiency Exam in the first year, they will continue keyboard study until all sections are passed.	
Option 1:	
MUAP 103, 104	2
Option 2:	
Studio Instruction (PIAN)	2
Keyboard Concentration	
Two (2) hours of music elective (MUAP, MUS, or Studio Instruction)	2
Studio Instruction	6 hours
Designation dependant on instrument.	
Applied Music (MUAP)	0 hours

149	Performing Class (taken concurrently with Studio Instruction).....	0
151	Recital Attendance (satisfactory completion each semester of attendance as a Music major).....	0
200	Sophomore Performance Proficiency	0
209	Piano Proficiency	0
	one course chosen from	0
499A	Senior Capstone in Music: Half Recital or Project	0
499B	Senior Capstone in Music: Full Recital	0

Ensemble (MUAP)	7 hours
Marching Band (108) or Concert Band (109) or Concert Choir (115)	6
Small Ensemble	1

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MAJOR IN MUSIC WITH WORSHIP LEADERSHIP CONCENTRATION:

The major requires the completion of 61 hours (including 12 specified hours in Religion that also meet the core religion requirements for graduation).

Music (MUS)	31 hours	
107	Theory and Harmony I	2
108	Theory and Harmony II	2
109	Sight Singing and Ear Training I	1
110	Sight Singing and Ear Training II	1
201	Theory and Harmony III	2
202	Theory and Harmony IV	2
205	Sight Singing and Ear Training III	1
206	Sight Singing and Ear Training IV	1
223	Music in Worship.....	3
301	Basic Conducting.....	3
302	Choral Conducting.....	2
326	Materials and Methods for Church Music Ministry.....	3
340	History and Literature of Music of the Middle Ages to 1775	3
341	History and Literature of Music from 1775 to the Present	3
342	Music and Technology	2

Keyboard Requirement	2 hours
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Non-Keyboard Concentration

Note: If a student does not pass all the sections of the Proficiency Exam in the first year, they will continue keyboard study until all sections are passed.

Option 1:

MUAP 103, 104	2
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Option 2:

Studio Instruction (PIAN)	2
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Keyboard Concentration

Two (2) hours of music elective (MUAP, MUS, or Studio Instruction)	2
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Studio Instruction	6 hours
Designation dependant on instrument.	

Applied Music (MUAP)	0 hours
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149	Performing Class (taken concurrently with Studio Instruction).....	0
151	Recital Attendance (satisfactory completion each semester of attendance as a Music major).....	0
200	Sophomore Performance Proficiency	0
209	Piano Proficiency	0
	one course chosen from	0
499A	Senior Capstone in Music: Half Recital or Project	0
499B	Senior Capstone in Music: Full Recital	0

Ensemble (MUAP)	10 hours
Marching Band (108) or Concert Band (109) or Concert Choir (115)	6
Worship Ensemble (155).....	4

Religion (REL)	12 hours	
101*	Survey of Hebrew Scriptures.....	3
102*	Survey of New Testament Scripture.....	3
235*	Worship in the Christian Community.....	3
301*	Christian Theology.....	3

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

A student planning to pursue Certification in Music Ministry by the United Methodist Church after graduation should also take the following course:

Religion (REL)		
346	United Methodist History, Doctrine and Polity.....	3

* Course satisfies a requirement in the College's Core.

MAJOR IN MUSIC EDUCATION WITH CHORAL CONCENTRATION:

The major requires completion of 82 hours.

Education (EDUC)	27 hours
101+ Foundations of Education	3
202+ Survey of Exceptional Children and Youth	3
235+ Human Growth, Development, and Learning	3
335 Practicum in P-12 or Secondary Education	3
339 Reading in the Content Areas	3
498 Internship in P-12	12
Music (MUS)	35 hours
107 Theory and Harmony I	2
108 Theory and Harmony II	2
109 Sight Singing and Ear Training I	1
110 Sight Singing and Ear Training II	1
201 Theory and Harmony III	2
202 Theory and Harmony IV	2
205 Sight Singing and Ear Training III	1
206 Sight Singing and Ear Training IV	1
301 Basic Conducting	3
302 Choral Conducting	2
309 Orchestration and Arranging	2
310 Vocal Diction I	1
321+ Music in the Elementary School	3
324 Choral Methods in the Secondary School	3
340 History and Literature of Music of the Middle Ages to 1775	3
341 History and Literature of Music from 1775 to the Present	3
342 Music and Technology	2
408 Choral Literature	1
Applied Music (MUAP)	20 hours
Ensemble	7 hours
115 Concert Choir	6
150 Huntingdon Ensemble	1
Performance	4 hours
117 Class Instruction in Strings	1
118 Class Instruction in Woodwinds	1
119 Class Instruction in Brass	1
120 Class Instruction in Percussion	1
Studio Instruction	7 hours
Designation dependant on instrument. Includes 3 hours of 300 to 400 upper level courses. If voice is not the instrument of concentration, then an additional 2 hours in voice is required (this may include MUAP121 <i>Class Instruction in Voice</i>).	
Keyboard Requirement	2 hours
Non-Keyboard Concentration	
Note: If a student does not pass all the sections of the Proficiency Exam in the first year, they will continue keyboard study until all sections are passed.	
Option 1:	
MUAP 103, 104	2
Option 2:	
Studio Instruction (PIAN)	2
Keyboard Concentration	
Two (2) hours of Voice	2
Applied Music (MUAP)	0 hours
149 Performing Class (taken concurrently with Studio Instruction).....	0
151 Recital Attendance (satisfactory completion each semester of attendance as a Music major).....	0
200 Sophomore Performance Proficiency	0
209 Piano Proficiency	0
499A Senior Capstone in Music: Half Recital or Project	0

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MAJOR IN MUSIC EDUCATION WITH INSTRUMENTAL CONCENTRATION:

The major requires completion of 82 hours.

Education (EDUC)	27 hours
101+ Foundations of Education	3
202+ Survey of Exceptional Children and Youth	3
235+ Human Growth, Development, and Learning	3
335 Practicum in P-12 or Secondary Education	3
339 Reading in the Content Areas	3
498 Internship in P-12	12
Music (MUS)	34 hours
107 Theory and Harmony I	2
108 Theory and Harmony II	2
109 Sight Singing and Ear Training I	1

+ Course may be taken prior to being admitted into the Teacher Education Program.

110	Sight Singing and Ear Training II	1
201	Theory and Harmony III	2
202	Theory and Harmony IV	2
205	Sight Singing and Ear Training III	1
206	Sight Singing and Ear Training IV	1
301	Basic Conducting	3
303	Instrumental Conducting	2
305	Marching Band Techniques	1
309	Orchestration and Arranging	2
321+	Music in the Elementary School	3
323	Instrumental Methods in the Secondary School	3
340	History and Literature of Music of the Middle Ages to 1775	3
341	History and Literature of Music from 1775 to the Present	3
342	Music and Technology	2
Applied Music (MUAP)		21 hours
Ensemble		7 hours
108	Marching Band	3
109	Concert Band	3
113	Chamber Music	1
Performance		5 hours
117	Class Instruction in Strings	1
118	Class Instruction in Woodwinds	1
119	Class Instruction in Brass	1
120	Class Instruction in Percussion	1
121	Class Instruction in Voice	1
Studio Instruction		7 hours
Designation dependent on instrument. Includes 3 hours of 300 to 400 upper level courses.		
Keyboard Requirement		2 hours
Non-Keyboard Concentration		
Note: If a student does not pass all the sections of the Proficiency Exam in the first year, they will continue keyboard study until all sections are passed.		
Option 1:		
MUAP 103, 104	2
Option 2:		
Studio Instruction (PIAN)	2
Keyboard Concentration		
Two (2) hours of music elective (MUAP, MUS, or Studio Instruction)	2
Applied Music (MUAP)		0 hours
149	Performing Class (taken concurrently with Studio Instruction).....	0
151	Recital Attendance (satisfactory completion each semester of attendance as a Music major).....	0
200	Sophomore Performance Proficiency	0
209	Piano Proficiency	0
499A	Senior Capstone in Music: Half Recital or Project	0

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MINOR IN ART:

The minor requires completion of 18 hours.

Art (ART)		18 hours
Electives in Art		18

MINOR IN MUSIC:

The minor requires completion of 20 hours:

Music (MUS)		12 hours
107	Theory and Harmony I	2
108	Theory and Harmony II	2
109	Sight Singing and Ear Training I	1
110	Sight Singing and Ear Training II	1
210*	Music Appreciation	3
Music Elective(s)		3
Applied Music (MUAP)		8 hours
151	Recital Attendance (4 semesters of satisfactory completion)	0
Studio Instruction		4
Ensemble (4 semesters)		4

TEACHER CERTIFICATION, CHORAL MUSIC EDUCATION OR INSTRUMENTAL MUSIC EDUCATION

Reference should be made to the Teacher Education Program section for specific requirements.

PHYSICAL EDUCATION MAJOR - PLEASE SEE SPORT SCIENCE AND PHYSICAL EDUCATION SECTION.

* Course satisfies a requirement in the College's Core.

+ Course may be taken prior to being admitted into the Teacher Education Program.

PSYCHOLOGY DEPARTMENT

The Department of Psychology at Huntingdon College strives to:

1. communicate a broad background of knowledge in psychology,
2. create a learning environment that is conducive to sharing ideas and places emphasis on individual attention and mentoring,
3. foster critical thinking skills through analysis and criticism of current issues, ideas, and research in psychology,
4. advance self-understanding by viewing psychological concepts on a personal level,
5. prepare students for a variety of post-baccalaureate alternatives including the job market and graduate schools.

All students are encouraged to take one or more classes in psychology since almost any profession chosen will incorporate psychological principles in its training and practice.

Disciplinary Courses:

Psychology (PSYC) page 158

STUDENT LEARNING OUTCOMES

Students graduating with a major in Psychology will:

1. demonstrate knowledge of a variety of sub-fields in psychology such as social, cognitive, abnormal, learning, personality, and physiological psychology.
2. understand and explain the psychological research process and scientific method.
3. express ideas in APA style (both orally and in writing).
4. apply knowledge of psychology to personal experiences.

MAJOR IN PSYCHOLOGY:

The major requires completion of 36 hours.

Psychology (PSYC)	36 hours
201* General Psychology	3
203 Statistics for the Behavioral Sciences	3
204 Research Methods in the Behavioral Sciences	3
Five courses chosen from:.....	15
303 Social Psychology	3
305 Theories of Learning	3
307 Theories of Personality	3
310 Cognitive Psychology	3
327 Lifespan Development	3
401 Physiological Psychology	3
404 Abnormal Psychology	3
Elective in Psychology	12

Note: Sport Science and Physical Education 203 (Sport Psychology) may be substituted for a Psychology elective. However, students seeking a major in both Psychology and either Athletic Training, Physical Education or Sport Studies may not use 203 to satisfy requirements in both majors.

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MINOR IN PSYCHOLOGY:

The minor requires completion of 18 hours.

Psychology (PSYC)	18 hours
201* General Psychology	3
Two courses chosen from:.....	6
303 Social Psychology	3
305 Theories of Learning	3
307 Theories of Personality	3
310 Cognitive Psychology	3
327 Lifespan Development	3
401 Physiological Psychology	3
404 Abnormal Psychology	3
Electives in Psychology	9

Note: Sport Science and Physical Education 203 (Sport Psychology) may be substituted for a Psychology elective. However, students seeking a major in Athletic Training, Physical Education or Sport Studies and a minor in Psychology may not use 203 to satisfy the Psychology minor requirements.

* Course satisfies a requirement in the College's Core.

RELIGION DEPARTMENT

The Religion Department at Huntingdon College is designed with three purposes in mind. 1) To focus on a critical assessment of the truth claims of the Judeo-Christian tradition with the objective of rendering those truth claims assessable to a new generation. 2) To examine other religious traditions with the objective of gaining a better understanding of the beliefs and values of other cultures. 3) To prepare students to work in a local congregation in Youth Ministry and/ or Christian Education or to pursue advanced study in seminary or graduate school.

Disciplinary Courses:

Christian Education (CHED)
 Greek (GRK)
 Hebrew (HEBR)
 Philosophy (PHIL)
 Religion (REL)
 Youth Ministry (YMIN)

STUDENT LEARNING OUTCOMES FOR MAJOR IN RELIGION:

Students graduating with a major in Religion will:

1. demonstrate a basic knowledge and understanding of Christian Scripture.
2. demonstrate a basic knowledge of the development of the Christian Church.
3. demonstrate a basic knowledge of the major Christian Doctrines.
4. demonstrate a working knowledge of the major faith traditions found in the United States.
5. demonstrate the ability to recognize and construct an ethical Christian argument.

MAJOR IN RELIGION:

The major requires completion of 36 hours.

Philosophy (PHIL)	3 hours
200 Introduction to Philosophy	3
Religion (REL)	33 hours
221* History of Christianity I	3
222* History of Christianity II	3
301* Christian Theology	3
350* Christian Ethics	3
400 Special Topics-Christian Theology and Ethics.....	3
401 Special Topics - Bible	3
one course chosen from	3
233* World Religions	3
234* Religion in America	3
one course chosen from	3
308* Torah	3
309* The Prophets	3
313* Wisdom and Poetic Literature	3
one course chosen from	3
312* Jesus and Gospels	3
323* Paul and His Letters	3
325* General Epistles	3
Electives in Religion numbered 300 or above	6

Note: Any course in Christian Education (CHED), Philosophy (PHIL) or Youth Ministry (YMIN) numbered 300 or above may count toward the elective hours in the major.

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

STUDENT LEARNING OUTCOMES FOR MAJOR IN CHRISTIAN EDUCATION:

Students graduating with a major in Christian Education will:

1. demonstrate a basic knowledge and understanding of Christian scripture.
2. demonstrate an understanding of various models of leadership and how those models are reflected in the practice of Christian Education.
3. demonstrate a basic knowledge of the major Christian doctrines.
4. demonstrate an understanding of the development of human beings and the implication of this development for Christian Education.
5. articulate the day-to-day job responsibilities of a Christian educator in a local church.

MAJOR IN CHRISTIAN EDUCATION:

The major requires completion of 36 hours.

Christian Education (CHED)	18 hours
200 Introduction to Church's Education Ministry	3
310 Teaching and Learning	3
320 Christian Leadership	3
330 Age Level Ministries	3
355 Curriculum in Christian Education	3
481 Internship in Christian Education	3

* Course satisfies a requirement in the College's Core.

Religion (REL)	12 hours
235* Worship in the Christian Community	3
301* Christian Theology	3
one course chosen from	3
308* Torah	3
309* The Prophets	3
313* Wisdom and Poetic Literature	3
one course chosen from	3
312* Jesus and Gospels	3
323* Paul and His Letters	3
325* General Epistles	3
Communication Studies (CMST)	3 hours
one course chosen from	3
242 Interpersonal Communication	3
335 Small Group Communication	3
Psychology (PSYC)	3 hours
327 Lifespan Development	3

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

A student planning to pursue Certification in Christian Education by the United Methodist Church after graduation should also take the following course:

Religion (REL)	
346 United Methodist History, Doctrine and Polity	3

Students can not major in both Christian Education and Youth Ministry but can major in both Religion and Christian Education or Religion and Youth Ministry.

STUDENT LEARNING OUTCOMES FOR MAJOR IN YOUTH MINISTRY:

Students graduating with a major in Youth Ministry will:

1. demonstrate a basic knowledge and understanding of Christian scripture.
2. demonstrate various models of leadership and how those models are reflected in the practice of youth ministry.
3. demonstrate a basic knowledge of the major Christian doctrines.
4. demonstrate an understanding of the development of adolescents and the implications of this development for youth ministry.
5. articulate the day-to-day job responsibilities of a youth minister in a local church.

MAJOR IN YOUTH MINISTRY:

This major requires the completion of 39 hours.

Youth Ministry (YMIN)	12 hours
340 Adolescent World	3
350 Effective Youth Ministry	3
355 Curriculum in Youth Ministry	3
481 Internship in Youth Ministry	3
Christian Education (CHED)	9 hours
200 Introduction to Church's Education Ministry	3
310 Teaching and Learning	3
320 Christian Leadership	3
Religion (REL)	12 hours
235* Worship in the Christian Community	3
301* Christian Theology	3
one course chosen from	3
308* Torah	3
309* The Prophets	3
313* Wisdom and Poetic Literature	3
one course chosen from	3
312* Jesus and Gospels	3
323* Paul and His Letters	3
325* General Epistles	3
Communication Studies (CMST)	3 hours
one course chosen from	3
242 Interpersonal Communication	3
335 Small Group Communication	3
Psychology (PSYC)	3 hours
327 Lifespan Development	3

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

A student planning to pursue Certification in Youth Ministry by the United Methodist Church after graduation should also take the following course:

* Course satisfies a requirement in the College's Core.

Religion (REL)	
346 United Methodist History, Doctrine and Polity.....	3

Students can not major in both Christian Education and Youth Ministry but can major in both Religion and Christian Education or Religion and Youth Ministry.

MINOR IN RELIGION:

The minor requires the completion of 18 hours.

Religion (REL)	18 hours
233* World Religions	3
301* Christian Theology.....	3
one course chosen from	3
308* Torah	3
309* The Prophets.....	3
313* Wisdom and Poetic Literature	3
one course chosen from.....	3
312* Jesus and Gospels.....	3
323* Paul and His Letters	3
325* General Epistles	3
Electives in Religion	6

Note: REL 101 - Survey of Hebrew Scriptures and REL 102 - Survey of New Testament Scriptures, may not be counted as an elective.

MINOR IN BIBLICAL STUDIES:

The minor requires completion of 21 hours.

Religion (REL)	21 hours
101* Survey of Hebrew Scriptures.....	3
102* Survey of New Testament Scriptures	3
401 Special Topics-Bible.....	3
two courses chosen from.....	6
308* Torah	3
309* Prophets	3
313* Wisdom and Poetic Literature	3
two courses chosen from.....	6
312* Jesus and Gospels.....	3
323* Paul and His Letters.....	3
325* General Epistles.....	3

MINOR IN CHRISTIAN EDUCATION:

The minor requires completion of 18 hours.

Christian Education (CHED)	15 hours
200 Introduction to Church's Educational Ministry.....	3
310 Teaching and Learning	3
320 Christian Leadership.....	3
330 Age Level Ministries	3
355 Curriculum in Christian Education.....	3
Religion (REL)	3 hours
301* Christian Theology	3

The academic requirements for Christian Education certification in the United Methodist Church can be met through the minor as well as the major. REL346 (United Methodist History, Doctrine and Polity) is required by the United Methodist Church for certification, but not for the minor.

Students can not major in Youth Ministry and minor in Christian Education or major in Christian Education and minor in Youth Ministry.

MINOR IN YOUTH MINISTRY:

The minor requires completion of 18 hours.

Christian Education (CHED)	9 hours
200 Introduction to Church's Educational Ministry.....	3
310 Teaching and Learning	3
320 Christian Leadership.....	3
Youth Ministry (YMIN)	9 hours
340 Adolescent World	3
350 Effective Youth Ministry	3
355 Curriculum in Youth Ministry	3

Students can not major in Youth Ministry and minor in Christian Education or major in Christian Education and minor in Youth Ministry.

* Course satisfies a requirement in the College's Core.

SPORT SCIENCE AND PHYSICAL EDUCATION DEPARTMENT

The Sport Science and Physical Education Department offers a curriculum with options of majors in Athletic Training, Physical Education, and Sport Studies. These majors provide the student with a knowledge base and the skills necessary for a career in their major field and concentration area.

ATHLETIC TRAINING EDUCATION

The Athletic Training major is an entry-level athletic training education program designed to prepare students to work in the field of athletic training and perform the tasks and duties of a certified athletic trainer. The certified athletic trainer is an allied health professional educated to assist in the prevention and care of injuries that might be experienced by those who are physically active. The primary duties and responsibilities of the certified athletic trainer fall into the following domains: prevention of injuries; recognition, evaluation, and assessment of injuries and illnesses; immediate care of the injured or ill athlete; treatment, rehabilitation, and reconditioning of injuries; organization and administration; and professional development and responsibility. A primary objective of Athletic Training Education is to prepare students to take the Board of Certification (BOC) Examination. Successful completion of the certification examination enables one to practice as a highly trained allied health professional who is responsible for the general health, prevention of injuries, and the care of injuries of those who are physically active. Certified athletic trainers find employment with professional athletic teams, collegiate athletic teams, secondary schools, sports medicine clinics, and health and wellness centers. The Athletic Training Education Program is accredited by the Commission on Accreditation of Athletic Training Education Programs (CAATE). Graduation from Huntingdon College does not guarantee BOC Certification.

Disciplinary Courses:

Athletic Training (ATHT)

ADMISSION TO THE ATHLETIC TRAINING EDUCATION PROGRAM

Students interested in preparation for a career in the field of athletic training are encouraged to declare their intention as early as possible. Students are admitted into the pre-professional Athletic Training Education Program (ATEP) under conditional status upon initial enrollment in the College. Application to the program must be submitted during the second semester the student is enrolled at the College. The application deadline is April 1st of the current academic year. The selection of students and full admission into the program is based on the student's demonstration of a sincere interest in the field of athletic training, the student's demonstration of an ability to benefit from the educational program, and fulfillment of the specific admission criteria. Also, due to the required educational competencies and proficiencies that have been established by the National Athletic Trainers' Association as essential for the entry-level athletic trainer, Technical Standards have been established which students must meet in order to achieve the knowledge, skills, and competencies essential to practicing in the profession of athletic training. Information relative to the Technical Standards is listed in the program *Student Manual*. Admission to the program is competitive and is based on satisfactory completion of the following admission standards:

1. Completion of at least twenty-four (24) semester hours with an overall GPA of 2.5 on a 4.0 scale.
2. Submission of a letter of "intent to apply" to the coordinator of the ATEP by March 15th.
3. The completed application form, two letters of recommendation, and contact information for one phone reference are to be mailed to the Program Coordinator of the ATEP. These materials must be postmarked on or before April 1st.
4. Completion of ATHT101 - Principles of Athletic Training, ATHT103 - Athletic Training Practicum, and BIOL101 - Principles of Biology (or course with similar content), each with a grade of "C" or better.
5. The student must complete a pre-professional experience that includes observations and participation in the athletic training setting during the semester in which he/she will be making application for admission to the program. This experience will be completed when enrolled in ATHT 103, typically during the second semester of enrollment at the College. The student must complete a minimum of 80 hours of observation and participation during the pre-professional experience. Twenty-five (25) hours of this experience must be completed in the traditional athletic training setting. At the completion of the experience the student must demonstrate satisfactory completion of a basic athletic training skills evaluation. This skills evaluation will assess the student's ability to perform basic first aid and CPR skills and athletic taping and wrapping skills. The student's performance during this pre-professional experience and performance on the basic athletic training skills evaluation will be used as part of the selection criteria for admission into the program. A copy of the basic athletic training skills evaluation may be obtained from the Program Coordinator. Any exceptions to this pre-professional experience must be approved by the Program Coordinator.
6. Once the application packet is completed and submitted to the Program Coordinator, each applicant will be interviewed by the Athletic Training Committee. This Committee will determine which applicants are admitted to the Athletic Training Education Program. Students selected for admission into the program will be notified in writing by the Program Coordinator.

7. Applicants who do not meet the stated criteria may be considered on an individual basis for conditional status admission. The Athletic Training Committee will stipulate the terms of the conditional status admission in writing to the applicant. Students admitted under the conditional status must carefully follow the stipulations set forth by the Athletic Training Committee. If the student is unable to meet the stated stipulations, then he/she will not be allowed to continue in the Athletic Training Education Program.

TRANSFER STUDENT ADMISSION

Admission into the program is competitive due to efforts to maintain appropriate student-faculty ratios and the availability of appropriate clinical resources. Students desiring to transfer from another institution of higher education to Huntingdon College to enter into the Athletic Training Education Program must meet the following requirements:

1. The student must be accepted to Huntingdon College according to the academic guidelines of the College for transfer students.
2. The student must submit official transcripts to Huntingdon College from all institutions of higher education which the student has attended. Note should be taken that an official transcript is one that is mailed directly from the corresponding institution to Huntingdon College; no “student issued” or hand-carried transcripts will be accepted.
3. The student must be classified as a sophomore (minimum of 24 hours of credit) or higher and have an overall GPA of 2.5 on a 4.0 scale.
4. Submission of a written request to the Program Coordinator of the ATEP for an application packet.
5. Completion of ATHT101 Principles of Athletic Training, ATHT103 Athletic Training Practicum, and BIOL101 Principles of Biology (or course with similar content), each with a grade of “C” or better.
6. The completed application form, two letters of recommendation, and contact information for one phone reference are to be mailed to the Program Coordinator of the ATEP. These materials must be postmarked on or before April 1st. One letter of recommendation must come from the student’s previous supervising athletic trainer if the student wishes to submit hours of clinical and/or field experience.
7. If the student has completed athletic training courses at another institution and received credit for any courses, a copy of the syllabi for the courses must be submitted to the Program Coordinator when the student makes application to the program. If a course resembling ATHT 101 has been completed with a grade of “C” or better, then the student will not be required to repeat this course. If the student has not completed an introductory athletic training course, then the student will be required to enroll in ATHT 101. The student will be required to complete all other athletic training courses at Huntingdon College unless approved to be taken elsewhere by the Department Chair.
8. The transfer student must demonstrate through appropriate documentation the completion of a minimum of 80 hours of observation and participation in the field of athletic training. Twenty-five (25) hours of this experience must be completed in the traditional athletic training setting. The student must submit a letter of recommendation from the supervising athletic trainer(s) under which the student completed the field experience. The transfer student must also demonstrate satisfactory completion of a basic athletic training skills evaluation. This skills evaluation will assess the student’s ability to perform basic first aid and CPR skills and athletic taping and wrapping skills. The student’s performance during the athletic training experience and performance on the basic athletic training skills evaluation will be used as part of the selection criteria for admission into the program. A copy of the basic athletic training skills evaluation may be obtained from the Program Coordinator. The student will be allowed to transfer a maximum of 150 hours of clinical and/or field experience to the ATEP. Appropriate documentation must accompany these hours. If the student has not completed a minimum of 80 hours in the field of athletic training or cannot successfully complete the basic athletic training skills evaluation, then the student will be required to enroll in ATHT103 - Practicum in Athletic Training prior to making application for admission to the program. Any exceptions to these requirements must be approved by the Program Coordinator.
9. Once the application is completed and submitted to the Program Coordinator, each applicant will be interviewed by the Athletic Training Committee. This Committee will determine which applicants are admitted to the Athletic Training Education Program. Students selected for admission into the program will be notified in writing by the Program Coordinator.
10. Applicants who do not meet the stated criteria may be considered on an individual basis for conditional status admission. The Athletic Training Committee will stipulate the terms of the conditional status admission in writing to the applicant. Students admitted under the conditional

status must carefully follow the stipulations set forth by the Athletic Training Committee. If the student is unable to meet the stated stipulations, then he/she will not be allowed to continue in the Athletic Training Education Program.

STUDENT LEARNING OUTCOMES

Students graduating with a major in Athletic Training will:

1. demonstrate the importance of professional development practiced in the field of Athletic Training by maintaining active membership in NATA.
2. demonstrate the ability to communicate clearly both in an oral and written form through the completion of research papers, presentations, and clinical proficiencies.
3. demonstrate the ability to administer current procedures relative to the prevention, evaluation, recognition, and treatment of injuries to the physically active.
4. demonstrate comprehension of the interrelatedness of sub-disciplines within and related to the field of Athletic Training.
5. demonstrate increase in critical thinking skills and apply critical and analytical thought processes in athletic training following completion of the Athletic Training Education Program.

MAJOR IN ATHLETIC TRAINING:

The major requires completion of 59 hours.

Athletic Training (ATHT)	30 hours
101 Principles of Athletic Training	3
103 Athletic Training Practicum	2
204 Therapeutic Modalities	4
206 Evaluation and Recognition of Injuries to the Lower Extremity	4
214 Clinical Experience in Athletic Training I	1
216 Clinical Experience in Athletic Training II	1
304 Evaluation and Recognition of Injuries to the Upper Extremity	4
306 Use of Therapeutic Exercise for the Management of Athletic Injuries	4
314 Clinical Experience in Athletic Training III	1
316 Clinical Experience in Athletic Training IV	1
400 Evaluation and Recognition of General Medical Injuries and Injuries to the Spine	4
401 Clinical Experience in Athletic Training V	1
Sport Science and Physical Education (SSPE)	29 hours
203 Sport Psychology	3
214 Applied Human Anatomy and Physiology I	4
215 Applied Human Anatomy and Physiology II	4
302 Organization and Administration in Sport and Physical Education	3
306 Adapted Physical Education	3
308 Kinesiology	3
310 Nutrition and Exercise	3
433 Exercise Physiology	3
499 Senior Capstone in Sport Science and Physical Education	3

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

PHYSICAL EDUCATION

The Physical Education major is designed for students seeking to teach Physical Education in the public or private P-12 school setting. Students earning this degree will be eligible for the State of Alabama's Class-B teacher's certification in Physical Education (P-12). The program will prepare students to understand the teaching-learning process specifically related to the area of physical education. Students will become knowledgeable about planning, organizing, administering, supervising, and assessing various aspects of a balanced physical education program. Students will understand child growth and development and be able to create and provide individualized and developmentally-appropriate instruction for all students. The program will help prospective teachers develop a unique teaching philosophy that will enable them to utilize a variety of skills and activities to use effectively in the learning environment. Students will also become proficient in managing classroom behavior and minimizing risk. Because a majority of school systems do not hire athletic staff without teaching credentials, the Physical Education major will allow individuals who are interested in working as sport coaches greater opportunities to do so.

Disciplinary Courses:

Sport Science and Physical Education (SSPE)

STUDENT LEARNING OUTCOMES

Students graduating with a major in Physical Education will acquire knowledge of:

1. foundations of physical education; influences on the development of physical education programs; effects of participation in physical education programs; and the impact of international changes on the content of physical education programs.

2. physiological principles of physical activity, including biological sciences pertaining to the structure and function of the human body and human movement; wellness (exercise, nutrition, and health-related fitness, etc.); and prevention of injuries and implementation of emergency procedures.
3. biomechanical principles of physical activity for analyzing movement, motor behavior and learning, including life-span motor development.
4. organization, rules, strategies, and safety considerations pertaining to basic movement skills; exercise and health-related fitness; sports skills; dance; gymnastics; games; aquatics; outdoor leisure pursuits, and psycho-social dimensions of physical activity.
5. management and organizational principles including scheduling, budgeting, purchasing and maintaining facilities and equipment, and factors to be considered in designing facilities.
6. techniques of coaching and officiating in a variety of individual, dual, and team sports and techniques for designing and implementing co-curricular activities, such as intramurals, field days, and other special events.

And acquire the ability to:

7. group students appropriately and safely for activity and work effectively with large groups of students.
8. respond effectively to a variety of age groups and ability levels simultaneously.
9. teach a wide variety of skills and activities and modify activities in order to maximize student participation.
10. perform proficiently in a variety of the skills to be taught in a comprehensive physical education program.
11. relate physical education to other disciplines and programs within the school and foster an interdisciplinary approach to teaching.
12. identify and avoid potentially dangerous activities, exercises, equipment, and facilities; implement emergency procedures; and avoid negligence in providing physical education instruction and utilizing facilities, equipment, and supplies.
13. coach and officiate in a variety of individual, dual, and team sports.

MAJOR IN PHYSICAL EDUCATION:

The major requires completion of 72 hours. Note: This major has been approved to exceed the 42 semester hour limitation in a specific discipline (e.g. SSPE); however, courses in excess of 42 hours should be restricted to those required for the major as outlined below.

Athletic Training (ATHT)	2 hours
103 Athletic Training Practicum	2
Education (EDUC)	8 hours
101+ Foundations of Education	3
339 Reading in the Content Areas	3
342+ Educational Technology	2
Sport Science and Physical Education (SSPE)	62 hours
110 Foundations of Sport and Physical Education	3
203 Sport Psychology	3
214 Applied Human Anatomy and Physiology I	4
215 Applied Human Anatomy and Physiology II	4
220+ Motor Behavior	3
302 Organization and Administration in Sport and Physical Education	3
304 Principles of Lifetime Fitness and Wellness	3
306+ Adapted Physical Education	3
308 Kinesiology	3
352 Teaching and Analysis of Team Sports	3
353 Teaching and Analysis of Dual and Individual Sports	3
415 Measurement and Evaluation	3
430 Methods of Teaching Physical Education in Elementary Schools	3
431 Methods of Teaching Physical Education in Secondary Schools	3
433 Exercise Physiology	3
435 Practicum/Physical Education P-12	3
498 Internship in Physical Education/P-12	12

TEACHER CERTIFICATION, PHYSICAL EDUCATION

Reference should be made to the Teacher Education Program section for specific requirements.

+ Course may be taken prior to being admitted into the Teacher Education Program..

SPORT STUDIES

The mission of the Sport Studies major at Huntingdon College is to prepare students for career opportunities in fields of sport management, fitness leadership, exercise science, corporate recreation, leisure management, physical therapy, adapted physical activity, and health promotion. Students who plan to attend graduate school should seek advice through their major advisor.

All students at Huntingdon College outside of the major are encouraged to select courses in Sport Studies and Physical Education as elective hours for graduation. These courses provide a variety of experiences related to individual physical, social and psychological health.

Disciplinary Courses:

Sport Science and Physical Education (SSPE)

MAJOR IN SPORT STUDIES:

The major requires completion of a core curriculum of 15 hours and at least one of the following concentrations: Exercise Science (44 hours) or Sport Management (30 hours).

Courses selected to satisfy multiple concentrations may not be duplicated.

CORE CURRICULUM - 15 HOURS

Sport Science and Physical Education (SSPE)		15 hours
110	Foundations of Sport and Physical Education	3
203	Sport Psychology	3
220	Motor Behavior	3
302	Organization and Administration in Sport and Physical Education	3
306	Adapted Physical Education	3

AREAS OF CONCENTRATION**EXERCISE SCIENCE**

The concentration requires completion of 44 hours (59 total hours required for the major).

STUDENT LEARNING OUTCOMES

Students graduating with a major in Sport Studies with the Exercise Science concentration will:

1. develop a comprehensive knowledge and understanding of movement analysis.
2. be able to assess health-related and skill-related aspects of physical fitness.
3. understand the legal responsibilities in working as a fitness or exercise specialist.
4. communicate well both orally and in writing.
5. have a foundation that will enable them to have success in graduate school or other professional school in an allied-health area of specialization.
6. be able to perform risk stratification to identify individuals who need physician clearance prior to beginning an exercise program, and have the ability to design sound exercise programs based on scientifically founded principles of training.

Athletic Training (ATHT)		10 hours
103	Athletic Training Practicum	2
206	Evaluation and Recognition of Injuries to the Lower Extremity	4
304	Evaluation and Recognition of Injuries to the Upper Extremity	4
Chemistry (CHEM)		4 hours
105*	General Chemistry I	3
115	General Chemistry I Laboratory	1
Physics (PHYS)		4 hours
251	General Physics I	4
Sport Science and Physical Education (SSPE)		26 hours
214	Applied Human Anatomy and Physiology I	4
215	Applied Human Anatomy and Physiology II	4
308	Kinesiology	3
310	Nutrition and Exercise	3
415	Measurement and Evaluation	3
433	Exercise Physiology	3
442	Exercise Testing and Prescription	3
499	Senior Capstone in Sport Science and Physical Education	3

+ Course may be taken prior to being admitted into the Teacher Education Program..

SPORT MANAGEMENT

The concentration requires completion of 30 hours (45 total hours required for the major).

STUDENT LEARNING OUTCOMES

Students graduating with a major in Sport Studies with the Sport Management concentration will:

1. become knowledgeable about planning, organizing, administering, supervising and assessing various aspects of a balanced physical education and sport program.
2. be able to design a risk management plan for a sport and physical education program.
3. understand issues related to budgeting and financing of sport and physical education programs or organizations.
4. understand the processes involved in hiring, supervising, and evaluating staff.
5. understand principles of marketing and promoting in a sport and physical education program or organization.
6. communicate well both orally and in writing.
7. understand leadership theory as it relates to sport, physical education, and athletic programs and develop a philosophy of leadership and management.
8. understand the scientific and philosophical bases of physical education and sport.

Business Administration (BADM)

9 hours

302	Business Law	3
303	Principles of Marketing	3
312	Principles of Management	3

Communication Studies (CMST)

3 hours

220	Media in Society.....	3
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Sport Science and Physical Education (SSPE)

18 hours

304	Principles of Lifetime Fitness and Wellness.....	3
307	Recreational Programming and Facility Management.....	3
352	Teaching and Analysis of Team Sports.....	3
353	Teaching and Analysis of Dual and Individual Sports.....	3
481	Internship in Sport Science and Physical Education	6

TEACHER EDUCATION DEPARTMENT

The Teacher Education Program at Huntingdon College offers the following programs leading to certification by the Alabama State Board of Education: Elementary (kindergarten through grade 6), Secondary Teaching Field Programs (grades 6 through 12) and P-12 Teaching Programs (preschool through grade 12). Additional information on the Teacher Certification Program is listed later in this section under the heading of Pre-Professional Programs.

Disciplinary Courses:
Education (EDUC)

STUDENT LEARNING OUTCOMES

Students graduating with teacher certification will:

1. demonstrate knowledge of the following four core areas (Elementary Education majors are required to take 12 hours in each area):
 - (a) English/Language Arts,
 - (b) mathematics,
 - (c) sciences, and
 - (d) social sciences.
2. in the internship:
 - (a) demonstrate the ability to prepare exemplary lesson plans,
 - (b) exhibit knowledge of effective classroom organization management
 - (c) demonstrate exemplary teaching.
3. demonstrate the ability to apply theory in practice to provide superior experiences for children.
4. demonstrate an understanding of current classroom technology sufficient for successful implementation.
5. be qualified and competitive for teaching positions not limited to Alabama.

CONCEPTUAL FRAMEWORK

The vision of the Teacher Education Program (TEP) at Huntingdon College to prepare all preservice teachers to positively impact the academic, social, emotional, and physical growth of students in Kindergarten through Grade 12 by application of the tenets of “Compassionate”, “Practiced”, and “Connected”. The Huntingdon College TEP is committed to preparing undergraduate students to be excellent teachers; e.g., teachers who are well-prepared to execute (1) solid content, (2) sound instructional strategies, (3) effective classroom management, (4) comprehensive assessment, (5) superior written and oral communication, (6) creative utilization of technology, and (7) exemplary professionalism. The underlying philosophy of the Huntingdon College Teacher Education Program

(TEP) is that the urge to seek a career in teaching is a calling, meaning that a strong personal desire exists to impact the lives and the learning of K-12 students. The Huntingdon College TEP faculty adheres to the belief that all K-12 students can learn, regardless of variation in intellect or socioeconomic background, and is committed to preparing preservice teachers to internalize and employ this inherent belief.

To fulfill its mission, the Huntingdon College TEP is committed to ensuring that each student seeking teacher certification will:

- study a curriculum of professional content aligned with the Alabama Quality Teaching Standards;
- be provided a learning environment conducive to awareness, application, practice, reflection, authentic dialogue, and exploration;
- be challenged to comprehend new ideas, to examine concepts critically, and to communicate clearly;
- participate in meaningful field experiences in K-12 settings;
- be encouraged to develop a sense of vocation about the field of teaching;

It is expected that teacher candidates who complete the Huntingdon College Teacher Education Program will obtain a broad and deep knowledge of content and pedagogical skills, as well as the ability to apply that knowledge, both within and across varied disciplines.

The *Teacher Preparation Process* at Huntingdon College prepares students to be compassionate, practiced, and connected. Compassion in the classroom is preempted by an awareness of student needs and a response to diverse learners. Becoming a practiced teacher entails careful application of research-based strategies in the real classroom, including the use of technology to enhance instruction. Finally, the preservice teacher becomes connected in the teaching community by engaging in self-reflection, participating in authentic dialogue, and exploring best practices with colleagues.

Huntingdon College offers the following programs leading to certification by the Alabama State Board of Education:

- Elementary Education and Collaborative Special Education (K-6)
- P-12 Teaching Field Programs in Music (Choral or Instrumental) and Physical Education.
- Secondary Teaching Field Programs (grades 6-12) in Biology, Chemistry, English Language Arts (comprehensive), History, and Mathematics.

Requirements are subject to change after June 2012. Students should consult the Teacher Education Department Chair or the Teacher Certification Officer for the most current information. **Admission to Huntingdon College does not qualify a student for admission to the Teacher Education Program.**

ADMISSION TO THE TEACHER EDUCATION PROGRAM (TEP)

Students interested in preparation for teaching certification are encouraged to declare their intentions to their advisor(s) and to the Teacher Certification Officer as early as possible.

Once a candidate has completed 36 semester hours of coursework, the following criteria for admission to the Teacher Education Program must be realized in order to be admitted into the Teacher Education Program at Huntingdon College:

1. Completion of the Field Experience prerequisites:
 - (a) Criminal History Background Check – Students applying for admission to a State-approved Teacher Education Program shall be required to be fingerprinted for a criminal history background check by the Alabama State Department of Education to the ABI and the FBI through Cogent. Fingerprinting and clearance are required before admission into the schools for field experience.
 - (b) Travel Plan – Students should have completed a travel plan in the Office of Teacher Certification.
2. Completion of required Education courses:

For Elementary, Secondary, and Music majors: EDUC101, Foundations of Education, and EDUC235 Human Growth, Development and Learning

For PE majors, completion of EDUC101 and SSPE220.
3. Demonstration of a minimum of at least a 2.50 cumulative grade point average overall, in professional studies, and in the teaching field.
4. Satisfactory scores on all three sections of the Basic Skills Assessment of the Alabama Educator Certification Testing Program: (Applied Mathematics, Reading for Information, and Writing).
5. Submission and approval of a formal, written application for admission to the Teacher Education Program. The forms are available in the Teacher Education Program Office. The application may only be submitted after completion of 36 semester hours, including EDUC101, Foundations of Education, and EDUC235, Human Growth, Development and Learning. The application should be submitted no later than the end of the first semester of the junior year.

6. Submission of two positive faculty recommendations. One recommendation must be from a professor in the Education department. For Secondary and P-12 majors, one recommendation must be from a faculty member in the teaching field.
7. Satisfactory results of an interview with the student's advisor(s) and the appropriate Faculty Specialist. The interview is designed to provide information on the applicant's oral communication skills, interests, and dispositions consistent with the requirements for successful teaching.

Upon the completion of all above criteria, and submittance of all paperwork to the Teacher Certification Office, each student will be notified of his/her admittance status in writing. A student who fails to meet the criteria described above may complete further work and repeat required examinations in an effort to meet admission standards. If additional course work is required to fulfill the GPA requirement for admission, only course work in the humanities, social sciences, sciences, mathematics, or the teaching field(s) may be used.

A student may enroll in selected professional studies courses (EDUC) before meeting all criteria for unconditional admission to the Teacher Education Program. Each student should read catalog course descriptions before registration to identify courses that can be taken only after the student has been admitted to the Teacher Education Program.

Note for students with foreign credentials: Courses, credits, and/or degrees accepted from institutions outside the United States shall be substantiated by an evaluation of the foreign credentials from a state, federal, or private foreign credential evaluation service recognized by the Alabama State Department of Education Teacher Education and Certification Office. The evaluation must show that courses, credits, and/or degrees were earned at an institution equivalent to a regionally accredited institution in the United States.

PROGRAM RETENTION

To remain in the Teacher Education Program, each student must make satisfactory progress in all professional studies courses, the teaching field subject matter, and respective professional education courses.

Each student who has declared his/her intention to seek teacher certification is monitored throughout the undergraduate years by an advisor from the Teacher Education Program and the Teacher Certification Officer. This is in addition to the student's secondary or P-12 major field advisor. The education advisor and the Teacher Certification Officer monitor the student's academic progress and advise the student regarding courses required for certification and degree completion.

TEACHING FIELD COMPETENCE

Huntingdon College is committed to preparing teachers with academic competence in the chosen teaching fields. Teacher candidates shall know the subject matter that they plan to teach and shall be able to explain important principles and concepts delineated in professional, state, and institutional standards. Completion of a teaching field shall ensure that the candidate has completed all requirements for an academic major in the teaching field and has complied with the criteria for a Highly Qualified Teacher as identified in the current "Alabama Model for Identifying Highly Qualified Teachers in Accordance with the No Child Left Behind Act of 2001 (NCLB)."

STUDENT TEACHING INTERNSHIP

The internship is normally scheduled for the last semester of the senior year. Exceptions must be approved by the Chair of the Teacher Education Department. Credit for the internship is 12 hours.

The internships in Class B programs shall be full-time in the schools for a full semester. The Teacher Education Program Field Placement Office works with local school partners to jointly determine the specific placement of interns to provide appropriate learning experiences.

Teaching experience for the intern will progress to the full responsibilities of the teacher for at least 20 full days, including at least 10 consecutive days. (Exceptions may be required for placements in schools operating on nontraditional schedules.) Huntingdon College and/or the Teacher Education Program supervising faculty may require interns to meet on campus for special activities for no more than five days during the internship semester.

For the elementary education programs, the internship shall include upper and lower elementary-level placements. For P-12 programs, the internship shall be divided between early childhood/elementary and middle/secondary grades. For secondary certification programs the internship may be divided between middle/intermediate school and high school grades. For candidates who are seeking certification in two or more distinct teaching fields, an additional internship(s) shall be required (e.g., art and history).

PROGRAM COMPLETION

It is the responsibility of the Teacher Education Program to ensure that a candidate’s competency to begin his or her professional role in schools is assessed prior to completion of the program and/or recommendation for certification. This assessment is based on the following criteria:

1. satisfactory completion of a state-approved program with at least a 2.5 cumulative grade point average overall (general studies, professional studies, and the teaching field), in professional studies, and in the teaching field. A grade of “C” or higher must be obtained in each professional education course and each course in the teaching field. For P-12 and secondary certification, the major requires a minimum of 32 semester hours with at least 19 semester hours at the upper-division level.
2. completion of a minimum of 205 hours of field experiences prior to the internship (student teaching), with at least 90 of these hours in increments of three hours or more.
3. submission of a passing score on the Praxis II test scores prior to the internship (student teaching). The scores must meet the minimum standard set by the Alabama State Board of Education. Huntingdon College students have a 100% pass rate on the Praxis II prior to beginning the internship semester. See the Teacher Certification Office for further information.
4. demonstrated readiness to teach through evaluations of on-site performances as an intern and satisfactory evaluations on the Huntingdon College Abilities Checklists.

Graduation from Huntingdon College does not guarantee Alabama teaching certification. Since requirements for certification may change, students in the Teacher Education Program meet at least once per semester with their Teacher Education Program advisor and the Teacher Certification Officer to monitor their programs and progress.

During the two years following completion of the Teacher Education Program, Huntingdon College will provide remediation at no cost to individuals who are recommended for teacher certification by the College, teaching in an area for which they are certified, and are deemed by the employing Alabama school system to have unsatisfactory performance evaluations according to criteria established by the Alabama State Board of Education.

Note: General studies and professional foundation courses apply to all teaching fields at all of the levels of certification which follow.

The Teacher Education Program submitted in July 2012 its programs leading to certification for review by the Alabama State Department of Education (ALSDE). As of the publication of this catalog, Huntingdon College has not yet received a response from ALSDE. As such, the specific requirements listed below leading to certification are subject to change per decisions made by ALSDE.

MAJOR IN ELEMENTARY EDUCATION /COLLABORATIVE SPECIAL EDUCATION (K-6):

General Studies:	51 hours
The College Core	51
Hours for Highly Qualified Status (hours beyond core):	18 hours
English Language Arts - 12 hours required	
College core requirement	12
Mathematics - 12 hours required	
One course chosen from:	
MATH175 * Mathematical Concepts for the Natural and Social Sciences.....	3
MATH251 * Calculus I	4
Three courses beyond the core requirement	9
Science - 12 hours required	
College core requirement	6
Two courses beyond the core requirement	6
Social Science - 12 hours required	
College core requirement	9
HIST 101*, 102* Western Civilization I and II	6
One course chosen from:	
ECON200* Essentials of Economics	3
ECON201* Microeconomics	3
P SC201* American Government	3
P SC209* World Politics	3
PSYC201* General Psychology	3
One course beyond the core requirement	3

PROFESSIONAL STUDIES - 32 HOURS

Education (EDUC)	32 hours
101+ Foundations of Education	3
202+ Survey of Exceptional Children and Youth	3
235+ Human Growth, Development, and Learning	3

* Course satisfies a requirement in the College’s Core.

+ Course may be taken prior to being admitted into the Teacher Education Program..

339	Reading in the Content Area	3
340	Classroom Management for Teachers	3
342+	Education Technology	2
343	Assessment in Education	3
490	Internship in Elementary Education/Collaborative Special Education (K-6)	12

TEACHING FIELD - 33 HOURS

Education (EDUC)		30 hours
302	The Exceptional Child in the Classroom	3
303	The Exceptional Child in the Community	3
347	Reading I	3
348	Reading II	3
349	Literacy for Home and School	3
352	Elementary Methods in Fine Arts	3
436	Practicum in Elementary Education/Collaborative Special Education	3
454	Elementary Methods in Mathematics	3
456	Elementary Methods in Science	3
457	Elementary Methods in Social Studies	3
Sport Science and Physical Education (SSPE)		3 hours
430	Methods of Teaching Physical Education in Elementary Schools	3
Total hours in General Studies		51
Hours beyond the core for Highly Qualified Status		18
Total hours in Professional Studies.....		32
Total hours in the Teaching Field.....		33
Total hours for Certification in Elementary Education		51 + 18 + 32 + 33 = 134

SECONDARY TEACHING FIELD PROGRAMS

General Studies:		51 hours
The College Core		51
<i>Note: MATH175 - Mathematical Concepts for Natural and Social Sciences* or MATH 251 - Calculus I* is required for teacher certification. Students seeking teacher certification in Chemistry or Mathematics will take MATH251 - Calculus I.</i>		

PROFESSIONAL STUDIES:

Education (EDUC)		38 hours
101+	Foundations of Education	3
202+	Survey of Exceptional Children and Youth	3
235+	Human Growth, Development, and Learning	3
Content Specific High School Curriculum & Methods (corresponding to discipline)		1
312	Secondary Chemistry Methods	1
313	Secondary English Language Arts Methods	1
314	Secondary History Methods	1
315	Secondary Mathematics Methods	1
316	Secondary Biology Methods	1
321	General Secondary Methods	2
335	Practicum in P-12 or Secondary Education	3
339	Reading in the Content Areas	3
340	Classroom Management for Teachers	3
342+	Education Technology	2
343	Assessment in Education	3
497	Internship in Secondary Education	12

CERTIFICATION IN BIOLOGY/MAJOR-BIOLOGY

TEACHING FIELD - 50-51 HOURS

Biology (BIOL)		36 hours
101*	Principles of Biology	3
103	Principles of Biology Lab	1
202	General Biology - Zoology.....	4
227	General Biology - Botany.....	4
231	Genetics.....	4
322	Cell Biology.....	4
336	Ecology.....	4
Electives in Biology.....		12*
(*at least 11 elective credits must be at the 300 or 400 level, for a total of 19 credit hours in Biology at the 300 or 400 level)		
Chemistry (CHEM)		8 hours
105*	General Chemistry I	3
106	General Chemistry II.....	3
115	General Chemistry I Laboratory.....	1
116	General Chemistry II Laboratory	1
Mathematics (MATH)		6-7 hours
175*	Mathematical Concepts for the Natural and Social Sciences.....	3
One course chosen from:		
155	Precalculus Mathematics	3
251	Calculus I.....	4

* Course satisfies a requirement in the College's Core.

+ Course may be taken prior to being admitted into the Teacher Education Program.

Total hours in General Studies	51
Total hours in Professional Studies.....	38
Total hours in the Teaching Field.....	50
Hours applicable to both Teaching Field and General Studies	9
Total hours for Certification in Biology	51 + 38 + 50 - 9 = 130

CERTIFICATION IN CHEMISTRY/MAJOR—CHEMISTRY

TEACHING FIELD - 60 HOURS

Chemistry (CHEM)	36 hours
105* General Chemistry I	3
106 General Chemistry II	3
115 General Chemistry I Laboratory	1
116 General Chemistry II Laboratory	1
305 Organic Chemistry I	3
306 Organic Chemistry II	3
307 Advanced Inorganic Chemistry	3
315 Organic Chemistry I Laboratory	1
316 Organic Chemistry II Laboratory	1
321 Analytical Chemistry I	4
385 Research in Chemistry/Biochemistry	1
409 Physical Chemistry I.....	3
410 Physical Chemistry II	3
419 Physical Chemistry I Laboratory	1
420 Physical Chemistry II Laboratory	1
475 Critical Thinking Applications in Chemistry, Physics, and Biochemistry	3
485 Research in Chemistry/Biochemistry	1
Physics (PHYS)	8 hours
251 General Physics I	4
252 General Physics II	4
Biology (BIOL)	8 hours
101* Principles of Biology	3
103 Principles of Biology Laboratory	1
one course chosen from	4
202 General Biology - Zoology	4
227 General Biology - Botany	4
Mathematics (MATH)	8 hours
251* Calculus I	4
252 Calculus II	4
Total hours in General Studies	52
Total hours in Professional Studies.....	38
Total hours in the Teaching Field.....	60
Hours applicable to both Teaching Field and General Studies	10
Total hours for Certification in Chemistry	52 + 38 + 60 - 10 = 140

CERTIFICATION IN ENGLISH LANGUAGE ARTS /MAJOR—ENGLISH

TEACHING FIELD - 54 HOURS

Communication Studies (CMST)	6 hours
220 Media and Society	3
233* Effective Public Speaking	3
English (ENGL)	39 hours
104* English Composition II	3
211* English Literature I	3
212* English Literature II	3
221* American Literature I	3
222* American Literature II	3
241* World Literature	3
309* Children's and Young Adult Literature	3
312* 18 th and 19 th Century British Literature	3
331* Contemporary Literature	3
411* Chaucer	3
412* Shakespeare	3
419* Critical Theory	3
499 Senior Capstone in English	3
Foreign Language	6 hours
Successful completion, or placement out of, the first year (101 and 102) of a foreign language.	
Theater (THEA)	3 hours
213A Acting and Directing for Non-Majors	3
Total hours in General Studies	51
Total hours in Professional Studies.....	38
Total hours in Teaching Field.....	54
Hours applicable to both Teaching Field and General Studies	12
Total hours for Certification in English Language Arts	51 + 38 + 54 - 12 = 131

* Course satisfies a requirement in the College's Core.

+ Course may be taken prior to being admitted into the Teacher Education Program.

CERTIFICATION IN HISTORY/MAJOR—HISTORY

TEACHING FIELD - 39 HOURS

History (HIST)	36 hours
101* Western Civilization I	3
102* Western Civilization II	3
205 American History to 1877	3
206 American History, 1877 to the Present	3
215 Introduction to Historical Study	3
310 The Far East	3
315 Alabama History	3
Upper level electives in U.S. colonial or national history	6
Upper level electives in European history	6
Upper level electives in history	3
Political Science (PSC)	3 hours
201* American Government	3
Total hours in General Studies	51
Total hours in Professional Studies.....	38
Total hours in Teaching Field.....	39
Hours applicable to both Teaching Field and General Studies	9
Total hours for Certification in History	51 + 38 + 39 - 9 = 119
(toward the 120 hour graduation requirement)	

CERTIFICATION IN MATHEMATICS/ MAJOR—MATHEMATICS

TEACHING FIELD - 36 HOURS

Mathematics (MATH)	36 hours
251* Calculus I	4
252 Calculus II	4
313 Discrete Mathematics	3
315 Geometry	3
320 Linear Algebra	3
351 Calculus III	4
366 Introduction to Abstract Mathematics	3
401 Introduction to Analysis	3
411 Abstract Algebra	3
499 Senior Capstone in Mathematics	3
Upper level elective numbered 300 or above.....	3
Total hours in General Studies	52
Total hours in Professional Studies.....	38
Total hours in Teaching Field.....	36
Hours applicable to both Teaching Field and General Studies	4
Total hours for Certification in Mathematics	52 + 38 + 36 - 4 = 122

P-12 TEACHING FIELD PROGRAMS

General Studies:	51 hours
The College Core	51
<i>Note: MATH175 - Mathematical Concepts for Natural and Social Sciences* or MATH 251 - Calculus I* is required for teacher certification. Students seeking teacher certification in Chemistry or Mathematics will take MATH251 - Calculus I.</i>	

CERTIFICATION IN CHORAL MUSIC/MAJOR - MUSIC EDUCATION - CHORAL

PROFESSIONAL STUDIES - 33 HOURS

Education (EDUC)	27 hours
101+ Foundations of Education	3
202+ Survey of Exceptional Children and Youth	3
235+ Human Growth, Development, and Learning	3
335 Practicum in P-12 or Secondary Education	3
339 Reading in the Content Areas	3
498 Internship in P-12	12
Music (MUS)	6 hours
321+ Music in the Elementary School	3
324 Choral Methods in the Secondary School	3

TEACHING FIELD - 49 HOURS

Music (MUS)	29 hours
107 Theory and Harmony I	2
108 Theory and Harmony II	2
109 Sight Singing and Ear Training I	1
110 Sight Singing and Ear Training II	1
201 Theory and Harmony III	2
202 Theory and Harmony IV	2
205 Sight Singing and Ear Training III	1
206 Sight Singing and Ear Training IV	1
301 Basic Conducting	3

* Course satisfies a requirement in the College's Core.

+ Course may be taken prior to being admitted into the Teacher Education Program.

302	Choral Conducting.....	2
309	Orchestration and Arranging	2
310	Vocal Diction I.....	1
340	History and Literature of Music of the Middle Ages to 1775	3
341	History and Literature of Music from 1775 to the Present	3
342	Music and Technology	2
408	Choral Literature	1
Applied Music (MUAP)		20 hours
Ensemble		7 hours
115	Concert Choir	6
150	Huntingdon Ensemble	1
Performance		4 hours
117	Class Instruction in Strings	1
118	Class Instruction in Woodwinds	1
119	Class Instruction in Brass	1
120	Class Instruction in Percussion	1
Studio Instruction		7 hours
Designation dependant on instrument. Includes 3 hours of 300 to 400 upper level courses. If voice is not the instrument of concentration, then an additional 2 hours in voice is required (this may include MUAP121 <i>Class Instruction in Voice</i>).		
Keyboard Requirement		2 hours
Non-Keyboard Concentration		
Note: If a student does not pass all the sections of the Proficiency Exam in the first year, they will continue keyboard study until all sections are passed.		
Option 1:		
MUAP 103, 104		2
Option 2:		
Studio Instruction (PIAN)		2
Keyboard Concentration		
Two (2) hours of Voice		2
Applied Music (MUAP)		0 hours
149	Performing Class (taken concurrently with Studio Instruction).....	0
151	Recital Attendance (satisfactory completion each semester of attendance as a Music major).....	0
200	Sophomore Performance Proficiency	0
209	Piano Proficiency	0
499A	Senior Capstone in Music: Half Recital or Project	0
Total Hours in General Studies		51
Total Hours in Professional Studies.....		33
Total Hours in Teaching Field.....		49
Total Hours for Certification in Music Education/Choral		51 + 33 + 49 = 133

CERTIFICATION IN INSTRUMENTAL MUSIC/MAJOR - MUSIC EDUCATION - INSTRUMENTAL

PROFESSIONAL STUDIES - 33 HOURS

Education (EDUC)		27 hours
101+	Foundations of Education	3
202+	Survey of Exceptional Children and Youth	3
235+	Human Growth, Development, and Learning	3
335	Practicum in P-12 or Secondary Education	3
339	Reading in the Content Areas	3
498	Internship in P-12	12
Music (MUS)		6 hours
321+	Music in the Elementary School	3
323	Instrumental Methods in the Secondary School	3

TEACHING FIELD - 49 HOURS

Music (MUS)		28 hours
107	Theory and Harmony I	2
108	Theory and Harmony II	2
109	Sight Singing and Ear Training I	1
110	Sight Singing and Ear Training II	1
201	Theory and Harmony III	2
202	Theory and Harmony IV	2
205	Sight Singing and Ear Training III	1
206	Sight Singing and Ear Training IV	1
301	Basic Conducting	3
303	Instrumental Conducting	2
305	Marching Band Techniques	1
309	Orchestration and Arranging	2
340	History and Literature of Music of the Middle Ages to 1775	3
341	History and Literature of Music from 1775 to the Present	3
342	Music and Technology	2
Applied Music (MUAP)		21 hours
Ensemble		7 hours
108	Marching Band	3
109	Concert Band	3
113	Chamber Music	1

+ Course may be taken prior to being admitted into the Teacher Education Program.

Performance	5 hours
117 Class Instruction in Strings	1
118 Class Instruction in Woodwinds	1
119 Class Instruction in Brass	1
120 Class Instruction in Percussion	1
121 Class Instruction in Voice	1
Studio Instruction	7 hours
Designation dependent on instrument. Includes 3 hours of 300 to 400 upper level courses.	
Keyboard Requirement	2 hours
Non-Keyboard Concentration	
Note: If a student does not pass all the sections of the Proficiency Exam in the first year, they will continue keyboard study until all sections are passed.	
Option 1:	
MUAP 103, 104	2
Option 2:	
Studio Instruction (PIAN)	2
Keyboard Concentration	
Two (2) hours of music elective (MUAP, MUS, or Studio Instruction)	2
Applied Music (MUAP)	0 hours
149 Performing Class (taken concurrently with Studio Instruction).....	0
151 Recital Attendance (satisfactory completion each semester of attendance as a Music major).....	0
200 Sophomore Performance Proficiency	0
209 Piano Proficiency	0
499A Senior Capstone in Music: Half Recital or Project	0
Total Hours in General Studies	51
Total Hours in Professional Studies	33
Total Hours in Teaching Field	49
Total Hours for Certification in Music Education/Instrumental	51 + 33 + 49 = 133

CERTIFICATION IN PHYSICAL EDUCATION

PROFESSIONAL STUDIES - 35 HOURS

Education (EDUC)	8 hours
101+ Foundations of Education	3
339 Reading in the Content Areas	3
342+ Education Technology	2
Sport Science and Physical Education (SSPE)	27 hours
220+ Motor Behavior	3
306+ Adapted Physical Education.....	3
430 Methods of Teaching Physical Education in Elementary Schools.....	3
431 Methods of Teaching Physical Education in Secondary Schools.....	3
435 Practicum/Physical Education P-12	3
498 Internship in Physical Education/P-12	12

TEACHING FIELD - 37 HOURS

Athletic Training (ATHT)	2 hours
103 Athletic Training Practicum	2
Sport Science and Physical Education (SSPE)	35 hours
110 Foundations of Sport and Physical Education.....	3
203 Sport Psychology.....	3
214 Applied Human Anatomy and Physiology I	4
215 Applied Human Anatomy and Physiology II	4
302 Organization and Administration in Sport and Physical Education	3
304 Principles of Lifetime Fitness and Wellness.....	3
308 Kinesiology.....	3
352 Teaching and Analysis of Team Sports.....	3
353 Teaching and Analysis of Dual and Individual Sports	3
415 Measurement and Evaluation	3
433 Exercise Physiology	3
Total Hours in General Studies	51
Total Hours in Professional Studies	35
Total Hours in Teaching Field	37
Total Hours for Certification in Physical Education	51 + 35 + 37 = 123

PRE-PROFESSIONAL STUDIES

DUAL-DEGREE ENGINEERING

Students pursuing the dual-degree engineering program or planning on graduate studies in engineering should carefully plan their courses of study. Students are advised to complete Huntingdon’s core curriculum and a major. Based on the model specified by the Auburn School of Engineering, all pre-engineering students are advised to take the following courses:

History (HIST)	
101* Western Civilization I	3
102* Western Civilization II	3

* Course satisfies a requirement in the College’s Core.

+ Course may be taken prior to being admitted into the Teacher Education Program.

Economics (ECON)	
201*	Principles of Microeconomics 3
Mathematics (MATH)	
251*	Calculus I 4
252	Calculus II 4
351	Calculus III 4
360	Ordinary Differential Equations 3
Music (MUS)	
210*	Music Appreciation 3
Philosophy (PHIL)	
250	Ethics: Theory and Application 3
Physics (PHYS)	
251	General Physics I 4
252	General Physics II 4
255	Statics 3
Psychology (PSYC)	
201*	General Psychology 3

In addition, other specific courses are recommended depending on the area of engineering chosen. Engineering areas may be aerospace, biosystems, chemical, civil, electrical, industrial, materials, mechanical, software, and textile. Careful planning of the student's program is especially important, and the student should contact the dual-degree advisor at the beginning of his or her college work and be careful to maintain this connection throughout his or her college career.

PRE-MEDICINE, PRE-DENTISTRY, AND PRE-OPTOMETRY

A typical set of requirements might include:

Biology (BIOL)	
101*	Principles of Biology 3
103	Principles of Biology Laboratory 1
202	General Biology - Zoology 4
Chemistry (CHEM)	
105*	General Chemistry I 3
106	General Chemistry II 3
115	General Chemistry I Laboratory 1
116	General Chemistry II Laboratory 1
305	Organic Chemistry I 3
306	Organic Chemistry II 3
315	Organic Chemistry I Laboratory 1
316	Organic Chemistry II Laboratory 1
Mathematics (MATH)	
251*	Calculus I 4
252	Calculus II 4
Physics (PHYS)	
251	General Physics I 4
252	General Physics II 4

The courses listed above are the minimum qualifications for entrance to Alabama medical colleges. Huntingdon College Pre-Medicine advisors will strongly recommend additional courses in selected categories.

PRE-PHARMACY

Some pharmacy doctorate programs require science courses in addition to the ones listed below. It is important that pre-pharmacy students meet with the pre-pharmacy advisor during the first semester on campus in order to be advised of current prerequisites for pharmacy schools of interest. Although there are required courses in other areas, a typical set of requirements might include:

Biology (BIOL)	
101*	Principles of Biology 3
103	Principles of Biology Laboratory 1
202	General Biology - Zoology 4
314	Human Anatomy and Physiology I 4
315	Human Anatomy and Physiology II 4
325	Microbiology 4
Chemistry (CHEM)	
105*	General Chemistry I 3
106	General Chemistry II 3
115	General Chemistry I Laboratory 1
116	General Chemistry II Laboratory 1
305	Organic Chemistry I 3
306	Organic Chemistry II 3
315	Organic Chemistry I Laboratory 1
316	Organic Chemistry II Laboratory 1
Mathematics (MATH)	
251*	Calculus I 4
252	Calculus II 4
Physics (PHYS)	
251	General Physics I 4
252	General Physics II 4

* Course satisfies a requirement in the College's Core.

PRE-PHYSICAL THERAPY

Required courses include:

Biology (BIOL)

101*	Principles of Biology.....	3
103	Principles of Biology Laboratory.....	1
314	Human Anatomy and Physiology I.....	4
315	Human Anatomy and Physiology II.....	4
	Electives in Biology.....	4

Chemistry (CHEM)

105*	General Chemistry I.....	3
106	General Chemistry II.....	3
115	General Chemistry I Laboratory.....	1
116	General Chemistry II Laboratory.....	1

Mathematics (MATH)

171	Introduction to Statistics.....	3
251*	Calculus I.....	4
252	Calculus II.....	4

Physics (PHYS)

251	General Physics I.....	4
252	General Physics II.....	4

Psychology (PSYC)

201*	General Psychology.....	3
327	Lifespan Development.....	3
404	Abnormal Psychology.....	3

Sport Science and Physical Education (SSPE)

220	Motor Behavior.....	3
408	Kinesiology.....	3
433	Exercise Physiology.....	3

RESERVE OFFICER TRAINING PROGRAM (ROTC)

In conjunction with Alabama State University and Auburn University Montgomery, Huntingdon students have the opportunity to enroll in a Reserve Officers Training Program (ROTC) in either the Air Force (Aerospace Studies) or the Army (Military Science). The ROTC program provides a variety of scholarships for students who meet the criteria.

A Huntingdon student may apply a maximum of 12 semester hours in 300 and 400 level courses toward the minimum of 120 hours for a Bachelor's degree. Credit hours in Reserve Officer Training Corp. (ROTC) courses are included in the count of hours for a normal course load in a given semester.

AEROSPACE STUDIES (AERO)

The basic goal of the Air Force ROTC curriculum is to provide the military knowledge and skills which cadets will need when they become Air Force officers.

Each year the Air Force offers a variety of scholarship programs to those individuals who have demonstrated outstanding academic scholarship and leadership potential. Scholarships cover tuition, laboratory and incidental fees, and provide an allowance for books. Scholarship cadets also receive a nontaxable allowance each month. Although a student takes the ROTC courses at Alabama State University, that student is a full-time student at Huntingdon, and any financial assistance provided by the military services is based on tuition and fees at Huntingdon.

For additional information and detailed program requirements, students should contact the Air Force ROTC Detachment 019, Alabama State University, Room 115, Paterson Hall, 334-229-4305.

MINOR IN AEROSPACE STUDIES:

For a minor in Aerospace Studies, the student must complete 24 hours of Aerospace Studies (AERO), a term paper on a military subject approved by the professor of Aerospace Studies, and an approved business management course. The minor requires a total of 27 semester hours.

MILITARY SCIENCE (MILS)

The purpose of the Army ROTC curriculum is to develop well educated junior officers for the Active Army as well as the Army National Guard and Army Reserve. The curriculum is divided into two course levels: a General Military Course (Basic Course) open to all freshman and sophomores and an Officer Development Course (Advanced Course) for contracted juniors, seniors, and graduate students. Successful completion of both courses and award of a bachelor's degree constitute the normal progression to earning a commission as a Second Lieutenant.

A student undecided about pursuing a commission may keep this option open by participation in the General Military Course together with his or her chosen curriculum. The course provides freshmen and sophomores the opportunity to make an educated decision on the advantages of earning an officer's commission while incurring no military obligation. Successful completion of the General Military course or commensurate training is a prerequisite for enrollment in the Officer Development Course.

* Course satisfies a requirement in the College's Core.

The Army ROTC curriculum prepares students to become effective leaders and managers in a variety of challenging commissioned officer specialties, thus facilitating early middle management career development and progression. The student will not always be restricted to the classroom. Students could find themselves rafting down a river, determining their location on a land navigation course, firing on a military range, or dancing the night away at a military ball. The student will not only execute, but will also perform the staff work in planning these various functions.

Each year the Army offers a variety of scholarship programs to those individuals who have demonstrated outstanding academic scholarship and leadership potential. Scholarships cover tuition, laboratory and incidental fees, and provide an allowance for books. Scholarship cadets also receive a nontaxable allowance each month. Although a student takes the MILS ROTC courses at Auburn University Montgomery, that student is a full-time student at Huntingdon, and any financial assistance provided by the military services is based on tuition and fees at Huntingdon.

For additional information and detailed program requirements, students should contact the Department of Military Science, Auburn University Montgomery, Taylor Center - Room 312, 334-244-3528.

MINOR IN MILITARY SCIENCE:

For a minor in Military Science, the student must complete 24 hours of Military Science (MILS).

UNITED STATES MARINES CORPS, PLATOON LEADERS CLASS (PLC)

Students interested in service as an officer in the United States Marine Corps may enroll in the Platoon Leaders Class (PLC) through the Marine Corps Officer Program. Training for PLC takes place during the summer at the Officer Candidates School (OCS) in Quantico, VA. Students may enroll in the PLC program during their freshman, sophomore, or junior year in college. College freshmen and sophomores attend two six-week summer training sessions over two years. College juniors attend one 10-week summer training session. Interested students must be a full-time student, a U.S. citizen, and between 18-28 years old, though exceptions may be considered. Benefits include pay and allowances during the training sessions including: lodging, textbooks, meals, and travel costs paid for by the Marine Corps.

After graduation from college and completion of Platoon Leaders Class (PLC) at OCS, candidates are offered a commission as a second lieutenant in the United States Marine Corps. Platoon Leaders Class allows assignment into one of three specialty fields within the United States Marine Corps: Ground, Air, or Law. Ground assignments provide selection to train for specialties that will command combat forces and combat support units. Air assignments allow pre-designations to train as a Marine Corps Pilot or Naval Flight Officer. Law assignments admit selection to train as a Marine Corps Judge Advocate (attorney).

For additional information and detailed requirements, students should contact the Marine Corps Recruiting Station, 225 University Boulevard., East Room 107, Tuscaloosa, AL 35401, 205-758-0277.

YOUTH MINISTRY MAJOR - PLEASE SEE RELIGION DEPARTMENT SECTION.

COURSES OF INSTRUCTION

DEFINITIONS

This section of the catalog describes all the courses offered by Huntingdon College for this academic year. These are listed alphabetically by the corresponding discipline.

ACADEMIC PLANNING

Students planning their course of study should review the requirements listed in the previous section and the course descriptions listed here, noting particularly those courses which interest them and determining which Core Curriculum components or distribution requirements these courses may fulfill.

A listing of courses offered in the Fall and Spring semesters, together with time and instructor is published in the **Schedule of Classes**. The Huntingdon College Schedule of Classes is made available on the College's web site for informational purposes before each preregistration period. The College reserves the right to cancel, postpone, combine or change the time of any class for which there is not sufficient enrollment or for other reasons deemed in the best interest of the institution.

COURSE NUMBERING

All courses are assigned semester credit hours, the basic unit of measurement for time spent in class per week. For example, during the Fall and Spring semesters, classes are held five days a week, Monday through Friday. The normal three credit hour class schedule calls for each class to meet for three 60-minute or two 75-minute sessions each week. Course numbers which constitute a two-semester sequence are separated either by a **comma** or by a **hyphen**. A **comma** indicates that either course may be taken first. A **hyphen** indicates that successful completion of the first course is a prerequisite for the second.

The notation following the title of each course indicates the distribution between class and laboratory hours, and the semester hours of credit granted during each of the semesters involved.

Courses are numbered on the following basis:

- 100-199**—Introductory courses or course sequences typically taken by freshmen or sophomores.
- 200-299**—Introductory and intermediate courses or course sequences with or without prerequisites taken by freshman or sophomores.
- 300-499**—Advanced courses or course sequences with specific prerequisites (courses, class standing, or special permission) ordinarily taken by juniors or seniors.

Students may be admitted to advanced courses if they have met the prerequisite, or, in exceptional cases, with the approval of the corresponding department chair.

ACCOUNTING (ACCT)

- ACCT201. Principles of Accounting I.** **Cr. 3.**
The fundamental principles of financial accounting. An introduction to the process of accumulating, classifying, and presenting financial information.
- ACCT202. Principles of Accounting II.** **Cr. 3.**
Prerequisite: ACCT201 with a grade of C or better.
The preparation and utilization of financial information for internal management purposes. Special emphasis is given to cost determination, cost control, and the development of information for decision making.
- ACCT281, 381. Independent Study.** **Cr. 1-3.**
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- ACCT301. Intermediate Accounting I.** **Cr. 3.**
Prerequisite: ACCT202 with a grade of C or better.
Asset valuation and the theory of matching cost with revenue.
- ACCT302. Intermediate Accounting II.** **Cr. 3.**
Prerequisite: ACCT301 with a grade of C or better.

Equity aspects of accounting, problems arising from price level changes, statement analysis and interpretation; managerial uses of accounting.

- ACCT303. Intermediate Accounting III.** Cr. 3.
Prerequisite: ACCT302 with a grade of C or better.
Accounting for pensions, leases, corporate income taxes, and changes in accounting principles and the preparation of the statement of cash flows.
- ACCT321. Cost Accounting.** Cr. 3.
Prerequisite: ACCT202 with a grade of C or better.
Accounting for material, labor, and manufacturing expenses. The fundamentals of costs for manufacturing and trading firms.
- ACCT322. Managerial Accounting.** Cr. 3.
Prerequisite: ACCT202 with a grade of C or better and BADM312.
Accounting as a tool for managerial control is taught through analysis of problem situations in accounting systems, accounting control, and in budgeting and costs. Emphasis is on a general management approach to corporate financial reporting decisions, practices, controversies, and uses.
- ACCT335. Income Tax Procedure, Individuals.** Cr. 3.
Prerequisite: ACCT202.
The methods and problems encountered in income determination for federal tax purposes.
- ACCT371, 372. Seminar in Accounting.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
The seminar will focus on selected topics appropriate to the participants. May be repeated for credit with each change in title.
- ACCT401. Auditing I.** Cr. 3.
Prerequisite: ACCT302 with a grade of C or better.
Professional ethics, legal responsibilities, auditing standards, and the study of the internal control structure of a firm.
- ACCT402. Auditing II.** Cr. 3.
Prerequisite: ACCT401 with a grade of C or better.
Verification of accounts, use of working papers, substantive testing, and preparation of financial reports.
- ACCT403. Advanced Accounting.** Cr. 3.
Prerequisite: ACCT302 with a grade of C or better.
Focus on owner equity issues while learning to apply the equity method, prepare consolidated statements, prepare partnership equity statements and other advanced topics as needed.
- ACCT435. Advanced Income Tax, Corporations.** Cr. 3.
Prerequisite: ACCT202 with a grade of C or better.
The methods and problems encountered in income determination for federal income tax purposes for corporations, partnerships, estates, and trusts.
- ACCT441. Governmental and Not-for-Profit Accounting.** Cr. 3.
Prerequisite: ACCT302 with a grade of C or better.
Introduction to budgetary and fund accounting as applied to state and local governmental units and to institutions.
- ACCT481. Internship in Accounting.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair. Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- ACCT491. Honors in Accounting.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.

Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.

May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.

ACCT499. Senior Capstone in Accounting. Cr. 3.

Prerequisite: Senior standing.

A comprehensive study of financial accounting topics to prepare students for real world situations and implementation of principles. In addition, students will present financial accounting topics to ensure they have reached an understanding of the concept.

This course is exempt from the 42 hour limit in the discipline.

AEROSPACE STUDIES (AERO)

Note: All courses are taught at Alabama State University. All students in aerospace studies must attend Leadership Laboratory sessions each Wednesday at 4:00 PM. Students with academic conflicts must attend a scheduled alternate leadership laboratory.

General Military Courses

AERO111, 111L. Foundations of the USAF. Cl. 1; Lb. 1; Cr. 2.

United States Air Force mission and organization. Functions of U.S. strategic offensive forces. Basic characteristics of air doctrine. Officership. Assessment of written communicative skills.

AERO112, 112L. Foundations of the USAF. Cl. 1; Lb. 1; Cr. 2.

Composition and mission of U.S. strategic defensive forces and systems for detection, response, and direction. Officership.

AERO211, 211L. The Evolution of U.S. Air and Space Power. Cl. 1; Lb. 1; Cr. 2.

Traces the development of air power from the beginning of manned flight through 1941. Deals with factors leading to the development of air power into a primary element of national security. Officership. Assessment of written and oral communicative skills.

AERO212, 212L. The Evolution of U.S. Air and Space Power. Cl. 1; Lb. 1; Cr. 2.

The development of concepts and doctrine governing the employment of air power. Covers period from 1941 through Cuban Missile Crisis of 1962. Officership and continued assessment of written and oral communicative skills.

Professional Officers Courses

AERO311, 311L. Air Force Leadership Studies. Cl. 3; Lb. 1; Cr. 4.

The importance of effective leadership and discipline to successful job and mission accomplishment. Familiarization with the military justice system.

AERO312, 312L. Air Force Leadership Studies. Cl. 3; Lb. 1; Cr. 4.

The variables affecting leadership, the traits and interactional approaches to leadership, introduction to military management, and the planning and organizing functions of management.

AERO411, 411L. National Security Affairs. Cl. 3; Lb. 1; Cr. 4.

Discusses the principal requisites for maintaining adequate national security forces. Examines the political, economic, and social constraints affecting the formulation of U.S. defense policy. Discusses officer classification and assignments.

AERO412, 412L. Preparation for Active Duty. Cl. 3; Lb. 1; Cr. 4.

Teaches the student to observe and listen effectively, conceptualize and formulate ideas, and speak and write with accuracy, clarity, and appropriate style. Discusses the role and function of the professional officer in a democratic society. Socialization processes, prevailing public attitudes, and value orientations associated with professional military service. Discusses military law, officership, and special topics.

ART (ART)

ART201. Two Dimensional Design. Cr. 3.

Experimentation with the elements and principles of art in two dimensions; exercises in making intelligent and sensitive visual choices which help the student develop increasing sensibility, independent expression, and technical skill.

ART202. Three Dimensional Design. Cr. 3.

Experimentation with elements and principles of design in three dimensional form; a study in spatial concepts.

- ART203. Drawing.** Cr. 3.
An introduction to drawing with emphasis on line and form. Development of hand-eye coordination and observation emphasized. Based on the philosophy that previous drawing experience is not essential to success in the course.
- ART207. Ceramics.** Cr. 3.
Beginning hand-building and glazing techniques. Development of personal approach for working the material emphasized.
- ART210. Art Appreciation.** Cr. 3.
A survey of various art theories and approaches to a wide variety of art forms. Previous training in art not required.
- ART212. Elementary School Art.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
An investigation into the historical, philosophical, and aesthetic influences in art education in the public schools. Practical studio experiences in a variety of art materials.
- ART213. Photography.** Cr. 3.
Principles of the photographic process taught through theory and practical application. Darkroom processing, composition, and lighting techniques. Student must provide his or her own camera capable of making a black and white negative.
- ART214. Printmaking.** Cr. 3.
Prerequisite: ART203.
The principles and techniques of basic print process: monoprints, silk-screen, craftsmanship and expressive content emphasized.
- ART241. Graphic Design.** Cr. 3.
An introduction to commercial art and to the commercial printing medium.
- ART242. Digital Illustration.** Cr. 3.
An introduction to the art and commercial application of illustration through the use of digital processes. Topics include the operation of vector based drawing programs; digital drawing techniques; the history of illustration; and design principles such as composition and color theory.
- ART243. Digital Photography.** Cr. 3.
An introduction to photography through the use of a digital camera. Topics include the operation of a digital camera; the history of photography; design principles such as composition and color theory; and digital photo enhancement.
- ART250. Painting.** Cr. 3.
Prerequisite: ART203.
Beginning painting with emphasis on basic principles of oil painting: color theory, composition, and techniques.
- ART281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- ART301. Watercolor Painting.** Cr. 3.
Prerequisite: ART203.
Exploration of various water media techniques with emphasis on building personal attitude in the student's work. Projects will include object, landscape, figurative, and improvisational painting.
- ART302. Figure Drawing.** Cr. 3.
Prerequisite: ART203.
Life drawing with emphasis on learning gesture and the structural anatomy of the figure.

- ART303. History of Art I.** Cr. 3.
An historical survey of the visual arts from prehistoric times through the medieval, Gothic, Renaissance, and Baroque periods. Emphasis is on European art, but many cultures are included. Previous training in art not required.
- ART304. History of Art II.** Cr. 3.
A survey of major art movements and styles from Romanticism, Realism and Impressionism, through the twentieth century. Previous training in art not required.
- ART307. Intermediate Ceramics.** Cr. 3.
Prerequisite: ART207.
Working knowledge of sculptural elements of ceramics. Emphasis on integrating three dimensional sculptural elements with the student's expressive vision.
- ART313. Intermediate Photography.** Cr. 3.
Prerequisite: ART213.
Photo work sessions on location, theory of color printing, black and white printing and enlarging, exhibition and salon finishing. Student must provide his or her own camera capable of making a black and white negative.
- ART314. Intermediate Printmaking.** Cr. 3.
Prerequisite: ART214.
Experimentation with advanced techniques and printing processes; etching.
- ART321. Secondary School Art.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
Approaches, theories, and methods of teaching art in the secondary school.
- ART330. Special Topics in Art.** Cr. 3.
An introductory course to specific areas of the art world. The topics will range from specific media, to historical styles, to contemporary issues. Rotating topics will include such areas as welding, art of the Italian Renaissance, and conceptual art.
May be repeated for credit with each change in title.
- ART350. Intermediate Painting.** Cr. 3.
Prerequisite: ART250.
Exploration of advanced techniques in oil painting and various painting mediums.
- ART371, 372. Seminar in Art.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
The seminar will focus on selected topics appropriate to the participants.
May be repeated for credit with each change in title.
- ART401, 402. Advanced Studio I and II.** Cr. 3, 3.
Prerequisite: 12 hours of art.
These courses are designed for the students to incorporate the vast amounts of accumulated knowledge of art techniques and ideologies prior to their senior year into the creation of their own art. Special problems are assigned and art is created in response. Each semester culminates in having a body of work geared toward exhibition, graduate schools, and/or professional careers.
- ART404. Art in Religion.** Cr. 3.
Art and its place in the Judeo-Christian culture. Biblical sources and influence emphasized. Previous training in art not required.
- ART481. Internship in Art.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.

- ART491. Honors in Art.** **Cr. 3.**
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.
- ART499. Senior Capstone in Art: Art Series and Exhibition.** **Cr. 3.**
Prerequisite: Senior standing.
 This class will consist of the execution and exhibition of a series of artworks, related through theme and format, implemented in the student's medium of concentration. The exhibition will be accompanied by a written artist's statement and an oral presentation. This course is exempt from the 42 hour limit in the discipline.

ATHLETIC TRAINING (ATHT)

- ATHT101. Principles of Athletic Training.** **Cr. 3.**
Prerequisite: Department majors or students who have freshman/sophomore standing or permission of the Department Chair.
 An introduction to the field of athletic training and a general overview of the role of the athletic trainer. Emphasis is placed on the procedures for the prevention and care of injuries to the physically active. The study will examine the body's immediate response to injury and the initial care on specific injuries. The application of specific taping and wrapping techniques will be presented to the student.
- ATHT103. Athletic Training Practicum.** **Cr. 2.**
 The purpose of this course is to provide a pre-professional laboratory experience for those students interested in applying for admission to the Athletic Training Education Program, Physical Education Teacher Education Program, or majoring in Sport Science with a concentration in Exercise Science. Laboratory experiences will provide the student opportunities to complete essential skills required for admission to the multiple programs within the department through laboratory sessions, clinical observations, and participation in the multiple disciplines. Students will receive instruction in Professional Rescuer CPR and AED, transporting the injured athlete, application of supportive taping/wrapping, and the application of basic thermal modalities and an introduction to care/prevention of common ortho injuries. Attendance of weekly laboratory sessions and clinical observations in the assigned facilities/environments and the attendance of presentations by guest speakers will be required of the student. An administration fee is required of all students enrolled in this course.
- ATHT204. Therapeutic Modalities.** **Cl. 3; Lb. 2; Cr. 4.**
Prerequisite: ATHT101 and ATHT103.
 The study of the use of therapeutic modalities for the treatment of specific injuries to the human body. The course is designed to teach the student the proper use of therapeutic modalities, physiological responses to thermal, electrical, and mechanical agents, indications and contraindications for use, and clinical application of various types of therapeutic modalities.
- ATHT206. Evaluation and Recognition of Injuries to the Lower Extremity.** **Cl. 3; Lb. 2; Cr. 4.**
Prerequisite: ATHT101 or SSPE110.
 The study of specific injuries to the lower extremity that may occur to the physically active. Emphasis is placed on the evaluation and identification of specific injuries to the lower extremity of the body and gait analysis for the purposes of administering proper first aid and emergency care and making appropriate referrals to physicians for diagnosis and medical treatment. Special emphasis will be placed on clinical evaluation techniques, palpation of anatomical structures, and specific manual tests to be used for the assessment of athletic injuries and include supportive taping, bracing, and protective equipment specific to the lower extremity.
- ATHT214. Clinical Experience in Athletic Training I.** **Cr. 1.**
Prerequisite: Admission to the Athletic Training Education Program, concurrent enrollment in ATHT204 recommended for Athletic Training majors, but not required.
 Provides the athletic training student with clinical and practical experiences in the athletic training setting. During the semester, the student will be assessed on athletic training competencies related to the use and application of therapeutic modalities.

- ATHT216. Clinical Experience in Athletic Training II.** Cr. 1.
Prerequisite: Admission to and progression in the Athletic Training Education Program, concurrent enrollment in ATHT206 recommended for Athletic Training majors, but not required.
 Provides the athletic training student with clinical and practical experiences in the athletic training setting. During the semester, the student will be assessed on athletic training competencies related to assessment of injuries to the lower extremity to include supportive taping, bracing, and protective equipment specific to the lower extremity.
- ATHT281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
 This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
 The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- ATHT304. Evaluation and Recognition of Injuries to the Upper Extremity.** Cr. 3; Lb. 2; Cr. 4.
Prerequisite: ATHT101 or SSPE110.
 The study of specific injuries to the upper extremity that may occur to the physically active. Emphasis is placed on the evaluation and identification of specific injuries to the upper extremity of the body and throwing analysis for the purposes of administering proper first aid and emergency care and making appropriate referrals to physicians for diagnosis and medical treatment. Special emphasis will be placed on clinical evaluation techniques, palpation of anatomical structures, and specific manual tests to be used for the assessment of athletic injuries and throwing analysis.
- ATHT306. Use of Therapeutic Exercise for the Management of Athletic Injuries.** Cr. 3; Lb. 2; Cr. 4.
Prerequisite: ATHT101 and ATHT103.
 The study of the use of therapeutic exercises for the treatment of specific injuries to the human body. The course is designed to teach the student the appropriate use of therapeutic exercises and rehabilitation techniques, physiological effects, criteria for selection, indications and contraindications, and clinical application of various types of therapeutic exercises.
- ATHT314. Clinical Experience in Athletic Training III.** Cr. 1.
Prerequisite: Admission to and progression in the Athletic Training Education Program, concurrent enrollment in ATHT304 recommended for Athletic Training majors, but not required.
 Provides the athletic training student with clinical and practical experiences in the athletic training setting. During the semester the student will be assessed on athletic training competencies related to assessment of injuries to the upper extremity, First Aid/CPR, referral, supportive taping, bracing, and protective equipment specific to the upper extremity.
- ATHT316. Clinical Experience in Athletic Training IV.** Cr. 1.
Prerequisite: Admission to and progression in the Athletic Training Education Program, concurrent enrollment in ATHT306 recommended for Athletic Training majors, but not required.
 Provides the athletic training student with clinical and practical experiences in the athletic training setting. During the semester the student will be assessed on athletic training competencies related to the use and application of therapeutic exercises.
- ATHT371, 372. Seminar in Athletic Training.** Cr. 1 - 3.
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants.
 May be repeated for credit with each change in title.

- ATHT400. Evaluation and Recognition of General Medical Injuries and Injuries to the Spine.** Cl. 3; Lb. 2; Cr. 4.
Prerequisite: ATHT101 and ATHT103.
 The study of specific injuries to the cervical, thoracic and lumbar spine and injuries to the abdomen and thorax that may occur to the physically active. Emphasis is placed on the evaluation and identification of specific injuries to the spine, general medical conditions for the purposes of administering proper first aid and emergency care and making appropriate referrals to physicians for diagnosis and medical treatment specifically including the use of pharmacological aids. Special emphasis will be placed on clinical evaluation techniques, palpation of anatomical structures, and specific manual tests to be used for the assessment of athletic injuries.
- ATHT401. Clinical Experience in Athletic Training V.** Cr. 1.
Prerequisite: Admission to and progression in the Athletic Training Education Program, concurrent enrollment in ATHT400 recommended for Athletic Training majors, but not required.
 Provides the athletic training student with clinical and practical experiences in the athletic training or clinical setting. Provides the student the opportunity to continue the development and refinement of cognitive, psychomotor, and effective skills associated with athletic training. During the semester the student will be assessed on athletic training competencies related to prevention and assessment of injuries to the spine, recognition of signs/symptoms associated with general medical conditions, First Aid/CPR, and pharmacology.
- ATHT481. Internship in Athletic Training.** Cr. 3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- ATHT491. Honors in Athletic Training.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.

BIOLOGY (BIOL)

- BIOL101. Principles of Biology.** Cr. 3.
Corequisite: Biology majors must enroll in Biology 103 concurrently.
 Survey course providing an introduction to all major concerns of modern biological science. Students desiring laboratory experience should enroll in Biology 103 concurrently. Credit cannot be earned for both BIOL101 and BIOL101H.
- BIOL101H. Honors Principles of Biology.** Cr. 3.
 Honors Core version of Biology 101. Automatically applies toward Honors Core requirement.
 Credit cannot be earned for both BIOL101 and BIOL101H.
- BIOL103. Principles of Biology Laboratory.** Lb. 3; Cr. 1.
Prerequisite: Concurrent enrollment in or previous credit for BIOL101.
 An introduction to biological science through laboratory and field exercises.
- BIOL121. Horticulture.** Cl. 2, Lb. 3; Cr. 3.
 Care and maintenance of flowers, shrubs, houseplants, lawns, shade trees, fruit trees, and vegetable gardens. An introduction to environmental design and opportunities to work in the greenhouse as well as outside gardens.
- BIOL141. Medical Vocabulary.** Cr. 2.
 Prefixes, suffixes and the more common root words of medical terminology.

- BIOL161. Environmental Science.** Cr. 3.
Deals with man-made and man-related environmental problems such as pollution, overpopulation, depletion of resources, forest management, endangered species, energy and food shortages.
This course may not be used to fulfill Biology major requirements.
- BIOL202. General Biology - Zoology.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL101.
A survey of the living animals with lecture and laboratory emphasis on evolution, adaptations, classification, behavior, and ecology.
- BIOL227. General Biology - Botany.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL101.
An introduction to the anatomy, evolution, ecology, and physiology of flowering and nonflowering plants. Survey of the plant kingdom, plus fungi and photosynthetic Protista.
- BIOL231. Genetics.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL101.
Principles of inheritance and variation in living organisms.
- BIOL281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- BIOL314. Human Anatomy and Physiology I.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL101.
The structure and function of the organ systems of the human body; laboratory study of mammalian anatomy and experiments illustrating the physiology of the organ systems.
- BIOL315. Human Anatomy and Physiology II.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL314.
This course is a continuation of and expansion on the material covered in Human Anatomy and Physiology I. The course will include detailed examination of organ physiology.
- BIOL322. Cell Biology.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL101, CHEM105, and CHEM106.
An introduction to the structure, physiology, biochemistry and genetics of cells, the basic unit of life.
- BIOL323. Plant Morphology.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL101.
A phylogenetic survey and comparison of morphological features of vascular plants.
- BIOL325. Microbiology.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL322.
A survey of representative Monera, Protista, fungi, and metazoan parasites; methods of study; clinical, ecological, and economic importance.
- BIOL334. Immunology.** Cr. 3.
Prerequisite: BIOL322.
A study of the principles of immunology and immunological procedures.
- BIOL336. Ecology.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL202 or BIOL227.
The study of organisms in relationship to their environment. An introduction to ecosystems. This is a field course that includes some weekend and after hours activities.
- BIOL337. Ecological Methods.** Cl. 2, Lb. 6; Cr. 4.
Prerequisite: BIOL336.
A research course providing students with opportunities to quantify such ecological parameters as the numbers, biomass, and diversity of organisms in ecosystems through field work and statistical analysis.

- BIOL343. Field Biology.** Cl. 3, Lb. 6; Cr. 5.
Prerequisite: BIOL101.
 An introduction to the ecology and taxonomy of plants and animals native to Alabama. Special emphasis will be given to the diversity of Alabama habitats, flora, and fauna. This is a field course that requires some weekend and after hours activities.
- BIOL352. Pre-Veterinary Practicum.** Cr. 2.
Prerequisite: BIOL101, Pre-veterinary student, junior standing, and permission of the Department Chair.
 Opportunities to work with practicing veterinarians in clinics and laboratories. Graded on a Pass/No-Credit (P/NC) basis and may be taken only once. This course may not be used to fulfill major or minor requirements.
- BIOL361. Pre-Medical Practicum.** Cr. 2.
Prerequisite: Pre-Medical student, junior standing, and permission of the Department Chair.
 Rotation through the various departments of local hospitals under the direction of practicing physicians. (Same as Chemistry 361.) Graded on a Pass/No-Credit (P/NC) basis and may be taken only once. This course may not be used to fulfill major or minor requirements.
- BIOL371, 372. Seminar in Biology.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants. May be repeated for credit with each change in title.
- BIOL414. Histology.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL322.
 The study of the microscopic anatomy of the organ systems of mammals.
- BIOL416. Developmental Biology.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL231.
 Analyzes development of organisms emphasizes cellular, molecular, and genetic mechanisms. Topics will include descriptive embryology, developmental control of gene expression in eukaryotic cells, mechanisms of differentiation and morphogenesis, and developmental genetics.
- BIOL417. Comparative Anatomy.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: BIOL202.
 The anatomy and evolution of the vertebrates and an introduction to vertebrate life-styles.
- BIOL422. Advanced Cell and Molecular Biology.** Cl. 3; Lb. 3; Cr. 4.
Prerequisite: BIOL322, CHEM105, CHEM106, CHEM115, and CHEM116.
 Advanced consideration of processes and topics in cell biology including organogenesis, metabolism, and development. The laboratory will focus on the isolation, characterization, and experimental manipulation of DNA from bacteria and eukaryotes.
- BIOL481. Internship in Biology.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair. Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- BIOL491. Honors in Biology.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major. May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.

- BIOL499. Senior Capstone in Biology.** Cr. 3.
Prerequisite: BIOL231, BIOL322, BIOL336, and senior standing.
A comprehensive senior project in the area of biology, designed to allow students the opportunity to demonstrate mastery of methods of scientific investigation as well as the ability to communicate results both orally and in writing.
This course is exempt from the 42 hour limit in the discipline.

BUSINESS ADMINISTRATION (BADM)

- BADM200. Introduction to Business.** Cr. 3.
A survey course that introduces students to today's challenging business environment through an exposure to the disciplines within the business administration major.
- BADM203. Quantitative Methods in Management.** Cr. 3
Descriptive statistics; probability and probability distributions; statistical inferences and hypothesis testing; simple regression analysis; scheduling techniques; linear programming applications.
- BADM281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- BADM301. Society and the Law.** Cr. 3.
Prerequisite: Sophomore standing.
Introduction to legal systems and procedures. The philosophy and evolution of the law is examined. Particular emphasis is paid to the legal rights and responsibilities of individuals under and before the law: torts, property, contract, and agency.
- BADM302. Business Law.** Cr. 3.
Prerequisite: Sophomore standing.
The legal rights and responsibilities of the businessman and the firm. The emphasis is on negotiable instruments, partnerships and corporation law, equity, and related subjects. Primarily for, but not restricted to, business and pre-law students.
- BADM303. Principles of Marketing.** Cr. 3.
Prerequisite: ECON200 or ECON201.
An institutional and functional study of the distribution of goods and services; consumer motivation and behavior.
- BADM304. International Marketing.** Cr. 3.
Prerequisite: BADM303 with a grade of C or better.
The economic environment of international marketing, economic development, and world markets; organization and planning in international marketing; and international marketing management.
- BADM305. Promotion and Advertising.** Cr. 3.
Prerequisite: BADM303.
The management of advertising activities in the business organization, advertising agency operation, media evaluation and selection, creative strategy, and campaign planning.
- BADM306. International Business.** Cr. 3.
Prerequisite: ECON201 and ECON202, both with a grade of C or better.
A study of the international business environment with emphasis on the growing commercial and economic interdependence among nations. Examines the complexities of conducting business across international boundaries.

- BADM307. Consumer Behavior.** Cr. 3.
Prerequisite: BADM303.
 Behavioral dimensions of consumers. Consumer decision-making process models, perceptions, attitudes, demographic, psychographic and cultural influences, and family decision-making dynamics are used to study consumer behavior in the marketplace.
- BADM311. Business Finance.** Cr. 3.
Prerequisite: BADM203, ACCT202 with a grade of C or better, and ECON202 with a grade of C or better.
 An integrated foundation to the three sub-fields with finance: financial institutions, investments, and financial management focusing on financing business, time value of money, valuation of bonds and stocks, and financial ratios analysis.
- BADM312. Principles of Management.** Cr. 3.
Prerequisite: ECON200 or ECON201.
 The fundamentals of management, such as the processes of planning, organizing, coordinating, and controlling in light of distinct schools and bodies of management thought.
- BADM313. Investments.** Cr. 3.
Prerequisite: BADM311 with a grade of C or better.
 Identification and structure of the securities markets; types and characteristics of securities, stock and bond prices; methods and techniques of security and bond analysis.
- BADM315. Organizational Theory and Behavior.** Cr. 3.
Prerequisite: BADM312.
 Focuses on the behavior and interaction of individuals, groups, and organizations in the production of goods and services. The course uses the scientific method, is interdisciplinary, draws heavily on behavioral sciences' theories, models, and concepts, is contingency oriented, and emphasizes applications in the world of work.
- BADM333. Entrepreneurship.** Cr. 3.
Prerequisite: BADM312, ACCT202, and ECON202.
 This course introduces the concept of entrepreneurship as a component of contemporary business practice. Pathways from concept to operation and beyond are explored, including the fundamentals and management of creativity, innovation, and risk. Tools such as market and feasibility analysis are examined. Viability analysis, including development of a business model and plan are explored and practiced. Management and leveraging of funding and staffing resources, and the effective management of growth as elements of success are pursued, specifically through case analyses and completion of a team project. Financial, legal, and governmental issues of particular concern to the entrepreneurial firm are discussed. Upon completion of the course, the student will be able to understand the strategies and fundamental elements of building a viable entrepreneurial business.
- BADM340. Resource Management and Development.** Cr. 3.
Prerequisite: ACCT201 and ACCT202.
 This course will examine sources for obtaining grants, capital funds, trusts and endowments as are key to resource management and development for nonprofit and arts agencies. The fundamentals of grant writing, including the initial application process, budgeting and record keeping as well as financial planning will be the primary areas of focus.
- BADM360. Personal Selling.** Cr. 3.
 An in-depth study of the economic, social, ethical, and relationship components of the personal selling environment with emphasis on development and implementation of the selling process.
- BADM371, 372. Seminar in Business Administration.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants. May be repeated for credit with each change in title.
- BADM401. Marketing Management.** Cr. 3.
Prerequisite: BADM303 with a grade of C or better.
 A managerial, decision-oriented course focusing on the strategic considerations of marketing in the areas of planning, organizing, research, market segmenting, consumerism, and other variables. The core concern is the formulation and implementation of marketing strategy.

- BADM403. International Finance.** Cr. 3.
Prerequisite: Junior or senior standing; any two courses from the following, both with a grade of C or better: ECON200, ECON201, or ECON202.
 This course exposes the student to the international financial environment and the challenges faced by the financial manager of a domestic or multinational corporation. Balance of Payment equilibrium, exchange rate determination, financial crises, foreign exchange markets, options, hedging, and speculation will be analyzed.
- BADM404. Managerial Finance.** Cr. 3.
Prerequisite: BADM311 with a grade of C or better, and BADM312.
 The determination of the costs relevant to managerial decision making, the selection of projects to include in capital budgets, the determination of the size of the capital budget, and the mix of internal and external financing to be used.
- BADM406. Human Resource Management.** Cr. 3.
Prerequisite: BADM312.
 The nature of personnel administration, such as the activities of work analysis, staffing, training and development, appraisals, compensation, health and safety, and unionism.
- BADM408. Ethics in Management.** Cr. 3.
Prerequisite: BADM312 and PHIL250 or REL350.
 Ethical questions such as managerial dilemmas, what is good and bad, right and wrong; moral duty and obligation in areas such as foreign bribery, truth in advertising, environmental impact of business enterprises, working conditions, and pricing levels.
- BADM410. International Management.** Cr. 3.
Prerequisite: BADM312 with a grade of C or better.
 Managerial concepts and methods pertaining to the multinational corporation and other international management activities. Emphasis will be given to the special demands made on managers of international corporations.
- BADM411. Marketing Research.** Cr. 3.
Prerequisite: BADM203 and BADM303, both with a grade of C or better.
 Theory and practice of designing and conducting sound market research. Exploratory and experimental research techniques, primary and secondary data collection methods, sampling techniques, experimentation, and measurement.
- BADM481. Internship in Business.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- BADM491. Honors in Business Administration.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.
- BADM499. Senior Capstone in Business Administration: Strategic Management.** Cr. 3.
Prerequisite: Senior standing.
 A comprehensive course dealing with defining corporate mission, objectives, and goals, and analyzing the firm's external and internal environment to identify and create competitive advantage in a global context. The course emphasizes the cultural, ethical, political, and regulatory issues facing any business environment and the need for leadership for a successful management of strategic change.
 This course is exempt from the 42 hour limit in the discipline.

CHEMISTRY (CHEM)

- CHEM105. General Chemistry I.** Cr. 3.
A study of important chemical concepts including stoichiometry, atomic and molecular structure, bonding, reactions, gas laws, and chemical equations.
Automatically applies toward Honors Core requirement.
- CHEM106. General Chemistry II.** Cr. 3.
Prerequisite: CHEM105 with a grade of C or better.
A continuation of General Chemistry I, including solution chemistry, equilibrium, kinetics, acids and bases, and nuclear chemistry. Chemistry 116 should be taken concurrently.
- CHEM115. General Chemistry I Laboratory.** Lb. 3; Cr. 1.
Prerequisite: Concurrent enrollment or previous credit in CHEM105.
Selected experiments in general chemistry.
- CHEM116. General Chemistry II Laboratory.** Lb. 3; Cr. 1.
Prerequisite: CHEM115 with a grade of C or better. Concurrent enrollment or previous credit in CHEM106 required.
Selected experiments in general chemistry, relating to Chemistry 106 lecture material, including kinetics, equilibria, and acid/base analysis.
- CHEM281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- CHEM305. Organic Chemistry I.** Cr. 3.
Prerequisite: CHEM106 with a grade of C or better. Concurrent enrollment in CHEM315 is recommended, but not required.
A systematic study of organic compounds and fundamental principles of organic chemistry.
- CHEM306. Organic Chemistry II.** Cr. 3.
Prerequisite: CHEM305 with a grade of C or better. Concurrent enrollment in CHEM316 is recommended, but not required.
A continuation of Chemistry 305.
- CHEM307. Advanced Inorganic Chemistry.** Cr. 3.
Prerequisite: CHEM106 and CHEM116 with a grade of C or better.
A study of the important areas of inorganic chemistry, including bonding, symmetry, group theory, descriptive chemistry of the main group elements, descriptive chemistry of the transition elements, acids and bases, and organometallics.
- CHEM315. Organic Chemistry I Laboratory.** Lb. 3; Cr. 1.
Prerequisite: CHEM116 with a grade of C or better. Concurrent enrollment or previous credit in CHEM305 required.
Microscale organic chemistry laboratory isolation, purification, and analysis techniques including spectroscopy, gas chromatography, and gas chromatography-mass spectrometry.
- CHEM316. Organic Chemistry II Laboratory.** Lb. 3; Cr. 1.
Prerequisite: CHEM315 with a grade of C or better. Concurrent enrollment or previous credit in CHEM306 required.
Microscale organic chemistry laboratory. A continuation of Chemistry 315, emphasizing synthesis, spectroscopic analysis, gas chromatography, and gas chromatography-mass spectrometry.
- CHEM321. Analytical Chemistry I.** Cl. 3, Lb. 3; Cr. 4.
Prerequisite: CHEM106 and CHEM116, both with a grade of C or better.
A study of the theory and application of current analytical methodology. Topics may include redox, volumetric, gravimetric, and instrumental analysis.

- CHEM322. Analytical Chemistry II.** Cl. 2, Lb. 6; Cr. 4.
Prerequisite: CHEM321 with a grade of C or better.
 A study of the theory and application of modern instrumental methods of analysis, including UV-Vis, FT-IR, GC, GC-MS, FT-NMR, and potentiometric methods.
- CHEM361. Pre-Medical Practicum.** Cr. 2.
Prerequisite: Pre-Medical student, junior standing and permission of Department Chair.
 Rotation through the various departments of local hospitals under the direction of practicing physicians. (Same as Biology 361.)
 Graded on a Pass/No-Credit (P/NC) basis. This course may not be used to fulfill major or minor requirements and may be taken only once.
- CHEM371, 372. Seminar in Chemistry.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants.
 May be repeated for credit with each change in title.
- CHEM385, 485. Research in Chemistry/Biochemistry.** Lb. 1-5; Cr. 1-5.
Prerequisite: Appropriate class standing.
 All research projects are faculty directed and include a comprehensive literature search, participation in design and planning of experiments, carrying out laboratory experiments, and using modern scientific instrumentation to collect, evaluate and interpret data. A formal presentation of the project at a scientific meeting and/or a term paper and/or contribution to writing a paper suitable for publication will be required.
 385 is intended for students with junior standing, and 485 is intended for students with senior standing. May be repeated for credit.
- CHEM406. Biochemistry I.** Cr. 3.
Prerequisite: CHEM306 and CHEM316, both with a grade of C or better, and one semester of biology.
 Biochemistry is the study of the molecular basis of life. At this level, knowledge of the molecules, reactions, and pathways of healthy and diseased cells is fundamental in the development of medical advances. This course provides structure and function of biomolecules, including: amino acids, nucleic acids, carbohydrates, lipids, and proteins. Metabolic processes including glycolysis, the citric acid cycle, and photosynthesis will be discussed.
- CHEM407. Biochemistry II.** Cr. 3.
Prerequisite: CHEM406 with a grade of C or better.
 This course continues the discussion of biochemical processes begun in Chemistry 406. Topics include the metabolism of lipids, amino acids, and nucleotides. The flow of biological information by replication, transcription, and translation of nucleic acids will be covered.
- CHEM409. Physical Chemistry I.** Cr. 3.
Prerequisite: CHEM106 with a grade of C or better and MATH252.
 The laws of thermodynamics and their application to gases, liquids, and solutions; phase rule and phase diagrams; chemical and physical equilibria, and surface chemistry.
- CHEM410. Physical Chemistry II.** Cr. 3.
Prerequisite: CHEM409.
 Electrochemistry, kinetic molecular theory, chemical kinetics, quantum chemistry, molecular structure and spectroscopy, solid state chemistry, and principles of symmetry.
- CHEM416. Biochemistry I Laboratory.** Lb. 3; Cr. 1.
Prerequisite: Concurrent enrollment or previous credit in CHEM406 required.
 Selected experiments illustrating the principles discussed in Chemistry 406, including isolation, purification, and characterization of biomolecules.
- CHEM417. Biochemistry II Laboratory.** Lb. 3; Cr. 1.
Prerequisite: Concurrent enrollment or previous credit in CHEM407 required.
 Selected experiments illustrating the principles discussed in Chemistry 407, including enzyme kinetics, manipulation of DNA, and characterization of biomolecules will be emphasized.
- CHEM419. Physical Chemistry I Laboratory.** Lb. 3; Cr. 1.
Prerequisite: Concurrent enrollment or previous credit in CHEM409 required.
 Selected experiments illustrating principles discussed in Chemistry 409.

- CHEM420. Physical Chemistry II Laboratory.** Lb. 3; Cr. 1.
Prerequisite: CHEM419 and concurrent enrollment or previous credit in CHEM410 required.
 Selected experiments illustrating principles discussed in Chemistry 410.
- CHEM430. Special Topics in Chemistry.** Cr. 3.
 Courses such as Spectroscopic Methods, Polymer Chemistry, and Advanced Organic Chemistry are available to groups of three or more students.
 Interested students should consult the Department regarding prerequisites, class/laboratory credit hours, etc. May be repeated for credit with each change in title.
- CHEM446. Metals in Biological Systems.** Cr. 3.
Prerequisite: CHEM406 with a grade of C or better.
 A survey of the chemistry of metal ions in nature involved in respiration, metabolism, photosynthesis, gene regulation, and nerve impulse transmission, as well as the study of metals that have been introduced into human biology as diagnostic probes and drugs.
- CHEM475. Critical Thinking Applications in Chemistry, Physics, and Biochemistry.** Cr. 3.
Prerequisite: CHEM305 with a grade of C or better, PACT103, and PHYS251 or their equivalents.
 Students will learn applied critical thinking strategies within the context of chemistry, biochemistry, and physics. Methods of analysis of any attempt at persuasion, based upon the evaluation of the form and content of that attempt, will be practiced. Studies of applied critical thinking will be supplemented with case studies, readings in the discipline, and evaluation of data in the discipline.
- CHEM481. Internship in Chemistry.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- CHEM491. Honors in Chemistry.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.
- CHEM499. Senior Capstone in Chemistry.** Cr. 3.
Prerequisite: Senior standing.
 A comprehensive senior project in the area of chemistry. The project is intended to demonstrate an ability to conduct independent research and present the results.
 This course is exempt from the 42 hour limit in the discipline.

CHRISTIAN EDUCATION (CHED)

- CHED200. Introduction to Church's Education Ministry.** Cr. 3.
 An introduction to the study of Christian education, its theological and historical foundation, its current expression, and its future possibilities.
- CHED281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
 This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
 The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.

- CHED310. Teaching and Learning.** Cr. 3.
Prerequisite: CHED200.
 Students will explore various ways that people learn and grow in their personal lives and faith. The course will seek to demonstrate appropriate teaching strategies for various learning styles. Creative application will be made in the way to teach scripture and other relevant content in various educational ministry settings.
- CHED320. Christian Leadership.** Cr. 3.
 This course will introduce students to principles of leadership in the church and society. Included in this course is a look at leadership styles, at leadership within church systems, and at the way the personality affects one's own leadership style. Current leadership models will be analyzed in light of their impact on the Christian tradition.
- CHED330. Age Level Ministries.** Cr. 3.
Prerequisite: CHED200.
 An introduction to ministry with children, youth, and adults with specific attention being paid to preschool children, children, families, those who are mentally disabled, singles and older adults.
- CHED355. Curriculum in Christian Education.** Cr. 3.
Prerequisite: CHED200.
 A study of Christian curriculum; its history, development and evaluation as it relates to the realm of the church's educational ministry. Opportunities to critique and write curricular resources will be provided. Students will focus on their particular area of interest such as children, youth and/or adult curriculum.
- CHED360. Advanced Topics in Christian Education.** Cr. 1.
Prerequisite: Major in Christian Education or permission of instructor.
 An introduction to special topics, themes, issues, and persons in the study of Christian Education.
 May be repeated up to a total of three credit hours with each change in title.
- CHED481. Internship in Christian Education.** Cr. 1-3.
Prerequisite: CHED200, Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience in a church or church related agency. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. This course is exempt from the 42 hour limit in the discipline.
- CHED491. Honors in Christian Education.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.

COMMUNICATION STUDIES (CMST)

- CMST201. Introduction to Communication.** Cr. 3.
 Introduces students to communication as a process and its applications in interpersonal, group, public, and mass communication situations. Focuses on the relationship between the practice of human communication and theoretical explanations offered in the field of communication studies. Asks students to explore, question, and understand the world.
- CMST203. Fundamentals of Journalism.** Cr. 3.
 An introduction to the various facets of journalism such as reporting, editing, advertising, layout, and legal liability. Supplemented by work on the student newspaper.
 May be repeated for credit with permission of the Provost and Dean of the College.
- CMST220. Media and Society.** Cr. 3.
 This course focuses on the impact of the mass media on society, including television, radio, print journalism, and the Internet. Emphasis is on the development of television, radio, and print journalism in society, the way society uses them, and how the Internet has emerged as a powerful medium. Students will focus on elements such as news, entertainment, and other functions of the media.

- CMST232. Business and Professional Communication.** Cr. 3.
A focus on acquiring the communicative competencies necessary in business and professional careers. Focuses on communicative situations and skills in the workplace, such as team building, interacting in meetings, interviewing, written communications, superior-subordinate interactions, and effective listening.
- CMST233. Effective Public Speaking.** Cr. 3.
Prerequisite: PACT103.
The focus of this course is to train students to analyze the speaker, the message, and the audience within a public speaking context, and to gain the essential skills necessary to deliver a public speech. The class will utilize traditional study of public speaking with regard to organization, evidence, delivery, and rhetorical devices.
- CMST242. Interpersonal Communication.** Cr. 3.
Studies the aspects of interpersonal communication in various contexts. This class is specially designed to impart a general understanding of the dynamics involved in interpersonal relations in both structured and unstructured situations, and to improve communication skills in negotiating within those contexts. The course addresses such topics as conflict management and resolution, nonverbal communication, stages and phases of interpersonal relations, and active listening.
- CMST281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- CMST305. Theories of Communication.** Cr. 3.
An exploration of the evolution of communicative theories including consistency, information processing, and cognitive theories, as well as structural, attitudinal, interpretive, cultural, and critical approaches to communication studies.
- CMST310. Contemporary Rhetorical Theory.** Cr. 3.
A survey of rhetorical theory over the last century. This class examines major theories and shifts in thought of rhetorical scholars to provide students with theoretical tools to examine rhetorical texts.
- CMST311. Rhetorical Criticism.** Cr. 3.
Prerequisite: CMST310
This class builds on Communication Studies 310 (Contemporary Rhetorical Theory) to provide students with methods for using theoretical tools to apply them to real-world communicative events and texts through close-textual examination.
- CMST333. Oral Interpretation.** Cr. 3.
This course focuses on oral interpretation of literary art. Students will develop skills in narrative analysis, contextual character analysis, presentation, and delivery.
- CMST334. Theories of Persuasion.** Cr. 3.
This course will focus on persuasion as it manifests itself in various contexts. Students will learn essential theories of persuasion and will test those theories by examining real-life persuasive attempts and situations.
- CMST335. Small Group Communication.** Cr. 3.
Focuses on the dynamics of interaction in various small group situations. Subjects considered include group types, conflict, decision making/problem solving, gender and ethnicity issues, phases of group development, and roles and leadership.
- CMST351. Classical Rhetoric.** Cr. 3.
This course will serve as a survey of classical rhetorical thought from Corax in the fifth century B.C.E. through St. Augustine in the fifth century A.D. The class will focus primarily on the evolution and development of philosophical and practical ideas concerning the communicative art of rhetoric.

- CMST360. Argumentation and Debate.** Cr. 3.
This course will focus on techniques, strategies, organization, critical thinking, and procedure involved with both formal and informal debating.
- CMST370. The Analysis and Impact of Television on Society.** Cr. 3.
Prerequisite: CMST220.
An examination of the nature and function of television as a business, a source of entertainment and information, and a cultural tool is followed by an exploration of the various issues concerning the impact of television as an agent of cultural change. Critical analysis of television from multiple theoretical perspectives is used to tackle issues of debate about the impact of the medium and its message.
- CMST371, 372. Seminar in Communication Studies.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
The seminar will focus on selected topics appropriate to the participants. May be repeated for credit with each change in title.
- CMST375. Public Relations.** Cr. 3.
Introduces students to the principles and techniques of public relations. Concentrates on exploring the role of public relations in society, analyzing the tools and processes of public relations, and examining the mass media as public relations vehicles.
- CMST385. Research Methods in Communication.** Cr. 3.
Prerequisite: CMST201.
An examination of quantitative and qualitative methods of inquiry related to the exploration of knowledge in the field of communication. Includes introduction of descriptive and inferential statistics in specific research contexts.
- CMST401. Topics in American Public Address.** Cr. 3.
A topical consideration of individual case studies in American public address. Course topics may be presidential address, women's address, Cold War rhetoric, Black Americans, Native Americans, and twentieth century public address. These topical studies will be considered against a background of social, political, and intellectual issues.
May be repeated for credit with each change in title.
- CMST420. Organizational Communication.** Cr. 3.
A survey of communication as it functions in organizations. Selected micro- and macro-level theories of organizational behavior. Includes such topics as information flow, climate and culture, leadership and motivation, groups, conflict, and contemporary issues.
- CMST433. Advanced Presentational Speaking.** Cr. 3.
Prerequisite: CMST233.
Building upon the skill set from Communication Studies 233, this course will offer students a more critical examination and application persuasive and rhetorical strategies used within the public speaking context.
- CMST481. Internship in Communication.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- CMST491. Honors in Communication Studies.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.

CMST499. Senior Capstone in Communication Studies. Cr. 3.

Prerequisite: Senior standing.

This class provides seniors with basic and fundamental skills necessary for gaining employment or going to graduate school. Students will prepare a portfolio to include career or academic goals, an updated resume, papers on specific jobs and graduate schools, and complete, revised, and edited papers from Communication Studies classes. Students will give a presentation based on their portfolio to demonstrate their knowledge and understanding of Communication Studies.

This course is exempt from the 42 hour limit in the discipline.

COMPUTER LITERACY (COMP)

COMP105. Computers and Society. Cr. 3.

A survey of computers and their impact on society. Includes the history of computing, philosophical and ethical issues of computer applications, basic terminology and technological concepts, and an introduction to common computer applications, computer programming, and web page construction.

CREATIVE WRITING (CRWR)

CRWR201. Introduction to Creative Writing. Cr. 3.

Prerequisite: ENGL104.

An introduction to writing in various genres including poetry, creative nonfiction, fiction, and drama.

CRWR281, 381. Independent Study. Cr. 1-3.

Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.

This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.

The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.

CRWR302. Writing Fiction. Cr. 3.

Prerequisite: CRWR201 or permission of the Department Chair.

Students will read and write short stories and will discuss their work in a workshop format. May be repeated once for credit.

CRWR304. Writing Poetry. Cr. 3.

Prerequisite: CRWR201 or permission of the Department Chair.

Students will study and write poetry in various forms and will discuss their work in a workshop format.

May be repeated once for credit.

CRWR307. Writing for Film. Cr. 3.

Prerequisite: CRWR201 or equivalent.

Students will study screenplays and the craft of screenwriting, and go through the process of developing and writing a three-act, feature-length screenplay. Work will be discussed in a workshop format.

May be repeated once for credit.

CRWR371, 372. Seminar in Creative Writing. Cr. 1-3.

Prerequisite: Permission of the Department Chair.

The seminar will focus on selected topics appropriate to the participants.

May be repeated for credit with each change in title.

CRWR405. Advanced Creative Writing. Cr. 3.

Prerequisite: CRWR201 and/or appropriate 300-level genre course or permission of the Department Chair.

Generation and critique of manuscripts for subsequent publication.

May be repeated once for credit.

- CRWR430. Creative Writing Practicum: *The Gargoyle*.** Cr. 1.
Prerequisite: CRWR201 or permission of the Department Chair.
 Credit will be granted for serving as an editor of *The Gargoyle* for a semester.
 May be repeated for credit with a maximum of three (3) hours counted toward the 120 hour degree requirement.
- CRWR431. Creative Writing Practicum: *The Prelude*.** Cr. 1.
Prerequisite: CRWR201 or permission of the Department Chair.
 Credit will be granted for serving as an editor of *The Prelude* for a semester.
 May be repeated for credit with a maximum of three (3) hours counted toward the 120 hour degree requirement.
- CRWR437. Creative Writing Practicum: *Bells and Pomegranates*.** Cr. 1.
Prerequisite: CRWR201 or permission of the Department Chair.
 Credit will be granted for serving as an editor of *Bells and Pomegranates* for a semester.
 May be repeated for credit with a maximum of three (3) hours counted toward the 120 hour degree requirement.
- CRWR481. Internship in Creative Writing.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- CRWR491. Honors in Creative Writing.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.
- CRWR499. Senior Capstone in Creative Writing.** Cr. 3.
Prerequisite: Senior standing.
 A comprehensive senior project in the area of creative writing. The project is intended to demonstrate an ability to produce original creative writing and present the results in writing of commendable quality.
 This course is exempt from the 42 hour limit in the discipline.

CURRENT AFFAIRS (CAFF)

- CAFF303. Current Affairs.** Cr. 1.
 Discussions of current issues and events. May be repeated for credit.

ECONOMICS (ECON)

- ECON200. Essentials of Economics.** Cr. 3.
 This course introduces the essential concepts and theories in economics. It covers the economic way of thinking including opportunity costs, marginal analysis, demand and supply, market structures, the Gross Domestic Product, the price level, and unemployment. The concepts and measures will be used to explain the current state of the U.S. and world economy, and the possible remedies to achieve macroeconomic goals.
 This course can not be used to fulfill the requirements of business and accounting majors. Students taking ECON200 after ECON201 and ECON202, will increase their total graduation hours requirement by three credit hours.
- ECON201. Principles of Microeconomics.** Cr. 3.
 The understanding of the economic way of thinking and decision-making related to individuals and business units. The knowledge of the theories, concepts, and tools of economic analysis such as demand and supply, elasticity, production, costs, profits, returns to scale, and their application in competitive markets. An introduction to imperfect markets. Automatically applies toward Honors Core requirement.

- ECON202. Principles of Macroeconomics.** Cr. 3.
Prerequisite: ECON201 with a grade of C or better.
 The understanding of the theories, concepts, and tools of economic analysis related to achieving macroeconomic goals such as economic growth, price stability and full employment. The analysis of Classical and Keynesian theories as well as fiscal and monetary policies in today's global environment.
- ECON203. Economic Development of the United States.** Cr. 3.
 Industrial development of America; exploitation of natural resources; history of manufacturing, banking, trade, transportation, etc.; the evolution of industrial centers; the factors contributing to the growth of the United States. Particular attention to the change in economic institutions and the changing nature and distribution of national and individual wealth and income.
- ECON206. Personal Finance.** Cr. 3.
 The principles of personal and family finance: insurance, real estate, and securities.
- ECON281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
 This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
 The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- ECON303. History of Economic Thought.** Cr. 3.
 This course covers the development of economic thought from the Middle Ages to the present. Particular attention is paid to the works of Smith, Marx, and Keynes.
- ECON305. Financial Institutions.** Cr. 3.
Prerequisite: BADM311 with a grade of C or better.
 Money and capital markets and related markets; the institution playing a role in these markets.
- ECON308. Public Finance.** Cr. 3.
 Federal, state, and local problems of taxation; public expenditure and public debt.
- ECON371, 372. Seminar in Economics.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants.
 May be repeated for credit with each change in title.
- ECON407. Intermediate Microeconomic Theory.** Cr. 3.
Prerequisite: Junior or senior standing; any two courses from the following, both with a grade of C or better: ECON200, ECON201, or ECON202.
 An advanced analysis of microeconomic theory, concepts and tools related to consumer's decision making and business units. The application of economic theory and concepts for business decision-making will be analyzed under both perfect and imperfect markets.
- ECON408. Intermediate Macroeconomic Theory.** Cr. 3.
Prerequisite: Junior or senior standing; any two courses from the following, both with a grade of C or better: ECON200, ECON201, or ECON202.
 An advanced analysis of macroeconomic theory, concepts and tools related to the aggregate economy. National income determination, money market equilibrium, monetary and fiscal policies as well as international linkages will be studied.
- ECON410. Comparative Economic Studies.** Cr. 3.
Prerequisite: Junior or senior standing; any two courses from the following, both with a grade of C or better: ECON200, ECON201, or ECON202.
 An analysis and comparison of the different types of capitalist systems, the evolution of communism and socialism, the birth of trading blocks, and the growth of emerging countries. The understanding and analysis of the different international trade theories and their impact on nations and economic growth.

- ECON499. Senior Capstone in Economics: Research in Economics.** Cr. 3.
Prerequisite: Senior standing.
A comprehensive senior project in the area of economics. The project is intended to demonstrate an ability to conduct independent research and present the result in writing of commendable quality.
This course is exempt from the 42 hour limit in the discipline.

EDUCATION (EDUC)

- EDUC101. Foundations of Education.** Cr. 3.
The history and present status of education in America. Orientation toward teaching as a profession. Field experience required.
This course requires the student to complete a Fingerprint Background Check by Cogent for approval by the State Department of Education. The background check cost is approximately \$50. It is the responsibility of the student to pay for and complete the fingerprint process. Students will be instructed in how to complete this process upon course registration. A passing grade may not be obtained in this course without having the process completed by mid-term. The purpose of the background check is to clear the student for placement in the local schools.
This course is cross-listed with EDUC201. Credit cannot be earned for both EDUC101 and EDUC201.
- EDUC201. Foundations of Education.** Cr. 3.
The history and present status of education in America. Orientation toward teaching as a profession. Field experience required.
This course requires the student to complete a Fingerprint Background Check by Cogent for approval by the State Department of Education. The background check cost is approximately \$50. It is the responsibility of the student to pay for and complete the fingerprint process. Students will be instructed in how to complete this process upon course registration. A passing grade may not be obtained in this course without having the process completed by mid-term. The purpose of the background check is to clear the student for placement in the local schools.
This course is cross-listed with EDUC101. Credit cannot be earned for both EDUC101 and EDUC201.
This course is intended for students following degree requirements for catalogs prior to 2012-2013.
- EDUC202. Survey of Exceptional Children and Youth.** Cr. 3.
Prerequisite: EDUC101/201 and concurrent enrollment in or previous credit for EDUC235/301.
Introduction to the field of exceptional children and youth including incidence, identification, educational placement, and educational intervention pertinent to each exceptionality. Field experience required.
- EDUC235. Human Growth, Development and Learning.** Cr. 3.
Prerequisite: Concurrent enrollment in or previous credit for EDUC101/201.
A broad overview of theories of teaching and learning and their classroom application. Analysis, integration, and application of these theories into an educational philosophy or perspective for effective and successful teaching. Field experience required.
This course is cross-listed with EDUC301. Credit cannot be earned for both EDUC235 and EDUC301.
- EDUC281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.

- EDUC301. Human Growth, Development and Learning.** Cr. 3.
Prerequisite: Concurrent enrollment in or previous credit for EDUC101/201.
 A broad overview of theories of teaching and learning and their classroom application. Analysis, integration, and application of these theories into an educational philosophy or perspective for effective and successful teaching. Field experience required.
 This course is cross-listed with EDUC235. Credit cannot be earned for both EDUC235 and EDUC301.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.
- EDUC302. The Exceptional Child in the Classroom.** Cr. 3.
Prerequisite: EDUC202.
 Strategies and programs for serving the exceptional child in the classroom including models of teaching and methods of delivery, development and implementation of an Individualized Education Program, examination of school healthcare protocols, processes for adapting the curriculum, and processes for prioritizing appropriate learning goals. Field experience required.
- EDUC303. The Exceptional Child in the Community.** Cr. 3.
Prerequisite: EDUC202.
 Examination of services, resources, and regulations imposed and available in the community, state, and on a federal level, that provide support and guidance to educational programs for students with exceptionalities and to their families. A study of how various medical, cultural, and socioeconomic factors impact eligibility, programming, instruction, interventions and implementation of services.
- EDUC312. Secondary Chemistry Methods.** Cr. 1.
Prerequisite: Admission to the Teacher Education Program; concurrent enrollment in EDUC321.
 Field-based, intensive experience in secondary chemistry methods.
- EDUC313. Secondary English Language Arts Methods.** Cr. 1.
Prerequisite: Admission to the Teacher Education Program; concurrent enrollment in EDUC321.
 Field-based, intensive experience in secondary English language arts methods.
- EDUC314. Secondary History Methods.** Cr. 1.
Prerequisite: Admission to the Teacher Education Program; concurrent enrollment in EDUC321.
 Field-based, intensive experience in secondary history methods.
- EDUC315. Secondary Mathematics Methods.** Cr. 1.
Prerequisite: Admission to the Teacher Education Program; concurrent enrollment in EDUC321.
 Field-based, intensive experience in secondary mathematics methods.
- EDUC316. Secondary Biology Methods.** Cr. 1.
Prerequisite: Admission to the Teacher Education Program; concurrent enrollment in EDUC321.
 Field-based, intensive experience in secondary biology methods.
- EDUC321. General Secondary Methods.** Cr. 2.
Prerequisite: Admission to the Teacher Education Program; concurrent enrollment in EDUC312, EDUC313, EDUC314, EDUC315, or EDUC316 as appropriate.
 Developmentally appropriate instruction for diverse learners; curricular goals, standards, and objectives; lesson and unit planning; learning styles; interdisciplinary instruction; grouping patterns; critical thinking and problem solving; background knowledge; and technology, resources, and materials. Field experience required.
- EDUC335. Practicum in P-12 or Secondary Education.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 A structured, supervised field experience including teaching and writing assignments specific to the candidate's teacher certification area.
 This course is cross-listed with SSPE435. Credit cannot be earned for both EDUC335 and SSPE435.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.

- EDUC336. Practicum in Elementary Education.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 A structured, supervised field experience including teaching and writing assignments. This course is cross-listed with EDUC436. Credit cannot be earned for both EDUC336 and EDUC436.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.
- EDUC339. Reading in the Content Areas.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 Students will examine techniques for guiding reading/study skills in the content subjects. Techniques for assessing and meeting student needs in a diverse population are learned. Field experience required.
- EDUC340. Classroom Management for Teachers.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 Designed to acquaint the student with techniques for effective P-12 classrooms and behavioral management; instructional strategies; and legal, professional, and organizational aspects of education. Field experience required. Credit cannot be earned for both EDUC340 and EDUC440 or EDUC340 and EDUC441.
- EDUC342. Education Technology.** Cr. 2.
 The selection, implementation, and evaluation of media and materials for utilization in educational settings. Field experience required.
- EDUC343. Assessment in Education.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 Selecting, administering, interpreting, and using tests as diagnostic and evaluation instruments, and the related fundamental statistical techniques. Experience in developing other effective methods of evaluating students' achievement and guiding learning. Field experience required.
 This course is cross-listed with EDUC433. Credit cannot be earned for both EDUC343 and EDUC433.
- EDUC347. Reading I.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 Curriculum, methods, strategies, skills, and assessment for development and remediation of reading in elementary grades. Phonemic awareness, phonics, vocabulary, and fluency. Emergent literacy philosophical approaches to teaching reading (code-based vs. meaning-based). Introduction to comprehension. Field experience required.
- EDUC348. Reading II.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program and EDUC347.
 Reading and writing as interdependent processes for diverse populations. Survey of current trends in reading instruction. Handwriting, spelling, grammar, and creative writing integrated with the use of children's literature. Techniques for assessment of the elementary reader. Approaches for using reading materials in the elementary classroom including basals and reading workshops. Field experience required.
- EDUC349. Literacy for Home and School.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 Use of children's literature to establish a motivational classroom culture to engage students in reading, writing, oral language and critical evaluation of literature. Strategies for mastering reading comprehension while involving families in assisting with their children's reading through quality literature. Field experience required.
 This course is cross-listed with EDUC353. Credit cannot be earned for both EDUC349 and EDUC353.
- EDUC352. Elementary Methods in Fine Arts.** Cr. 3.
Prerequisite: EDUC101/201, EDUC235/301, and EDUC202.
 Curriculum, methods, and assessment for visual and performing arts in K-6 settings. Field experience required.

- EDUC353. Elementary Methods in Language Arts.** **Cr. 3.**
Prerequisite: Admission to the Teacher Education Program.
 Use of children’s literature to establish a motivational classroom culture to engage students in reading, writing, oral language and critical evaluation of literature. Strategies for mastering reading comprehension while involving families in assisting with their children’s reading through quality literature. Field experience required.
 This course is cross-listed with EDUC349. Credit cannot be earned for both EDUC349 and EDUC353.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.
- EDUC354. Elementary Methods in Mathematics.** **Cr. 3.**
Prerequisite: Admission to the Teacher Education Program.
 Curriculum, methods, and assessment for mathematics in K-6 settings, including the use of manipulatives and development of thinking and reasoning skills. Field experience required.
 This course is cross-listed with EDUC454. Credit cannot be earned for both EDUC354 and EDUC454.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.
- EDUC355. Elementary Methods in Physical Education/Health.** **Cr. 3.**
Prerequisite: Admission to the Teacher Education Program.
 Curriculum, methods, and assessment for elementary physical education and health. Field experience required.
 This course is cross-listed with SSPE430. Credit cannot be earned for both EDUC355 and SSPE430.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.
- EDUC356. Elementary Methods in Science.** **Cr. 3**
Prerequisite: Admission to the Teacher Education Program.
 Curriculum, methods, and assessment for elementary science, including the use of inquiry and reading and writing in authentic contexts. Field experience required.
 This course is cross-listed with EDUC456. Credit cannot be earned for both EDUC356 and EDUC456.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.
- EDUC357. Elementary Methods in Social Studies.** **Cr. 3.**
Prerequisite: Admission to the Teacher Education Program.
 Curriculum, methods, and assessment for elementary social studies, including promoting citizenship. Field experience required.
 This course is cross-listed with EDUC457. Credit cannot be earned for both EDUC357 and EDUC457.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.
- EDUC371, 372. Seminar in Education.** **Cr. 1-3.**
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants.
 May be repeated for credit with each change in title.
- EDUC433. Assessment in Education.** **Cr. 3.**
Prerequisite: Admission to the Teacher Education Program.
 Selecting, administering, interpreting, and using tests as diagnostic and evaluation instruments, and the related fundamental statistical techniques. Experience in developing other effective methods of evaluating students’ achievement and guiding learning. Field experience required.
 This course is cross-listed with EDUC343. Credit cannot be earned for both EDUC343 and EDUC433.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.

- EDUC436. Practicum in Elementary Education/Collaborative Special Education.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 A structured, supervised field experience including teaching and writing assignments. This course is cross-listed with EDUC336. Credit cannot be earned for both EDUC336 and EDUC436.
- EDUC440. Classroom Management for P-12 and Secondary Education.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 Designed to acquaint the student with techniques for effective P-12 classrooms and behavioral management; instructional strategies; and legal, professional, and organizational aspects of education. Field experience required.
 Credit cannot be earned for both EDUC340 and EDUC440.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.
- EDUC441. Classroom Management for Elementary Education.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 Designed to acquaint the student with techniques for effective elementary classroom and behavioral management; instructional strategies; and legal, professional, and organizational aspects of education. Field experience required.
 Credit cannot be earned for both EDUC340 and EDUC441.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.
- EDUC454. Elementary Methods in Mathematics.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 Curriculum, methods, and assessment for mathematics in K-6 settings, including the use of manipulatives and development of thinking and reasoning skills. Field experience required. This course is cross-listed with EDUC354. Credit cannot be earned for both EDUC354 and EDUC454.
- EDUC456. Elementary Methods in Science.** Cr. 3
Prerequisite: Admission to the Teacher Education Program.
 Curriculum, methods, and assessment for elementary science, including the use of inquiry and reading and writing in authentic contexts. Field experience required.
 This course is cross-listed with EDUC356. Credit cannot be earned for both EDUC356 and EDUC456.
- EDUC457. Elementary Methods in Social Studies.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 Curriculum, methods, and assessment for elementary social studies, including promoting citizenship. Field experience required.
 This course is cross-listed with EDUC357. Credit cannot be earned for both EDUC357 and EDUC457.
- EDUC490. Internship in Elementary Education/Collaborative Special Education (K-6).** Cr. 12.
Prerequisite: A minimum of a 2.50 grade point average overall, in the teaching field(s), and in professional studies; a grade of C or better in each professional studies course; admission to the Teacher Education Program; and a passing score on the Praxis II assessment.
 A structured, full-time supervised field experience for one semester to take place in the regular elementary (K-6) classroom with special education students mainstreamed, or to be divided between the regular elementary classroom and the special education resource room and/or a multi-handicapped classroom. Two placements will occur, including one in the lower grades and one in the upper grades.
 The student's supervising professor will assign a letter grade to reflect the quality of the student's work during the internship.
- EDUC491. Honors in Elementary Education.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.

- EDUC493. Internship in Elementary Education.** Cr. 12.
Prerequisite: A minimum of a 2.50 grade point average overall, in the teaching field(s), and in professional studies; a grade of C or better in each professional studies course; admission to the Teacher Education Program; and a passing score on the Praxis II assessment.
 The student's supervising professor will assign a letter grade to reflect the quality of the student's work during the internship.
 This course is intended for students following degree requirements for catalogs prior to 2012-13.
- EDUC497. Internship in Secondary Education.** Cr. 12.
Prerequisite: A minimum of a 2.50 grade point average overall, in the teaching field(s), and in professional studies; a grade of C or better in each professional studies course; admission to the Teacher Education Program; and a passing score on the Praxis II assessment.
 A structured, full-time supervised field experience for one semester to take place in a secondary classroom in which certification is being sought.
 The student's supervising professor will assign a letter grade to reflect the quality of the student's work during the internship.
- EDUC498. Internship in P-12.** Cr. 12.
Prerequisite: A minimum of a 2.50 grade point average overall, in the teaching field(s), and in professional studies; a grade of C or better in each professional studies course; admission to the Teacher Education Program; and a passing score on the Praxis II assessment.
 A structured, full-time supervised field experience for one semester to take place in P-12 classrooms in which certification is being sought. Two placements will occur, including one in the lower grades and one in the upper grades.
 The student's supervising professor will assign a letter grade to reflect the quality of the student's work during the internship.
- EDUC499. Senior Capstone in Education.** Cr. 3.
Prerequisite: Senior standing.
 The capstone project is designed to be taken during the final semester in conjunction with the student teacher internship. Students will compile a professional portfolio, research a selected topic, and give a formal presentation of their work for faculty, peers, and guests. This course is exempt from the 42 hour limit in the discipline.

ENGLISH (ENGL)

- ENGL101. English for Foreign Students.** Cr. 3.
 Required of foreign students who do not qualify for English 103. Emphasis on oral and written communication. Offered on Pass/No-Credit (P/NC) basis only.
- ENGL103. English Composition I.** Cr. 3.
 The principles of expository writing with weekly assignments in composition.
- ENGL104. English Composition II.** Cr. 3.
Prerequisite: ENGL103 or equivalent proficiency.
 Critical compositions on fiction, poetry, drama, and film. This course will also include research methods and a research paper.
- ENGL211. English Literature I.** Cr. 3.
Prerequisite: ENGL104.
 Emphasis on major writers from Beowulf to Pope.
- ENGL212. English Literature II.** Cr. 3.
Prerequisite: ENGL104.
 Emphasis on major writers from Blake to Eliot.
- ENGL213. Literature by Women.** Cr. 3.
Prerequisite: ENGL104.
 An examination of works by women writers. Selections vary with each offering of the course.
- ENGL221. American Literature I.** Cr. 3.
Prerequisite: ENGL104.
 A study of major figures and developmental trends in American literature. This course covers the Colonial and Romantic periods.

- ENGL222. American Literature II.** Cr. 3.
Prerequisite: ENGL104.
 A study of major figures and developmental trends in American literature. This course covers later nineteenth and twentieth century materials.
- ENGL224. Literature of the American South.** Cr. 3.
Prerequisite: ENGL104.
 Representative writers, artistic and cultural characteristics, and developmental trends from a regional literary tradition.
- ENGL241. World Literature.** Cr. 3.
Prerequisite: ENGL104.
 Readings in translation of the literature of the world.
- ENGL281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
 This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
 The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- ENGL303. Principles of English Grammar.** Cr. 3.
Prerequisite: At least one 200-level English course.
 Designed primarily for English majors and students seeking teacher certification in English Language Arts, this course provides an overview of the English language, concentrating on its grammar. Topics include linguistics and the history of the language.
- ENGL309. Children's and Young Adult Literature.** Cr. 3.
Prerequisite: At least one 200-level English course.
 This course will examine a variety of literary texts produced for children and/or young adults in their critical, cultural, and/or historical context(s).
- ENGL312. 18th and 19th Century British Literature.** Cr. 3.
Prerequisite: At least one 200-level English course.
 A study of poets, novelists, essayists and/or playwrights. Writers may include Swift, Pope, Doctor Johnson, Austen, Wordsworth, Coleridge, Keats, Tennyson, Dickens, the Brontes, the Brownings, Arnold, and Hardy.
- ENGL315. Film Studies.** Cr. 3.
Prerequisite: At least one 200-level English course.
 This course will examine the artistic and cultural importance of film. The content of the course may vary, possibly focusing on such topics as the history of film, films of a specific style or period, the relationship between prose narrative and film, gender and film, or race and film.
 May be repeated once for credit with a change in title and permission of the Department Chair.
- ENGL331. Contemporary Literature.** Cr. 3.
Prerequisite: At least one 200-level English course.
 An examination and analysis of literature since World War II. In addition to European and American literature, students will interpret contemporary developments in literature and culture such as post-Colonial studies, ethnic literatures from around the world, postmodernism, and debates about "literature" itself.
- ENGL334. Drama.** Cr. 3.
Prerequisite: At least one 200-level English course.
 Representative plays from Ibsen to Albee.
- ENGL371, 372. Seminar in English.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants.
 May be repeated for credit with each change in title.

- ENGL411. Chaucer.** Cr. 3.
Prerequisite: At least one 200-level English course.
 An examination of medieval literature with particular attention to Chaucer.
- ENGL412. Shakespeare.** Cr. 3.
Prerequisite: At least one 200-level English course.
 A study of selected works by William Shakespeare.
- ENGL415. Seminar in Film Studies.** Cr. 3.
Prerequisite: ENGL315 or permission of the Department Chair.
 Seminar will focus on topics in film studies appropriate to participants.
 May be repeated for credit with each change in title.
- ENGL416. Milton and Spenser.** Cr. 3.
Prerequisite: At least 200-level English course.
 A study of Milton and/or Spenser.
- ENGL419. Critical Theory.** Cr. 3.
Prerequisite: At least one 200-level English course.
 A study of theories and theorists from the classical to the contemporary.
- ENGL422. Seminar in American Literature.** Cr. 3.
Prerequisite: At least one 200-level English course.
 Seminar will focus on topics in American Literature appropriate to participants.
 May be repeated for credit with each change in title.
- ENGL423. Seminar on Literature in English.** Cr. 3.
Prerequisite: At least one 200-level English course.
 Seminar will focus on a topic in Literature in English appropriate to participants.
 May be repeated for credit with each change in title.
- ENGL481. Internship in English.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- ENGL491. Honors in English.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.
- ENGL499. Senior Capstone in English.** Cr. 3.
Prerequisite: Senior standing.
 A comprehensive senior project in the area of English. The project is intended to demonstrate an ability to conduct independent research and present the results in writing of commendable quality.
 This course is exempt from the 42 hour limit in the discipline.

FRENCH (FREN)**FREN101-102. Elementary French I and II.****Cr. 3-3.**

This sequence provides opportunities to practice the four communication skills (listening, speaking, reading, and writing) and introduces students to aspects of French culture. Courses in the elementary sequence are designed for students who have little or no experience in the language.

Note: FREN 101 is intended for students who have had fewer than two years of high school French. Students who have had two years or more in high school should likely take 102; however, entry level is determined by placement exam.

FREN201. Intermediate French.**Cr. 3.**

Prerequisite: *FREN102 or equivalent proficiency.*

This course is designed to reinforce and supplement the vocabulary and general language skills of the beginning student. It will include a review of basic grammar and structure. The course is taught in French.

FREN211, 212. Intermediate French I & II Grammar and Conversation.**Cr. 3, 3.**

Prerequisite: *FREN201 or equivalent proficiency.*

These courses use an integrated approach to language acquisition emphasizing the essential skills of reading, writing, speaking and oral comprehension. Focus is on increasing French vocabulary, reinforcement of grammatical and structural concepts. These courses include instruction and practice in oral comprehension and speaking, designed to increase oral proficiency. French 211 completes the first half of the selected text and workbook, and French 212 completes the second half. Students, however, may take French 211 and 212 in any sequence.

FREN281, 381. Independent Study.**Cr. 1-3.**

Prerequisite: *A cumulative grade point average of at least 3.0 and appropriate class standing.*

This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.

The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.

FREN301. French Culture and Civilization: Before World War II.**Cr. 3.**

Prerequisite: *FREN211 and FREN212, or equivalent proficiency.*

The course is a study of the development of French civilization as shown in its history, geography, arts, institutions and thought. Emphasis is placed on the interdependence of all these aspects of French culture. The course begins with the Cro-Magnon inhabitants of the region, now known as France, and continues to the post World War II era and the Cinquième République. The arts and their impact play a special role in this course's subject matter. The course uses a background text, as well as supplementary material including videos, newspapers, magazines, some historical, political and literary texts, as well as guest speakers. The course is taught in French.

FREN302. French Culture and Civilization: Institutions and Culture of Post World War II France and Fifth Republic.**Cr. 3.**

Prerequisite: *FREN211 and FREN212, or equivalent proficiency.*

The course is a study beginning with post-war France and the Cinquième République as shown in its demographics, history, geography, arts, institutions, and thought. Emphasis is placed on the interdependence of all these aspects of French culture. The course uses a background text, as well as supplementary material including videos, newspapers, magazines, some historical, political and literary texts, as well as guest speakers. The course is taught in French.

FREN322. French Phonetics and Conversation.**Cr. 3.**

Prerequisite: *FREN211 and FREN212, or equivalent proficiency.*

This course examines the sound system of French in both its written and oral aspects. It provides the student with extensive practice in oral reading and conversation with a focus on improving pronunciation and fluency. Students learn to apply phonetic transcription to determine how unfamiliar words are pronounced. Attention is given to both language production and improved listening comprehension skills.

FREN333-334. Business French I and II.**Cr. 3-3.***Prerequisite: FREN211 and FREN212, or equivalent proficiency.*

These courses provide an introduction to business language and practices in France. Topics include: business letter writing, forms, documents, policies, banking, insurance, advertising, etc. Attention is given to the importance of culture and cultural differences in the business world. Emphasis in both courses is on written and oral communication. Students who elect to take both courses will be prepared, upon completion of the sequence, to take a written exam administered by the French government, which will award successful candidates with a certificate of competence. The certificate is particularly useful for those students who plan to pursue careers in international business.

FREN371, 372. Seminar in French.**Cr. 1-3.***Prerequisite: Permission of the Department Chair.*

The seminar will focus on selected topics appropriate to the participants. May be repeated for credit with each change in title.

GERMAN (GERM)**GERM101-102. Elementary German I and II.****Cr. 3-3.**

This sequence provides opportunities to practice the four communication skills (listening, speaking, reading, and writing) and introduces students to aspects of German culture. Courses in the elementary sequence are designed for students who have little or no experience in the language.

Note: GERM 101 is intended for students who have had fewer than two years of high school German. Students who have had two years or more in high school should likely take 102; however entry level is determined by placement exam.

GERM201. Intermediate German.**Cr. 3.***Prerequisite: GERM102 or equivalent proficiency.*

This course is designed to reinforce and supplement the vocabulary and general language skills of the beginning student. It will include a review of basic grammar and structure. The course is taught in German.

GERM211-212. Advanced Reading and Composition I & II.**Cr. 3-3.***Prerequisite: GERM201 or equivalent proficiency.*

An introduction to German literature and advanced grammar study. Readings consist of contemporary articles and stories. The literature also serves as the basis for advanced grammar and vocabulary study.

GERM281, 381. Independent Study.**Cr. 1-3.***Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.*

This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.

The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.

GERM371, 372. Seminar in German.**Cr. 1-3.***Prerequisite: Permission of the Department Chair.*

The seminar will focus on selected topics appropriate to the participants. May be repeated for credit with each change in title.

GREEK (GRK)**GRK201. New Testament Greek.****Cr. 3.**

Provides intensive study of the essentials of Koine Greek grammar, syntax, and vocabulary in preparation for reading the Greek New Testament. Although grammar instruction will be the primary component, the class will explore the art of Koine Greek translation as it relates to certain New Testament texts.

This course does not satisfy a foreign language requirement.

HEBREW (HEBR)

- HEBR101. Introduction to Biblical Hebrew.** Cr. 3.
An intensive study of biblical Hebrew morphology, phonology, and syntax toward the goal of reading and interpreting biblical Hebrew. Students will develop a working Hebrew vocabulary of approximately 200 words. As students show mastery of Hebrew's basic concepts, focus in the course will increasingly shift toward basic biblical texts and the tools necessary for their translation and interpretation.
This course does not satisfy a foreign language requirement.

HISTORY (HIST)

- HIST101, 102. Western Civilization I and II.** Cr. 3, 3.
A survey of the development of western civilization from antiquity, through the Middle Ages, to the present. Designed to serve as an introductory course in history and as an integrating medium for students in social studies and humanities. This integration is achieved through presentation of the economic, social, political, and especially the cultural aspects of the civilizations studied.
Credit cannot be earned for both HIST101 and HIST101H, or HIST102 and HIST102H.
- HIST101H, 102H. Western Civilization I and II.** Cr. 3, 3.
Honors Core version of History 101 and History 102. Automatically applies toward Honors Core requirement.
Credit cannot be earned for both HIST101 and HIST101H, or HIST102 and HIST102H.
- HIST205. American History to 1877.** Cr. 3.
The political, social, and economic development of the United States of America from colonial times to 1877.
- HIST206. American History, 1877 to the Present.** Cr. 3.
The political, social, and economic development of the United States of America from 1877 to the present.
- HIST215. Introduction to Historical Study.** Cr. 3.
Prerequisite: HIST101, HIST102, HIST205, and HIST206 (may be taken concurrently with HIST206).
This course is an introduction to advanced study in history. It includes research methods and the processing of research, and historiography.
- HIST281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- HIST301. Europe, 1815-1914.** Cr. 3.
The political, social, and economic developments in the major European nations, 1815-1914, with special emphasis on the nationalistic movements and the international relations of nineteenth and early twentieth-century Europe.
- HIST302. Europe, 1914 to the Present.** Cr. 3.
The political, social, and economic developments in Europe, from World War I to the present, with emphasis on the diplomatic backgrounds of the two world wars, the postwar recovery, and the Cold War.
- HIST305. Renaissance and Reformation.** Cr. 3.
European history in the 14th-16th centuries, with emphasis on the cultural and religious trends of the period and their imprint on modern thought.
- HIST306. The French Revolution and Napoleon.** Cr. 3.
The eighteenth-century background of revolution and the revolutionary movements in Europe with emphasis on the French Revolution and the period of Napoleon I.

- HIST307. Colonial Latin America.** Cr. 3.
Pre-Columbian civilizations, discoveries, settlements. Emphasis on colonial systems of Spain and Portugal and the wars of independence.
- HIST308. Recent Latin America.** Cr. 3.
Latin American republics, their cultural, political, and economic developments. Special emphasis on the relations with the United States.
- HIST309. The Middle East.** Cr. 3.
A review of the early periods; special study of the nineteenth and twentieth centuries and the significance of the Middle East to Europe and the world.
- HIST310. The Far East.** Cr. 3.
The history of the Orient, and its relation to the Occident in modern times.
- HIST311. History of England to 1688.** Cr. 3.
The religious, political, economic, and intellectual development of the English people from earliest times to 1688. Special attention given to the rise of common law and the growth of representative government.
- HIST312. Modern Britain.** Cr. 3.
From 1688 to the present. Colonial expansion, the political and constitutional development of Great Britain, the British Empire, and the Commonwealth of Nations.
- HIST313. Ancient Greece.** Cr. 3.
Prerequisite: HIST101.
A study of the social, intellectual, and political history of the ancient Greeks.
- HIST314. Contemporary World History.** Cr. 3.
The important events and movements of recent decades which have shaped today's world, with emphasis on the years since World War II.
- HIST315. Alabama History.** Cr. 3.
The political, social, and economic development of Alabama, with concern, as well, for the interaction between Alabama and the remainder of the United States.
- HIST316. Medieval Europe.** Cr. 3.
Prerequisite: HIST101.
A survey of the social, intellectual, and political history of Europe in the period between the fall of the Roman Empire and the coming of the Renaissance.
- HIST371, 372. Seminar in History.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
The seminar will focus on selected topics appropriate to the participants.
May be repeated for credit with each change in title.
- HIST402. The United States Since 1900.** Cr. 3.
The political and cultural relations with Europe since 1900; participation in World War I; economic and political reactions to the war, culminating in depression and change of political administration; the Roosevelt Administration and the extension of social control; impact of world politics on the United States; factors working for and against solidarity of the Americas; rise and decline of isolationism; World War II; Cold War and the period since its end.
- HIST405. History of the South.** Cr. 3.
A survey of the social, economic, and political development of the South. Special attention given to the plantation society of the antebellum period and its political and social consequences and to the "New South" changes, which continue into modern times.
- HIST407. The Civil War and Reconstruction.** Cr. 3.
Two crucial eras of American development: the war which sought to divide the Union and the postwar attempts to reconstruct both the South and the United States as a whole, in economic, social, political, and ideological terms.
- HIST408. American Colonial History.** Cr. 3.
A study of the Colonial era focusing on the variations among the developing colonies and their emerging unity in the movement for independence.

- HIST409. The Early National Period.** Cr. 3.
The political, social, economic, and cultural aspects of the formative period of the United States.
- HIST411. Social and Intellectual History of the United States I.** Cr. 3.
An exploration of the important social and intellectual concerns and movements in American history from the Colonial period to 1877.
- HIST412. Social and Intellectual History of the United States II.** Cr. 3.
An exploration of the important social and intellectual concerns and movements in American history from 1877 to the present.
- HIST481. Internship in History.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- HIST491. Honors in History.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.
- HIST499. Senior Capstone in History.** Cr. 3.
Prerequisite: Senior standing.
Classroom instruction will include a study of historiography and of research methods in history. Each student will complete a major-directed research project.
This course is exempt from the 42 hour limit in the discipline.

INTERDISCIPLINARY STUDIES (INDP)

- INDP371, 372. Seminar in Interdisciplinary Studies.** Cr. 1-3.
Prerequisite: For travel related seminars, permission of the Coordinator of Travel and Event Planning.
The seminar will focus on selected topics appropriate to the participants.
May be repeated for credit with each change in title.

LIBRARY (LIBR)

- LIBR211. Libraries: Repositories & Transmitters of Humanity's Record.** Cr. 3
The focus of the course will be to trace the evolution of libraries and explore the role they played and continue to play in different societies. Students will be introduced to the institution known as the library in the context of different cultures and civilizations and will gain an understanding of libraries as agents of cultural transmission and inheritors of social change. Students will come to appreciate how libraries have preserved humanity's written record in different times and places and how they have often been influenced by the events of history itself. While the scope of this course is broad, particular attention will be paid to library evolution and development in the Western World.
- LIBR311. Library Research Methods.** Cr. 3.
Prerequisite: English 104 or equivalent.
This course will teach the student the basic knowledge necessary for success in performing library research. The course will emphasize development of critical thinking skills and their application to research in the library, as well as enhancing lifelong learning, through the use of traditional print resources, the Internet and other developing electronic information sources. Students who successfully complete the course should have a foundation in library research which will assist them in meeting other course requirements during the college years and assist in preparing for study beyond the undergraduate level.

MARINE SCIENCE (MSCI)

All courses are taught at the Dauphin Island Sea Lab (DISL). Since upcoming Summer offerings are not available at the time of this publication, students interested in available courses should consult the DISL web site (www.disl.org). Summer courses, (including course descriptions and applicable credit hours), specific fees and prerequisites will be published by DISL annually. Students seeking further information on these courses should contact the Huntingdon College DISL Liaison, Dr. Paul Gier.

MATHEMATICS (MATH)

- MATH154. College Algebra.** Cr. 3.
Topics will include coordinates and graphs, equations and inequalities, functions, and polynomials; rational, exponential, and logarithmic functions; and systems of equations and inequalities.
- MATH155. Precalculus Mathematics.** Cr. 3.
Prerequisite: Eligibility determined by placement.
Topics in algebra, trigonometry, and coordinate geometry.
- MATH171. Introduction to Statistics.** Cr. 3.
Basic concepts of statistical analysis, distribution and sample statistics, inference and hypotheses testing, and the use and application of statistical software.
- MATH175. Mathematical Concepts for the Natural and Social Sciences.** Cr. 3.
An exploration of the nature and structure of mathematical thought from an historical and intuitive perspective using elementary mathematical models. Topics include: basic management science models such as planning and scheduling, and linear programming; basic probability and statistics; basic growth and decay models.
- MATH176. Mathematical Concepts in the Digital Age.** Cr. 3.
An exploration of the nature and structure of mathematical thought from an historical and intuitive perspective using elementary mathematical models. Topics include: basic digital applications such as identification, information transmission, and logic; decision-making models such as voting systems and basic game theory; mathematical patterns such as symmetry and tiling.
- MATH251. Calculus I.** Cr. 4.
Prerequisite: Eligibility determined by placement.
Basic differential calculus and introductory integral calculus for functions of a single variable. Limits; continuity; computation of derivatives of algebraic, trigonometric, exponential and logarithmic functions; applications of differentiation; the Fundamental Theorem of Calculus; areas under curves; basic computation of definite and indefinite integrals; the Substitution Rule.
Automatically applies toward Honors Core requirement.
- MATH252. Calculus II.** Cr. 4.
Prerequisite: MATH251.
A continuation of Calculus I. Applications of definite integrals; techniques of integration; indeterminate forms and L'Hôpital's Rule, improper integrals; parametric equations and polar coordinates; infinite sequences and series including power series.
- MATH281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- MATH300. Statistics II.** Cr. 3.
Prerequisite: MATH171 and MATH252.
Additional statistical distributions and hypotheses testing, index numbers, time series, and analysis of variance.

- MATH313. Discrete Mathematics.** Cr. 3.
Prerequisite: MATH252 or equivalent.
 Sets, relations, and functions; introduction to logic; finite sequences and series; probability and descriptive statistics; elementary matrix operations and graph theory; proof by induction. The course also includes an introduction to computer algebra systems.
- MATH315. Geometry.** Cr. 3.
Prerequisite: MATH252 or equivalent.
 An introduction to Euclidean and non-Euclidean geometries.
- MATH320. Linear Algebra.** Cr. 3.
Prerequisite: MATH252 or equivalent.
 Linear equations, matrices, vector spaces, linear mapping, determinants, and applications.
- MATH330. Selected Topics in Mathematics.** Cr. 3.
Prerequisite: MATH252 or equivalent; additional prerequisites dependent on topic.
 Designed to meet the current needs and interests of the students. Topics are selected and offered upon sufficient demand.
 May be repeated for credit with each change of title.
- MATH351. Calculus III.** Cr. 4.
Prerequisite: MATH252 or equivalent.
 A continuation of Calculus II. Vectors and motion in space; partial derivatives; the gradient and its applications; multivariate Chain Rule; maxima and minima; double and triple integration; line integrals; Green's Theorem; surface integrals; Divergence Theorem; Stoke's Theorem.
- MATH360. Ordinary Differential Equations.** Cr. 3.
Prerequisite: MATH252 or equivalent.
 Introduction to the theory of ordinary differential equations.
- MATH366. Introduction to Abstract Mathematics.** Cr. 3.
Prerequisite: MATH252 or equivalent.
 Introduction to proof through basic set theory, abstract algebra, and analysis.
- MATH371, 372. Seminar in Mathematics.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants.
 May be repeated for credit with each change in title.
- MATH401. Introduction to Analysis.** Cr. 3.
Prerequisite: MATH313 or MATH366.
 The real number system, functions, limits, continuity, integrals, and series.
- MATH411. Abstract Algebra.** Cr. 3.
Prerequisite: MATH313 or MATH366.
 Introduction to algebraic structures. Groups, rings, integral domains, and fields.
- MATH481. Internship in Mathematics.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- MATH491. Honors in Mathematics.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 This course is exempt from the 42 hour limit in the discipline.

MATH499. Senior Capstone in Mathematics. Cr. 3.

Prerequisite: Senior standing.

Individual original research project or expository paper demonstrating mastery of the major. This course is exempt from the 42 hour limit in the discipline.

MILITARY SCIENCE (MILS)

Note: All courses are taught at Auburn University Montgomery.

Basic Courses

MILS101. Foundations of Officership. Cr. 1.

Corequisite: Taken in conjunction with MILS103.

This course features an introduction to life in the U.S. Army. Topics include leadership; the unique duties and responsibilities of officers; the organization and role of the Army; basic life skills pertaining to fitness and communication; and an analysis of Army values and expected ethical behavior.

MILS102. Basic Leadership. Cr. 1.

Corequisite: Taken in conjunction with MILS104.

This course provides students with a basic knowledge of common military skills and presents the fundamental leadership concepts and doctrine of the U.S. Army. Topics include the practice of basic skills that underlie effective problem solving; application of active listening and feedback skills; examination of factors that influence leader and group effectiveness; and an examination of the officer experience.

MILS103, 104. Leadership Laboratory. Cr. 1, 1.

Leadership Laboratory is required for Army ROTC students. The student will receive training in drill and ceremonies, field craft, individual movement techniques, squad tactics, map reading and land navigation, first aid, and use and maintenance of the M16 Rifle.

MILS201. Individual Leadership Studies. Cr. 2.

Corequisite: Taken in conjunction with MILS203.

This course develops the knowledge of self; self-confidence and individual leadership skills as well as develops problem solving and critical thinking skills and the application of communication, feedback, and conflict resolution. Areas to be trained in include personal development, goal setting, communication, problem solving and decision-making, leadership, teamwork, the group process, stress management, and physical fitness.

MILS202. Leadership and Teamwork. Cr. 2.

Corequisite: Taken in conjunction with MILS204.

This course focuses on self-development guided by knowledge of self and group processes by focusing on challenging current beliefs, knowledge and skills.

MILS203, 204. Leadership Laboratory. Cr. 1, 1.

Leadership Laboratory is required for Army ROTC students. The students will receive training in drill, physical training, rappelling, water survival, tactics, marksmanship, night operations, and land navigation.

Advanced Courses

MILS301. Leadership and Problem Solving. Cr. 3.

Corequisite: Taken in conjunction with MILS303.

This course examines the basic skills that underlie effective problem solving by analyzing the role officers played in the transition of the Army from Vietnam to the 21st Century, analysis of military missions and the planning of military operations, the features and execution of the Leadership Development Program, and the execution of squad battle drills.

MILS302. Leadership and Ethics. Cr. 3.

Corequisite: Taken in conjunction with MILS304.

This course probes leader responsibilities that foster an ethical command climate by developing cadet leadership competencies and applying principles and techniques of effective written and oral communication. Students are prepared for success at the ROTC National Advanced Leadership Course.

MILS303, 304. Leadership Laboratory. Cr. 1, 1.

Leadership Laboratory is required for all Army ROTC students. The student will receive training in troop leading procedures, mission planning, squad tactics, land navigation, individual movement techniques, water survival and rappelling.

- MILS401. Leadership and Management.** Cr. 3.
Corequisite: Taken in conjunction with MILS403.
 This course builds on the experience gained at the National Advanced Leadership Course in order to solve organizational and staff problems and discusses staff organization and functions, analysis of counseling responsibilities and methods, the principles of subordinate motivation and organizational change. Students will apply leadership and problem solving principles to a case study and or simulation.
- MILS402. Officership.** Cr. 3.
Corequisite: Taken in conjunction with MILS404.
 This course is designed to explore topics relevant to Second Lieutenants entering the U.S. Army and focuses on the legal aspects of decision making leadership, analyzing Army organization from the tactical to the strategic level, assessing administrative and logistical functions, performance of platoon leader actions, and an examination of leader responsibilities that foster an ethical command climate.
- MILS403, 404. Leadership Laboratory.** Cr. 1, 1.
 Leadership Laboratory is required for all Army ROTC students. The student will receive training in troop leading procedures, mission planning, squad tactics, land navigation, individual movement techniques, water survival and rappelling.

MUSIC THEORY, LITERATURE, AND COMPOSITION (MUS)

- MUS105-106. Music Fundamentals I and II.** Cr. 2-2.
 Elements of basic music concepts including scales, modes, key signatures, triads, meter and rhythm, and elementary ear training. Use of basic notational and tutorial software required. Open to all students. Credit not applicable toward the music major or minor.
- MUS107-108. Theory and Harmony I and II.** Cr. 2-2.
Prerequisite: MUS105, MUS106, or passing score on theory placement exam.
 Study of basic music materials and study of music through melodic, harmonic and formal analysis. Inclusion of elementary composition and four-part writing. Use of notational music programs required for some assignments.
- MUS109-110. Sight Singing and Ear Training I and II.** Cr. 1-1.
Prerequisite: Concurrent enrollment in or previous credit for MUS107-108, respectively.
 Exercises in singing, hearing, and writing melodies, harmonic progressions and rhythms and improvisation and composition.
- MUS200. Theory Proficiency.** Cr. 0.
 A comprehensive examination of theory, sight singing, and ear training skills. All music majors are required to pass this proficiency prior to graduation. Given upon completion of Music 202.
- MUS201-202. Theory and Harmony III and IV.** Cr. 2-2.
Prerequisite: MUS108.
 Modulation, chromatic chords, twentieth century techniques. Emphasis on part-writing, analysis, improvisation, and elementary composition. Use of notational music programs required for some assignments.
- MUS205-206. Sight Singing and Ear Training III and IV.** Cr. 1-1.
Prerequisite: MUS110; concurrent enrollment or previous credit for MUS201-202, respectively.
 Continuation of Music 110; melodic and harmonic dictation to include modulation and chromatic chords and includes composition and improvisation. Use of ear training software required.
- MUS209. Introduction to Jazz History.** Cr. 3.
 An introduction to jazz history, studying of the evolution of jazz from its origins to the present. The course emphasizes how each period developed both musically and historically, as well as an analysis of its major performers, arrangers and composers. An emphasis is also placed on developing listening skills.
- MUS210. Music Appreciation.** Cr. 3.
 An introduction to music history. A survey of major composers of western civilization and their works, with emphasis upon those works in the present-day concert repertory. Listening outside class required.

- MUS223. Music in Worship.** Cr. 3.
This course is a survey of the history of church music from chant to contemporary worship music. The role of music in both liturgical and non-liturgical services is studied. This course may involve off campus observations.
- MUS230. Composition/Improvisation.** Cr. 1.
Prerequisite: MUS108.
Study of basic compositional techniques and elementary improvisation practicum.
- MUS281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement
- MUS301. Basic Conducting.** Cr. 3.
Prerequisite: MUS108. MUAP115 must be taken concurrently.
Instructs students in basic conducting skills and rehearsal methods for both choral and instrumental music. Includes an introduction to orchestration and instrumental transposition.
- MUS302. Choral Conducting.** Cr. 2.
Prerequisite: MUS202. MUAP115 must be taken concurrently.
Conducting techniques and rehearsal methods. Planning and organizing a choral ensemble.
- MUS303. Instrumental Conducting.** Cr. 2.
Prerequisite: MUS202. MUAP109 must be taken concurrently.
Conducting techniques and rehearsal methods for instrumental groups; planning and organizing an instrumental program.
- MUS305. Marching Band Techniques.** Cr. 1.
Techniques for marching band, including charting, charting software, repertory, and auxiliaries.
- MUS309. Orchestration and Arranging.** Cr. 2.
Prerequisite: MUS342.
Band and orchestral instruments, their ranges, and the textural elements of instrumental music; arranging for voices, arranging for combinations of instruments and voices, and composing one or more parts for voice or instruments.
- MUS310. Vocal Diction I.** Cr. 1.
Study of the International Phonetic Alphabet and the application of that study to the teaching of singing in English, Italian, French and German. This class will include an overview of the International Phonetic Alphabet for use in the choral setting.
- MUS311. Vocal Diction II.** Cr. 1.
Prerequisite: MUS310.
Study of the International Phonetic Alphabet and the application of that case study to the teaching of singing in English, Italian, with emphasis on French and German. This class will include an in-depth study of IPA for those students who intend to teach private voice lessons or continue in graduate vocal study. Recommended for music majors with a concentration in voice.
- MUS312. Music of World Cultures.** Cr. 2.
This course is an overview of several representative cultures, including regions such as Africa, India, Asia, and cultures in the Americas.
- MUS313-314. Piano Pedagogy I and II.** Cr. 2-2.
An extensive consideration of the techniques and materials used in teaching private piano. Observation and supervised teaching.
- MUS315. Vocal Pedagogy.** Cr. 2.
Study of the physiological mechanism for the production of the singing voice and the application of that study to the teaching of singing.

- MUS321. Music in the Elementary School.** Cr. 3.
Classroom procedures in music, including song materials, records, Orff and Kodaly systems adapted for the United States; basic instruction in classroom instruments such as guitar, baritone ukulele, and recorder; characteristics of elementary school students, scheduling, equipment, and teacher qualifications.
- MUS323. Instrumental Methods in the Secondary School.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program if seeking teacher certification at Huntingdon College.
Classroom procedures in music for junior and senior high school instrumental programs; instrumental materials; administrative aspects such as scheduling, equipment, technology, recruitment, budget management and performances; advanced instrumental conducting techniques.
- MUS324. Choral Methods in the Secondary School.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program if seeking teacher certification at Huntingdon College.
Classroom procedures in music for junior and senior high school choral programs; choral materials; administrative aspects such as scheduling, equipment, technology, recruitment, budget management and performances; vocal health and development; advanced choral conducting.
- MUS326. Materials and Methods for Church Music Ministry.** Cr. 3.
This course provides practical guidance on how to implement a church music program from preschool through senior adult, including the selection of anthem literature for children's choirs through adult choirs. Instruction on implementing and maintaining instrumental and handbell programs is provided. This course may involve off campus observations and practicum.
- MUS340. History and Literature of Music of the Middle Ages to 1775.** Cr. 3.
A survey of the principal composers and their works, as well as the various historical styles of the music of western Europe from approximately 600 AD through the Rococo period.
- MUS341. History and Literature of Music from 1775 to the Present.** Cr. 3.
A survey of the principle composers and their works, as well as the various historical styles of the music of western and eastern Europe and of the United States of America from the Classical period to the present.
- MUS342. Music and Technology.** Cr. 2.
A survey course covering basics of MIDI, synthesizers and synthesis, sampling technology, computer software scoring, sequencing, auto-accompaniment, multimedia, education software, live sound and recording technology. The course is designed to give the student practical experiences with these technologies. The course will also include the selection, implementation, and evaluation of media and materials for utilization in educational settings.
- MUS371, 372. Seminar in Music.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
The seminar will focus on selected topics appropriate to the participants.
May be repeated for credit with each change in title.
- MUS406. Piano Literature.** Cr. 2.
Prerequisite: MUS340 and MUS341.
Study of solo piano literature. The course also includes baroque harpsichord literature often performed on piano, some piano concerti, and chamber music literature which includes piano.
- MUS408. Choral Literature.** Cr. 1.
Prerequisite: MUS340 and MUS341.
A survey of major choral works of western classical music and choral anthems suitable for school and church choirs.
- MUS409. Instrumental Literature.** Cr. 2.
Prerequisite: MUS340 and MUS341.
A survey of major works for orchestra and chamber groups from the seventeenth through the twentieth century.

- MUS481. Internship in Music.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with church music or community music programs. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- MUS491. Honors in Music.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.

MUSIC, APPLIED (MUAP)

Ensembles

Each music major is required to participate in one ensemble every semester of full-time enrollment.

- MUAP108. Marching Band.** Cr. 1.
Prerequisite: Enrollment may require an audition at the discretion of the director.
 Preparation and performance in the Huntingdon College Marching Band. The Marching Band performs at College functions and athletic events. Will involve overnight travel.
 May be repeated for credit.
- MUAP109. Concert Band.** Cr. 1.
Prerequisite: Enrollment may require an audition at the discretion of the director.
 Preparation and performance of music for Wind Ensemble. The Wind Ensemble will perform concerts for the College and community.
 May be repeated for credit.
- MUAP113. Chamber Music.** Cr. 1.
 Preparation and performance of music for various chamber music groups, including standard organizations such as brass quintet, woodwind quintet, saxophone quartet, flute ensemble, or small vocal ensemble, as well as keyboard accompaniment, or other combination(s) designed by the students and faculty. Students will be assigned to a group at the beginning of the semester. A supervising instructor will be assigned according to the instrumentation of each group.
 May be repeated for credit.
- MUAP115. Concert Choir.** Cr. 1.
Prerequisite: Enrollment may require an audition at the discretion of the director.
 Study and preparation of representative choral literature from all historical periods. The ensemble performs concerts on campus and in the community, takes an annual concert tour, and presents performances of major choral works.
 May be repeated for credit.
- MUAP150. Huntingdon Ensemble.** Cr. 1.
Prerequisite: Audition at the discretion of the director.
 A small choral ensemble performing works from the Renaissance Period through current day.
 May be repeated for credit.
- MUAP153. Jazz Ensemble.** Cr. 1.
Prerequisite: Enrollment may require an audition at the discretion of the director.
 The ensemble will focus on preparation of jazz literature ranging from big band charts to combo music.
 May be repeated for credit.

- MUAP155. Worship Ensemble.** Cr. 1.
Prerequisite: Enrollment is at the discretion of the director and the Department Chair.
 This course is offered for credit only to music majors with worship leadership emphasis. The ensemble is a select group auditioned each semester that focuses on worship leadership in the Huntingdon community.
- Performance Classes**
- MUAP103-104. Keyboard Laboratory I and II.** Cr. 1-1.
 Elementary class instruction for students with little or no piano background. Open to music majors and minors as well as non-music majors.
- MUAP117. Class Instruction in Strings.** Cr. 1.
 Elementary class instruction with emphasis on a single instrument in the group. May be repeated with permission of the Department Chair.
- MUAP118. Class Instruction in Woodwinds.** Cr. 1.
 Elementary class instruction with emphasis on a single instrument in the group. May be repeated with permission of the Department Chair.
- MUAP119. Class Instruction in Brass.** Cr. 1.
 Elementary class instruction with emphasis on a single instrument in the group. May be repeated with permission of the Department Chair.
- MUAP120. Class Instruction in Percussion.** Cr. 1.
 Elementary class instruction with emphasis on a single instrument in the group. May be repeated with permission of the Department Chair.
- MUAP121. Class Instruction in Voice.** Cr. 1.
 Introduction to vocal technique for the non-voice concentration; using the voice as a teaching tool. May be repeated with permission of the Department Chair.
- MUAP148. Accompanying.** Cr. 1.
Prerequisite: Permission of the keyboard faculty member.
 Piano performance experience through accompanying soloists and/or instrumental and vocal ensembles. May be repeated for credit.
- MUAP149. Performing Class.** Cr. 0.
Corequisite: to be taken concurrently with each semester enrollment of studio instruction in the primary performance area for music majors.
 The class will include a study of style, repertoire, stage deportment, and performance.
- MUAP151. Recital Attendance.** Cr. 0.
 Attendance at recitals, concerts, and other events sponsored by the Music Department.
- MUAP200. Sophomore Performance Proficiency.** Cr. 0.
Prerequisite: Studio Instruction 221.
 A full faculty examination of the student's ability and progress in his or her principal performance area. Passing this examination is necessary for the student to enroll in studio instruction at the 300 level and to have a hearing for a half or full recital.
- MUAP201. Opera Theater.** Cr. 2.
 Study and presentation of opera scenes and full operatic productions. Open to students with permission of Department Chair. May be repeated for credit.
- MUAP203-204. Keyboard Laboratory III and IV.** Cr. 1-1.
Prerequisite: Permission of Instructor.
 Continuation of Music, Applied 103-104.
- MUAP209. Piano Proficiency.** Cr. 0.
 A comprehensive test of keyboard skills, including keyboard theory (scales, arpeggios, cadences, chord inversions, intervals), sight reading, and playing prepared repertoire. All music majors are required to pass this proficiency prior to graduation.

MUAP499A. Senior Capstone in Music: Half Recital or Project.**Cr. 0.*****Prerequisite: MUAP200 and senior standing.***

Seniors may present a half recital of 25 or more minutes duration in the student's major performance area, or complete a significant project. If a student chooses to perform a recital, it shall be juried by the music faculty one month in advance. If the student elects to do a project rather than a recital, it may entail a significant research paper or equivalent effort and must lead to a presentation to members of the Music Department.

This course is required for all music majors. This course is exempt from the 42 hour limit in the discipline.

MUAP499B. Senior Capstone in Music: Full Recital.**Cr. 0.*****Prerequisite: MUAP200 and senior standing.***

Students who desire to study applied music in graduate school, or any student seeking more performance opportunities as an undergraduate, may elect to perform a full senior recital of 45 or more minutes duration in the student's major performance area. The recital shall be juried by the music faculty one month in advance.

This course is optional and is recommended for those music majors seeking to enter graduate school as performance majors. This course is exempt from the 42 hour limit in the discipline.

MUAP STUDIO INSTRUCTION

(Course prefix designation is determined by instrument.)

Prerequisite: Permission of the Department Chair is required for enrollment in any studio instruction course.

Corequisite: A student majoring in music taking studio instruction in his or her primary performance area must also be enrolled in Music, Applied 149 (e.g. PIAN, VOIC) in the primary performance area each semester as well.

Studio instruction in one or more applied music areas is part of all music curricula and is given credit per semester hour on the following basis: one-half (0.5) semester hour—one-half hour studio instruction or one hour class instruction per week; one (1) semester hour—two one-half hour studio instructions per week.

Studio instruction courses are numbered using the following scheme:

- the first digit represents the level of proficiency;
- the second digit represent the number of one-half hour lessons per week; and
- the third digit represents the term.

For example: 321 indicates third level proficiency, two one-half hour lessons per week during the Fall semester.

Students majoring in music who need additional preparation before enrolling in Studio Instruction 111 or 121 for credit should take 111 or 121 for non-credit, perform before a faculty jury, and be approved for subsequent enrollment in 111 or 121 for credit.

Non-music majors are encouraged to begin or further their music backgrounds by enrolling for studio or class instruction in any instrument or voice. These lessons may be taken for credit or non-credit. The instructor will advise each individual to take the appropriate length of lesson. A student with extensive background may need an hour lesson weekly, but a student with less background may be advised to take a half-hour lesson weekly. Please see the following appropriate course numbers.

Students enrolled in studio instruction in applied music for credit must perform before a faculty jury at the end of each semester.

Although the course numbers are the same for all students, course requirements will vary for non-music major and music major students.

111, 112	0.5 hour credit each semester (may be taken for non-credit)
211, 212	0.5 hour credit each semester (may be taken for non-credit)
311, 312	0.5 hour credit each semester (may be taken for non-credit)
411, 412	0.5 hour credit each semester (may be taken for non-credit)
121, 122	1 hour credit each semester (may be taken for non-credit)
221, 222	1 hour credit each semester (may be taken for non-credit)
321, 322	1 hour credit each semester (may be taken for non-credit)
421, 422	1 hour credit each semester (may be taken for non-credit)

PRACTICING THE ART OF CRITICAL THINKING (PACT)

- PACT103. Practicing the Art of Critical Thinking** **Cr. 3.**
 The PACT colloquium is an introduction to critical thinking at the college level. The primary concern of a well-rounded liberal arts education is each student's development as an active critical thinker. The goal is to prepare entering students for their academic careers through the development of their critical thinking skills.

PHILOSOPHY (PHIL)

- PHIL200. Introduction to Philosophy.** **Cr. 3.**
 An introduction to philosophical problems and issues as these have emerged in the history of Western culture. To help students see each philosophical position in the context of other philosophical positions and the broader cultural context.
- PHIL210. Introductory Logic.** **Cr. 3.**
 The principles and conditions of sound clear reasoning; the detection of fallacies in reasoning; Aristotelian logic; symbolic logic; inductive logic; the application of logic to science and everyday life.
- PHIL250. Ethics: Theory and Application.** **Cr. 3.**
 An overview of the philosophical discussion of the science of human conduct, involving: normative standards versus relativistic perspectives, ethical and metathetical issues, determinism and freedom, egoism versus altruism, deontology versus teleology. This theoretical approach is balanced by the study of practical issues in contemporary life, such as: religious, social, medical, sexual, political, economic, ecological, and peace matters.
- PHIL281, 381. Independent Study.** **Cr. 1-3.**
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
 This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
 The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- PHIL354. Advanced Topics in Philosophy: History and Thought.** **Cr. 3.**
 To engage students in a focused and careful study of particular areas of philosophical inquiry.
 May be repeated for credit with each change in title.

PHYSICAL SCIENCE (PHSC)

- PHSC102. Physical Science.** **Cr. 3.**
 A study of basic concepts in selected physical sciences, such as astronomy, chemistry, environmental science, geology, and physics.

PHYSICS (PHYS)

- PHYS251-252. General Physics I and II.** **Cl. 3, Lb. 3; Cr. 4-4.**
PHYS251 Prerequisite: MATH251.
PHYS252 Prerequisite: MATH252 (permitted as a corequisite) and PHYS 251.
 Elementary foundations in mechanics, fluids, wave motion, thermodynamics, optics, electricity, and magnetism.
- PHYS255. Statics.** **Cr. 3.**
Prerequisite: PHYS251.
 Course emphasizes the development of the student's analytical ability in applying the fundamental principles of mechanics, specifically geared towards solving engineering problems. Topics in Newtonian mechanics, force systems in equilibrium, friction, utilization of vector algebra, and distributed forces. Offered upon sufficient demand.

POLITICAL SCIENCE (PSC)

- PSC201. American Government.** Cr. 3.
Principles of American government, framing of the United States Constitution; basic structure and functions of the federal legislature, executive and judiciary; the articulation of public opinion via interest groups and parties to political leaders and legislation. Recommended as the first course in the political science sequence. Credit cannot be earned for both PSC201 and PSC201H.
- PSC201H. Honors American Government.** Cr. 3.
Honors Core version of Political Science 201. Automatically applies toward Honors Core requirement. Credit cannot be earned for both PSC201 and PSC201H.
- PSC207. Introduction to Public Administration.** Cr. 3.
Introduction to theories of bureaucracy illustrated by selected case studies. Nature of institutions, staff, the political and legal environment, management and administration of public sector programs, human resources, intergovernmental relations, and effect of computers on bureaucracies.
- PSC209. World Politics.** Cr. 3.
An introduction to comparative government and international relations. The types of government around the world (such as authoritarian, totalitarian, liberal democratic and failed states), and differences among developed and less developed nation states. Discussion of current issues in U.S. foreign policy and U.S. exceptionalism. Additional topics such as diversity of income, trade relations, the role of nongovernment organizations, the United Nations, military and civilian alliances, diplomacy, revolutions and the causes of war and peace. Credit cannot be earned for both PSC209 and PSC209H.
- PSC209H. Honors World Politics.** Cr. 3.
Honors Core version of Political Science 209. Automatically applies toward Honors Core requirement. Credit cannot be earned for both PSC209 and PSC209H.
- PSC212. American Policy System.** Cr. 3.
The system of making and implementing public policy with case studies of public policy such as foreign policy, economic policy and civil rights. State and local government with Alabama as a particular example.
- PSC215. Southern Politics.** Cr. 3.
Examination of the institutions and processes of politics in the Southern U.S. states, with particular attention to the southern voters' realignment between political parties, civil war heritage, post-slavery issues, civil rights, ethnicity and localism. Southern strengths will be explored, such as representation in the Congress and Presidency, plus modern political and economic development.
- PSC281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- Note: It is recommended that a student successfully complete a 200 level political science course prior to taking any of the following courses in political science. Any specific prerequisites are listed.*
- PSC302. Comparative Government.** Cr. 3.
Comparison of institutions and processes of major liberal democracies, particularly in Western Europe. Development of European Union and political concepts in social democracies. Other types of government such as utopian, authoritarian and totalitarian. Comparison and contrast with processes, institutions and values in the United States.

- PSC303. International Relations.** Cr. 3.
The factors and motives underlying the political and economic relationships among nations; the basic principles guiding the foreign policies of the major nations; the instruments of power and their effect upon international relations; the United Nations and regional organizations.
- PSC305. Presidency and Congress.** Cr. 3.
Analysis of the two dominant federal institutions and their processes; contrasting methods of election, constituencies served, goals, staff, and time horizon. Characteristics and operation of government in foreign and domestic policy making, budgeting, and the instruments of conflict and cooperation.
- PSC308. Public Organizations and Policy.** Cr. 3.
Examination of the institutions, policies and processes of the U.S. executive, including decision making, with case studies of bureaus and policy programs at the federal, state and local levels. Analysis of the influences of interests, culture, congress and the courts.
- PSC309. Terrorism and Developing Countries.** Cr. 3.
Types of regime, politics and conflict in developing global regions. The breeding grounds, motivation and methods of international terrorist groups, and the means of counter terrorism. Causes and consequences of the 11 September 2001 attacks upon the United States.
- PSC311. Voters, Parties & Elections.** Cr. 3.
Influence, structure and operation of the American party system; evaluation of major parties in historical context, and factors weakening parties today. Voter behavior, electoral processes, interest groups and the mass media.
- PSC314. Political Theory & Constitutional Law.** Cr. 3.
Western political theory from ancient Greece, medieval times and modern. Development of major provisions and leading case law of the United States Constitution. Analysis of Supreme Court cases and justices.
- PSC321. British Politics.** Cr. 3.
Modern British politics, policy and government; the development of elections, parties, institutions and processes. Mysteries of the unwritten constitution. Such values as Churchill's imperialism, the social class system, postwar social democracy and post-Thatcher market forces. Foreign policies such as two world wars, the special relationship with the U.S., and the European Union. Comparisons with the United States and western Europe.
- PSC371, 372. Seminar in Politics.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
The seminar will focus on selected topics appropriate to the participants.
May be repeated for credit with each change in title.
- PSC481. Internship in Politics or Law.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- PSC483. Fieldwork in Public Affairs.** Cr. 1-3.
Prerequisite: Completed application and permission of the Department Chair.
Opinion survey research, participant observation or other site work in an office related to politics, public administration or law. May be repeated for up to 6 hours, up to 3 of which may count toward the major, as elective credit. Note: for three credit hours, work may entail a minimum of eight hours per week for fifteen weeks (or equivalent); may be evaluated by weekly journal, term paper of analysis and reaction, and assessment by the supervisor and by the faculty member.

- PSC491. Honors in Political Science.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.
- PSC499. Senior Capstone in Political Science.** Cr. 3.
Prerequisite: Senior standing.
 A comprehensive research project in the area of political science. A standardized test or preparation of a senior portfolio may also be required and incorporated in the course grade. This course is exempt from the 42 hour limit in the discipline.

PSYCHOLOGY (PSYC)

- PSYC201. General Psychology.** Cr. 3.
 Scope and methods of psychology: physiological psychology, psychological development, learning, motivation, feeling and emotion, individual differences, child development, abnormal behavior, and psychotherapies.
- PSYC203. Statistics for the Behavioral Sciences.** Cr. 3.
Prerequisite: PSYC201 or concurrent enrollment in PSYC201 and permission of instructor; MATH 175 or higher is recommended.
 The use of parametric statistics for the analysis of research in the behavioral sciences. The application of statistics to descriptive, correlational, and experimental methodologies will be covered.
- PSYC204. Research Methods in the Behavioral Sciences.** Cr. 3.
Prerequisite: PSYC203.
 The study of the principles of scientific research and their specifications within the basic research methods for the social/behavioral sciences. Methods and procedures of conducting research will be linked to analytical designs and their interpretation.
- PSYC281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
 This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
 The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- PSYC282,482. Research Experience in Psychology.** Cr. 1-3.
PSYC 282 Prerequisite: PSYC201.
PSYC 482 Prerequisite: PSYC204.
 The course involves participation in a research project with a faculty member. The experience in Psychology 282 involves a research project conceptualized by the faculty member. The experience in Psychology 482 involves a research project conceptualized by the student.
 May be repeated for credit, but total credit may not exceed 6 hours in research courses.
- PSYC303. Social Psychology.** Cr. 3.
Prerequisite: PSYC201.
 Examination of the influence of others on a person's thoughts, feelings, and behavior. Includes topics such as persuasion, group behavior, aggression, and interpersonal relations.
- PSYC305. Theories of Learning.** Cr. 3.
Prerequisite: PSYC201.
 Beginning with classical and instrumental conditioning, the course covers the elements of acquisition, storage, retention, and retrieval as sequences in the learning process. Motivation and reinforcement mechanisms are highlighted.

- PSYC307. Theories of Personality.** Cr. 3.
Prerequisite: PSYC201.
 Theories and constructs relating to the development of personality. Classical and neo-psychoanalytic, interpersonal, humanistic, cognitive, and behavioristic perspectives.
- PSYC308. Human Relations in Organizations.** Cr. 3.
Prerequisite: PSYC201.
 Focuses on the behavior and interaction of individuals, groups, and organizations in the production of goods and services. The course uses the scientific method, is interdisciplinary, draws heavily on behavioral sciences' theories, models, and concepts, is contingency oriented, and emphasizes applications in the world of work.
- PSYC309. Sensation and Perception.** Cr. 3.
Prerequisite: PSYC201.
 The study of human factors. Emphasis is placed not only on the physiology of the five senses, but also on the psychological processes that result from stimulation. In addition, basic psychophysical experimental methods will be examined.
- PSYC310. Cognitive Psychology.** Cr. 3.
Prerequisite: PSYC201; PSYC204 recommended.
 Survey of cognitive processes. Includes topics such as attention, learning, memory, forgetting, and higher level processing skills such as decision making.
- PSYC311. Psychology of Women.** Cr. 3.
Prerequisite: PSYC201.
 This course will focus on areas of psychological and social functioning most relevant to women. The following topics will be discussed: child development, sexuality, work, development of self, gender and psychological disorders, relationships and friendships, violence, motherhood, and images of women in culture. Important works from psychodynamic, social learning, developmental, and cognitive perspectives will form the foundation of the course.
- PSYC327. Lifespan Development.** Cr. 3.
Prerequisite: PSYC201.
 Lifespan development includes physiological, perceptual, cognitive, social, and affective change from conception to death, with an emphasis on transitions and developmental challenges throughout the lifespan.
- PSYC330. Special Topics in Psychology.** Cr. 3.
Prerequisite: PSYC201.
 Explores various contemporary topics in psychology such as forensics, aging, drugs, and emotions.
 May be repeated for credit with each change in title.
- PSYC371, 372. Seminar in Psychology.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants.
 May be repeated for credit with each change in title.
- PSYC401. Physiological Psychology.** Cr. 3.
Prerequisite: PSYC201; BIOL101 recommended.
 Study of the physiological structures related to psychological functions with emphasis on the nervous, sensory, and glandular systems.
- PSYC403. History and Systems.** Cr. 3.
Prerequisite: PSYC201.
 A view of the emergence of psychology as a separate discipline. An examination of the historical roots of psychology in philosophy and the natural sciences as well as the major systems of psychology that have emerged during the first century of the discipline of psychology.
- PSYC404. Abnormal Psychology.** Cr. 3.
Prerequisite: PSYC201.
 The course involves an overview of psychopathology and clinical assessment, including historical and contemporary perspectives. It is based on the model as described in the *Diagnostic and Statistical Manual of Mental Disorder*. The topics include, but are not limited to the following: schizophrenia, mood disorders, adjustment and grief reactions, fears and phobias, and sexual deviations.

- PSYC405. Clinical Practice.** Cr. 3.
Prerequisite: PSYC404.
 An introduction to various forms of psychotherapy and to the therapeutic practice of psychology. Course content includes the methodologies of several common psychotherapeutic techniques, ethical concerns, and contemporary issues in the practice of psychology.
- PSYC481. Internship in Psychology.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- PSYC491. Honors in Psychology.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.
- PSYC499. Senior Capstone in Psychology.** Cr. 3.
Prerequisite: PSYC 204 and permission of department chair.
 A comprehensive senior project in the area of psychology. The project is intended to demonstrate an ability to conduct independent research and present the results in writing of commendable quality.
 This course is exempt from the 42 hour limit in the discipline.

RELIGION (REL)

- REL101. Survey of Hebrew Scriptures.** Cr. 3.
 An overview of the biblical heritage found in the Hebrew Scriptures/Old Testament, outlined in eight periods: primal history, patriarchal history, exodus, conquest, kingdom, exile, restoration and struggle for independence. Historical, cultural, ethical and theological concerns. Relevance of Old Testament to later Jewish history and to the New Testament world. Concepts and concerns, such as creation, covenant, righteousness, holiness, wisdom, salvation, history and messianic hope.
 Credit cannot be earned for both REL101 and REL101H.
- REL101H. Honors Survey of Hebrew Scriptures.** Cr. 3.
 Honors Core version of Religion 101. Automatically applies toward Honors Core requirement.
 Credit cannot be earned for both REL101 and REL101H.
- REL102. Survey of New Testament Scriptures.** Cr. 3.
 An overview of the biblical heritage found in the Christian Scriptures growing out of the Old Testament and intertestamental periods. Three basic types of literature: Gospels, Pauline letters and post-Pauline works. Centers on the person and work of Jesus of Nazareth, and the interpretation of him as the Christ by the early Christian community. Theological, philosophical and ethical concerns. Concepts such as discipleship, redemptive community, self-sacrificial love, evangelism, service and mission.
 Credit cannot be earned for both REL102 and REL102H.
- REL102H. Honors Survey of New Testament Scriptures.** Cr. 3.
 Honors Core version of Religion 102. Automatically applies toward Honors Core requirement.
 Credit cannot be earned for both REL102 and REL102H.
- REL221. History of Christianity I.** Cr. 3.
 A survey examination of the history of Christianity from its start to the Reformation. The course will pay particular attention to the challenges and issues that shaped religious thought and expression in the early centuries of the Christian era.

- REL222. History of Christianity II.** Cr. 3.
A survey examination of the history of Christianity from the Reformation to the present. The course will pay particular attention to the variety of Christian expressions that are found in America and the background to many of the current Christian debates.
- REL233. World Religions.** Cr. 3.
An introduction to the history, traditions and beliefs of the world's major religions and to how these traditions interact with the forces of modernity and post-modernity. Christianity, Judaism, Islam, Hinduism, Buddhism, and Chinese and Japanese religions.
- REL234. Religion in America.** Cr. 3.
An inquiry into how religion has shaped and affected the American experience. Christianity and Judaism in America will be the main focus of the course, especially how the values of the Judeo-Christian tradition found expression in the panorama of the American experience. The course will examine the influence of religious faith and world-views in literature, film, and politics. Topics may include, but are not limited to, the rise of American denominations, the influence of Judeo-Christian values on the American frontier (especially the encounter with Native American traditions), and the impact of postmodernism on traditional religions, and the rise of fundamentalism in American culture.
- REL235. Worship in the Christian Community.** Cr. 3.
This course examines the history and changing nature of worship in the Christian community with particular focus on the American Christian community. Some off campus observations of Christian worship experiences are required.
- REL281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- REL301. Christian Theology.** Cr. 3.
Prerequisite: At least one 200-level Religion course.
An examination of the basic doctrines of the Christian Church as they find expression in contemporary theological dialogue. Topics will include the doctrine of God (Trinity), Christology, soteriology, eschatology and ecclesiology.
- REL308. Torah (Hebrew Scriptures).** Cr. 3.
Prerequisite: At least one 200-level Religion course.
A study of the Torah with focus on its meaning and relevance today in the Judeo-Christian tradition.
- REL309. The Prophets (Hebrew Scriptures).** Cr. 3.
Prerequisite: At least one 200-level Religion course.
A study of the Israelite prophetic movement with special emphasis on the classic prophets and the religious, social, political and economic background of their message and its implications for today.
- REL312. Jesus and Gospels (New Testament Scriptures).** Cr. 3.
Prerequisite: At least one 200-level Religion course.
The Christ of faith/Jesus of history question. Jesus and his message are examined in relation to Jewish/Israelite backgrounds. Special attention is given to the various portrayals of Jesus and his significance – in the Gospels, Christian theology, literature, art and film.
- REL313. Wisdom and Poetic Literature (Hebrew Scriptures).** Cr. 3.
Prerequisite: At least one 200-level Religion course.
The characteristics of Hebrew poetry and wisdom writings. A study of the priestly and wisdom traditions as preserved in the books of Psalms, Proverbs, Job, Ecclesiastes, and Song of Songs.

- REL323. Paul and His Letters (New Testament Scriptures). Cr. 3.**
Prerequisite: At least one 200-level Religion course.
 An evaluation of Paul's letters, including their distinctive theological positions and interpretation of the Christ. Emphasis on the position of Paul in the history of the church and theology.
- REL325. General Epistles (New Testament Scriptures). Cr. 3.**
Prerequisite: At least one 200-level Religion course.
 An examination of selected epistles with emphasis placed on the influence of Greco-Roman society and culture on those texts' understanding of Christ and the early church.
- REL331. Religions of the Book (Judaism, Christianity, Islam). Cr. 3.**
Prerequisite: At least one 200-level Religion course.
 An in depth examination of either Judaism, Christianity or Islam. The course will focus on the history of a particular tradition, paying particular attention to contemporary challenges and issues that shape religious thought and expression.
- REL345. Methodism. Cr. 3.**
Prerequisite: At least one 200-level Religion course.
 A study of the life and thought of the Wesley brothers, John and Charles, and of their influence upon the Methodist revival in England and in America. An examination of the development of Methodism into a world church defined by distinctive social institutions and polity. A critical assessment of the role the Wesleyan theological tradition plays in contemporary Methodist related theology.
- REL346. United Methodist History, Doctrine and Polity. Cr. 3.**
Prerequisite: At least one 200-level Religion course or permission of Department Chair.
 This course is an introduction to the history, theological beliefs, and organizational structure of the United Methodist Church. This course is required for those seeking certification in the various certification programs of the United Methodist Church.
 This course does not meet any core requirements.
- REL350. Christian Ethics. Cr. 3.**
Prerequisite: At least one 200-level Religion course.
 An introduction to contemporary Christian ethics and to the various methodologies employed by contemporary Christian ethicists to derive their distinctive ethical standpoint.
- REL351. Religions of the Far East (Hinduism, Buddhism). Cr. 3.**
Prerequisite: At least one 200-level Religion course.
 An in depth examination of either Hinduism, Buddhism, Chinese, Korean or Japanese religion. The course will focus on the history of a particular tradition, paying particular attention to contemporary challenges and issues that shape religious thought and expression.
- REL400. Special Topics – Christian Theology & Ethics. Cr. 3.**
Prerequisite: At least one 300-level Religion course.
 Advanced topics in theology and ethics. Topics may include: Liberation theology, Fundamentalism, science and faith, genetic engineering, medicine and faith, Christology, and Holocaust theology.
 May be repeated for credit with each change in title.
- REL401. Special Topics – Bible. Cr. 3.**
Prerequisite: At least one 300-level Religion course.
 Advanced topics in Bible. Topics may include: Parables, archaeology and the Bible, or exegesis of a particular book or books.
 May be repeated for credit with each change in title.
- REL481. Internship in Religion Cr. 3.**
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.

- REL491. Honors in Religion.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.

SPANISH (SPAN)

- SPAN101-102. Elementary Spanish I and II.** Cr. 3-3.
This sequence provides opportunities to practice the four communication skills (listening, speaking, reading, and writing) and introduces students to aspects of Spanish culture. Courses in the elementary sequence are designed for students who have little or no experience in the language.
Note: SPAN 101 is intended for students who have had fewer than two years of high school Spanish. Students who have had two years or more in high school should likely take SPAN 102; however, entry level is determined by placement exam.
- SPAN201. Intermediate Spanish.** Cr. 3.
Prerequisite: SPAN102 or equivalent proficiency.
This course is designed to reinforce and supplement the vocabulary and general language skills of the beginning student. It will include a review of basic grammar and structure. The course is taught in Spanish.
- SPAN211. Intermediate Reading and Conversation.** Cr. 3.
Prerequisite: SPAN201 or equivalent proficiency.
Journalistic and other texts serve as a basis for discussions on a variety of topics, including, but not limited to, daily life, current events, popular culture, the arts, ethical issues.
- SPAN212. Intermediate Grammar and Composition.** Cr. 3.
Prerequisite: SPAN201 or equivalent proficiency.
An intensive review of Spanish grammar with emphasis on certain major problem areas, such as ser vs. estar, preterite vs. imperfect, the subjunctive. Grammatical concepts are reinforced through application in a series of short compositions.
- SPAN281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.
- SPAN308. Introduction to Hispanic Literature.** Cr. 3.
Prerequisite: SPAN211 and SPAN212, or equivalent proficiency.
Literary fundamentals (e.g. genres, narratological and theatrical concepts, tropes, principles of metrification) along with a general consideration of major periods and movements in the history of Hispanic literature. Representative texts in the major genres (poetry, narrative, drama, essay) will serve as a basis for the conceptual and historical material.
- SPAN311. Iberian Culture and Civilization.** Cr. 3.
Prerequisite: SPAN211 and SPAN212, or equivalent proficiency.
A survey of Spanish culture from ancient times up to the present. Attention will be given to political and military history, geography, economics, religion, races and peoples, and the fine arts (architecture, sculpture, painting, music, literature). The course will be taught in Spanish.

- SPAN313. Latin American Culture and Civilization.** Cr. 3.
Prerequisite: SPAN211 and SPAN212, or equivalent proficiency.
 A survey of Hispanic culture in the Western Hemisphere, with consideration of geographical, historical and sociopolitical factors. Historical material as well as literary texts and miscellaneous art works will serve as a basis for understanding major cultural concepts. The course will include both chronological and regional perspectives, from pre-Colonial civilizations through the twentieth century, and from Mexico to Argentina. The course will be taught in Spanish.
- SPAN321. Spanish Phonetics and Pronunciation.** Cr. 3.
Prerequisite: SPAN211 and SPAN212, or equivalent proficiency.
 Spanish phonetics and phonemics; systematic means of correcting pronunciation defects. The course will be taught primarily in Spanish.
- SPAN322. Spanish Morphology and Syntax.** Cr. 3.
Prerequisite: SPAN211 and SPAN212, or equivalent proficiency.
 The Spanish grammatical system; analysis of morphemic units and their organization into syntactic structures.
- SPAN331. Masterpieces of Spanish American Literature in English Translation.** Cr. 3.
Prerequisite: SPAN211, SPAN212, or SPAN308.
 Emphasis on works and authors of international importance. Lectures, readings and written work in English.
- SPAN335. Hispanic Cinema.** Cr. 3.
 Both Spanish and Latin American films will be presented and discussed in the context of political, cultural and literary influences. An understanding of film theory will be developed throughout the semester. The course will be taught in English. Films in the original Spanish will have subtitles in English.
- SPAN371, 372. Seminar in Spanish.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants. May be repeated for credit with each change in title.
- SPAN408. Survey of Spanish Literature.** Cr. 3.
Prerequisite: SPAN308.
 Masterpieces of Spanish literature from medieval times to the present. Representative texts will be considered in terms of accepted literary periods and movements. Course readings will include at least one full-length novel or play. Readings, lectures, and written work will be in Spanish.
- SPAN410. Survey of Latin American Literature.** Cr. 3.
Prerequisite: SPAN308.
 Masterpieces of Latin American literature from pre-Columbian times through the twentieth century. Representative texts will be considered in terms of accepted literary periods and movements. Course readings will include at least one full-length novel or play. Readings, lectures, and written work will be in Spanish.
- SPAN421. 20th Century Latin American Poetry.** Cr. 3.
Prerequisite: SPAN308.
 Critical reading of representative works and historical survey of development and trends, ranging from modernista precursors through vanguardismo and up to the present time. Readings, lectures and written work will be in Spanish.
- SPAN422. Spanish-American Short Story.** Cr. 3.
Prerequisite: SPAN308.
 Critical readings of selected short stories and historical survey of development and trends. Readings, lectures and written work will be in Spanish.
- SPAN431. Colonial Literature.** Cr. 3.
Prerequisite: SPAN308.
 A study of representative works from the Colonial period. Writings may include those of Christopher Columbus, Bartolomé de las Casas, Hernán Cortés, Bernal Díaz del Castillo, Álvar Nuñez Cabeza de Vaca and/or others from the period. Readings, lectures and written work will be in Spanish.

- SPAN432. Golden Age Literature.** Cr. 3.
Prerequisite: SPAN308.
Critical reading of poetic, dramatic and prose masterpieces produced in Spain between the years 1469-1681. Readings, lectures and written work will be in Spanish.

SPORT SCIENCE AND PHYSICAL EDUCATION (SSPE)

- SSPE110. Foundations of Sport and Physical Education.** Cr. 3.
Prerequisite: Department majors or students who have freshman/sophomore standing or permission of the Department Chair.
Students will demonstrate knowledge of historical, philosophical, and sociological perspectives and principles of sport and physical education. Oral and written communication skills will be a point of emphasis in this course as well. Students will gain a knowledge base by which they can analyze how physical activity is inherently linked to health and wellness.
- SSPE203. Sport Psychology.** Cr. 3.
The focus of this course will be on the many aspects of the relationship of the brain and performance in physical activities. Neurological and behavioral theories will be covered. The course will also focus on individual differences and behaviors and intervention techniques.
- SSPE207. Emergency Care and Injury Prevention.** Cr. 2.
This course will offer students instruction and practice in the application of standard first aid skills for the care of adult, child, and infant medical emergencies. The prevention, recognition, and emergency care of specific sports injuries will be addressed. First Aid and CPR/AED Certification will be awarded to students meeting qualifications established by the American Red Cross. An administration fee is required of all students enrolled in this course.
- SSPE214. Applied Human Anatomy and Physiology I.** Cr. 4.
Prerequisite: BIOL 101 or SSPE 220.
Gross and microscopic anatomy and functions of the integumentary, skeletal, nervous, and muscular systems. In a combined lecture and laboratory setting, the focus is on gaining knowledge of anatomical components and applying this information to a clinical or educational setting. Emphasis is placed on functional understanding of bones, muscles, ligaments, blood supply, innervation, and disability after injury.
- SSPE215. Applied Human Anatomy and Physiology II.** Cr. 4.
Prerequisite: SSPE 214.
Gross and microscopic anatomy and functions for the circulatory, urinary, respiratory, digestive, endocrine, metabolic, and reproductive systems. In a combined lecture and laboratory setting, the focus is on gaining knowledge of physiological components and applying this information to a clinical or education setting.
- SSPE220. Motor Behavior.** Cr. 3.
This course is designed to provide students with an understanding of lifespan motor development, key concepts in motor control, and issues and factors related to motor learning. Emphasis will be placed on practical applications to physical educators. Phases of motor skill development, individual and gender differences in motor skill performance, theories and laws of movement, and feedback and practice are major topics of the course.
- SSPE281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.

- SSPE302. Organization and Administration in Sport and Physical Education. Cr. 3.**
Prerequisite: SSPE110 or ATHT101.
 Students will systematically examine the organization and administration of sport and physical education programs. Students will compare and contrast various management styles and leadership responsibilities. Special attention will be paid to legal issues and managing risk in sport and physical education programs.
- SSPE304. Principles of Lifetime Fitness and Wellness. Cr. 3.**
 Students will critically analyze the five components of health-related physical fitness and the concept of human wellness. Emphasis will be placed on the role of physical activity in preventing and/or ameliorating prevalent 21st Century diseases, including the positive effects on quality of life and aging.
- SSPE306. Adapted Physical Education. Cr. 3.**
Prerequisite: SSPE110 or ATHT101.
 This course is designed to prepare students to provide physical activity instruction to learners with special needs. Students will learn how to develop individualized physical education plans for individuals with mental, physical, and emotional disabilities. This course is required for admission into the Teacher Education Program.
- SSPE307. Recreational Programming and Facility Management. Cr. 3.**
 The development and management of various types of recreational programs and facilities will be the focus of this course. This course will emphasize principles of designing, planning, constructing, programming, and management of recreational facilities such as parks, sporting arenas, aquatic centers, camps, playgrounds, recreation centers (campus and community), tennis complexes, ice or skating rinks, and golf and country clubs. This course will also examine fiscal planning and marketing of leisure services.
- SSPE308. Kinesiology. Cr. 3.**
Prerequisite: SSPE220 or ATHT101.
 Students in this course will acquire knowledge of biomechanics that is critical in the design of conditioning and exercise training programs. Analysis of human movement from an anatomical and mechanical perspective will aid in planning for physical activity and sport-specific motor skill performance. Students will enhance their knowledge of various factors affecting human movement.
- SSPE309. Outdoor Recreation. Cr. 3.**
 This course will focus on the significance of outdoor leisure, including development of programs and activities. The course is designed to give students the basis for understanding how outdoor leisure activities may be beneficial to students later in life. An administration fee is required of all students enrolled in this course.
- SSPE310. Nutrition and Exercise. Cr. 3.**
Prerequisite: SSPE110 or ATHT101.
 Students will demonstrate knowledge of dietary analysis, nutritional principles and weight management practices related to specific physical activities. Current information regarding supplement use and abuse will be addressed. A variety of traditional and contemporary physical activities will be reviewed in terms of health-related fitness and individual consumer/client nutrition and exercise objectives.
- SSPE314. Community Health. Cr. 2.**
 Survey of major community health issues, focusing on local, state, national, and international perspectives. Emphasis will be placed on the role of major agencies and organizations involved in public health, and the impact of public health advocacy and legislation on issues of public health.
- SSPE352. Teaching and Analysis of Team Sports. Cr. 3.**
Prerequisite: SSPE110 or ATHT101.
 This course is designed to help students develop the skills needed to participate in and teach team sports such as football, volleyball, basketball, soccer, and other group rhythmic activities. Students will develop and teach lessons, officiate, and participate in team sport activities.

- SSPE353. Teaching and Analysis of Dual and Individual Sports.** Cr. 3.
Prerequisite: SSPE110 or ATHT101.
 This course is designed to help students develop the skills needed to participate in and teach dual and individual sports such as tennis, badminton, golf, and other related activities. Students will develop and teach lessons, officiate, and participate in dual and individual sport activities.
- SSPE371, 372. Seminar in Sport Science and Physical Education.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
 The seminar will focus on selected topics appropriate to the participants. May be repeated for credit with each change in title.
- SSPE415. Measurement and Evaluation.** Cr. 3.
Prerequisite: MATH175 or higher.
 This course prepares students to use various techniques to measure, assess, and evaluate the cognitive, affective, and psychomotor domains of learning in a physical education setting. Laboratory experiences and computer-based statistical analyses will be included in the course.
- SSPE430. Methods of Teaching Physical Education in Elementary Schools.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program or permission of Sports Science and Physical Education Department Chair for non-physical education majors.
 This course is designed to prepare students to teach physical education in elementary schools. Students will learn methods of class management and lesson development designed for teaching children a variety of activities including health-related exercise, gymnastics, rhythms and dance, and sports and games. Special consideration will be given to preparing students to deliver developmentally appropriate activities to elementary physical education students.
 This course is cross-listed with EDUC355. Credit cannot be earned for both EDUC355 and SSPE430.
- SSPE431. Methods of Teaching Physical Education in Secondary Schools.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program or permission of Sports Science and Physical Education Department Chair for non-physical education majors.
 This course is designed to prepare students to teach physical education in the secondary school. Students will learn methods of class management and lesson development designed for teaching secondary students. Developmentally appropriate, individualized approach to teaching through a program of physical activities will be the emphasis.
- SSPE433. Exercise Physiology.** Cr. 3.
Prerequisite: SSPE214 or BIOL314.
 This course will cover the application of basic principles of science to the function, training, improvement, and maintenance of the human body through exercise and physical activities.
- SSPE435. Practicum/Physical Education P-12.** Cr. 3.
Prerequisite: Admission to the Teacher Education Program.
 A structured, supervised field experience including teaching and writing assignments specific to the candidate's teacher certification area.
 This course is cross-listed with EDUC335. Credit cannot be earned for both EDUC335 and SSPE435.
- SSPE442. Exercise Testing and Prescription.** Cr. 3.
 This course will focus on the application of exercise testing and prescription in an array of patient/client populations. Students will develop proficiency in using testing equipment and evaluating results. Students will prepare for and be encouraged to take a personal training certification exam at the end of the course.
- SSPE481. Internship in Sport Science and Physical Education.** Cr. 1-6.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
 Supervised professional experience with selected organizations or institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
 Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.

- SSPE491. Honors in Sport Science and Physical Education.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
 Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
 May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.
- SSPE498. Internship in Physical Education/P-12.** Cr. 12.
Prerequisite: A minimum of a 2.50 grade point average overall, in the teaching field(s), and in professional studies; a grade of C or better in each professional studies course; admission to the Teacher Education Program; and a passing score on the Praxis II assessment.
 The student's supervising professor will assign a letter grade to reflect the quality of the student's work during the internship.
- SSPE499. Senior Capstone in Sport Science and Physical Education.** Cr. 3.
Prerequisite: Senior standing.
 A comprehensive senior project in an area related to Sport Science and Physical Education. The project is intended to demonstrate an ability to conduct independent research and present the results in writing of commendable quality.
 This course is exempt from the 42 hour limit in the discipline.

THEATER (THEA)

- THEA151. Theater Attendance.** Cr. 0.
 Attendance at a specified number of workshops, critiques, performances, strikes, and lectures by guest artists or scholars at times to be announced during the semester.
- THEA213. Acting and Directing.** Cr. 3.
THEA213A. Acting and Directing for Non-Majors.
 Exploration and development of the principles of acting and self-directing through exercises, improvisation, theater games, scene study, and text analysis.
- THEA214. Intermediate Acting.** Cr. 3.
Prerequisite: THEA213.
 The theory and technique of building a character in context and depth, through further study of improvisation, analysis development, and scene study.
- THEA215. Technical Production I.** Cr. 1.
 Study of the principles, techniques, materials, and design methods involved in theatrical production with an emphasis on stage management.
- THEA216. Technical Production II.** Cr. 1.
Prerequisite: THEA215.
 Continued study of the principles, techniques, materials, and design methods involved in theatrical production. Each semester introductory classes will be offered in one of the following: lighting and sound design; costume and set design; stage property and makeup design; and dramaturgical research. May be repeated for credit with each change of title.
- THEA217-218. Technical Production Laboratory I and II.** Lb. 2; Cr. 2-2.
 A practical course in the production elements of the theatrical experience. Active participation in all technical and performance aspects of the semester's productions is required. May be repeated for credit.
- THEA281, 381. Independent Study.** Cr. 1-3.
Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.
 This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.
 The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.

- THEA301. Voice and Diction.** Cr. 3.
Voice production and articulation for the performer. Voice improvement through study of articulation, phonation, resonance and relaxation and body alignment techniques.
- THEA312. Musical Theater.** Cr. 3.
Prerequisite: THEA214.
An in depth study of the American genre of musical theater; using historical evolution, critical analysis, scene study; further character analysis, and audition techniques.
- THEA313. Children's Theater.** Cr. 3.
The creation and performance of plays for children by adaptation, invention, and improvisation.
- THEA316. Stage Management and Directing for Theater and Television.** Cr. 3.
The techniques of directing and stage management through analysis, practical projects, and the production of a one-act play.
- THEA371, 372. Seminar in Theater.** Cr. 1-3.
Prerequisite: Permission of the Department Chair.
The seminar will focus on selected topics appropriate to the participants.
May be repeated for credit with each change in title.
- THEA414. History of Theater and Acting Styles.** Cr. 3.
Theater the world over, from its ritualistic origin in ancient times to the late twentieth century.
- THEA415. Advanced Acting and Studies in Period Form.** Cr. 3.
Prerequisite: Students who have completed all performance and technical aspects.
Intensive monologue and scene work exploring modern acting techniques to develop successful auditioning skills and self-management. Study of acting styles for period plays, from Greek theater to the modern schools of acting. Analysis of scenes for movement, style of performance, relationships, and appropriate stage business.
May be repeated for credit.
- THEA481. Internship in Theater.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average on all work attempted for the major, and completion and submission of the internship application to the Office of the Registrar.
Supervised professional experience with selected business and government institutions. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
Graded on a Pass/No-Credit (P/NC) basis only. May be repeated for up to 6 hours of elective credit. May not be used to fulfill requirements for the major or minor unless specifically listed in requirements. This course is exempt from the 42 hour limit in the discipline.
- THEA483. Practicum in Theater.** Cr. 1-3.
Prerequisite: Junior or senior standing, at least a 2.5 grade point average in the major, and permission of the Department Chair.
Credit will be granted for hands-on experience with a local or regional theater. Level of credit will be determined based on the significance of the participation.
May be repeated for credit.
- THEA491. Honors in Theater.** Cr. 3.
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.
- THEA499. Senior Capstone in Theater.** Cr. 3.
Prerequisite: Senior standing.
A comprehensive senior project in Theater. The project is intended to demonstrate an ability to conduct independent research and present the results in a method appropriate to the discipline and of commendable quality.
This course is exempt from the 42 hour limit in the discipline.

THEATER, APPLIED (THAP)

THAP150. Performance Workshop Theater.

Cr. 1.

THAP150A. Performance Workshop Musical Theater.

The workshop is a rehearsal practicum. It includes auditioning for technical or performance aspects of all productions, and incorporates the study, striking, performance and production of dramatic and musical theater works.

May be repeated for credit. No more than 6 hours may be credited towards the 120 hour degree requirement.

THAP350. Advanced Performance Workshop Theater.

Cr. 1

The workshop is a rehearsal practicum. It includes auditioning for advanced technical or performance aspects of all productions and incorporates the study, striking, performance and production of advanced dramatic and musical theater works.

TRAVEL EXPERIENCE (TRAV)

TRAV371, 372. Travel Experience.

Cr. 2, 2.

Prerequisite: Permission of the Coordinator of Travel and Event Planning and successful completion of the related interdisciplinary studies seminar.

Travel experience in which students explore different cultures and geographical areas.

WOMEN'S STUDIES (WST)

WST201. Critical Perspectives in Women's Studies.

Cr. 3.

This course introduces students to feminist scholarship and acquaints them with the intellectual, social, ethical, political, historical, and cultural forces constructing gender. This class is interdisciplinary and grounded in feminist pedagogy.

YOUTH MINISTRY (YMIN)

YMIN281, 381. Independent Study.

Cr. 1-3.

Prerequisite: A cumulative grade point average of at least 3.0 and appropriate class standing.

This course must be developed in conjunction with the instructor who will direct the course of study, design a course syllabus with clearly stated learning objectives and assessment procedures, and evaluate the final project. Such a project may call for a systematic reading program, library investigation, laboratory project, studio work, field study, or creative expression.

The appropriate form and signatures are needed to register. 281 open to sophomores; 381 open to juniors and seniors. No more than 9 hours of Independent Study may be credited towards the 120 hour degree requirement.

YMIN340. Adolescent World.

Cr. 3.

Understanding adolescents from the perspective of their personal, moral, social, and religious development. Youth culture is viewed in light of the impact upon it from inside and outside influences such as faith traditions, peer influence, and social culture.

YMIN350. Effective Youth Ministry.

Cr. 3.

This course explores theories of youth development and practices for youth ministries. It emphasizes an understanding of youth culture and the recruitment and training of those who work with today's youth. The class will demonstrate strategies for doing effective youth ministry, evangelism, mentoring, staff relations, program development, teaching, and empowering others.

YMIN355. Curriculum in Youth Ministry.

Cr. 3.

Prerequisite: CHED200.

A study of Christian curriculum: its history, development and evaluation as it relates to youth ministry. Opportunities to critique and write curricular resources for youth ministry will be provided. Students will focus on adolescent development and curriculum.

YMIN360. Advanced Topics in Youth Ministry.

Cr. 1.

Prerequisite: Major in Youth Ministry or permission of instructor.

An introduction to special topics, themes, issues, and persons in the study of youth ministry. May be repeated with each change in title for a total of three credit hours.

- YMIN481. Internship in Youth Ministry.** **Cr. 3.**
Prerequisite: Junior or Senior standing, at least 2.5 average on all work attempted for the major, CHED200, and completion and submission of the internship application to the Office of the Registrar.
Supervised professional experience in a church or church related agency. The internship offers students the opportunity to augment classroom learning and to enhance intellectual development through the application of knowledge. Types and locations of internships are available through the Department Chair.
Graded on a Pass/No-Credit (P/NC) basis only. This course is exempt from the 42 hour limit in the discipline.
- YMIN491. Honors in Youth Ministry.** **Cr. 3.**
Prerequisite: Scholastic excellence, completed application, and permission of the Department Chair and the Academic Policy and Honors Committee.
Individualized project designed to meet the particular needs and interest of the student in relation to a particular major.
May be repeated for credit. This course is exempt from the 42 hour limit in the discipline.

ADULT DEGREE COMPLETION PROGRAM

2012-2013 ACADEMIC CALENDAR

2012 Fall Term

August	20	Monday	Session I classes begin
September	21	Friday	Session I classes end
September	24	Monday	Session II classes begin
October	26	Friday	Session II classes end
October	29	Monday	Session III classes begin
December	7	Friday	Session III classes end

2013 Spring Term

January	7	Monday	Session I classes begin
February	8	Friday	Session I classes end
February	11	Monday	Session II classes begin
March	15	Friday	Session II classes end
March	25	Monday	Session III classes begin
April	26	Friday	Session III classes end
May	3	Friday	Baccalaureate
May	4	Saturday	Commencement

2013 Summer Term

May	6	Monday	Session I classes begin
June	7	Friday	Session I classes end
June	10	Monday	Session II classes begin
July	12	Friday	Session II classes end
July	15	Monday	Session III classes begin
August	16	Friday	Session III classes end

Notice: Despite a student's term of matriculation, all policies in the 2012-13 Adult Degree Completion Program (ADCP) catalog are applicable to all Adult Degree Completion Program (ADCP) students, unless specifically stated otherwise. Thus, this catalog should be reviewed with care by all Adult Degree Completion Program (ADCP) students.

HISTORY OF THE ADULT DEGREE COMPLETION PROGRAM (ADCP)

Huntingdon College began offering the degree of Bachelor of Arts to students in the Adult Degree Completion Program (ADCP) in the Fall semester of 2002. For the 2007-2008 catalog year, Huntingdon began offering the degree of Bachelor of Science. The Adult Degree Completion Program (ADCP) was implemented to serve adults with professional educational needs through effective, innovative, student-centered academic opportunities.

In its history, the program has been known by both the SBPS (School of Business and Professional Studies) name and the SPS (School for Professional Studies) name. Beginning Fall 2008, the formal name of the program became the Adult Degree Completion Program (ADCP), which exists as a program within the College's Business Department.

The program currently exists in partnership with:

- Enterprise State Community College (established Fall 2002),
- James H. Faulkner State Community College - Bay Minette campus (established Fall 2006),
- Jefferson Davis Community College - Brewton campus (established Spring 2008),
- Jefferson State Community College - Centerpoint campus (established Summer 2004),
- Jefferson State Community College - Clanton campus (established Spring 2010),
- Jefferson State Community College - Pell City campus (established Spring 2007),
- Jefferson State Community College - Shelby campus (established Fall 2004),
- Lawson State Community College - Birmingham campus (to be established Spring 2013).

The program also has sites in/at:

- Huntingdon College main campus in Montgomery, Alabama (established Summer 2003),
- Daphne, Alabama, (established Summer 2007),
- Gadsden, Alabama (established Fall 2011).

ADULT DEGREE COMPLETION PROGRAM (ADCP) CORRESPONDENCE DIRECTORY

Academic Records and Transcripts

The Registrar.....334-833-4430

Admission (by location)

Bay Minette (Faulkner State CC Bay Minette campus).....251-580-4908
 Birmingham (Jefferson State CC Clanton campus).....205-983-5983
 Birmingham (Jefferson State CC Center Point campus).....205-856-8545
 Birmingham (Jefferson State CC Pell City campus).....205-856-7726
 Birmingham (Jefferson State CC Shelby campus).....205-983-5983
 Birmingham (Lawson State CC campus).....256-438-1122
 Brewton (Jefferson Davis CC Brewton campus).....251-809-1553
 Daphne.....251-626-7877
 Enterprise (Enterprise State CC).....334-347-2623 ext.2256
 Gadsden256-438-1122
 Montgomery (Huntingdon College).....334-833-4402

Bookstore

The Bookstore Manager.....334-833-4482

Financial Aid

The Director of Student Financial Aid.....334-833-4519

Student Accounts, Tuition, Fee Payments

The Student Account Manager.....334-833-4404

Toll Free Number.....888-806-8715

ADMISSION

REGULAR ADMISSION

Huntingdon College's Adult Degree Completion Program (ADCP) is open to working adults, whether full-time or part-time, who have:

- earned a minimum of a 2.00 or higher GPA on all work for which Huntingdon will or would award transfer credit at the post-secondary level,
- successfully completed at least one three semester hour course in English Composition, and
- accumulated at least 30-45 hours of transferable college credit from regionally accredited institutions which includes:
 - Students seeking admission through the Faulkner State Community College or Lawson State Community College partnerships or at sites in Daphne or Gadsden, Alabama must have a minimum of 45 hours of transferable credit or a completed Associate degree from a regionally accredited institution.
 - Students seeking admission through the Enterprise State Community College partnership must have a minimum of 30 hours of transferable credit or a completed Associate degree from a regionally accredited institution.
 - Students seeking admission through the Jefferson Davis Community College partnership must have a minimum of 30 hours of transferable credit or a completed Associate degree from a regionally accredited institution.
 - Students seeking admission through the Jefferson State Community College partnership must have a minimum of 30 hours of transferable credit or a completed Associate degree from a regionally accredited institution.
 - Students seeking admission to the Montgomery campus must have a minimum of 30 hours of transferable credit or a completed Associate degree from a regionally accredited institution.

The Adult Degree Completion Program (ADCP) at each of its sites, including any site(s) activated after the publication of this document and with the exception of the Enterprise State Community College, Jefferson State Community College (at Centerpoint and Shelby campuses), and the Huntingdon College main campus locations, is a 59 credit hour program; specifically, the maximum number of credit hours earned through the Adult Degree Completion Program (ADCP) for application toward the 120 hour graduation requirement from Huntingdon College is 59 hours.

For questions about admission qualifications, contact the Adult Degree Completion Program (ADCP) office toll-free at 1-888-462-5067.

CONDITIONAL ADMISSION

Students, who wish to enroll in the program but whose academic records are incomplete (such as when official transcripts from other institutions have not been received), may be admitted on a conditional basis and allowed to register for their first semester of attendance provided their academic status can be determined from unofficial records. In order to be allowed to register on a conditional basis, students should have at least a 2.00 grade point average (on a 4.0 scale) in their previous work for which Huntingdon would award transfer credit.

Enrollment in a subsequent semester is contingent upon the student's academic record being complete. Specifically, a student admitted conditionally will not be permitted to register for courses after the initial semester of enrollment unless all official transcripts have been received from all previously attended post-secondary institutions. In addition, no financial aid is available to students admitted on this basis until the academic record is complete.

PROBATIONARY ADMISSION

Students, who wish to register for the program but do not meet the minimum grade point average requirement of at least a 2.00 from all work for which Huntingdon will or would award transfer credit at the post-secondary level, may be admitted on a probationary basis. In order to remain in the program for a subsequent semester, a student must achieve a grade of "C" or better in each course for the first 6 hours in which the student is enrolled.

INTERNATIONAL STUDENT ADMISSION

Huntingdon College is pleased to receive and review applications for admission from international students. Since correspondence for international admission can be extensive and time consuming, it is strongly recommended that students apply by May 15th for the Fall semester, by October 15th for the Spring semester, and by February 15th for the Summer semester.

BASIS OF SELECTION

Huntingdon is authorized under the United States Immigration and Nationality Act to enroll non-immigrant alien students. These students are required to follow the prescribed admission procedures below and to provide an official statement of financial resources sufficient to support educational costs.

ACADEMIC PREPARATION

An international transfer applicant must have a minimum of 2.00 grade point average (based on a 4.00 grading scale) on all credit transferred to Huntingdon from other postsecondary institutions. In addition, an international transfer student must be in good academic standing and eligible to return to the post-secondary institution last attended.

ENTRANCE EXAMINATIONS

Huntingdon does not offer English as a Second Language (ESL) courses and therefore requires evidence of English proficiency for consideration of admission. A review of previous college credit in English classes should provide evidence of this requirement. If not, other forms of documentation may be required.

FINANCIAL VERIFICATION AND AID

All international students must have sufficient funds to cover tuition, fees, textbooks, living expenses, transportation expenses, and other incidental expenses while attending college in the United States. This can be done through documentation of current income level (pay stubs and income tax forms may be required) and/or sufficient liquid assets (bank statements may be required). An applicant should be realistic in determining the extent of his or her personal financial resources relative to the total cost. Documentary evidence of means of financial support must be provided before admission decisions can be made. Federal and State financial aid is not available to international students.

INTERNATIONAL STUDENT APPLICATION PROCEDURES

Upon completion of the application sequence described below, a student's credentials will be evaluated, and a decision will be communicated to the student as quickly as possible. An international student should submit the following items:

1. A completed Application form. Applications must be signed and dated by the student. All sections, including financial information, must be completed, certified, and signed.
2. Official academic transcripts from all postsecondary schools (colleges or universities). Transcript(s) in languages other than English must include official, certified English translations, authentic verifying statements, and signatures. Note: Huntingdon makes every effort to evaluate the transcripts of international students. However, in some cases, it may be necessary to obtain a certified evaluation of the transcript(s). If such an evaluation is required as part of the admission process, or transfer of credit evaluation, the student must bear the cost of this professional evaluation.
3. Information that ensures the I-20 is released from the prior postsecondary college or university of record (if applicable).

ENROLLMENT VERIFICATION PROCEDURES—INTERNATIONAL STUDENTS

An accepted international student must acknowledge his or her decision to enroll at Huntingdon College by submitting the following items:

- Payment of one semester's full-time status tuition.
- Completion of registration for full-time enrollment status.

Upon receipt of the above items a Certificate of Eligibility—Non-Immigrant F-1 Student Status (Form I-20A) will be provided to the admitted student.

Before classes begin, international students must finalize their financial arrangements in regards to tuition.

SPECIAL STATUS (NON-DEGREE SEEKING) ADMISSION

The Huntingdon College Adult Degree Completion Program (ADCP) will admit students who do not wish to be degree seeking, but wish to enroll for one or more courses. Students who have been denied regular admission may not be admitted as a special student. All prospective special students must provide all previous college transcripts. Exceptions may be made by the Provost and Dean of the College.

Upon completion of the required admission procedures and acceptance, a special student may change to degree seeking status. If a special student chooses to become degree seeking, the student must reapply as a degree seeking prospective and complete the regular admission process. Courses completed as a special student may be used to complete degree requirements at Huntingdon College. Financial aid is not available to students classified under special non-degree seeking status.

After completing four courses as a special student, a person must have a cumulative grade point average of 2.0 or higher to continue as a special student.

READMISSION TO THE ADULT DEGREE COMPLETION PROGRAM (ADCP)

Readmission is required for any former student who either missed enrollment in an entire semester (Fall, Spring or Summer) or who enrolled in a semester in which zero hours were attempted due to drops or withdrawals of all enrolled classes for a term.

Students who wish to return to Huntingdon must submit an Adult Degree Completion Program (ADCP) online application and signature page, which is available on the College's website. If the student has attended another institution during the absence from Huntingdon, he or she must have an official transcript sent from each institution. If the student has not attended elsewhere, then a statement to that effect should be provided from the student to the Site Coordinator.

Students who are readmitted to the Adult Degree Completion Program (ADCP) must receive clearance from the Office of Student Financial Services before they may be officially readmitted, register and attend classes. If there is an enrollment break of four or more consecutive years, the student must use the catalog issued for the year in which the student is readmitted and matriculates.

ADMISSION TO THE ADULT DEGREE COMPLETION PROGRAM (ADCP) FROM THE TRADITIONAL HUNTINGDON COLLEGE PROGRAM

Students who have previously attended Huntingdon College in the traditional day program and who are interested in admittance to the Adult Degree Completion Program (ADCP) must have been absent from Huntingdon College for a period of one year and be at least 22 years of age before they will be eligible for application to the program.

ADMISSION EXPIRATION

Admission, regardless of status, is open for the period of one year. If no enrollment occurs within a full calendar year following a student's admission to the program, the application/acceptance is withdrawn, and the student will need to reapply.

ACADEMIC CREDIT POLICIES - INCOMING STUDENTS

ADVANCED PLACEMENT (AP)

Huntingdon College participates in the Advanced Placement (AP) Program of the College Entrance Examination Board. The College reviews and evaluates AP courses on an individual basis in the context of a student's proposed area of study. Credit is awarded at the discretion of the College, and students should not assume that credit will be awarded automatically. Three to eight (3 - 8) semester hours of credit are granted for each AP Examination passed with a score of three or higher in courses comparable to Huntingdon College courses. The number of hours granted is determined by the corresponding academic program. **Students wishing to receive credit based on AP scores should request the College Entrance Examination Board to send an official score report directly to the Office of the Registrar (www.collegeboard.com).** Information regarding specific AP credit granted is available on the College's web site. **A \$25.00 recording fee per awarded credit hour is assessed.**

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

Huntingdon College awards up to 30 semester hours of credit for satisfactory performance (50th percentile or higher) on the tests of the College Level Examination Program (CLEP) provided that the examination area is comparable to a course offered for credit at Huntingdon College. Although students who wish to receive credit granted on this basis are encouraged to take Subject Examinations, the 30 hours permitted may be in Subject Examinations, General Examinations, or both. However, no credit will be granted on the basis of General Examinations taken after the student has entered college. **Students wishing to receive credit based on CLEP scores should request the College Entrance Examination Board to send an official score report directly to the Office of the Registrar.** Information regarding specific CLEP credit granted is available on the College's web site. **A \$25.00 recording fee per awarded credit hour is assessed.**

INTERNATIONAL BACCALAUREATE PROGRAM (IB)

Huntingdon College recognizes the successful achievement of students participating in the curriculum of the International Baccalaureate (IB) Program. Students are encouraged to submit their IB examination scores for review. Credit is only awarded for the IB Higher Level Examinations (not the IB Subsidiary Examinations) provided that the examination area is comparable to a course offered for credit at Huntingdon College and that a minimum score of five is earned on the examination. Credit is awarded at the discretion of the College, and students should not assume that credit will be awarded automatically. **An official IB transcript should be sent to the Office of the Registrar for evaluation. A \$25.00 recording fee per awarded credit hour is assessed.**

DEFENSE ACTIVITY FOR NON-TRADITIONAL EDUCATION SUPPORT (DANTES)

Huntingdon College recognizes the successful achievement of students participating in the curriculum of DANTES. **Students are encouraged to have their official DANTES transcript submitted to the Office of the Registrar for review.** Credit is awarded for courses in which the content is comparable to a course offered for credit at Huntingdon College. Credit is awarded at the discretion of the College, and students should not assume that credit will be awarded automatically. **A \$25.00 recording fee per awarded credit hour is assessed.**

TRANSFER OR CREDIT FROM OTHER INSTITUTIONS

Transfer credit is granted for any non-major course taken at a regionally accredited college or university in which the student has earned a grade of “D” or better, or in the case of a course taken on a “Pass/Fail” basis, a grade of “P”, provided that the course is deemed comparable to a course offered for academic credit at Huntingdon College or is of such a nature that it would carry academic credit if it were offered by the College. Courses that do not have an equivalent at Huntingdon College and are of such a nature that they would carry academic credit if it were offered by the College will receive an appropriate prefix and be numbered “000.” Such courses granted as elective transfer credit will count toward the total number of academic credits required for the degree, but are normally not applicable toward the core curriculum, major or minor requirements. A grade of “C” or higher is required for courses fulfilling a major or minor requirement.

Transfer credit will not be granted for courses which belong in one or more of the following categories: (a) courses in professional, technical, vocational, or sectarian religious study, or (b) courses below the level of introductory courses at Huntingdon College. The College does not grant credit for attendance in service schools or training programs in the Armed Forces unless it can be demonstrated that such attendance is the equivalent of a course or courses offered at Huntingdon College. Academic courses taken while on military service at regionally accredited colleges, universities, or language institutes may be transferred in the normal manner. Based on a review of an official transcript, credit may be awarded for general military training. Academic credit will not be granted for work done while a student was placed on academic suspension or the equivalent at a previous institution.

Official evaluations of credits earned from other institutions are made after a student has been selected for admission and has indicated an intention to enroll. No student may assume that credit will be given for work at other institutions until a written statement of credit accepted is received from the Office of the Registrar. **Grades and credits from other institutions are not included in the student’s grade point average at Huntingdon. The only grade average recorded on the student’s permanent record is that which he or she earns at Huntingdon College.**

A maximum of 64 semester hours earned at two-year institutions may be credited toward the 120 hour degree requirement.

A maximum of 90 semester hours of transfer work may be credited toward the 120 hour degree requirement.

Note should be taken that an official transcript is one that is sent, either by mail or electronically, directly from the corresponding institution to the Office of the Registrar at Huntingdon College; no “student issued” or hand-carried transcripts will be accepted.

Initial transcript evaluations are subject to change for students who do not matriculate within the academic year of admission to the College.

FINANCING A HUNTINGDON EDUCATION

ADULT DEGREE COMPLETION PROGRAM (ADCP) EXPENSES

TUITION AND FEES: 2012-2013

TUITION

Per credit hour \$235

SPECIAL FEES

AP, CLEP, IB, and DANTES Recording Fee (per awarded credit hour).....\$25

Returned Check Fee.....\$50

Graduation Fee.....\$50

Purchase of Cap, Gown, Hood, and Invitations cost of item(s)

Transcript of Academic Credit (per request after first complimentary copy).....\$5

BOOKS AND RELATED SUPPLIES

The cost of books and related supplies is variable and based on the course selections of the student. A student with a financial aid credit with the College may be permitted to charge books by obtaining a book voucher from the Office of Student Financial Services. Students are expected to purchase all “required” textbooks.

FINANCIAL TERMS

BILLING PROCEDURES

All charges are assessed on the first day of each semester based upon registration. It is the student’s responsibility to become familiar with the book voucher process on the College website. The process can take up to five days to complete.

PAYMENT POLICY

Tuition and fees are payable **prior** to the first day of classes. Payments should be sent directly to the Student Account Manager at the following address: Huntingdon College, 1500 East Fairview Avenue, Montgomery, AL 36106-2148. The receipt of a financial aid award does not alter the responsibility for payment of tuition and fees. Financial aid grants will not be considered as payment unless all requirements have been met, an award letter has been issued, and a student has registered for a term. Financial aid loans will not be considered as payment until the loan has been guaranteed.

Students are not permitted to register or attend classes until their financial affairs are satisfactorily arranged. If a student’s account becomes delinquent, the College reserves the right to preclude the student from attending classes. In the event that a student’s account is not paid in full by the end of the semester, the student may not be permitted to attend classes the next semester until satisfactory financial arrangements have been made.

CORPORATE TUITION REIMBURSEMENT PROGRAMS

Many corporate or educational institutions participate in tuition reimbursement programs for their employees. The student should determine if his or her employer will provide financial assistance (tuition reimbursement) for tuition, fees, and books. This information is usually available from the employer’s Human Resources Office. A student participating in one of these programs is first and foremost responsible for all tuition and fees. Students must then follow their company’s procedures for applying for tuition reimbursement.

STATEMENT OF LIABILITY

Should a student leave Huntingdon College owing on his or her account, he or she will be liable for all attorney’s fees and other reasonable collection costs and charges necessary for collection. **Students will not be permitted to receive reports or transcripts of their work until all College bills are paid, including, but not limited to library fines, traffic fines, and disciplinary fines.**

REFUND OF TUITION CHARGES

- If a student terminates his or her enrollment:
 1. prior to the first class meeting, students will not be billed tuition for that class.
 2. after attending at least one class meeting, a student will be assessed tuition at the rate of 100%.

The student initiates the change of enrollment through the drop processes described in this catalog. The Office of the Registrar reviews the completed submissions and forwards information to Student Financial Services regarding the official date of the enrollment change(s). The amount of any refund due to the student and Title IV programs, if applicable, will be resolved within 14 days of the official notification from the Office of the Registrar.

- Students receiving financial aid should refer to the ADCP Financial Aid section of the catalog in order to determine how dropping or withdrawing from a class will affect the receipt of Title IV Aid (Federal Aid).

FINANCIAL AID

All students, dependent, as well as independent, who seek financial assistance in order to attend Huntingdon College, must annually file the Free Application to Federal Student Aid (FAFSA) to be considered for all types of federal aid. From this, a Student Aid Report (SAR) will be produced by the Government's Federal Student Aid Programs and sent to the student and the Office of Student Financial Services. Upon receipt of a valid SAR and enrollment information from the Office of the Registrar, a financial aid award will be prepared and mailed to the student. The student has at least 14 days to accept or reject the financial assistance offered.

ELIGIBILITY AND OPTIONS

To receive consideration for financial aid, a student must be:

1. A United States citizen or eligible non-citizen,
2. Accepted as a degree candidate in the Adult Degree Completion Program (ADCP), and
3. Enrolled in at least six hours during any single semester (see PELL Grant exception below).

If all the above criteria are met, the student may be eligible for the following Federal Title IV programs:

- PELL Grants (may be able to receive this grant with as few as three hours of enrollment),
- Federal Direct Loans, and
- Federal Direct PLUS Loans (parent) for dependent students.

All program awards are based on "demonstrated need" and calculated using federal guidelines.

THE FINANCIAL AID PROCESS

APPLICATION FOR FINANCIAL AID

Students needing financial aid in order to attend Huntingdon College must annually file the Free Application for Federal Student Aid (FAFSA). Completing the following three steps will ensure a student is considered for all federal and state aid which he/she is eligible:

1. Complete the Free Application for Federal Student Aid (FAFSA), online at www.fafsa.ed.gov. In addition, the student should go to www.pin.ed.gov to request a Personal Identification Number (PIN) so that the student or the student's parent (if applicable) can electronically sign the FAFSA. Use Huntingdon College's code (001019) on the FAFSA in order for the Office of Student Financial Services to receive the student's information.
2. Once the FAFSA is completed and processed by the government, the student and the Office of Student Financial Services will receive a Student Aid Report (SAR). The SAR will explain potential eligibility for federal loan and grant programs.
3. Students may also be eligible for the Alabama Student Grant Program. Applications are available from Huntingdon College's Office of Student Financial Services by request, and will be available from the Huntingdon College website through the Student Financial Services page. Enrollment in six hours (minimum) is required. State deadlines apply to this grant.

PROCESS NOTES

The entire federal aid process can take up to four weeks, so the student must apply early. The federal government sometimes asks for "verification" of FAFSA information. When this is done, the financial aid award is delayed until all supporting documentation (tax returns, transcripts, etc.) is provided to and reviewed by the Office of Student Financial Services.

The receipt of a financial aid award does not alter the student's responsibility for payment of tuition and fees. All related program costs are due prior to attending the first class. Financial aid grants will not be considered as payment unless an award letter has been issued by Huntingdon College. Financial aid loans (Federal Direct and Direct PLUS) will not be considered as payment until the loan has been guaranteed and the student has completed Federal Direct Loan Entrance Counseling, as required by the federal government.

A student who is presently attending and receiving financial aid from another institution and who desires to transfer to Huntingdon College must call the Central Processing System (CPS) at 1-800-433-3243 and request that a SAR (Student Aid Report) be sent to Huntingdon College or add Huntingdon's school code (001019) to their online FAFSA application. **A student may not receive aid from more than one institution.**

FINANCIAL AID VERIFICATION

Verification of financial aid data is performed in accordance with guidelines provided in the United States Department of Education (DOE) Verification Guide. The DOE requires that all accounts selected for verification be verified. The verification process is superseded only by the requirement to resolve

conflicting data that is made available to the office and which may affect financial aid awarding. The Director of Student Financial Services reserves the right to select a Student Aid Report (SAR) for verification if conflicting data exists.

Student Aid Reports (SARs) are downloaded on a regular basis throughout the year. If a SAR is selected for verification and that student has been accepted to Huntingdon College, a verification packet is sent. SARs received for students in the applied or inquired status are placed on hold until the Office of Student Financial Services is notified of acceptance. Verification packets are sent after notification of acceptance.

Verification packets include a letter of documentation request with a clear explanation of the required tax returns and W-2s for the student (if applicable) and his or her parents (if applicable), as well as the Verification Worksheets offered by the U.S. Department of Education. This packet provides all applicable deadlines for completing the verification process as well as the results if the student fails to complete the process. These documents are checked for adjusted gross income, number of exemptions claimed, federal tax paid, untaxed income (including earned income credit, etc.), number of family members, number in college, and child support received. Conflicting information including, but not limited to, head of household discrepancies and duplication of exemptions claimed are also noted.

If verification is accurate, federal financial aid can be awarded. If corrections are necessary, changes are made by the Office of Student Financial Services (with appropriate signed documentation). Students are not required to make changes themselves. Financial aid is then packaged based upon the new EFC generated through a corrected SAR. Students are notified by the Central Processing System (CPS) online system of a corrected SAR, which will identify changes made and the new calculated EFC. Changes in award status (if applicable) due to verification are sent via an updated award letter to the student. If further documentation is required to verify necessary items or to correct conflicting documentation, the student is notified by phone or mail of what is needed. Packaging of all federal aid is in a “hold” status until requested information is received. The student has until the last day of classes in a semester that they attend to complete verification if he or she wants to be considered for any federal aid that is still available. However, this does not include Direct and Direct PLUS loans which have a processing time outside that of the College’s jurisdiction. The College’s deadline for submission of an eligible application for these loans is 15 days prior to the last day of class of the academic year. Failure to complete verification within the above time frame may result in no federal aid being awarded.

If an overpayment in the federal programs is determined to have occurred, efforts will be made to adjust the appropriate award program during the course of the academic year. If this is not possible, the student will be requested to make immediate repayment of the overage (provided it is the student’s error). Any warranted collection efforts will be made by the U.S. Department of Education after referring such matters to them. If the overpayment is caused by school error, Huntingdon College will return the funds, and the student will be allowed to repay the institution in a given time period.

STANDARD OF SATISFACTORY ACADEMIC PROGRESS

The academic history from all periods of enrollment, regardless of full-time or part-time enrollment status, will be reviewed at the end of each semester to determine if the student is maintaining the standards established in the Satisfactory Academic Progress Policy. Transfer or Transient grade point averages are not considered in either of these standards; however, accepted transfer credit hours will be considered for financial aid calculation of the maximum time frame for completion of the degree program.

Classes/hours/courses attended in the Faulkner State Community College financial aid consortium program will be calculated in both the qualitative and quantitative calculations to determine Satisfactory Academic Progress.

In order for a student to receive awards from the Federal PELL Grant Program, the Federal Direct Loan Program, the Federal Direct PLUS Loan Program, and the Alabama Student Grant Program, a student must be determined to be making satisfactory academic progress as defined by the Standards of Satisfactory Academic Progress (SAP) section of the Academic Policies and Procedures of this catalog. A student who fails to meet the Standards of Satisfactory Academic Progress is placed on Financial Aid Warning. After the second consecutive semester of not making SAP, the student is ineligible for Federal Title IV Aid and is placed on Financial Aid Suspension.

Huntingdon College permits appeals of Financial Aid Suspension based upon mitigating circumstances. These mitigating circumstances include events that have occurred which the College deems beyond the student’s control, including but not limited to, the impact of natural disasters, medical illnesses and emergencies, family tragedies. Documentation of these events will be required. The appeal must address why the student failed to make SAP, and what has changed in the student’s situation to enable the student to regain SAP. Students must petition and submit all necessary documentation to the Director of Student Financial Services in writing within one month from the date of the letter sent to the student if he or she wishes to have reinstatement of his or her eligibility for federal Title IV funds considered. In order to approve an appeal, the College must determine that the student should be able to make SAP by the end of the next payment period or develop an academic plan, that if followed, will ensure the student is able to meet overall SAP by a specified point in time, with interim progress points. If an

appeal is granted, the student will be placed on Financial Aid Probation for the next payment period or by the dates specified in the academic plan. The Director of Student Financial Services will respond to the appeal within a period of 15 days once the appeal and all applicable documentation are received.

During this conditional Financial Aid Probation period of time, the student may continue to receive Federal Title IV and state funds, provided the student is allowed to continue enrollment by the College's Standards of Satisfactory Academic Progress. At the end of that conditional Financial Aid Probation period, the student must meet SAP, or he or she will be ruled ineligible to receive Title IV and state funds for any future semesters of attendance. A student who is deemed ineligible for a Federal PELL Grant Program, the Federal Direct Loan Program, the Federal Direct PLUS Loan Program, or the Alabama Student Grant Program because of failure to meet the College's Standards of Satisfactory Academic Progress, may reestablish his or her eligibility under these programs by subsequently meeting the College's Standards of Satisfactory Academic Progress, provided the student is allowed to continue enrollment. Students must attend classes at Huntingdon College to regain Satisfactory Academic Progress.

The time frame for full-time student completion of an undergraduate program cannot exceed 150% of the published length of that program. All students who exceed the 150% maximum time frame are considered to be ineligible for Title IV financial aid. This may not be appealed.

CONSORTIUM AGREEMENT

Students attending Huntingdon College while also attending Faulkner State Community College are responsible for completing the financial aid consortium agreement (if applicable). For additional information students should contact their site coordinator.

RETURN OF TITLE IV FUNDS AND OTHER TYPES OF FINANCIAL AID

RETURN OF FEDERAL AID DUE TO DROPS/WITHDRAWALS

If a student drops or withdraws from a course in a semester, Huntingdon College is required to obtain written confirmation from the student at the time of withdrawal to ascertain that the student will attend another module or course later in the same semester. If this confirmation is not provided or if it is provided but the student does not enroll as he or she specified he or she would, the student is considered to have withdrawn from the program and Federal Title IV Return to Title IV Funds (R2T4) requirements will apply. The student's attendance must be scheduled to resume within 45 calendar days after the end of the module or course the student ceased (or failed) to attend in order for the student not to be considered to have withdrawn. If the student does later return during the same period to attend another module or course, the student will not be considered to have withdrawn (subject to the same 45-day requirement for resumption of attendance). The R2T4 process then will be reversed in such a case.

RETURN OF NON-FEDERAL AID DUE TO DROPS/WITHDRAWALS

If a student drops or withdraws from a course in a semester and has received funds from the state or any other private entity, Huntingdon College will follow guidelines set forth by that body in determining how to handle any return of those funds based on a drop or withdrawal from a course.

The student initiates the change of enrollment through the drop processes described in this catalog. The Office of the Registrar reviews the completed submissions and forwards information to Student Financial Services regarding the official date of the enrollment change(s). The amount of any refund due to the student and Title IV programs, if applicable, will be resolved within 14 days of the official notification from the Office of the Registrar.

ACADEMIC POLICIES AND PROCEDURES

It is the responsibility of the student to be familiar with and to complete the requirements for the degree being sought. The faculty and staff of Huntingdon College will assist each student, but it is the student who must ensure that all general degree, core, major, and minor requirements have been completed in the manner outlined in his or her catalog of matriculation.

The College reserves the right to change its academic policies and requirements. Such changes will be publicized to minimize inconvenience to students. Huntingdon College also reserves the right to modify or discontinue any academic offerings or degree programs when necessary. In such cases, the College will make reasonable efforts to allow current students to complete the program or will assist in their transfer to other acceptable programs.

ACADEMIC SCHEDULE

Within the Adult Degree Completion Program, the academic year is divided into three semesters: the first beginning in late August and ending in December (Fall semester), the second beginning in early January and ending in late April or early May (Spring semester), and a third beginning in May and ending in early August (Summer semester).

Each semester is composed of three five-week sessions. The normal three-credit hour class schedule calls for each class to meet for four hours one night per week for the duration of the session.

The Adult Degree Completion Program (ADCP) schedule of classes is published on the College's website for information and planning purposes. The College reserves the right to cancel, postpone, combine or change the time of any class for which there is not sufficient enrollment or for other reasons deemed in the best interest of the institution.

CATALOG OF CHOICE

Each catalog presents the requirements for students entering Huntingdon during that particular academic year and is the catalog the student's academic advisor(s) and Registrar will use in verifying degree requirements for graduation. Any request to change catalogs must be submitted using the appropriate form and approved by the student's academic advisor(s), and the Registrar. A change of catalog will apply to all requirements: core, major, as well as graduation. The catalog of choice must be a catalog dated a year in which the student is or was enrolled at Huntingdon.

If there is an enrollment break of four or more consecutive years, the student must use the catalog issued for the year in which the student is readmitted and matriculates.

A student may not submit a petition for a catalog change during his or her terminal semester.

CLASS ATTENDANCE

All students are required to attend, at a minimum, 75% of the meetings of every class in which they are enrolled, and specifically the first class meeting. Any student who misses the first night of class will be administratively dropped from the course. Failure to meet minimum attendance requirements will result in a failing grade.

Students are expected to arrive for class on time. Failure to be punctual may, at the discretion of the instructor, be recorded as an absence. Individual faculty may set more stringent policies regarding prompt and complete class attendance. Leaving class prior to dismissal may be recorded as an absence. Students should be aware that missing any class meeting may have a negative impact on their learning and course performance. Instructors are expected to take roll at every class meeting and report absences as required on all rolls and grade sheets. Students not officially enrolled should not attend class.

COURSE LOAD

Because adult students juggle the demands of work, family and community responsibilities, the Adult Degree Completion Program (ADCP) courses are designed for students to enroll in one course at a time, normally totaling nine (9) semester credit hours for each semester. Students are limited to this course load during their first semester of matriculation. The accelerated courses allow students to make quick progress towards earning their degree, while ensuring that they focus on the specific content of each course.

COURSE OVERLOAD

A course overload is defined as more than nine (9) semester credit hours enrollment in a semester, and/or more than three (3) semester credit hours enrollment in any one session. Students seeking a course overload must have a minimum 3.0 cumulative GPA as calculated at the end of the semester prior to overload. The maximum number of hours permitted per semester is eighteen (18) semester credit hours, with a maximum of six (6) semester credit hours per session.

REGISTRATION PROCEDURES

Registration for an upcoming term begins on specific dates prior to the beginning of each term. Students who do not complete registration properly, have not satisfied the requirements of their admission (e.g. conditional and/or probationary), or who fail to clear all financial obligations to the College will be

prohibited from officially enrolling for the term until such obligations are met, and then enrollment is permitted only for courses which have not yet begun. **A student may not register and enter classes after the first meeting of a class during a session.** A student may not attend a class for which he or she is not registered.

PREREQUISITES

A prerequisite is a course or other preparation that must be completed before enrolling in an advanced course. **The student is responsible for determining, prior to registration, if all prerequisite requirements have been met for individual classes in which the student intends to enroll.** Prerequisite information is contained in the course description section of this catalog. Prerequisites for courses apply to students based upon the catalog year in which the course is offered and the student is enrolled in said course. Prerequisites are subject to change per academic year with any change in course content, as documented by syllabi/modules. **Students will be administratively removed by the Office of the Registrar from courses for which they have not completed all prerequisites.**

STUDENT INITIATED CHANGES IN REGISTRATION/ENROLLMENT

Unless course changes are made in the following manner, they have no official standing and will not be recognized by the College. Students should also be aware that changes in enrollment might affect areas of financial aid, Veteran's Affairs and timing for degree completion.

ADDING

To add a course, a student must complete the Change of Enrollment submission process, which is available online via the students' academic account access (or in exceptional cases, the Change of Enrollment form). A student may not enter a class after it has met the first time.

DROPPING

To drop a course, a student must complete the Change of Enrollment submission process, which is available online via the students' academic account access (or in exceptional cases, the Change of Enrollment form) by 5:00 p.m. on the day of the first class meeting. Once the semester has begun, a grade of "X" will be indicated on the student's transcript for any course in which a drop is processed, regardless of the start date of the session affected. A grade of "X" does not affect a student's grade point average.

Students who drop all courses during a semester, either all at once or course by course, must be readmitted to the College before being permitted to enroll in subsequent semesters.

ADMINISTRATIVE DROPS

All students are required to attend the first class meeting of each course for which they are enrolled. Any student who misses the first class meeting will be administratively dropped from the course.

WITHDRAWAL FROM A COURSE

A student may withdraw from a course by 5:00 p.m. on the day of the last class meeting. To withdraw from a course, a student must complete the Change of Enrollment submission process, which is available online via the students' academic account access (or in exceptional cases, the Change of Enrollment form). A grade of "W" will be indicated on the student's transcript for any course in which a withdrawal is processed. The grade of "W" does not affect a student's grade point average. (Refer to the Refund Policy section within the ADCP Financing a Huntingdon Education portion of this catalog with regard to how tuition is affected by a withdrawal.)

Students who do not officially withdraw from classes will be assigned a grade of "F" by their instructors if more than one absence is received (per the Class Attendance Policy).

WITHDRAWAL FROM THE COLLEGE

Students wishing to withdraw entirely from a term that is in progress must complete the Application for Student Withdrawal process, which is available online via the students' academic account access. The Application for Student Withdrawal must be completed and on file with the Office of the Registrar before the student's official withdrawal will be processed. A notation of "Withdrawal from the College" will be indicated on the student's transcript following the applicable term. If a student wishes to return to Huntingdon, he or she must complete the readmission process.

REPEATING COURSES

Although Huntingdon does not remove the original grade from the permanent record (transcript), the College will permit a student to repeat a course under the conditions listed below.

A student:

- will have only the highest course grade of any given course included in the computation of the cumulative GPA;
- can not repeat for a higher grade at another college or university a course initially taken at Huntingdon College (courses in which a grade of "X" or "W" was assigned do not apply);
- must notify the Office of the Registrar of the repeat at the time of registration (by online registration option.)

Additional credit may not be earned when repeating a course for a higher grade. The College does not guarantee the availability of any course for repetition.

ACADEMIC CREDIT POLICIES - CURRENT STUDENTS

TRANSFER CREDIT (CREDIT ELSEWHERE)

A currently enrolled student who wishes to take course work at another college or university and apply that work toward the requirements for a Huntingdon College degree must secure approval of the student's advisor and the Registrar prior to taking any courses elsewhere. Approval to take courses at another institution for transfer to Huntingdon College may be requested by completing the "Application for Approval to Earn Credit Elsewhere for Transfer to Huntingdon" form, which is available online. Completed forms, including the presence of advisor's signature, should be submitted directly to the Office of the Registrar.

The advisor will determine suitability of the course in relation to the student's plan of study, and the Registrar must certify the student's academic standing and course equivalency. **Credit may not be granted at Huntingdon for any course not specifically approved in advance.**

A student:

- may not repeat at another college or university a course initially taken at Huntingdon College;
- must complete any major courses above the Business core (ACT201, ACT202, ECO201, ECO202) at Huntingdon College after his or her matriculation into the program.
- who has accumulated as many as sixty-four (64) semester credit hours from a two-year institution, may only take work at a four-year college or university, or forfeit previously awarded credit;
- may not receive more than ninety (90) semester credit hours of transfer credit;
- may not exceed the normal load permitted in the Adult Degree Completion Program (ADCP) during the same period;
- may not take courses at another college or university in the area that are equivalent to any course or courses being offered at the Adult Degree Completion Program (ADCP) in the same semester or term;
- may not take more than one course in the last thirty (30) semester credit hours outside of Huntingdon College;
- who is a candidate for graduation, must have all official final transcripts on file in the Office of the Registrar prior to the end of the third week of classes of the anticipated final semester. This deadline will likely prevent a candidate for graduation from taking courses off-campus, including consortium courses, during the anticipated final semester;

In order for credit to be granted, an official transcript from the institution awarding credit showing completion of coursework must be sent, either by mail or electronically, to the Office of the Registrar at Huntingdon College. Credit will be granted for any approved course completed with a grade of "D" or better, or in the case of a course taken on a Pass/No Credit basis (or the equivalent), a grade of "P" provided it does not fulfill a major or minor requirement. The credit granted is indicated on the student's transcript; however, **transferred coursework does not affect a student's Huntingdon College GPA.**

Refer to the Application for Graduation and General Degree Requirement sections for further restrictions on transfer credit that apply to candidates for graduation. If not received in a timely manner, the receipt of official transcripts containing courses taken elsewhere can adversely affect a student's term of completion.

Students in the Adult Degree Completion Program (ADCP) who wish to take courses at Huntingdon College (traditional day program) must complete a request to earn credit elsewhere as outlined above. Additionally, students who choose this route are responsible for tuition and fees applicable to those in the traditional day program.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

Credit will not be granted for General Examinations taken after the student has begun his or her post secondary studies. Credit will not be granted for a lower sequence course if a more advanced course has been completed. In any one discipline a maximum of 12 semester hours may be earned. Huntingdon awards up to 30 semester hours of credit for satisfactory scores (50th percentile or higher) on the College Level Examination Program tests provided that the examination area is comparable to a course offered for credit at Huntingdon College.

Current students who wish to take examinations under this policy must secure the approval of their academic advisor(s), the Teacher Certification Officer (if the student is seeking teacher certification) and the Registrar. Students should contact the Office of the Registrar if they have questions concerning CLEP. **A \$25.00 recording fee per awarded credit hour is assessed.**

DEFENSE ACTIVITY FOR NON-TRADITIONAL EDUCATION SUPPORT (DANTES)

Huntingdon College recognizes the successful achievement of students participating in the curriculum of DANTES. Students are encouraged to have their official DANTES transcript submitted for review. Credit is awarded for courses in which the content is comparable to a course offered for credit at Huntingdon College. Credit is awarded at the discretion of the College, and students should not assume that credit will be awarded automatically. A DANTES transcript should be sent to the Office of the Registrar for evaluation. **A \$25.00 recording fee per awarded credit hour is assessed.**

GRADING POLICIES

COURSE GRADES AND POINTS

The quality of achievement in a course is measured as follows:

- A Excellent; earns four grade points per semester credit hour.
- B Good; earns three grade points per semester credit hour.
- C Average; earns two grade points per semester credit hour.
- D Poor; earns one grade point per semester credit hour.
- F Unsatisfactory; earns no grade point per semester credit hour.
- S Satisfactory; used for required classes in which credit cannot be earned. This does not count in the grade point average.
- U Unsatisfactory; used for required classes in which credit cannot be earned. This does not count in the grade point average.
- W Withdrawal; indicates that the student withdrew from the course. This does not count in the grade point average.
- X Drop; indicates that the student either dropped a course prior to its first class meeting, or was administratively dropped due to nonattendance in the first class meeting. This does not count in the grade point average.

At the end of each session, instructors must report grades to the Office of the Registrar within 48 hours after the completion of the last class meeting. A grade of Incomplete is not assigned in the Adult Degree Completion Program (ADCP).

GRADE REPORTS AND GRADE POINT AVERAGE

All grades are entered into the student's permanent record (transcript) at the end of each session. Adult Degree Completion Program (ADCP) grades are posted to each student's online account. The grade report will indicate the final grades for all courses taken during the semester. The grade point average is computed by multiplying the quality points earned by the credit hours of each course and by dividing the total quality points earned by the total credit hours attempted as indicated by the following example:

3 semester hours of	A x 4	=	12 quality points
3 semester hours of	B x 3	=	9 quality points
3 semester hours of	C x 2	=	6 quality points
3 semester hours of	D x 1	=	3 quality points
<u>3 semester hours of</u>	<u>F x 0</u>	<u>=</u>	<u>0 quality points</u>
15 semester hours of		=	30 quality points

$$30 \text{ quality points} \div 15 \text{ hours attempted} = 2.00 \text{ GPA}$$

Transfer grades and credits from other institutions are not included in the student's grade point average at Huntingdon. The only grade average recorded on the student's permanent record is that which he or she earns at Huntingdon College.

CHANGE IN GRADE

A course grade, which has been reported by an instructor to the Office of the Registrar, cannot be changed without a properly executed Adjustment of Student's Academic Record card signed by the instructor and the Provost and Dean of the College. Students who believe that an incorrect grade was awarded by the instructor should first contact the instructor. If a student perceives that other problems may exist for which a grade appeal is warranted, he or she should refer to the section titled Grade Appeals, which is also available from the Office of Academic Affairs.

GRADE APPEALS

In the event that a student feels that he or she has been graded unfairly, the student should first seek to resolve the issue using an informal appeal that involves two steps.

INFORMAL GRADE APPEAL

The first step in the grade appeal process is to seek to resolve the disagreement with the faculty member. Students must initiate informal appeals of course grades by the end of the first week of the following semester. In those cases in which the faculty member agrees to a change of grade, the faculty member must submit an "Adjustment of Student's Academic Record" form to the Office of Academic Affairs for approval or denial. "Adjustment of Student's Academic Record" forms are due no later than the first day of final exams of the semester in which the informal appeal was lodged. (If the basis for the grade appeal is harassment, the student need not discuss the grade appeal with the faculty member. In such cases the student should notify the Office of Academic Affairs and follow the harassment policies outlined in the Student Handbook.)

If no resolution is reached with the faculty member, the student shall contact the chairperson of the department in order for the chairperson to seek resolution of the disagreement. If no resolution is reached by the chairperson, the student may initiate a formal grade appeal. In cases in which the faculty member involved in the disagreement is the department chair, the student may initiate a formal grade appeal.

FORMAL GRADE APPEAL**Grounds for Formal Grade Appeal**

Formal grade appeals for course grades are reserved for specific types of cases listed below. Simply disagreeing with a faculty member's assessment of coursework is not grounds for a formal grade appeal. Grade appeals must be based on capricious, arbitrary or prejudiced grading. The following are recognized grounds for formal grade appeal:

- Numerical miscalculation of student grade.
- Improper academic procedures that unfairly affected the student's grade.
- Failure to follow grading criteria as outlined in the course syllabus (unless previously agreed upon by faculty member and student).
- Sexual harassment as determined by institutional sexual harassment policy.
- Application of criteria that are unrelated to academic performance, such as gender, political perspectives, race, sexual orientation, nationality, or religious views, among others.

Procedures for Formal Grade Appeal

1. Students who wish to file a formal grade appeal based on one or more of the above criteria must file a grade appeal form with the Office of Academic Affairs no later than the final day of the 5th week of the following semester.
2. The Office of Academic Affairs will submit the form to the Grade Appeals Committee within 10 working days. The Grade Appeals Committee shall consist of the following members:
 - a. Faculty Chair of the Academic Policy and Honors Committee;
 - b. Faculty Chair of the Tenure, Promotion and Development Committee;
 - c. Faculty Chair of the Student Life and Athletics Committee.

The most senior faculty member (in terms of years of service) shall serve as the chairperson of the Grade Appeals Committee. If any of those members are involved in the grade dispute, the Provost and Dean of the College shall name an alternate faculty member.

3. The Grade Appeals Committee shall review the student Grade Appeal Form to determine if there is preliminary justification for further investigation.
 - a. In those cases in which no justification is found, the student shall be notified by the chairperson of the Grade Appeals Committee that his or her appeal has been rejected. The student may then appeal to the Provost and Dean of the College (see below "Final Appeal of Grade").
 - b. In those cases in which there is justification for further investigation, then the chairperson shall notify the faculty member of the appeal and provide him or her with the Grade Appeal Form submitted by the student. The faculty member shall have 10 working days to respond in writing to the student grade appeal. Responses should be sent to the chairperson of the Grade Appeals Committee.
 - i. The Grade Appeals Committee shall then consider all the evidence. The Grade Appeals Committee reserves the right to seek additional evidence.
 - ii. The Committee shall notify both the faculty member and student of its decision no later than the first day of exams of the semester in which the appeal was initiated.
 - iii. If the appeal is upheld, the committee shall recommend a change of grade to the Provost and Dean of the College. The recommendation shall be in writing and provide a brief rationale for the decision.

Final Appeal of Grade

A student or faculty member may appeal the decision of the Grade Appeals Committee to the Provost and Dean of the College. In such cases, the Provost and Dean of the College will review all documents and minutes related to the case and may seek additional information or evidence. The decision of the Provost and Dean of the College shall be relayed to the student and faculty member. The decision of the Provost and Dean of the College is final.

ACADEMIC HONORS**DEAN'S LIST**

At the end of each semester, the Provost and Dean of the College issues a list of students who have achieved academic distinction. To be eligible for the Dean's List a student must have received letter grade evaluations on at least nine (9) semester credit hours during the term and must have completed all course work for the term. The Dean's List of Honors recognizes those who achieve semester grade point averages of 3.80 - 4.00.

HONORS AT GRADUATION

Honors at graduation are conferred upon students who complete work for the Bachelor's degree with high distinction: Cum Laude and Magna Cum Laude. These honors are recorded on the student's transcript and diploma. Honors determinations for all degree completion dates are made by the Academic Policy and Honors Committee just prior to the annual commencement ceremony.

To be eligible for Cum Laude and Magna Cum Laude status, a student must complete a minimum of 45 semester credit hours at Huntingdon College evaluated on a graded basis.

The minimum cumulative GPA to have the honor of Cum Laude or Magna Cum Laude conferred is based on the number of semester credit hours graded at Huntingdon College and is calculated using a linear scale. Examples of the linear scale are given in the table below. Details of the calculation process are available from the Office of the Registrar.

Hours Graded	Required Cumulative GPA for Cum Laude Status	Required Cumulative GPA for Magna Cum Laude Status
120	3.500	3.750
90	3.600	3.825
60	3.700	3.900
45	3.750	3.938

ACADEMIC STANDING

CLASSIFICATION OF STUDENTS

Class designation is based on the number of hours the degree seeking student has earned in courses offered at Huntingdon College, transferred from other accredited institutions, or awarded through AP, CLEP, IB, or DANTES credit. The following is an explanation of class designation:

Freshman: A degree-seeking student who has earned **0 - 23 semester hours of credit.**

Sophomore: A degree-seeking student who has earned **24 - 56 semester hours of credit.**

Junior: A degree-seeking student who has earned **57 - 89 semester hours of credit.**

Senior: A degree-seeking student who has earned **90 or more semester hours of credit.**

Class designation does not necessarily reflect the student's readiness to graduate, progress in the chosen program of study, or the number of semesters of attendance.

STANDARDS OF SATISFACTORY PROGRESS

Each student is expected to maintain satisfactory academic standing and progress toward the baccalaureate degree. Continuation at the College is governed by the student's academic standing and classification. Students who do not maintain a grade point average or completion rate of sufficient quality to ensure meeting graduation requirements are subject to academic disciplinary sanctions.

Huntingdon College reviews the academic record of each student at the end of each semester under the conditions described below. Following each academic review, the student is either determined to be in good standing, or the student is assigned one of the following academic sanction levels: Academic Probation or Academic Suspension.

The following paragraphs define the levels of academic sanctions listed above and outline the process and timing of the periodic reviews. The conditions or restrictions of these sanctions are in effect for the next semester of enrollment for students who receive any of the academic sanctions. For example, if a student is placed on Academic Probation at the end of the Fall semester, then the requirements of Academic Probation are in effect for the Spring semester (assuming the student is enrolled).

ACADEMIC SANCTIONS

All academic sanctions are noted on the student's official transcript following the applicable term of enrollment.

ACADEMIC PROBATION

Academic Probation is a serious warning to a student whose academic progression places the student at risk of not making satisfactory progress toward graduation. Students placed on Academic Probation who do not successfully meet the academic standards for satisfactory progress in the subsequent term of enrollment will be placed on Academic Suspension.

ACADEMIC SUSPENSION

A student placed on Academic Suspension will not be permitted to enroll until after the next academic semester (Fall, Spring or Summer). The length of the first suspension is normally one semester, and the second suspension is normally for the subsequent two semesters.

To be readmitted after being placed on Academic Suspension, a student must submit a petition to the Provost and Dean of the College. A student readmitted after Academic Suspension is automatically placed on Academic Probation for the readmission semester.

FREQUENCY OF EVALUATIONS OF SATISFACTORY ACADEMIC PROGRESS

At the end of each semester, the academic record of each enrolled student is reviewed. The standards apply to all students, regardless of full-time or part-time enrollment status. Huntingdon College's satisfactory academic progress policy is comprised of two standards: qualitative and quantitative. The qualitative standard measures the cumulative Huntingdon College grade point average. The quantitative standard measures the percentage of courses successfully completed (completion rate).

QUALITATIVE STANDARDS

CUMULATIVE STANDARD

A student must be in "good academic standing" based on the cumulative grade point average of all courses taken at Huntingdon College to meet the qualitative standard. Good academic standing is as follows: a student with less than 24 earned hours must maintain a minimum of a 1.75 cumulative GPA; a student with at least 25, but less than 40 earned hours must maintain a 1.90 cumulative GPA; a student with 40 or more earned hours must maintain a minimum cumulative GPA of 2.0.

SEMESTER STANDARD

A student must also be in "good academic standing" based on the semester grade point average. To be in good academic standing, the semester grade point average must be at least a 1.00.

The Provost and Dean of the College monitors the grade point average component of the SAP policy each semester. Any student whose grade point average is below the established minimum standard will be placed on some level of academic sanction.

A student whose grade point average is below the established minimum standard will be placed on Academic Probation if previously in good standing or Academic Suspension if previously on Academic Probation.

It should be noted that these minimum GPA requirements do not apply to the renewal of academic scholarships, and other grant programs that have specific GPA renewal criteria.

QUANTITATIVE STANDARDS

CUMULATIVE COMPLETION RATE

A student must demonstrate measurable progress toward the completion of the degree program by maintaining a cumulative completion rate at Huntingdon College of 67 percent for all classes leading toward the intended degree. Attempted hours are those credit hours for which the student is registered on or after the conclusion of late registration (drop/add). Earned hours are successfully completed courses in which grades of A, B, C, or D are awarded, as long as credit is earned. Grades of F or W, do not count as successful completion of a course. The formula for calculating a completion rate is: Earned hours divided by attempted hours. For example, the completion rate for a student who attempts 30 hours and successfully passed 24 credit hours is 80 percent--24 earned hours divided by 30 attempted hours.

Any student whose overall completion rate at Huntingdon College is less than 67 percent will be placed on Academic Probation if previously in good standing or Academic Suspension if previously on Academic Probation.

SEMESTER COMPLETION RATE

A student must demonstrate measurable progress toward the completion of the degree program by maintaining a semester completion rate at Huntingdon College of at least 33 percent for all classes leading toward the degree.

The following are considered when evaluating the completion rate standard:

- Failed courses (F) and Withdrawals (W) are considered attempted hours, but not earned hours. Frequent failed courses or withdrawals from courses could jeopardize SAP.
- Transfer credits, including courses taken as a transient student, do not count in the calculation of the Huntingdon College cumulative completion rate.
- Repeated courses are included in attempted hours but not earned hours, unless specifically noted otherwise.

SATISFACTORY ACADEMIC PROGRESS EVALUATION PROCESS

The academic history from all periods of enrollment, regardless of full-time or part-time enrollment status, will be reviewed at the end of each semester to determine if the student is maintaining the standards established in the Satisfactory Academic Progress Policy.

- Transfer or Transient grade point averages are not considered in either of these standards; however, accepted transfer credit hours will be considered for financial aid calculation of the maximum time frame for completion of the degree program.
- Students who fail to meet the satisfactory academic progress standards, either qualitative or quantitative, will be placed on the appropriate academic sanction.
- A student, who is on Academic Probation and subsequently satisfies the Criteria of Satisfactory Progress at the end of that semester, will be placed in good standing for the next semester of attendance.

- If the student does not meet the satisfactory academic progress standards by the next SAP evaluation, the student will be placed on Academic Suspension.

Students seeking an appeal for the academic sanction of Academic Suspension should do so by following the readmission process, which includes a petition to the Provost and Dean of the College.

TRANSCRIPTS

A transcript may only be issued by the Office of the Registrar upon written request of the student or former student. One should allow five to seven working days after clearance from the Office of Student Financial Services for processing. During the busiest periods (processing of final grades, registration, graduation), transcript processing may be delayed.

Official copies of Huntingdon College transcripts bear the College seal and the College Registrar's or Associate Registrar's signature and are sent directly to the schools, organizations, or individuals (excluding the student or former student) as indicated on the signed written request of the student or former student. Upon signed written request, an individual may also receive official copies of his or her transcript, which are stamped "Issued to Student."

The initial transcript issued is provided free of charge as a service to students. There is a \$5.00 per transcript processing fee for all subsequent requests. All transcripts are sent first-class mail. Other methods of delivery (e.g. overnight, etc.) are available upon request and for an additional charge. If the transcript request does not contain the correct information required for payment, transcripts will not be issued until the appropriate fee is received.

Requests for transcripts received by FAX will be processed provided the request contains the required information and a valid debit/credit card number with expiration date for payment. (Detailed instructions are available by calling 334-833-4430 or on the College's web site.) Copies of transcripts will not be sent as a FAX unless so stipulated in the written request. There is a \$5.00 processing fee for each FAXed transcript. Huntingdon assumes no responsibility for confidentiality of records sent in this manner.

Transcripts will not be provided for students, current or former, or alumni with overdue accounts or other financial obligations to the College. Once a student's financial obligations to the College have been met, it is the requestor's responsibility to submit an additional transcript request with processing fee to the Office of the Registrar. The Registrar will not duplicate the transcript request if it was initially denied by Student Financial Services.

CORRESPONDENCE

Huntingdon College Adult Degree Completion Program (ADCP) students are individually assigned a College e-mail address for the purposes of correspondence with College faculty, staff and other students. It is the responsibility of the students to check their Huntingdon College e-mail account regularly. The HC e-mail account will be an official means of communication between the student and the College. To better serve each student and to protect student information, only student requests that are sent from the HC e-mail account will be considered official, as there is no level of security or verification of identity with other e-mail accounts (e.g. Yahoo, AOL). The student's e-mail login and password, as provided to them by the Huntingdon College Office of Technology and Support Services, will also be used with the student's online student account, which is where final grades for each class are posted and where students register and make enrollment changes for each semester.

All other correspondence between the student and the College will be limited to the permanent address on file with the Office of the Registrar, unless otherwise requested with specific authorization.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Adult Degree Completion Program (ADCP) complies with the provisions of the Family Educational Rights and Privacy Act of 1974, as amended. This federal law provides that an institution will maintain the confidentiality of student records, and it provides students and parents of dependent students with the right to inspect and review information contained in their educational records, to challenge the contents of their educational records, to have a hearing if the outcome of the challenge is unsatisfactory, and to submit explanatory statements for inclusion in their files if they feel the decisions of the hearing panels are unacceptable.

At its discretion, in response to individual inquiry or by publication, the College will provide Directory Information in accordance with the provisions of the Act to include: student name, address, telephone number, date and place of birth, major field of study, classification, study load, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, and participation in officially recognized activities. Students may withhold Directory Information by notifying the Registrar in writing.

A detailed statement of policies and procedures pertinent to Huntingdon's implementation of the Act is available on the College's web site.

VETERANS' AFFAIRS

Huntingdon College is approved for the education of veterans eligible for benefits under programs of the Veterans Administration. Approval is granted by the State Approving Agency of the State Department of Education under authority of Title 38, United States Code, Chapter 36, Section 3675. The Department of Veterans Affairs (VA) regulations (Title 38, Code of Federal Regulations) determines the eligibility of veterans, service personnel, and other eligible individuals, and approves the payment of benefits.

The programs under which students may be eligible for VA educational benefits are listed below. To determine specific eligibility requirements students should direct their questions to the VA Regional Office at 1-800-827-1000.

A partial listing of entitlement programs includes:

- Montgomery GI Bill Active Duty Educational Assistance Program (Chapter 30)
- Post Vietnam Era Veterans Educational Assistance Program (VEAP) (Chapter 32)
- Post 9/11 GI Bill (Chapter 33)
- Survivors' and Dependents' Educational Assistance Program (Chapter 35)
- Montgomery GI Bill Selected Reserve (Chapter 1606)
- Reserve Education Assistance Program (REAP) (Chapter 1607)

Additional information can be found at: www.gibill.gov. Students expecting to receive benefits must complete the Veteran Certification Information Sheet and submit it to the Office of the Registrar. Certification cannot be made until the application is on file. Students receiving benefits must adhere to the rules and regulations established by the Department of Veterans Affairs. Specific guidelines have been established in regard to admission to the College; evaluation of prior credit; matriculation and satisfactory progress; proper degree pursuit and change of program; changes in enrollment, repeated or excessive courses, and overpayment; and attendance policy. Questions concerning these areas may be addressed to the Office of the Registrar.

REQUIREMENTS FOR GRADUATION

Applicable Only For Those Students Whose Initial Semester Of Matriculation Begins In The 2012-13 Academic Year (Fall 2012 - Summer 2013).

OVERVIEW

Huntingdon College awards the degree of Bachelor of Science (B.S.) in its Adult Degree Completion Program (ADCP). All degrees are approved by the faculty and are conferred at the annual Commencement ceremony by the President through the power vested in that office by the Board of Trustees of Huntingdon College. The College requires each undergraduate to plan, with the help of an academic advisor and within the framework of these general degree requirements, a program of liberal education suited to his or her particular needs and interests. Specifically, the undergraduate must fulfill the general degree requirements, complete the Core Curriculum, and complete a major as described below.

GENERAL DEGREE REQUIREMENTS

Students matriculating under this academic catalog will be awarded the degree of Bachelor of Science (B.S.).

A student should carefully study all courses and other requirements needed for the degree. Each student is responsible for all requirements as stated and careful attention to these will result in completion of the requirements for graduation in the minimum time.

- The minimum requirement for a Huntingdon bachelor's degree is the successful completion of 120 semester credit hours.
 - At least 25% of the semester credit hours required for graduation (30 hours) must be completed at Huntingdon College.
 - Students must comply with the College's Terminal Residency policy ("30 Hours Rule"), which states that not more than one course in the last 30 semester credit hours may be taken outside of Huntingdon College.
 - All official final transcripts are expected to be on file in the Office of the Registrar prior to the end of the third week of classes of the student's anticipated final semester. This deadline will likely prevent a candidate for graduation from taking courses off-campus during the anticipated final semester.
 - A maximum of ten percent (12 semester credit hours) of the courses used to meet the 120 hour graduation requirement may be seminars, which are listed under the various disciplines.
 - A cumulative grade point average of 2.00 is required on all graded courses taken at Huntingdon. In addition, a minimum cumulative grade point average of 2.00 must be maintained on all hours graded after junior standing is attained.
 - A maximum of twelve (12) semester credit hours in 300 and 400 level ROTC courses (AERO and MILS) may be applied toward the minimum of 120 hours for a Bachelor's degree.
- Completion of the requirements of the Core Curriculum as described on subsequent pages.
 - Each course used to fulfill the Core Curriculum must be completed with a grade of "D" or better.
- Completion of the requirements of a major as described in general below and in detail in the section titled Courses of Study.
 - Any major courses above the Business core (ACT201, ACT202, ECO201, ECO202) must be completed at Huntingdon College after a student's matriculation into the program.
 - A grade of "C" or higher is required in each course presented to fulfill the requirements for the major or minor.
 - A maximum of 42 semester credit hours in a discipline may be credited toward the 120 hour degree requirement ("42 Hours Rule").
 - A minimum of nine (9) semester credit hours in the student's major is required to be completed at Huntingdon College. Of these hours at least three (3) semester credit hours must be numbered 300 or above.
- Participation in local and or national program testing in the major field is also required of all students.
- A completed graduation application is required upon the request of the Office of the Registrar, typically the semester before completion.

CORE CURRICULUM

As a liberal arts, Methodist-related institution, Huntingdon College provides a core curriculum that supports the mission of the College. To this end the College's faculty has prescribed a curriculum which each student must complete. This curriculum consists of a combination of specifically required courses and of academic areas from which a student selects a predetermined number of courses. Furthermore, because some of these courses are so fundamental to the mission of the core curriculum or to the mission of the College, enrollment in these courses is required.

The description of the core curriculum is divided into two parts: Core Overview and Core Courses. The Core Overview is a list of the seven categories in which the requirements have been sorted. In this overview, a brief statement of the academic intent of the courses is given, as well as notations regarding which courses are required during the first academic year of enrollment. The second part of the description, Core Courses, is a listing of the specific courses which fulfill the requirement in each of these seven areas of the core curriculum.

CORE OVERVIEW

- I. **Transition to the ADCP Program (0 hour)** - A seminar designed to aid the student in adjusting to the accelerated pace of ADCP and introduce the program's expectations. This course is required during the first semester of enrollment for each student.
- II. **Written and Oral Communication (9 hours)** - Composition and public speaking courses designed to enhance the student's ability to communicate.
- III. **Judeo-Christian Tradition (6-12 hours)** - Biblically based courses which broaden a student's understanding of the Judeo-Christian tradition. **All incoming students are required to take two courses in religion during the first academic year of enrollment.**
 - A student admitted with less than 57 hours is required to complete four courses (12 hours) of religion at **Huntingdon**.
 - A student admitted with 57 or more hours is required to complete two courses (6 hours) of religion at **Huntingdon**.
- IV. **Historical Foundation (6 hours)** - Two courses designed to enhance the student's knowledge of the history of civilization.
- V. **Aesthetic Expression (9 hours)** - Designed to expand the student's understanding and appreciation of aesthetic expression; consists of a two course requirement in literature and a one course requirement in fine art.
- VI. **Science and Mathematics (9 hours)** - The science and mathematics courses, two in science and one in mathematics, are intended to expand the student's understanding of scientific knowledge and procedures and the logical thought processes related to mathematics.
- VII. **Social Awareness (3 hours)** - One course designed to increase the student's understanding of one of the academic areas stated below.

GENERAL CORE REQUIREMENTS (42-48 HOURS)

- | | |
|---|---------------------|
| I. TRANSITION TO THE ADCP PROGRAM | (0 HOURS) |
| Introduction to the Adult Degree Completion Program | |
| ADCP 301 Introduction to the Adult Degree Completion Program | |
| II. WRITTEN AND ORAL COMMUNICATION | 9 HOURS* |
| English Composition (6 hours*) | |
| (Only basic college composition courses are applicable.) | |
| Communication Studies (3 hours*) | |
| (Only courses equivalent to Huntingdon College's CMST 201 Introduction to Communication or CMST 233 Effective Public Speaking will be accepted toward this requirement.) | |
| III. JUDEO-CHRISTIAN TRADITION | 6 - 12 HOURS |
| Religion (6 - 12 hours) | |
| Requirement must be completed through Huntingdon College. | |
| Specifically: | |
| -All incoming students are required to complete two courses in religion within their first academic year of enrollment in the program. Subsequent religion course requirements may be completed in the time-frame set by the student. | |
| -A student admitted with less than 57 initial transfer hours is required to complete four courses (12 hours) in religion at Huntingdon College. | |
| -A student admitted with 57 or more initial transfer hours is required to complete two courses (6 hours) of religion within the first academic year of enrollment at Huntingdon College. | |
| IV. HISTORICAL FOUNDATION | 6 HOURS |
| History | |
| (e.g. Western Civilization, American History) | |

V. AESTHETIC EXPRESSION	9 HOURS
Fine Arts (3 hours) (e.g. Art, Music, Theater)	
Literature (6 hours)	
VI. SCIENCE AND MATHEMATICS	9 HOURS
Mathematics (3 hours) (Only college level mathematics courses comparable to courses offered at Huntingdon College are applicable.)	
Sciences (6 hours) (e.g. Biology, Chemistry, Physics, Physical Science)	
VII. SOCIAL AWARENESS	3 HOURS
Social Sciences (e.g. Economics, Geography, Political Science, Psychology, Sociology)	

* Courses not offered through every site of the Adult Degree Completion Program (ADCP); should be completed at another institution, ideally at the partner community college, or at the Huntingdon College main campus, for which prior approval may be required.

UNDUPLICATED LIBERAL ARTS (9 HOURS)

Any unused courses from the areas of core, with the exception of composition, can apply to this requirement.

THE MAJOR

Each student is expected to acquire considerable mastery of a particular discipline and achieve a breadth of intellectual experience by way of completing a major. Students are responsible for meeting the requirements of a major as stated in the catalog for the year in which they initially matriculate (unless there has been a change of catalog due to petition or readmission based on the length of absence from the College). Students must earn a minimum of nine semester hours within the major at Huntingdon College. Of these nine hours, at least three hours must be numbered 300 or above. A student who selects a major with a concentration should identify the area of concentration upon declaring the major. The area of concentration will also be recorded on the official transcript.

The courses for a disciplinary major may include introductory or basic prerequisite courses in addition to higher level courses in the major and related departmental areas. A minimum of 30 semester credit hours and a maximum of 42 semester credit hours in a discipline may be credited toward the 120 hour degree requirement ("42 Hours Rule"). As a liberal arts college dedicated to ensuring that students have a broad general education in addition to a specific major, students who exceed the 42 semester credit hour limit in a discipline are required to increase the total number of academic hours required for graduation respectively (the number of hours in excess determines the additional hours required).

MINOR

An academic minor is available to students who wish to supplement their major field of study with another academic concentration. The minimum requirement for a minor is 18 semester credit hours.

A SECOND DEGREE

A student who has an undergraduate degree from another institution and comes to Huntingdon College must:

1. Meet the current core requirements.
2. Fulfill the requirements of the major sought.
3. Earn at least 30 semester credit hours of academic work at Huntingdon College. If more than 30 semester credit hours are required, the final 30 semester credit hours must be at Huntingdon College.

APPLICATION FOR GRADUATION

All students must file with the Registrar an application to graduate. The form is provided to students by e-mail from the Office of the Registrar upon confirmation of a student's feasibility of completion. The form is used for major verification and to determine eligibility for graduation. Failure to submit the form may cause a delay in graduation due to unfulfilled requirements and/or faculty approval to graduate.

A candidate for graduation must have all official final transcripts on file in the Office of the Registrar on or prior to the end of the third week of classes of Session I in his or her anticipated final semester. This deadline will prevent a candidate for graduation from taking courses off-campus during his or her anticipated final semester.

Note should be taken that an official transcript is one that is mailed directly from the corresponding institution to the Office of the Registrar at Huntingdon College. No "student issued" or hand-carried transcripts will be accepted.

Degrees are conferred and diplomas distributed only once a year at the annual Commencement ceremony. However, there are three distinct degree awarding dates (semester ending date for the applicable semester in which the student's final coursework is completed). The respective date is posted on the student's transcript following the term of completion, and is used on the diploma. The term of completion is based upon the receipt of all documentation of all requirements for verification of degree completion. If all such documentation is not officially received in the Office of the Registrar prior to the deadlines indicated above, the student's graduation date may be postponed. Students should note that the student transcript is the official documentation of degree completion; the diploma is a ceremonial document.

All financial obligations to the College must be satisfied before a final transcript indicating graduation will be issued. The conferral of the degree is officially certified by the student's transcript of record.

COURSES OF STUDY

The Adult Degree Completion Program encompasses the disciplines of Accounting, Business Administration, Economics and Management. The program offers a major in Business Management, Business Management-Health Management Concentration and International Business Management. The program also offers an Endorsement in Foreign Languages with the International Business Management major.

Disciplinary Courses:

- Accounting (ACT)
- Business (BUS)
- Economics (ECO)
- Management (MGMT)

The Adult Degree Completion Program majors include business core courses that introduce students to accounting and economics. These courses are not offered through the Adult Degree Completion Program (ADCP), with the exception Huntingdon College main campus; it should be completed at another institution, ideally at the partner community college, or at the Huntingdon College main campus, for which prior approval may be required.

BUSINESS CORE COURSES - 12 HOURS

Accounting (ACT)		6 hours
201	Foundations of Accounting I	3
202	Foundations of Accounting II	3
Economics (ECO)		6 hours
201+	Foundations of Microeconomics	3
202+	Foundations of Macroeconomics	3
+ May be used to satisfy core requirements in the Social Science area; however, hours are not duplicated.		

MAJOR IN BUSINESS MANAGEMENT (45 HOURS)

STUDENT LEARNING OUTCOMES FOR MAJOR IN BUSINESS MANAGEMENT:

Students graduating with a major in Business Management will:

1. be able to understand and apply the principles of accounting, economics, finance, management, and marketing.
2. be able to understand and apply quantitative business analysis and information systems.
3. demonstrate an understanding of the ethical challenges and legal environment surrounding business.
4. demonstrate critical and analytical skills through an understanding and analysis of advanced economic concepts.
5. demonstrate an understanding and analysis of organizations.
6. demonstrate the ability to synthesize their learning from the different disciplines.
7. be prepared for graduate studies or employment.

I. BUSINESS DEPARTMENT CORE (12 HOURS)

II. REQUIRED MANAGEMENT CORE COURSES (12 HOURS)

Business (BUS)		
303	Foundations of Marketing	3
311	Foundations of Finance	3
322	Legal Environment of Business	3
Management (MGMT)		
312	Foundations of Management	3

III. REQUIRED UPPER LEVEL MANAGEMENT COURSES (21 HOURS)

Business (BUS)		
329	Foundations of Quantitative Methods	3
Management (MGMT)		
315	Organizational Theory and Behavior	3
330	Project Management	3
331	Management Information Systems	3
333	Entrepreneurship	3
406	Human Resource Management	3
499	Business Policy and Decision Making	3

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MAJOR IN BUSINESS MANAGEMENT- HEALTH MANAGEMENT CONCENTRATION (54 HOURS)

The Health Management concentration availability is limited to two sites (the JSCC Pell City campus and the Daphne site).

STUDENT LEARNING OUTCOMES FOR MAJOR IN

BUSINESS MANAGEMENT - HEALTH MANAGEMENT CONCENTRATION:

Students graduating with a major in Business Management with a concentration in Health Management will:

1. be able to understand and apply the principles of accounting, economics, finance, management, and marketing.
2. be able to understand and apply quantitative business analysis and information systems.
3. demonstrate an understanding of the ethical challenges and legal environment surrounding business.
4. demonstrate critical and analytical skills through an understanding and analysis of advanced economic concepts.
5. demonstrate an understanding and analysis of health care related issues.
6. demonstrate the ability to synthesize their learning from the different disciplines.
7. be prepared for graduate studies or employment.

I. BUSINESS CORE COURSES (12 HOURS)

II. REQUIRED MANAGEMENT CORE COURSES (15 HOURS)

Business (BUS)		
303	Foundations of Marketing	3
311	Foundations of Finance	3
Management (MGMT)		
211	Introduction to Health Care	3
312	Foundations of Management	3
319	Legal Issues in Health Care	3

III. REQUIRED UPPER LEVEL MANAGEMENT COURSES (27 HOURS)

Business (BUS)		
329	Foundations of Quantitative Methods	3
Management (MGMT)		
315	Organizational Theory and Behavior	3
318	Management of Health Care	3
330	Project Management	3
331	Management Information Systems	3
406	Human Resource Management	3
408	Ethics in Management	3
497	Research and Application in Health Care	3
499	Business Policy and Decision Making	3

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MAJOR IN INTERNATIONAL BUSINESS MANAGEMENT (45 HOURS)

The International Business Management major availability is limited to one site (the Gadsden site).

STUDENT LEARNING OUTCOMES FOR MAJOR IN INTERNATIONAL BUSINESS MANAGEMENT:

Students graduating with a major in International Business Management will:

1. be able to understand and apply the principles of accounting, economics, finance, management, and marketing in a global context.
2. demonstrate an understanding of the ethical challenges and legal environments surrounding businesses in a domestic and global environment.
3. demonstrate critical and analytical skills through an understanding of the unique environment of global business.
4. demonstrate an understanding of at least one foreign business culture.
5. demonstrate the ability to synthesize learning from different disciplines.
6. demonstrate preparedness for graduate studies or employment.

I. BUSINESS CORE COURSES (12 HOURS)

II. REQUIRED MANAGEMENT CORE COURSES (15 HOURS)

Business (BUS)

201	Cultural Issues in International Business.....	3
303	Foundations of Marketing	3
311	Foundations of Finance	3
322	Legal Environment of Business.....	3

Management (MGMT)

312	Foundations of Management.....	3
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III. REQUIRED UPPER LEVEL MANAGEMENT COURSES (18 HOURS)

Business (BUS)

329	Foundations of Quantitative Methods	3
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Management (MGMT)

304	International Marketing	3
306	International Business.....	3
410	International Management	3
496	Research and Application in International Business.....	3
499G	Global Business Policy and Decision Making	3

All majors must take the Major Field Test (MFT) and/or other selected assessment tests, as required for selected courses.

MAJOR IN INTERNATIONAL BUSINESS MANAGEMENT WITH AN ENDORSEMENT IN FOREIGN LANGUAGES (REQUIRES AN ADDITIONAL 6-15 HOURS)

The Endorsement in Foreign Languages availability is limited to one site (the Gadsden site).

I. BUSINESS CORE COURSES (12 HOURS)

II. REQUIRED MANAGEMENT CORE COURSES (15 HOURS)

III. REQUIRED UPPER LEVEL MANAGEMENT COURSES (18 HOURS)

III. FOREIGN LANGUAGE COMPONENT (0-15 HOURS)

	Primary Foreign Language (waived with native fluency upon the approval of the Provost and Dean of the College in conjunction with the Dean of ADCP)	9
	Secondary Foreign Language	6

MINOR IN RELIGIOUS STUDIES

The minor requires completion of 18 hours.

Religion (REL)

18 hours

101*	Survey of Hebrew Scriptures	3
102*	Survey of New Testament Scriptures.....	3
	One course chosen from.....	3
221*	History of Christianity I.....	3
222*	History of Christianity II	3
233*	World Religions.....	3
234*	Religion in America.....	3
	One course chosen from.....	3
301*	Christian Theology	3
350*	Christian Ethics.....	3
	One course chosen from.....	3
308*	Torah (Hebrew Scriptures)	3
309*	The Prophets (Hebrew Scriptures).....	3
312*	Jesus and the Gospels (New Testament Scriptures).....	3
323*	Paul and His Letters (New Testament Scriptures).....	3
	Elective in Religion.....	3

* Course satisfies a requirement in the college's core

COURSES OF INSTRUCTION

DEFINITIONS

This section of the catalog describes all the courses currently offered by Huntingdon College's Adult Degree Completion Program (ADCP). These are listed alphabetically by the corresponding discipline.

ACADEMIC PLANNING

Students planning their course of study should review the requirements listed in the previous section and the course descriptions listed here, noting particularly those courses which interest them and determining which Core Curriculum components or distribution requirements these courses may fulfill.

A listing of courses offered in the Fall, Spring and Summer semesters together with time and location is published in a **Schedule of Classes**, which is made available on-line before each registration period.

The Adult Degree Completion Program's Schedule of Classes is published on the College's web site for information purposes. The College reserves the right to cancel, postpone, combine or change the time of any class for which there is not sufficient enrollment or for other reasons deemed in the best interest of the institution.

COURSE NUMBERING

All courses are assigned semester credit hours, the basic unit of measurement for time spent in class per week.

Courses are numbered on the following basis:

- 100-199**—Introductory courses or course sequences typically taken by freshmen or sophomores.
- 200-299**—Introductory and intermediate courses or course sequences with or without prerequisites taken by freshman or sophomores.
- 300-499**—Advanced courses or course sequences with specific prerequisites (courses, class standing, or special permission) ordinarily taken by juniors or seniors.

ADDITIONAL COURSES

On occasion, courses in the traditional day section titled Courses of Instruction may be taught in the Adult Degree Completion Program. Reference can be made to that section with regard to applicable course descriptions.

ACCOUNTING (ACT)

- ACT201. Foundations of Accounting I. Cr. 3.**
The fundamental principles of financial accounting. An introduction to the process of accumulating, classifying, and presenting financial information.
- ACT202. Foundations of Accounting II. Cr. 3.**
Prerequisite: ACT201 with a grade of C or better.
The preparation and utilization of financial information for internal management purposes. Special emphasis is given to cost determination, cost control, and the development of information for decision making.

ADULT DEGREE COMPLETION PROGRAM (ADCP)

- ADCP301. Introduction to the Adult Degree Completion Program. Cr. 0.**
Designed to familiarize new students with the policies and procedures that govern the ADCP program. Students are given a copy of their current catalog and topics are highlighted to ensure proper orientation to the program.

ART (ART)

- ART303. History of Art I. Cr. 3.**
An historical survey of the visual arts from prehistoric times through the medieval, Gothic, Renaissance, and Baroque periods. Emphasis is on European art, but many cultures are included.
- ART304. History of Art II. Cr. 3.**
A survey of major art movements and styles from Romanticism, Realism and Impressionism, through the twentieth century.
- ART404. Art in Religion. Cr. 3.**
Art and its place in the Judeo-Christian culture. Biblical sources and influence emphasized. Previous training in art not required.

BIOLOGY (BIOL)

- BIOL101. Principles of Biology.** Cr. 3.
Survey course providing an introduction to all major concerns of modern biological science.
- BIOL161. Environmental Science.** Cr. 3.
Deals with man-made and man-related environmental problems such as pollution, over-population, depletion of resources, forest management, endangered species, energy and food shortages.

BUSINESS ADMINISTRATION (BUS)

- BUS201. Cultural Issues in International Business.** Cr. 3.
An introductory course with emphasis on meaning and impact of culture and its elements (religion, politics, language, education, social institutions, and technology) on business activities.
- BUS303. Foundations of Marketing.** Cr. 3.
Prerequisite: ECO201 recommended, but not required.
An institutional and functional study of the distribution of goods and services; consumer motivation and behavior.
- BUS311. Foundations of Finance.** Cr. 3.
Prerequisite: ACT201 and either ECO201 or ECO202.
Financing business. Special attention to internal financial structure.
- BUS322. Legal Environment of Business.** Cr. 3.
The philosophy and evolution of law is examined. The first part of the course focuses on the legal rights and responsibilities of individuals under and before the law: torts, property, contracts, and agency. The second part of the course focuses on the legal rights and responsibilities of the businessman and the firm: negotiable instruments, partnership and corporation law, equity, and related subjects.
- BUS328. Essentials of Quantitative Methods.** Cr. 3.
Presentation of quantitative methods essential to topics covered in Business 329 and Management 330. Topics include: linear equations and inequalities; systems of linear equations and inequalities; graphical and algebraic techniques for solving systems of linear equations; foundations of probability theory; and foundations for descriptive statistics.
- BUS329. Foundations of Quantitative Methods.** Cr. 3.
Prerequisite: BUS328 recommended but not required.
Descriptive statistics; probability and probability distributions; statistical inferences and hypothesis testing; simple regression analysis. Also, the course will cover various statistical applications in quality control, marketing, finance, economics and other areas of business.

COMMUNICATION STUDIES (CMST)

- CMST201. Introduction to Communication.** Cr. 3.
Introduces students to communication as a process and its applications in interpersonal, group, public, and mass communication situations. Focuses on the relationship between the practice of human communication and theoretical explanations offered in the field of communication studies. Asks students to explore, question, and understand the world.
- CMST220. Media and Society.** Cr. 3.
This course focuses on the impact of the mass media on society, including television, radio, print journalism, and the Internet. Emphasis on the development of television, radio, and print journalism in society, the way society uses them, and how the Internet has emerged as a powerful medium. Students will focus on elements such as news, entertainment, and other functions of the media.
- CMST233. Effective Public Speaking.** Cr. 3.
The focus of this course is to train students to analyze the speaker, the message, and the audience within a public speaking context, and to gain the essential skills necessary to deliver a public speech. The class will utilize traditional study of public speaking with regard to organization, evidence, delivery, and rhetorical devices.

- CMST242. Interpersonal Communication.** **Cr. 3.**
Studies the aspects of interpersonal communication in various contexts. This class is specially designed to impart a general understanding of the dynamics involved in interpersonal relations in both structured and unstructured situations, and to improve communication skills in negotiating within those contexts. The course addresses such topics as conflict management and resolution, nonverbal communication, stages and phases of interpersonal relations, and active listening.
- CMST305. Theories of Communication.** **Cr. 3.**
An exploration of the evolution of communicative theories including consistency, information processing, and cognitive theories, as well as structural, attitudinal, interpretive, cultural, and critical approaches to communication studies.
- CMST332. Business and Professional Communication.** **Cr. 3.**
Prerequisite: CMST233 or CMST242 recommended, but not required.
A focus on acquiring the communicative competencies necessary in business and professional careers. Focuses on communicative situations and skills in the workplace, such as team building, interacting in meetings, interviewing, written communications, superior-subordinate interactions, and effective listening.
- CMST334. Theories of Persuasion.** **Cr. 3.**
This course will focus on persuasion as it manifests itself in various contexts. Students will learn essential theories of persuasion and will test those theories by examining real-life persuasive attempts and situations.
Course formerly numbered CMST344. Credit cannot be earned for both CMST334 and CMST344.
- CMST342. Leadership Principles.** **Cr. 3.**
This course looks at the evolution of leadership from a theoretical perspective with a focus on contemporary leadership. Topics of discussion include management versus leadership, gender differences, power and social influences, ethics and values, culture and the key communication competencies of leadership. Students will evaluate and enhance personal leadership skills. In addition, students will develop a personal model of leadership.
- CMST343. Decision Making/Problem Solving.** **Cr. 3.**
One of the primary functions of members of an organization or for managers of projects is to make decisions and solve problems using constructive organizational processes. When obstacles arise that may prevent the organization from achieving its goals, project managers must engage in effective problem solving to overcome these barriers. This course examines involvement of stakeholders in decision processes, models for decision-making, decision trees, risk analysis, and issues associated with implementation of decisions.
- CMST375. Public Relations.** **Cr. 3.**
Introduces students to the principles and techniques of public relations. Concentrates on exploring the role of public relations in society, analyzing the tools and processes of public relations, and examining the mass media as public relations vehicles.
- CMST420. Organizational Communication.** **Cr. 3.**
A survey of communication as it functions in organizations. Selected micro- and macro-level theories of organizational behavior. Includes such topics as information flow, climate and culture, leadership and motivation, groups, conflict, and contemporary issues.

ECONOMICS (ECO)

- ECO201. Foundations of Microeconomics.** **Cr. 3.**
The understanding of the economic way of thinking and decision-making related to individuals and business units. The knowledge of the theories, concepts, and tools of economic analysis such as demand and supply, elasticity, production, costs, profits, returns to scale, and their application in competitive markets. An introduction to imperfect markets.
- ECO202. Foundations of Macroeconomics.** **Cr. 3.**
Prerequisite: ECO201 recommended, but not required.
The understanding of the theories, concepts, and tools of economic analysis related to achieving macroeconomic goals such as economic growth, price stability and full employment. The analysis of Classical and Keynesian theories as well as fiscal and monetary policies in today's global environment.

ENGLISH (ENGL)

- ENGL103. English Composition I.** Cr. 3.
The principles of expository writing with weekly assignments in composition.
- ENGL104. English Composition II.** Cr. 3.
Prerequisite: ENGL103.
Critical compositions on fiction, poetry, drama, and film. This course will also include research methods and a research paper.
- ENGL312. 18th and 19th Century British Literature.** Cr. 3.
Prerequisite: ENGL104 recommended.
A study of poets, novelists, essayists and/or playwrights. Writers may include Swift, Pope, Doctor Johnson, Austen, Wordsworth, Coleridge, Keats, Tennyson, Dickens, the Brontes, the Brownings, Arnold, and Hardy.
- ENGL313. Literature by Women.** Cr. 3.
Prerequisite: at least one 200-level ENGL course recommended.
An examination of works by women writers. Selections vary with each offering of the course.
- ENGL324. Literature of the American South.** Cr. 3.
Prerequisite: at least one 200-level ENGL course recommended.
Representative writers, artistic and cultural characteristics, and developmental trends from a regional literary tradition.
- ENGL331. Contemporary Literature.** Cr. 3.
Prerequisite: at least one 200-level ENGL course recommended.
An examination and analysis of literature since World War II. In addition to European and American literature, students will interpret contemporary developments in literature and culture such as post-Colonial studies, ethnic literatures from around the world, post-modernism, and debates about “literature” itself.

HISTORY (HIST)

- HIST302. Europe, 1914 to the Present.** Cr. 3.
The political, social, and economic developments in Europe, from World War I to the present, with emphasis on the diplomatic backgrounds of the two world wars, the postwar recovery, and the Cold War.
- HIST314. Contemporary World History.** Cr. 3.
The important events and movements of recent decades which have shaped today’s world, with emphasis on the years since World War II.
- HIST315. Alabama History.** Cr. 3.
The political, social, and economic development of Alabama, with concern, as well, for the interaction between Alabama and the remainder of the United States.
- HIST341. Social Justice in the Workplace.** Cr. 3.
Examines the sociological aspects of work from the personal viewpoint of the individual in the workplace, as well as the greater impact and implications of societal norms and expectations within the workplace.
- HIST342. History of the American Worker.** Cr. 3.
Explores the history of working people in the United States from cultural, political and social justice perspectives.
- HIST402. The United States Since 1900.** Cr. 3.
The political and cultural relations with Europe since 1900; participation in World War I; economic and political reactions to the war, culminating in depression and change of political administration; the Roosevelt Administration and the extension of social control; impact of world politics on the United States; factors working for and against solidarity of the Americas; rise and decline of isolationism; World War II; Cold War and the period since its end.
- HIST405. History of the South.** Cr. 3.
A survey of the social, economic, and political development of the South. Special attention given to the plantation society of the antebellum period and its political and social consequences, and to the “New South” changes which continue into modern times.

- HIST407. The Civil War and Reconstruction.** Cr. 3.
Two crucial eras of American development: the war which sought to divide the Union and the postwar attempts to reconstruct both the South and the United States as a whole, in economic, social, political, and ideological terms.
- HIST411. Social and Intellectual History of the United States I.** Cr. 3.
An exploration of the important social and intellectual concerns and movements in American history from the Colonial period to 1877.
- HIST412. Social and Intellectual History of the United States II.** Cr. 3.
An exploration of the important social and intellectual concerns and movements in American history from 1877 to the present.

MANAGEMENT (MGMT)

- MGMT211. Introduction to Health Care.** Cr. 3.
Survey of various health care professions, both from an academic and from a practical perspective. This course is designed to introduce students to the various academic disciplines in health care, and to acquaint students with the different organizations that deliver health care services.
- MGMT304. International Marketing.** Cr. 3.
Prerequisite: BUS303 with a grade of "C" or better.
The economic environment of international marketing, economic development, and world markets; organization and planning in international marketing; and international marketing management.
- MGMT306. International Business.** Cr. 3.
Prerequisite: BUS201, ECO201, and ECO202, all with a grade of "C" or better.
A study of the international business environment with emphasis on the growing commercial and economic interdependence among nations. Examines the complexities of conducting business across international boundaries.
- MGMT312. Foundations of Management.** Cr. 3.
Prerequisite: ECO201 recommended, but not required.
The fundamentals of management, such as the processes of planning, organizing, coordinating, and controlling in light of distinct schools and bodies of management thought.
- MGMT315. Organizational Theory and Behavior.** Cr. 3.
Prerequisite: MGMT312.
Focuses on the behavior and interaction of individuals, groups, and organizations in the production of goods and services. The course uses the scientific method, is interdisciplinary, draws heavily on behavioral sciences theories, models, and concepts, is contingency oriented, and emphasizes applications in the world of work.
- MGMT318. Management of Health Care.** Cr. 3.
Prerequisite: MGMT211.
Review of managerial activities related to the management of human resources in the health care industry (recruiting, interviewing, firing, compensation, etc.). This course will also focus on the use of scheduling techniques. Finally, various operational functions such as work design and quality improvement techniques will be covered.
- MGMT319. Legal Issues in Health Care.** Cr. 3.
Prerequisite: MGMT211.
Overview of major laws related to the health care industry with a focus on patients rights, confidentiality, informed consent, and other human resource issues. This course will also cover various ethical theories and decision-making models.
- MGMT330. Project Management.** Cr. 3.
Prerequisite: BUS329 with a grade of "C" or better.
The first part of the course will focus on scheduling techniques. CPM and Pert will be covered, including the various floats. The second part of the course will focus on linear programming. The Simplex Method in linear programming will be covered and followed by linear programming applications in Marketing, Finance and Production Management. The emphasis will be on the formulation of linear programming problems. The last part of the course will cover inventory methods and their use in business.

- MGMT331. Management Information Systems.** Cr. 3.
Prerequisite: MGMT312.
 This course provides an executive perspective on management information systems, their general design, hardware/software issues, and will develop a strategic understanding of their application in business to achieve competitive advantage.
- MGMT333. Entrepreneurship.** Cr. 3.
Prerequisite: MGMT312.
 This course introduces the concept of entrepreneurship as a component of contemporary business practice. Pathways from concept to operation and beyond are explored, including the fundamentals and management of creativity, innovation, and risk. Tools such as market and feasibility analysis are examined. Viability analysis, including development of a business model and plan are explored and practiced. Management and leveraging of funding and staffing resources, and the effective management of growth as elements of success are pursued, specifically through case analyses and completion of a team project. Financial, legal, and governmental issues of particular concern to the entrepreneurial firm are discussed. Upon completion of the course, the student will be able to understand the strategies and fundamental elements of building a viable entrepreneurial business.
- MGMT406. Human Resource Management.** Cr. 3.
Prerequisite: MGMT312.
 The nature of personnel administration, such as the activities of work analysis, staffing, training and development, appraisals, compensation, health and safety, and unionism.
- MGMT408. Ethics in Management.** Cr. 3.
Prerequisite: MGMT312 required and PHIL250 or REL350 recommended, but not required.
 Ethical questions such as managerial dilemmas, what is good and bad, right and wrong; moral duty and obligation in areas such as foreign bribery, truth in advertising, environmental impact of business enterprises, working conditions, and pricing levels.
- MGMT410. International Management.** Cr. 3.
Prerequisite: MGMT312 with a grade of "C" or better.
 Managerial concepts and methods pertaining to the multinational corporation and other international management activities. Emphasis will be given to the special demands made on managers of international corporations.
- MGMT496. Research and Application in International Business.** Cr. 3.
Prerequisite: MGMT306 with a grade of "C" or better and student must be in his or her terminal semester.
 Supervised internship with an international business organization or investigation of an approved research topic.
- MGMT497. Research and Application in Health Care.** Cr. 3.
Prerequisite: Completion of MGMT318 and MGMT319, with a grade of "C" or better in each course, and student must be in his or her terminal semester.
 Supervised internship with a health care organization or investigation of an approved research topic.
- MGMT499. Business Policy and Decision Making.** Cr. 3.
Prerequisite: Student must be in his or her terminal semester, and successful completion of BUS303, 311, 322, and MGMT312, with a grade of "C" or better in each course. For students seeking the Health Management concentration, MGMT319 with a grade of C or better substitutes for the BUS322 prerequisite.
 The course focuses on corporate strategy. Using the case method, students are required to apply the concepts of accounting, finance, marketing and management to the development of a strategic plan.
- MGMT499G. Global Business Policy and Decision Making.** Cr. 3.
Prerequisite: Student must be in his or her terminal semester, and successful completion of BUS303, 311, 322, and MGMT312, with a grade of "C" or better in each course.
 The course focuses on global corporate strategy. Using the case method, students are required to apply the concepts of accounting, finance, marketing and management to the development of a strategic plan.

MATHEMATICS (MATH)

- MATH175. Mathematical Concepts for the Natural and Social Sciences.** Cr. 3.
An exploration of the nature and structure of mathematical thought from an historical and intuitive perspective using elementary mathematical models. Topics include: basic management science models such as planning and scheduling, and linear programming; basic probability and statistics; basic growth and decay models.

MUSIC (MUS)

- MUS209. Introduction to Jazz History.** Cr. 3.
An introduction to jazz history, studying of the evolution of jazz from its origins to the present. The course emphasizes how each period developed both musically and historically, as well as an analysis of its major performers, arrangers and composers. An emphasis is also placed on developing listening skills. Previous study of music not required.
- MUS223. Music in Worship.** Cr. 3.
This course is a survey of the history of church music from chant to contemporary worship music. The role of music in both liturgical and non-liturgical services is studied. Previous study of music not required.
- MUS306. Music and the Christian Faith.** Cr. 3.
The relationships between musical art and the Christian faith. The music of the church, past and present. Christian folk music of the twentieth century in relation to the Christian musical tradition and to biblical expressions of faith. Previous study of music not required.
- MUS312. Music of World Cultures.** Cr. 3.
This course is an overview of several representative cultures, including regions such as Africa, India, Asia, and cultures in the Americas. Previous study of music not required.
- MUS340. History and Literature of Music of the Middle Ages to 1775.** Cr. 3.
A survey of the principal composers and their works, as well as the various historical styles of the music of western Europe from approximately 600 AD through the Rococo period. Previous study of music not required.
- MUS341. History and Literature of Music from 1775 to the Present.** Cr. 3.
A survey of the principle composers and their works, as well as the various historical styles of the music of western and eastern Europe and of the United States of America from the Classical period to the present. Previous study of music not required.

PHYSICAL SCIENCE (PHSC)

- PHSC301. Natural Science.** Cr. 3.
Introduces physical geology, earth materials, history of the earth, geophysics, and geochemistry. Examines the topography and structural features of the earth soils, and soil formation and the geological processes involved in their development.

POLITICAL SCIENCE (PSC)

- PSC201. American Government.** Cr. 3.
Principles of American government, framing of the United States Constitution; basic structure and functions of the federal legislature, executive and judiciary; the articulation of public opinion via interest groups and parties to political leaders and legislation.
- PSC212. American Policy System.** Cr. 3.
Prerequisite: PSC201 recommended, but not required.
The system of making and implementing public policy with case studies of public policy such as foreign policy, economic policy and civil rights. State and local government with Alabama as a particular example.
- PSC303. International Relations.** Cr. 3.
Prerequisite: one 200-level political science course recommended, but not required.
The factors and motives underlying the political and economic relationships among nations; the basic principles guiding the foreign policies of the major nations; the instruments of power and their effect upon international relations; the United Nations and regional organizations.

- PSC305. Presidency and Congress.** Cr. 3.
Prerequisite: one 200-level political science course recommended, but not required.
 Analysis of the two dominant federal institutions and their processes; contrasting methods of election, constituencies served, goals, staff, and time horizon. Characteristics and operation of government in foreign and domestic policy making, budgeting, and the instruments of conflict and cooperation.
- PSC311. Voters, Parties & Elections.** Cr. 3.
Prerequisite: one 200-level political science course recommended, but not required.
 Influence, structure and operation of the American party system; evaluation of major parties in historical context, and factors weakening parties today. Voter behavior, electoral processes, interest groups and the mass media.

PSYCHOLOGY (PSYC)

- PSYC307. Theories of Personality.** Cr. 3.
Prerequisite: PSYC201 recommended, but not required.
 Theories and constructs relating to the development of personality. Classical and neo-psychoanalytic, interpersonal, humanistic, cognitive, and behavioristic perspectives.
- PSYC308. Human Relations in Organizations.** Cr. 3.
Prerequisite: PSYC201 recommended, but not required.
 Focuses on the behavior and interaction of individuals, groups, and organizations in the production of goods and services. The course uses the scientific method, is interdisciplinary, draws heavily on behavioral sciences' theories, models, and concepts, is contingency oriented, and emphasizes applications in the world of work.
- PSYC311. Psychology of Women.** Cr. 3.
Prerequisite: PSYC201 recommended, but not required.
 This course will focus on areas of psychological and social functioning most relevant to women. The following topics will be discussed: child development, sexuality, work, development of self, gender and psychological disorders, relationships and friendships, violence, motherhood, and images of women in culture. Important works from psychodynamic, social learning, developmental, and cognitive perspectives will form the foundation of the course.
- PSYC325. Psychology of Change.** Cr. 3.
Prerequisite: PSYC201 recommended, but not required.
 Examines change from personal and organizational perspectives. Explores principles of change, sources of resistance and strategies for overcoming resistance.
- PSYC327. Lifespan Development.** Cr. 3.
Prerequisite: PSYC201 recommended, but not required.
 Lifespan development includes physiological, perceptual, cognitive, social, and affective change from conception to death, with an emphasis on transitions and developmental challenges throughout the lifespan.

RELIGION (REL)

- REL101. Survey of Hebrew Scriptures.** Cr. 3.
 An overview of the biblical heritage found in the Hebrew Scriptures/Old Testament, outlined in eight periods: primal history, patriarchal history, exodus, conquest, kingdom, exile, restoration and struggle for independence. Historical, cultural, ethical and theological concerns. Relevance of Old Testament to later Jewish history and to the New Testament world. Concepts and concerns, such as creation, covenant, righteousness, holiness, wisdom, salvation, history and messianic hope.
- REL102. Survey of New Testament Scriptures.** Cr. 3.
 An overview of the biblical heritage found in the Christian Scriptures growing out of the Old Testament and intertestamental periods. Three basic types of literature: Gospels, Pauline letters and post-Pauline works. Centers on the person and work of Jesus of Nazareth, and the interpretation of him as the Christ by the early Christian community. Theological, philosophical and ethical concerns. Concepts such as discipleship, redemptive community, self-sacrificial love, evangelism, service and mission.

- REL221. History of Christianity I.** Cr. 3.
A survey examination of the history of Christianity from its start to the Reformation. The course will pay particular attention to the challenges and issues that shaped religious thought and expression in the early centuries of the Christian era.
- REL222. History of Christianity II.** Cr. 3.
A survey examination of the history of Christianity from the Reformation to the present. The course will pay particular attention to the variety of Christian expressions that are found in America and the background to many of the current Christian debates.
- REL233. World Religions.** Cr. 3.
An introduction to the history, traditions and beliefs of the world's major religions and to how these traditions interact with the forces of modernity and post-modernity. Christianity, Judaism, Islam, Hinduism, Buddhism, and Chinese and Japanese religions.
- REL234. Religion in America.** Cr. 3.
An inquiry into how religion has shaped and affected the American experience. Christianity and Judaism in America will be the main focus of the course, especially how the values of the Judeo-Christian tradition found expression in the panorama of the American experience. The course will examine the influence of religious faith and world-views in literature, film, and politics. Topics may include, but are not limited to, the rise of American denominations, the influence of Judeo-Christian values on the American frontier (especially the encounter with Native American traditions), and the impact of postmodernism on traditional religions, and the rise of fundamentalism in American culture.
- REL301. Christian Theology.** Cr. 3.
Prerequisite: one 200-level religion course recommended, but not required.
An examination of the basic doctrines of the Christian Church as they find expression in contemporary theological dialogue. Topics will include the doctrine of God (Trinity), Christology, soteriology, eschatology and ecclesiology.
- REL308. Torah (Hebrew Scriptures).** Cr. 3.
Prerequisite: one 200-level religion course recommended, but not required.
A study of the Torah with focus on its meaning and relevance today in the Judeo-Christian tradition.
- REL309. The Prophets (Hebrew Scriptures).** Cr. 3.
Prerequisite: one 200-level religion course recommended, but not required.
A study of the Israelite prophetic movement with special emphasis on the classic prophets and the religious, social, political and economic background of their message and its implications for today.
- REL312. Jesus and Gospels (New Testament Scriptures).** Cr. 3.
Prerequisite: one 200-level religion course recommended, but not required.
The Christ of faith/Jesus of history question. Jesus and his message are examined in relation to Jewish/Israelite backgrounds. Special attention is given to the various portrayals of Jesus and his significance – in the Gospels, Christian theology, literature, art and film.
- REL323. Paul and His Letters (New Testament Scriptures).** Cr. 3.
Prerequisite: one 200-level religion course recommended, but not required.
An evaluation of Paul's letters, including their distinctive theological positions and interpretation of the Christ. Emphasis on the position of Paul in the history of the church and theology.
- REL350. Christian Ethics (New Testament Scriptures).** Cr. 3.
Prerequisite: one 200-level religion course recommended, but not required.
An introduction to contemporary Christian ethics and to the various methodologies employed by contemporary Christian ethicists to derive their distinctive ethical standpoint.



STUDENT RESOURCES

LIBRARY RESOURCES

The resources and services of the Houghton Memorial Library of Huntingdon College that support the Adult Degree Completion Program (ADCP) are primarily available in electronic format. However, the Library's online catalog (called Countess OneSearch) will allow students and faculty to peruse its print, non-print and electronic holdings. The Library currently provides access to numerous electronic databases, all of which are available through the Huntingdon College computer network and through the Internet.

Students enrolled in ADCP will be authorized to access the Huntingdon College Library's electronic resources. The first step to gain authorization is to establish an account with the Library. An account allows a student to borrow ("check out") physical items from the Huntingdon Library and will provide the student with the password and log-in name needed to access many of the Library's electronic resources. Upon establishing an account, the Library will send to ADCP faculty and students a welcome letter and printed user guide that explains library policies and procedures, including instructions for accessing the collections and contacting library personnel for assistance. For those ADCP faculty and students who are unable to physically visit the Huntingdon Library, materials may be borrowed using the Library's document delivery service. For items such as books, the Library uses United Parcel Service (UPS) or U.S. mail. For photocopies of journal articles, the Library uses fax services.

LIBRARY COOPERATIVE AGREEMENTS

Students and faculty of Huntingdon College also have circulation privileges at the following libraries in Montgomery: Auburn University at Montgomery, Alabama State University, Faulkner University, and Troy State University Montgomery. To take advantage of this cooperative agreement, Adult Degree Completion Program (ADCP) faculty and students must acquire a consortium sticker from the Huntingdon Library, which must then be placed on the faculty or student's Huntingdon Identification (ID) card. Faculty and students hosted from a partner location also have library privileges at that partner location. The Huntingdon Library is an affiliate of the Network of Alabama Academic Libraries, through which it has been able to license many of its electronic databases.

BOOKSTORE POLICIES

Students are responsible for obtaining the correct book (e.g. edition) for classes in which they officially enroll. The e-Follett bookstore maintains the book list with this information; however, students are not required to purchase books from this location.

All Adult Degree Completion Program (ADCP) students can order books online with home delivery and a buyback option. Generally, courses require that students read chapters of the required text before the first class. There are several convenient ways for students to obtain textbooks. To order books through e-Follett, simply go to the web site (www.efollett.com). On the drop down bar, select Alabama, then select Huntingdon College from the next drop down bar. Then, choose Adult Degree Completion Program (ADCP) and select the appropriate courses. Complete the order with credit card information and address. e-Follett will ship books within 2 business days. e-Follett will make every effort to provide a used or rental copy of the requested book(s) to help save students money.

Students may also call the Huntingdon College (HC) Bookstore at (334) 833-4482 if they have any questions. The HC Bookstore will be glad to ship the books to the student's home address.

The HC Bookstore will ship the order via UPS Ground for free regardless of how many textbooks

are purchased. After the course has been completed, The HC Bookstore will buy the textbooks back (provided the textbook is a current edition). If the student chooses to do so, he/she may come to the Montgomery campus HC Bookstore or mail the textbooks to the HC Bookstore. The HC Bookstore can pay up to 50% of the purchase price provided that same text will be required in the upcoming session and that the HC Bookstore has a book order at the time the book is being sold back. The HC Bookstore will provide the students with current wholesale pricing on any books. The HC Bookstore will send the buy back amount in the form of a money order directly to the student's home.

Regardless of where the textbook was purchased, the e-Follett Bookstore will buy them back. The e-Follett Bookstore will offer buyback services every business day (during business hours) throughout the year.

Please feel free to call the Huntingdon College main campus book store (334-833-4482) with any questions. Hours of operation are 8:30 to 4:30 Monday - Friday. At ESCC student may be able to purchase textbooks for their classes from the ESCC campus book store.

STUDENTS WITH DISABILITIES / LEARNING ASSISTANCE

Huntingdon College is committed to providing equal access to all facilities, programs, and services of the College. The College's goal is to foster an environment free of discrimination and bias in which all qualified students have access to educational opportunities.

SECTION 504/ADA COORDINATOR

Dr. Lisa Dorman is the official Section 504/ADA compliance officer for the College. The Senior Vice President for Planning and Administration, Treasurer is the contact for all matters concerning the physical plant facilities for Huntingdon and for matters relating to staff personnel at the College. Dr. Dorman is the contact person for faculty for matters relating to specific academic requests. The Dean of Students is the contact person for students with specific non-academic requests. The persons in these positions are responsible for assisting with the coordination of efforts to comply with federal regulations, which require equal access to all programs and services of the College to individuals with disabilities with respect to his or her assigned area(s). Any student, faculty or staff member may contact any one of the persons in the named positions for clarification, appeal or resolution of a disability-related issue.

The Director of Health Services is the Intake Coordinator for students with disabilities who request services and/or accommodations to minimize the effects of their disabilities. Students must voluntarily identify themselves and provide current, official documentation of disability in order to become eligible for reasonable accommodations. If documentation is inadequate, the student may be asked to provide additional information/evaluation.

STUDENT BEHAVIORAL EXPECTATION

STUDENT RESPONSIBILITIES

As with any community, it is necessary to have guidelines and directions which will enable each person to achieve their optimal potential. Students are responsible for acquainting themselves with the College policies and requirements in this catalog.

EXPECTATIONS OF STUDENTS

All Huntingdon College students are expected to conduct themselves according to the values of the Honor Code.

Huntingdon College is committed to a policy against legally impermissible, arbitrary, or unreasonable discriminatory practices. Therefore, the College, in accordance with applicable federal and state law and stated College policy, prohibits discrimination on the basis of race, color, sex, age, religion, disability, sexual orientation, and national or ethnic origin.

All members of the Huntingdon College community have an obligation for the intellectual, social and spiritual development of their fellow students. Their ultimate responsibility is to prepare themselves to work now and in the years ahead, regardless of the personal sacrifice involved, for their own good and for the good of their fellow humans.

It is expected that students coming to the College will actively participate in the endeavors of the College community to reach beyond itself in the care and concern for others through education for service. Students are expected to design, to create, and to participate in educational opportunities outside of the classrooms with and for other members of the College and the civic community. It is to be clearly understood that the educational process at the Adult Degree Completion Program (ADCP) is not limited to, or confined by, classroom activity. The commitment to and the involvement in the educational process at the College means that all aspects of human living are to be viewed as opportunities to teach, to learn, and to grow. It is expected that students clearly understand that while they are enrolled at Huntingdon College, they bear the College's name. All behavior, therefore, must reflect this reality in the social, civic, educational, and living environments in which they find themselves.

STUDENT HONOR CODE

The Honor Code is founded on the principle that the ultimate responsibility for abiding by the behavioral expectations of the College lies with the student.

“As a student of Huntingdon College, I hereby dedicate myself to the principles of Honesty, Integrity, Responsibility, and Stewardship in all aspects of my life. I will be accountable for all that I say, write, and do. I resolve to keep myself above reproach, realizing that my words and actions impact others’ perceptions of this institution. I will participate actively in the efforts of Huntingdon College to fulfill its mission of Faith, Wisdom, and Service.” (Adopted 2010)

STUDENT GRIEVANCE POLICY

SCOPE AND PURPOSE

The purpose of this procedure is to provide currently enrolled Huntingdon College students with an opportunity to resolve complaints alleging sexual harassment, discrimination, and other forms of harassment. This procedure is also available for the resolution of complaints alleging inappropriate application to a student of any other rules or policies of the Huntingdon College campus, except as noted below.

This policy does not apply to academic grade appeals, except those appeals arising from claims of sexual harassment, harassment, or discrimination, in which case the claims of harassment and/or discrimination will be vetted through the provisions of this policy prior to implementation of the Student Grade Appeal process.

STUDENT GRIEVANCE COMMITTEE

The ADCP Student Grievance Committee consists of the Dean of Students, or his designee, who shall also serve as the Complaint Resolution Officer unless as otherwise noted, the Provost and Dean of the College, two faculty members appointed by the Provost and Dean of the College, and two students appointed by the Dean of Students, or his designee.

INFORMAL MEDIATION

Informal mediation is an option for the complainant to pursue before deciding whether or not to file a formal complaint under the Student Grievance Policy.

In the event that informal mediation is desired, the complainant must contact the Student Grievance Committee Complaint Resolution Officer to act as mediator between both parties. In the event that the Student Grievance Committee Complaint Resolution Officer is the focus of the student complaint, then the complainant may contact the Senior Vice President for Planning and Administration to act as mediator between both parties.

Attempts to resolve complaints through the Informal Mediation process should be completed within thirty (30) days from the time at which the student knew or could reasonably be expected to have known of the action being grieved.

FORMAL STUDENT GRIEVANCE PROCESS

If a student is not satisfied with the outcome of the Informal Mediation process, the student may file a formal student grievance within thirty (30) days from the time at which the student knew or could reasonably be expected to have known of the action being grieved, regardless of the progress of the Informal Mediation process.

Student Grievances must be in writing and signed by the student. Grievances must contain the student’s address and phone number to the extent available, a detailed statement of the specific action being grieved, the approximate date when the action took place, the resulting injury or harm, the specific law, policy, or rule alleged to have been violated (if known), a description of the evidence supporting the grievance, whether Informal Mediation was available and completed, and the remedy or relief requested. It is the responsibility of the complainant to update the Complaint Resolution Officer (CRO) as to the appropriate address to use throughout the grievance process.

The student complainant may be assisted by a parent, legal guardian, or attorney during the grievance process. If the student is to be assisted by an advisor, the student must submit the name of the designated advisor, and indicate whether the advisor is a parent, legal guardian, or attorney. The student also must submit a signed statement authorizing the advisor to receive copies of relevant student records and correspondence regarding the grievance and to accompany the student to any meetings.

Upon receipt of a formal student grievance, the Complaint Resolution Officer shall review the grievance and make an initial determination regarding whether the grievance is complete, timely, within the jurisdiction of the Student Grievance Procedure, and alleges facts which, if true, would constitute a violation of law or College policy. The CRO shall complete initial review of the grievance and notify the complainant of the determination in writing within twenty (20) days of the receipt of the complaint.

If the CRO determines that the grievance is incomplete, the student will have ten (10) days from the date of the written notice to make the grievance complete. If the student fails to make the grievance complete, the grievance will be dismissed. If the CRO determines that the grievance is untimely, outside

the jurisdiction, or factually insufficient, the grievance will be dismissed. If the grievance raises multiple issues, the CRO will make a determination described above with regard to each issue. The CRO may investigate some issues and dismiss others pursuant to this review process.

If a complaint is dismissed, the CRO will provide the student with a written explanation of the basis for the dismissal. The student will have ten (10) days from the date of the written notice of dismissal to request an appeal of the dismissal from the Senior Vice President for Planning and Administration. The request for appeal must be a signed, written document articulating why the decision by the CRO to dismiss the case was in error. The Senior Vice President for Planning and Administration will respond in writing within twenty (20) days of receipt of the appeal. If the decision to dismiss is upheld, that decision is final. If the decision to dismiss is overturned on appeal, the case shall be sent back to the CRO for investigation in accordance with the procedures outlined below.

If the CRO determines that a complaint is complete, timely, and has potential merit, copies of the complaint, along with any relevant documentation, will be provided to the members of the Student Grievance Committee, and will arrange for the date and time for a hearing. Hearings will be scheduled no later than forty five (45) days following the submission of the complaint. The refusal of any party to attend the scheduled hearing date shall not result in a delay of the hearing.

The Student Grievance Committee shall interview all parties together so that there is an opportunity to discuss all allegations. The hearing will be recorded. The Student Grievance Committee shall decide, call for, and study what further evidence or witnesses may be necessary before reaching a final determination. All parties shall have an opportunity to hear all witnesses and review all further evidence received and considered by the Committee.

Subsequent to the hearing process, the Student Grievance Committee shall retire to an executive session (unrecorded) to reach its determination as to the responsibility of the person, persons, or entity against whom the complaint is lodged. For a finding of defendant(s) responsibility, four of the six voting members of the Student Grievance must agree.

The Grievance Committee will present its findings in writing within ten (10) days of the conclusion of the hearing process to each of the parties involved, and to the Senior Vice President for Planning and Administration, along with a recommended remedy, sanction, or range of remedies and/or sanctions. The Senior Vice President for Planning and Administration will determine the appropriate remedy(s) and/or sanction(s), and inform the complainant, and the accused in writing.

Decisions, remedies and/or sanctions may be appealed by the complainant or the accused to the President of the College within ten (10) days of written notification of final grievance procedure outcome from the Senior Vice President for Planning and Administration. The request for appeal must be a signed, written document articulating why the decision of the Committee was in error, or why the remedies and/or sanctions levied by the Senior Vice President for Planning and Administration were not appropriate. The President will respond in writing within twenty (20) days of receipt of the written appeal. All decisions of the President are final.

EXTRACURRICULAR ACTIVITIES

As the primary purpose of the Adult Degree Completion Program is for students to focus on completing their degrees in a non-traditional format designed primarily for working adults, students enrolled in this program are not eligible for the typical extracurricular activities available through Huntingdon College, such as but not limited to, NCAA intercollegiate athletics, Greek organizations, membership in honorary societies, and other clubs and organizations.

MATTERS OF RECORD

HUNTINGDON COLLEGE BOARD OF TRUSTEES

BOARD OFFICERS

David Hudson, Jr. (C '81)	Chairman
John N. Albritton, Jr. (H '02)	Vice Chairman
Betty T. McMahon (C '64)	Secretary

BOARD MEMBERS

Mr. Robert Howard Adams	Montgomery, Alabama
Mr. John N. Albritton, Jr. (H '02)	Montgomery, Alabama
Ms. Glenda A. Allred (C '91)	Montgomery, Alabama
Mr. G. Carlton Barker (C '70)	Montgomery, Alabama
Mr. Carl A. Barranco (C '64)	Montgomery, Alabama
Dr. Sanders M. Benkwith	Montgomery, Alabama
Mr. Dave G. Borden	Montgomery, Alabama
Mr. John B. Bricken (C '67)	Montgomery, Alabama
The Reverend Dr. William B. Brunson	Tuscaloosa, Alabama
The Reverend Dr. R. Lawson Bryan	Montgomery, Alabama
The Reverend Dr. P. Lawrence Bryars	Shalimar, Florida
Mr. John C. Bullard, Sr. (E)	Montgomery, Alabama
Ms. Leura G. Canary (C '78)	Montgomery, Alabama
Ms. Lucinda Samford Cannon	Opelika, Alabama
Mr. David H. Cobb, II	Montgomery, Alabama
The Reverend Dr. Dale R. Cohen	Huntsville, Alabama
Mr. Lee H. Copeland	Montgomery, Alabama
The Reverend Dr. Kenneth A. Dunivant	Tuscaloosa, Alabama
The Reverend Michael T. Edmondson	Helena, Alabama
Mr. Frederick A. Frost (C '81)	Katy, Texas
The Reverend Dr. Edward R. Glaize (C '85)	Brewton, Alabama
The Reverend Nancy Hastings Hornsby	Birmingham, Alabama
Ms. Wanda A. Howard (C '81)	Atlanta, Georgia
Mr. David Hudson, Jr. (C '81)	Tuscaloosa, Alabama
Ms. Katrina Keefer Belt (C '95)	Montgomery, Alabama
Dr. G. Mark Kingry, Jr. (C '87)	Montgomery, Alabama
Bishop Paul L. Leeland	Montgomery, Alabama
Ms. Mary Kathleen McGuffey (C '94)	Smyrna, Georgia
Ms. Beverly Gordy McKinney (C '70)	Montgomery, Alabama
Ms. Betty T. McMahon (C '64)	Birmingham, Alabama
Bishop Debra Wallace-Padgett	Birmingham, Alabama
Mr. Herbert Albert Patterson, Jr. (C '71)	Birmingham, Alabama
Ms. Alice D. Reynolds (E)	Montgomery, Alabama
Mr. Eric K. Ross (C '92)	Atlanta, Georgia
Mr. William B. Sellers	Montgomery, Alabama
The Reverend Dr. Claude A. Shuford (C '83)	Montgomery, Alabama
Ms. Elizabeth Couey Smithart (C '86)	Union Springs, Alabama
The Reverend Dr. Lester Spencer, Jr.	Gulf Breeze, Florida
Dr. Eugene E. Stanaland (C '60)	Auburn, Alabama
Mr. David F. Steele	Monroeville, Alabama
The Reverend Dr. Timothy R. Thompson	Montgomery, Alabama
Dr. Charles G. Tomberlin (C '60)	Opp, Alabama
Mr. W. Kendrick Upchurch, III	Montgomery, Alabama
Mr. James E. Weeks (C '97)	Marietta, Georgia
Dr. Laurie Jean Weil	Montgomery, Alabama
Ms. Diane S. Wendland (C '53)	Autaugaville, Alabama
The Reverend J. Cameron West	Montgomery, Alabama
Mr. William B. Wilson (C '90)	Montgomery, Alabama
Ms. Lois Flowers Youngblood	Birmingham, Alabama

C - Huntingdon College Class
H - Huntingdon College Honorary Doctorate
E - Huntingdon College Emeritus

THE ADMINISTRATION

EXECUTIVE OFFICERS

J. Cameron West, B.A., M.Div., Th.M. President, 2003
Jay A. Dorman, B.S., C.P.A. Senior Vice President for Planning and
Administration, Treasurer, 1992
Sidney J. Stubbs, B.S., M.S., Ph.D. Provost and Dean of the College, 1988

Laura H. Duncan, B.A., M.P.A. Vice President for Enrollment Management, 1994
Frank R. Parsons, Jr., B.A., M.A., Ed.D. Vice President for Student Life
and Dean of Students, 2007
Anthony J. Leigh, B.A. Vice President for College and Alumni Affairs, 2009

Suellen S. Ofe, B.F.A., M.A. Associate Vice President for Communications
and Marketing, 1995

ACADEMIC OFFICERS

Lisa M. Olenik Dorman, B.A., M.S., Ph.D. Director of Academic Disability Services,
Title IX Coordinator, Section 504 Coordinator, 1996
Chadwick L. Eggleston, B.A., M.Div., Ph.D. Special Assistant to the Provost, 2009
Samir R. Moussalli, B.S., M.S., M.B.A., Ph.D. Dean of the Adult Degree
Completion Program, Faculty Athletic Representative, 1991

ADMINISTRATIVE STAFF

Maryann Beck, B.A. Registrar, Secretary of the Faculty, 2006
Josh Bennefield Assistant Baseball Coach, 2012
Sandra Betts-Hall, B.A., M.T.S. Director of Residence Life, 2011
Jane Blackburn Site Coordinator - Pell City Site,
Adult Degree Completion Program, 2009
Vinson Bradley, A.A.S., B.S. Assistant Site Coordinator – Bay Minette Site,
Adult Degree Completion Program, 2012
Jamie Brazell, B.A. Assistant Director, Center for Writing and Critical Thinking,
Administrative Assistant for the Department of Sport
Science and Physical Education, 2009
Vivian Bricken, A.A. Disbursement Clerk, 1993
Meggie Bridges, B.A. Academic Records Representative, 2011
Christina Brown, B.A. Coordinator of Commuter Students, Resident Director, 2011
Rick Bruner Technology Support/Campus Technology Team, 1994
Andrew Shayne Carey, B.S. Head Men's Lacrosse Coach, 2011
Renee Carlisle, B.A. Teacher Certification Officer,
Administrative Assistant for the Department of Teacher Education, 1984
Chris Clark, B.A. Learning Support Specialist, Athletic Eligibility Coordinator, 2009
Dewey J. "DJ" Conville, B.A. Assistant Director of Athletics for Facilities,
Head Baseball Coach, 1996
Casey Chrietzberg B.A. Assistant Softball Coach, 2009
Gail Croft, B.S. Site Coordinator – Daphne Site, Adult Degree Completion Program, 2011
Morgan Cross Assistant Women's Lacrosse Coach, 2012
Renee Culverhouse, B.A., J.D. Director of the Adult Degree Completion Program, 2011
Brittany Davis Assistant Financial Aid Director, 2011
Thomas G. Dismukes, Jr., B.A. Director of Student Financial Services, NCAA Compliance Officer,
Montgomery Site Coordinator, Adult Degree Completion Program, 2004
Jordan Drumheller, B.S. Assistant Men's Lacrosse Coach, 2011
Belinda Goris Duett, B.A., M.P.A. Director of Financial Aid, 1999
Nicole Duff, B.A. Huntingdon Dazzlers Dance Coach, 2012
Thomas Mike Dunn Director of Facilities and Grounds, 1992
Kyle Eller, B.A. Coordinator of the Huntingdon Fund, 2011
Ben Fox Assistant Football Coach, 2011
Elizabeth Frisoli, M.Ed., B.A. Senior Women's Administrator,
Head Women's Lacrosse Coach, 2011
Adrienne Gaines, B.A. Assistant to the Provost for Institutional
Assessment and Compliance, 2000

Ben Ganus	Assistant Football Coach, 2012
Kenneth Garrett, A.A., B.A., M.S., A.P.R.P.	Director of Print Shop and Mail Services, Telecommunications, Work-Study Coordinator, Campus Technology Team, 1990
Joel T. Godfrey	Administrative Assistant to the Director of the Library, 1998
Charles Goodyear, B.S.	Director of Strength and Conditioning, Assistant Football Coach, 2004
Karen Graham	Student Account Manager, 2006
Frank Grier, B.S., M.S.	Director, Institutional Technology, 2011
Tricia Grier, B.S.	Coordinator of Travel and Event Planning, 2011
Harriett Hampton	Director of Housekeeping, 2007
Larry C. Hicks, B.S., M.S.	Site Coordinator – Enterprise Site, Adult Degree Completion Program, 2004
Stephanie Hicks, B.S., M.S.	Associate Director of Admission, Head Cheerleading Coach, 2004
Steven Hicks, B.S.	Assistant Football Coach, 2004
Lauren Hobbs, B.A.	Coordinator of Greek Life, Resident Director, 2011
Amanda Houston, B.A.	Admission Counselor, 2012
Paige Huff	Assistant Women’s Basketball Coach, 2012
Fred Hughes, B.S., M.B.A.	Site Coordinator – Gadsden Site, Adult Degree Completion Program, 2011
Camilla Irvin, B.A.S.N.	Director of Health Services/ Disability Services Intake Coordinator, 1997
Rosemary Jernigan, B.S., M.Ed.	Site Coordinator – Brewton Site, Adult Degree Completion Program, 2007
Howard Johnson	Interim Head Track and Field Coach, Assistant Cross Country Coach, 2011
Michelle Olson Johnson, B.A.	Senior Admission Counselor, 2008
Sandra Kelser	Executive Assistant to the President/Corporation Secretary, 1997
Haley Kilcrease	Admission Counselor, 2012
Margaret Kinney, B.S.	Library Associate/Head of Circulation, 1992
Candi Lake, B.S.N.	Assistant Site Coordinator - Bay Minette Site, Adult Degree Completion Program, 2010
Charlie Lane, B.S.	Head Men’s Tennis Coach, 2006
Eric Levanda, B.S.	Associate Director of Athletics for Operations and Internal Affairs, 2006
Wesley Lyle	Sports Information Director, 2011
Patsy Maddox, B.S.	Site Coordinator – Shelby and Clanton Sites, Adult Degree Completion Program, 2006
Matt Mahanic, B.A.	Director of Golf, Head Men’s Golf Coach 2007
Rebecca Masic, B.S.	Executive Assistant to the Provost and Dean of the College, 2010
Elissa Mays, B.S., M.Ed.	Associate Registrar, 2008
Jamie Edwards McCormack, B.A.	Assistant Volleyball Coach, 2011
Timmy McCormack, B.A., M.A.	Head Men’s Soccer Coach, 2011
Kristen McDaniel, B.A.	Coordinator of Donor Relations, 2011
Jenny McDavid, B.S.	Admission Counselor, 2009
Robert Milner	Interim Head Women’s Soccer Coach, 2011
Ximena Moore, B.S.	Head Women’s Tennis Coach, 2002
Scott Mularz	Assistant Baseball Coach, 2008
Adam Murphy, B.M.E.	Assistant Band Director, 2011
Tina Nixon, B.S., C.P.A.	Comptroller, 2006
Charlie Osten	Assistant Men’s Tennis Coach, 2011
Amy Patterson, B.A., M.S.	Head Volleyball Coach, 2011
Mable Perry, A.A.S., B.S.	Assistant Site Coordinator – Centerpoint Site, Adult Degree Completion Program, 2012
Hugh “Buzz” Phillips, B.S.	Director of Athletics, Head Women’s Basketball Coach, 2004
Patrick Phillips	Assistant Men’s Basketball Coach, 2007
Jeff Pinkerton	Director of Maintenance, 1990
Carl Michael Pugh, B.A., M.A.	Head Men’s Basketball Coach, 2007
Ben Raphaelson	Head Cross Country Coach, Assistant Track and Field Coach, 2012
Douglas Rogers, B.A., J.D.	Site Coordinator – Birmingham Site, Adult Degree Completion Program, 2006
Ashton Salter	Assistant Women’s Basketball Coach, 2012

Kristy Sharpe	Academic Records Representative I, Office of the Registrar, Adult Degree Completion Program, 2007
Granger Shook, B.A.	Assistant Football Coach, 2010
Heather Slagle, B.A.	Administrative Assistant to the Senior Vice President and Treasurer/Payroll Clerk, 1997
Brian Smith, B.A., M.A.	Chaplain, Director of Community Service, 2007
Tabitha Smith	Assistant Cheerleading Coach, 2011
Charles N. Stanton, Jr., B.S.	Director of Audio Visual Services/Campus Technology Team, 1998
Fran Taylor, B.S., M.Ed.	Director, Center for Career and Vocation (CCV), 2012
Sara Beth Terry, B.S.	Director of Student Activities, Director of Orientation, 2010
Justin Tereshko, B.A.	Head Women's Golf Coach, Assistant Men's Golf Coach, 2012
Mike Turk, B.S., M.S.	Head Football Coach, 2004
Michael Ward, B.A.	Chief of Security, 1998
Landius Wilkerson, B.S., M.A.	Assistant Football Coach, 2010
Charles "Eddy" Williams, B.S., M.S., M.C.M.	Director of Bands, 2010
Chris Williams, A.S.	Technology Support/Campus Technology Team, 2012
Gynger Williams, B.S., M.A.	Head Softball Coach, 2008
Matt Williams	Assistant Men's Soccer Coach, 2012
Yvonne Williams, B.A., M.A.	Library Associate, 2002
Catherine A. Wolfe, B.S.	Director of Development Operations and Grant Specialist, 2001
Wendi Wood	Assistant Director of Admission for Operations, 2007

THE FACULTY

CURRENT FACULTY

Sidney J. Stubbs	Provost and Dean of the College, Professor of Mathematics, 1988
	B.S., University of the South; M.S., University of Tennessee; Ph.D., Auburn University.

James McLean Albritton	Assistant Professor of History, 2007
	B.A., Vanderbilt University; M.Div., Covenant Theological Seminary; M.A., Ph.D., University of Alabama.
Cinzia Balit-Moussalli	Professor of Finance and Economics, 1991
	B.S., Beirut University; M.B.A., American University of Beirut; Ph.D., Touro University International.
Michael R. Bamman	Assistant Professor of Sport Science, 2010
	B.S., Tennessee State University; Ed.M., Auburn University; Ph.D., University of Mississippi
Clifton Jason Borders	Associate Professor of Religion, 2004
	B.S., Millsaps College; M.Div., Emory University; Ph.D., Brunel University, London, England.
John Michael Brannon	Assistant Professor of Religion, ADCP, 2008
	B.A., Huntingdon College; M.Div., Emory University; D.Min., Samford University.
Wesley Brown	Visiting Assistant Professor of Mathematics, 2012
	B.S., Birmingham-Southern College; M.S., Ph.D., Auburn University.
Frank W. Buckner, Jr.	Professor of Religion and Philosophy, 1987
	B.A., University of North Carolina at Chapel Hill; M.Div., Ph.D., Duke University.
Dawn Butler	Assistant Professor of Teacher Education, 2011
	B.A., Ohio University; M.A., St. Thomas University (Reading); M.A., St. Thomas University (Special Education); Ed.D., Nova Southeastern University.
Jennifer K. Canfield	Assistant Professor of Music, 2009
	B.M.E., M.S., Troy State University; Ph.D., Auburn University.
Jeremy M. Carr	Assistant Professor of Chemistry, 2010
	B.A., Assumption College; Ph.D., University of Alabama
Elizabeth Casey	Assistant Professor of Teacher Education, 2011
	B.A., University of Texas-Austin; M.A., Ph.D., Clemson University.
Kristine Copping	Assistant Professor of Psychology, 2011
	B.A., University of Michigan; M.A., Ph.D., The University of North Carolina (Chapel Hill).

- Clinton Curry Assistant Professor of Mathematics, 2011
B.A., M.S., Ph.D., University of Alabama at Birmingham.
- James D. Daniels Associate Professor of Biology,
Chemical Hygiene Officer, 2007
B.S., M.S., University of Alabama at Huntsville; Ph.D., University of North Dakota.
- Gene J. Davis Assistant Professor of Music, 2007
B.M., Samford University; M.Ed., Auburn University.
- Jaime Demick Assistant Professor of Physics, 2007
B.S., Auburn University; M.S., Johns Hopkins University.
- Lynn Disbrow Associate Professor of Communication Studies, 2011
B.A., Indiana University at South Bend; M.A., Emerson College; Ph.D., Wayne State University.
- Lisa M. Olenik Dorman Professor of Physical Education and Sport Studies, 1996
B.A., California State University - Chico; M.S., Western Illinois University; Ph.D., University of Alberta
- Erastus C. Dudley Professor of Biology, 1998
B.S., Yale College; M.S., M.Phil., Ph.D., Yale University; post doctoral training, Fellow of the Jane Coffin Childs Memorial Fund for Medical Research, National Institutes of Health.
- Chadwick L. Eggleston Assistant Professor of Religion, 2009
B.A., Samford University; M.Div., Duke University Divinity School; Ph.D., Duke University.
- Camille Elebash-Hill Adjunct Assistant Professor of French, 1975
B.A., M.A., University of Alabama.
- Jennifer Anne Fremlin Professor of English, 2004
B.A., York University; M.A., Carleton University; M.F.A., University of Alabama; Ph.D., Brown University.
- Paul J. Gier Professor of Biology, 1999
B.S., University of Idaho; M.A., University of California, Los Angeles; Ph.D., University of Oklahoma.
- Robin Gunther Associate Professor of English, 2003
B.A., State University of New York at Purchase; M.A., Western Connecticut State University; Ph.D., University of Alabama.
- Joy A. Beggs Harbin Assistant Professor of Teacher Education, 2012
B.S., Athens State College; M.Ed., University of North Alabama; Ed.D., Samford University.
- Dennis R. Herrick Professor of Music, 1988
B.M., Eastman School of Music; M.M.E., Ph.D., North Texas State University.
- James M. Hilgartner Associate Professor of English, Director of the
Center for Writing and Critical Thinking, 2006
B.A., Amherst College; M.A.T., School for International Training; M.F.A., University of Alabama.
- Walter H. Hollingsworth Assistant Professor of Business Management, ADCP, 2007
B.A., Auburn University; M.B.A., University of West Florida; D.B.A., Mississippi State University.
- Elizabeth Hutcheon Assistant Professor of English, 2011
B.A., Georgetown University; M.A. University of Chicago; M.St., University of Oxford; Ph.D., The University of Chicago.
- Jennifer Ishler Assistant Professor of Business Management, ADCP, 2001
B.A., M.L.A., Auburn University Montgomery; A.B.D., Capella University.
- Doba D. Jackson Assistant Professor of Chemistry, 2007
B.S., Northern Michigan University; Ph.D., University of Toledo.
- James R. Jeffcoat Associate Professor of Religion, 2006
B.A., University of Alabama; M.D., M.A., Asbury Theological Seminary; M.Ph., Ph.D., Drew University.

- Kristi Jones Assistant Professor of Biology, 2012
B.S., M.S., Auburn University; Ph.D., University of Miami.
- Brenda Kerwin Associate Professor, Systems, Periodicals and Non-Print Resources, 1998
B.S. Troy State University; M.L.I.S., University of Alabama.
- Eric A. Kidwell Director of the Library, Professor, 1985
B.A., Huntingdon College; B.S., University of Tennessee at Chattanooga; M.L.S., George Peabody
College of Vanderbilt University.
- Charles D. Lake Assistant Professor of Business Management, ADCP, 2006
B.A., M.B.A., Ph.D., University of South Alabama.
- David Daniel Laughlin Assistant Professor of Sport Science and Physical Education, 2012
B.A., William Jewel College; M.S., Ithaca College; Ph.D., The University of Tennessee, Knoxville.
- Jeremy R. T. Lewis Professor of Political Science, 1996
B.A., M.A., Oxford University; M.A., Ph.D., Johns Hopkins University.
- Donna Whitley Manson Professor of History, 1985
B.A., LaGrange College; M.A., Birmingham Theological Seminary; M.A., Ph.D., Emory University.
- Mandy E. McMichael Assistant Professor of Religion, 2012
B.A., Judson College; M.Div., Th.M., A.B.D., Duke University
- Elba Morton Adjunct Assistant Professor of Spanish, 2005
B.S., M.A., Auburn University; Ph.D., University of Alabama.
- Samir R. Moussalli Frank A. Plummer Professor of Management, 1990
B.S., California State University; M.S., University of Michigan; M.B.A., Ph.D., Auburn University.
- Maureen Kendrick Murphy Professor of Chemistry, 1997
B.A., Huntingdon College; Ph.D., University of South Carolina; post-doctoral teaching associate,
University of South Carolina; post-doctoral research associate, University of Chicago.
- Christopher M. Payne Associate Professor of Visual Art, 1986
B.F.A., Auburn University; M.F.A., Wichita State University.
- Thomas Gordon Perrin Assistant Professor of English, 2011
B.A., M.A., Cambridge University; Ph.D., The University of Chicago.
- Ann G. Phillips Assistant Professor of Psychology, 2007
B.S., Berry College; M.A., Ph.D., University of North Carolina at Greensboro.
- Douglas Rogers Assistant Professor of Business Law, ADCP, 2006
B.A., University of Alabama; J.D., Birmingham School of Law.
- Archie L. Rowe Assistant Professor of Business Management, ADCP, 2004
B.A., M.S., University of West Alabama; Ph.D., Capella University.
- Celia Rudolph Assistant Professor of Teacher Education, 2011
B.A., Huntingdon College; M.Ed., Auburn University; Ed.D., Samford University.
- John H. Saunders Assistant Professor of Communication Studies, 2009
B.A., M.A., University of Memphis; Ph.D., Pennsylvania State University.
- Vadim Serebryany Assistant Professor of Music, 2008
ARTC, Royal Conservatory of Music, Toronto; B.M., M.M., Juilliard School, M.M.A., D.M., Yale
University.
- Nordis J. Smith Professor, Reference Instruction and Interlibrary Loans, 1989
B.S., M.L.S., University of Wisconsin-Madison.
- Anneliese H. Spaeth Assistant Professor of Mathematics, 2012
B.S., Xavier University; M.S., A.B.D., Vanderbilt University.
- Roxanne St. Martin Assistant Professor of Athletic Training, 2008
B.A., Huntingdon College; D.P.T., University of Southern California.

- James C. W. Truman Assistant Professor of English,
Director of Academic First Year Programs, 2007
B.A., University of Wisconsin-Madison; M.A., Ph.D., University of North Carolina at Chapel Hill.
- Allen A. Tubbs Associate Professor of Biology, 2006
B.S.Ed., University of Idaho; M.S., Kansas State University; D.A. University of Northern Colorado.
- Barbara White Assistant Professor of Accounting, 2005
B.B.A., Millsaps College; M.B.A., Auburn University Montgomery; Ph.D., The University of Mississippi.
- John R. Williams Jones Professor of History and Ethics, Professor of History, 1979
B.A., Belhaven College; M.A., Ph.D., Auburn University.

EMERITI

- William R. Anderson Professor Emeritus of English, 1971
B.A., Washington and Lee University; M.A., University of Virginia; Ph.D., University of South Carolina.
- David Baylison, Rabbi Emeritus Adjunct Professor of Religion, 1971
B.A., University of Pennsylvania, B.H.L., M.A.H.L., D.D. Hebrew Union College.
- Helen Norris Bell Associate Professor Emerita of English, 1966
B.A., M.A., University of Alabama; graduate study, Duke University; graduate study, University of Alabama.
- Myrtle S. Bonner Associate Professor Emerita of Education, 1960
B.S., Jacksonville State College; M.S., D. Ed., Auburn University; graduate study, Pennsylvania State University.
- Betty M. Collier Associate Professor Emerita of Physical Education, 1947
B.S., University of Tennessee; M.A., George Peabody College for Teachers.
- B. Marcella Foster Associate Professor Emerita of Accounting, 1958
B.S., University of Alabama; M.S., Auburn University; further graduate study, University of Florida.
- Beatrice C. Frazer Associate Professor of English and Director of Search Emerita, 1961
B.A., Centenary College; M.A., Louisiana State University.
- James W. Glass Professor Emeritus of Music, 1989
B.M., Hardin-Simmons University; M.M., University of Texas; D.M.A., Southwestern Baptist Theological Seminary.
- Ward Knockemus Professor Emeritus of Chemistry, 1974
B.A., Knox College; M.S., Pennsylvania State University; Ph.D., University of Nebraska; Summer Research, 1985, 1986, National Aeronautics and Space Administration; Summer Research, 1989, Environmental Protection Agency.
- Dora Alice Malone Associate Professor Emerita of Modern Languages, 1944
B.A., Huntingdon College; M.A., University of Texas; graduate study, National University of Mexico.
- Douglas T. McGinty Professor Emeritus of Biology, 1976
B.A., Oglethorpe College; M.S., Ph.D., University of Georgia.
- Merlin Owen Newton Associate Professor Emerita of History, 1970
B.A., Huntingdon College; M.A., Tulane University; Ph.D., University of Alabama.
- Flora G. Reese Librarian IV Emerita, 1972
B.A., Huntingdon College; M.L.S., University of Alabama.
- Harald Rohlig Professor Emeritus of Music, 1955
Graduate, Osnabrueck Conservatory of Music; D.F.A., Huntingdon College.
- Kenneth N. Williams..... Associate Professor Emeritus of Mathematics and Computer Science, 1969
B.E.E., M.S., Auburn University

HUNTINGDON COLLEGE ALUMNI ASSOCIATION

The purpose of the Huntingdon College Alumni Association is to perpetuate the friendships formed in college days, to promote the welfare of Huntingdon College and of its alumni, and to foster the causes of education and citizenship generally.

All alumni, meaning persons who have been regular students at least one academic year or have earned thirty hours at the College or its predecessor institutions, whether or not these persons obtained degrees, are members of the Association.

The governing body of the Association is the National Alumni Association Board of Directors. It is comprised of up to sixty members who work to support the mission of the College by serving three year terms. There are two scheduled Alumni Board meetings during the year, plus a meeting of the entire Alumni Association during Founders Day Spring Celebration weekend. Each Board Member serves on a committee.

Huntingdon alumni are representatives and spokespersons in their communities for Huntingdon College and the Alumni Association. They serve as ambassadors, publicists and advocates of the National Alumni Association and of Huntingdon College.

HUNTINGDON COLLEGE NATIONAL ALUMNI ASSOCIATION

2012-2013 Board of Directors

Officers

President	Mary K. McGuffey, 1994
Vice President	Teresa Smith Francis, 1980
Secretary	Roosevelt Lewis, 1975
Immediate Past President	Amy Woodard Klugh, 1996
Trustee Representative	John B. Bricken, Jr., 1976

First Year Members

Jane Howell Allen	1975	John Ed Mathison	1960
June Burdick Bisard	1956	Iris McGehee	1957
Laura Tyree Brelsford	2005	Margaret Ward McPherson	1971
Jane Jenkins Bridges	1978	Hank Sforzini	2004
Shaun Carroll	2000	Gail Shorter	1998
Mark Colson	2007	Broderick Smith	2008
Molly Rice Cross	1984	Brett Steele	1992
Debbie Doss Dahl	1979	Carol McManus Tucker	1960
Bill Hamilton	1980	Charles Tucker	1959
Stacey Jones	1998	Betty McCoy Vaughn	1958

Second Year Members

Barbara Lazenby Barnett	1971	Charles Lowery	1959
Jane Boozer	1956	Susie Lowery	1960
Betty Brislin	1949	Daniel P. Ogle	2001
Bowdy (Bo) Brown	1983	Thomas Pebworth	1967
Nancy Jo Keith Brown	1983	Joe Read	1988
Philip Brown	1972	Elinor Warr Roberts	1957
Billy Ray Daniels	1985	Michael Scott	1979
Walker Garrett	2007	Lynn Skene	1977
Nancy Small Halsell	1990	Wade Whatley	2006
Wanda Howard	1981	Katherine Davis Williams	2002

Third Year Members

Roderick Mark Alexander	1998	Leslie Henry Hines	2001
Nicholas Baggett	2002	Kim Keith Jones	2001
Kimberly Keefer Boone	1992	Lydia Churchill Kerr	2000
Laura Langley Covington	1991	Russell Lackey	1968
Joan Paine Cumbie	1984	Nancy Brown Myrick	1967
Brittany Dubose	2004	Riley Allen Newton	1983
Janice Woolf Hendrickson	1965	Bonnie Anne Boggan Peavy	2001
Melinda Caprara Hinds	1987	Nancy Pugh	1962