

# Get into Griffith

Admissions Guide for Undergraduate Study | 2012



# We're one of Australia's top ten research universities.

## But don't just take our word for it.

Griffith University received a rating of world standard or better in 45 fields of research\* in the Excellence in Research for Australia 2010 National Report. By this measure Griffith is in the top 10 for Australian universities and more than 90 per cent of our academic staff are working in these fields.

And in more great news, the prestigious Nature Publishing Index for Asia-Pacific now ranks us seventh in Australia, placing us amongst the region's top 30 universities.

While recognition for our research is nice to get, this really means better things for our students. Quite simply, the knowledge we gain through our research means we offer students a richer learning experience that could make all the difference to them—and to the world.

[griffith.edu.au](http://griffith.edu.au)

\*Based on fields of research at the 4-digit level in the Excellence in Research for Australia 2010 National Report.



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The information in this guide is correct as at March 2011. Details of new programs plus other changes as necessary will be advised via the University's website at [griffith.edu.au](http://griffith.edu.au)

Cover photo: Natasha Briffa, Bachelor of Psychological Science

# Using this guide



Whether you are a school leaver or a mature age person who has not previously undertaken formal studies, this guide is organised to give you advice on entry requirements for Griffith University's undergraduate programs and how to determine if you will possibly gain a place in your preferred program. It also provides options for upgrading your qualifications to improve your chances of gaining admission to the University in the future. Also included in this guide are details on application procedures, what to do if you receive an offer from Griffith University and how to apply for credit if you have undertaken previous tertiary studies.

## It's your preferences that matter

When you apply, you should list the programs (your preferences) you are interested in taking in your preferred order. You should not apply only for programs that you expect you have a sufficiently high rank or OP for, or because they have a high cut-off score for entry. Start from the other end and work out which program you will enjoy the most and which will satisfy your requirements. Shop around and do some research on similar programs so you know you are making an informed decision—the right decision for you.

## Cut-offs

Cut-offs result from the number of places available and the level of demand for a program. They are not an indication of the nature, quality and approaches of a particular program. As cut-offs change from year to year, your choices should be based on your interests—not on the cut-off from previous years. You will do better studying a program you like and consider relevant, and you can always undertake advanced and honours level study later on if you wish to work at the very highest levels in your chosen field.

## All your preferences will be considered

You will be considered in all your preferences whether it is your first preference or your sixth preference. You will receive an offer in the highest of your preferences for which you are eligible for entry. Eligibility is determined when you have a high enough OP, ATAR or rank for entry and you have met any other selection criteria such as subject prerequisites, examinations and/or assessment by audition/interview. Should you not be eligible for your first preference, your second preference will be considered and so forth.

## How to decide your preferences

Choosing the program you want to study at Griffith University is not an easy decision. You need to weigh up your interests and skills against your goals and career aspirations. You also have to compete with other applicants for a limited number of available places. If you read the University's program guides you'll realise how Griffith can help you achieve your career aspirations.

Griffith University's program guides cover the following specific study areas:

- Business and commerce
- Education
- Engineering and information technology
- Environment, planning and architecture
- Health
- Humanities and languages
- Criminology and law
- Music
- Science and aviation
- Visual and creative arts.

Program guides are available by contacting the University on 1800 154 055. Alternatively, the Griffith University program overview is on the web at [griffith.edu.au/programs-courses](http://griffith.edu.au/programs-courses)

# How to apply

The Queensland Tertiary Admissions Centre (QTAC) processes applications for almost all Griffith University undergraduate programs.

Applicants seeking admission to programs at Griffith University's Gold Coast campus have the option of applying via the Universities Admissions Centre (UAC). Applicants who wish to include preferences for Griffith's other campuses (Nathan, Mt Gravatt, Logan and South Bank) should continue to apply via QTAC.

Programs with additional or special entry criteria are detailed further in this guide.

## Current Year 12 Queensland and interstate students

If you are a current Year 12 student you may apply using one of two methods:

- Lodge an application via QTAC's Twelve-to-Tertiary (TTT) online application service at [qtac.edu.au](http://qtac.edu.au)

or

- Applicants seeking admission to Griffith's Gold Coast campus have the option of applying via the UAC Apply service at [uac.edu.au](http://uac.edu.au)

## Non-Year 12 Australian applicants

All other applicants who are Australian or New Zealand citizens, or holders of an Australian permanent residency or Australian permanent humanitarian visa, including candidates for the Queensland External Senior Examination, apply using one of two methods:

- Lodge an application via QTAC's Apply by Web online application service at [qtac.edu.au](http://qtac.edu.au)

or

- Applicants seeking admission to Griffith's Gold Coast campus have the option of applying via the UAC Apply service at [uac.edu.au](http://uac.edu.au)



## International student applications

International students are those who are not Australian or New Zealand citizens or who do not hold a visa giving permanent residence or permanent humanitarian status in Australia. All international students currently studying in Year 12 can apply using one of two methods:

- Lodge an application via QTAC's TTT online application service at [qtac.edu.au](http://qtac.edu.au)

or

- Applicants seeking admission to Griffith's Gold Coast campus have the option of applying via the UAC Apply service at [uac.edu.au](http://uac.edu.au)

All other international students applying from within or outside Australia on the basis of other than Australian Year 12 qualifications should apply directly to Griffith International. Details are available from the Griffith International website at [griffith.edu.au/international](http://griffith.edu.au/international)

The University requires international applicants to demonstrate that they have adequate proficiency in the English language. Information on the minimum criteria for English proficiency for Griffith University programs is available from [griffith.edu.au/programs-courses](http://griffith.edu.au/programs-courses)

Apply here



or here

# How undergraduate admission is determined



Each year the number of applications received is much greater than the number of places available for new students. Griffith University selects students for admission to its undergraduate programs on the basis of merit. Admission to most University programs is based on general academic achievement determined from formal educational attainment or from an assessment of experience, achievements and non-formal study. There are some subject prerequisites where prior achievement in particular studies is considered to have a direct bearing on your potential for success in the course concerned. Admission to some of the University's programs is based on specific criteria such as talent and specific experience.

To determine who will be offered a place in a particular program, Griffith University looks at all applicants' ranks and/or student profiles which are basic measures of academic merit for tertiary purposes. A student profile, consisting of Overall Position (OP) and Field Position (FP) for Queensland students or Australian Tertiary Admission Rank (ATAR) equivalent for interstate students, is used for most applicants completing Year 12. All other applicants are assigned a rank on the basis of their previous secondary school, tertiary, or bridging and preparatory studies, professional and para-professional qualifications, vocational experience, or approved admissions tests. You can be assigned more than one rank, each one corresponding to your secondary, tertiary or other qualifications as appropriate. Where you are entitled to more than one rank these will generally be put in order from highest (as the most important selector) to lowest.

## Standard admission

### Current Queensland school leavers

Admission of Queensland Year 12 school leavers will be determined on the basis of an applicant's OP and FP contained in the student profile issued by the Queensland Studies Authority.

### Previous Queensland school leavers

Admission of previous Queensland school leavers is considered on the basis of previous Year 12 results. Where there is a previous Tertiary Entrance (TE) score, a rank is determined by deleting the last digit of the TE score (e.g. TE scores 915 and 910 translate to rank 91). Previous school leavers who were eligible for an OP will have their OP converted to a rank.

### Interstate senior secondary studies

Applicants who have completed secondary school studies interstate are assessed for admission on the basis of their Australian Tertiary Admission Rank or equivalent.

### Australian tertiary education

Applicants who have completed some recognised tertiary study, and are not currently excluded are assessed using the Tertiary Study schedules in this guide.

### Overseas education

Applicants who are Australian or New Zealand citizens or persons holding permanent residency or permanent humanitarian status in Australia, and who have completed secondary or tertiary studies overseas at a comparable level to Australian standards are assessed for admission according to the relevant schedules.

Applicants whose overseas education was conducted in a language other than English must also demonstrate that they have a satisfactory command of the English language to enable them to pursue the program of study to which admission is sought. English language test results or other relevant documentation must be submitted with the application.



## Graded Degree

Grade point average (GPA) 7-point scale	Course level / rank			
	1 semester PTE or more	1 semester FTE or more	1.5 semesters FTE or more	1 Year FTE or more and completed
	2 Courses / Subjects (20CP)	4 Courses / Subjects (40CP)	6 Courses / Subjects (60CP)	8 Courses / Subjects (80CP)
	T4010	T4011	T4012	T4001
	PART A	PART B	PART C	PART D
6.50+	85	88	94	99
6.25-6.49	84	86	93	98
6.00-6.24	83	85	92	98
5.75-5.99	82	84	91	97
5.50-5.74	81	83	90	97
5.25-5.49	80	82	89	96
5.00-5.24	79	81	89	96
4.75-4.99	78	80	88	95
4.50-4.74	77	79	87	95
4.25-4.49	76	78	86	94
4.00-4.24	75	77	84	93
3.75-3.99	72	74	78	88
3.50-3.74*	70	72	76	85
3.25-3.49	68	71	74	82
3.00-3.24	66	69	73	79
2.75-2.99	61	66	71	76
2.50-2.74	55	63	66	72
2.25-2.49	45	59	64	67
2.00-2.24	45	55	57	60
<2.00	45	45	45	45

PTE = part-time equivalent; FTE = full-time equivalent

### Note:

1. For applicants who have attempted less than one year of full-time study (Part A, B and C):
  - The higher of the Rank from this schedule and the Rank the applicant is otherwise eligible for will be allocated where applicants gain a GPA of 3.75 or higher; but
  - \*Will not be allocated a rank from this schedule but will retain their original rank where the applicant gains a GPA of less than 3.75
2. For applicants who have attempted one year or more of full-time study but who have not completed the qualification concerned (Part D):
  - The higher of the Rank from this schedule and the Rank the applicant is otherwise eligible for will be allocated where applicants gain a GPA of 3.75 or higher; and
  - The lower of the Rank from this schedule and the Rank the applicant is otherwise eligible for will be allocated where applicants gain a GPA of less than 3.75.
3. For applicants who have completed the qualification concerned, the Rank from Part D will be allocated based on the GPA achieved.



## Alternative entry–Non-formal education (mature age)

The University welcomes applications from persons of at least 21 years of age, who do not qualify for admission on the basis of formal educational attainment. Griffith University recognises that preparation for tertiary study is not restricted to formal educational attainment and that valuable intellectual and skills development can be gained through wide-ranging experiences and informal study. Your case will be considered on its merits on the basis of evidence of achievement and of your interest and capacity to work in the broad field of study to which you seek admission.

To be considered for alternative entry, you must be 21 years of age by 1 January (for February entry) or by 1 June (for July entry) in the year of commencement of the proposed Griffith University program. If you are applying for entry on the basis of alternative entry, you should ensure that the following information is included in your application.

### Professional and post-secondary qualifications

- details of formal education including level reached, state/country, year, subjects and results
- details of other study, training or development courses attempted or completed since leaving school
- details and proof of membership and affiliations with recognised professional and semi-professional bodies

### Personal competencies assessment

QTAC applicants also have the option of submitting a Personal Competencies Assessment (PCA), which allows applicants to demonstrate how they will use the knowledge, skills, abilities and personal qualities gained through life experience to succeed in their chosen course. If you indicate on your QTAC application that you wish to be assessed for personal competencies you will need to provide the following information:

- referees' reports indicating your capacity to meet the demands of university study. Character references, whilst considered, would not be as beneficial to your application as a reference from your employer that specifically equates your skills and attributes to the program for which you are applying
- a concise statement (no more than five A4-sized pages) addressing the PCA criteria
- any other factors which may indicate an ability to successfully complete tertiary studies.

Information on personal competencies is available at [qtac.edu.au/InfoSheets/PersonalCompAssess.html](http://qtac.edu.au/InfoSheets/PersonalCompAssess.html)

## Employment experience

If you have completed at least six months in full-time paid employment you can include this information in your QTAC application:

- your employment history, with particular emphasis on duration of service, positions held and duties (employment history does not have to be related to the degree you are applying for)
- substantiate with references or written statements from your employer
- your employment experience does not have to relate to your intended area of study.

## Approved admissions tests

### Queensland Core Skills test

Mature age applicants may also sit the Queensland Core Skills (QCS) test. However, if you have no formal academic qualifications and are not familiar with the Queensland Senior Secondary curriculum it is recommended that you sit the Special Tertiary Admissions Test. The QCS test is:

- a common state-wide test designed for Queensland Year 12 students that is also available to private-entry candidates
- an achievement test, not an intelligence test, nor an aptitude test
- based on the Queensland Senior Secondary curriculum.

The QCS test is available to all full-time Year 12 students at approved Queensland secondary schools and through private entry to non school-based applicants who have previously completed Year 12 or who are at least 18 years of age. Information regarding private entry nomination for the QCS is available from the Queensland Studies Authority website at [qsa.qld.edu.au](http://qsa.qld.edu.au)



## Special Tertiary Admissions Test (STAT)

In addition to submitting a case for special admission, mature age applicants who do not hold formal educational qualifications may wish to attempt an approved admissions test to provide an indicator of their aptitude for tertiary study. The Special Tertiary Admissions Test (STAT) is a two-hour objective test of 70 questions (50% verbal and 50% quantitative) with multiple-choice answers. Questions are based on stimulus material in a variety of forms. Specific information required to answer the questions is covered in the stimulus material and is aimed at a level of knowledge assumed to be common to Year 12 students.

For applicants who are at least 21 years of age, a result in the STAT test will establish an admission rank in its own right. If this is your highest rank, your application for admission will be considered on this basis. If you choose to sit the test you will not be disadvantaged in your admission chances on the basis of your test results, as the results are used only where they contribute positively to your case.

### Special Tertiary Admissions Test <sup>1</sup> (Schedule M1001)

Special Tertiary Admissions Test Score (1992–March 2010)	Special Tertiary Admissions Test Score (From April 2010)	Other approved admissions test percentile rank	Rank				
			No other qualification	Rank based on other qualification <sup>2</sup>			
				50-60	61-70	71-80	81-99
164 and over	170 and over	90%ile and over	88	88	88	89	90
162	167	85%ile or QCST* grade of A	85	86	86	88	89
160	165	80%ile	83	84		87	88
159	161	75%ile	80	83	85	86	87
158	160	70%ile or QCST* grade of B	78			85	
157	159	65%ile	75	82	84		86
156	157	60%ile	73	81	83	84	85
155	155	55%ile	70	80	82	83	84
154	152	50%ile	68	75	77	82	83
153	150	45%ile or QCST* grade of C	66	70	73	78	
152	149	40%ile	63	68	71	76	76
150	146	35%ile	58				
		30%ile	53				
Below 150 or Did not sit	Below 146	29%ile and below	50				

#### Note:

1. Applicants must be 21 years of age by 1 January (for February entry) and by 1 June (for July entry) in the year of commencement of the proposed Griffith University program to be allocated Ranks from this schedule.
2. A STAT result can be combined with ranks from the following schedules: Bridging and Preparatory schedule, Vocational Experience schedule, Personal Competencies Assessment schedule.

\*Queensland Core Skills Test undertaken as a private candidate.



For applicants to Griffith University, STAT is normally restricted to persons who:

- will have attained the age of 21 years by 1 January (for February entry) or 1 June (for July entry) in the year of commencement of the proposed program
- or**
- are undertaking or have undertaken certain tertiary preparation or bridging programs regardless of age
- or**
- are undertaking tertiary studies in which assessment is based on 'competent', 'satisfactory' or 'non-graded pass', without the availability of higher grades.

Applicants can register for STAT within their QTAC or UAC application. Further information on STAT, test dates and registration fees is available on the QTAC website at [qtac.edu.au](http://qtac.edu.au) or the UAC website at [uac.edu.au](http://uac.edu.au)

Applicants who have undertaken STAT through ACER should include their results with their QTAC or UAC application. There is a 2-year eligibility time limit.

Applicants who choose not to sit the test are assessed on their individual merits on the basis of the information they submit with their application.

## Vocational Education and Training (VET)

VET qualifications include Certificates I to IV, Diplomas and Advanced Diplomas and are offered at TAFE institutes and through Registered Private Providers. Certificates I and II are not assessed for university entrance.

VET qualifications are assessed under a competency-based system using grades of 'Competent' and 'Not Yet Competent' or 'graded assessment'. Some VET providers may also use Performance Level Assessment.

### Competency-Based Diploma

Special Tertiary Admissions Test Score (1992– March 2010)	Special Tertiary Admissions Test Score (From April 2010)	Other approved admissions test percentile rank (From April 2010)	1 semester PTE or more	1 semester FTE or more	1.5 semesters FTE or more	Incomplete AQF Diploma – 1 Year FTE or greater	Complete AQF Diploma
			TMR T2550	TMR 2551	TR T2552	T2505	T2555
		95%ile and over			82	87	91
164 and over	170 and over	90%ile	75	77	79		
162	167	85%ile or QCST* grade A	73	75	77	85	89
160	165	80%ile	71	73	75	83	87
159	161	75%ile	69	71	74	82	86
158	160	70%ile or QCST* grade B	67	69	72	80	84
157	159	65%ile	65	68	71	79	83
156	157	60%ile	64	67			
155	155	55%ile	63	66			
Below 155 or did not sit	Below 155 or did not sit	50%ile and below or did not sit	62	65	70	78	82

PTE = part-time equivalent; FTE = full-time equivalent

#### Note:

- Where less than one-quarter of the work undertaken is assessed on a 'Competent/ Not Yet Competent' basis this schedule will be used.

Where between one-quarter and three-quarters of the work undertaken is assessed on a 'Competent/Not Yet Competent' basis the higher of the ranks from this schedule and the Graded Diploma schedule will be allocated.

Where more than three-quarters of the work undertaken is assessed on a 'Competent/ Not Yet Competent' basis this schedule may not be used and the Graded Diploma schedule will apply.

- This schedule cannot be used where any of the work undertaken has been assessed as 'Not Yet Competent'. In such cases the Graded Diploma schedule will be used.
- Where an applicant is originally assessed in a subject as 'Not Yet Competent' and is subsequently assessed as 'Competent' in that subject, the original 'Not Yet Competent' result is ignored and the subsequent 'Competent' result is used.
- Applicants do not have to be 21 years of age to combine ranks from this schedule with STAT test results.

\* Queensland Core Skills Test undertaken as a private candidate.

It should be noted that STAT results may be used as a moderating factor in the determination of the rank in some circumstances. Good STAT results can increase your admission chances in some cases. Refer to the two schedules (pages 10 and 11).

### Completed Ungraded/Competency-Based Certificates III and IV

Special Tertiary Admissions Test Score (1992–March 2010)	Special Tertiary Admissions Test Score (From April 2010)	Other approved admissions test percentile rank	Course level / RANK	
			Complete AQF Certificate III	Complete AQF Certificate IV
			P5535	P5555
		95%ile and over		
164 and over	170 and over	90%ile	82	89
162	167	85%ile or QCST* grade of A	80	87
160	165	80%ile	78	85
159	161	75%ile	76	83
158	160	70%ile or QCST* grade of B	74	81
157	159	65%ile	72	79
156	157	60%ile	70	77
155	155	55%ile	69	75
Below 155 or Did not sit	Below 155 or Did not sit	50%ile and below or Did not sit	68	74

**Note:**

1. Where an applicant is originally assessed in a subject as 'Not Yet Competent' and is subsequently assessed as 'Competent' in that subject, the original 'Not Yet Competent' result is ignored and the subsequent 'Competent' result is used.
2. This schedule cannot be used where any of the work undertaken has been assessed as 'Not Yet Competent'.

\*Queensland Core Skills Test undertaken as a private candidate.



## Special admission

### Special consideration of educational disadvantage

The University may award special consideration of educational disadvantage for disabilities, compassionate, traumatic and medical considerations, social disadvantage or other circumstances beyond your control which have affected your studies. Special consideration may be used to adjust your OP or rank; however, academic merit will remain central to admission considerations.

QTAC applicants seeking special consideration must indicate if their educational disadvantage is to be taken into account when completing the online application, and must complete the proforma provided. Further information is available at [qtac.edu.au](http://qtac.edu.au)

UAC applicants seeking special consideration of educational disadvantage may apply under the Educational Access Scheme (EAS). EAS booklets and application forms are available from the UAC website at [uac.edu.au](http://uac.edu.au). To guarantee consideration of your EAS application in time for the main offer round, you must submit it to UAC by **30 September**. The late closing date for EAS applications is **30 November**.

An application for special consideration of educational disadvantage via QTAC or UAC must be substantiated in writing by the appropriate people or authorities with knowledge of your case. Applications that do not have supporting documentation will not be assessed.

### Disadvantaged schools

Applicants who have completed Year 12 in a school designated as disadvantaged in the year immediately preceding the admissions period receive additional consideration.

This additional consideration recognises two factors—people seeking education in disadvantaged educational settings will be disadvantaged as a result of that environment; and the most disadvantaged tend not to have the support structures to mount cases of their disadvantage together with solid evidence.

### Additional achievements and qualifications

Substantial educational or other relevant achievements not reflected in formal educational qualifications will be considered for mature age applicants, school leavers and recent school leavers. The intention is to recognise achievement in general education or skills development which is beyond that envisaged in the normal assessment methods. Consideration may relate to general achievements or skills applying to all Griffith programs or to particular achievements or skills relevant to a particular program.

For mature age applicants, an example could be exceptional, well-documented and supported achievements of relevance to the program to which admission is sought and/or powerfully demonstrating general educational and skills development over an extended period well beyond that envisaged in normal assessment methods.

For school leavers or recent school leavers, examples could include winning a prestigious national science prize or participating successfully in a one-year exchange relevant to a particular program, winning a significant debating prize or achieving significantly in important non-school endeavours embodying educational development.

### How to be considered

To apply for consideration on the basis of additional achievements and qualifications, you will need to provide documentary evidence sufficient to allow a meaningful assessment of your case and send it to Senior Admissions Manager, Student Administration, Nathan campus, Griffith University, 170 Kessels Road, Nathan Qld 4111.

# Offers



## How an offer is made

All successful applicants applying through QTAC and UAC will be sent a Welcome pack. This pack includes information on how to log onto the Griffith Portal and how to enrol.

QTAC applicants can check the progress of their applications and if they have received an offer via the Current Applicant Online Services. Successful applicants can access the Griffith University Welcome pages by selecting the Enrol at Griffith button on the same page.

UAC applicants can check the progress of their applications via the current applicant Check and Change service.

Additional information on enrolment, important dates and tuition fees and charges can be found at [griffith.edu.au/students](http://griffith.edu.au/students)

## How to accept an offer

If you receive an offer of a place via QTAC or UAC you must:

- respond to your QTAC offer by the due date and then enrol at Griffith University

or

- enrol at Griffith University to accept your UAC offer.

If a response is not received at QTAC by the due date indicated in your offer, the offer of a place will lapse and you may not be considered in any subsequent round of offers.



## How to defer an offer

The University automatically approves deferment of one year for applicants who have been made an offer in the Semester 1 Offer Rounds, or six months for applicants who have been made an offer in the Semester 2 Offer Rounds. If you wish to defer, you should respond to QTAC or UAC accordingly. You should not complete your enrolment or pay any fees, as this will be done when you commence in the following year. You will be contacted by the University advising the approval of your deferment.

Applicants who have deferred an offer made in the Semester 1 Offer Rounds, and whose program is available for mid-year entry, may commence mid-year if they wish. After checking the website at [griffith.edu.au/mid-year](http://griffith.edu.au/mid-year) to see if your program has a mid-year intake, you simply need to advise the University via email at [deferred@griffith.edu.au](mailto:deferred@griffith.edu.au) that you wish to commence mid-year.

If you choose not to take up your offer mid-year, it will be assumed that you wish to remain deferred for the full year.

Later in the year, the University will contact all remaining deferred students with enrolment information. Students should advise the University via email at [deferred@griffith.edu.au](mailto:deferred@griffith.edu.au) if they do not wish to take up their deferred place.



Your deferred place may be withdrawn if you are subsequently excluded from another tertiary institution; neglect to notify the University about a change of address; or apply for other programs through QTAC or UAC.

Deferred admission is not available to students in programs involving the specific criteria admission requirements listed below.

All programs offered by the Queensland Conservatorium Griffith University:

- Bachelor of Music
- Bachelor of Music Technology
- Bachelor of Popular Music
- Bachelor of Business/  
Bachelor of Music

Other Griffith University programs:

- Bachelor of Contemporary Australian Indigenous Art
- Bachelor of Nursing—Post-Registration
- Bachelor of Oral Health in Dental Science
- Bachelor of Oral Health in Dental Technology
- Bachelor of Oral Health in Dental Technology (Post-Registration)

## Exclusion

If you are under suspension or permanent or temporary exclusion from any tertiary institution or course, whether in Australia or elsewhere, you are required to include all details of the exclusion or suspension in your application for admission. Excluded applicants seeking admission will not be considered until their period of exclusion has elapsed.

## Withdrawal of offers

Griffith University reserves the right to withdraw an offer and cancel the enrolment of any person where an offer was made on the basis of incomplete or inaccurate information supplied by the applicant or a certifying authority, or where an applicant is excluded from any tertiary institution or tertiary program of study within the current admissions period.



## How to apply for credit

You may apply for credit for formal study undertaken in recognised tertiary institutions in Australia, including universities, colleges, TAFE and other post-secondary education institutions and for study at recognised overseas institutions.

Consideration may extend to study provided by recognised professional bodies, employers, and other authorities, where appropriate certification is available.

Credit will normally be granted for prior learning where relevant studies (or other demonstrated learning achievement) have been completed within the previous 10 years.

By searching the University's credit transfer and articulation database located at [griffith.edu.au/credit](http://griffith.edu.au/credit), you will be able to find whether Griffith has already calculated a pathway arrangement or credit precedent for your program of study.

Alternatively, you are welcome to make enquiries in advance about the amount of credit to be awarded by emailing [credit@griffith.edu.au](mailto:credit@griffith.edu.au). Application forms for credit can be found at [griffith.edu.au/credit](http://griffith.edu.au/credit)



# Equity initiatives

## Aboriginal and Torres Strait Islander participation program

This program, coordinated by the GUMURRII Student Support Unit, seeks to increase the participation of Indigenous Australian students in the University's programs. Griffith University provides additional tutoring and support services to assist Indigenous Australian students to undertake tertiary study successfully, including a special Tertiary Preparation Program offered to new students before the start of first semester. Enquiries should be directed to:

- **Gold Coast campus** + 61 7 5552 8820
- **Logan campus** + 61 7 3382 1101
- **Mt Gravatt campus** + 61 7 3735 5788
- **Nathan campus** + 61 7 3735 7678
- **South Bank campus** + 61 7 3735 3197  
Queensland College of Art

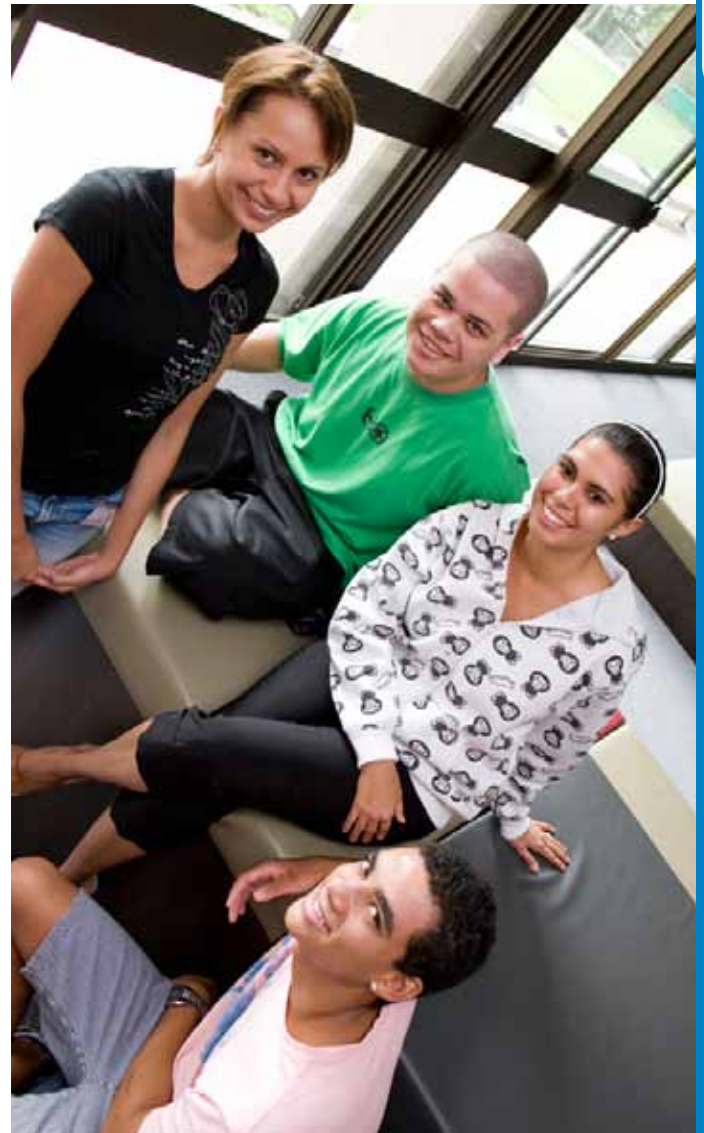
## Griffith Uni-Reach program

The aim of the Griffith Uni-Reach program is to increase opportunities for students from targeted Brisbane schools to attend Griffith University. Many of these students are disadvantaged by the general admissions processes and would otherwise be excluded from studying at university. The program offers students various means of improving their academic performance.

With the support of principals, teachers, and guidance officers, students are identified in selected schools. These students meet with a Griffith University mentor on a weekly basis for the period leading up to their final exams. Mentors are trained and experienced in this particular role and offer academic support as well as general advice about university life.

Students, who attend Griffith University after completion of this program and Year 12, will receive continued support to address any transition difficulties in their first semester.

Further information is available on the Student Equity Services website at [griffith.edu.au/student-services](http://griffith.edu.au/student-services) or by telephone + 61 7 3735 3831.



## Uni-Start scheme

The Uni-Start scheme provides consideration for commencing students who have experienced financial hardship and/or educational disadvantage – in the form of bonus OP/ranks, consideration towards a Chancellor's scholarship, Uni-Start Transition Grant and additional access to the transition support program, Uni-Key. Visit [griffith.edu.au/scholarships](http://griffith.edu.au/scholarships) for details.

# Special entry schemes

## Griffith University bonus admission scheme

Griffith University recognises that there are some subjects and studies undertaken by high school students that require a high level of skill and knowledge and that better prepare students for the rigour and diversity of tertiary study.

OP or ATAR eligible students (or equivalent interstate students) successfully completing nominated subjects or studies will automatically be granted bonus admission ranks when applying to study at Griffith University. Students must still meet any prerequisites, including subject prerequisites, interview, portfolio or audition requirements that apply to the program/s they are preferencing.

Students studying Maths C (or equivalent) or Languages other than English will be granted two bonus ranks for each subject undertaken. Additionally, students completing the Griffith University Early Start to Tertiary Studies program, or recognised equivalent from other tertiary institutions, will be granted one bonus rank for each subject undertaken. A maximum of five bonus ranks will be applied under the scheme.

For more information, visit [griffith.edu.au/undergraduate-admission](http://griffith.edu.au/undergraduate-admission)

Programs excluded from the scheme are the Bachelor of Medical Sciences (MBBS—Provisional Entry for School Leavers) and the Bachelor of Oral Health in Dental Science.

## Gold Coast campus and Logan campus priority access system

Residents of Logan City, Gold Coast City, Ipswich City, and Redland City, as well as Tweed Shire and the Scenic Rim, who have not previously been to a university, will be given preference of one OP band or two ranks in the allocation of places available at the Gold Coast campus and Logan campus. Priority access will operate automatically for all preferences for programs offered at the Gold Coast campus and Logan campus. There is no need to apply separately or to make special arrangements.

## Griffith University Early Start to Tertiary Study (GUESTS)

The Griffith University Early Start to Tertiary Studies (GUESTS) program offers students the opportunity to stretch their academic boundaries and sample university life by studying a single course at Griffith University whilst simultaneously undertaking semester one or two of Year 12. GUESTS participants who successfully complete their course with a grade of Pass\* or better may be eligible to apply for guaranteed entry to an undergraduate degree program at Griffith for commencement the following year.

Students are not required to pay any tuition fees, and will receive full credit for their GUESTS course if they are made an offer into the related Griffith degree program. For further information, visit the GUESTS website at [griffith.edu.au/guestsprogram](http://griffith.edu.au/guestsprogram)

\* To be eligible to apply for the guaranteed entry for some programs, the participating GUESTS may be required to complete additional requirements and achieve higher grades.

## John Hodder

John Hodder studied the Dramatic Form course at Griffith University while a Year 12 student at Clairvaux Mackillop College.

Now in his third year of a Bachelor of Education—Secondary (Honours) majoring in drama and music, John says the GUESTS program gave his teaching career a flying start.

“The way the GUESTS program was structured was useful, practical and of course, fun. After I completed the program, I knew the staff and my peers well, and the working environment was very intimate and really nurtured my education growth,” John said.





## TAFE partnership admission scheme

The University has close institutional relationships with particular partnership TAFE institutes within the Brisbane–Gold Coast corridor through the TAFE Partnership Admission Scheme.

The five institutions are:

- Brisbane North Institute of TAFE
- Gold Coast Institute of TAFE
- Metropolitan South Institute of TAFE
- SkillsTech Australia
- Southbank Institute of Technology

Diploma graduates from these institutes receive a minimum admission rank of 87 (OP8/ ATAR 86.10), and Advanced Diploma graduates receive a minimum admission rank of 93 (OP5/ ATAR 92.65), as shown in the TAFE Partnership Admission Scheme schedule. The partnership scheme guarantees an admission rank only and does not guarantee a place at Griffith University.

## Competency-based Assessment

For applicants who have completed a Diploma or Advanced Diploma from one of the TAFE Institutes listed above and their assessment is competency-based, the schedule below will apply. Please note that applicants whose assessment is competency-based may upgrade their rank by sitting the STAT. You do not have to be 21 years of age for the STAT result to apply.

Special Tertiary Admissions Test score* (From April 2010)	Other approved admissions test percentile rank	Completed Diploma	Completed Advanced Diploma
	95%ile and over	91	98
170 and over	90%ile	91	96
167	85%ile or QCS Test grade of A	89	94
155 or below or Did Not Sit	50%ile or below or Did Not Sit	87	93

\*STAT undertaken prior to April 2010

Scores are: 80th%ile = STAT 60, 85th%ile = STAT 162, 90th%ile = STAT 164

## Graded Assessment

For applicants who have completed a Diploma or Advanced Diploma from one of the TAFE institutes listed and their assessment is graded, the schedule below will apply. Please note that applicants whose assessment is Graded are unable to upgrade their rank by sitting the STAT.

Grade Point Average 7-point scale	Completed Diploma	Completed Advanced Diploma
6.5+	91	98
6.25 – 6.49	90	97
6.00 – 6.24	90	96
5.50 – 5.99	89	95
5.25 – 5.49	88	94
4.00 – 5.24	87	93

## For all other TAFE institutes

The following schedules will apply for completed graded and competency-based Diplomas and Advanced Diplomas:

Competency-Based Diploma	10
Completed Ungraded/Competency-Based Certificates III and IV	11
Graded Advanced Diploma	22
Graded Diploma	23



## Dual Griffith University/tertiary partner qualifications

Griffith University, in conjunction with our tertiary partners, offers a number of dual programs. Dual programs require students to complete their tertiary partner qualification before articulating to Griffith University (with exception to concurrent programs).

Dual qualification students are made direct offers to Griffith University on satisfactorily completing the tertiary partner component of the dual program. To articulate into the Griffith program, students do not need to reapply through QTAC for the Griffith place but should complete a Griffith University/TAFE Queensland dual offer scheme application form available by emailing [tafe-credit@griffith.edu.au](mailto:tafe-credit@griffith.edu.au). Dual qualifications are an excellent pathway into Griffith University.

Some of the dual Griffith University/tertiary partner qualification study areas include:

- Business including:
  - Event Management
  - Hospitality Management
  - Hotel Management
  - Human Resource Management
  - Management
  - Marketing
  - Sports Management
- Child and Family Studies
- Civil Engineering
- Commerce including Accounting
- Criminology
- Electronic and Computer Engineering
- Engineering Technology
- Human Services
- Information Technology
- International Business
- Multimedia
- Nursing
- Visual Media

For a comprehensive listing of qualifications offered and a list of frequently asked questions and answers on dual Griffith University/tertiary partner qualifications, please visit [griffith.edu.au/pathways](http://griffith.edu.au/pathways)

## Griffith Honours College

Designed for high achieving students, the Griffith Honours College provides enriching experiences in combination with undergraduate degree studies. Many of these experiences will be exclusive to the Griffith Honours College with students developing skills in high demand by employers—leadership, teamwork, communication, community engagement, intellectual curiosity, and the development of research and industry skills.

Admission is available to school leavers and non-school leavers who are undertaking their first undergraduate degree. International students meeting the eligibility criteria are able to apply for entry to the Griffith Honours College. For further information and an application form, please visit [griffith.edu.au/griffith-honours-college](http://griffith.edu.au/griffith-honours-college)

## Scholarships

Griffith University scholarships are recognised as some of the most rewarding and supportive university scholarship programs in Australia. With over 400 scholarships to the value of \$4 million on offer, Griffith paves the way by offering scholarships to encourage and reward commitment to study and excellence.

Griffith University offers a broad range of scholarships including academic, equity, Aboriginal and Torres Strait Islander, accommodation, study area and sports scholarships. We have scholarships for all types of students including school leavers and mature age students, students coming from TAFE and VET pathways, postgraduate and International students. For a full list of scholarships and the specific requirements, please visit [griffith.edu.au/scholarships](http://griffith.edu.au/scholarships)

# Pathways and how to upgrade

If you are not successful in obtaining a place in the tertiary program that most interests you, there are a number of ways to increase your chances of gaining a future place (often loosely called 'pathways' or 'upgrading'). The appropriateness of any option will depend on such factors as whether you have already completed Year 12, the type of study you are most confident about (for example, tertiary study versus secondary study), your confidence in your general academic ability, the proximity of an institution offering a suitable program, Centrelink implications, and more. The following section explains some of the options available to you.

## University studies

If you gain entry into a university program which is not your first choice, you may decide to complete the equivalent of one year of full-time study in that program to upgrade your admission level for entry into your preferred program.

If your average grades are at passing level, you would normally be eligible for the higher of your original admission rank and the one derived from your university study. The better your results, the greater chance you have of improving your admission level. Griffith University's admission schedule for the Graded Degree (see page 6) provides you with an indication of the results you will need to achieve in order to gain certain admission levels. You should check the current admission level required for your preferred program so that you will have some idea of how well you will need to perform to upgrade.

Upgrading is also possible by undertaking less than a year of study; however, a relatively high level of achievement will normally be necessary. If you successfully gain entry to your preferred program this way you may be eligible for credit. The amount of credit will depend on the study you have successfully completed, and its relevance to the Griffith University program you plan to undertake.

## Griffith Continuing Education Certificate Programs

Griffith University's certificate programs are a unique and innovative non-award study program offered to students seeking an alternative pathway to tertiary level study, or wishing to develop their personal and professional skills in the area of their interest. The term non-award is a generic term indicating that the program of study does not, of itself, automatically lead to the award of a degree.

Whether you are a current Year 12 school leaver, or a mature age applicant over the age of 21 years, you may apply for admission to a non-award certificate program at Griffith University.

The certificate program structure generally comprises of part-time study, four first-year level courses (40CP) over two semesters, from the related degree program. Certificate students sit alongside the undergraduate students, undertake the same course workload, and sit the same assessment requirements.

Upon successful completion of a certificate program, students are awarded a boosted admission rank. The higher the GPA achieved, the higher the admission rank awarded.

## Continuing education certificates

This schedule applies only to persons who complete the Griffith University Continuing Education Certificates in nominated degree-level courses and who gain a GPA of at least 3.75.

Grade point average 7-point scale	Award equivalent to Rank/OP	Award equivalent to ATAR
6.5+	94/4	93.60
6.25 - 6.49	93/4	92.55
6.00 - 6.24	92/5	91.50
5.75 - 5.99	91/5	90.45
5.5 - 5.74	90/6	89.35
5.25 - 5.49	89/6	88.30
5.00 - 5.24	89/6	88.30
4.75 - 4.99	88/7	87.25
4.5 - 4.74	87/7	86.20
4.25 - 4.49	86/8	85.20
4.00 - 4.24	84/9	84.15
3.75 - 3.99	74/12	72.40

Summary of benefits:

- no entry Rank/OP/ATAR cut-off required
- boosted admission rank awarded for academic success
- part-time study load with mainstream lecture attendance
- full credit towards related Griffith program
- awarded a Griffith Certificate upon successful completion
- experience the Griffith environment and services
- ease of bachelor transition via QTAC or UAC

No Rank/OP/ATAR cut-off applies for entry into a certificate program, however you must meet the same prerequisites as the related programs including 4 x Sound Achievements in English (4SAs) or equivalent; and where applicable, 4SAs in Maths B or Chemistry or Biological Science or Physics. Prerequisites for all related degrees are detailed at [griffith.edu.au/programs-courses](http://griffith.edu.au/programs-courses)

## Study areas and program structure\*

(\*subject to change without notice)

The University offers over 50 certificate programs across the Gold Coast campus, Logan campus, Nathan campus, Mt Gravatt campus and South Bank campus, in a wide range of study areas including:

- Business and Commerce
- Communication and Media Studies
- Crime and Justice
- Education
- Engineering and Information Technology
- Environmental Science
- Exercise Science
- Humanities and Social Sciences
- Languages
- Law and Legal studies
- Music
- Nursing
- Psychology
- Science
- Tourism, Leisure, Hotel and Sport Management

View the related study guide via [griffith.edu.au/certificate-programs](http://griffith.edu.au/certificate-programs) for suggested certificate programs related to your study area.

## Application and assessment process

The application form for a Continuing Education Certificate Program, and supporting documentation, is submitted directly to the University.

**Note:** A non-refundable application fee applies per application.

The University uses a variety of assessment criteria. Each application is assessed on its own merit as recognition is given to prior education, and the knowledge and skills gained through work, sport, community service and life experiences.

Some certificates on offer are limited in student intake and assessed as 'quota' programs. The University reserves the right to place the highest achieving applicant in these quota programs.

A submission of an application does not guarantee entry into a Griffith University program.

Non-award certificate program students are subject to the University's Admission policy and Student Administration policy. Visit [griffith.edu.au/students](http://griffith.edu.au/students)

## Leyla Mustafa

"After Year 12, I found work with a financial company. Four years on, I knew I wanted a change and was interested in studying either education or psychology.

But I wasn't sure of the process of getting into university because I didn't have an OP when I left school. Then I discovered that Griffith offered the Continuing Education Certificate in Education Studies and so I enrolled for one-year part-time.

I received High Distinctions and Distinctions for all my subjects so it was gratifying to realise that I could still study and do well after all these years. I'm now in the second year of a Bachelor of Education—Primary degree at the Gold Coast campus and I love it. The Certificate was definitely the right thing for me because without this opportunity I wouldn't have been able to get into university. It definitely opened doors," Leyla said.



## What will I receive at the end of my studies?

Students who achieve a minimum GPA of a passing grade (3.75) across all four courses (40CP) within the certificate structure will be awarded:

- a boosted admission rank allowing them to apply via QTAC or UAC for a place in a degree at Griffith
- an official Griffith Continuing Education Certificate of Completion

### and

- full academic credit for related courses upon successful entry via QTAC or UAC into the related degree program.

**Note:** Certificate programs are not a guaranteed direct entry scheme. Students who have completed a certificate program are required to submit a QTAC or UAC application for entry into a Griffith degree.

## Tuition charges

Tuition charges for certificate programs are in line with the University's Full-Fee Undergraduate Paying Schedule within the study range, or 'Band' set by the Commonwealth Government. The cost for the program depends on the 'Band' to which the degree is related. View Griffith's Continuing Education website [griffith.edu.au/certificate-programs](http://griffith.edu.au/certificate-programs) for the (domestic) tuition fee charges related to your program of choice. Tuition fees are charged per course, per semester. Therefore students are only liable for the charges related to the semester of study.

### Note

1. Non-award studies are not eligible for University and Commonwealth assistance, HECS-HELP, FEE-HELP or OS-HELP, therefore attract an up-front full-fee paying tuition charge in line with Griffith's Non-Award and Continuing Education Full-Fee Paying Schedule.
2. Continuing Education Certificate programs are generally not deemed suitable for international students due to the part-time structure. Contact the Australian Department of Immigration and Citizenship for study visa requirements.
3. Deferment and Leave of Absence options do not apply to certificate studies.

## Further information

For detailed information relating to the full range of programs and their structure, tuition fees, how to apply, and answers to a wide range of frequently asked questions visit [griffith.edu.au/certificate-programs](http://griffith.edu.au/certificate-programs), or Ask Us—[griffith.edu.au/ask-us](http://griffith.edu.au/ask-us) or telephone the Student Centre on 1800 154 055.

## Australian Qualifications Framework (AQF) Diplomas and Advanced Diplomas —TAFE and tertiary providers

Successful completion of a minimum of one year of full-time study or its part-time equivalent in a TAFE or other approved private college Diploma/Advanced Diploma may sufficiently improve your admission level to gain entry into your preferred university program. TAFE Diplomas/Advanced Diplomas are listed in the QTAC Guide.

You should note that the type of AQF diploma studies you undertake and their relevance to the Griffith University program you are seeking entry to will not affect the admission level determined by the University.

Generally, Griffith University will award a rank score of 82 (OP10/ATAR 80.75) for a completed AQF Diploma and 91 (OP6/ATAR 90.40) for a completed AQF Advanced Diploma. The exception to this would be the Griffith University TAFE Partnership Admission Scheme where higher ranks are awarded.

Less than a year of study will also be considered for admission but very high levels of achievement would be necessary. Griffith's admission schedules provide you with an indication of the results you will need to achieve in order to gain certain admission levels. Ask Us—[griffith.edu.au/ask-us](http://griffith.edu.au/ask-us) or telephone the Student Centre on 1800 154 055 for further information.

## Graded Advanced Diploma

Grade point average 7-point scale	Course Level Rank				
	1 semester PTE more	1 semester FTE or more	1.5 semester FTE or more	1 year FTE or more	Completed Advanced Diploma
	PART A	PART B	PART C	PART D	PART E
6.50+	84	87	93	98	98
6.25-6.49	83	85	92	97	97
6.00-6.24	82	84	91	96	96
5.75-5.99	81	83	90	95	95
5.50-5.74	80	82	89	95	95
5.25-5.49	79	81	88	94	94
5.00-5.24	78	80	88	93	93
4.75-4.99	77	79	87	93	93
4.50-4.74	76	78	86	92	92
4.25-4.49	75	77	85	92	92
4.00-4.24	73	76	83	91	91
3.75-3.99	70	73	77	86	86
3.50-3.74	68	71	75	83	83
3.25-3.49	64	70	73	80	80
3.00-3.24	55	68	72	77	77
2.75-2.99	48	60	70	75	75
2.50-2.74	45	45	65	71	71
2.25-2.49	45	45	63	65	65
2.00-2.24	45	45	56	59	59
<2.00	45	45	45	45	45

### Note:

1. Where less than one-quarter of the work undertaken is assessed on a competent/not yet competent basis this schedule will be used.

Where between one-quarter and three-quarters of the work undertaken is assessed on a competent/not yet competent basis the higher of the ranks from this schedule and the Competency-Based Advanced Diploma schedule will be allocated.

Where more than three-quarters of the work undertaken assessed on a competent/not yet competent basis this schedule may not be used and the Competency-Based Advanced Diploma schedule will apply.

2. For applicants who have attempted **less than one year** of full-time study (Part A, B and C):

- the higher of the rank from this schedule and the rank the applicant is otherwise eligible for will be allocated where applicants gain a GPA of 3.75 or higher; but
- will not be allocated a rank from this schedule but will retain their original rank where the applicant gains a GPA of less than 3.75.

3. For applicants who have attempted **one year or more** of full-time study but who have not completed the Advanced Diploma (Part D):

- the higher of the rank from this schedule and the rank the applicant is otherwise eligible for will be allocated where applicants gain a GPA of 3.75 or higher; and
- the lower of the rank from this schedule and the rank the applicant is otherwise eligible for will be allocated where applicants gain a GPA of less than 3.75.

4. For applicants who have completed the Advance Diploma, the rank from Part E will be allocated based on the GPA achieved.

5. This schedule may also be used to allocate ranks for Register of Australian Tertiary Education Diploma level study.



## Graded Diploma

Grade point average 7-point scale	Duration/Rank				
	1 semester PTE or more	1 semester FTE or more	1.5 semesters FTE or more	Incomplete Diploma - 1 Year FTE or greater	Completed Diploma
	PART A	PART B	PART C	PART D	PART E
6.50+	75	77	82	87	91
6.25-6.49	74	76	81	86	90
6.00-6.24	73	75	80	86	90
5.75-5.99	72	74	79	85	89
5.50-5.74	71	73	78	85	89
5.25-5.49	70	72	77	84	88
5.00-5.24	69	71	76	84	88
4.75-4.99	68	70	75	83	87
4.50-4.74	67	69	74	82	86
4.25-4.49	64	67	72	80	84
4.00-4.24	62	65	70	78	82
3.75-3.99	60	63	67	76	80
3.50-3.74	55	59	63	71	75
3.25-3.49	49	55	60	67	71
3.00-3.24	40	46	54	64	68
2.75-2.99	40	40	49	61	65
2.50-2.74	40	40	40	57	61
2.25-2.49	40	40	40	51	55
2.00-2.24	40	40	40	45	45
<2.00	40	40	40	40	41

### Note:

1. Where less than one-quarter of the work undertaken is assessed on a competent/not yet competent basis this schedule will be used.

Where between one-quarter and three-quarters of the work undertaken is assessed on a competent/not yet competent basis the higher of the ranks from this schedule and the Competency-Based Diploma schedule will be allocated.

Where more than three-quarters of the work undertaken is assessed on a competent/not yet competent basis this schedule may not be used and the Competency-Based Diploma schedule will apply.

2. For applicants who have attempted **less than one year** of full-time study (Part A, B and C):

- the higher of the rank from this schedule and the rank the applicant is otherwise eligible for will be allocated where applicants gain a GPA of 3.75 or higher; but
- will not be allocated a rank from this schedule but will retain their original rank where the applicant gains a GPA of less than 3.75.

3. For applicants who have attempted **one year or more** of full-time study but who have not completed the Diploma (Part D):

- the higher of the rank from this schedule and the rank the applicant is otherwise eligible for will be allocated where applicants gain a GPA of 3.75 or higher; and
- the lower of the rank from this schedule and the rank the applicant is otherwise eligible for will be allocated where applicants gain a GPA of less than 3.75.

4. For applicants who have completed the Diploma, the rank from Part E will be allocated based on the GPA achieved.



## Abdihakim Mohamud

“Upon arriving in Australia from Somalia in 1997, the Certificate IV in Tertiary Access offered by Logan TAFE to gain entry into Griffith University was the only program that I felt would improve my chances of achieving my educational dream. Over a two-year period, this program developed my research, writing and mathematical skills which enabled me to successfully complete my tertiary studies.

I initially enrolled in the Bachelor of Information Technology degree at Griffith University and after completing one year I transferred to a Bachelor of Commerce degree, graduating with majors in accounting and applied finance.

Whilst in the last semester of my degree I was successful in obtaining full time employment in the financial planning industry as a para-planner with FMD Financial, Fortitude Valley, Brisbane.”

## Certificate IV in Adult Tertiary Preparation (CATP)

The Certificate IV in Adult Tertiary Preparation (CATP) delivered by TAFE and/or various private providers is designed to provide a mode of access to tertiary institutions for adult learners, independent of the senior secondary school system. The CATP is a one-year full-time certificate or can be completed on a part-time basis.

You will be trained in the knowledge and skills needed for successful tertiary study and be able to acquire necessary prerequisites for specific University programs. This qualification is for adults wanting to return to study, particularly if some time has elapsed since they last studied.

You will learn a range of skills including time management, study, research, assignment writing skills, exam strategies and seminar presentation skills. You will choose from a wide range of specific modules including English (Language and Learning Skills) Maths, Sciences and the Humanities. You will complete at least 630 hours of study including the compulsory subject area, Language and Learning Skills. Other modules will be selected depending on your prerequisite requirements or general interest for university study.

Griffith University strongly advises students to include in their certificate program the elective module, University Study Skills. If your completed CATP includes this module you are not only preparing yourself for university study but you are also eligible for a guaranteed direct offer of a place in a number of Griffith University programs. Eligibility for admission to your program is determined when you have the QTAC competitive rank score for entry and you have met any other selection criteria such as subject prerequisites. Refer to Completed Adult Tertiary Preparation (CATP) schedule on page 25.

## What you will learn

The CATP program allows you to undertake a wide range of modules based either on prerequisite requirements for the related Griffith program of your interest, or for your general knowledge and interest. Students are able to complete individual modules to meet prerequisites with QTAC offering ranks for two or more completed modules.

The wide range of subject areas on offer in this unique program includes:

- Accounting
- Australian society
- Biology
- Chemistry
- Computing for academic purposes
- Drama
- Environmental studies
- Family and consumer studies
- General applied science
- Human movements
- Information processing and technology
- Language and learning skills
- Legal studies
- Literature
- Mathematics
- Media studies
- Modern world history
- Physics
- Psychology
- Pure mathematics
- University study skills

The Completed CATP and Partial Completion of CATP schedules following provide an indication of the results needed to achieve certain admission levels. For further information and/or admission details for the CATP program, please contact TAFE Queensland and/or other individual private providers directly.

## Completed Certificate IV Adult Tertiary Preparation (CATP) 3926QLD (Schedule B2001 since 2008)

Special Tertiary Admissions Test Score (1992–March 2010)	Special Tertiary Admissions Test Score (From April 2010)	Other approved admissions test percentile rank	Average grade in five subjects (10 modules) of CATP/RANK						
			Less than 4.00	4.00 – 4.25	4.26 – 4.75	4.76 – 5.25	5.26 – 5.75	5.76 – 6.25	6.26+
164 and over	170 and over	90%ile and over	88		91	93	94	95	98
162	167	85%ile or QCST* grade of A	85	89	90	92	93	94	97
160	165	80%ile	83	88	89	91	92	93	96
159	161	75%ile	80	87		90	91	92	95
158	160	70%ile or QCST* grade of B	78		88	89			94
157	159	65%ile	75	86	87		90	91	93
156	157	60%ile	73			88	89	90	92
155	155	55%ile	70	85	86	87			
154	152	50%ile	68	84			88	89	
153	150	45%ile or QCST* grade of C	66		85	86	86		
152	149	40%ile	63						
150	146	35%ile	58						
		30%ile	53						
149 and below	143 and below	29% and below	50						
Did not sit	Did not sit	Did not sit	45	79	81	82	84	86	91

**Note:**

1. Based on: H=6.5, J3=6.5, JH=6.5, C=5, P=4, JI=4, JP=4, R=1.5, M=1.5, N=1.5, and MI=0.
2. Where an applicant has studied more than ten modules in the Certificate IV in Adult Tertiary Preparation, all modules will be used in the derivation of a rank from Schedule B2001 except where the same module has been completed on more than one occasion when only one attempt will be considered in the calculation of a rank, and this shall be the best result achieved.
3. To be awarded 3926QLD CATP students must successfully complete 10 modules—the majority of which must be completed subjects and one of those must be the subject Language and Learning Skills. Subjects may comprise 2 or 3 modules of equal weighting.

\* Queensland Core Skills Test undertaken as a private candidate.



## Partial completion of Certificate IV Adult Tertiary Preparation (CATP) 3926QLD (Schedule B2002 – B2004 Since 2008)

Special Tertiary Admissions Test Score (b) (1992–March 2010)	Special Tertiary Admissions Test Score (c) (From April 2010)	Other approved admissions test percentile rank (d)	Average grade (e,f) in two, three or four subjects of CATP/RANK						
			Less than 4.00			4.00–4.25			
			Two subs	Three subs	Four subs	Two subs	Three subs	Four subs	Two subs
			B2002	B2003	B2004	B2002	B2003	B2004	B2002
164 and over	170 and over	90%ile and over	88	88	88	87	88	89	87
162	167	85%ile or QCST* grade of A	85	85	85	86	87		
160	165	80%ile	83	83	83			88	86
159	161	75%ile	80	80	80	85	86	87	
158	160	70%ile or QCST* grade of B	78	78	78			86	85
157	159	65%ile	75	75	75	84	85		84
156	157	60%ile	73	73	73	83	84	85	83
155	155	55%ile	70	70	70	82	83	84	82
154	152	50%ile	68	68	68	78	81	83	79
153	150	45%ile or QCST* grade of C	66	66	66	73	77	81	75
152	149	40%ile	63	63	63	72	73	77	73
150	146	35%ile	58	58	58				
		30%ile	53	53	53				
149 and below	143 and below	29%ile and below	50	50	50				
Did not sit	Did not sit	Did not sit	45	45	45	58	64	66	61

### Note:

- Based on: H=6.5, J3=6.5, JH=6.5, C=5, J2=5, JC=5, P=4, JI = 4, JP=4, R=1.5, M=1.5, N=1.5 and M1=0.
- Where an applicant has completed five or more subjects without a completed award, the best four subject results must be included in the GPA calculation.
- Where the same module has been completed on more than one occasion, only one attempt will be considered in the calculation of a rank, and this shall be the best result achieved.
- Only full subjects, comprising results in all required modules, can be assessed on this schedule. Subjects may comprise 2 or 3 modules of equal weighting.

\*Queensland Core Skills Test undertaken as a private candidate.

## Open Universities Australia

Open Universities Australia offers everyone the opportunity to study university courses for credit towards a degree.

There is no entry requirement and no prerequisites for registration with Open Universities Australia. No matter what level of education you have already achieved you will be eligible to study through Open Universities Australia. For further information please see the OUA website

—[open.edu.au](http://open.edu.au)

## Repeating Year 12

You may make a considerable improvement at your second attempt at Year 12 through a secondary college or high school. You should note that you are assessed on the repeated year only. For more information you should speak with your guidance officer or school counsellor.

## Bridging and preparatory programs

Bridging and Preparatory programs are designed for people whose previous education is insufficient to allow them to proceed directly to a tertiary program. There is a range of bridging and preparatory programs offered by Australian universities and private institutions which are recognised by Griffith University for admissions and or prerequisite purposes. For more information please see the Ask Us website—[griffith.edu.au/ask-us](http://griffith.edu.au/ask-us) or telephone the Student Centre on 1800 154 055.

Average grade (e,f) in two, three or four subjects of CATP/RANK													
4.26-4.75		4.76-5.25			5.26-5.75			5.76-6.25			6.26+		
Three subs	Four subs	Two subs	Three subs	Four subs	Two subs	Three subs	Four subs	Two subs	Three subs	Four subs	Two subs	Three subs	Four subs
B2003	B2004	B2002	B2003	B2004	B2002	B2003	B2004	B2002	B2003	B2004	B2002	B2003	B2004
88		88	89		88	89	91	89	90	92	90	92	94
87	89	87	88	89			90			91	89	91	93
	88		87	88	87	88	89	88	89	90		90	92
86	87	86		87							88	89	91
			86		86	87	88	87	88	89			90
85	86	85			85						87	88	89
84	85	84	85	86	84	86	87	86	87	88			
83	84	83	84	85	83	85		85			86	87	
82	83	81	83	84	82	84	86	84	86	87	85		
79	82	79	81	83	81	83	85	83	85				
75	79	78	79	81	80	82	84	82	84	86			
66	70	66	71	76	73	77	80	80	81	83	84	86	88

## Queensland Institute of Business and Technology (QIBT)

QIBT is your direct pathway to Griffith University and, located on the University's Mt Gravatt campus since 1997, offers a range of Diploma programs that consist of courses of a comparable nature conducted by the University in selected Bachelor level programs. Upon successful completion of the first year, students graduate with a Diploma and are guaranteed\* entry into the second year of the relevant Griffith University Bachelor degree program. QIBT is an accredited higher education provider, which offers eligible students access to the Australian Government loan scheme, FEE-HELP to pay tuition fees. QIBT will also open on the University's Gold Coast campus in February 2012. Please contact QIBT for more information.

At QIBT, you will benefit from:

- a guaranteed\* pathway to second year university
- university-designed programs and university lecturers
- being on-campus
- access to sports facilities, library and 24-hour computer labs
- smaller classes with longer teaching sessions
- the flexibility of three semesters per year, with three intakes each year – February, June and October
- specialised academic and welfare support
- eligible students are able to access the Australian Government loan scheme, FEE-HELP to pay tuition fees.

QIBT can be your alternative pathway to Griffith University if:

- you did not achieve the OP or rank you were expecting
- you missed out on a place in the program of your choice, in the QTAC offer rounds
- you want a program that consists of courses of a comparable nature to Griffith University selected Bachelor level programs, that will guarantee\* you a place in second year
- you want to improve your admissions ranking by undertaking one of our higher education Diplomas
- you want to study at a smaller institute that offers small group teaching and individual attention
- you want to study a range of prerequisite subjects at QIBT, for example Maths, to satisfy Griffith University admission criteria
- you are a mature age student.

# Isabel Kemp

## Diploma of Design, Diploma of Commerce and Bachelor of Business, Griffith University

"After graduating from high school, I didn't receive a high enough score to get into my degree of choice, so I chose the Diploma at QIBT. QIBT had a friendly atmosphere and study environment, as well as the flexibility of studying over the summer.

After successful completion of the Diploma, I qualified for entry to the second year of the Bachelor of Business degree at Griffith University. The Diploma program is equivalent to the first-year of the Griffith University degree. When I graduate, I'll have earned two qualifications in less than three years—a Diploma and a Bachelor degree!

The skills I learnt and the confidence I gained from studying at QIBT have helped me achieve my goal of starting my own business. I am very grateful to the wonderful staff at QIBT and for the inspirational environment they created which set me up for success. The skills I've learnt have been invaluable.

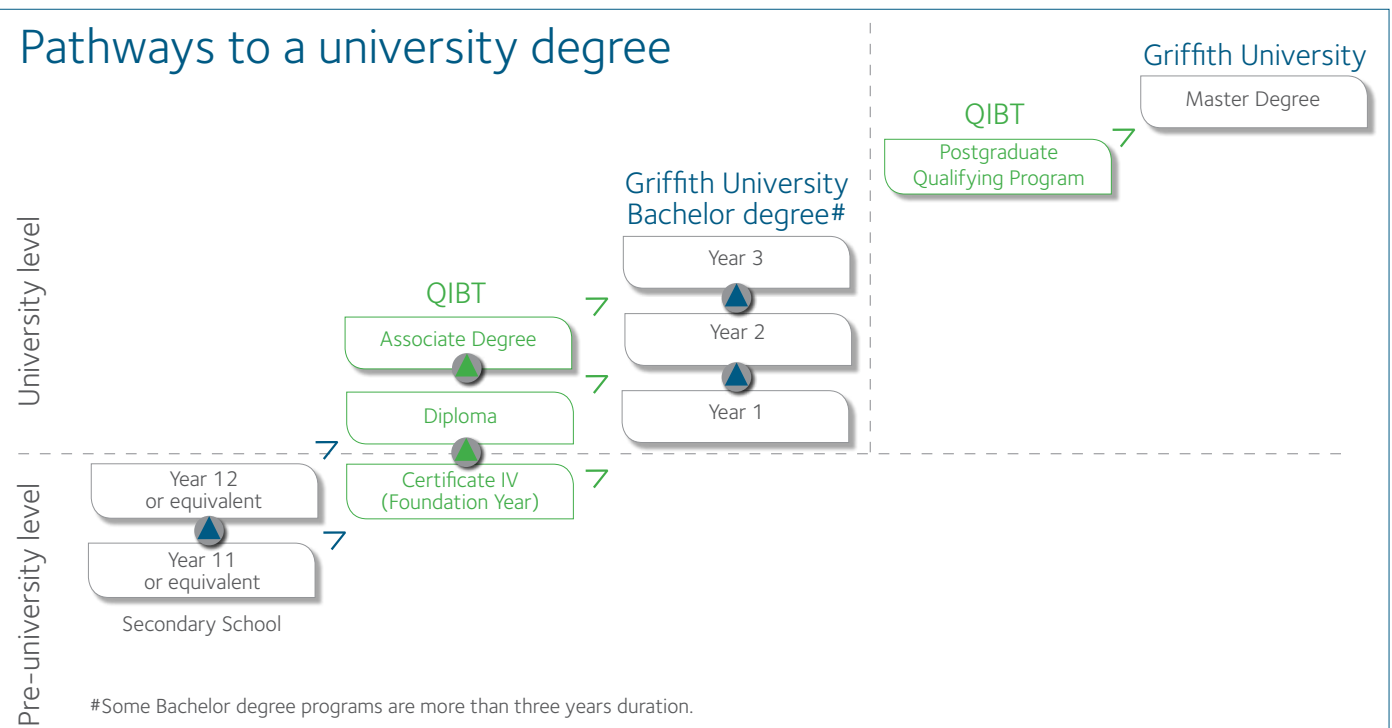


\* QIBT students are guaranteed a place in the related degree program, upon successful completion of the QIBT Diploma, if the student's admission rank is at least the level of the cut-off for admission to the degree in the relevant QTAC admissions round. QIBT Diploma graduates are admitted to the University, via direct entry, and do not need to re-apply through QTAC for their degree place. Australian citizens and permanent residents who successfully complete QIBT's Diploma of Graphic Design must apply for the Bachelor of Design at Griffith University via QTAC and meet the relevant entry criteria. QIBT Diploma graduates receive 80CP of credit transfer into related degrees.

During a student's second or subsequent years of enrolment in the University's degree, the student will be required to successfully complete any first-year university degree core courses for which credit has not been granted on the basis of the QIBT Diploma.

The QIBT also offers a Certificate IV in University Foundation Studies. For further information on QIBT programs please visit [qibt.qld.edu.au](http://qibt.qld.edu.au)

## Pathways to a university degree





## Single unit study—Non-award

### Professional and personal development

Griffith welcomes direct applications from the general public and members of the business community who wish to apply for single unit study for professional or personal purposes. Single unit study allows you to attend the university, sit alongside the undergraduate or postgraduate students, undertake the same course workload and sit the same assessment criteria, without committing to the full degree program of your related studies.

Single unit study is an excellent pathway study program that will allow you to:

- pursue a range of professional or personal interests
- develop your skills and knowledge in a specialist area
- meet accreditation requirements for registration with a professional body (Griffith does not assess qualifications for accreditation or registration purposes. Assessment of your current qualifications and eligibility must be undertaken by the related professional body)
- contribute to your vocational and personal development
- take the first step to applying for an undergraduate or postgraduate program.

The majority of courses offered within Griffith's undergraduate and postgraduate programs and courses catalogue are open for application for single unit study; however restrictions and exceptions do apply. For the full range of study areas, including Humanities, Business and Commerce, Education, Engineering and Information Technology, Environment, Planning and Architecture, Health, Law, Science, and Visual and Creative Arts, visit [griffith.edu.au/future-students](http://griffith.edu.au/future-students). Simply choose your area of interest, select a program of study, and click on the program structure option to view the range of courses on offer.

Examples of popular single unit study areas at undergraduate and postgraduate level are also available at [griffith.edu.au/certificate-programs](http://griffith.edu.au/certificate-programs)





## Application and assessment process

The Non-Award Single Unit Study application form is available from any Student Centre or can be downloaded from the Current students website – Student forms and policies (Quicklinks) via [griffith.edu.au/students](http://griffith.edu.au/students)

All applications, and relevant documentation, are submitted directly to the University and assessed on an individual basis using a variety of assessment criteria, including prior education, knowledge and skills gained through work, sport, community service and life experiences. Applications must be received in line with the advertised closing dates prior to the semester of study.

**Note:** A non-refundable application fee applies.

Single unit study is strictly subject to approval by the University, prerequisite study, skills or knowledge being met, and seat/timetable availability. Submission of an Application Form for Single Unit Study does not guarantee approval. Where approval is obtained it is specific to the nominated course/s and the semester of submission. Deferment and leave of absence options do not apply to single unit studies.

Non-award single unit students are subject to the University's Admission Policy, Student Administration Policy. Refer to [griffith.edu.au/students](http://griffith.edu.au/students)

## What will I receive at the end of my studies?

Single unit study is a non-award program. The term non-award is a generic term indicating that the program of study does not, of itself, automatically lead to the award of a degree or an issue of a certificate or diploma. Griffith does not issue formal acknowledgement of single unit studies upon completion. However, an Official Academic Transcript will be issued by the University, upon request to Student Administration.

**Note:** A fee applies per transcript issued.

## Tuition charges

Non-award students are not eligible for University or Commonwealth assistance, HECS-HELP, FEE-HELP or OS-HELP, therefore attract an up-front full-fee paying tuition charge in line with Griffith's Non-Award and Continuing Education Full-Fee Paying Schedule for domestic and international students. Visit [griffith.edu.au/tuition-fees-charges](http://griffith.edu.au/tuition-fees-charges) for more information.

## Further information

For further information on how to apply for non-award single unit studies, please visit the Pathways to Griffith website [griffith.edu.au/pathways](http://griffith.edu.au/pathways) or telephone the Student Centre on 1800 154 055.

## Bridging overseas qualifications

Following assessment of your overseas qualifications by the relevant Australian accreditation or professional body, should you be required to undertake additional single units of tertiary study, you are welcome to submit a Non-Award Single Unit Study application form. A certified copy of the formal assessment is required to be attached to your application. It is the responsibility of the applicant to obtain confirmation from the relevant professional body that the nominated single units of study comply with their accreditation or registration requirements.

Refer to the above for information on applying for non-award single unit study, tuition fee charges and further information.



# Special application procedures and specific admission criteria

In addition to academic achievement, specific criteria may also be determined for entry into some Griffith's programs. Specific criteria may include the standard of work presented in a portfolio, performance in an audition, interview or special tests, and/or other requirements. Applicants may be required to satisfy multiple requirements including minimum levels of formal academic achievement and professional experience.

QTAC and UAC applications and change of preference are to be submitted by **30 September**.

## Queensland Conservatorium programs

The special application procedures and specific admission criteria for entry listed below apply to the following Queensland Conservatorium programs:

- Bachelor of Music
- Bachelor of Music Technology
- Bachelor of Popular Music
- Bachelor of Business/Bachelor of Music

To gain admission to these programs you must:

- submit an application for admission to QTAC (or UAC for the Bachelor of Popular Music)
- complete an Application for Audition form and submit it to the Conservatorium
- audition at the times and places specified by the Conservatorium

Specific criteria for the selection of applicants for admission to the Conservatorium are based on talent or skill demonstrated in an audition, academic achievement and instrument or specialisation and on the Conservatorium's capacity to accept students into its programs. Although the Conservatorium places great emphasis on the standard shown in the audition and its own testing, the OP or its equivalent may also be included as part of multiple selection criteria. All applicants must audition before they can be considered for a place.

Information on the auditions is available in the Queensland Conservatorium program guide and from the Conservatorium website at [griffith.edu.au/music/queensland-conservatorium](http://griffith.edu.au/music/queensland-conservatorium). Application for Audition forms are available from the program catalogue at [griffith.edu.au/music-audition](http://griffith.edu.au/music-audition)

## Bachelor of Contemporary Australian Indigenous Art

The Bachelor of Contemporary Australian Indigenous Art is only available to applicants who identify as Indigenous Australians. Specific criteria for the selection of applicants for admission to this program is based on the standard of the folio of work presented and academic achievement.

Information on the application procedure and the preparation of folios is available in the program catalogue at [griffith.edu.au/programs-courses](http://griffith.edu.au/programs-courses), and is contained in the University's Visual and Creative Arts program guide.

QTAC applications and change of preference for this program are to be submitted by **30 September**.

## Griffith Honours programs

Applicants for Honours programs must have completed a relevant bachelor's degree with a good academic record. Generally, a credit-level performance across the second- and third-year courses is necessary to be eligible to be assessed for admission. In some Honours programs, quotas apply and not all qualified applicants can be offered a place.

If you have undertaken your bachelor's degree at another university you are welcome to apply for admission to a Griffith Honours program. In assessing your application, account will be taken of the comparability between your bachelor's degree and the related Griffith bachelor's degree to ensure that you are well equipped to undertake the particular Griffith Honours degree.

Applications are made directly to the university and close at the end of October each year (where mid-year entry is possible applications close at the end of May). Further information on the application procedure is available in the program catalogue at [griffith.edu.au/programs-courses](http://griffith.edu.au/programs-courses) or by contacting the Student Centre on 1800 154 055.

# Campus convenience

## Gold Coast

This dynamic, modern, comprehensive campus, set amongst native bushland, is located minutes from the famous Gold Coast beaches. With a population of over 16 000 students, the campus boasts state-of-the-art facilities, including the \$36 million Griffith Centre for Medicine and Oral Health adjacent to the Gold Coast Hospital at Southport. The proposed Gold Coast Health and Knowledge Precinct—including the Griffith Health Centre, a signature building of this precinct, and the co-located Gold Coast University Hospital—is scheduled to open late 2012. Relax in the campus restaurant, cafés or bars, and enjoy sporting facilities. You'll find many handy services right on campus, such as a post office, ATMs, medical, welfare and student guild services. QIBT plans to open on the Gold Coast campus in February 2012. On-campus accommodation is available and assistance provided to find off-campus accommodation. The campus, site of the proposed western station for the Gold Coast Rapid Transit system, is a 10-minute drive from Southport and the Helensvale train station. To view a map of the campus, please visit [griffith.edu.au/locations](http://griffith.edu.au/locations)



## Logan

This community campus is renowned as a national showcase of social inclusion in higher education through innovative partnerships, industry engagement and program pathways, with a strong focus on community health and education. Home to almost 3000 students, this campus is based in one of Australia's most rapidly developing regions, midway between Brisbane and the Gold Coast. The campus offers the resources and expertise you'd expect to find at one of Australia's top universities, including flexible learning options for students. You'll also have access to a bookshop, café/bar, a general store, a community lounge and sporting facilities, plus welfare, counselling and other support services. Privately owned student accommodation, adjacent to the University, provides a resort-style environment for study and living. Assistance can also be provided with other accommodation arrangements. The campus is easily accessible by car, bus and rail links. To view a map of the campus, please visit [griffith.edu.au/locations](http://griffith.edu.au/locations)



## Mt Gravatt

Adjacent to Nathan campus, this campus is nestled in a native bushland setting, less than 15 minutes by car from Brisbane's city centre. Teaching and research on the campus focuses on the application of social and behavioural science to the prevention of, and intervention in, critical social issues. A café, bookshop, cafeteria, gym, state-of-the-art tennis centre and basketball and netball courts are just some of the convenient facilities available on campus to the 4900 students located here. You can also access welfare, counselling and other support services. QIBT is located on the Mt Gravatt campus. For students wanting to live on campus, Mt Gravatt Residential College provides fully catered single-room accommodation. To view a map of the campus, please visit [griffith.edu.au/locations](http://griffith.edu.au/locations)



## Nathan

The original Griffith campus at Nathan, situated in a native bushland setting on the edge of Toohey Forest, now has a population of about 14 000 students. Nathan is home to our world-class expertise in the environment, corporate sustainability, Asia and the emerging biosciences. Students enjoy relaxing in the campus restaurant, cafés and bars, and have access to a bookshop, general store, post office, newsagency, computer shop, travel agency, hairdressing/ beauty salon and banking and sporting facilities including a gym, squash courts, tennis courts and playing fields. You can also access welfare, counselling and other support services. The option to live on campus in six residential colleges, offering both fully catered and self-catered accommodation appeals to many students. Nathan campus is less than 15 minutes by car from Brisbane's city centre and is easily accessible by bus and rail links. To view a map of the campus, please visit [griffith.edu.au/locations](http://griffith.edu.au/locations)



## South Bank—Queensland College of Art (QCA)

One of Australia's oldest visual arts and design colleges, QCA, incorporating the Griffith Film School, is also one of the most advanced, with multi-million dollar facilities at South Bank. It features public exhibition spaces, cinema and conference facilities, a multimedia art gallery, artist residences and Australia's most modern and versatile studios. Located in Brisbane's cultural precinct, students can walk to the Queensland Conservatorium, Queensland Art Gallery | Gallery of Modern Art, State Library, the Queensland Museum, Performing Arts Centre, and also Brisbane's city centre. Also at this campus is the Griffith Graduate Centre for postgraduate and executive education in business and law. To view a map of the campus, please visit [griffith.edu.au/locations](http://griffith.edu.au/locations)



## South Bank—Queensland Conservatorium

Located in custom-designed facilities in the cultural heart of Brisbane, the Queensland Conservatorium is one of Australia's leading music institutions with a population of almost 700 students. Adjacent is the Queensland Performing Arts Centre and the city centre is just a 10-minute walk away. The Conservatorium is home to the most advanced facilities including a 600-seat theatre with the best acoustics in the southern hemisphere, a 200 seat recital hall, a 150-seat orchestral hall, the latest teaching facilities and one of Australia's best music libraries. Students can access welfare, counselling and other support services, and apply to live on-campus at the Mt Gravatt and Nathan campuses—only 11 minutes away by bus. To view a map of the campus, please visit [griffith.edu.au/locations](http://griffith.edu.au/locations)



# Terms explained

University terminology can be confusing. These are some of the terms you'll hear when considering university study.

**Academic program:** a program of study, over a period of time that leads to the award of a degree.

## **Australian Tertiary Admission Rank (ATAR):**

A number from 99.95 to 0 that provides a measure of that student's overall academic achievement. From 2011, will be used by all Australian states except Queensland (report with OP/Rank).

**Austudy:** Commonwealth Government income support for full-time students aged 25 years or over, who meet Centrelink eligibility requirements.

**Bachelors degree:** the first level of study you undertake at university as an undergraduate student, for example, Bachelor of Science.

**Bridging and preparatory courses:** courses that prepare you for university study by allowing you to pick up the prerequisites you need to enrol in a degree.

**Combined degrees:** designed to allow you to undertake studies in more than one area and, on successful completion, be awarded two qualifications in less time than if you had undertaken the programs separately; sometimes referred to as double, dual or integrated degrees.

**Census date:** the last day you can withdraw from a subject without being financially liable.

**Commonwealth-supported student:** previously known as HECS student. A non-international student who is studying in a 'Commonwealth supported place'. The student pays a contribution towards the cost of their education with the balance funded by the Australian government.

**Continuing education certificate programs:** consist of selected courses from degree programs that are suitable to upgrade your tertiary entry rank or for personal or vocational development.

**Course:** a unit of study normally undertaken over one semester, for which a grade is given; formerly known as a 'subject'.

**Credit for prior study:** if you've partially or fully completed studies at another institution, you may be eligible to receive credit towards your Griffith University degree; this means you may not have to repeat subjects or courses that you have successfully completed elsewhere.

**Cut-off:** the rank or OP at which entry to a particular academic program cuts off in a particular year.

**Degree:** an academic program undertaken at university.

**FEE-HELP:** the Australian government loan scheme to enable eligible domestic fee-paying students (undergraduate and postgraduate) to defer payment of their tuition fees.

**Folio:** a collection of your personal artistic work required to be submitted for assessment to gain admission to some of the visual arts programs.

**Full-time study:** you are a full-time student if you are enrolled in courses totalling at least 75 per cent of a standard full-time load in any semester; in most academic programs, this will be 30 credit points or more (normally three courses).

**HECS:** the Higher Education Contribution Scheme that supplements the funding of higher education in Australia. It was replaced in 2005 by higher education loan programmes HECS-HELP, FEE-HELP and OS-HELP.

**HECS-HELP:** the Australian government loan scheme to enable eligible Commonwealth-supported students to defer payment of their student contribution charge.

**HELP:** Higher Education Loan Program.

**Mature age student:** anyone applying for or attending university who is aged 21 or over.

**Mid-year admission:** some academic programs begin more than once a year; you must apply for mid-year enrolment by the required closing date.

**Non-award:** miscellaneous individual course (subject) which does not proceed towards a degree.

**OS-HELP:** Overseas Higher Education Loan Program – the Australian government loan which supports offshore study of eligible domestic students.

**Overall position (OP):** a number (1 to 25) that indicates a Queensland Year 12 student's statewide rank-order position, based on overall achievement in Board subjects.

**Part-time study:** enrolment in courses totalling less than 75 per cent of a standard full-time load in any semester; a course enrolment load of less than 30 credit points constitutes part-time attendance (that is, normally two courses).

**Postgraduate study:** further university study usually undertaken after completion of an undergraduate degree, for example, Master of Civil Engineering.

**Prerequisites:**

requirements, apart from OP and rank or ATAR, that you must complete to gain admission to a university degree. These are usually expressed as achievements in particular Year 11 and Year 12 subjects; for example, English (4 SA).

If you are a NSW student and have an ATAR it is presumed that you have two units of English.

**Program:** an approved course of study leading to an award of the University. A student is admitted to a program, and on successful completion of all program requirements is awarded the degree to which the program relates.

**Queensland Institute of Business and Technology (QIBT):** located on the Mt Gravatt campus, QIBT offers a wide range of university-level programs which prepare students for a smooth transition into the second year of the associated Griffith University degree. QIBT will open on the Gold Coast campus in February 2012.

**Queensland Tertiary Admissions Centre (QTAC):**

the admissions centre that receives and processes all undergraduate degree applications for universities in Queensland and northern New South Wales, all Queensland TAFE institutes, the Endeavour College of Natural Health, the Australian Maritime College in Tasmania, Christian Heritage College, QANTM, and the Queensland Institute of Business and Technology.

**QTAC code:** the code applicants use when applying for courses via QTAC.

**QTAC preferences:** the university programs listed in order of preference from 1 to 6 on your QTAC application.

**Rank:** tertiary entry rank assigned to students without an OP and usually assigned based on previous secondary school, tertiary, bridging and preparatory studies, tertiary admissions tests or work experience and qualifications.

**Start-up scholarship:**

university students receiving income support provided through Youth Allowance, Austudy and ABSTUDY would be entitled to an annual Student Start-up Scholarship through Centrelink. This will include university students who are assisted under veterans' schemes. Students will need to contact Centrelink for further information.

**Student Contribution Charge:**

a scheme of the Commonwealth Government by which students contribute to the cost of their education.

**UAC code:** number assigned to a university academic program by UAC to allow identification of program preferences.

**UAC preferences:** the university programs listed in order of preference from 1 to 9 on your UAC application

**Undergraduate degree program:** usually the first program of study undertaken at university.

**Universities Admissions Centre (UAC):**

the admissions centre that receives and processes undergraduate degree applications for New South Wales, Australian Capital Territory and some Queensland universities. Griffith University's Gold Coast campus programs are offered through both UAC and QTAC.

**Youth Allowance:**

Commonwealth Government income support for youth, including full-time students aged 16–24 years, who meet Centrelink eligibility requirements.

# What's the next step?

To find out how to apply for a place at Griffith.



## Step 1

**Brisbane** +61 (0)7 3735 7700  
**Gold Coast** +61 (0)7 5552 8811

**Elsewhere  
in Australia** 1800 154 055



## Step 2

**Visit**

Pathways to Griffith website  
[griffith.edu.au/pathways](http://griffith.edu.au/pathways)

**or**

Undergraduate Admissions website  
[griffith.edu.au/admissions/  
undergraduate-admissions](http://griffith.edu.au/admissions/undergraduate-admissions)

**or**

ASK US  
[griffith.edu.au/ask-us](http://griffith.edu.au/ask-us)



## Need more information?

You can visit the academic programs and courses website at  
[griffith.edu.au/programs-courses](http://griffith.edu.au/programs-courses)





# Campus tours

Campus tours can also be arranged for groups, including a presentation, tours of study facilities and teaching areas. Please note that visits to campuses are encouraged to be made between October and February due to teaching, facility availability and resource issues.

To find out more information and to book a tour:

- Website** [griffith.edu.au/schoolandcampusvisits](http://griffith.edu.au/schoolandcampusvisits)
- Telephone** 1800 073 875
- Email** [promotions@griffith.edu.au](mailto:promotions@griffith.edu.au)

# Helpful links

**Academic calendar**  
[griffith.edu.au/academiccalendar](http://griffith.edu.au/academiccalendar)



**Centrelink**  
[centrelink.gov.au](http://centrelink.gov.au)

**Commonwealth Government university reforms**  
[backingaustraliasfuture.gov.au](http://backingaustraliasfuture.gov.au)

**Commonwealth supported places at university**  
[goingtouni.gov.au](http://goingtouni.gov.au)

**Queensland Institute of Business and Technology**  
[qibt.qld.edu.au](http://qibt.qld.edu.au)

**Queensland Studies Authority**  
[qsa.qld.edu.au](http://qsa.qld.edu.au)

**Queensland Tertiary Admissions Centre**  
[qtac.edu.au](http://qtac.edu.au)

**Universities Admissions Centre: for application through the New South Wales-based admissions system**  
[uac.edu.au](http://uac.edu.au)



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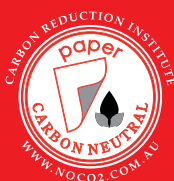
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