

# How to Apply for your Course

## at Greenwich School of Management

Thank you for choosing GSoM for your studies.  
The following information is a guide to submitting your application.

To make an application you must send us the following information:

- 1 Your completed GSoM Application Form.\***  
You will find this in your prospectus pack. Alternatively, it can be downloaded from our website.
- 2 Copies of your qualifications as listed on your application form.**
- 3 Your CV / Resume detailing your educational and professional achievements.**
- 4 A Reference from a place of study or an employer.\*\***  
References must be on letterhead paper, signed and dated by your referee.
- 5 A photocopy of the relevant pages of your passport.**  
For example front cover, personal details page and any pages indicating relevant visas or migration stamps.
- 6 The Application Fee of £130.**  
This can be paid by cheque or postal order made payable to 'Greenwich School of Management Ltd'. Credit / Debit Card, or by Bank Transfer (for GSM account details see our Fees Information Sheet enclosed with your prospectus or visit our website).

\*If you require a Student Visa to study in the UK you will be required to complete the GSoM International Student Declaration form. You will find this in your prospectus pack or alternatively it can be downloaded from our website.

\*\*PhD / DBA applicants will be required to submit a minimum of two references and in addition, their research proposal.

Send the above to the Admissions Department at GSoM either by post or email. To email your application, scan and attach your documentation and arrange the application fee payment as above. If you wish you can submit an application in person.

**WE LOOK FORWARD TO RECEIVING YOUR APPLICATION**

GREENWICH SCHOOL OF MANAGEMENT  
LONDON

