

Adult Course Guide 2011



Grimsby
Institute

University Centre
Grimsby

Change the direction of your life...

Adult Further Education

Welcome

Welcome to the Grimsby Institute's Adult Further Education Course Guide, which has been compiled with a course to suit everyone, regardless of whether you want to study for fun, improve your career or learn new skills, studying at the Institute can change your life.

Whatever your needs we have a course here for you. From vocational courses through to Higher Education; Foundation Degrees, Degrees and Masters courses, the Institute understands that you need to fit learning into your life. Part of our success is because of the dedication from our staff who are committed to our students and their future.

Why don't you come along to one of the enrolment days listed and take a look at what we've got on offer?

*I fit learning
into my
busy life!*



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For further information call **0800 315 002** email infocent@grimsby.ac.uk

Paying for a course

WHAT WILL A COURSE COST?

We are committed to all our learners and as part of our commitment to you we have made all of the courses in this guide **VAT free**, saving you 20% off your studies. The price shown in the tuition column is the fee for the cost of your tuition only and does not include any assessment/exam fees. Some courses may have additional costs to cover materials, such as the cost of flowers on the Floristry courses. Any equipment or material costs will be drawn to your attention at the time of enrolment. Every attempt is made to keep the additional costs down and in most cases there is no extra charge.

HOW DO I PAY?

Payment can be made by cash, cheque, credit or debit card.

DOES EVERYONE HAVE TO PAY?

If you are in receipt of state benefits such as Job Seekers Allowance (JSA), Employment Allowance Support (ESA) or Work Related Activity Group (WRAG) there will be no tuition fee. Those in receipt of other means-tested benefits may qualify for an 80% reduction in the advertised course tuition fees. Students enrolling on an Entry or Level 1 who do not already hold a full Level 2 may qualify for free tuition fees if the criteria is met. Students enrolling on a full Level 2 or 3 qualification who do not already hold a full Level 2/3 qualification or higher are also eligible for free tuition fees. Please enquire for further details regarding your particular situation on **(01472) 311222 ext 334**.

CAN I PAY IN INSTALMENTS?

Students paying tuition fees of between £50 and £100 can split the cost of payments over two instalments (50% upfront). Students paying tuition fees of more than £100 can pay in four monthly instalments, via direct debit, with 25% paid upfront.

CAN I GET HELP WITH FEES?

Depending on your circumstances your fees may be reduced. Financial help can come from the Institute's Support Funds, which may be able to help with:

- Tuition and exam fees
(except courses with an 'N' in the Fee Remission column)
- Registered childcare
- Essential course equipment
- Home-to-Institute transport

DO I NEED TO BRING ANYTHING WITH ME TO ENROL?

You will need to bring some form of payment and proof of benefits if you think you may be entitled to free tuition.

IF YOU NEED TO KNOW MORE ASK OUR FRIENDLY LEARNER ADVISORS ON: 01472 311222 ext 554 or 364 or 273
OR STUDENT SERVICES ON: 01472 311222 ext 472



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School Leavers

Students at the Institute enjoy and learn from their experience of student life, it helps them become more independent and widen their experience of the world. If you are responsible for a young person who is considering studying for a full-time vocational qualification or on one of our A level programmes you can be reassured that the Institute will guide and support them every step of the way.

FULL-TIME VOCATIONAL COURSES Vocational courses are taken over one or two years (depending on the level of study). Entry requirements vary depending on the level of the programme. Students usually study one full-time vocational course. Those studying a Level 3 vocational course may have the option to study an AS level alongside.

AS/A2 LEVELS AS levels are taken over one year, two years for the full A level. Entry requirements vary from course to course. Further details are available from the Information Centre on **0800 315 002** or **infocent@grimsby.ac.uk**

GCSEs GCSEs can be studied as a full-time programme (minimum three GCSEs) or as additional subjects with other qualifications within the Institute.

CONTACT US FOR A SCHOOL LEAVERS' GUIDE ON **0800 315 002**
OR VISIT **www.grimsby.ac.uk**

Apprenticeships



Perhaps you are the parent/carer for a young person who is more vocationally minded and would like to earn while they learn! It may sound too good to be true however as an Apprentice at the Grimsby Institute they could do just that. They could be doing a real job for a real employer but learning at the same time. Most Apprentices are employed and earn a minimum of £75 a week, being taught theoretical knowledge by the Institute's dedicated team as they work hands-on in their chosen field.

PLEASE NOTE: Entry requirements vary according to the vocational areas and students may be required to sit an assessment before they are interviewed. Please enquire for full details on **01472 311240**

Adult Full-time Courses

If you are looking to re-skill or change career direction and a full-time course is what you're looking for, we offer a wide range of courses in a variety of subjects;

- Animal Care
- Art and Design
- Beauty Therapy
- Business and Administration
- Childcare
- Computing
- Construction
- Engineering
- Hairdressing
- Health and Social Care
- Horticulture
- Hospitality
- Media
- Music
- Performing Arts
- Sport
- Travel, Tourism and Leisure
- Uniformed Services



For more information about these courses or if you would just like further guidance over what to do next please call: 0800 315002 or why not pop in on any of the enrolment dates above?

Higher Education



Our huge range of Higher Education courses have been developed with our students in mind, regardless of whether you want to study on a full or part-time basis. Our new University Centre offers both vocational and academic HNDs/HNCs, Foundation Degrees, Degrees and Masters qualifications, which are taught in conjunction with our partner universities;



Higher Education qualifications open the door to new career opportunities, better wages and increased job and personal fulfillment, make that change today. Come along to one of our Open Events and take a look at the facilities, meet the tutors and change the direction of your life.

HIGHER EDUCATION OPEN DAYS:

Saturday 11th June 2011 9am to 2pm, Monday 22nd August 2011 4pm - 7pm, Thursday 1st September 2011 4pm - 7pm

How to pay

Tuition fees can be paid in 3 monthly instalments and grants are available to eligible students. For further information contact the HE Admissions & Administration office on **0800 328 3631** or visit **www.direct.gov.uk/student_finance**.



University Centre
Grimsby

For further information call **0800 315 002** email **infocent@grimsby.ac.uk**

Adult Summer Skills Courses

Apply online at www.adultsummerskills.co.uk
or call 0800 315002

BASIC CAR MAINTENANCE (EASY TO LEARN MAINTENANCE TASKS)

9 July 2011 9.30am – 3pm
Learn the basics, in one day, develop an understanding of how to look after and service your own vehicle in our dedicated automotive workshop. Looking at straightforward tasks to keep your vehicle safe and legal you will develop the skills required to check the various systems and carry out basic servicing tasks.
£75 N Nuns Corner

CCNSG SAFETY PASSPORT (2 DAYS)

9 and 10 July 2011 9am – 4.30pm
Gain the basic on-site knowledge of health and safety to work more safely with lower risk to yourself and others at work. This is mandatory for anybody working with any of the main employers/sites in the area.
£99.75 N ECOSH - Alexandra Dock

CCNSG SAFETY PASSPORT REFRESHER (1 DAY)

9 July 2011 9am – 4.30pm
Refresh you on site working knowledge of health and safety to continue working more safely with lower risk to yourself and others. This is a mandatory update for anybody holding a passport and needs to be updated within 3 years.
£65 N ECOSH - Alexandra Dock

INTRODUCTION TO MACHINING

16 July 2011 9.30am – 3pm
This is a highly practical course that will introduce participants to safe use of lathes including tool selection set up, cutting and feed rates. On completion of the course participants will be able to progress to a Diploma in Engineering.
£75 N Nuns Corner

INTRODUCTION TO WELDING

16 July 2011 9.30am – 3pm
The course will be useful for people who want to carry out basic repairs and will cover correct selection, installation and speed of wire as well as simple power calculations. On completion of the course participants will be able to progress on to the short City and Guilds 3268 course or a Diploma in Welding.
£75 N Nuns Corner

INTRODUCTION TO SPORTS THERAPIES

9 July 2011 10am – 4pm
A one-day introduction into the role of a Sports Therapist. Suited to anyone interested in a career in the Sports Therapy industry. The opportunity to sample the benefits of sports massage and how it can be used in a wide variety of sports and activities. The day will consist of both theory and practical activities.
£75 N Nuns Corner

CONFLICT MANAGEMENT

16 July 2011 10am – 4pm
A one-day course in conflict management looking into all aspects including self defence, body language and solutions to common issues. This training will be beneficial for a variety of personal and professional settings.
£75 N Nuns Corner

ADVANCED COMMUNICATION SKILLS USING NEURO LINGUISTIC PROGRAMMING

9 July 2011 10am – 4pm
A one-day course in advanced communication skills using NLP. This insight into the fascinating dimension of human behaviour would be beneficial for a variety of personal and professional settings.
£75 N Fryston House

BASICS OF WEB DESIGN

9 July 2011 10am – 2.30pm
How to create a basic web page and include graphics, text and hyperlinks.
£50 N Nuns Corner

VISUAL MERCHANDISING

9 July 2011 10am – 2.30pm
How to display products and maximise your sales potential.
£50 N Nuns Corner

ACCOUNTING

9 July 2011 10am – 2.30pm
An introduction to the basic principles of accounting.
£50 N Nuns Corner

AN INTRODUCTION TO THE HUMANITIES

9 July 2011 10am – 4pm
This course will look at the key aspects of Psychology, Sociology and Law, highlighting a number of areas of interest, Non-verbal communication, body language, the paranormal, criminality and the law.
£40 N Nuns Corner

THE MESSAGE TECHNIQUES EXPERIENCE

9 July 2011/23 July 2011 10am – 4pm
On this one-day course you will observe and carry out Swedish Body and Indian Head Massage techniques and Chakra placements as an introduction to relaxation therapy. You will be paired with a friend or fellow delegate to practice and experience these techniques so a willingness to participate is essential. You will leave with a complimentary DVD of the Swedish Massage Technique.
£60 N Nuns Corner

THE MANICURE, PEDICURE & NAIL ART EXPERIENCE

16 July 2011/23 July 2011 10am – 4pm
On this one-day course you will observe and practice manicure and pedicure procedures using the leading professional Jessica product range and have fun with a variety of nail art techniques including freehand, foils, transfers and gemstones. You will be paired with a friend or fellow delegate to practice and experience these techniques so a willingness to participate is essential.
£50 N Nuns Corner

2 DAY BEGINNERS WEBSITE BUILDING

9 & 10 July 2011/16 & 17 July 2011 10am – 4pm
An opportunity to learn the basics of web design. Some knowledge of PhotoShop would be an advantage but not essential.
£125 N Nuns Corner

2 DAY BEGINNERS WRITING WORKSHOP

9 & 10 July 2011/16 & 17 July 2011
Learn the basics of creative writing from the development of ideas to narrative structure and planning and developing ideas sessions or more specific workshops on prose fiction, non fiction and scripts for TV/film and comic books.
£125 N Nuns Corner

2 DAY FICTION WRITING WORKSHOP

23 & 24 July 2011 10am – 4pm
A two-day specific workshop on fictional writing for television, films and prose.
£125 N Nuns Corner

2 DAY NON-FICTION WRITING WORKSHOP

30 & 31 July 2011 10am – 4pm
A two-day specific workshop to develop non-fictional writing skills.
£125 N Nuns Corner

2 DAY PHOTOGRAPHY WORKSHOP

16 & 17 July 2011 10am – 4pm
Are you going on holiday soon and want to capture every moment? Want to take the best shots at a friend's wedding? Learn how to get the best from a digital camera on this two-day workshop.
£125 N Nuns Corner

2 DAY PHOTOSHOP COURSE

9 & 10 July 2011 10am – 4pm
Learn the basics of PhotoShop, using layers and tools to enhance your photographs.
£125 N Nuns Corner

EFFECTIVE SOCIAL NETWORKING MANAGEMENT FOR PARENTS

16 July 2011 10am – 4pm
Are you fearful of Facebook? Terrified of Twitter? Mystified by MySpace? This one-day workshop is designed to give parents the confidence to manage social networking sites and understand how to help keep kids safe.
£50 N Nuns Corner

FIRST AID AWARENESS

9 July 2011 10am – 4pm
To provide and support information about first aid emergency situations.
£40 N Nuns Corner

SUPPORT YOUR CHILD'S DEVELOPMENT WITH CREATIVE PLAY

16 July 2011 & 30 July 2011 10am – 4pm
Be able to encourage different aspects of creative play with your child that will support development whilst having fun.
£40 N Nuns Corner

Apply online at www.adultsummerskills.co.uk
or call 0800 315002

INTRODUCTION TO MAKATON

23 July 2011 10am – 4pm
Makaton uses signs, symbols and speech to help people of all ages with learning and/or communication difficulties to communicate.
£40 N Nuns Corner

SIMPLE FAMILY MEALS FOR 4

9 July 2011 9am – 12noon
Learners will be given an insight into how to plan for and create two main course meals for a family of four utilising the freshest of local ingredients.
£50 N Nuns Corner

DELECTABLE FISH DISHES

16 July 2011 9am – 12noon
Don't be afraid of fish! Let our chef show you the basics of fish preparation and cookery through the production of three simple but delectable fish dishes. Guaranteed to tickle your tastebuds.
£50 N Nuns Corner

DINNER PARTY FAVOURITES

23 July 2011 9am – 12noon
Got the basics but want to take it to the next step? Learn the top tips along with the art of flavour marriage and presentation through the production of a starter, main and dessert fit for the finest of dinner parties.
£50 N Nuns Corner

BREAD FOR BEGINNERS

30 July 2011 9am – 12noon
Learn the basics of bread science through the production of this very simple yet highly gratifying art! Home-made English and European breads to amaze your family and friends.
£50 N Nuns Corner

SKILL START - BRICKWORK

9 & 10 July 2011/16 & 17 July 2011 9am – 4pm
Discover the art of bricklaying in this two-day short course and take part in competitions with fellow students. These two days will give you a firm foundation on which to build new skills for an exciting career in construction.
£180 N Nuns Corner

SKILL START COURSE - CARPENTRY & JOINERY

9 & 10 July 2011/16 & 17 July 2011 9am – 4pm
Learn how to design and make a garden gate in this two-day carpentry and joinery short course. You will learn all the essential knowledge and develop your skills during the two days and will discover more about a career in this area.
£180 N Nuns Corner

SKILL START COURSE - PLUMBING

9 & 10 July 2011/16 & 17 July 2011 9am – 4pm
Are you interested in a career in plumbing? On our two-day introductory course, you will learn about a range of plumbing techniques, using a variety of materials and jointing methods.
£180 N Nuns Corner

INTRODUCTION TO DOG GROOMING

9 July 2011/23 July 2011 9.30am – 3.30pm
This one-day session will introduce students to the skills and techniques of grooming dogs. Initial health checking, grooming, bathing and basic styling will be studied, along with how to correctly use a wide range of grooming equipment.
£75 N Nunsthorpe Campus

INTRODUCTION TO FLORISTRY

7 August 2011 10am – 1pm
This workshop is an introduction to floristry and is suited to beginners who may wish to explore floristry as a hobby or for those that may aspire to work in the floristry industry. You will be guided in producing a summer table decoration and will develop skills in conditioning flowers, preparing greenery, constructing mechanics and final composition. Flowers and materials are provided, however students may wish to bring a selection of greenery.
£25 N Nunsthorpe Campus

INTRODUCTION TO PLANT PROPAGATION

9 July 2011 10am – 1pm
This workshop is an introduction to plant propagation and is suited to the amateur gardener or for those that may aspire to work in the Horticulture industry. You will be guided step-by-step in propagating plants, covering aspects of seed and plant selection, growing media, basic propagation techniques, plant housing and providing aftercare. Plants and materials are provided, however suitable clothing is required; tough boots/ jeans - no open-toed footwear.
£25 N Nunsthorpe Campus

IT Learning Centres

The Grimsby Institute has seven IT Learning Centres based within community venues across the North East Lincolnshire area. They offer a variety of courses for IT users from foundation level to advanced, with an open flexible style of learning and a varied range of opening hours.

WOULD YOU LIKE A CITY AND GUILDS QUALIFICATION IN IT? Start IT Award.

- Beginners Course
- Word Processing and IT Fundamentals

LEVEL 1 ITQ Certificate Choose three or four modules from below and Improving Productivity using IT.

- Word Processing 1
- Spreadsheets 1
- Databases 1
- Presentation Graphics 1
- Desktop Publishing 1
- Internet 1

LEVEL 2 ITQ Certificate Choose three modules from below and Improving Productivity using IT.

- Word Processing 2
- Spreadsheets 2
- Databases 2
- Presentation Graphics 2
- Desktop Publishing 2

LEVEL 3 ITQ Certificate Choose three or four modules from below and Improving Productivity using IT.

- Word Processing 3
- Spreadsheets 3
- Databases 3
- Data Management 3



Learndirect has a full range of online learning courses, including Literacy, Numeracy and IT courses. Many courses are free. You can study at home or in one of our centres. Learndirect is available at The Grimsby Learning Shop.

LEARNDIRECT COURSES AVAILABLE

- National Tests in Adult Numeracy and Literacy
- C&G Literacy Level 1 & 2
- C&G Numeracy Level 1 & 2
- Flexible IT Training - Learn at home or in our centre
- Level 2 ITQ Certificate

FOR FURTHER INFORMATION:

01472 340946
Grimsby Learning Shop

01469 576646
Immingham Learning Centre

01472 885095
Bishop King Learning Centre (Willows)

01472 317873
St Peter's Learning Centre (Cleethorpes)

01472 873912
Scartho Learning Centre & Library

01507 473325
Mablethorpe Learning Centre

0800 315 002
Windsor House

For further information about Learndirect **01472 356880**



The Lincolnshire Regional College is part of the Grimsby Institute Group and we have a wide range of educational programmes that can give you and your family the skills you need to get ahead.

It's our aim for Skegness and the surrounding region to have a great choice of training and courses, ranging from short tasters through to longer courses, which will open up a variety of qualifications. We also offer Full and Part-time courses, which means you really can fit learning around you, so why not come and see what we have on offer?

For someone looking to learn new skills or develop a career, studying with the Lincolnshire Regional College could be the best decision they've ever made, we even have a brand new IT Learning Centre, offering you the chance to learn with the latest technologies, or even update existing skills.

Whether it's a course for you or a family member or friend, we've got just what you're looking for.

FOR MORE INFORMATION ON THE COURSES:

AVAILABLE CALL: **0800 389 0097** OR CLICK: www.lincsrc.co.uk

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Animal Care							
INTRODUCTION TO DOG AGILITY	SAT	2.45PM - 3.45PM	10	55.00	0	0	N
BEGINNERS DOG AGILITY	SAT	3.45PM - 4.45PM	10	55.00	0	0	N
ADVANCED DOG AGILITY	SAT	4.45PM - 5.45PM	10	55.00	0	0	N
DOG TRAINING & OBEDIENCE	SAT	12.30PM - 1.30PM	8	40.00	0	0	N
DOG TRAINING & OBEDIENCE	MON	6PM - 7PM	8	40.00	0	0	N
FIRST AID FOR PETS	WED	6PM - 8PM	6	55.00	0	0	N
INSTITUTE CERTIFICATE DOG GROOMING LEVEL 2	WED	9AM - 12NOON OR 1PM - 4PM	36	415.00	0	0	N
INSTITUTE CERTIFICATE DOG GROOMING LEVEL 2	MON OR TUE	6PM - 9PM	36	415.00	0	0	N
HNC ANIMAL MANAGEMENT	THUR	12NOON - 8PM	30	688.00	147.20	0	H
KENNEL CLUB PUPPY FOUNDATION SCHEME	SAT	1.30PM - 2.30PM	8	40.00	0	0	N
KENNEL CLUB PUPPY FOUNDATION SCHEME	THUR	6PM - 7PM	8	40.00	0	0	N
KENNEL CLUB - GOOD CITIZENS SCHEME (BRONZE AWARD)	MON	7PM - 8PM	10	45.00	0	0	N
KENNEL CLUB - GOOD CITIZENS SCHEME (SILVER AWARD)	THUR	7PM - 8PM	10	45.00	0	0	N
KENNEL CLUB - GOOD CITIZENS SCHEME (GOLD AWARD)	THUR	7PM - 8PM	10	45.00	0	0	N
CERTIFICATE FOR DOG GROOMING ASSISTANTS LEVEL 2	WED	9AM - 12NOON OR 1PM - 4PM	36	118.00	60.00	0	P
CERTIFICATE FOR DOG GROOMING ASSISTANTS LEVEL 2	MON OR TUE	6PM - 9PM	36	118.00	60.00	0	P
CERTIFICATE IN INTRODUCTION TO DOG GROOMING LEVEL 3	THUR	9AM - 4PM	36	333.00	70.00	0	P
CERTIFICATE IN INTRODUCTION TO DOG GROOMING LEVEL 3	TUE	6PM - 9PM	36	333.00	70.00	0	P
CERTIFICATE IN INTRODUCTION TO DOG GROOMING LEVEL 3	WED	1PM - 4PM	36	333.00	70.00	0	P
CERTIFICATE IN THE OPERATIONAL PRINCIPLES OF KENNELS & CATTERIES	FRI	9.30AM - 3.30PM	36	333.00	60.00	0	P
CERTIFICATE IN PRACTICAL ANIMAL CARE SKILLS LEVEL 2	WED	10AM - 3PM	36	333.00	57.00	0	P

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Beauty							
C&G AWARD IN AIRBRUSH MAKEUP LEVEL 3	MON, TUE, WED	9AM - 4PM	3 DAYS	100.00	39.00	40	N
C&G AWARD IN MICRO DERMABRASION LEVEL 3*	MON, TUE, WED	9AM - 4PM	3 DAYS	100.00	39.00	50	N
C&G AWARD IN FEMALE WAXING LEVEL 3*	MON, TUE, WED	9AM - 4PM	6	100.00	30.00	40	N
C&G AWARD IN INDIAN HEAD MASSAGE LEVEL 3	MON, TUE, WED	9AM - 4PM	3 DAYS	100.00	30.00	40	N
C&G AWARD IN PERMANENT LASHES LEVEL 3	MON, TUE, WED	9AM - 4PM	3 DAYS	100.00	30.00	140	N
C&G CERTIFICATE IN MANICURE LEVEL 2*	MON	6PM - 9.30PM	14	80.00	30.00	40	P
C&G DIPLOMA IN BASIC MASSAGE TECHNIQUES LEVEL 2*	TUE	6PM - 9PM	26	150.00	103.00	50	P
C&G CERTIFICATE ARTIFICIAL NAIL STRUCTURE LEVEL 3*	TUE	6PM - 9PM	14	230.00	40.00	75	N
C&G AWARD IN STONE THERAPY LEVEL 3 (TOP UP FROM MASSAGE)*	WED, THUR, FRI	9AM - 4PM	3 DAYS	100.00	30.00	50	N
C&G CERTIFICATE IN WAXING TECHNIQUES LEVEL 2*	MON	10AM - 1PM	14	80.00	40.00	30	P
C&G CERTIFICATE IN MANICURE LEVEL 2* (LOUTH)	MON	6PM - 9.30PM	14	80.00	30.00	40	P
C&G DIPLOMA IN BASIC MASSAGE TECHNIQUES LEVEL 2* (LOUTH)	TUE	6PM - 9PM	26	150.00	103.00	50	P
C&G CERTIFICATE IN WAXING TECHNIQUES LEVEL 2* (LOUTH)	WED	6PM - 9PM	14	80.00	40.00	30	P
C&G DIPLOMA IN AROMATHERAPY TECHNIQUES LEVEL 3* (LOUTH)	WED	6PM - 9PM	30	118.00	40.00	60	P
C&G DIPLOMA IN REFLEXOLOGY TECHNIQUES LEVEL 3* (LOUTH)	THUR	6PM - 9PM	30	118.00	40.00	60	P
C&G DIPLOMA IN BODY MASSAGE LEVEL 3* (LOUTH)	TUE	6PM - 9PM	30	118.00	40.00	60	P
*Enrolment onto these courses is subject to entry criteria. Please call 0800 315002 for full details.							
Brickwork							
CONSTRUCTION DIPLOMA IN BRICKWORK LEVEL 1	MON	9AM - 8PM	36	590.00	77.25	0	P
CONSTRUCTION DIPLOMA IN BRICKWORK LEVEL 2	MON	9AM - 8PM	36	590.00	77.25	0	P
CONSTRUCTION DIPLOMA IN BRICKWORK LEVEL 3	MON	9AM - 8PM	36	590.00	79.00	0	P
BTEC SUBSIDIARY DIPLOMA IN CONSTRUCTION LEVEL 3	MON	9AM - 6PM	36	496.00	113.90	0	P

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Business, Accounting & Administration							
BSC APPLIED COMPUTING WITH MULTIMEDIA TECHNOLOGIES (TOP UP)	TBA	TBA	32	1168.00	0	0	H
FDSC APPLIED COMPUTING WITH MULTIMEDIA TECHNOLOGIES	TBA	TBA	31	1752.00	0	0	H
BRIDGING COURSE FOR COMPUTING (FROM FD TO DEGREE LEVEL)	TBA	TBA	4	0	0	0	H
CFI DIPLOMA IN MANAGEMENT LEVEL 5	WED	TBA	31	1995.00	0	0	N
FDA BUSINESS MANAGEMENT	TBA	TBA	31	1560.00	0	0	H
FOUNDATION CERTIFICATE IN HUMAN RESOURCES	MON	5.30PM - 9PM	24	880.00	30.00	35	N
NVQ DIPLOMA IN MANAGEMENT LEVEL 3	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	36	1,555.05	140.00	0	N
NVQ DIPLOMA IN MANAGEMENT LEVEL 4	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	36	2,072.70	148.00	0	N
NVQ CERTIFICATE IN TEAM LEADING LEVEL 2	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	36	1,165.50	90.00	0	N
AAT CERTIFICATE IN ACCOUNTING - PART TIME LEVEL 2	WED	9AM - 4PM	36	595.00	258.00	0	P
AAT CERTIFICATE IN ACCOUNTING – EVENING LEVEL 2	MON & WED/MON & THUR	5.30PM - 9PM	36	595.00	258.00	0	P
AAT DIPLOMA IN ACCOUNTING - PART TIME LEVEL 3	TUE	9AM - 4PM	36	750.00	305.00	0	P
AAT DIPLOMA IN ACCOUNTING – EVENING LEVEL 3	TUE & THUR	5.30PM - 9.15PM	36	750.00	305.00	0	P
AAT DIPLOMA IN ACCOUNTING - PART TIME LEVEL 4	THUR	9AM - 8PM	36	851.00	284.00	0	P
AAT DIPLOMA IN ACCOUNTING – EVENING LEVEL 4	MON & WED	5.30PM - 9PM	36	851.00	284.00	0	P
ASSESSING COMPETENCE IN THE WORK ENVIRONMENT AWARD (PART 1)	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	36	463.05	99.23	0	N
INTERNAL QUALITY ASSURANCE OF ASSESSMENT PROCESSES & PRACTICE AWARD LEVEL 4	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	36	463.05	99.23	0	N
ASSESSING VOCATIONAL RELATED ACHIEVEMENT LEVEL 3 (PART 2)	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	36	463.05	99.23	0	N
COMPUTERISED ACCOUNTS LEVEL 1 (USING SAGE)	WED	6PM - 8PM	12	158.76	60.00	0	N
COMPUTERISED ACCOUNTS LEVEL 2 (USING SAGE)	THUR	6PM - 9PM	18	226.81	63.00	0	N
ASSESSING VOCATIONAL ACHIEVEMENT CERTIFICATE LEVEL 3 (PART 3)	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	36	694.58	99.23	0	N
ILM FIRST LINE MANAGEMENT AWARD LEVEL 3	VARIOUS	VARIOUS	12	331.20	70.00	0	N
TEXT PROCESSING AWARD (BUSINESS PROFESSIONAL) LEVEL 1 - DAY	MON	1PM - 3PM	36	137.00	24.40	0	P
TEXT PROCESSING AWARD (BUSINESS PROFESSIONAL) LEVEL 1 - EVENING	MON	5.30PM - 8.30PM	36	137.00	24.40	0	P
TEXT PROCESSING AWARD (BUSINESS PROFESSIONAL) LEVEL 2	TUE	6PM - 9PM	36	600.00	28.20	0	N
TEXT PROCESSING AWARD (BUSINESS PROFESSIONAL) LEVEL 3	TUE	6PM - 9PM	36	600.00	33.00	0	N
NVQ DIPLOMA IN BUSINESS & ADMINISTRATION LEVEL 2	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	36	1,190.70	74.55	0	P
NVQ DIPLOMA IN BUSINESS & ADMINISTRATION LEVEL 3	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	36	1,587.60	109.20	0	P
NVQ CERTIFICATE IN CUSTOMER SERVICE LEVEL 2	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	36	1,190.70	91.60	0	P
TEXT PROCESSING CERTIFICATE (BUSINESS PROFESSIONAL) LEVEL 2	TBA	TBA	35	274.00	28.20	0	P
AAT AWARD IN ACCOUNTING LEVEL 1	TBA	TBA	36	128.44	92.95	0	P
CERTIFICATE IN ADMINISTRATION (BUSINESS PROFESSIONAL) LEVEL 1	TBA	TBA	36	248.31	72.00	0	P
CERTIFICATE IN ADMINISTRATION (BUSINESS PROFESSIONAL) LEVEL 2	TBA	TBA	36	301.40	72.00	0	P
CERTIFICATE IN RETAIL KNOWLEDGE LEVEL 1	TBA	TBA	36	154.13	72.00	0	P

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Carpentry & Joinery							
CONSTRUCTION DIPLOMA IN CARPENTRY & JOINERY LEVEL 1	MON	9AM - 8PM	36	590.00	7725	0	P
CONSTRUCTION DIPLOMA IN CARPENTRY & JOINERY LEVEL 2	MON	9AM - 8PM	36	590.00	7725	0	P
CONSTRUCTION DIPLOMA IN CARPENTRY & JOINERY LEVEL 3	MON	9AM - 8PM	36	590.00	79.00	0	P
Childcare, Health & Community							
CACHE CARING FOR CHILDREN AWARD LEVEL 1	WED	1PM - 3PM	20	126.00	104.00	0	P
CACHE CHILDRENS CARE LEARNING & DEVELOPMENT LEVEL 4	VARIOUS	VARIOUS	72	433/YEAR	120.00	0	P
CACHE CERTIFICATE IN CHILDREN & YOUNG PEOPLES WORKFORCE LEVEL 2	TUE	6.30PM - 8.30PM	36	250.00	82.00	0	P
CACHE DIPLOMA IN CHILDREN & YOUNG PEOPLES WORKFORCE LEVEL 3	TUE	6PM - 8PM	72	250/YEAR	100.00	0	P
MAKATON	TUE	6PM - 8PM	10	80.00	0	0	N
CACHE CERTIFICATE IN SUPPORT TEACHING & LEARNING IN SCHOOLS LEVEL 2	WED	12.30PM - 3PM	36	238.00	82.00	0	P
CACHE CERTIFICATE IN SUPPORT TEACHING & LEARNING IN SCHOOLS LEVEL 2	WED	5.30PM - 8PM	36	238.00	82.00	0	P
CACHE CERTIFICATE IN SUPPORT TEACHING & LEARNING IN SCHOOLS LEVEL 3	WED	5.30 PM - 8.30PM	36	238.00	82.00	0	P
CERTIFICATE IN COMMUNITY MENTAL HEALTH LEVEL 2	MON	6PM - 8PM	36	126.00	72.00	0	P
DIPLOMA IN LEADERSHIP FOR HEALTH & SOCIAL CARE & CHILDREN & YOUNG PEOPLES SERVICES LEVEL 5	VARIOUS	VARIOUS	72	400.00	138.00		P
C&G DIPLOMA HEALTH & SOCIAL CARE LEVEL 2	VARIOUS	VARIOUS	72	250/YEAR	88.00	0	P
C&G DIPLOMA HEALTH & SOCIAL CARE LEVEL 3	VARIOUS	VARIOUS	72	300/YEAR	106.00	0	P
C&G DIPLOMA SUPPORT SERVICES IN HEALTH CARE	VARIOUS	VARIOUS	72	250/YEAR	88.00	0	P
C&G CERTIFICATE FOR HEALTH TRAINERS LEVEL 3	VARIOUS	VARIOUS	36	175.00	75.00	0	P
C&G CERTIFICATE IN COMMUNITY MENTAL HEALTH WORK LEVEL 3	MON	6PM - 9PM	72	250/YEAR	115.00	0	P
BTEC CERTIFICATE IN HEALTH & SOCIAL CARE LEVEL 2	WED	12NOON - 3PM	36	150.00	73.10	0	P
BTEC CERTIFICATE IN HEALTH & SOCIAL CARE LEVEL 2	THUR	6PM - 9PM	36	150.00	73.10	0	P
BTEC CERTIFICATE IN HEALTH & SOCIAL CARE LEVEL 3	VARIOUS	VARIOUS	36	150.00	73.10		P
NCFE AWARD IN EQUALITY & DIVERSITY LEVEL 2	DISTANCE LEARNING	DISTANCE LEARNING	30	25.00	48.00	0	P
NCFE CERTIFICATE IN UNDERSTANDING & SAFE HANDLING OF MEDICINES LEVEL 2	DISTANCE LEARNING	DISTANCE LEARNING	30	25.00	44.00	0	P
ADMINISTRATION OF MEDICINES	VARIOUS	VARIOUS	36	183.40	45.00	0	N
NATIONAL CERTIFICATE DENTAL NURSES	MON & WED	5.30PM - 8PM	34	899.00	160.00	0	N
BA PSYCHOLOGICAL STUDIES (PART-TIME)	VARIOUS	VARIOUS	30	1,170.00	0	0	H
FDSC MENTAL HEALTH STUDIES (PART-TIME)	VARIOUS	VARIOUS	30	1,560.00	0	0	H
BA COUNSELLING STUDIES (PART-TIME)	VARIOUS	VARIOUS	30	1,170.00	0	0	H
BA COMMUNITY & YOUTH WORK STUDIES (PART-TIME)	VARIOUS	VARIOUS	30	1,560.00	0	0	H
FDA SOCIAL CARE (PART-TIME)	VARIOUS	VARIOUS	30	1,300.00	0	0	H
FDSC HOSPITAL & HEALTH CARE (ADULTS) WITH YEAR ZERO (PART-TIME)	VARIOUS	VARIOUS	30	864.00	0	0	H

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Computing							
NVQ IT USERS LEVEL 2	WORKPLACE ASSESSMENT	WORKPLACE ASSESSMENT	32	1,165.50	90.00	0	P
BTEC CERTIFICATE IN IT LEVEL 3	TBA	TBA	36	520.00	88.00	0	P
Creative Studies							
DRAWING & PAINTING WORKSHOP	FRI	9.30AM - 12NOON	10	126.00	0	0	N
DRAWING & PAINTING WORKSHOP	TUE	6PM - 8.30PM	10	126.00	0	0	N
CERAMICS WORKSHOP	THUR	6PM - 8.30PM	10	126.00	0	0	N
JEWELLERY & ART METAL WORKSHOP	MON & WED	9.30AM - 12NOON	10	126.00	0	0	N
SOFT FURNISHING WORKSHOP	WED & THUR	6PM - 8.30PM	10	126.00	0	0	N
JEWELLERY ENAMELLING	WED	6PM - 8.30PM	10	126.00	0	0	N
DRESSMAKING	MON & TUE	6PM - 8.30PM	10	126.00	0	0	N
C&G AWARD IN PHOTOGRAPHY FOR BEGINNERS - FAMILY PORTRAITS LEVEL 1	TUE	6PM - 9PM	10	126.00	50.00	0	P
C&G CERTIFICATE IN PHOTOGRAPHY FOR BEGINNERS - WEDDINGS & SPECIAL EVENTS LEVEL 1	TUE	6PM - 9PM	20	190.00	50.00	0	P
C&G AWARD IN STUDIO WEDDING PHOTOGRAPHY FOR BEGINNERS LEVEL 1	TUE	6PM - 9PM	10	126.00	50.00	0	P
C&G AWARD IN WEDDING & EVENT PHOTOGRAPHY FOR BEGINNERS LEVEL 1	TUE	6PM - 9PM	9	126.00	50.00	0	P
CREATIVE SHORT STORY WRITING WORKSHOP	WED	6PM - 9PM	10	126.00	0	0	N
WEBSITES FOR BEGINNERS WORKSHOP	TUE	6PM - 9PM	10	126.00	0	0	N
PHOTOSHOP FOR BEGINNERS WORKSHOP	MON	6PM - 9PM	10	126.00	0	0	N
AWARD IN CREATIVE JEWELLERY TECHNIQUES	MON	9.30AM - 12NOON	10	140.00	30.00	0	P
AWARD IN CREATIVE JEWELLERY TECHNIQUES	WED	6PM - 8.30PM	10	140.00	30.00	0	P
AWARD IN CREATIVE CERAMIC TECHNIQUES	THUR	6PM - 8.30PM	10	140.00	30.00	0	P
AWARD IN CREATIVE SOFT FURNISHINGS TECHNIQUES	WED	6PM - 8.30PM	10	140.00	30.00	0	P
AWARD IN CREATIVE DRESSMAKING TECHNIQUES	MON	6PM - 8.30PM	10	140.00	30.00	0	P
AWARD IN CREATIVE DRAWING TECHNIQUES	TUE	6PM - 8.30PM	10	140.00	30.00	0	P
Electrical/Electronic							
HNC OPERATIONS ENGINEERING	MON	9AM - 5PM	36	825.00	150.00	0	H
HNC ENGINEERING (ELECTRICAL/ ELECTRONIC)	MON	9AM - 5PM	36	825.00	150.00	0	H
HND ENGINEERING (ELECTRICAL/ ELECTRONIC) TOP UP	WED	9AM - 5PM	36	990.00	40.00	0	H
CERTIFICATE PERFORMING ENGINEERING OPERATIONS ELECTRICAL/ELECTRONIC	TUE	6PM - 9PM	36	332.85	76.00	0	P

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Electrical Installation							
CERTIFICATE ELECTROTECHNICAL INSTALLATION LEVEL 2	WED	9AM - 5PM	36	333.00	75.00	0	N
CERTIFICATE ELECTROTECHNICAL INSTALLATION LEVEL 3	WED	9AM - 6.15PM	36	333.00	75.00	0	N
Fabrication & Welding							
C&G INTRODUCTION TO TUNGSTEN INERT GAS LEVEL 1	TUE	6PM - 9PM	36	792.00	49.50	0	N
C&G CERTIFICATE IN TUNGSTEN INERT GAS LEVEL 2	TUE	6PM - 9PM	36	792.00	53.60	0	N
C&G CERTIFICATE IN MANUAL METAL ARC LEVEL 1	WED	6PM - 9PM	36	792.00	49.50	0	N
C&G CERTIFICATE IN MANUAL METAL ARC LEVEL 2	WED	6PM - 9PM	36	792.00	53.60	0	N
C&G CERTIFICATE IN METAL INERT GAS WELDING LEVEL 1	THUR	6PM - 9PM	36	792.00	49.50	0	N
C&G CERTIFICATE IN METAL INERT GAS WELDING LEVEL 2	THUR	6PM - 9PM	36	792.00	53.60	0	N
AWARD IN CREATIVE CRAFT USING METALWORK	MON	6PM - 9PM	6	95.00	0	0	N
NVQ CERTIFICATE IN PERFORMING ENGINEERING OPERATIONS WELDING	FLEXIBLE	VARIOUS	36	332.85	76.00	0	H
Food, Manufacturing, Management & Logistics							
CERTIFICATE IN BUSINESS IMPROVEMENT TECHNIQUES	WORKPLACE LEARNING	VARIOUS	36	332.85	80.00	0	P
CERTIFICATE IN INTERNATIONAL TRADE & LOGISTICS LEVEL 2	WORKPLACE LEARNING	VARIOUS	28	332.85	80.00	0	P
CERTIFICATE IN WAREHOUSING & STORAGE SKILLS	WORKPLACE LEARNING	VARIOUS	6	332.85	80.00	0	P
DIPLOMA FOR PROFICIENCY IN FOOD MANUFACTURING EXCELLENCE LEVEL 2	WORKPLACE LEARNING	VARIOUS	24	332.85	80.00	0	P
CERTIFICATE IN FOOD MANUFACTURING EXCELLENCE & ENTERPRISE LEVEL 3	WORKPLACE LEARNING	VARIOUS	25	332.85	80.00	0	P
AWARD FOR PROFICIENCY IN FOOD MANUFACTURING EXCELLENCE LEVEL 4	WORKPLACE LEARNING	VARIOUS	20	295.00	80.00	0	P
CIEH AWARD IN TRAINING SKILLS & PRACTICE LEVEL 3	MON OR BESPOKE	9AM - 4PM OR BESPOKE	TBC	295.00	0	0	N
FOUNDATION CERTIFICATE IN HACCP LEVEL 2	THU OR BESPOKE	9AM - 4PM OR BESPOKE	TBC	99.50	0	0	N
AWARD IN HACCP FOR MANUFACTURING LEVEL 3 (WORKPLACE LEARNING)	THU OR BESPOKE	9AM - 4PM OR BESPOKE	TBC	295.00	0	0	N
AWARD IN HACCP FOR MANUFACTURING LEVEL 4 (WORKPLACE LEARNING)	THU OR BESPOKE	9AM - 4PM OR BESPOKE	10	395.00	0	0	N
CIEH AWARD IN FOOD SAFETY LEVEL 3	THU OR BESPOKE	9AM - 4PM OR BESPOKE	TBC	295.00	0	0	N
AWARD IN FOOD SAFETY LEVEL 4	THU OR BESPOKE	9AM - 4PM OR BESPOKE	10	395.00	0	0	N
ILM AWARD IN TEAM LEADING LEVEL 2	MON OR BESPOKE	6PM - 9PM OR BESPOKE	TBC	295.00	0	0	N
ILM AWARD IN FIRST LINE MANAGEMENT LEVEL 3	TUE OR BESPOKE	6PM - 9PM OR BESPOKE	TBC	395.00	0	0	N
ILM CERTIFICATE IN FIRST LINE MANAGEMENT LEVEL 3	TUE OR BESPOKE	6PM - 9PM OR BESPOKE	TBC	1,295.00	0	0	N
CMI AWARD IN MANAGEMENT & LEADERSHIP LEVEL 5	WED OR BESPOKE	2PM - 8.30PM OR BESPOKE	TBC	395.00	0	0	N
CMI CERTIFICATE IN MANAGEMENT & LEADERSHIP LEVEL 5	WED OR BESPOKE	2PM - 8.30PM OR BESPOKE	TBC	595.00	0	0	N
CMI DIPLOMA IN MANAGEMENT & LEADERSHIP LEVEL 5	WED OR BESPOKE	2PM - 8.30PM OR BESPOKE	TBC	1,995.00	0	0	N
CMI AWARD IN STRATEGIC MANAGEMENT & LEADERSHIP LEVEL 7	WED OR BESPOKE	2PM - 8.30PM OR BESPOKE	TBC	395.00	0	0	N
CMI CERTIFICATE IN STRATEGIC MANAGEMENT & LEADERSHIP LEVEL 7	WED OR BESPOKE	2PM - 8.30PM OR BESPOKE	TBC	595.00	0	0	N
CMI DIPLOMA IN STRATEGIC MANAGEMENT & LEADERSHIP LEVEL 7	WED OR BESPOKE	2PM - 8.30PM OR BESPOKE	TBC	2,495.00	0	0	N

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Food, Manufacturing, Management & Logistics							
CILT CERTIFICATE IN LOGISTICS & TRANSPORT LEVEL 3	DISTANCE LEARNING	BY ARRANGEMENT	TBC	550.00	0	0	N
CILT PROFESSIONAL DIPLOMA IN LOGISTICS & TRANSPORT LEVEL 5	MON OR BESPOKE	2PM - 8.30PM OR BESPOKE	TBC	1,995.00	0	0	N
FOUNDATION AWARD; DELIVERING CONTINUOUS IMPROVEMENT PROJECTS (10 CREDIT UNIT)	MON OR BESPOKE	9AM - 4PM OR BESPOKE	TBC	199.00	0	0	N
FOUNDATION AWARD; ESSENTIAL SKILLS FOR FIRST LINE MANAGEMENT (20 CREDIT UNIT)	MON OR BESPOKE	9AM - 4PM OR BESPOKE	TBC	299.00	0	0	N
FOUNDATION AWARD; LEAN SIX SIGMA (20 CREDIT UNIT)	MON OR BESPOKE	9AM - 4PM OR BESPOKE	TBC	299.00	0	0	N
FDSC OPERATIONS MANAGEMENT (MANUFACTURING & SERVICE INDUSTRIES)	WED	4.30PM - 8.30PM	36	1,560.00	0	0	H
FDSC LOGISTICS & SUPPLY CHAIN MANAGEMENT	WED	4.30PM - 8.30PM	36	1,560.00	0	0	H
FDSC FOOD MANUFACTURING MANAGEMENT	WED	4.30PM - 8.30PM	36	1,560.00	0	0	H
BSC OPERATIONS MANAGEMENT (MANUFACTURING & SERVICE INDUSTRIES) (TOP UP)	WED	4.30PM - 8.30PM	36	1,560.00	0	0	H
BSC LOGISTICS MANAGEMENT (TOP UP)	WED	4.30PM - 8.30PM	36	1,560.00	0	0	H
BSC FOOD MANUFACTURING MANAGEMENT (TOP UP)	WED	4.30PM - 8.30PM	36	1,560.00	0	0	H
DIPLOMA IN PROCESS TECHNOLOGY LEVEL 2	MON & WED	9AM - 4PM	36	1082.00	80.00	0	P
DIPLOMA IN PROCESS TECHNOLOGY LEVEL 3	MON & WED	9AM - 4PM	36	1082.00	80.00	0	P
GCSEs & A Levels							
GCSE BIOLOGY PART-TIME DAY	MON & FRI	VARIOUS	34	330.00	3780	0	P
GCSE BIOLOGY EVENING	WED	5.30PM - 8PM	34	330.00	3780	0	P
GCSE LAW	MON & FRI	9AM - 10.30AM	34	330.00	3780	0	P
GCSE MATHEMATICS (FAST TRACK - SUBJECT TO EXAM GRADE ACHIEVED 2011)	MON	5.30PM - 8PM	12	250.00	36.00	0	P
GCSE MATHEMATICS PART-TIME DAY	VARIOUS	VARIOUS	34	250.00	36.00	0	P
GCSE MATHEMATICS - EVENING	MON OR TUE	5.30PM - 8PM	34	250.00	36.00	0	P
GCSE PHYSICAL EDUCATION	MON & TUE	VARIOUS	34	330.00	3780	0	P
GCSE PSYCHOLOGY	MON & FRI	VARIOUS	34	330.00	3780	0	P
GCSE HISTORY	MON & WED	VARIOUS	34	330.00	3780	0	P
GCSE SOCIOLOGY	MON & WED	VARIOUS	34	330.00	3780	0	P
GCSE ENGLISH LANGUAGE PART-TIME DAY	VARIOUS	VARIOUS	34	250.00	36.00	0	P
GCSE ENGLISH LANGUAGE - EVENING	MON OR TUE	5.30PM - 8PM	34	250.00	36.00	0	P
GCSE CHEMISTRY	MON & THUR	VARIOUS	34	330.00	3780	0	P
GCSE PHYSICS	WED & FRI	9AM - 10.30AM	34	330.00	3780	0	P
AS BUSINESS STUDIES	MON, THUR & FRI	VARIOUS	36	495.00	48.30	0	P
AS HISTORY	TUE, WED & FRI	VARIOUS	36	495.00	48.30	0	P
AS PSYCHOLOGY	VARIOUS	VARIOUS	36	495.00	48.30	0	P

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
GCSEs & A Levels							
AS PHYSICAL EDUCATION	MON, TUE & WED	VARIOUS	36	495.00	48.30	0	P
AS ENGLISH LITERATURE	TUE, WED & FRI	VARIOUS	36	495.00	48.30	0	P
AS LAW	TUE, THUR & FRI	VARIOUS	36	495.00	48.30	0	P
AS MATHEMATICS	TUE, THUR & FRI	VARIOUS	36	495.00	48.30	0	P
AS ENGLISH LANGUAGE	TUE, THUR, FRI	VARIOUS	36	495.00	48.30	0	P
AS SOCIOLOGY	VARIOUS	VARIOUS	36	495.00	48.30	0	P
BTEC CERTIFICATE IN IT LEVEL 3	TUE, WED & FRI	VARIOUS	36	495.00	88.00	0	P
BTEC CERTIFICATE IN APPLIED SCIENCE LEVEL 1	MON, WED & FRI	VARIOUS	36	403.50	76.80	0	P
BTEC DIPLOMA IN APPLIED SCIENCE LEVEL 2	TUE, THUR & FRI	VARIOUS	36	1,082.00	122.80	0	P
BTEC SUBSIDIARY DIPLOMA APPLIED SCIENCE LEVEL 3	MON, TUE, WED & FRI	VARIOUS	36	1,082.00	119.60	0	P
MODERN FOREIGN LANGUAGES (SPANISH, FRENCH, GERMAN, POLISH, ITALIAN)	MON OR TUE	6PM - 8PM	10	149.00	0	0	N
Hairdressing							
C&G CERTIFICATE IN BARBERING LEVEL 2*	WED	6PM - 9PM	24	150.00	28.00	0	P
C&G DIPLOMA IN HAIRDRESSING FOR COLOUR TECHNICIANS LEVEL 3*	TUE/WED	6PM - 9PM	36	300.00	86.00	0	P
C&G DIPLOMA IN HAIRDRESSING LEVEL 2*	TUE/THUR	6PM - 9PM	36	300.00	77.00	0	P
C&G DIPLOMA IN HAIRDRESSING LEVEL 3*	MON	9AM - 8PM	36	400.00	86.00	0	P
C&G DIPLOMA IN HAIR FOR CUTTING & STYLING TECHNICIANS LEVEL 3*	TUE/WED	6PM - 9PM	36	300.00	86.00	0	P
C&G DIPLOMA IN HAIRDRESSING – WOMENS LEVEL 2*	MON /WED OR TUE/WED	6PM - 9PM	36	300.00	81.00	0	P
C&G DIPLOMA IN HAIRDRESSING LEVEL 2* (LOUTH)	TUE & THUR	6PM - 9PM	36	300.00	77.00	0	P
C&G DIPLOMA IN HAIRDRESSING – WOMENS LEVEL 2* (LOUTH)	MON & WED	6PM - 9PM	36	300.00	81.00	0	P

*Enrolment onto these courses is subject to entry criteria. Please call 0800 315002 for full details.

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Health & Safety							
IOSH CERTIFICATE IN MANAGING SAFELY	FLEXIBLE	9AM - 4PM	1 WK	425.00	0	0	N
SAFETY PASSPORT BASIC	FLEXIBLE	9AM - 4.30PM	2 DAYS	99.75	0	0	N
SAFETY PASSPORT - REFRESHER	FLEXIBLE	9AM - 4.30PM	1 DAY	65.00	0	0	N
HEALTH & SAFETY WORKPLACE	FLEXIBLE	9AM - 4PM	1 DAY	95.00	15.00	0	N
CONFINED SPACE TRAINING	FLEXIBLE	9AM - 12.30PM	HALF DAY	60.00	0	0	N
ABRASIVE WHEEL SAFETY	FLEXIBLE	9AM - 4.30PM	1 DAY	95.00	0	0	N
RISK ASSESSMENT	FLEXIBLE	9AM - 4.30PM	1 DAY	95.00	15.00	0	N
COSHH AWARENESS	FLEXIBLE	9AM - 4PM	1 DAY	95.00	15.00	0	N
BASIC MANUAL HANDLING	FLEXIBLE	9AM - 12.30PM	HALF DAY	60.00	15.00	0	N
EFFECTIVE MANUAL HANDLING	FLEXIBLE	9AM - 4.30PM	1 DAY	95.00	15.00	0	N
FIRST AID AT WORK 3 – DAY	FLEXIBLE	9AM - 4.30PM	3 DAYS	185.00	0	0	N
FIRST AID AT WORK – RE-QUALIFICATION 2 – DAY	FLEXIBLE	9AM - 4PM	2 DAYS	155.00	0	0	N
EMERGENCY FIRST AID	FLEXIBLE	9AM - 4.30PM	1 DAY	95.00	0	0	N
Horticulture							
SEASONAL CERTIFICATE IN FLORAL ARRANGEMENT	WED	6PM - 8.30PM	10	75.00	0	0	N
NPTC PRACTICAL HORTICULTURE SKILLS LEVEL 1	MON	10AM - 3PM	33	333.00	30.00	0	P
NPTC FLORISTRY LEVEL 2	TUE	9.30AM - 3PM	36	333.00	50.00	0	P
NPTC/C&G CERTIFICATE IN ORGANIC GARDENING	FRI	9.30AM - 12.30PM	36	333.00	220.00	0	N
RHS CERTIFICATE IN PRINCIPLES OF GARDEN PLANNING, ESTABLISHMENT & MAINTENANCE LEVEL 2	WED	6.30PM - 9PM	33	270.00	70.00	0	P
RHS AWARD IN PRACTICAL HORTICULTURE LEVEL 1	MON	10AM - 1PM	33	333.00	70.00	0	P
RHS CERTIFICATE IN PRACTICAL HORTICULTURE LEVEL 2	FRI	9.30AM - 12.30PM	33	399.00	96.00	60	P
INSTITUTE CERTIFICATE IN ORGANIC GARDENING	FRI	9.30AM - 12.30PM	36	333.00	0	0	N
Hospitality							
ABC AWARD IN CAKE DECORATION LEVEL 1	TBC	TBC	36	118.00	45.00	0	P
ABC CERTIFICATE IN GENERAL COOKING LEVEL 1	TBC	TBC	36	118.00	45.00	0	P
CIEH AWARD IN FOOD SAFETY IN CATERING LEVEL 2	TBC	TBC	1 DAY	48.00	35.00	0	N
BIAAB NATIONAL CERTIFICATE FOR PERSONAL LICENCE HOLDERS LEVEL 2	TBC	TBC	1 DAY	96.00	38.00	26	N
ABC AWARD IN CAKE DECORATION LEVEL 1 (LRC)	TBC	TBC	36	118.00	45.00	0	P
ABC CERTIFICATE IN GENERAL COOKING LEVEL 1 (LRC)	TBC	TBC	36	118.00	45.00	0	P

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Literacy & Numeracy							
C&G FUNCTIONAL SKILLS IN ENGLISH ENTRY LEVEL 1	MON - TUE	VARIABLE	36	50.00	20.00	0	P
C&G FUNCTIONAL SKILLS IN MATHS ENTRY LEVEL 1	MON - TUE	VARIABLE	36	50.00	20.00	0	P
C&G FUNCTIONAL SKILLS IN ENGLISH ENTRY LEVEL 2	MON - TUE	VARIABLE	36	50.00	20.00	0	P
C&G FUNCTIONAL SKILLS IN ENGLISH ENTRY LEVEL 3	MON - TUE	VARIABLE	36	50.00	20.00	0	P
C&G FUNCTIONAL SKILLS IN ENGLISH LEVEL 1	MON - TUE	VARIABLE	36	50.00	20.00	0	P
C&G FUNCTIONAL SKILLS IN ENGLISH LEVEL 2	MON - TUE	VARIABLE	36	50.00	20.00	0	P
C&G FUNCTIONAL SKILLS IN MATHS ENTRY LEVEL 2	MON - TUE	VARIABLE	36	50.00	20.00	0	P
C&G AWARD IN FUNCTIONAL SKILLS IN MATHS LEVEL 1	MON - TUE	VARIABLE	36	50.00	20.00	0	P
C&G AWARD IN FUNCTIONAL SKILLS IN MATHS LEVEL 2	MON - TUE	VARIABLE	36	50.00	20.00	0	P
C&G FUNCTIONAL SKILLS IN MATHS ENTRY LEVEL 3	MON - TUE	VARIABLE	36	50.00	20.00	0	P
C&G CERTIFICATE IN ESOL SKILLS FOR LIFE ENTRY LEVEL 1	TBA	TBA	20	250.00	17.00	0	P
C&G CERTIFICATE IN ESOL SKILLS FOR LIFE LEVEL 1	TBA	TBA	20	250.00	47.30	0	P
C&G CERTIFICATE IN ESOL SKILLS FOR LIFE LEVEL 2	TBA	TBA	30	250.00	49.40	0	P
C&G CERTIFICATE IN ESOL SKILLS FOR LIFE ENTRY LEVEL 2	TBA	TBA	20	250.00	17.00	0	P
C&G CERTIFICATE IN ESOL SKILLS FOR LIFE ENTRY LEVEL 3	TBA	TBA	30	250.00	17.00	0	P
Mechanical Engineering							
HNC IN MECHANICAL ENGINEERING LEVEL 4	MON	9AM - 5PM	36	825.00	150.00	0	H
HND IN MECHANICAL ENGINEERING LEVEL 5	WED	9AM - 5PM	36	990.00	40.00	0	H
AWARD IN ENGINEERING	TUE	6PM - 9PM	20	250.00	80.00	0	P
NVQ CERTIFICATE IN PERFORMING ENGINEERING OPERATIONS MECHANICAL	FLEXIBLE	VARIOUS	36	332.85	76.00	0	P
CERTIFICATE IN PREPARATION FOR WORKING IN THE ENGINEERING MANUFACTURING INDUSTRY	FLEXIBLE	VARIOUS	8	332.85	80.00	0	P
CERTIFICATE IN COMPUTER AIDED DESIGN & MANUFACTURING (2D)	THUR	6PM - 9PM		595.00	69.50	0	N
CERTIFICATE IN SUSTAINABLE ENERGY	THUR	9AM - 5PM	36	332.85	80.00	0	P
CERTIFICATE IN PRINCIPLES OF SUSTAINABLE RESOURCE MANAGEMENT	FRI	9AM - 4PM	36	332.85	80.00	0	P
AWARD IN SUSTAINABILITY SKILLS ENTRY LEVEL 3	THUR	9AM - 5PM	7	95.00	0	0	N
INTRODUCTION TO COMPUTER AIDED DESIGN (CAD)	THUR	6PM - 9PM	6	95.00	0	0	N
INTERMEDIATE COMPUTER AIDED DESIGN (CAD)	THUR	6PM - 9PM	6	95.00	0	0	N
ADVANCED COMPUTER AIDED DESIGN (CAD)	THUR	6PM - 9PM	6	95.00	0	0	N
INTRODUCTION TO MACHINING	TUE	6PM - 9PM	6	95.00	0	0	N
MACHINING FOR HOBBYISTS	TUE	6PM - 9PM	6	95.00	0	0	N

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Motor Vehicle							
IMI INTRODUCTORY AWARD IN VEHICLE TECHNOLOGY ENTRY LEVEL 3	TUE	6PM - 9PM	30	332.85	40.00	0	P
IMI INTRODUCTORY CERTIFICATE IN VEHICLE TECHNOLOGY ENTRY LEVEL 3	FLEXIBLE	VARIOUS	36	332.85	40.00	0	P
IMI INTRODUCTORY DIPLOMA IN VEHICLE TECHNOLOGY ENTRY LEVEL 3	FLEXIBLE	VARIOUS	36	706.00	40.00	0	P
IMI AWARD IN VEHICLE MAINTENANCE LEVEL 1	WED	6PM - 9PM	30	332.00	230.00	0	P
IMI CERTIFICATE IN VEHICLE MAINTENANCE LEVEL 1	FLEXIBLE	VARIOUS	36	332.00	230.00	0	P
IMI DIPLOMA IN VEHICLE MAINTENANCE LEVEL 1	FLEXIBLE	VARIOUS	36	332.00	230.00	0	P
IMI DIPLOMA IN LIGHT VEHICLE MAINTENANCE & REPAIR PRINCIPLES LEVEL 2	MON	9AM - 5PM	36	496.65	40.00	0	P
IMI DIPLOMA IN LIGHT VEHICLE MAINTENANCE & REPAIR PRINCIPLES LEVEL 3	WED	9AM - 5PM	36	496.65	40.00	0	P
CAR OWNERS MAINTENANCE	MON	6PM - 9PM	12	195.00	0	0	N
BASIC MOTORCYCLE SKILLS	TUE	6PM - 9PM	6	95.00	0	0	N
BASIC CAR MAINTENANCE	WED	6PM - 9PM	6	95.00	0	0	N
Painting & Decorating							
CONSTRUCTION DIPLOMA IN PAINTING & DECORATING LEVEL 1	MON	9AM - 8PM	36	590.00	77.25	0	P
CONSTRUCTION DIPLOMA IN PAINTING & DECORATING LEVEL 2	MON	9AM - 8PM	36	590.00	77.25	0	P
CONSTRUCTION DIPLOMA IN PAINTING & DECORATING LEVEL 3	MON	9AM - 8PM	36	590.00	79.00	0	P

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Plumbing							
CERTIFICATE ACCESS TO BUILDING SERVICES ENGINEERING (PLUMBING) LEVEL 1	MON & TUE	6PM - 9PM	36	333.00	61.80	0	N
CERTIFICATE IN PIPEWORK SERVICES LEVEL 2	WED	9AM - 5PM	36	333.00	77.25	0	N
DOMESTIC NATURAL GAS ACS RE-ASSESSMENT	MON - FRI	9AM - 5PM 2 - 4 DAYS	VARIABLE DEPENDENT ON ELEMENTS REQUIRED		0	N	
DOMESTIC NATURAL GAS ACS WITH INDUSTRIAL UPDATING & RE-ASSESSMENT	MON - FRI	9AM - 5PM OVER 2 WKS	VARIABLE DEPENDENT ON ELEMENTS REQUIRED		0	N	
DOMESTIC NATURAL GAS ACS INITIAL ASSESSMENT ONLY	MON - FRI	9AM - 5PM 2 - 4 DAYS	VARIABLE DEPENDENT ON ELEMENTS REQUIRED		0	N	
DOMESTIC NATURAL GAS ACS INITIAL TRAINING & ASSESSMENT	MON - FRI	9AM - 5PM OVER 2 WKS	VARIABLE DEPENDENT ON ELEMENTS REQUIRED		0	N	
DOMESTIC LP GAS ACS	MON - FRI	9AM - 5PM 1 - 2 DAYS	VARIABLE DEPENDENT ON ELEMENTS REQUIRED		0	N	
WATER REGULATIONS	MON - FRI	9AM - 5PM	1 DAY	130.00	42.00	0	N
UNVENTED HOT WATER STORAGE CERTIFICATE	MON - FRI	9AM - 5PM	1 DAY	172.00	35.00	10	N
UNVENTED HOT WATER STORAGE RE-ASSESSMENT	MON - FRI	9AM - 5PM	1 DAY	84.00	35.00	0	N
ENERGY EFFICIENCY (TRAINING & ASSESSMENT)	MON - FRI	9AM - 5PM	1 DAY	104.00	35.00	20	N
LEGIONELLA DISINFECTION	MON - FRI	9AM - 5PM	1 DAY	360.00	40.00	0	N
LEGIONELLA RISK ASSESSMENT	MON - FRI	9AM - 5PM	1 DAY	360.00	40.00	0	N
OFTEC OIL PACKAGE	MON - FRI	9AM - 5PM	3 - 4 DAYS	900.00	120.00	0	N
OFTEC OIL 101	MON - FRI	9AM - 5PM	2 DAYS	362.00	40.00	40	N
OFTEC OIL 105	MON - FRI	9AM - 5PM	2 DAYS	338.00	40.00	40	N
OFTEC OIL 600	MON - FRI	9AM - 5PM	2 DAYS	338.00	40.00	40	N
SOLAR HOT WATER INSTALLER	MON - FRI	9AM - 5PM	2 DAYS	360.00	55.00	0	N
COMBI FAULT FINDING	MON - FRI	9AM - 5PM	2 DAYS	240.00	45.00	0	N
ESSENTIAL ELECTRICS	MON - FRI	9AM - 5PM	2 DAYS	240.00	45.00	0	N
Refrigeration & Air Conditioning							
C&G AWARD F-GAS	WED	9AM - 5PM	1	960.00	100.00	0	N
FDSC REFRIGERATION & AIR CONDITIONING ENGINEERING	THUR & FRI	9AM - 5PM	36	2900.00	0	0	H
BSC REFRIGERATION & AIR CONDITIONING (TOP UP)	MON	9AM - 8.30PM	36	2900.00	0	0	H
NVQ CERTIFICATE IN PERFORMING ENGINEERING OPERATIONS REFRIGERATION	FLEXIBLE	VARIOUS	36	332.85.00	76.00	0	P

Courses

Course name	Days	Times	Weeks	Tuition (£)	Exams (£)	Materials (£)	Fee Remission
Renewables							
HYDRAULIC SYSTEMS	FLEXIBLE	VARIOUS	4 DAYS	295.00	0	0	N
SHAFT ALIGNMENTS FUNDAMENTALS LEVEL 1	FLEXIBLE	VARIOUS	1 DAY	85.00	0	0	N
SHAFT ALIGNMENTS FUNDAMENTALS LEVEL 2	FLEXIBLE	VARIOUS	2 DAYS	170.00	0	0	N
SHAFT ALIGNMENTS FUNDAMENTALS LEVEL 3	FLEXIBLE	VARIOUS	3 DAYS	255.00	0	0	N
GEARBOX MAINTENANCE AND INSPECTION	FLEXIBLE	VARIOUS	3 DAYS	255.00	0	0	N
BOLT TENSIONING	FLEXIBLE	VARIOUS	1 DAY	85.00	0	0	N
WORKING AT HEIGHTS AWARENESS	FLEXIBLE	VARIOUS	HALF DAY	55.00	0	0	N
CONFINED SPACES AWARENESS	FLEXIBLE	VARIOUS	HALF DAY	55.00	0	0	N
BASIC LIFTING AND SLINGING	FLEXIBLE	VARIOUS	1 DAY	85.00	0	0	N
RIGGING AND SLINGING	FLEXIBLE	VARIOUS	3 DAYS	255.00	0	0	N
Teacher Training & Access							
BRIDGE TO ACCESS HIGHER EDUCATION	TBC	TBC	15	480.00	30.00	0	P
BA EDUCATION & TRAINING	TUE	6PM - 9PM	31	900.00	0	0	H
C&G AWARD IN PREPARING TO TEACH IN THE LIFELONG LEARNING SECTOR	TUE	9.30AM - 12.30PM	10	300.00	53.20	0	P
C&G AWARD IN PREPARING TO TEACH IN THE LIFELONG LEARNING SECTOR	WED	1PM - 4PM	10	300.00	53.20	0	P
AWARD IN PREPARING TO TEACH IN THE LIFELONG LEARNING SECTOR	WED	6PM - 9PM	10	300.00	53.20	0	P
CERTIFICATE IN EDUCATION (LIFELONG LEARNING)	TBC	TBC	36	900.00	0	0	H
CERTIFICATE IN EDUCATION (LIFELONG LEARNING)	TBC	TBC	34	900.00	0	0	H
CERTIFICATE IN EDUCATION (LIFELONG LEARNING)	TBC	TBC	34	900.00	0	0	H
CERTIFICATE IN EDUCATION (LIFELONG LEARNING)	TBC	TBC	34	900.00	0	0	H
PROFESSIONAL GRADUATE CERTIFICATE IN EDUCATION (LIFELONG LEARNING)	TBC	TBC	34	900.00	0	0	H
PROFESSIONAL GRADUATE CERTIFICATE IN EDUCATION (LIFELONG LEARNING)	TBC	TBC	34	900.00	0	0	H
PROFESSIONAL GRADUATE CERTIFICATE IN EDUCATION (TOP UP)	TBC	TBC	34	900.00	0	0	H
PROFESSIONAL GRADUATE CERTIFICATE IN EDUCATION (TOP UP)	TBC	TBC	34	900.00	0	0	H
FDED LEARNING SUPPORT	TUE DAY	6PM - 9PM	30	1000.00	0	0	H
FDA EDUCATIONAL MANAGEMENT AND ADMINISTRATION	TBC	TBC	34	1200.00	0	0	H
MA PROFESSIONAL DEVELOPMENT, ACTION RESEARCH ROUTE	VARIOUS	TBA	36	1400.00	0	0	H

GCSE/ Level 2 Timetable 2011/12

NB: Each **GCSE** is taught for 3 hours per week over a 34 week period. You will have two lessons per week.

	9.00-10.30	11.00-12.30	13.30 - 15.00	15.30 - 17.00	Evening
MONDAY	History	Chemistry	Biology	P.E.	English Eve A 17.30 - 20.00
	Law	Maths A	English E	Maths B	Maths Fast Track 17.30 - 20.00
			Sociology	Psychology	Maths Eve A 17.30 - 20.00
					Language Beginners 18.00 - 20.00
TUESDAY	English D	English A	English B		English Eve B 17.30 - 20.00
	Maths C	P.E.			Maths Eve B 17.30 - 20.00
					Language Intermediate 18.00 - 20.00
WEDNESDAY	English C	History	GCSE Tutorial A, B, C 13.00 - 15.00	Chemistry	Biology 17.30 - 20.00
	Physics				
	Sociology				
THURSDAY	English A		English B		
			English E		
			Maths B		
FRIDAY	English D	English C		Biology	
	Law	Maths A			
	Maths C				
	Physics				
	Psychology				

AS/Level 3 Option Blocks 2011/12

Option A	Option B	Option C	Option D	Option E
Tues 13.30 - 15.00 Weds 9.00 - 10.30 Fri 11.00 - 12.30	Tues 9.00 - 10.30 Thurs 11.00 - 12.30 Fri 13.30 - 15.00	Mon 11.00 - 12.30 Thurs 9.00 - 10.30 Fri 15.30 - 17.00	Mon 9.00 - 10.30 Tues 15.30 - 17.00 Wed 11.00 - 12.30	Tues 11.00 - 12.30 Thurs 15.30 - 17.00 Fri 9.00 - 10.30
English Lit	Law	Psychology 2	P.E.	Maths
Psychology 1	English Lang	Business Studies	Sociology 2	History
ICT*	Sociology 1	Physics*	Chemistry	Biology*

COURSE KEY

Tuition Fee	Cost of tuition on the course
Fee Remission	We are able to give reductions in fees on some courses to certain categories of students
P	Possible Fee Remission dependent on circumstances
N	No Fee Remission
H	Higher education funding rules apply. Part-time degrees and foundation degrees are priced by unit, please enquire
WBL	Only available to Work Based Learning Students
TBC	To be confirmed, please call 0800 315 002 or attend enrolment for further information

Courses, Day/s, Dates, Times and Fees are intended for guidance only.

The Institute reserves the right to make changes to any of the details quoted without prior notification. Registration, administration, exam/assessment, VAT and materials fees are in addition to the tuition fee. For courses of more than one year in duration, the fees relate to that payable in the first year only.

Start Dates - the majority of courses commence in September 2011, however, some may start later in the year. Exact start dates will be confirmed upon enrolment.

General Enrolment

**Come along and enrol from
11th July 2011 - 24th August 2011.**

Mondays	9am - 4pm
Tuesdays	9am - 4pm
Wednesdays	9am - 7pm (Late Night)
Thursdays	9am - 4pm
Fridays	9am - 4pm

School Leaver Enrolment

If you are a parent/carer of a young person who wants to join one of the many exciting courses published in this guide please bring them along to one of the sessions below:

Thursday 25th August	9am - 7pm
Friday 26th August	9am - 4pm
Tuesday 30th August	9am - 7pm
Wednesday 31st August	9am - 7pm

**If you are unable to make any of these dates
please call for further dates and times.**

FREEPHONE: 0800 315002 MINICOM: 01472 315532
EMAIL: infocent@grimsby.ac.uk WEB: www.grimsby.ac.uk
Nuns Corner | Grimsby | North East Lincolnshire | DN34 5BQ



University Centre
Grimsby



Rebecca Carlile

Mother of five, Rebecca Carlile, won the Learndirect Outstanding Learner of the Year Award for the Yorkshire and Humber region after coming to the Grimsby Institute's Learning Shop, which is located on Osbourne St in Grimsby, with the hope of becoming a teaching assistant.

Rebecca, who previously had no formal qualifications, was initially nervous about returning to education, but enjoyed studying and interacting with new people, which saw her confidence really soar.

Rebecca now actively encourages others to start learning and supports her fellow learners to progress, Rebecca said:

"I've studied Maths and English at the Learning Shop and to have won this award and then to be nominated for a national one is great, I've never achieved anything like this, and I couldn't have done it without the Institute or the Learning Shop."



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All details printed in the guide and accompanying documents are correct at the time of printing. The Institute reserves the right to make changes to the cost quoted, structure and content of courses, including the amalgamation or cancellation of classes, if deemed necessary.

Change the direction of your life...