

full-time prospectus 2012/2013

 **highbury** college
Portsmouth

learn new skills • develop your career • have fun!



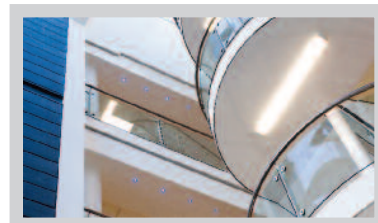
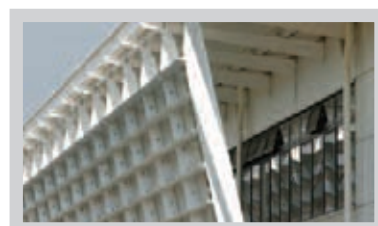
**Highbury
College is
No.1 in
England***

**Ofsted
outstanding
grade 1**

achieve it!
www.highbury.ac.uk

*Our student success rates 09/10 make us the top general further education college in England (09/10 National LR Success Rates)

Welcome to Highbury



Thank you for looking at our 2012/13 full-time prospectus. I am so pleased you are thinking about joining Highbury. We have an exciting range of subject areas for you to choose from. Courses span from Entry to Level 3, as well as Apprenticeships and university-level Foundation Degrees - so whatever your interests and level of ability or experience, we have a programme to meet your needs.

We also offer a wide choice of A Levels through our new 6th Form Academy. As a member of the 6th Form Academy you do not have to choose between academic and vocational courses - you can combine both, taking your pick from more than 25 A Levels and a range of BTEC National Diplomas.

This is a great time to join Highbury. In 2011 we celebrated after receiving an **'outstanding'** report in all areas from the Office for Standards in Education (Ofsted). The inspectors looked at every aspect of College life and concluded that Highbury is a Grade 1 College. This is the highest possible grade awarded by Ofsted and confirms that we offer an outstanding level of service to all our students.

The Ofsted report coincided with the publication of success rate league tables by The Data Service. The 2009/10 figures revealed that our student success rates make us the top-performing general further education college in England and the overall top-performing college in Hampshire and the Isle of Wight.

The College's Mission is to 'enable all our students to succeed'. At Highbury our tremendous success rates and Grade 1 Ofsted report means you have the best chance to achieve your qualifications and move on to further study or employment.

I hope you enjoy looking at this prospectus, which gives an idea of the vibrant and dynamic atmosphere you can expect at Highbury and the high level of support we provide. If you are still unsure about which course to choose you are warmly invited to one of our Open Evenings. You can also contact us on (023) 9238 3131 or pop in at any time to talk to a member of the Information, Advice & Guidance Team.

Please visit our website at www.highbury.ac.uk for the most up-to-date information about full-time courses and events at Highbury.

Stella Mbubaegbu CBE
Principal & Chief Executive



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Visit the College

The best way to learn about the College is by visiting us

Taster sessions give you the chance to sample College life, view the facilities, meet tutors and find out what programme of courses is best for you. All year 10 pupils are invited to attend a taster session with us. Invitation letters are sent directly to your school. You can also shadow a Highbury student for a day to experience what life at Highbury is really like.

If you are unable to attend a taster session or shadow, you can come and see us at a time that suits you. If you would like to visit Highbury, call (023) 9238 3131.

Regular Open Evenings give you the chance to see the College, speak to lecturers and find out more about the courses on offer. Staff and students will be on hand to give advice and in-depth information on subjects, careers and College life. Details of these events are sent to all the local schools.

Dates for the next three Open Evenings:

Tuesday 11 October, 2011
4pm-7pm

Thursday 9 February, 2012
4pm-7pm

Wednesday 16 May, 2012
4pm-7pm

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Make Highbury Your No.1 Destination

A Grade 1 Outstanding College

In 2011 the Office for Standards in Education (Ofsted) judged Highbury to be a Grade 1 Outstanding College. The inspection report, published on Ofsted's website, means that Highbury is one of the top colleges in the country.

The key strengths of the College were summarised as follows:

“Outcomes for students are outstanding.”

“Students receive outstanding care, guidance and support.”

“Students have very high standards of work and develop very good practical and work-related skills.”

“The vast majority of students enjoy their time in College and complete their courses successfully.”

“Many students win awards at regional and national competitions. They make very good progress during their courses and achieve high rates of progression to further and higher education, and employment.”

Ofsted inspectors also confirmed a summary of what students like at Highbury. Students at Highbury like:

- Developing personal and job-related skills that will help them in the future.
- The friendly atmosphere where they make new friends.
- The knowledgeable staff who are freely available when needed.
- The informative and interesting lessons and practical sessions.
- The excellent learning facilities and up-to-date equipment.
- The local and accessible location of College centres.
- The help and support students get to complete their course.
- The wide choice of qualifications.



Achieve it! @ Highbury

An exciting future awaits students at Highbury College with new friends, new courses and new opportunities. We look forward to seeing you soon but in the meantime you can read about what Highbury students have been up to - this time next year it could be you!



Highbury student is boxing clever

Catering student Josh Wilde proved he's fighting fit by turning his life around with the help of the Heart of Portsmouth Boxing academy and Highbury College. The 16-year-old student threw himself into a tough fitness and healthy eating regime after discovering a love of boxing and received a Silver National Boxing Award. "The boxing sessions have built my confidence and increased my fitness," said Josh.



Student honoured at Worldskills UK

Computing student Ryan Green was honoured at the annual Worldskills UK Competition Awards, in London, in recognition of his success at winning a Gold Award in the Worldskills UK 2010 National Microsoft IT Technician Competition. "I'd put in lots of hard work and I'd like to thank my lecturers for their help. I hope I can reap the rewards in the future," said Ryan.



Bishop's blessings for students

Highbury students worked with the Anglican Diocese of Portsmouth to decorate a vicarage in Paulsgrove for the new vicar of St Michael and All Angels Church. The students, studying painting, carpentry and decorating, spent 16 weeks revamping the home. The Anglican Bishop of Portsmouth, the Rt Rev Christopher Foster said: "There has been an enormous amount of skill and hard work put in."



Students perform classic Dickens

Students from the Highbury Theatre Company gave their very first performance of *Scrooge*. The production was a chance for mainstream students and those with learning difficulties from the College's Independent Living and Work Skills (ILWS) department to work together. Performing Arts student Kyle Major played Scrooge: "Working with the ILWS students is a really good experience."



Hats off to Highbury graduates

It was a proud day for students at Highbury when they attended their Celebration of Achievement ceremony at Portsmouth Guildhall. The College's annual graduation ceremony saw nearly 400 students don gowns and mortar boards to collect their certificates in front of an audience of their families and friends. Then it was out onto the Guildhall steps for photographs and the traditional hat-throwing.



Highbury cycles for Help for Heroes

Public Services students took part in a nationwide cycle challenge to raise money for Help for Heroes. Thirteen colleges took part. Highbury picked the mascot up from Bromley College at Brighton Pier before riding 51 miles back to Highbury and then on to Fareham College. "It was quite challenging but our lecturers kept us motivated," said Public Services student Adam Stephen.



Student tames judges in Lions' Den

Painting & Decorating student Nicola Evans won first place in Highbury's Lions' Den competition, in which students present their business ideas to local employers. Nicola was awarded a £250 prize for her Wet Trap Strap, which stops water running down your arm when doing a decorating job above head height. "It has been a really good experience and great for my self-confidence," said Nicola.



Master class from Strictly Shem

Highbury College students were treated to a master class by professional dancer and ex-Highbury student Shem Jacobs in January. Shem, who has danced with stars such as Cheryl Cole and Kylie Minogue, took on the role of teacher at his former college. Dance student Gemma Gyuzeleva said: "Shem's dancing was awesome. We learnt so many dance styles in such a short space of time."

Superb Centres

At each of Highbury's five Centres you will find amazing resources, realistic teaching environments, friendly and supportive staff and every encouragement for you to achieve your potential.

Highbury Campus

Student learning at the stunning new Campus is enhanced by the latest resources, which include an Internet café with high-speed wireless access, refectory, games area and sports centre. Additional facilities include a 160-seat performing arts theatre, library, and an IT Flexi Centre.

Practical learning environments include a high-definition television studio, art and design studios with specialised areas for screen printing, textiles, jewellery and 3D design, motor vehicle workshops, commercial hair and beauty salons, digital recording studio, Mac-enabled classrooms for games design and music technology, specialist areas for floristry and animal care, science and electronics laboratories, Cisco Academy network training rooms and a purpose built flat for use by students on our Independent Living and Work Skills courses.



Highbury City of Portsmouth Centre

At Highbury City of Portsmouth Centre (HCPC) you can develop your talents in a range of areas including hospitality and catering, travel and tourism, health and social care, childcare and early years, retail and visual merchandising, and English for Speakers of Other Languages (ESOL).

Specialist, real-life work environments give you hands-on experience in your chosen career. Facilities include student-run commercial eateries, professional training kitchens, a simulated aeroplane cabin, nursery, healthcare and dental suites, and a full-size shop window for retail training.

Additional facilities include a library, IT Flexi Centre and student recreation areas.



Highbury Apex Centre

Highbury Apex Centre in Leigh Park offers first-step training in construction skills. The Centre is primarily for pupils from local schools who come to the College to study construction alongside their GCSEs.



Highbury Northharbour Centre

Highbury Northharbour Centre is one of the top training facilities in the country for construction and the built environment, with dedicated workshops for each discipline and the latest work-related teaching environments. Additional facilities include a student recreation area and a specialist construction library.

Trafalgar Wharf, the waterside home for Highbury's marine technology courses, is nearby.



Highbury Arundel Centre

Highbury Arundel Centre is a contemporary learning environment for hairdressing, beauty and holistic therapies. Express FM, a community radio station based at the Centre, provides local people and the College's students with the opportunity to broadcast their own programmes.



Academies

Highbury's Academies give you the chance to develop your skills, broaden your experience and take part in a range of fun activities.

Skilled & Talented Academy

Are you keen to be the best and excel in your career? The Skilled & Talented Academy assists and supports students when entering competitions, either at College or at a local, regional, national or even international level. As a member of the Academy you will be coached and guided by the very best teachers, and receive extra help with preparing for competitions such as Worldskills UK. Many of our students have achieved bronze, silver and gold awards in Worldskills UK competitions.



University Academy

Are you keen to go on to higher education after completing your Level 3 course at Highbury? Our University Academy can give you the edge when applying for a higher education course or preparing for interviews. Membership to the Academy is open to all full-time students who wish to progress to

Foundation Degrees at Highbury or other higher education courses. You will have the chance to visit the College's higher education fair and shadow degree students. Academy students have a guaranteed interview for Highbury's Foundation Degree courses.

Leadership Academy

Want to make a difference? Reckon you are a good communicator? At Highbury you could develop your leadership skills, represent your fellow students, and act as a student governor or an ambassador. You could also undertake voluntary work to enhance your employability and your CV.

Golf Academy

Set up in partnership with a local golf course, Highbury's Golf Academy provides high quality coaching by professionals to students with a passion for the game. To qualify, you need to be playing golf already, and have the commitment, enthusiasm and desire to take your skills to the next level.

Sports Academy

Develop your career in the sports and leisure industry with Highbury's new Sports Academy. Working in close partnership with Portsmouth Football Club we provide an amazing opportunity for you to develop your talent. Membership of the Academy entitles you to full use of our outstanding sports facilities and the chance to participate in a wide range of activities including football, badminton, netball, basketball, golf and sailing.

Careers Academy

This scheme, which involves employers, schools and colleges, works to raise the aspirations of young people who are considering a career in business by providing an alternative pathway to success. The most significant aspect of the programme is a six-week paid internship with a business mentor, which follows a year of business training at the College.

At Your Service

At Highbury you will benefit from a wide range of facilities to help you make the most of your time here. College facilities include a student-run restaurant, hair and beauty salons, a well-equipped library and a large sports centre to help you stay fit.

College Library Service

The College Library Service operates from Highbury Campus, Highbury Northharbour Centre and Highbury City of Portsmouth Centre. The Library Service offer a variety of resources and equipment, including computers, online material, books, magazines, newspapers, CD-ROMs and DVDs. Library staff are always available to help with research queries.

Online material is available through the Virtual Library, which can be accessed from any College computer, or from home via the Internet. This provides a gateway to subscription services such as online dictionaries, encyclopaedias, newspapers and subject-specific resources. You can also access resources to help with literacy, numeracy and study skills.

The Library Service also sells a range of stationery at competitive prices and has a book ordering service which offers a 10% discount on recommended retail prices to all students.



Community Sports Centre

Join the Community Sports Centre to enjoy a wide range of activities and facilities, including a sports hall, gym and fitness classes. The Sports Centre is fully accessible and has specially adapted sports equipment. Sports on offer include badminton, mini tennis and 5-a-side football.

Membership is £10 which includes the joining fee and the first month free. This offer only lasts for the first four weeks of term. All new student members will have to have a gym induction. At all other times you will receive a 50% discount on full membership on production of your NUS card. For more information about membership, please call (023) 9232 8690.



Eating facilities

A number of food and drink outlets across the main Centres offer a range of refreshments, Fairtrade products and healthy eating options. The Atrium refectory at Highbury City of Portsmouth Centre serves food and refreshments prepared by hospitality and catering students as part of their course.



Nurseries

Highbury College has two nurseries that offer care for children of students, staff and community users.

The nurseries are Ofsted registered and provide high quality childcare for babies and children up to four years of age, covering all aspects of 'Every Child Matters'. This is reflected in excellent Ofsted inspection reports. The staff are qualified in childcare and education, and each has a wealth of experience.

For more information please call (023) 9232 8964.



Hair & Beauty salons

Fancy indulging yourself with a massage, facial or haircut? The Eden salons at Highbury Campus and Highbury Arundel Centre offer a wide range of treatments carried out by students under the direct supervision of highly qualified staff.

The salons are open to students and members of the public during term time. All students receive a 20% discount on production of a valid NUS card.

To make an appointment, call:

Eden Hair & Beauty at Highbury Arundel Centre

(023) 9288 2860

Eden Hair & Beauty at Highbury Campus

(023) 9232 8965



Chimes Fine Dining

Chimes at Highbury City of Portsmouth Centre is open to students and the public. Many of the College's hospitality and catering students move on to prestigious jobs in the industry and you can enjoy top-quality cuisine and service at Chimes without having to pay top-end prices.

Chimes Fine Dining seats 80 people and is operated by students in training. The menus are designed to incorporate the full range of cookery and restaurant techniques studied by students. Whatever the occasion, whether it be a quiet dinner, a birthday celebration, a small business lunch or corporate event we have superb facilities to ensure its success.

For more information and to make a reservation, please call (023) 9272 8220.



Supporting You at Every Step

Highbury College's Mission is to enable all our students to succeed. We have specialist staff to support you throughout your time at college so that you can develop the skills and qualifications you need in the next stage of your life.

"Students receive outstanding care, guidance and support."
Ofsted report, 2011

Information & advice

Information, Advice & Guidance assistants are available to talk with you in confidence about your career options and help you through the admissions procedure.

Careers advice

The Careers Team offers impartial and confidential advice about education, employment and training. The team can help you to:

- Make the right choice of career, course or training opportunity
- Plan a course of action to help you achieve your career aim
- Write CVs, improve your interview skills and understand the job market
- Access job vacancies
- Apply for college/university courses

The service is available Monday to Thursday 9am-5pm and Friday 9am-4.30pm. Evening appointments can also be arranged.

To arrange an appointment with a Careers Adviser contact (023) 9232 8952/8956.

International students

International students at Highbury are supported every step of the way. We find solutions to make your time here really productive, so that you get the most from your studies. Additional English language tuition, careers advice, including help with university applications, and personal counselling are all readily available.

Disability support

We welcome applications from students with disabilities, learning difficulties or medical conditions, and our Disability Equality Scheme sets out our commitment to equality of opportunity and widening participation.

In order to help you plan and prepare for College life, we have a range of services and equipment which can be made available to you.

We encourage you to talk to us about your support needs so we can discuss appropriate reasonable adjustments to help you achieve on your course. You do not have to let us know about your disability, but if you do not this may affect our ability to offer you the support you need.

If you would like to discuss any disability issues please contact Student Support Services on (023) 9238 3131.

A confidential interview can then be arranged with a specialist member of staff to discuss your individual support needs.

All our Centres are accessible and include specialist equipment.

Learning support

Our Learning Support specialists will assess your needs and talk to you about how they can help. We can provide specialist support and equipment for students with identified needs, including:

- Support in class
- Mentoring through the Support to Achieve programme
- Assessment by specialists for specific learning difficulties such as dyslexia or dyspraxia
- Note takers, readers and signers
- Assistive equipment and technologies
- Special exam arrangements

Please let us know at interview or induction if you have additional learning requirements, so we can ensure you get the right help from the start. An informal interview will be arranged with a specialist member of staff to discuss individual support needs.

Tutorial support

Your tutor will support you throughout your time at College, meeting you regularly to talk about your progress and attendance. You will have a tutorial session each week, covering a range of subjects like planning your career, managing money, health and fitness, personal development and study skills.

Counselling

The Counselling Service is a free and confidential service for Highbury students. Friendly and qualified counsellors can help you deal with any problem, concern or issue you may be experiencing.

Developing skills for working life

During your time at Highbury you will develop your skills to help you find work or go on to further study. As well as good subject skills and knowledge, employers and universities look for people with good English, Maths and life skills, so these will be integrated into your course. If English is your second language we will help you develop your listening, speaking, writing and reading skills.

Equal opportunities

Highbury College promotes equality of opportunity and actively seeks to take account of, respond to and promote the needs of everyone in all our activities, and tackle discrimination. We place equality and diversity at the heart of our work, and champion these by:

- Promoting equality so that everyone has the opportunity to actively participate in education, training and employment
- Creating a safe environment for our students that is free from discrimination
- Challenging and eradicating inequality and discrimination

- Providing an environment in which difference is respected
- Embracing and celebrating the diversity of our students
- Ensuring that our student body and workforce reflect the diverse communities of Portsmouth and beyond
- Involving students in improvements to our courses, services and environment

Parents' evenings

Parents' evenings give you and your parents or guardians the chance to discuss progress with tutors and teachers. If they are unable to attend these evenings, parents/guardians can make appointments throughout the year.

“Additional learning support is provided swiftly when required and contributes to the high achievements of students.”

“The promotion of equality and diversity is exemplary and helps to make the College highly inclusive.”

Ofsted report, 2011

Financial support

Highbury has specialist staff to help you with financial matters. There are a number of ways in which you can get financial help. For more information about any of the following, contact the Student Welfare Team on (023) 9232 8954 or email welfare@highbury.ac.uk.

16-19 Bursary Fund

You can apply for an annual bursary of £1,200 if you are aged 16-19 and are:

- In receipt of Income Support
- In Care or are a Care Leaver
- Receiving Disability Living Allowance or Employment Support Allowance

Other students aged 16-19 can apply for help with the cost of travel, equipment, kit, uniform and other expenses associated with coming to the College.

Financial Support for Students Aged 19+

Students aged 19 and over can also apply for help with the costs of childcare, travel, kit, uniform, equipment and other expenses associated with the cost of coming to College.

Help with Full Level 2 or Level 3 Training for Adults

If you are over 19 and want to study for your first full Level 2 or Level 3 qualification you may be exempt from paying tuition fees.

You may be entitled to study for free or at a reduced cost if you meet one of the following criteria:

- You have been referred to the College through your local Job Centre Plus office
- You have recently been made redundant or are under threat of redundancy

- You wish to study an essential skill - literacy or numeracy
- You are in receipt of an 'active' benefit such as Jobseekers Allowance
- You are in receipt of 'inactive' benefits such as Income Support and wish to study to gain employment
- You are an asylum seeker and have been here for six months or longer
- You wish to achieve your first full Level 2 or Level 3 qualification
- You are aged under 19 on 31 August 2012
- You are aged over 60 at the start of the course

Examples of Level 2 and Level 3 qualifications

Level 2 courses (aged 19+)	Level 3 courses (aged 19-25)
NVQ Level 2	National Certificate/Diploma
First Diploma	NVQ Level 3
GCSE	Access
CACHE Certificate	A Levels

For more information about reduced cost or free courses email info@highbury.ac.uk, telephone (023) 9238 3131 or pop along to any of our Centres.

Student Grants and Loans

Students following an advanced course such as a Foundation Degree can apply for a student loan and various grants.

Professional and Career Development Loans

Professional and Career Development Loans help you pay for work-related learning to boost your job prospects or help you retrain for a new career. Please contact the College if you would like to talk about funding for your course.

Options For You at Every Level

At Highbury we provide a broad range of courses ranging from Foundation Learning programmes through to Level 3 Diplomas, A Levels and Apprenticeships. We also offer Access to Higher Education programmes and Foundation Degrees, so whatever your level of ability or experience, we have a course to meet your needs.

Functional Skills

It is important that all students are equipped with the necessary skills in English, Maths and IT in order to fulfil their potential. Functional Skills are taught at a level appropriate to the individual student and help you succeed in the world of work. They are delivered as an essential part of Young Apprenticeships and Foundation Learning and also across the majority of Level 1 and Level 2 courses.

Higher National Certificates/ Diplomas (HNCs/HNDs)

These are work-related university-level qualifications. Study is full- or part-time over one or two years. You will normally need a previous qualification and have reached a supervisory level of management.

Moving On

Not sure what option is right for you? This one-year course is suitable for students who are not quite ready for vocational programmes or are returning to learning. Moving On provides you with the opportunity to take part in a community project, undertake work experience and achieve English, Maths and IT qualifications. You will also take Personal and Social Development (PSD) units, such as team building and preparing for the world of work. Moving On enables you to improve your skills and confidence and gain formal qualifications to progress to further study or work.

Parenting Futures

This 8-week course is designed for mums and dads to be, and parents of young children. It offers a wide range of support, skills and education to improve life styles and parenting skills. You will develop your citizenship skills, gain confidence and achieve formal qualifications to progress to further study or work.

Vocational Qualifications (VQs)

VQs are for people who want practical training to gain a particular skill to take them on into the world of work or advance their career. Examples of VQs are BTECs, City & Guilds, NVQs, Apprenticeships and HNCs. They cover a broad range of subjects and can be studied full-time at College or while in work.

Edexcel BTEC Firsts and Nationals

These highly regarded qualifications are normally studied over one or two years. They are a mix of theory and practical skills and are available in a wide range of vocational areas.

The BTEC First can be taken as an extended Certificate (equivalent to two GCSEs) or a Diploma (equivalent to four GCSEs).

BTEC Nationals are available as a Subsidiary Diploma (equivalent to one A Level), Diploma (equivalent to two A Levels) or an Extended Diploma (equivalent to 3 A Levels). At Highbury you can create your own programme and take BTEC Nationals alongside traditional A Levels (see page 19).

Foundation Degrees

Foundation Degrees are work-related higher education qualifications that equip you with the skills and knowledge employers need. Foundation Degrees are offered on a full- or part-time basis. On completion of a Foundation Degree you may progress to a full Honours Degree at university.

Access to Higher Education

Access courses are for students who want to go to university or move on to university level courses but do not have the qualifications. You study for a year and can work for additional qualifications, including GCSEs in English and Maths (see page 18 for the full range of Access courses at Highbury).

A Levels

A Levels are usually taken over two years. They provide an academic route to higher education in the form of a degree or higher level qualifications. A Levels can be combined with other qualifications at Highbury, such as Edexcel BTEC Nationals, to prepare for work or university (see page 19 for the full range of A Levels at Highbury).

Apprenticeships

Apprenticeships are work-based training programmes that allow you to get a Level 2, Level 3 or Level 4/5 qualification for the practical experience you gain on the job. Apprenticeships enable you to 'learn while you earn'. Training typically lasts between 12 months and 3 years (see page 20 for the full range of Apprenticeships at Highbury).

GCSEs

You can study GCSE Maths and English at Highbury as part of a broader programme if you have not already achieved these qualifications at grade C or above. Most employers and universities want students to have both these GCSEs at grades A*-C, so it is advisable to consider this as an extra option.

“An extensive range of courses provides students with good opportunities for progression.”
Ofsted report, 2011

Highbury College Portsmouth: The 6th Form Academy

Our new 6th Form Academy is a great place to study. Highbury College has outstanding success rates, first-class learning resources and a wide range of courses. This gives you a head start when applying for university and employment.

There are more than 25 A Level subjects on offer (see page 19). You can choose to study a full A Level programme or create your own mix of A Levels and work-focused BTEC Level 3 National Diplomas. We also provide opportunities for stretch and challenge through additional studies such as the Extended Project and enterprise activities.

This means you have the flexibility to take an academic, vocational or mixed approach to your studies, gaining the

skills and grades needed to achieve your personal and career goals whether these are higher education or a job.

So why not create your own programme? You could combine a BTEC media course with an A Level in English, engineering with physics, computing with maths, fashion with business or health and social care with human biology. The choice is yours.

Choose the 6th Form Academy for:

A fantastic new centre and great resources

In our dedicated 6th Form Centre you will enjoy high-quality teaching and learning in classrooms equipped with the latest technology. Our modern learning environments are unrivalled in the area and include a high-definition television studio, art and design studios, a digital recording studio, Mac- and PC-enabled classrooms, science and electronic laboratories, Cisco Academy computer network training rooms in Technology Tower, a 160-seat performing arts theatre and a sports centre. Students also have opportunities for quiet study in our 6th Form Study Space and socialising in the Common Room.

The right courses

We offer a wide choice of courses and qualifications including more than 25 A Level subjects and a broad range of vocational Level 3 BTEC National Diplomas. Student Support Services will be happy to discuss your options with you.

Outstanding success rates

Our overall student success rates make us the top-performing general further education college in England.

Excellent advice and support

Whatever your query or support needs, we can help. All students have a personal tutor who will guide you through your course. We also have specialist support services who can provide expert help, whether this is with applying for university, talking through your options, money worries or extra support for study (see page 10).

Work-related experience

Work placements or community volunteering activities give you real experience of the world of work to enhance your CV and boost your university or job prospects.

Leadership Academy

Develop your leadership skills, represent your fellow students and act as a student governor or ambassador. You could also do voluntary work and enterprise activities to add to your CV.

University Academy

Get the edge when applying for university and preparing for interviews. Visit the College's higher education fair; shadow degree students and undertake a university preparation programme.



Make Highbury your gateway to higher education

By combining traditional A Levels and BTEC Nationals you can gain UCAS points to prepare for university. There is also an option to complete the Extended Project qualification to further develop your knowledge and skills and gain additional UCAS points.

Highbury can be your route to some of the country's top universities. Last year students from Highbury went on to study a wide range of subjects at higher education level including: architecture, biochemistry, business, civil engineering, criminology, fashion, film studies, fine art, forensic science, graphic arts, journalism, medicine, music technology, performing arts, physiotherapy, radiography, social work, sports therapy and teaching.



Choose your route to progress to university or work

Route 1

3 or 4
A Levels
+
Optional
Extended
Project

Route 2

Edexcel
Subsidiary
Diploma
+
2 A Levels
+
Optional
Extended
Project

Route 3

Edexcel
Diploma
+
1 A Level
+
Optional
Extended
Project

Route 4

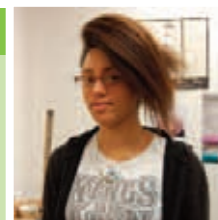
Edexcel
Extended
Diploma
+
Optional
A Level
+
Optional
Extended
Project

University or Work

Shanica Kirby says...

I have always been passionate about drawing and I knew I wanted to study art. As part of my course I have to take a concept and design and make a piece of jewellery, from the very beginning of the process to the end. After I have finished my course I will probably go on to university and study art.

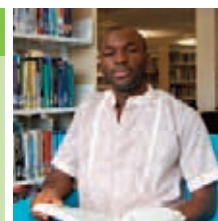
A Level 3D Design



Binami Eva-uku says...

The teachers are very dedicated at the College and are always happy to help. The teachers are always there to answer any questions I have. My long-term aim is to study medicine at university.

A Level Chemistry, Biology, Physics and Mathematics



On or Off Course

Going to Highbury is about far more than just studying. It is about developing new interests, broadening your experience, making new friends and having fun. That is why there is a whole range of additional activities to choose from alongside your course.

Enrichment Programme

The Enrichment Programme lets you show employers and universities that you have a wide range of interests, as well as enthusiasm and communication skills. Depending on your interests you could take part in:

- Basketball
- Football
- Freshers' Day
- Multicultural Week
- Swimming
- Table tennis
- Theatre production
- Voluntary work

Your course tutor will also arrange for you to take part in fun activities with the rest of the group. These may include:

- Trips abroad, and exchange programmes with colleges in Duisburg, in Germany, and Lisieux, in France
- Trips to theme parks, such as Thorpe Park
- Competitions related to your course
- Teambuilding activities, for example in the Brecon Beacons and at Marwell Zoo
- Trips to the theatre and exhibitions
- Workplace visits
- Guest speakers from industry

“Students fully enjoy their time in college and many develop greater self-confidence and self-esteem.”

Ofsted report, 2011

Highbury Theatre Company

The Highbury Theatre Company provides you with an opportunity to work on productions with students and staff from across the College. The company is open to everyone. If you don't want to act, you can help with props, sound, lights, costumes or marketing and production.

Students' Union

Members of the College's Students' Union (SU) benefit from free services and social activities, including sports, trips, clubs and societies, plus discounts in stores and leisure outlets. As well as helping you make the most of your time at Highbury, the SU plays a vital role in student representation and communication within the College.

Student Representation

Are you good at listening to others and putting your views forward? Our Student Representative Scheme is an ideal opportunity to influence course decisions and provide feedback to tutors and managers. Students from all courses can become a Course Representative, and receive training in the role.

Freshers' Fair

The Freshers' Fair is an easy, fun way to get into College life, and meet new friends and staff. You can take part in team activities and games, and find out more about the facilities and support at Highbury.



Courses

Find the right
course for you



Access to Higher Education

Our Access courses are specifically designed for students aged 19+ who require extra support to prepare for higher education. Courses are taken over one year.

Students from Highbury's Access to Higher Education courses have progressed to universities both locally and throughout the country. They include London SOAS, Warwick, Southampton, Sussex, York, Edinburgh, Portsmouth, Brighton, Manchester as well as the Universities of Chichester and Winchester.

Access to Higher Education Diploma Level 3

Entry requirements

There are no formal entry requirements for these courses. However, GCSEs in English and Maths are preferable and you are required to be working at Level 2 or above for both literacy and numeracy. If English is not your first language, language support is available to ensure success in your studies – students must reach a minimum of IELTS 5.0 or equivalent prior to the start of the course.

The Access to Higher Education Diploma offers a range of pathways that could lead to a degree of your choosing, such as Nursing, Engineering, Teaching, Social Work, Maths, Physics and English. You will study different subject combinations according to the university entry requirements.

Pathways offered:

- Access to Nursing & Midwifery
- Access to Education & Social Work
- Access to Business & Marketing
- Access to Biological & Biomedical Sciences
- Access to Science & Engineering

Time: Subject times are 9.30am-2.45pm/4.15pm or 6pm-9pm over one year.

Qualification: OCN Access to Higher Education Diploma Level 3



Depending on your chosen pathway, the subjects you could study include:

Maths	Chemistry
Psychology	Literary Studies
Marketing	English for Teaching
Statistics	Physics
Health Studies	English for Academic Purposes
Economics	IELTS
Biology	Computing
Sociology	Business Enterprise
Teaching and Education	Study Skills

Not ready for the Access course?

If you are not working at Level 2 or above, you can begin your Access to HE Diploma journey at Level 2 in one of the following two ways:

- GCSE Pathway in English, Maths (and Biology for those on a science based pathway). GCSE subjects can be studied on a part-time basis.
- Pre-Access Level 2 Diploma

Highbury offers you the opportunity to study a Pre-Access Level 2 course for a year, which gives you the chance to sample a variety of core subjects, including English, Maths and IT. You will also be able to develop your study skills.

Time: Subject times are 9.30am-2.45pm Tuesday, Wednesday, Thursday.

Qualification: OCN Pre-Access Diploma Level 2

Jenny Cuhnova says...

One of the best things here is the very friendly atmosphere. I like that the teachers will spend time with you after a lesson if you need it. They are very helpful. They always want you to do well and will always help you to do your best in everything.
Access to Higher Education



Jenny McCluskey says...

I have only the highest of things to say about Highbury and the Access route into university.
Access to Higher Education

A Levels

A Levels are one of the main routes into higher education. They can also lead to a better job as they show employers that you can study an academic subject at an advanced level.

At Highbury there are more than 25 A Level subjects on offer. You can choose to study three or four A Levels or create your own mix of A Levels and vocational qualifications to prepare for university or employment.

There is also an option to complete an Extended Project to further develop your knowledge and skills, and gain additional university entrance points.

There are four main routes available to you to combine A Levels with BTEC vocational qualifications at Level 3 (see *below*).

If you gain top marks in everything you could gain 440 UCAS points!

What are A Levels?

A Levels are divided into two courses, AS and A2. An AS is studied in the first year and A2 in the second year. Combined together, they equal a full A Level.

A Levels can be studied on a modular basis, which means that you are assessed as you go along, rather than in one exam at the end of the second year.

To study A Levels you will normally need a minimum of five GCSE grades A*-C including English and Maths. Some subjects require specific GCSE grades or a GCSE in a particular subject area.



You can study the following A Levels at Highbury:

- 3D Design
- Biology
- Business Studies
- Chemistry
- Communication & Cultural Studies
- Computing & IT
- Dance
- Economics
- English Language & Literature
- Film Studies
- Fine Art
- Government & Politics
- Graphic Communication
- Health & Social Care
- Human Biology
- Interior Design
- Jewellery
- Law
- Maths
- Media Studies
- Performing Arts
- Photography
- Physical Education
- Physics
- Psychology
- Sociology
- Statistics
- Systems & Control Technology
- Textiles
- Travel & Tourism

Choose your route to progress to university or work

Choose your route	Level 3 BTEC National Diploma	A Levels	Options
Route 1	–	3 or 4 A Levels	Extended Project
Route 2	Edexcel Subsidiary Diploma	2 A Levels	Extended Project
Route 3	Edexcel Diploma	1 A Level	Extended Project
Route 4	Edexcel Extended Diploma	1 A Level (optional)	Extended Project

Join the 6th Form Academy

You can study A Levels as part of the Highbury College 6th Form Academy, which offers a dedicated Centre, work-related experience, exciting visits and activities plus much more. See page 14 for more details.

Apprenticeships

Enjoy the best of both worlds with work-based training that provides real career opportunities and a full-time wage.

As an apprentice you will gain valuable work experience and a real wage. At the same time you will benefit from high-quality training and support to boost your career prospects.

We offer apprenticeships in a wide range of areas. All apprenticeships include knowledge (theory) and competence (practical) elements that are relevant to your work. This will ensure that you gain the skills and knowledge employers need. In addition you will complete transferable skills in Literacy, Numeracy and sometimes IT, study employment rights and responsibilities (ERR) and develop your personal learning and thinking skills (PLTS).

You will be assessed at work and may attend College to study the theory, which you can then put into practice in the workplace.

Funding is available to fully cover fees for students aged 16-19 and we can help you to find a suitable employer. For apprentices aged over 19 these are co-funded by both the government and the employer.

Apprenticeships can be taken at three levels - Intermediate (Level 2), Advanced (Level 3) and Higher (Level 4/5). They take between one and three years to complete. The type of programme you choose will depend on your intended career and any experience you may have already gained.

Apprenticeship (Level 2)

- Equivalent to five GCSEs at grades A*-C
- Takes between one and two years to complete, or quicker depending on skill level
- Study for a Level 2 NVQ Diploma in your specialist area
- Develop transferable skills in literacy, numeracy and possibly IT
- Option to progress to an Advanced Apprenticeship

Advanced Apprenticeship (Level 3)

- Equivalent to two or more A Levels or an Edexcel BTEC National Diploma
- Training usually takes between one to three years, or quicker depending on skill level
- Study for a Level 3 NVQ Diploma in your specialist area
- Prepare for a technical, supervisory or junior management role
- Option to progress to university-level studies or Higher Apprenticeship if available

Higher Apprenticeship (Level 4/5)

- Equivalent to higher education and university level studies
- Takes up to two years to complete, or quicker depending on skill level
- Study for a Level 4/5 NVQ Diploma in your specialist area
- Develop transferable skills in literacy, numeracy and possibly IT
- Option to progress to further higher education studies

You can study for an apprenticeship at Highbury in the following areas:

- Accountancy
- Active Leisure
- Animal Care
- Barbering
- Beauty Therapy
- Bench Joinery
- Brickwork
- Building Services Engineering
- Business Administration
- Child Care
- Cleaning & Support
- Contact Centres
- Creative, Cultural & Heritage
- Customer Service
- Dental Nursing
- Electrical
- Electrical/Electronic Engineering
- Engineering Construction
- Facilities Management
- Financial Services
- Floristry
- Gas
- Groundwork
- Hairdressing
- Health & Social Care
- Hospitality & Catering
- Housekeeping
- IT Users
- IT & Telecoms
- Marine Engineering
- Mechanical Engineering
- Motorcycle Repair
- Motor Vehicle Fitting
- Motor Vehicle Repair
- Painting & Decorating
- Plastering
- Plumbing
- Property Services (Estate Agents)
- Retail
- Site Carpentry
- Support Teaching
- Surveying
- Team Leading
- Wall & Floor Tiling



Animal Studies

At Highbury you can develop the skills and knowledge you need to work with animals. We provide an exciting range of courses to help you gain animal care skills, including handling. You will come into contact with a variety of animals, such as companion animals, reptiles, birds and livestock, including horses.

As well as enjoying a range of practical and theory tasks during the course, you will go on work placements in veterinary surgeries, rescue centres,

pet shops and other animal centres. We also arrange visits to the Blue Reef Aquarium, Longleat Safari Park and Marwell Zoo, which are informative and great fun. You will see a variety of fascinating animals, such as birds, fish and other wildlife, and learn about their requirements and habitats.

We regularly invite specialist guest speakers from a range of organisations including the RSPCA, PDSA and dog agility teams, and maintain links with other land-based colleges.

Entry Level

Animal Care

NPTC Certificate in Skills for Working Life

1 year

Highbury Campus

Is it for me?

Through this course you will find out about animals and the correct way to handle, restrain and feed them.

What will I study?

You will learn about animal care, including parts of the body, checking animal health, grooming and showing people around an animal enterprise. You will also learn how to work safely, lift and handle equipment and improve your CV.

Extra info

You will go on visits, get close to domestic pets and learn about exotic animals. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will have completed secondary education and be able to show that you have a keen interest in animals when you attend your interview. You will need two good references.

Leads on to...

You could progress to a higher level qualification, such as the Level 1 Diploma in Animal Care.

Level 1

Animal Care

Diploma in Land Based Studies

1 year

Highbury Campus

Is it for me?

This course is an introduction to handling, restraining and animal husbandry.

What will I study?

Units include animal handling, animal accommodation and working in animal care environments, such as pet retail, vet practices, kennels and the RSPCA.

Extra info

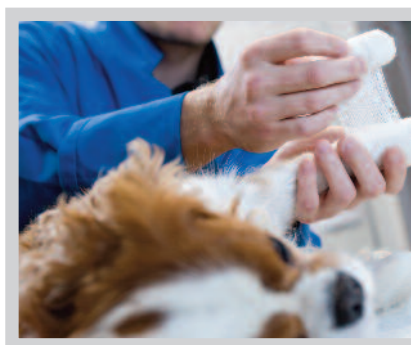
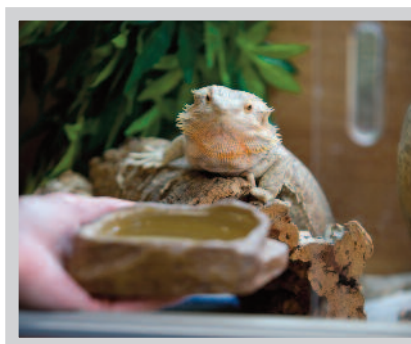
There is a mix of practical and theoretical work, and you will go on trips and visits. You will also gain qualifications in First Aid and Health & Safety and complete a period of work experience. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades C-E, including English and Maths. Alternatively you may have a full entry level qualification with literacy and numeracy at an appropriate level.

Leads on to...

You could move onto the Level 2 Diploma in Animal Care or go into employment.



Karly Burleigh says...

Most of the animals that we work with I'd never heard of before starting here. The work can be challenging but there's lots of support when it gets tough. I would recommend Highbury because the facilities are really good and the people are really helpful.
*Level 1
Animal Care*





Level 2

Animal Care

Diploma in Animal Care

1 year Highbury Campus

Is it for me?

This is a good opportunity to gain more experience of working with animals.

What will I study?

You will learn about animal health and welfare, nutrition, animal housing and enrichment. About 40% of your time is spent on work placement. You will also get qualifications in First Aid and Health & Safety and retake your GCSE's in English and Maths if necessary.

Extra info

You will go on visits, get close to domestic pets and learn about exotic animals such as snakes and lizards. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and Maths, and an interest in animals. Alternatively you may have a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 1 NVQ with literacy and numeracy at an appropriate level. You will need two good references.

Leads on to...

You could progress to an advanced level qualification such as the Advanced Apprenticeship.

Level 3

Animal Management

Diploma and Extended Diploma in Animal Care

1 year Highbury Campus

Is it for me?

You will gain a higher level of experience in animal care.

What will I study?

You will learn about animal science, advanced animal health and welfare, business operations and animal husbandry, and achieve qualifications in First Aid and Health & Safety. About 40% of your time is spent on a work placement.

Extra info

You will go on visits, get close to domestic pets and learn about exotic animals such as snakes, lizards and llamas.

Entry requirements

You will need 4 GCSE grades A*-C, including English, Maths and preferably Science. Alternatively you may have a full Level 2 qualification at merit grade with literacy and numeracy at an appropriate level or a full Level 2 NVQ with literacy and numeracy at an appropriate level. You will need two good references.

Leads on to...

You could progress to a higher level qualification or go into employment.

What next?

Further studies

Once you have qualified from Level 3 you may wish to continue your studies by applying for a qualification at university or one of the land-based colleges, such as Sparsholt College.

Career opportunities

There are many career opportunities for people with qualifications in animal care or animal management. Options include zoo keeping, veterinary nurse/assistant, kennel technician, dog groomer, pet shop/retail or equine management. You could also work at animal rescue centres and animal sanctuaries or as an animal welfare assistant for a charity such as the Blue Cross or RSPCA.

Wages for Animal Care workers start at around £11,000. Qualified and experienced animal technicians can earn between £15,000 and £20,000, and more if you become a senior technician.

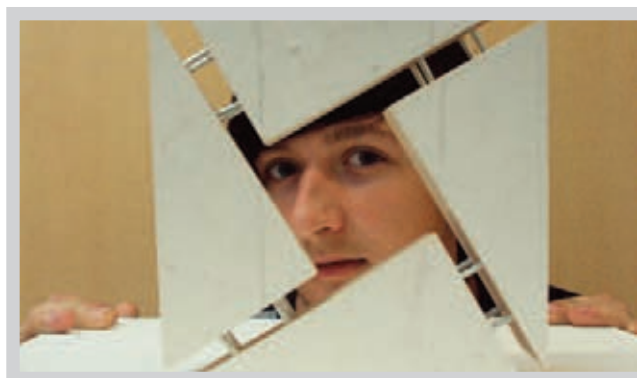
Art & Design

Highbury College offers a range of art and design courses suitable for all levels and abilities.

We provide courses ranging from Level 1 to Level 3 BTEC Diplomas as well as traditional A Level subjects. Whatever your level of ability or experience, we have a course to meet your needs.

Our specialist A Level topics include Fine Art, Textiles, Photography, Graphics, Interior Design and more (see page 19).

If you choose to study on one of our general Art & Design courses all the traditional art subjects will be incorporated such as painting, drawing, 3D, photography and design. Our Level 3 general Art & Design courses also include unusual and exciting subjects such as small metals, textiles, fashion, printmaking, video, digital photography, jewellery and interior design.



At Levels 1 and 2 you can also explore performing arts and media, or specialise in fashion and textiles.

Whichever creative course you study at Highbury College you will always have the freedom to explore and develop your own ideas using an unlimited range of media in a supportive, modern environment, with brand new facilities and dedicated equipment that is unrivalled locally.

Level 1

Art & Design

Edexcel BTEC Diploma in Art & Design

1 year

Highbury Campus

Is it for me?

This course will provide you with an introduction to a range of creative subjects in art. You will gain practical skills and knowledge in a range of traditional and non-traditional art and design practices.

What will I study?

You will explore and experiment with ideas, develop traditional skills, incorporate new technology into your work and produce creative products. This qualification takes a broad approach and in addition to art and design, you may have the chance to work with students from Performing Arts (e.g. drama, dance and music technology); and Media (e.g. film and television, radio, interactive media, animation, computer games and advertising).

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these. In addition you will complete a Level 1 project.

Entry requirements

You will need 4 GCSE grades A*-E or equivalent, including English, Maths and a creative/media based subject.

Leads on to...

You could progress to the Level 2 programme in Art & Design or Fashion & Clothing or enter the world of work.

Level 2

Art & Design

Edexcel BTEC Diploma in Art & Design

1 year

Highbury Campus

Is it for me?

If you are creative and would like to develop your talents in art and design so that you can move on to study at a higher level then this course is for you.

What will I study?

Topics could include drawing, painting, sculpture, set design, graphics, fashion and textiles. You will also have the opportunity to retake GCSE English and Maths.

Extra info

You can visit galleries and exhibitions and exhibit your own work at our end of year show. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English, Maths and a creative subject. Alternatively you may have a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level or full Level 1 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

You can progress to an advanced level qualification such as the Level 3 Diploma in Art & Design or Fashion & Clothing.



Level 3

Art & Design

Edexcel BTEC Subsidiary Diploma,
Diploma and Extended Diploma

2 year Highbury Campus

Is it for me?

This exciting course offers a wide range of art and design topics. The course allows you to develop your practical and intellectual skills in preparation for higher education or work. Highbury College has strong links with local art galleries and universities and frequently runs high-profile, live projects to support Level 3 learning. We also offer residential trips abroad and frequently visit shows and exhibitions in London and beyond.

What will I study?

In Year 1 you will be taught all the fundamental and traditional fine art practices such as painting, printmaking, drawing and 3D, alongside specialist fields like textiles, interior design, digital photography, jewellery, metal work and design.

In Year 2 you will have projects that allow you the time to explore, develop and experiment with your own ideas and techniques and to follow an art or design pathway that suits you.

Asma Begum says...

One of my favourite things about the course is that we get to experiment with new techniques and try new things. The atmosphere is very relaxed and you are treated like an adult. The tutors make a real effort to get to know you as an individual, and they are really supportive.

Level 3 BTEC Diploma Art & Design

Topics include interior design, drawing, painting and 3D. You will build on your skills through workshops where you can experiment and develop your own ideas.

Extra info

You will visit galleries such as Tate Modern, Tate Britain and the V&A in London, as well as local galleries, sculpture parks and exhibitions. There are many opportunities to travel abroad on trips and even the opportunity to visit New York. You will be able to display your work at the end of year exhibition which is open to the public. There are also opportunities to gain experience working on live projects. You will also have the chance to study an additional A Level alongside this course.

Entry requirements

You will need 4 GCSE grades A*-C, including English and an art-based subject and minimum of grade D in Maths. Alternatively you may have a full Level 2 qualification at merit grade with literacy and numeracy at an appropriate level or a full Level 2 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

Most of our Level 3 students progress onto university but you could enter into a creative career.



What next?

Further studies

You could progress to degree level courses at art school or university. The Extended Diploma is worth between 120-360 UCAS points.

Career opportunities

There are a huge range of career options for anyone with an art-related qualification. You could work in a variety of roles including: graphic designer, photographer, fashion designer, interior designer, exhibition designer, ceramicist, jewellery maker, illustrator or fine artist. You could also move on to related job areas such as animation, television, visual merchandising or web design. With additional training you could teach art or work on community art projects or as an art therapist.

Add an A Level to your study

The Highbury College 6th Form Academy lets you create your own mix of vocational qualifications and A Levels to boost your career options and/or prepare for university. You could combine the Edexcel Level 3 Diploma in Art & Design with the following A Levels (see page 19 for more information).

- 3D Design
- Communication & Cultural Studies
- Computing & IT
- Dance
- English Language & Literature
- Film Studies
- Fine Art
- Government & Politics
- Graphic Communication
- Interior Design
- Jewellery
- Media Studies
- Performing Arts
- Photography
- Textiles

Apprenticeship in Creative & Cultural

Earn a real wage while gaining the benefits of high-quality training. Apprenticeships are offered in this area for anyone aged over 16. See page 20 for more details.

Automotive Studies

Highbury's light vehicle and motorcycle maintenance courses provide you with an introduction to mechanics. Newcomers will learn what it is like to work in the industry while those with experience will benefit from advanced study to develop their skills.

You will study a range of modules that provide you with a thorough grounding in the practical skills you need to pursue further courses and/or employment.

You will learn in modern automotive workshops that are among the largest in the south. Facilities include a garage with four-wheel alignment

equipment and ramps, a motorcycle workshop and the latest diagnostic equipment.

As an Institute of the Motor Industry Award (IMI) ATA Approved Centre, our hands-on courses cover everything to do with vehicle maintenance, to provide you with the skills needed to become an automotive mechanic or automotive technician.



Entry Level

Introduction to Vehicle Technology IMIAL Award/Certificate/Diploma

1 year Highbury Campus

Is it for me?

Want to work as a car mechanic? Then this is a terrific way to learn the basics.

What will I study?

There are practical workshop tasks where you will work in teams and there are trips to enable you to find out about different aspects of the motor trade.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

No formal entry qualifications are required. You should be able to demonstrate a desire to work in the automotive industry.

Leads on to...

You could progress to the Institute of Motor Industry course at Level 1.

Level 1

Vehicle Maintenance IMIAL Award/Certificate/Diploma

1 year Highbury Campus

Is it for me?

If you want to learn how to perform practical tasks that will enable you to carry out a full service on a light vehicle then this course is for you.

What will I study?

The course covers vehicle construction and routine maintenance, how engines operate and basic electrical and electronic systems.

Extra info

You could enter the Hampshire and Isle of Wight Automotive Challenge and compete against other colleges and the military. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including English and Maths, or a full entry level qualification with literacy and numeracy at an appropriate level.

Leads on to...

You could move onto a Level 2 qualification or find work in the industry.

Level 2

Light Vehicle Maintenance & Repair Principles / Light Vehicle Fitting Principles

IMIAL Diploma

1 year Highbury Campus

Is it for me?

These courses cover mechanical repairs and diagnostics, communication skills and dealing with customers.

What will I study?

You will learn how to identify component faults and carry out repairs and services.

Extra info

You could enter the Hampshire and Isle of Wight Automotive Challenge and compete against other colleges and the military. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and Maths, or a Level 1 qualification with literacy and numeracy at an appropriate level, or relevant work experience.

Leads on to...

You could progress to a Level 3 qualification or go into employment.



Level 3

Light Vehicle Maintenance & Repair Principles

IMI AL Diploma

1 year Highbury Campus

Is it for me?

This course covers mechanical repairs with a strong emphasis on diagnostics and electrics, communication skills and dealing with customers.

What will I study?

You will learn how to identify component faults and carry out repairs and services.

Extra info

You could enter the Hampshire and Isle of Wight Automotive Challenge and compete against other colleges and the military.

Entry requirements

You will need 5 GCSE grades A*-C, or a Level 2 qualification, or relevant work experience, and successfully complete a set entry assignment.

Leads on to...

You could progress to an advanced level qualification or go into employment.

Entry Level

Introduction to Motorcycle Technology

IMI AL Award/Certificate/Diploma

1 year Highbury Campus

Is it for me?

If you want to learn to repair and fix motorcycles this is the course for you.

What will I study?

This course gives you hands-on experience of working on bikes in an engineering workshop. It covers topics such as motorcycle construction, general repairs, routine maintenance, how engines operate, and basic electrical and electronic systems.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

No formal entry qualifications are required. You should be able to demonstrate a real desire to work in this area.

Leads on to...

You could progress to the Institute of Motor Industry course at Level 1.

Level 1

Motorcycle Maintenance & Repair Principles

IMI AL Award/Certificate/Diploma

1 year Highbury Campus

Is it for me?

This is a great course if you are mad about motorbikes.

What will I study?

This course covers topics such as motorcycle construction, general repairs, routine maintenance, how engines operate, and basic electrical and electronic systems. The course is around 50% hands-on, and you will work on some of the latest equipment and bikes.

Extra info

You will gain experience from local businesses and have the chance to enter the Hampshire and Isle of Wight Automotive Challenge competing against other colleges and the military. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including English and Maths, or full entry level qualification with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to an intermediate level qualification or go into employment.



Level 2

Motorcycle Maintenance & Repair Principles

IMIAL Diploma

1 year

Highbury Campus

Is it for me?

This course covers mechanical repairs and diagnostics, communication skills and dealing with customers.

What will I study?

You will learn how to identify component faults and carry out repairs and services.

Extra info

You could enter the Hampshire and Isle of Wight Automotive Challenge and compete against other colleges and the military. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and Maths, or a Level 1 qualification, or relevant work experience.

Leads on to...

You could progress to an advanced level qualification or go into employment.

Level 2

Cycle Maintenance

EAL Certificate

1 year

Highbury Campus

Is it for me?

Do you love tinkering around with bikes and fixing things? This one-year course is for students who have an interest in cycle maintenance and would like to work in the cycle industry or progress to another engineering course.

What will a study?

The course covers cycle frame technology, gear and brake systems, principles of cycle hubs, wheel tuning and much more. You will also learn the essentials of customer care and working safely in a cycle maintenance environment.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and Maths, or a Level 1 qualification with literacy and numeracy at an appropriate level, or relevant work experience.

Leads on to...

You could progress to a Level 3 qualification, an apprenticeship or go into employment.



What next?

Further studies

A Level 2/3 Diploma enables you to progress onto a Level 3 National Vocational Qualification (NVQ) within the workplace. With sufficient experience you could eventually work towards the IMIAL Automotive Master Technician Diploma, which is a university level qualification.

Career opportunities

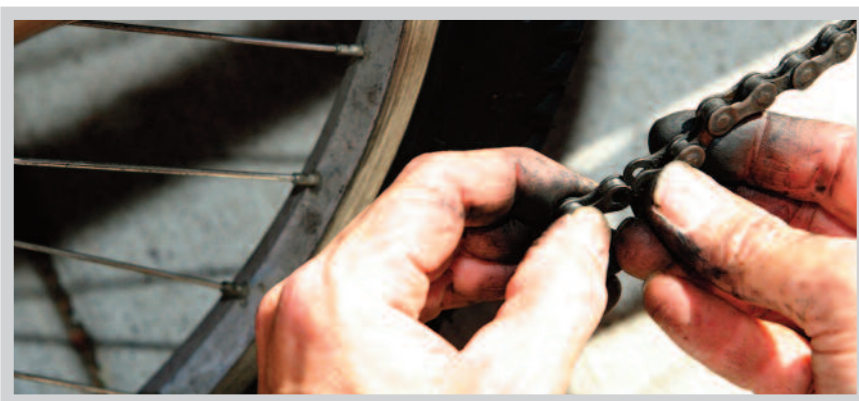
There are hundreds of garages, dealerships and maintenance depots in the Hampshire area and beyond that need well-trained mechanics and engineers. The Automotive Studies centre acts as a 'job shop' for employers looking for apprentices or trained technicians. We currently work with over 20 small to medium size employers within this sector.

Wages in the automotive industries start at around £15,000, rising to about £20,000. Experienced technicians can earn over £25,000 a year.

Apprenticeship in Motor Vehicle

Earn a real wage while gaining the benefits of high-quality training. Apprenticeships are offered in this area for anyone aged over 16. See page 20 for more details.

- Motor Vehicle Fitting
- Motor Vehicle Repair



Stuart Hobbs says...

I chose Highbury because they offered me the best qualification that suited my needs. They've got an excellent reputation and the facilities are really good: the garage is very realistic. *Advanced Motor Vehicle Apprenticeship*



Business Studies

Whether you are looking to start your own business or launch a career in business management, administration, accounting, marketing, retail, personnel or financial services, Highbury can help you achieve your goals.

Options range from Level 2 Diplomas right up to Foundation Degrees, which are equivalent to the first two years at university. So no matter what stage you are currently at you can expect to gain the skills and confidence you need to progress.

Our trainers have extensive commercial experience. We maintain close links with universities, industry and professional bodies to give you a broad understanding of the skills and knowledge required to succeed in this exciting sector.

The professional qualifications you will work towards are recognised worldwide. Our accounting courses incorporate qualifications that are recognised by the Association of Accounting Technicians (AAT), while our human resources qualifications are linked to the Chartered Institute of Personnel & Development (CIPD).

We have been awarded Career Academies UK and National Skills Academy Financial Services classifications and deliver first-class training, enabling you to achieve at the highest level.



Level 2

Business Administration with Accounting (AAT)

BTEC Diploma

1 year

Highbury Campus

Is it for me?

This course teaches you the essence of business enterprise and will enable you to develop the skills and knowledge you need to plan and establish your own business and ensure you have financial awareness.

What will I study?

On this course you will develop the skills needed to draw up business plans as well as learning how to plan, establish and run your own business. The course includes eleven units, and a recognised AAT qualification.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D or equivalent (to include English and Maths at minimum grade D) plus two other subjects, or a merit grade in a full Level 1 qualification, or a Level 1 NVQ, plus literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to the BTEC Diploma for Business Admin with Accounting (AAT) Level 3, undertake an Accounting Apprenticeship or go into employment.



Level 2

Business and Retail

BTEC Diploma

1 year

Highbury Campus

Is it for me?

The qualification will develop your knowledge of the practical skills needed to work in the business and retail sector.

What will I study?

The course provides a valuable introduction to different aspects of business, including organisational structure, marketing and the economic environment. It specialises in developing the skills necessary for success in the retail sector, such as customer service and visual merchandising.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D or equivalent (to include English and Maths at minimum grade D) plus two other subjects, or a merit grade in a full Level 1 qualification, or a Level 1 NVQ, plus numeracy and literacy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to the Level 3 Diploma in Business. This can be completed with retail, management or marketing as a specialism.

Level 2

Business Administration with Marketing

BTEC Diploma

1 year

Highbury Campus

Is it for me?

This course teaches you the essence of business enterprise and will enable you to develop the skills and knowledge you need to plan and establish your own business and ensure you have the relevant marketing skills to support your enterprise.

What will I study?

On this course you will develop the skills needed to draw up business plans as well as learning how to plan, establish and run your own business.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D or equivalent (to include English and Maths at minimum grade D) plus two other subjects, or a merit grade in a full Level 1 qualification, or a Level 1 NVQ, plus literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to the Diploma for Business Admin with Marketing Level 3, undertake a Retail Apprenticeship or go into employment.



Level 3

Business Administration with Accounting (AAT) BTEC National Diploma

1 year Highbury Campus

Is it for me?

This course is ideal for anyone that wants to learn about the core sectors of business, administration and accounting. The Diploma will improve your personal learning and thinking skills and enable you to develop the confidence you need to go out into the workplace.

What will I study?

On this course you will learn about the structure of business organisations and the processes involved in planning, setting up and running a business venture. You could, for example, develop an idea for a new product or service and learn how to present it to investors and take your product to market.

Entry requirements

You will need 4 GCSE grades A*-C or equivalent (to include English and Maths), or a merit grade in a full Level 2 qualification, or Level 2 NVQ, plus literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to a Foundation Degree, to university or enter the world of work.

Level 3

Business Administration with Human Resources (CIPD) BTEC National Diploma

1 year Highbury Campus

Is it for me?

This course will enable you to develop a comprehensive understanding of the essential knowledge and skills needed to embark upon a successful business career, and has a focus on human resources and administration.

What will I study?

The course allows you to focus on your interests. You could, for example, investigate team development, employment law and the selection and recruitment process, as well as learn about the structure of business organisations.

Entry requirements

You will need 4 GCSE grades A*-C or equivalent (to include English and Maths), or a merit grade in a full Level 2 qualification, or Level 2 NVQ, plus literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to a Foundation Degree, to university or enter the world of work.

Level 3

Business Administration with Marketing BTEC National Diploma

1 year Highbury Campus

Is it for me?

This course covers the core sectors of business administration and marketing, and provides the underpinning knowledge needed to develop a successful career in the business world. In addition, you will improve your learning and thinking skills and develop the confidence to enter the workplace.

What will I study?

On this course you will learn about the structure of business organisations and the processes involved in planning, setting up and running a business venture. You could, for example, develop an idea for a new product or service and learn how to present it to investors and take your product to market.

Entry requirements

You will need 4 GCSE grades A*-C or equivalent (to include English and Maths), or a merit grade in a full Level 2 qualification, or Level 2 NVQ, plus literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to a Foundation Degree, to university or enter the world of work.

Level 3

Business Administration with Management

BTEC National Diploma

1 year Highbury Campus

Is it for me?

With a primary focus on business administration and management, this course provides the essential knowledge and skills you need to develop a successful career in business. The Diploma will improve your thinking skills and enable you to develop the confidence you need to thrive in the workplace.

What will I study?

The structure of the course enables you to focus on the areas you feel will benefit you most, such as understanding financial accounting, managing physical resources or understanding retailing.

Entry requirements

You will need 4 GCSE grades A*-C or equivalent (to include English and Maths), or a merit grade in a full Level 2 qualification, or Level 2 NVQ, plus literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to a Foundation Degree, to university or enter the world of work.

Level 3

Business and Retail

BTEC National Diploma

2 year Highbury Campus

Is it for me?

This qualification will help you succeed in your chosen career; no matter what you go on to do. This course covers the principles of business but will also improve your learning and thinking skills and develop the confidence you need to enter the workplace.

What will I study?

The structure of the programme means you will cover a wide range of all-encompassing business topics such as the business environment, promotions, branding, finance and the economy. In addition, you can study specialist units, such as personal selling, visual merchandising, and understanding retail.

Entry requirements

You will need 4 GCSE grades A*-C or equivalent (to include English and Maths), or a merit grade in a full Level 2 qualification, or a Level 2 NVQ, plus numeracy and literacy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to a Foundation Degree, to university or enter the world of work.

Foundation Degree

FdA Business Management

Validated by the University of Sussex

2 year Highbury Campus

Is it for me?

This course is ideal for anyone who wishes to enter business employment or progress to a full Honours Degree. The course will prepare you for a broad range of careers in business, administration and management, both in the public and private sectors.

What will I study?

Year 1 – Personal & Professional Development, Project Management, Marketing 1, Business Environment, Customer Service & Quality Management, Business Enterprise, Human Resource Management, Managing People & Teams, Business Finance, Change Management.

Year 2 – Critical Evaluation Project, Business Law, e-Business Strategy, Marketing 2, Managing Performance, Business Economics, Sales Planning & Monitoring.

Extra info

An important component of this course is a work placement, which forms part of the Internship units in Years 1 and 2.

Entry requirements

You will need a Level 3 qualification at pass grade or higher, or A Levels with 120 UCAS tariff points. You will also be assessed for writing, speaking and reading English.

Leads on to...

You could move on to a varied and challenging career in business, or you could take a year to 'top up' to an Honours Degree in Business.



Maddison Grant says...

Choosing AAT over university was the best decision I've ever made. I've avoided debt, gained a recognised qualification, and have been promised a pay rise once I've qualified.

Level 3 Business Administration with Accounting





What next?

Further studies

Upon completion of a Level 3 qualification you could progress to a business or marketing course at university, or a Foundation Degree at Highbury College.

Career opportunities

A good understanding of the business world will make you highly employable in the south east's vibrant retail and commercial sector. You could begin working in a variety of areas including finance/business administration, customer care, marketing, e-commerce, financial advice and accountancy, merchandising and stock control.

There are many other areas where knowledge of business is also useful. You could work in the public sector or for a charity, for instance, or build on your experience and take on a management role.

Related websites:

www.bized.co.uk
www.careeracademies.org.uk

Foundation Degree

FdA Business with Retail Management

Validated by the University of Sussex
 2 year Highbury Campus

Is it for me?

This course is ideal for anyone who wishes to enter business employment or progress to a full Honours Degree. The course will prepare you for a broad range of careers in business, administration and retail management, both in the public and private sectors.

What will I study?

Year 1 – Personal & Professional Development, Project Management, Marketing 1, Business Environment, Customer Service & Quality Management, Business Enterprise, Human Resource Management, Managing People & Teams, Business Finance, Change Management.

Year 2 – Critical Evaluation Project, Business Law, e-Business Strategy, Managing Performance, Business Economics, Sales Planning & Monitoring, Purchasing & Supply.

Extra info

An important component of this course is a work placement, which forms part of the Internship units in Years 1 and 2.

Entry requirements

You will need a Level 3 qualification at pass grade or higher, or A Levels with 120 UCAS tariff points. You will also be assessed for writing, speaking and reading English.

Leads on to...

There are exciting opportunities for a varied and challenging career in this sector, or you could take a year to 'top up' to an Honours Degree in Business.

Foundation Degree

FdA Business with Marketing Management

Validated by the University of Sussex
 2 year Highbury Campus

Is it for me?

This course is ideal for anyone who wishes to enter business employment or progress to a full Honours Degree. The course will prepare you for a broad range of careers in business, administration and management, both in the public and private sectors.

What will I study?

Year 1 – Personal & Professional Development, Project Management, Marketing 1, Business Environment, Customer Service & Quality Management, Business Enterprise, Human Resource Management, Managing People & Teams, Business Finance, Change Management.

Year 2 – Critical Evaluation Project, Business Law, e-Business Strategy, Marketing 2, Managing Performance, Advertising & e-Marketing, Marketing Strategy.

Extra info

An important component of this course is a work placement, which forms part of the Internship units in Years 1 and 2.

Entry requirements

You will need a Level 3 qualification at pass grade or higher, or A Levels with 120 UCAS tariff points. You will also be assessed for writing, speaking and reading English.

Leads on to...

There are exciting opportunities for a varied and challenging career in this sector, or you could take a year to 'top up' to an Honours Degree in Business.

Apprenticeships in Business & Retail

Earn a real wage while gaining the benefits of high-quality training. Apprenticeships are offered in a range of business-related areas for anyone aged over 16.

See page 20 for more details.

- Accountancy
- Business Administration
- Customer Service
- Financial Services
- IT Users
- Retail
- Team Leading

Computing & IT

Highbury's computing courses cover a wide range of specialisms including Information Technology, web design, multimedia, games development, e-business and databases. Other options include PC hardware, software development and programming.

Courses range from entry level up to Foundation Degrees. So whatever your interest, experience and level of ability, we have a course to match.

Highbury is a Cisco Networking Academy and a Microsoft IT Academy, as well as a CompTIA academic partner. Academy status allows us to use the latest Microsoft and Cisco curriculum materials within the programme, enabling us to deliver highly

successful, vocationally relevant, commercial training in an academic environment.

You will have the opportunity to study part of the Microsoft Certified Systems Engineer (MCSE) programme and courses developed by Cisco in association with Hewlett Packard and Sun Microsystems. Our state-of-the-art computing suites give you access to over one thousand PCs, specialist software and hardware, plus the latest Apple Mac technology.



Entry Level

Office Skills

Edexcel BTEC Certificate in IT Users (ITQ)

1 year Highbury Campus

Is it for me?

If you are interested in working in an office this course will give you a basic introduction to information technology and office skills.

What will I study?

Units include computing and IT, basic office skills, business practices, and health and safety.

Extra info

This is a good opportunity to experience college life while studying computing and office practices. Alongside your course you will study Functional Skills in English, Maths and IT and you will also study work skills as your Personal and Social Development (PSD). You will be able to visit other areas of study for taster sessions in topics such as hair and beauty, catering or media, as well as taking part in fun cross-college activities.

Entry requirements

No formal qualifications are required, but a real interest in working in an office and a friendly nature are essential.

Leads on to...

You could progress to the Level 1 ITQ course or to a Level 1 Diploma in Business Administration.

Level 1

Computing & IT

Edexcel BTEC Diploma in IT Users (ITQ)

1 year Highbury Campus

Is it for me?

If you are thinking of working in the computer industry and need qualifications, this is a good course to get you started.

What will I study?

This practical course enables you to achieve a range of IT skills, and gain hands-on experience with PC systems, computer applications and other digital equipment. You will also visit organisations in the area to see how they use IT.

Extra info

Within the course you will also improve your Maths and English skills and may gain additional qualifications in these.

Entry requirements

No formal qualifications are required, but a real interest in working in an office and a friendly nature are essential.

Leads on to...

You could progress to a Level 2 BTEC Diploma in Information Technology or Business Administration.

Level 2

Information Technology

Edexcel BTEC Diploma in IT

1 year Highbury Campus

Is it for me?

This course will give you the specialist work-related qualifications you need to prepare for work in the Computing and IT sectors.

What will I study?

This course will give you a good introduction to different aspects of computing to help you decide which area you want to specialise in. In addition to the mandatory core units, you will study units of website development, software design and PC hardware.

Extra info

Within the course you will also improve your Maths and English skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, (including English at minimum grade D and either Maths, IT, or a science based subject at grade D), or a full Level 1 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level and a recommendation from your tutor.

Leads on to...

When you finish the course you could progress to a higher or more specialised course, or go into employment.

Level 2

Computer Programming/ Software Design

Edexcel BTEC Diploma in IT

1 year Highbury Campus

Is it for me?

If you are interested in a career in IT and you want to specialise in programming and software design then this is the course to get you started.

What will I study?

The course provides a good introduction to different aspects of computer programming. In addition to the mandatory core units, you will study units of software design and development, procedural programming and event driven programming.

Extra info

Within the course you will also improve your Maths and English skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, (including English at minimum grade D and either Maths, IT, or a science based subject at grade D), or a full Level 1 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level and a recommendation from your tutor.

Leads on to...

When you finish the course you could progress to a higher or more specialised course, or you could go into employment.

Level 2

PC Maintenance

Edexcel BTEC Diploma in IT

1 year Highbury Campus

Is it for me?

If you are interested in a career in IT and you want to specialise in what makes a PC work then this is the course to get you started.

What will I study?

This course will give you a good introduction to different aspects of PC hardware and software support. In addition to the mandatory core units, you will study units on installing computer hardware and software, and IT technical support.

Extra info

Within the course you will also improve your Maths and English skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, (including English at minimum grade D and either Maths, IT, or a science based subject at grade D), or a full Level 1 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level and a recommendation from your tutor.

Leads on to...

When you finish the course you could progress to a higher or more specialised course, or you could go into employment.

Level 2

Business IT Skills

Edexcel BTEC Diploma in IT

1 year Highbury Campus

Is it for me?

If you are interested in a career in IT and you want to specialise in how to use IT in a business situation then this is the course to get you started.

What will I study?

This course will give you a good introduction to different aspects of how IT skills are used in business today. In addition to the mandatory core units, you will study units on supporting organisations and project planning with IT.

Extra info

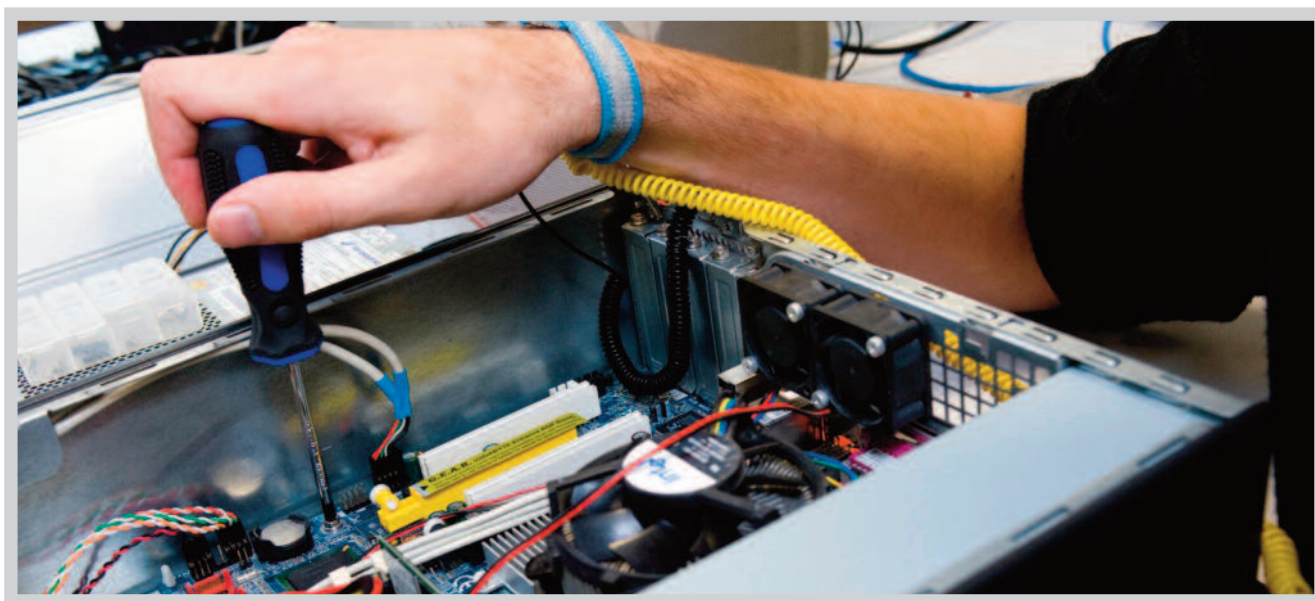
Within the course you will also improve your Maths and English skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, (including English at minimum grade D and either Maths, IT, or a science based subject at grade D), or a full Level 1 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level and a recommendation from your tutor.

Leads on to...

When you finish the course you could progress to a higher or more specialised course, including the BTEC National Diplomas in Computing or Business Administration, or go into employment.



Level 3

Web Design

Edexcel BTEC Diploma in IT (Software)

1 year Highbury Campus

Is it for me?

This is ideal if you would like to work as a web designer and get involved in all aspects of Internet technologies.

What will I study?

This course includes units on computer systems, website production, 2D animation, web animation, digital graphics, interactive media authoring and e-commerce. You will study the latest technology programming tools, such as Adobe CS5, which includes Flash Catalyst, After Effects, Photoshop Extended and Soundbooth. There is an emphasis on gaming (using Flash) software for animation and web design (using Dreamweaver). Previous students have gained work experience on live business projects for local organisations.

Entry requirements

You will need 4 GCSE grades A*-C or equivalent (including English and either Maths, IT or a science based subject), or a full Level 2 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to complete a second year at Level 3 with the BTEC Extended Diploma alongside an Extended Project qualification, study for a Foundation Degree or Honours Degree at university, or go into employment.

Ayo Adegboye says...

During my course I had a work placement at a local school where I learned how to manage a project and work to a tight deadline.

This gave me an insight into what kinds of career opportunities are available to me in this field.

Foundation Degree Computer Networking



Level 3

Software Development/ Programming

Edexcel BTEC Diploma in IT (Software Development)

1 year Highbury Campus

Is it for me?

This is ideal if you would like to work as a computer programmer or software developer.

What will I study?

This course includes units on computer systems, programming concepts, website production, digital graphics, object oriented programming, and computer games development. You will study the latest technology programming such as visual studio 200(.NET), VB.NET, C#.NET. There is an emphasis on gaming (using Flash) software for animation and web design (using Dreamweaver). Previous students have gained work experience on live business projects for local organisations.

Entry requirements

You will need 4 GCSE grades A*-C or equivalent (including English and either Maths, IT or a science based subject), or a full Level 2 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to complete a second year at Level 3 with the BTEC Extended Diploma alongside an Extended Project qualification, study for a Foundation Degree or Honours Degree at university, or go into employment.

Level 3

Computer Networking & Systems Support

Edexcel BTEC Diploma in IT (Networking and System Support)

1 year Highbury Campus

Is it for me?

This course is for people who want to work in computer support, possibly on an IT helpdesk or as a technician in a large company.

What will I study?

You will learn about computer systems, hardware, network design and administration, data communications, networking and PC specifications. During the course you will also be able to go on trips, which may include the Science Museum in London, Marwell Activity Centre for a team building day, and Thorpe Park.

Entry requirements

You will need 4 GCSE grades A*-C or equivalent (including English and either Maths, IT or a science based subject), or a full Level 2 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to complete a second year at Level 3 with the BTEC Extended Diploma alongside an Extended Project qualification, study for a Foundation Degree or Honours Degree at university, or go into employment.



Level 3

Information Technology - Business

Edexcel BTEC Diploma in IT (Business)

1 year Highbury Campus

Is it for me?

If you want to work with information technology in a business environment this course is ideal. The course includes the practical application of theoretical knowledge and provides the opportunity to excel through the completion of a project.

What will I study?

You will learn about computer systems, information systems, website production, system security, database design, spreadsheet modelling, marketing and e-commerce.

Entry requirements

You will need 4 GCSE grades A*-C or equivalent (including English and either Maths, IT or a science based subject), or a full Level 2 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to complete a second year at Level 3 with the BTEC Extended Diploma alongside an Extended Project qualification, study for a Foundation Degree or Honours Degree at university, or go into employment.

Level 3

Information Technology

Edexcel BTEC Diploma in IT

1 year Highbury Campus

Is it for me?

This is ideal if you can't decide which area of computing and IT you would like to enter and you want to gain a general introduction to working in the IT industry.

What will I study?

This course includes a wide range of units covering computer systems, website production, programming concepts, digital graphics, PC hardware and software, computer networking and computer games development. Previous students have gained work experience on live projects for local organisations.

Entry requirements

You will need 4 GCSE grades A*-C or equivalent (including English and either Maths, IT or a science based subject), or a full Level 2 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level and a recommendation from your tutor. Evidence of previous work experience would be useful.

Leads on to...

You could progress to complete a second year at Level 3 with the BTEC Extended Diploma alongside an Extended Project qualification, study for a Foundation Degree or Honours Degree at university, or go into employment.

Foundation Degree

FdSc Computer Networking

Validated by the University of Sussex

2 year Highbury Campus

Is it for me?

This programme is suitable either for people already working in networking who wish to develop their skills and gain a higher-level qualification, or for those wanting to begin a career in networking or the wider computing field.

What will I study?

This challenging course combines academic study with practical skills training. It is designed to produce graduates who have the skills to work at higher technician or associate professional level.

Entry requirements

You will need 120 UCAS points from a recognised and relevant Level 3 qualification, such as A Levels, Edexcel BTEC National Diploma, Advanced Modern Apprenticeship or AVCE, or to have successfully completed an approved Access or Link Foundation course. Applications from students with suitable overseas qualifications are welcomed.

Leads on to...

On completion of this course, you could study to become a Microsoft Certified Systems Engineer or a Cisco Certified Network Professional, or progress to university to gain a full Honours Degree, or you could go into employment.

Foundation Degree

FdSc Software Development

Subject to validation

by the University of Sussex

2 year Highbury Campus

Is it for me?

The Foundation Degree in Software Development is ideal for anyone who is looking to progress in the expanding areas of web design, scripting, online databases and e-business technology.

What will I study?

This challenging course combines academic study with practical skills training. It is designed to produce graduates who have the skills to work at higher technician or associate professional level. The course will cover all aspects of website design, web server scripting, online databases, 'back office' technologies, graphic design and all associated Internet technology skills.

Entry requirements

You will need 120 UCAS points from a recognised and relevant Level 3 qualification, such as A Levels, Edexcel BTEC National Diploma, Advanced Modern Apprenticeship or AVCE, or to have successfully completed an approved Access or Link Foundation course. Applications from students with suitable overseas qualifications are welcomed.

Leads on to...

On completion of this course, you could study to become a Microsoft Certified Systems Engineer (MCSE) or progress to university to gain a full Honours Degree, or you could go into employment.

What next?

Further studies

Upon completion of a Level 3 qualification you could progress to complete a second year at Level 3 with the BTEC Extended Diploma alongside an Extended Project qualification, study for a Foundation Degree at Highbury College or an Honours Degree at university. You could also study to become a Microsoft Certified Systems Engineer or a Cisco Certified Network Professional.

Career opportunities

Computing and IT are global industries with many opportunities for people with the right qualifications. Portsmouth is home to IBM, Vosper Thomeycroft and BAE Systems, all of whom employ computing and IT professionals. However, any major employer including local authorities, the NHS, finance and IT companies will have a need for individuals with computing and IT expertise.

Job opportunities include IT support, software development, database and network management, web design and systems analysis. Incomes vary, depending on your experience and the sector you are in. Starting salaries for IT support technicians are between £17,000 and £20,000. A software developer can earn from £28,000-£40,000 or more, and a network manager can earn in excess of £50,000.

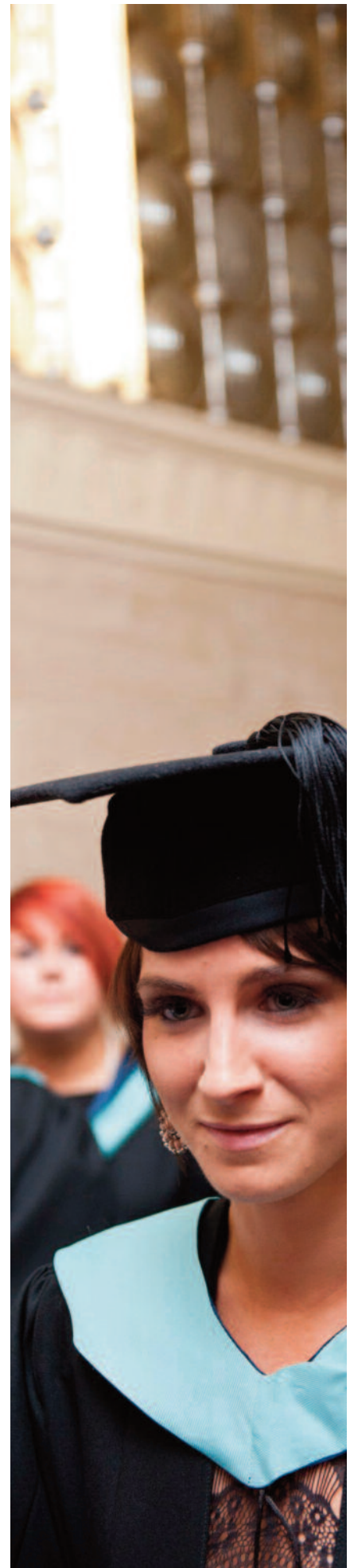
Apprenticeship for IT Users and IT & Telecoms

Earn a real wage while gaining the benefits of high-quality training. Apprenticeships are offered in these areas for anyone aged over 16. See page 20.

Ryan Green says...

As part of my course I entered the Worldskills UK competition, and won a Gold Award in the National Microsoft IT Technician category. By giving me the encouragement to enter the competition, Highbury has improved my self-confidence and also my job prospects.

Foundation Degree Computer Networking



Construction & Built Environment

Highbury College is one of the top providers of construction education and training in the country. We offer flexible and responsive courses that develop the skills and knowledge you need to progress in this exciting and important sector.

At Highbury, we are dedicated to the development of the next generation of construction professionals. From entry level courses to Level 3 Diplomas and Apprenticeships, our courses and qualifications cover everything you need to know to begin or develop a career in construction and the built environment.

Highbury Northharbour Centre is one of the biggest facilities of its kind in the south and houses industry-standard workshops, realistic working environments and a specialist construction library.

Some theory-based training is delivered at Highbury Campus.

All of our staff have extensive professional experience in their trades and are more than ready to share this with you. Highbury College is a Construction Skills approved assessment centre and a UniBond Henkel Centre of Excellence. We are also certified in the Training Quality Standard (TQS) Part B in Built Environment, reflecting our expertise in this area.



“The standard of students’ work is very high... Many students have acquired wide-ranging knowledge on technical aspects of their trades.”

“Construction staff have outstanding links with industry.”
Ofsted report, 2011



Level 2

Construction & Built Environment

First Diploma

1 year Highbury Campus & Northarbour Centre

Is it for me?

This course gives you the chance to explore the technical, design and practical aspects of construction projects and provides an insight into the broad range of opportunities there are in the buildings and services industries involved.

What will I study?

Through a combination of practical and theory sessions, you will learn how the industry is structured, health, safety and welfare and sustainability, the application of science and maths in the industry, drawing techniques and construction methods and operations. The course also includes workshop introductions to a range of construction disciplines such as plumbing, wall and floor tiling, electrical operations, bricklaying, and carpentry.

Extra info

Through our links with local employers you will experience the world of work in the industry by site visits, visiting speakers and learning activities that require you to explore the built environment. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

Usually we ask for GCSE at grade D-G including Maths, English and Science or an appropriate qualification at Level 1. However, we want to meet with you to discuss what you might have already done through your life experiences and the range of studies you may have completed, so the best action for you is to apply for an interview where we can discuss these further.

Leads on to...

You could progress to the Extended Diploma in Construction & Built Environment or apply to enter one of the trade programmes we offer at Levels 2 and 3. Alternatively you can apply for an apprenticeship opportunity in the range of construction frameworks available (see page 20). Our staff can assist with this.

Level 3

Construction & Built Environment

Extended Diploma

2 year Highbury Campus & Northarbour Centre

Is it for me?

Do you want to enter the industry in one of the professional disciplines such as architect, site manager or quantity surveyor? The course lets you explore the diverse range of skills and knowledge required in the industry and provides key experiences that will allow you to develop your own plans for the future.

What will I study?

You will learn about the key aspects of measuring and setting out and develop the skills and knowledge required to operate in managerial roles within the construction industry. Your studies will include: health and safety, sustainable construction, building services, building surveying, building technology, economics and other important aspects required in these roles.

Extra info

Through our links with local employers you will experience the world of work in the industry by site visits, visiting speakers and learning activities that require you to explore the built environment. We expect you to join us in at least one overseas visit to experience the built environment in other countries.

Entry requirements

You will need 4 GCSE grades A*-C or another relevant qualification at Level 2 that includes aspects of construction studies. It is important that you talk to the team about the programme and your learning. Please apply as soon as you can so that we can meet with you to discuss the whole range of options.

Leads on to...

Students who complete this award can progress to study at university, or into work either as an apprentice or trainee/assistant. The construction industry is constantly developing and new opportunities spring up all of the time. Our staff will help you make any decisions about your future and support applications for work or further study.

Level 1 / Level 2

PEO in Electrical Installations EAL NVQ

1 year Highbury Northarbour Centre

Is it for me?

This course is your route into the electrical installation industry, if you are unsure of where to start and have limited qualifications.

What will I study?

You will learn about Maths, Science, basic electrical installation and develop practical hand skills in the workshops.

Extra info

You will also improve your skills in Maths, English and IT.

Entry requirements

4 GCSE grades A*-E, including English and Maths, or a full entry level qualification with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to Electrotechnical Technology or a equivalent Level 2 NVQ.

Level 2

Electrotechnical Technology – Training for Electricians City & Guilds Certificate

1 year Highbury Northarbour Centre

Is it for me?

This is an excellent starting place for a career as an electrician.

What will I study?

The course is a mix of theory and practical sessions, combined with work experience, that introduces the skills and knowledge required to work safely in the electrical industry.

Extra info

Assessment is continuous and consists of a combination of practical tasks, written work and examinations. You will also improve your skills in Maths, English and IT.

Entry requirements

You will need 4 GCSE grades A*-D, including Maths, English and Science. All applicants will have an entrance test before being offered a place.

Leads on to...

Further study in Electrical Installation at Level 3 and/or an apprenticeship.

Entry Level

Multi Crafts - Basic Skills in Construction

1 year Highbury Northarbour Centre

Is it for me?

If you are interested in working in construction but you are unsure what subject you want to specialise in, or if your exam grades are lower than you hoped and you need to find your way into construction, this might be the course for you. This course provides basic construction skills training for those seeking employment in the construction industry. It is suitable for those who have no previous experience of craft skills, cannot access a Level 1 programme or cannot meet the entry requirements for a trade-specific course.

What will I study?

This is a very practical course with classroom sessions that are linked to your practical activities. You will work on a wide range of projects across a number of trades, including plastering, painting & decorating, bricklaying, tiling and carpentry and learn about other construction trades. Through the course you will develop the background knowledge to work safely in construction and develop the skills and attributes required by employers.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

Your learning programme will help you reach your goals, and develop your interest in construction. During the start of the course we will help you to develop your own learning plan based on your strengths and preferences.

Leads on to...

When you complete the course you may progress to a craft course, a Diploma or to other courses at Highbury College.

Level 1

Construction City & Guilds

1 year Highbury Northarbour Centre

Is it for me?

This programme of study is aimed at those who want to develop a career in a trade but are unable to meet the entry requirements of other trade specific courses. You can take the award in either Bricklaying or Painting & Decorating. Courses are delivered in real work environments, enabling you to learn in a single construction area.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

At this level we will consider all of your qualifications and experience and will discuss your English and Maths skills with you. All applicants will be interviewed and complete a trade test. There will be an initial induction period, which will look at your particular strengths and preferences to allow us to develop your own individual learning plan.

Leads on to...

This course is trade-specific and, once completed, you can progress to the Construction Diploma Level 1 or an apprenticeship programme (see page 20).

Level 1

Brickwork Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you like working outdoors and want to achieve excellent brickwork skills, then this is the course for you.

What will I study?

You will learn about basic bricklaying skills, health and safety, installation of brick and blockwork, walling and walling details, fabric components, ground services, erecting and dismantling of access platforms, the setting out of buildings, store materials and resources.

Extra info

You can join in with a range of activities outside of the classroom and will work with students studying other trades. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

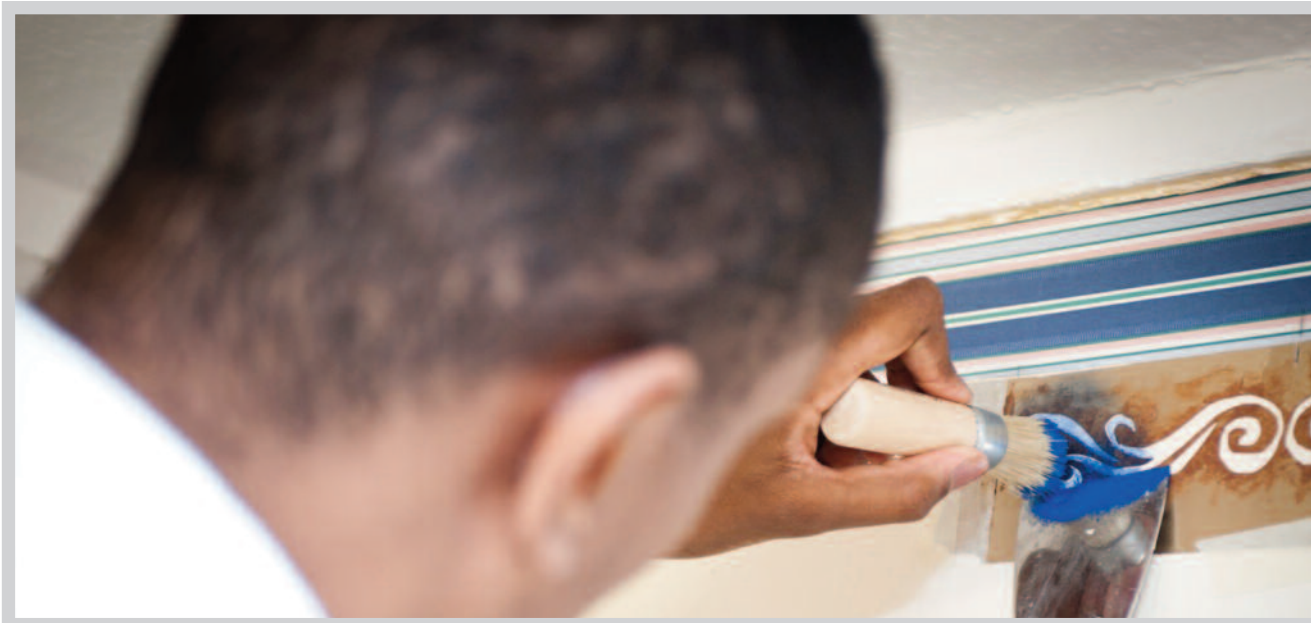
You will need 4 GCSE grades A*-E, including Maths, or a qualification at Level 1, or other qualifications at merit grade with numeracy and literacy at an appropriate level, relevant experience or successful entry assessment. You may be able to progress directly onto the Level 2 Diploma with previous site experience or by already holding the Level 1 Diploma in Brickwork or equivalent.

Leads on to...

On successful completion of the Level 1 Diploma you can progress onto the Level 2 Diploma, or go into employment and progress to an NVQ in the workplace.

“Students make an outstanding contribution to the community. For example, students from all subject areas of construction renovated a local vicarage to a very high standard. Another project involved them installing energy-saving equipment in a residential home for people with autism, and measuring the effectiveness of energy-saving initiatives by comparing bills with an identical house before renovation.”

Ofsted report, 2011



Level 2

Brickwork Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you like working outdoors and want to achieve excellent brickwork skills, then this is the course for you.

What will I study?

You will learn about basic bricklaying skills, health and safety, installation of brick and blockwork, walling and walling details, fabric components, ground services, erecting and dismantling of access platforms, the setting out of buildings, store materials and resources.

Extra info

You can join in with a range of activities outside of the classroom and will work with students studying other trades. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including Maths, or a qualification at Level 1, or other qualifications at merit grade with numeracy and literacy at an appropriate level, relevant experience or successful entry assessment. This course is designed for those students already holding the Level 1 Diploma

Leads on to...

You could progress to an advanced level qualification, or go into employment and progress to an NVQ in the workplace.

Level 1

Painting & Decorating Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you want to work as a trainee painter and learn a range of practical and technical skills, this is the ideal course for you.

What will I study?

You will learn painting and decorating skills, health and safety requirements, erection and dismantling of access equipment, application by brush and roller, standard wall coverings and decorative specialist finishes.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You should have 4 GCSE grades A*-E. At this level we will consider all of your qualifications and experience and will discuss your English and Maths skills with you. All applicants will be interviewed and complete a trade test. You may be able to progress directly onto the Level 2 Diploma with previous site experience or by already holding the Level 1 Diploma in Painting & Decorating or equivalent.

Leads on to...

On successful completion of the Level 1 Diploma you can progress onto the Level 2 Diploma in Painting & Decorating, or go into employment and progress to an NVQ in the workplace.

Level 2

Painting & Decorating Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you want to work as a trainee painter and learn a range of practical and technical skills, this is the ideal course for you.

What will I study?

You will learn painting and decorating skills, health and safety requirements, erection and dismantling of access equipment, application by brush and roller, standard wall coverings and decorative specialist finishes.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

This course is designed for those students already holding the Level 1 Diploma. You should have 4 GCSE grades A*-D. At this level we will consider all of your qualifications and experience and will discuss your English and Maths skills with you. All applicants will be interviewed and complete a trade test.

Leads on to...

You could progress to an advanced level qualification, or go into employment and progress to an NVQ in the workplace.

Level 1

Carpentry & Joinery

Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you want to become a carpenter, this is the course for you.

What will I study?

You will learn about preparing surface finishes, installing finishing components, assembly and installation of structural timber components, use of a range of power tools, erection and dismantling of access platforms, health and safety requirements, maintaining work relationships and efficiency in the workplace.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including Maths, or a qualification at Level 1, or other qualifications at merit grade with numeracy and literacy at an appropriate level, relevant experience or successful entry assessment. You may be able to progress directly onto the Level 2 Diploma with previous site experience or by already holding the Level 1 Diploma in Carpentry & Joinery or equivalent.

Leads on to...

On successful completion of the Level 1 Diploma you can progress onto the Level 2 Diploma, or go into employment and progress to an NVQ in the workplace.



Level 2

Carpentry & Joinery

Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you want to become a carpenter, this is the course for you.

What will I study?

You will learn about preparing surface finishes, installing finishing components, assembly and installation of structural timber components, use of a range of power tools, erection and dismantling of access platforms, health and safety requirements, maintaining work relationships and efficiency in the workplace.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

This course is designed for those students already holding the Level 1 Diploma. You will need 4 GCSE grades A*-D, including Maths, or a qualification at Level 1, or other qualifications at merit grade with numeracy and literacy at an appropriate level, relevant experience or successful entry assessment.

Leads on to...

You could progress to an advanced level qualification, or go into employment and progress to an NVQ in the workplace.

Level 2

Roof Slating & Tiling

Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you want to work in the roof slating and tiling industry this is the course for you.

What will I study?

You will learn about installing single lap roof coverings to a variable gauge, plain tile roof coverings, stripping and reclaiming pitched roof coverings as well as health and safety.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You should have 4 GCSE grades A*-E including Maths, or already hold a Level 1 Diploma in another area of construction. Any relevant experience and entry assessments will also be taken into consideration.

Leads on to...

You can progress to the Level 3 Diploma in the same trade area or take an NVQ in the workplace.

“Carpentry and joinery students on intermediate courses demonstrate knowledge of roofing structures far in excess of what is expected.”
Ofsted report, 2011

Level 1

General Construction Operations (Groundworks)

Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you want a practical course and enjoy working with your hands then you should consider this qualification.

What will I study?

You will learn about materials storage, drainage, concreting, block paving, basic bricklaying, kerb laying, operating construction plant and equipment, excavation and reinstatement and various other activities.

Extra info

You will spend your time in the classroom and on-site, and get extra training and qualifications in areas such as health and safety and first aid. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including Maths, or other qualifications at merit grade with numeracy and literacy at an appropriate level, relevant experience or successful entry assessment.

Leads on to...

This course is trade-specific and, once completed, you can progress to the Construction Diploma Level 2 or an apprenticeship programme (see page 20).



Level 2

General Construction Operations (Groundworks)

Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you want a practical course and enjoy working with your hands then you should consider this qualification.

What will I study?

You will learn about materials storage, drainage, concreting, block paving, basic bricklaying, kerb laying, operating construction plant and equipment, excavation and reinstatement and various other activities.

Extra info

You will spend your time in the classroom and on-site, and get extra training and qualifications in areas such as health and safety and first aid. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

This course is designed for those students already holding the Level 1 Diploma. You will need 4 GCSE grades A*-D, including Maths, or a qualification at Level 1, or other qualifications at merit grade with numeracy and literacy at an appropriate level, relevant experience or successful entry assessment.

Leads on to...

You could progress to an advanced level qualification, or go into employment and study an NVQ in the workplace.

Level 2

Maintenance Operations

Construction Skills Diploma

2 year Highbury Northarbour Centre

Is it for me?

This course will enable you to develop a range of construction skills to allow you to work in the property maintenance industry.

What will I study?

This qualification covers a range of crafts, including carpentry, painting, glazing and plumbing.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these. Please note, this course will be dependant on numbers.

Entry requirements

You will need 4 GCSE grades A*-D, including Maths, or a qualification at Level 1, or other qualifications at merit grade with numeracy and literacy at an appropriate level, relevant experience or successful entry assessment.

Leads on to...

You could progress to an advanced level qualification, or go into employment and progress to an NVQ in the workplace.



Level 1

Plastering

Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you want to become employed as a trainee plasterer and learn excellent plastering skills, this is just the course you need.

What will I study?

You will learn solid and fibrous plastering skills, health and safety requirements, the use of access equipment, installation of sheet materials, internal solid work, screeding, moulding, casting and repair.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including Maths, or a qualification at Level 1, or other qualifications at merit grade with numeracy and literacy at an appropriate level, relevant experience or successful entry assessment. You may be able to progress directly onto the Level 2 Diploma with previous site experience or an equivalent Level 1 qualification.

Leads on to...

On successful completion of the Level 1 Diploma you can progress onto the Level 2 Diploma in Plastering, or go into employment and progress to an NVQ in the workplace.

Level 2

Plastering

Construction Skills Diploma

1 year Highbury Northarbour Centre

Is it for me?

If you want to become employed as a trainee plasterer and learn excellent plastering skills, this is just the course you need.

What will I study?

You will learn solid and fibrous plastering skills, health and safety requirements, the use of access equipment, installation of sheet materials, internal solid work, screeding, moulding, casting and repair.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

This course is designed for those students already holding the Level 1 Diploma. You will need 4 GCSE grades A*-D, including Maths, or a qualification at Level 1, or other qualifications at merit grade with numeracy and literacy at an appropriate level, relevant experience or successful entry assessment.

Leads on to...

You could progress to an advanced level qualification, or get a job and further training in the workplace.

Entry Level / Level 1

Wall & Floor Tiling

Ascentis Award & BTEC Award

1 year Highbury Northarbour Centre

Is it for me?

Do you want to become a trainee wall and floor tiler and develop new skills? If so, this is the right course for you.

What will I study?

The wall and floor tiling route provides you with the skills, knowledge and understanding you need to develop a career in this area. The course will include practical wall and floor tiling skills, setting out procedures and health and safety requirements.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including English and Maths, or a full entry level qualification in a relevant subject with literacy and numeracy at an appropriate level. You may be able to progress directly onto the Level 2 Diploma with previous site experience or an equivalent Level 1 qualification.

Leads on to...

There is the opportunity on completion of the above to progress on to the Level 2 Diploma in Wall & Floor Tiling.

Level 2

Wall & Floor Tiling Construction Skills Diploma

1 year Highbury Northharbour Centre

Is it for me?

If you want to become a trainee wall and floor tiler and develop excellent wall and floor tiling skills, this is just the course you need.

What will I study?

You will learn a wide range of practical wall and floor tiling skills as well as health and safety requirements, and using suitable access equipment.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will generally need GCSE grades A*-D, including Maths, or other qualifications at merit grade with numeracy and literacy at an appropriate level, relevant experience or successful entry assessment. Please note that a Level 1 award must be obtained before progressing onto the Level 2 award to gain the full qualification.

Leads on to...

You could progress to an advanced level qualification, or get a job and further training in the workplace.



Level 2

Gas & Plumbing Studies Access to Building Services

1 year

Highbury Northharbour Centre

Is it for me?

Thinking about a career as a plumber or gas engineer? The qualification structure for practising plumbers and gas engineers is changing, reflecting the high level skills required for the safe installation and maintenance of systems in the modern world. A new framework has been introduced through which you will study the range of systems, installations and tasks required to practice. These courses will enable you to develop the fundamental knowledge, understanding and hand skills required to progress to a higher level.

What will I study?

These courses introduce the complex combinations of services we use in modern society, including electrical, water, gas, air conditioning, and how these work together to provide comfortable and safe buildings for users. You will learn how to work safely and apply scientific principles in the context of building services installations including hot and cold water systems, sanitation, central heating, refrigeration, air conditioning and the latest green technologies. You will also develop the knowledge required to meet the complex range of regulations that apply to the industry.

Extra info

PLEASE NOTE: To qualify for work in the range of building services professions (plumber, heating engineer, air conditioning, gas engineer etc.) you are required to complete an NVQ Diploma and further study as an apprentice or in a work position. The College will support you with applying for work and actively help you through a range of work experiences where these are available. The College will deliver a programme of learning at Level 3 but you must be clear that full qualification requires the relevant work experience. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

If you are seeking a career in plumbing or one of the allied trades you should complete our application form and come to meet us so that we can discuss your career opportunities. You will generally need 4 GCSE grades A*-D or equivalent including Maths and Science. However, all students who apply will be invited to take a series of tests and a workshop session.

Leads on to...

Employment in the building services professions where the Level 3 Diploma can be completed (see Extra info). Alternative progression opportunities include the Extended Diploma in Construction and the Built Environment or other study at Level 3.

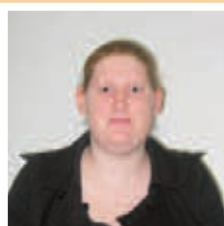




“Many students starting at foundation level progress to intermediate and advanced courses and some secure places at university.”
Ofsted report, 2011

Lucy Offley says...

Highbury opened my eyes up to different opportunities and really helped me to find work as a trainee Quantity Surveyor.
Construction & Built Environment Level 3 Diploma



Apprenticeships in Construction & Built Environment

Earn a real wage while gaining the benefits of high-quality training. A range of Apprenticeships are offered in Construction & Built Environment for anyone aged over 16. See page 20 for more details.

- Bench Joinery
- Brickwork
- Building Services Engineering
- Electrical
- Engineering Construction
- Gas
- Groundwork
- Painting & Decorating
- Plastering
- Plumbing
- Surveying
- Wall & Floor Tiling

What next?

Further studies

Upon completion of a Level 2 qualification you could progress to a higher level qualification at Highbury or go into employment and study for a National Vocational Qualification in the workplace. From a Level 3 construction qualification you could progress to a Foundation Degree in Construction (see page 81) at Highbury or move on to a degree at university.

Career opportunities

The construction industry is constantly changing with new building techniques being introduced all the time. The industry needs well qualified and skilled people at all levels in a wide variety of disciplines including bricklaying, carpentry, decorating, plastering, plumbing and tiling. Other career options for people with the right technical ability include: architect, building or quantity surveyor; civil or structural engineer; project manager; gas service engineer or electrician.

Related websites:

- www.ciob.org.uk/careers/buildingcareers
- www.bconstructive.co.uk
- www.citb.co.uk
- www.summitskills.org.uk/careers
- www.euskills.co.uk
- www.goodday.org.uk

Engineering (including Marine Engineering)

Skilled and qualified engineers are always in demand. Highbury College's electrical, electronic and mechanical engineering courses will build on and develop your existing skills and knowledge. You will also improve your employment prospects within the industry and open doors to higher level courses should you wish to continue your studies.

Engineering students have access to our modern facilities, offering some of the most sophisticated training available.

Whichever course you take, you will work on the latest training systems, enabling you to gain relevant skills in unique and fully-equipped engineering workshops.

All work is supervised by experienced and qualified instructors, reinforcing the value of professional workmanship and practical work experience.



Level 1

Engineering Studies

EAL NVQ Performing Engineering Operations in Electrical/Mechanical

1 year Highbury Campus & Northarbour Centre

Is it for me?

If you want to work in engineering but are unsure where to start and have limited qualifications, this course is your route into the industry.

What will I study?

You will learn about maths, science, engineering, engineering drawing, basic electronics/mechanical principles and develop practical engineering skills in the workshops.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including English and Maths, or a full entry level qualification with literacy and numeracy at an appropriate level in a relevant subject.

Leads on to...

You could progress to a Level 2 NVQ, First Diploma or National Diploma at Highbury, or gain employment as an apprentice, combining employment with part-time study.

Level 2

Engineering Studies

EAL NVQ Performing Engineering Operations in Electrical/Mechanical

1 year Highbury Campus & Northarbour Centre

Is it for me?

If you are considering a career in the engineering industry and have limited qualifications, this course is your route into the industry.

What will I study?

You will learn about maths, science, engineering, engineering drawing and basic electronics/mechanical principles, and develop practical engineering skills in our workshops.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-C, or a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 1 NVQ.

Leads on to...

You could progress to a First Diploma or National Diploma, or gain employment as an apprentice, combining employment with part-time study.

Level 2

Engineering

EAL/Edexcel BTEC Diploma in Electrical/Electronic/Manufacturing (Mechanical)

1 year Highbury Campus

Is it for me?

If you are interested in key engineering principles such as design, materials, electronic systems, maintenance and manufacturing, this could be the course for you.

What will I study?

This course includes units on practical engineering, computer aided engineering, routine maintenance skills, engineering materials and electronic circuit construction.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D or equivalent, including English, Maths or Science. Evidence of previous work experience would be useful.

Leads on to...

You could progress to the Level 3 Diploma or a similar Level 3 programme or enter the world of work.

Level 3

Electrical/Electronic/ Manufacturing Mechanical Engineering

Edexcel BTEC Diploma/Extended Diploma

1 year/2 year Highbury Campus

Is it for me?

If you want a career in engineering or to study engineering at university, this course will provide you with the necessary skills and qualifications.

What will I study?

You will learn about business, communication, science, maths, project and manufacturing systems and technology, and could specialise once you have learnt the basics. In Year 2 you have the opportunity to take an A Level alongside this course (see page 19).

Entry requirements

You will need 4 GCSE grades A*-C, including English, Maths and Science, an intermediate qualification at merit grade in an engineering discipline with literacy and numeracy at an appropriate level, or relevant experience.

Leads on to...

When you complete the course you can gain employment or progress to an HNC/D at Highbury or a degree at university.

Alex Kenny says...

The course is really hands-on, which I enjoy. I never thought of myself as very good at the academic side but studying at Highbury has made me realise that it is a possibility for me.

And if I can't find an apprenticeship I would now consider an Engineering Degree – something I wouldn't have done before.

Level 2 NVQ Performing Engineering Operations in Marine Engineering



Marine Engineering

Level 1

Marine Engineering Studies EAL NVQ Performing Engineering Operations

1 year Trafalgar Wharf

Is it for me?

If you want to work in engineering but are unsure where to start and have no qualifications, this course is your route into the industry.

What will I study?

You will learn about maths, science, engineering and engineering drawing, and get the chance to practice practical engineering skills in the marine workshop.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including English and Maths, or a full entry level qualification with literacy and numeracy at an appropriate level in a relevant subject.

Leads on to...

You could progress to a Level 2 NVQ, First Diploma or National Diploma at Highbury, or gain employment as an apprentice, combining employment with studying part-time.

Level 2

Marine Engineering Studies (Boat Building) EAL NVQ Performing Engineering Operations

1 year Trafalgar Wharf

Is it for me?

If you are considering a career in the engineering industry and have limited qualifications, this course is your route into the industry.

What will I study?

You will learn about maths, science, engineering and engineering drawing, and get the chance to practice practical engineering skills in the marine workshop.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and Maths, or a full entry level qualification with literacy and numeracy at an appropriate level in a relevant subject.

Leads on to...

You could progress to a Level 3 NVQ or National Diploma, or gain employment as an apprentice, combining employment with studying part-time.

Level 2 / Level 3

Marine Construction, Systems Engineering & Maintenance

City & Guilds

1 year / 2 year

Trafalgar Wharf

Is it for me?

These qualifications will give you the skills you need to launch your career in marine engineering or the boat building sector.

What will I study?

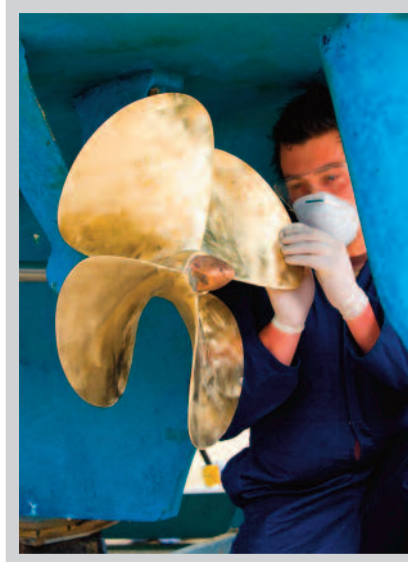
Units include marine engineering, boat construction, maintenance and support.

Entry requirements

Level 2 – you will need 4 GCSE grades A*-D including English and Maths, or a full entry level qualification with numeracy and literacy at an appropriate level. Level 3 – 4 GCSE grades A*-E including English and Maths, or a full Level 2 qualification with numeracy and literacy at an appropriate level.

Leads on to...

You could go into employment or transfer to an NVQ.



Apprenticeships in Engineering

Earn a real wage while gaining the benefits of high-quality training. Apprenticeships are offered in this area for anyone aged over 16. See page 20 for more details.

- Electrical Engineering
- Marine Engineering
- Mechanical Engineering

What next?

Further studies

Following successful completion of the Level 3 Advanced Diploma or City & Guilds Certificate you could progress to an HNC/D at Highbury or a degree at university.

Career opportunities

Employment prospects for trained engineers are good, with over 4.5 million people in the UK currently employed in this sector. This is especially true in and around Portsmouth, where there are many large employers such as BAE Systems and EADS Astrium who are always looking for skilled and well qualified staff. Portsmouth's unrivalled maritime history means that there are also many opportunities in marine engineering.

Wages start at around £15,000-£20,000, while experienced engineers can earn between £28,000 and £55,000.

Related websites:

www.neweng.org.uk



Fashion & Visual Merchandising

For anyone with a flair for fashion, we offer intensive, practical and exciting courses.

You will study design, illustration, pattern cutting, fashion production, jewellery design and textiles. You will have the opportunity to produce a wide variety of creative pieces then present them at our catwalk show at the end of the course.

We also have live projects, designing and making clothing for productions for local organisations and

our Performing Arts shows. Our Fashion courses offer structured pathways that support you to progress to university or the workplace.

Our inspirational visits are deservedly popular, including trips to the Brighton and Hove Costume Museum, the Victoria and Albert Museum in London, the Clothes Show at the Birmingham NEC and retail research in Brighton. There is also a spring trip to New York, taking in all the sights and sounds of this vibrant city.

Level 1

Fashion & Clothing

BTEC Diploma

1 year Highbury Campus

Is it for me?

This course develops your practical skills in a range of fashion-related subjects and provides an introduction to the creative industries.

What will I study?

You will explore and experiment with ideas, develop traditional skills, incorporate new technology into your work and produce creative products. The qualification takes a broad approach and will include fashion design, fashion visualisation, pattern cutting, hand and machine sewing, working in the fashion industry and drawing techniques. You may also have the opportunity to work with students on other courses, such as designing and making clothes for Performing Arts students.

Extra info

A work placement of at least 10 days will give you some practical, hands-on experience. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these. You will also complete a Level 1 project.

Entry requirements

You will need 4 GCSE grades A*-E or equivalent, including English, Maths and a creative/media based subject.

Leads on to...

You could progress to the BTEC Level 2 Diploma in Fashion or a similar Level 2 course or enter the world of work.

Level 2

Fashion & Clothing

BTEC Diploma

1 year Highbury Campus

Is it for me?

This course will develop your practical skills in fashion and provide you with a good basis to progress to Level 3.

What will I study?

You will learn how to develop fashion ideas, produce fashion accessories, how to visualise and present your designs, pattern construction, fashion realization and marketing.

Extra info

There are a number of trips to galleries and exhibitions. There will be an end of year exhibition where you will display your work to the public. Within the course you will improve your Maths, English and IT skills and may gain additional qualifications in these. You will also complete the Level 2 project.

Entry requirements

You will need 4 GCSE grades A*-D, including English, Maths and a creative subject. Alternatively you may have a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 1 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

You could move on to an advanced level qualification, such as a BTEC Level 3 Diploma in Fashion & Clothing or Art & Design.

Level 3

Fashion & Clothing

Edexcel BTEC Subsidiary Diploma, Diploma and Extended Diploma

2 year Highbury Campus

Is it for me?

This course will enable you to explore the fashion design process and support the development of deeper personal exploration, enabling you to develop your skills in fashion and textile design.

What will I study?

You will learn about the essential aspects of fashion design, pattern development, accessory and fashion production, design processes, textiles and fashion illustration. In Year 2 you have the opportunity to take an A Level alongside this course.

Extra info

You have the chance to visit galleries, exhibitions and the Clothes Show, and go on a trip to New York. There will be an end of year catwalk show and exhibition where you will display your work to the public.

Entry requirements

You will need 4 GCSE grades A*-C, including English and an art-based subject, with a minimum of grade D in Maths. Alternatively you may have a full Level 2 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 2 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

At the end of the course you could progress to a degree at university or find work in the industry.

Level 1

Retail & Visual Merchandising

Edexcel BTEC Certificate in Retail

Knowledge with NCFE Level 1

Certificate in Window Dressing

1 year

Highbury Campus

Is it for me?

If you would like a career in retail and want to learn how to display goods creatively then this is an ideal course.

What will I study?

You will develop creative skills in displaying goods, develop customer service skills and study in purpose-built classrooms which have retail windows. Trips to various retailers form part of this course and you may be able to complete work experience.

Extra info

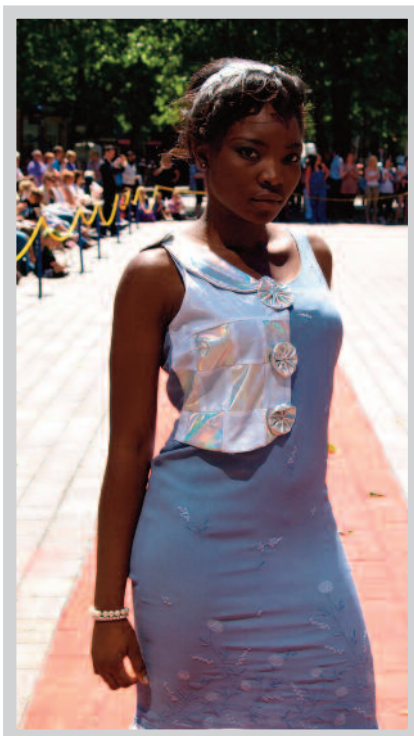
Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You should have completed secondary education, be interested in retail as a career and have some evidence of your creativity.

Leads on to...

You could progress to a Level 2 course in retail, or study for a British Display Society professional qualification.



What next?

Further studies

Once you have qualified from Level 3 you may wish to continue your studies by applying for a qualification at university.

Career opportunities

There are many opportunities for people with good design skills and a strong interest in fashion. You could work as a fashion or textile designer or use your technical skills in design and product development. Associated careers include journalism, media, conservation, archiving, teaching and lecturing.

Starting salaries for fashion and textile designers can be around £16,000 a year. With experience and increased responsibility earnings can range from £22,000 to £60,000 or more.

Related websites:

www.skillset.org

Add an A Level to your study

The Highbury College 6th Form Academy lets you create your own mix of vocational qualifications and A Levels to boost your career options and/or prepare for university. You could combine a Level 3 BTEC qualification with the following A Levels (see page 19 for more information).

- 3D Design
- Business Studies
- Communication & Cultural Studies
- Dance
- English Language & Literature
- Film Studies
- Fine Art
- Government & Politics
- Graphic Communication
- Interior Design
- Jewellery
- Media Studies
- Performing Arts
- Photography
- Textiles

Floristry

Floristry is a very creative and progressive industry with an annual revenue of £2.2bn in the UK alone. If you have good creative skills, an interest in developing your design skills using flowers and other natural materials, an eye for detail, plus a love of plants and flowers, then we can help you achieve your potential.

You will learn floristry skills and specialist techniques, including gift wrapping, hand-ties and

arrangements. Contemporary and classical styles are explored, and your flair for design and creativity are nurtured as you create your own designs. You will also learn business skills, customer care and botany.

This is an opportunity to develop and progress to a higher level, learning the professional skills and specialist practical techniques that you need to see your career blossom.

Level 2

Floristry

NPTC Diploma in Floristry

1 year Highbury Campus

Is it for me?

This course will develop your creative design skills using flowers and other natural materials.

What will I study?

You will learn about creating a wide variety of floral arrangements (hand-tied presentations, wedding designs, funeral designs and planted designs), how to display work, floral decorating, flowers and materials, business operations and working in the industry. You will have the chance to go on a variety of trips to growers and wholesalers, both in this country and in the Netherlands.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and a creative subject. Alternatively you may have a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 1 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

You could move on to a higher level qualification or into employment.



Level 3

Floristry

NPTC Certificate/Diploma in Floristry

1 year Highbury Campus

Is it for me?

This course will further develop your skills in floristry.

What will I study?

This course builds on the skills acquired at Level 2. There is a greater emphasis on creativity and the planning and evaluation of a diverse range of floristry work, including floral designs, tied designs, funeral designs and event decoration.

Entry requirements

You will need to have successfully completed the NPTC Level 2 Diploma in floristry or an equivalent qualification.

Leads on to...

You could move on to a higher level qualification or into employment.

What next?

Further studies

Once you have successfully completed your Level 3 Diploma you could take an NPTC Level 4 Higher Diploma in Floristry or an NVQ in Floristry Business Management.

Career opportunities

As a trained and experienced florist, you could start your own business. You could also take further training, and move into areas such as freelance floral decoration, floral design, exhibition work, demonstration and teaching.

Earnings for new entrants can be around the National Minimum Wage. Experienced florists can earn from around £16,000 to over £18,000 a year. Managers can earn around £25,000.

Related websites:

www.flowers.org.uk

www.flower-society.com

Hair & Beauty

Would you like to become a qualified professional hair stylist, technician or beauty therapist? Regardless of your level of ability or experience, our Hair & Beauty department has the perfect course to launch your career.

Courses range from beginner to advanced so you can fully embrace the challenges and rewards offered by this expanding and exciting industry.

Hair, barbering, and beauty courses are run from Eden, Highbury's suite of working salons – four at Highbury Arundel Centre in the heart of Portsmouth, and four at Highbury Campus.

The Eden salons are open to the public, giving you hands-on experience while training. All salons are fully equipped with the latest equipment and offer all the treatments you would expect to find in a thriving business.

Guest speakers attend the College regularly to give demonstrations of new treatments and technology to ensure your skills and knowledge are up-to-date. You could also enter competitions and showcase your work at a regional and national level.

Our Hair & Beauty department has been rated as Grade 1 Outstanding in our 2011 Ofsted report.

Entry Level

Hair & Beauty

Certificate in Hair & Beauty

Max 36 weeks Highbury Campus

Is it for me?

This course gives you a real taste of this fast-paced and exciting business.

What will I study?

You will get an introduction to hairdressing and beauty therapy, including shampooing and blow drying, face, hands and body, health and safety, and presentation skills.

Extra info

You will be able to visit annual make-up hair & beauty shows, learn from guest speakers and take part in our fun cross-college activities and carry out duties in the commercial salons and on reception. A uniform and kit will need to be purchased. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

No formal qualifications are required, but you will need a real interest in the industry and an outgoing, friendly personality.

Leads on to...

Upon successful completion of the course you could progress to Hairdressing or Beauty Therapy at Level 1.

Level 1

Beauty Therapy

Diploma

Max 36 weeks Highbury Arundel Centre

Is it for me?

If you are looking for an introduction to the world of beauty therapy, with prospects of working in the industry and fulfilling your own earning potential, this course is for you.

What will I study?

During your course you will learn how to carry out a range of basic beauty treatments including manicure, pedicure, make-up and head massage.

Extra info

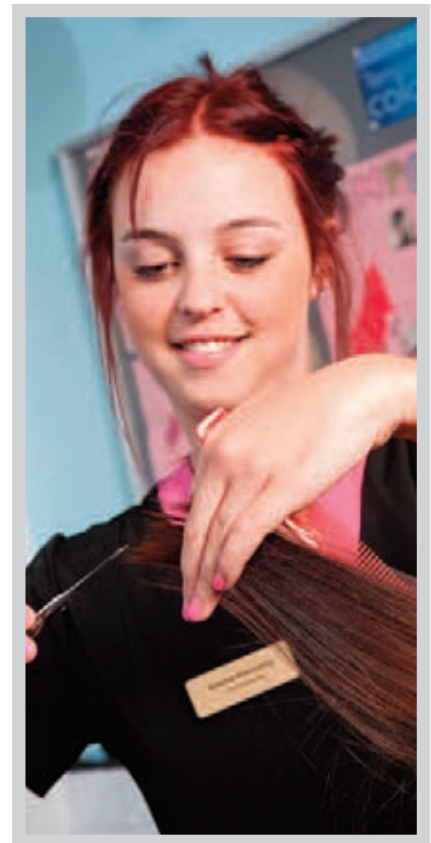
You will be able to visit national hair and beauty exhibitions, observe a variety of new techniques by guest professionals, and gain experience of working in your community, reception duties and customer service. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You should have finished secondary education and have 4 GCSE grades A*-E, including English and a minimum of grade D in Maths.

Leads on to...

Upon successful completion of the course you could progress to Hairdressing or Beauty Therapy at Level 2.



“Progression is good from one level of programme to the next and to employment.”
Ofsted report, 2011

Level 2

Beauty Specialist Techniques Diploma

Max 36 weeks Highbury Campus & Highbury Arundel Centre

Is it for me?

Would you like to develop new skills and unlock your full earning potential in a thriving and lucrative industry? Then this course is for you. New for 2012 is the offer of fast-track learning of your chosen course.

What will I study?

During your course you will learn how to carry out a range of beauty treatments, with hands-on training and underpinning theory in a wide variety of areas, such as hair removal, facial skin care, make-up, manicure and nail art.

Extra info

You may also gain experience of fashion and photographic work, salon reception duties, ear piercing and customer service. You will have the opportunity to travel overseas, visit industry events in London and take part in local and international competitions such as Worldskills UK. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and a minimum of grade D in Maths, a full Level 1 qualification with literacy and numeracy at an appropriate level, plus a good punctuality and attendance record.

Leads on to...

Upon successful completion of the course you could progress to Hairdressing Level 2 or Beauty Therapy Level 3.



Level 3

Massage Therapy Diploma

Max 36 weeks Highbury Campus & Highbury Arundel Centre

Is it for me?

This course will help you to take control of your own future in a thriving and lucrative industry. New for 2012 is the offer of fast-track learning of your chosen course.

What will I study?

During your course you will learn how to carry out a range of beauty treatments in one of our salons which will include body massage, aromatherapy and stone therapy.

Extra info

The course offers many opportunities to increase your earning potential and employability. Regular additional qualifications, such as electrical treatments and tanning, are also offered. A work placement will enhance your employment prospects. You could also enter national competitions such as Worldskills UK and visit beauty exhibitions and retailers overseas.

Entry requirements

You will need an NVQ in Beauty Therapy Level 2 or equivalent, or 4 GCSE grades A*-C, including English and Maths or relevant work/life experience.

Leads on to...

Upon successful completion of the course you could progress to advanced training at Level 4 or into employment.

Level 1

Hairdressing Diploma

1 year Highbury Campus & Highbury Arundel Centre

Is it for me?

Develop your creative flair and gain new skills and knowledge to work in the hairdressing industry.

What will I study?

During your course you will learn how to carry out a range of hairdressing treatments including, shampooing, colouring hair using temporary colour and styling women's hair.

Extra info

You will be able to visit national hair and beauty exhibitions, observe a variety of new techniques by guest speakers, and gain experience of working in your community, reception duties and customer service. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You should have finished secondary education and have 4 GCSE grades A*-E, including English and a minimum of grade D in Maths.

Leads on to...

Upon successful completion of the course you could progress to Hairdressing Level 2 or Beauty Therapy Level 2.

Level 2

Women's Hairdressing

Diploma

Max 36 weeks Highbury Campus &
Highbury Arundel Centre

Is it for me?

Do you dream of becoming a professional hairstylist or barber? Do you want to travel or run your own business? Then this course is for you.

What will I study?

The course provides hands-on training and underpinning theory in a wide variety of areas including the art of dressing hair; cutting women's hair and colouring and lightening hair.

Extra info

You will have the opportunity to travel overseas, visit industry events in London, take part in local and international competitions such as Worldskills UK and experience working in a realistic salon environment. Scalp massage, customer service and ear piercing may also be available as additional qualifications. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and a minimum of grade D in Maths, or a Level 1 hairdressing qualification with literacy and numeracy at an appropriate level, or relevant work/life experience, plus a good punctuality and attendance record.

Leads on to...

Upon successful completion of the course you could progress to Hairdressing Level 3 or into employment.

Level 2

Hair and Media Make-up

Diploma

Max 36 weeks Highbury Campus

Is it for me?

This course is ideal if you would like to work in theatrical make-up or within the exciting and dynamic worlds of TV and film.

What will I study?

The course provides hands-on training and underpinning theory in a wide variety of areas including the art of dressing hair, make-up and body art design.

Extra info

You will have the opportunity to travel overseas, visit industry events and locations in and around London, take part in local and international competitions such as Worldskills UK, and assist in productions and internal/external shows. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and a minimum of grade D in Maths, or a Level 1 hairdressing qualification with literacy and numeracy at an appropriate level, or relevant work/life experience, plus a good punctuality and attendance record.

Leads on to...

Upon successful completion of the course you could progress to Hair and Media Make-up Level 3, Hairdressing or Beauty Therapy at Level 3 or into employment.

Level 2

African Caribbean

Diploma

Max 36 weeks Highbury Campus

Is it for me?

Would you like to become a professional hairstylist and specialise in African Caribbean hair? Do you want to travel or run your own business? Then this course is for you.

What will I study?

The course provides hands-on training and underpinning theory in a wide variety of areas including styling and finishing African type hair; relaxing African hair and cutting women's hair.

Extra info

You will have the opportunity to travel overseas, visit industry events in London, take part in local and international competitions such as Worldskills UK, and experience what it is like to work in a realistic salon environment. Scalp massage, customer service and ear piercing may also be available as additional qualifications. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and a minimum of grade D in Maths, or a Level 1 hairdressing qualification with literacy and numeracy at an appropriate level, or relevant work/life experience, plus a good punctuality and attendance record.

Leads on to...

Upon successful completion of the course you could progress to Hairdressing Level 3 or into employment.



“Students develop particularly high levels of practical skills with innovative work being produced by students preparing for competitions.”

Ofsted report, 2011



Level 3

Women's Hairdressing Diploma

Max 36 weeks Highbury Campus & Highbury Arundel Centre

Is it for me?

If you wish to advance your skills and job opportunities in the hairdressing industry, this course is for you.

What will I study?

You will study advanced techniques to develop and enhance your creative hairdressing and barbering skills. Hairdressing Level 3 consists of a variety of units, including colour hair to create a variety of looks, colour correction services and style and dress hair.

Extra info

Level 3 students take part in organising a charity event as part of their programme. You can take part in the annual hair and beauty competition and other major competitive events including Worldskills UK. You may also wish to study additional activities including bridal make-up and hair extensions.

Entry requirements

You will need Level 2 Hairdressing or equivalent with literacy and numeracy at an appropriate level, 4 GCSE grades A*-C, including English and a minimum of grade D in Maths, or relevant work/life experience.

Leads on to...

Upon successful completion of the course you could progress to advanced training at Level 4 or into employment

Kirsty Cripps says...

I was really proud to be the winner of a Gold Award in the Worldskills south east regional finals. The hours my tutors spent with me meant I was prepared for the Worldskills competition.

Level 3
Beauty Therapy Diploma



Apprenticeships in Hair & Beauty

Earn a real wage while gaining the benefits of high-quality training. Apprenticeships are offered in this area for anyone aged over 16. See page 20 for more details.

- Barbering
- Beauty Therapy
- Hairdressing

What next?

Further studies

Upon completion of a Level 3 qualification in Beauty Therapy or Hairdressing you could add to your skills by completing courses in specialist areas or take higher level qualifications such as a BTEC HND or Foundation Degrees in a related subject.

Career opportunities

The beauty therapy and hairdressing sectors offer many exciting opportunities. You could work on cruise ships, in television or in a health spa or leisure centre. Or you could find work as a beauty therapist or hairstylist, or specialise in areas such as holistic treatments, nail art or teaching. You could even start your own salon or work from home.

Beauty therapists typically earn between £12,000 and £17,000 a year. Fully trained hairdressers can earn up to £20,000 a year. Salon managers can earn over £20,000 a year.

Related websites:

www.skillset.org

Health, Care & Early Years

If you are a caring person and enjoy looking after others then you could consider a career in health, care and early years.

Our Health, Care & Early Years department has been rated as Grade 1 Outstanding in our 2011 Ofsted report.

We offer a range of full-time health courses including Caring for Children, Childcare & Education, and Health & Social Care from Entry Level to Level 3 BTEC Nationals. So whatever your current level of training or qualifications we can

help you to progress to further study or your chosen career.

The facilities at Highbury City of Portsmouth Centre are specifically designed to simulate realistic work environments and include a nursery, palliative care room and dental surgery, all of which are stocked with relevant, contemporary learning aids and resources.

Staff have extensive vocational expertise and a thorough knowledge of current legislation, ensuring that you benefit from the most up-to-date teaching.

Level 1

Caring for Children CACHE Certificate/Diploma

1 year
Highbury City of
Portsmouth Centre

Is it for me?

If you want a career in childcare, this course will give you an introduction to working with children in a range of settings.

What will I study?

The course covers personal development and the growth of babies and young children. You will also explore the value of a healthy lifestyle and diet, communication and learning, aspects of play, and the importance of building children's confidence.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including English and Maths, or a full entry level qualification with literacy and numeracy at an appropriate level. A willingness to work in the industry and the ability to succeed are very important.

Leads on to...

You could progress on to a higher level course such as the CACHE Level 2 Diploma.

Level 2

Diploma in Childcare & Education CACHE Diploma

1 year
Highbury City of
Portsmouth Centre

Is it for me?

This course is for you if you have a genuine interest in child development and supporting children in their care, play and education.

What will I study?

There are seven units delivered over one year: Introduction to Working with Children, The Developing Child, Safe, Healthy & Nurturing Environments for Children, Children & Play, Communication & Professional Skills Within Childcare & Education, The Childcare Practitioner in the Workplace, Working with Children from Birth to Age 5 Years.

Extra info

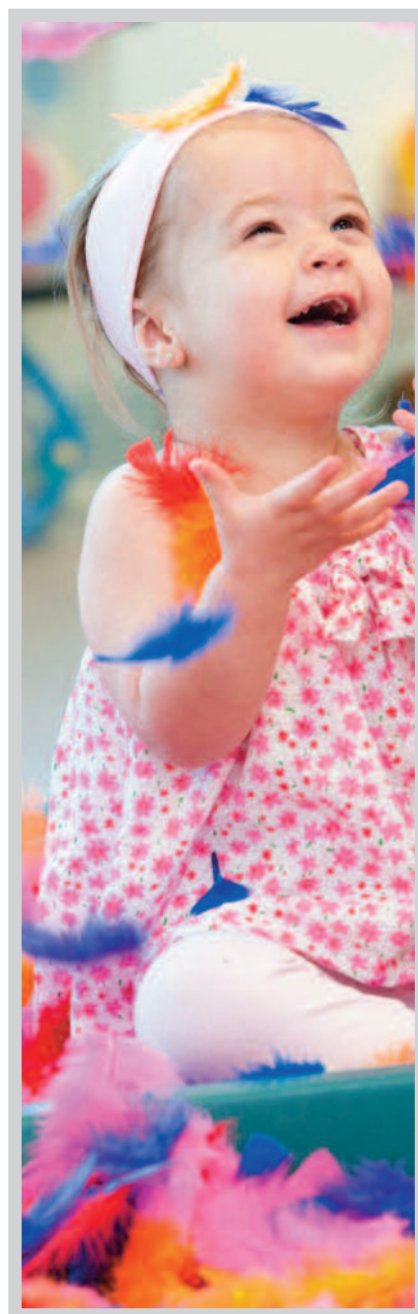
You will gain knowledge from specialist speakers from both professions and take part in fun cross-college activities. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, which must include English and Maths, or a full Level 1 qualification at merit grade and Functional Skills at an appropriate level.

Leads on to...

You may be able to progress to the Level 3 Diploma in Childcare & Education or find work as an assistant.



Level 3

Diploma in Childcare & Education

CACHE Diploma

2 year

Highbury City of
Portsmouth Centre

Is it for me?

This course is for you if you would like to work with children and young people. You need to have a genuine interest in child development and supporting children in their care, play and education.

What will I study?

There are 12 units delivered over two years including: Development from Conception to Age 16 Years, Keeping Children Safe, Play and Learning in Children's Education and Caring for Children. The course content is based on the principles that underpin working with children, including current legislation, initiatives and frameworks.

Extra info

You will attend a variety of work placements during the course such as a day nursery, preschool and school. This course includes a formal written examination.

Entry requirements

You will need 4 GCSE grades A*-C including Maths and English, or a full Level 2 qualification at grade C or above plus literacy and numeracy at an appropriate level. As you will be working with children you will need to undergo an enhanced police check (CRB).

Leads on to...

This qualification will enable you to embark on a career working with children in a range of settings, such as a nursery nurse in an early years setting or a teaching assistant in a school. The Level 3 qualification gives you the opportunity to progress to a supervisory/management role, or continue with study and progress into higher education, for example teacher education, a Higher National Diploma (HND) or university.

Entry Level

Health & Social Care

Step Up NOCN

1 year

Highbury City of
Portsmouth Centre

Is it for me?

If you are interested in early years or social care, this course will give you a basic introduction.

What will I study?

You will study a range of topics including early years, cooking for yourself and others, developing healthy lifestyles, and understanding play for children.

Extra info

You will gain knowledge from specialist speakers from both professions and take part in fun cross-college activities. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need literacy and numeracy at Entry 2 or above. You should be able to demonstrate a desire to work in the subject area. A real interest in the caring profession and a friendly nature are essential.

Leads on to...

You could move on to the Level 1 Certificate/Diploma in Health & Social Care or the CACHE Level 1 Diploma in Caring for Children.

Level 1

Health & Social Care

Edexcel BTEC Award/Certificate/Diploma

1 year

Highbury City of
Portsmouth Centre

Is it for me?

If you are looking to gain skills and knowledge of what it would be like to work in the care sector, this is the course for you.

What will I study?

You will learn about interpersonal relationships, health education, practical caring skills, health emergencies, planning recreation activities and nutrition. As with all courses involving a work placement in health/childcare settings, applicants will need to undergo an enhanced police check (CRB).

Extra info

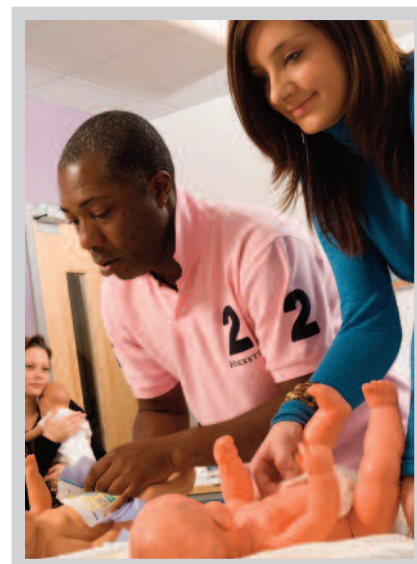
You may take qualifications in first aid and essential food hygiene and take part in a voluntary work placement. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including English and Maths, or a full entry level qualification with literacy and numeracy at an appropriate level. A willingness to work in the industry and the ability to succeed are very important.

Leads on to...

You could progress on to a Level 2 Diploma, or the CACHE Level 2 Diploma in Childcare & Education, depending on your career choice.



“Students enjoy their learning, use their time productively in lessons and produce a high standard of work.”

Ofsted report, 2011



What next?

Further studies

Upon completion of a Level 3 qualification you could progress on to a higher level qualification, such as an HND or university degree in a related subject.

Career opportunities

Careers you might consider include working as a care assistant, nurse, social worker, nursery nurse, speech therapist or teacher.

Care workers can expect to earn around £12,000-£16,000 a year. Newly qualified nurses in the NHS earn around £21,000 a year. Starting salaries for social workers are around £19,500 to £25,000 a year. With experience, speech therapists can earn around £35,000 a year.

Related websites:

www.childcarecareers.gov.uk
www.cache.org.uk

Level 2

Health & Social Care

Edexcel BTEC Certificate/Extended Certificate/Diploma

1 year Highbury City of Portsmouth Centre

Is it for me?

This course gives you the skills and knowledge to start a career in caring for babies, children, young people, adults, people with disabilities and the elderly.

What will I study?

You will learn about how health and social care services meet people's needs, factors affecting health and wellbeing, lifespan development, human body systems, diet, culture and diversity.

Extra info

You could also work towards a Higher Project, which allows you to investigate a topic of interest to you. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and Maths, or a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level. A willingness to work in the industry and the ability to succeed are very important.

Leads on to...

If you want to progress to the BTEC Level 3 Diploma/Extended Diploma you may need to resit GCSE English or Maths during this course. On successful achievement of a merit grade you could progress to the Higher Project and research a topic you have already studied or focus on something new. You may also choose to go into employment.

Level 3

Health & Social Care

Edexcel BTEC Diploma/Extended Diploma

1 year/2 year Highbury City of Portsmouth Centre

Is it for me?

This course will help you to gain the knowledge and skills for work or further study in health and social care and many students progress onto higher education.

What will I study?

Topics include public health, sociology, life stage development, anatomy and physiology, and psychology. In Year 2 you may have the opportunity to take an AS Level and will submit an Extended Project alongside this course, which attracts additional UCAS points.

Extra info

You will also study short courses in first aid, manual handling, food hygiene and health and safety. Work placements are an essential part of this course and can be within operating theatres, accident and emergency departments or a local hospice. As with all courses that involve working in health/childcare settings, you will have to undergo an enhanced police check (CRB).

Entry requirements

You will need 4 GCSE grades A*-C in academic subjects including English and Maths, or a full Level 2 qualification at merit grade with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to university to study for a degree or move into the world of work.

Apprenticeships in Health, Care & Early Years

Earn a real wage while gaining the benefits of high-quality training. Apprenticeships are offered in this area for anyone aged over 16. See page 20 for more details.

- Child Care
- Dental Nursing
- Health & Social Care

“Students develop good employability skills through their lessons, tutorials and work experience.”
Ofsted report, 2011

Hospitality & Catering

Every year our students enter and win local, regional and national competitions and go on to gain top jobs in hotels, restaurants and other establishments around the world.

At Highbury you can gain hands-on experience in professional training facilities, based at Highbury City of Portsmouth Centre. These include two fully operational restaurants, including our publically acclaimed Chimes Fine Dining Restaurant, plus six further training kitchens.

All kitchens have been fitted with industry-standard Charvet equipment, providing a realistic and inspirational learning environment. They include a pastry kitchen with the latest bakery ovens, a

chocolate room, and an international kitchen complete with wok station, tandoori oven and pasta station.

The kitchens incorporate the latest e-technology, including overhead cameras and wall-mounted plasma screens.



Entry Level

Hospitality Edexcel BTEC Certificate in Skills for Working Life

1 year
Highbury City of
Portsmouth Centre

Is it for me?

This course will give you an introduction to working in hospitality and catering.

What will I study?

You will learn about practical catering, menu planning, customer service, health and safety, presentation skills and information technology.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

No formal entry qualifications are required. You should be able to demonstrate a desire to work in the subject area.

Leads on to...

You could move on to a higher level course at Highbury, such as the C&G Diploma in Professional Cookery.

Level 1

Professional Catering Studies City & Guilds Diploma in Professional Cookery

1 year
Highbury City of
Portsmouth Centre

Is it for me?

If you want to be the next high profile TV chef, then this very practical course could be for you.

What will I study?

On this course you will develop your knowledge and skills in our world-class training kitchens. You will achieve a Level 1 Diploma in Professional Cookery and the Certificate in Food and Beverage Service. You can also study RIPHH Food Hygiene Certificate, Basic Health & Safety and First Aid at Work.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

No formal qualifications are required. There will be an initial assessment and induction period that will look at your strengths and preferences to make sure that you are on the right level of course.

Leads on to...

You could progress to a Level 2 Diploma in Professional Catering Studies or go into employment or an apprenticeship (see page 20).

Level 2

Higher Professional Catering Studies City & Guilds Diploma in Professional Cookery and Diploma in Food Service

1 year
Highbury City of
Portsmouth Centre

Is it for me?

This course is ideal if you want to progress in the hospitality industry.

What will I study?

This practical course will enable you to develop your culinary skills. You will work towards a Level 2 Diploma in Professional Cookery and a Level 2 Diploma in Food Service. You could also gain further experience by taking part in local and national cookery competitions.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will require a Diploma in Professional Catering Level 1, an NVQ Level 1 Food Preparation & Cooking, or NVQ Level 1 Food & Drink service or equivalent, or by interview.

Leads on to...

You can progress on to the NVQ Level 3 Diploma in Professional Cookery, NVQ Diploma in Pastry, NVQ Level 3 in Hospitality, Supervision & Leadership or go into employment.



What next?

Further studies

Upon completion of a Level 3 qualification you could progress to a Foundation Degree in Hospitality Management at Highbury or an Honours Degree at university.

Career opportunities

There are many job opportunities within the hospitality and catering industry, including chef, hotel reception, waiting staff, restaurant manager, and contract catering. You could even run your own pub as a licensee.

Full-time salaries for waiting staff can be around £11,900 to £14,500 a year. Starting salaries for trainee restaurant or catering managers can be between £15,000 and £21,000 a year. Head chefs (chefs de cuisine) can earn up to £30,000. A head chef working in a top hotel may earn up to £50,000.

Related websites:

www.caterer.com
www.recipesource.com

Level 3

Advanced Catering
 City & Guilds NVQ Diploma in
 Professional Cookery or Pastry or
 Restaurant

1 year Highbury City of
 Portsmouth Centre

Is it for me?

This course will develop your culinary, pastry or restaurant skills and lead to a qualification that is highly sought after by the industry.

What will I study?

You will learn advanced culinary skills in either NVQ Advanced Pastry, NVQ Advanced Kitchen Larder Operations or Level 3 Hospitality, Supervision & Leadership. You can gain additional qualifications, such as the British Institute of Innkeeping Award, Responsible Alcohol Retailers or Welcome Host.

Entry requirements

You will require NVQ Food Preparation & Cooking or NVQ Food Service at Level 2 or a Level 2 Diploma, or have significant trade experience. Numeracy and literacy are also required at an appropriate level.

Leads on to...

You could progress to a Foundation Degree in Hospitality Management at Highbury, a degree at university or gain employment.

Foundation Degree

FdA Hospitality Management
 Validated by the
 University of Portsmouth

2 year Highbury City of
 Portsmouth Centre

Is it for me?

If you want to progress to a management position in the hospitality industry you should consider this course.

What will I study?

You will study operational skills for hospitality, operations management, licensed trade management, revenue management, managing people in the service sector, marketing, business and employment law, special events and conferences. You will also undertake a research project.

Extra info

A vital component of this course is a 22-week work placement either in the UK or abroad.

Entry requirements

You will need 120 UCAS points to get onto this course.

Leads on to...

When you have completed this course you could move into a management career or spend a further year at university to gain a full BA Honours Degree.

Apprenticeships in Hospitality & Catering

Earn a real wage while gaining the benefits of high-quality training. Apprenticeships are offered in this area for anyone aged over 16. See page 20 for more details.

Alex Cheang says...

I chose Highbury because it has a really good reputation. I like the College mission – “To enable all our students to succeed”. I have applied to do a degree at the University of Portsmouth and have also been offered a job with Holiday Inn in London.

*Foundation
 Degree
 Hospitality
 Management*



Media & Journalism

Looking to train in media and journalism? Highbury boasts a professional-quality media suite, including four digital newsrooms, radio studio complex and high definition TV production facilities.

New courses enable you to design your own programme and choose from a wide range of specialist subjects including animation, TV or radio drama, computer games, newspaper and magazine reporting and graphic design.

Renowned for strong links with the industry and professional accrediting bodies, Highbury excels in this area with many household names starting their

career here. While you are here, you will also have the opportunity to contribute to Highbury College TV (HCTV), the student magazine and Express FM, the community radio station for Portsmouth.

Every year, dozens of Highbury graduates gain a job in journalism, publishing and media. Many are snapped up before their course has even finished and progress to exciting careers in places such as Radio 1, Global Media, Meridian TV and Sky News.

After you complete your course at Highbury, employers will know that you are highly trained, motivated and well prepared for the workplace.

Level 1

Radio Skills

NCFE

1 year Highbury Campus &
Highbury Arundel Centre

Is it for me?

If you are hoping for a career in radio then this is the place to start.

What will I study?

You will learn about the radio industry, audiences and acquire skills in radio production. You will have a chance to research the industry and possible careers, produce interviews, jingles, music-based programmes and work on outside broadcasts. You will go on visits, such as the BBC in London and to local radio stations to see how they work.

Extra info

You will get hands-on training in the radio studios and on location. Your work on the course could also be broadcast on Express FM. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including English and Maths. Alternatively you may have a full entry level qualification with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to a higher level qualification in media or radio.



Level 2

Creative Media Production Edexcel Diploma in Creative Media Production

1 year

Highbury Campus

Is it for me?

If you are creative and hoping for a career in the media then this is the course for you.

What will I study?

You will have a chance to make a film, an animation, adverts, and design and build your own website. There is also an opportunity to work on Express FM, which broadcasts daily from Highbury Arundel Centre across the Portsmouth area. You will go on visits, including the BBC in London and to local radio stations to see how they work. Project work is important and some projects are set by local employers so you get first-rate experience.

Extra info

You will get hands-on training in the TV studio and editing suite and on location, with the latest digital technology. The computer software is the same as is used by media professionals. Your work on the course goes public at the end of year show, which is always very popular. You will also take GCSE Media, the higher project and one Functional Skill alongside this course.

Entry requirements

You should have 4 GCSE grades A*-D, including English and Maths. Alternatively you may have a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 1 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to a higher level qualification in media.

Level 3

Creative Media Production Edexcel Subsidiary Diploma/Diploma/ Extended Diploma in Creative Media Production

2 year

Highbury Campus

Is it for me?

This course is ideal if you want to learn how to film and edit your own programmes, write your own news stories and produce magazines.

What will I study?

Working in Highbury's professional studios, you will cover media analysis, film studies, digital imaging, video editing, TV studio production, web design, TV drama and documentary production. You will also study marketing and advertising/PR, writing and editing copy, page layout and design and photography.

Extra info

Work experience is integrated into the course so you can try out your new skills in a professional context. You will go to Express FM, a local community based radio station broadcasting daily, and you will also go on external visits to other media organisations such as the BBC. A trip to New York is a popular part of the course. You can also study an additional A Level alongside this course (see page 19).

Entry requirements

The entry requirements for this course are 4 GCSE grades A*-C, including English and at least a D in Maths. Alternatively you may have a full Level 2 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 2 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

You could gain employment in the media industry or move on to a degree at university.

Level 3

Creative Media Production (Games Development)

Edexcel Subsidiary
Diploma/Diploma/Extended Diploma

2 year

Highbury Campus

Is it for me?

This course is ideal if you want to learn how video games work and want to start learning how to design and produce your own.

What will I study?

Working in Highbury's professional studios, you will cover general skills development, modelling, animation, concept drawing, games narrative, games design, sound for games, digital graphics and games platforms/technologies.

Extra info

Work experience is integrated into the course so you can use your new skills in a professional context. You will go to Express FM and on external visits to other media organisations such as the BBC. A trip to New York is a popular part of the course. You can also study an additional A Level alongside this course (see page 19).

Entry requirements

You will need 4 GCSE grades A*-C, including English, Maths and a creative subject. Alternatively you may have a full Level 2 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level.

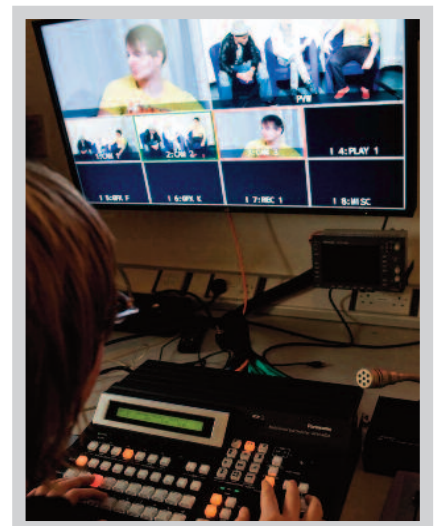
Leads on to...

You could gain employment in the media industry or move on to a degree at university.

Alexandra Sage says...

The journalism course was very intense and extremely challenging but I enjoyed it immensely. I cannot believe how much I learned over such a short space of time.

NCTJ Diploma in Journalism



NCTJ Diploma

NCTJ Diploma in Journalism

With specialisms in general newspaper reporting, magazine and broadcast journalism

20 weeks, plus Highbury Campus
2 weeks attachment

Is it for me?

This fast-track course is accredited by the NCTJ, and offers a comprehensive introduction to the job of a reporter.

What will I study?

The course covers practical journalism, including writing for newspapers and digital media, page layout and design and district coverage, and the intensive study and practice of media law, public affairs and shorthand. It also covers online journalism, video techniques and podcasting.

Extra info

You will cover your own part of Portsmouth and your stories may be published regularly in the local, regional and national media.

Entry requirements

Non-graduates should have 2 A Levels at grade C or above, and 2 GCSE grades A*-C, one of which must be English. A minimum of two weeks work experience on a newspaper or magazine in the past six months is also required. Applications are welcomed from mature students with other industrial experience.

Leads on to...

You could find work as a reporter on a newspaper or with a news agency.



Add an A Level to your study

The Highbury College 6th Form Academy lets you create your own mix of vocational qualifications and A Levels to boost your career options and/or prepare for university. You could combine an Edexcel Level 3 Diploma in Creative Media Production with the following A Levels (see page 19 for more information).

- 3D Design
- Communication & Cultural Studies
- Dance
- English Language & Literature
- Film Studies
- Fine Art
- Government & Politics
- Graphic Communication
- Interior Design
- Jewellery
- Media Studies
- Photography
- Psychology
- Textiles

What next?

Further studies

Upon completion of a Level 3 qualification you could progress on to Highbury's NCTJ Diploma in Journalism or an Honours Degree at university.

Career opportunities

Media and journalism is a fast-paced, exciting industry with plenty of opportunities for talented people with the right qualifications and experience. You could work in newspapers, television, advertising, radio, public relations or a web journalist. You could also move into marketing and specialise in social media and the latest digital technology.

A trainee journalist will earn around £15,000 a year on local newspapers. An experienced journalist can earn over £40,000. With experience, a web editor can earn around £30,000 a year. Top salaries for an advertising account executive can reach £90,000 a year.

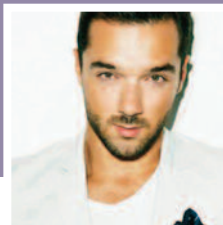
Related websites:

www.skillset.org
www.bbc.co.uk/learning/subjects/media_studies.shtml

Shem Jacobs says...

Highbury has great facilities and the course was brilliant. It gave me a fantastic grounding to start my career. When I began work I knew about cameras and equipment and could pick up what directors wanted really quickly.

Level 3 BTEC Diploma Creative Media Production
Now a professional dancer who has worked with Kylie Minogue, Cheryl Cole, etc



Music Technology

Want to work in the music industry? At Highbury you can record your own music in the studio, produce audio for film, TV and multimedia, work with professional musicians, learn how to DJ and get your hands on the latest music software.

Highbury offers exciting and creative full-time Music Technology courses, including BTEC

Diplomas. Find out more about the way the music business works and how to manage a studio recording and record or produce music.

We have a cutting-edge digital recording studio, Mac-based music sequencing, professional software (Pro Tools, Logic Pro 9, Reason 4) and radio broadcast studios.

Level 1

Music Technology Skills

NCFE

1 year Highbury Arundel Centre

Is it for me?

This is a good place to start training for a career in music recording.

What will I study?

You will learn about the music industry, audiences and develop skills in music recording. You will have a chance to research the industry and possible careers, record music, produce jingles, develop midi sequences and work on outside broadcasts. Project work is important and some projects are set by local employers so you get first-rate experience.

Extra info

You will get hands-on training in the College's digital studios and on location. Your work on the course could also be broadcast on Express FM. This course is delivered at Highbury Arundel Centre, home of Express FM. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including English and Maths. Alternatively you may have a full entry level qualification with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to the Level 2 Diploma Music Technology at Highbury.

Level 2

Music Technology

Edexcel Diploma in Music Technology

1 year Highbury Campus

Is it for me?

If you want to find out how to create CDs or record live music, this is the course you need.

What will I study?

You will learn how to plan and create your own music product, learn how to DJ and find out how to use computers to create your own music. You will record in our studios and find out more about the way the music business works.

Extra info

If you need to, you can retake your GCSE English and Maths at Highbury. You will also complete at least one Functional Skill.

Entry requirements

You will need 4 GCSE grades A*-D, including English and Maths or a relevant Level 1 qualification. Alternatively you may have a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 1 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

After this course you can move on to the Level 3 Diploma.





Level 3

Music Technology

Edexcel Subsidiary Diploma/Diploma/
Extended Diploma in Music Technology
2 year Highbury Campus

Is it for me?

This course is ideal for anyone who wants to work with professional musicians to help record and edit their CDs or work in a live music environment.

What will I study?

Working in Highbury's professional studios, you will learn how to manage a studio recording, record music, produce your own music on computers, learn about DJing, and create and record sound for multimedia, video and TV projects. If you need to retake your GCSE Maths you can do that too.

Extra info

Highbury's studio is used by professional musicians, and you will get the chance to help with their recordings.

Entry requirements

You will need 4 GCSE grades A*-C, including English and at least a D in Maths. Alternatively you may have a full Level 2 qualification at merit grade with literacy and numeracy at an appropriate level.

Leads on to...

You could move on to a job in the music industry or go on to university.

Add an A Level to your study

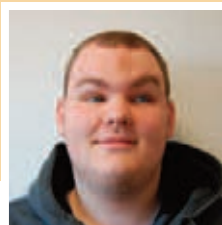
The Highbury College 6th Form Academy lets you create your own mix of vocational qualifications and A Levels to boost your career options and/or prepare for university. You could combine an Edexcel Level 3 Diploma in Music Technology with the following A Levels (see page 19 for more information).

- Communication & Cultural Studies
- Dance
- English Language & Literature
- Film Studies
- Fine Art
- Graphic Communication
- Media Studies
- Performing Arts
- Photography
- Textiles

Matt Cooper says...

Highbury has been a great stepping stone to my future – a degree and hopefully a career in music production.

Level 3 BTEC Diploma in Music Technology



What next?

Further studies

Upon completion of a Level 3 qualification you could progress on to a Foundation Degree or an Honours Degree at university.

Career opportunities

Although there are no longer as many recording studios as there once were, there are still opportunities out there for anyone interested in music technology. Options include live sound and theatre work, music promotion and recording for TV and advertising. The lucky few can still obtain work in music production as a producer or engineer but expect to work long hours and be very, very keen.

Starting salaries for a studio sound engineer are about £13,000 a year. Experienced sound engineers can earn between £25,000 and £30,000. An experienced music producer can earn up to £50,000 a year, but this will depend on the area they are working in.

Related websites:

www.skillset.org
www.bbc.co.uk/learning/subjects/media_studies.shtml

Performing Arts & Theatre

Highbury College has a wide range of acting courses to broaden your skills. You will have the opportunity to step into the spotlight in front of real audiences and gain experience through work placements in local theatres or on school tours. You could also get involved in the Highbury Theatre Company, which is open to students and staff from across the College.

We offer hands-on courses using naturalism, realism, physical theatre and drama, supported by a professional voice coach. We also offer TV drama experience in our high-definition TV studio, plus radio presentation on Express FM.

Our specialist theatre, dance studio and TV studio are ideal for studying dance, choreography and movement, as well as other theatre techniques. We work on many different productions, experiencing all the real life day-to-day issues including finance and budgets, advertising and marketing and technical production.

We also offer a technical course covering the skills used behind the scenes of a production, including props, lighting and sound effects.

Level 1

Performing Arts & Theatre BTEC Diploma

1 year Highbury Campus

Is it for me?

This course provides an introduction to a range of creative subjects and will develop your practical skills and knowledge of the performing arts industry.

What will I study?

You will explore and develop your skills in acting and dance, develop skills in technical aspects of theatre, find out about jobs and working in the industry and perform a showcase.

Extra info

Within the course you will improve your Maths, English and IT skills. In addition you will complete the Level 1 project.

Entry requirements

You will need 4 GCSE grades A*-E or equivalent, including English, Maths and a performance based subject.

Leads on to...

You could progress to a Level 2 Diploma in Performing Arts or a similar Level 2 course or enter the world of work.



Level 2

Performing Arts (Acting)

Edexcel Extended Certificate and Diploma in Performing Arts

1 year Highbury Campus

Is it for me?

If you want to learn acting skills and develop production skills in a variety of performing arts areas but lack experience, this course is for you.

What will I study?

You will learn about the performing arts production process, performing arts business, acting, performing scripted plays, devising plays and make-up for stage performance.

Extra info

There will be many theatre trips in the local area and you will regularly perform in College and at public venues. You will also improve your Maths, English and IT skills and may gain additional qualifications in these and have the opportunity to retake GCSE English and Maths if you need to.

Entry requirements

You will need 4 GCSE grades A*-D, including English, Maths and preferably Drama, or a full Level 1 qualification with literacy and numeracy at an appropriate level.

Leads on to...

When you successfully complete the course you could go on to Level 3 study at Highbury.

Highbury Theatre Company

The Highbury Theatre Company is a fun part of your Enrichment Programme. The company performs two shows a year to large audiences and gives you the chance to be part of vibrant theatre productions within Highbury College. Highbury Theatre Company is open to everyone. If you don't want to act, you can help with props, sound, lights, costumes or marketing and production.



Level 3

Performing Arts

Edexcel Subsidiary Diploma/Diploma/Extended Diploma in Performing Arts

2 year Highbury Campus

Is it for me?

You will learn performance skills and develop a knowledge and understanding of acting techniques that will help you develop a career in performing arts.

What will I study?

You will study performance, voice, theatre for children, film, TV, radio drama, improvisation, performing arts business, acting, variety performance, devising plays and classical theatre. You will also have the opportunity to retake GCSE Maths.

Extra info

You could visit New York's Broadway and London's West End as well as many theatres around our local area. You will also tour around local schools and community centres where you can perform short plays.

Entry requirements

You will need 4 GCSE grades A*-C, including English, Maths and a performance-based subject. Alternatively you may have a full Level 2 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to study at a higher level, including a Degree at university or study drama at a drama school.

Level 2

Performing Arts (Dance)

Edexcel Extended Certificate and Diploma in Performing Arts

1 year Highbury Campus

Is it for me?

If you like performing and have good coordination and movement skills then this is the right course for you.

What will I study?

The course covers opportunities in the performing arts business, understanding and performing dance, a body workshop and a production project. You will also improve your Maths, English and IT skills and may gain additional qualifications in these and have the opportunity, if needed, to retake GCSE English and Maths.

Extra info

You could visit New York's Broadway and London's West End as well as many theatres around our local area. You may work alongside professional companies, and tour around local schools and community centres to perform your work.

Entry requirements

You will need 4 GCSE grades A*-D, including English, Maths and preferably Dance. Alternatively you may have a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 1 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to Level 3 Diploma in Dance at Highbury.

Level 3

Performing Arts (Dance)

Edexcel Subsidiary Diploma/Diploma/
Extended Diploma in Performing Arts
(Dance)

2 year

Highbury Campus

Is it for me?

Use your creative skills to explore new dance techniques.

What will I study?

You will study dance, choreography and movement, and other theatre techniques, including acting and voice production.

The course involves performing in front of an audience, and includes a two-week work placement, trips to theatres, including West End shows, and an organised visit to New York.

Extra info

You can catch up on other skills and qualifications if you need to, especially if you need an extra GCSE or an AS Level.

Entry requirements

You will need 4 GCSE grades A*-C, including English, Maths and a performance-based subject. Alternatively you may have a full Level 2 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 2 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

You could go on to university or dance school or use your skills and contacts to help you obtain a job.



Level 3

Production Arts (Technical)

Edexcel Subsidiary Diploma/
Diploma/Extended Diploma in
Production Arts

2 year

Highbury Campus

Is it for me?

If you are interested in the theatre and want to learn about how a production is put together, then this is the course for you.

What will I study?

You will learn about theatre stage production, including stage management, sound and lighting design, scene construction, prop making and production skills.

Extra info

You will work closely with acting, dance, fashion and make-up students to put on a range of shows and will go on a number of visits and undertake work experience. You will have access to a new theatre incorporating the latest computerised sound and lighting facilities.

Entry requirements

You will need 4 GCSE grades A*-C, including English and Maths. Alternatively you may have a full Level 2 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 2 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to a Foundation Degree, a degree at university or find work in the industry.

Apprenticeships in Creative & Cultural

Earn a real wage while gaining the benefits of high-quality training. Apprenticeships are offered in this area for anyone aged over 16. See page 20 for more details.

What next?

Further studies

Upon completion of a Level 3 qualification you could progress to a Foundation Degree, a degree at university or a course at drama school.

Career opportunities

It can be hard to find full-time work as an actor, but there are still opportunities out there. As well as acting in theatre, film, TV and radio, you can also find work in education, voice-overs, commercials and interactive role playing for museums or corporate events. You could also combine a career in acting or dance with teaching, community arts, stage management or drama therapy.

Starting salaries for an assistant stage manager are about £16,000 a year. An experienced community arts worker can earn from £20,000 to over £25,000. Actors can earn as little as £6,000 a year, although some (the well-known ones) earn considerably more.

Add an A Level to your study

The Highbury College 6th Form Academy lets you create your own mix of vocational qualifications and A Levels to boost your career options and/or prepare for university. You can combine an Edexcel Level 3 Diploma in Performing Arts with the following A Levels (see page 19 for more information).

- 3D Design
- Communication & Cultural Studies
- Dance
- English Language & Literature
- Film Studies
- Fine Art
- Government & Politics
- Graphic Communication
- Interior Design
- Jewellery
- Media Studies
- Photography
- Textiles

Public Services

Our Public Services programme provides you with the essential knowledge and understanding you need to develop a successful career in one of the Public Services, whether it be the armed forces, police, prison, ambulance or fire and rescue.

Public Services courses include physical fitness, field exercises, health and safety, and team sports. You could also take part in outdoor activities and local and national events.

In 2011 the students competed in many competitions taking first place in both the

Hampshire and IOW Army Sports Challenge and the Adjutant General's Corps challenge.

During your time at Highbury you will be involved in visits to indoor and outdoor centres, prisons, fire stations and service locations and the Royal Navy Dockyards, as well as learn what life is like in the Services.

New for 2012!

Take part in practical outdoor living adventures and develop your survival skills.

Level 1

Sport & Uniformed Services

1 year Highbury Campus

Is it for me?

This is an ideal course if you are interested in a career in any uniformed service and enjoy taking part in sport and outdoor activities.

What will I study?

The course includes physical fitness and team events and health and safety training. You will explore many areas and learn what life is like in the uniformed services. You will also take part in team sports and gym-based exercise.

Extra info

You will develop skills working in our Sports Centre. Through guest speakers and off-site visits you will enjoy a wide variety of opportunities in both the sport and public service industry. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E or above, including English, or a full entry level qualification with literacy and numeracy at an appropriate level.

Leads on to...

You could progress onto Level 2 Diploma in Exercise, Health and Fitness Instructing, a BTEC Level 2 Diploma in Public Services or into employment.



Patrick McHugh says...

My course at Highbury totally prepared me for training as a Royal Marine.
Level 3 BTEC Public Services





Level 2

Public Services

Edexcel BTEC Diploma

1 year Highbury Campus

Is it for me?

This qualification gives you an opportunity to learn about life in the armed forces and other Public Service organisations.

What will I study?

The course covers a variety of units related to the Public Services including land navigation, team work and fitness. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Extra info

The course includes opportunities to work with and learn from a range of Public Services through visits and guest speakers, including many trips to outdoor centres and places of interest such as local prisons, Calshot Activities Centre and the Brecon Beacons.

Entry requirements

You will need 4 GCSE grades A*-D, including English and Maths, or a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to the Subsidiary (Year 1)/Diploma at Level 3 or into employment.

Level 3

Public Services

Edexcel BTEC Subsidiary Diploma

1 year/2 year Highbury Campus

Is it for me?

This course is your preparation for working in the police, armed forces, fire brigade and other emergency and uniformed services.

What will I study?

Units include criminology and the law, human behavior, leadership and teamwork. You will visit places such as the Royal Navy Dockyards, local prisons, Calshot Activities Centre and the Brecon Beacons. You will participate in outdoor pursuits including survival skills and night-time challenges.

Extra info

You could take extra qualifications in First Aid, Life Saving and Sports Leadership. You may have the opportunity to help organise local sports competitions and actively participate in team events and competitions.

Entry requirements

You will need 4 GCSE grades A*-C, including English at grade C, or a full Level 2 qualification at merit grade with literacy and numeracy at an appropriate level.

Leads on to...

You could go into a range of careers or progress to university.

What next?

Further studies

Upon completion of a Level 3 qualification you could progress to a degree at university.

Career opportunities

Graduates from Highbury's Public Service courses have gone on to rewarding careers in fire and rescue services, the armed forces and police services to name but a few. Other career options include customs and excise officer, prison officer and paramedic.

New training recruits in the Army earn around £13,400; Privates earn between £16,600 and £28,400. Starting salaries for a prison officer are around £18,000 a year. For a police officer the starting salary is between £20,000 and £23,000 a year.

Related websites:

www.mod.uk
www.police.uk

Science

Are you looking for an exciting career in science? Do you want to become a science technician in industry or education? Or are you looking towards the medical professions as a doctor or medical researcher? If so, Highbury has the course to get you started, including hands-on BTECs and A Levels.

Working in modern laboratory facilities, you will learn about scientific principles, biological systems, forensic science applications, genetics, microbiology, physiology and medical physics techniques.

To support your studies you will undertake a work placement to gain real hands-on experience by spending time in the industry.



Level 1

Applied Science

Edexcel BTEC Award and Certificate

1 year Highbury Campus

Is it for me?

If you want a career in applied science, this is a great place to start training.

What will I study?

You will gain a working knowledge of science-based industries and undertake a work experience placement.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-E, including English, Maths and Science, or a full entry level qualification with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to the Edexcel BTEC Level 2 Extended Certificate and Diploma in Applied Science.

Level 2

Applied Science

Edexcel BTEC Extended Certificate and Diploma

1 year Highbury Campus

Is it for me?

If you want to increase your knowledge of applied science, this is the course for you.

What will I study?

You will study a range of units including elements of chemistry, physics and biology and their application to the way we live. You will also complete practical projects and study the use of science in medicine and the world of work.

Extra info

Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English, Maths and Science. Alternatively you may have a full Level 1 qualification at merit grade with literacy and numeracy at an appropriate level, or a full Level 1 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to the Level 3 Edexcel BTEC Subsidiary Diploma, Diploma and Extended Diploma in Applied Science.

Level 3

Applied Science

Edexcel BTEC Subsidiary

Diploma/Diploma/Extended Diploma

1 year/2year Highbury Campus

Is it for me?

If you want a career in laboratories or to go on to university, this interesting course will help you succeed.

What will I study?

There is a wide choice of units which will help you pursue your career choice. These include science fundamentals, practical techniques, microbiology, chemistry, physiology, genetics and physics.

Extra info

You will spend time in the industry to support your studies.

Entry requirements

You will need 4 GCSE grades A*-C including English, Maths and Science. Alternatively you may have a full Level 2 qualification at merit grade with literacy and numeracy at an appropriate level or a full Level 2 NVQ with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to a Foundation Degree, degree at university or find employment.

What next?

Further studies

Upon completion of a Level 3 qualification you could take an NVQ at Level 4 or work towards a Foundation Degree a Higher National Certificate or a degree at university.

Career opportunities

Science qualifications open doors to a wide variety of job roles in many areas including medicine, research, forensic science and product development. You could work in a medical or quality control laboratory, public health, analytical laboratories, industry or as a science technician in industry or education.

Lab technicians may earn between £13,500 and £18,500 a year.

Starting salaries for a forensic scientist can be around £20,000 a year. Pharmacy technicians can earn between £18,200 and £27,500 a year. Senior scientists can earn upwards of £50,000.

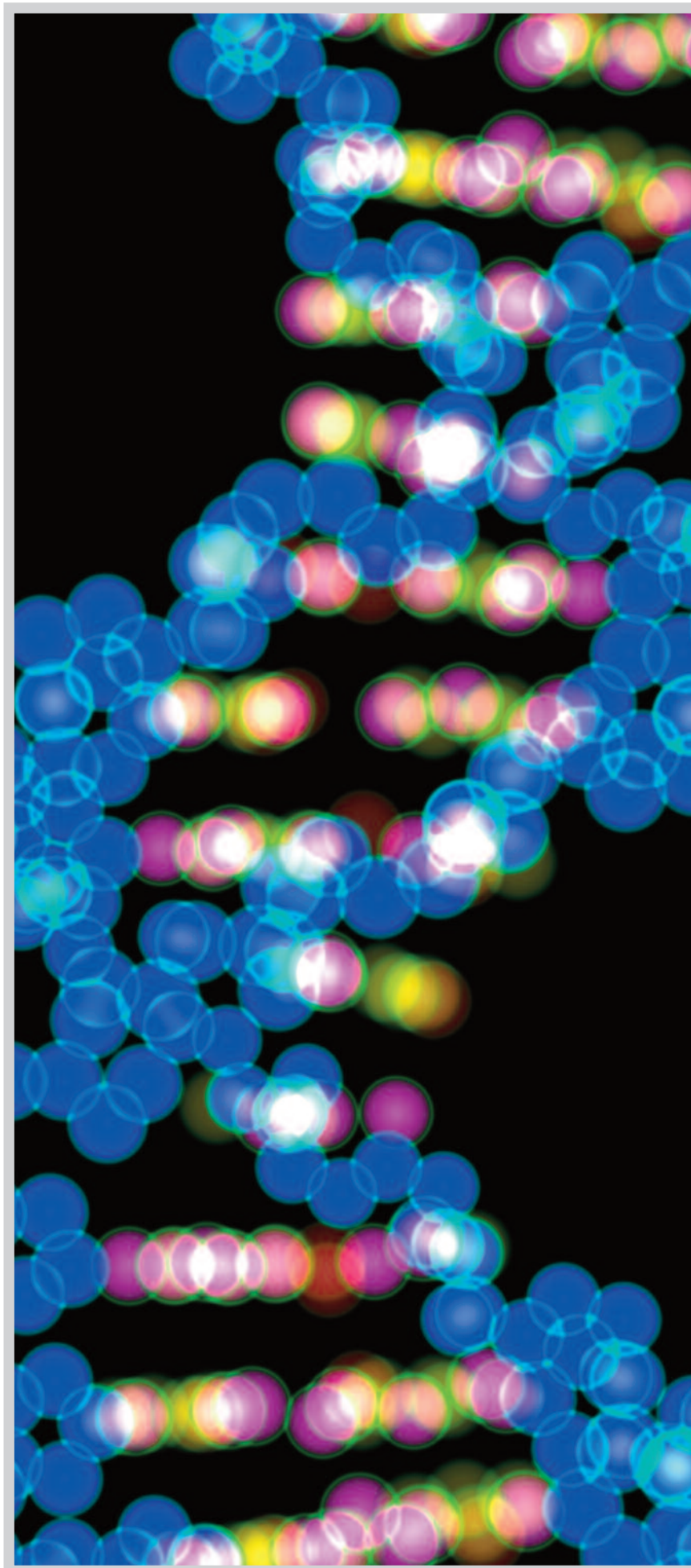
Related websites:

<http://sciencecareers.sciencemag.org>

Add an A Level to your study

The Highbury College 6th Form Academy lets you create your own mix of vocational qualifications and A Levels to boost your career options and/or prepare for university. You could combine an Edexcel Level 3 Diploma in Science with the following A Levels (see page 19 for more information).

- Biology
- Chemistry
- Human Biology
- Mathematics
- Physics
- Statistics



Sports Studies

Develop the essential knowledge and skills you need for a successful career in the sport and leisure industry, including fitness instruction and personal training.

The courses include physical fitness, health & safety and team sports. You could also take part in competitions and outdoor activities, and

achieve additional qualifications in Sports Leadership or an AS Level.

Courses include visits to a variety of indoor and outdoor leisure centres and sports venues and you could take part in practical outdoor living adventures and survival skills.

Level 1

Sport & Uniformed Services BTEC Diploma

1 year Highbury Campus

Is it for me?

This is an ideal course if you are interested in a career in any uniformed service and enjoy taking part in sport and outdoor activities.

What will I study?

The course includes physical fitness and team events and health and safety training. You will explore many areas and learn what life is like in the uniformed services. You will also take part in team sports and gym based exercise.

Extra info

You will develop skills working in our Sports Centre. Through guest speakers and off-site visits you will enjoy a wide variety of opportunities in both the sport and public service industry. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need at least 4 GCSE grades A*-E, including English, or a full entry level qualification with literacy and numeracy at an appropriate level.

Leads on to...

You could progress onto Level 2 Diploma in Exercise, Health and Fitness Instructing, a Level 2 Diploma in Public Services or go into employment.

Level 2

Exercise, Health & Fitness Instructing VTCT Diploma

1 year Highbury Campus

Is it for me?

Do you want a career within the ever expanding industry of sport, leisure and fitness. If so, this course is for you.

What will I study?

Through theory and practical sessions, you will develop the skills needed to plan and instruct gym-based exercise, plan and implement sport and leisure activities and apply emergency first aid. This qualification also focuses on the development of interpersonal and communication skills, self-evaluation and reflection. You will also develop knowledge of anatomy and physiology, fitness testing and the principles of exercise, health and nutrition.

Extra info

There will be many opportunities to take part in and organise sports events and enter regional and national competitions. You will also be rewarded with a Health and Safety Executive (HSE) approved Emergency First Aid at Work (EFAW) certificate. Upon successful completion of the course you will also be eligible for membership with the Register of Exercise Professionals (REPS) at Level 2. You will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English, or an approved Level 1 Sports qualification with literacy and numeracy at an appropriate level.

Leads on to...

You could progress to the Level 3 Certificate in Personal Training or into employment as a fitness professional.

Level 3

Personal Training & Massage Therapy VTCT Diploma

1 year Highbury Campus

Is it for me?

If you have a passion for fitness and are keen to develop a career in personal training, this advanced course is for you.

What will I study?

Through theory and practical sessions, you will develop your knowledge and understanding of the theory underpinning personal training. Topics include anatomy and physiology, principles of exercise and fitness, how to support clients, health and safety, and the principles of nutrition.

Extra info

You will also have the opportunity to study an AS level. Upon successful completion of the course you will also be eligible for membership with the Register of Exercise Professionals (REPS) and Sports Massage Association (SMA) at Level 3.

Entry requirements

You will need to hold a VTCT Level 2 Certificate in Fitness Instructing or an approved equivalent.

Leads on to...

You could progress onto a specialist Level 4 qualification or find employment in areas such as personal training, sports massage or fitness instruction.



Sports Academy

Portsmouth Football Club legend Linvoy Primus launched Highbury's Sports Academy in 2010.

Established in partnership with PFC, the Academy provides an opportunity for you to develop your talent and work towards a career in the sport and leisure industry.

As an Academy member you will have full use of our outstanding sports facilities and choose from a wide range of activities including football, badminton, netball, basketball, golf and sailing.

You could also take additional qualifications in Sports Leadership, Customer Service and First Aid alongside our current range of sport-related courses.

Apprenticeships in Active Leisure

Earn a real wage while gaining the benefits of high-quality training. Apprenticeships are offered in this area for anyone aged over 16. See page 20 for more details.



What next?

Further studies

Upon completion of a Level 3 qualification you could progress on to a sports studies course at Level 4.

Career opportunities

The 2012 Olympic and Paralympic Games have resulted in more opportunities for people with sport-related qualifications due to improved facilities and higher levels of demand. Career options include working in a gym or leisure centre, as a sports coach, personal trainer, lifeguard or sports development officer.

Starting salaries for a fitness instructor are around £13,000.

Full-time salaries for a sports coach range from £12,000-£20,000. A sports development officer can expect to earn from £20,000-£30,000 a year. Community football coaches can earn between £16,000 and £24,000 a year; some Premiership coaches can name their price!

Related websites:

www.altis.ac.uk

www.leisureopportunities.co.uk

Travel & Tourism

Travel & Tourism is one of the fastest growing industries in the world. Employees with the right combination of business and practical skills are in high demand.

Highbury has a great range of Travel & Tourism courses where you can learn how this exciting industry works. Our superb learning resources include a purpose-built aircraft cabin section and

airport check-in desk for students wishing to pursue a career in air cabin crew.

Whether you are looking to gain employment in airline operations or on cruise ships, work as a resort representative, or move into events management, we can help you find the right career path, with training in the skills that employers need.

Level 1

Travel, Tourism & Hospitality Edexcel BTEC Introduction Certificate/Diploma

1 year

Highbury City of
Portsmouth Centre

Is it for me?

If you are looking for a career in the travel industry, this course is the ideal starting point.

What will I study?

You will study customer service, leisure and tourism promotion, travel planning and get lots of useful information about UK leisure and tourism destinations. You may also complete a work placement and additional qualifications such as Certificate in Work Skills.

Extra info

During the course you will be involved in organising events, work related activities and visit a range of organisations to find out more about the travel and tourism industry. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You should have 4 GCSE grades A*-E, including English and Maths, or a full entry level qualification with literacy and numeracy at an appropriate level. Applicants who have fewer formal entry qualifications will be considered on an individual basis if they have prior knowledge or experience.

Leads on to...

You may progress to a higher level course, depending on your achievement on this course.



Disneyland here we come!

Four students from the College's Travel & Tourism and Hospitality Management Foundation Degrees have been given the unique opportunity to work at Disneyland in Florida for six months. The four students had to go through a rigorous selection process to win their work places at Disney, and set off in May 2012.



"I feel very privileged and lucky to have the chance to do this placement," said 19-year-old student Adam Bartlett. "It will be a great opportunity to learn more about how the hotel industry works from a world leader."

Level 2

Travel & Tourism

Edexcel BTEC First Diploma

1 year

Highbury City of
Portsmouth Centre

Is it for me?

If you have a flair for working with people and a genuine interest in travel and tourism, this course provides a great introduction to working in the industry.

What will I study?

You will learn about the travel and tourism industry, tourist destinations, customer service, marketing and the role of a Resort Representative, Air Cabin Crew and Travel Consultants. You may also study additional qualifications, in areas such as event stewarding and business and administration.

Extra info

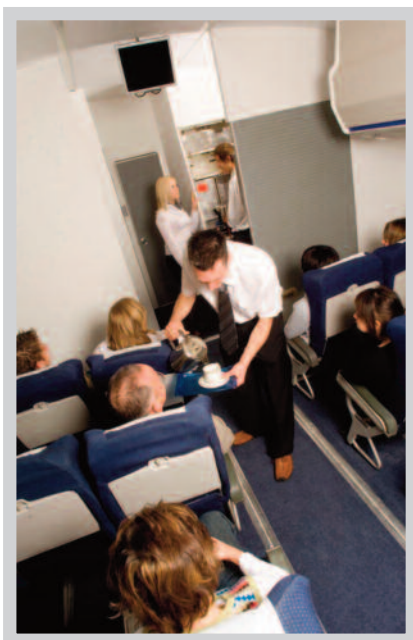
UK residential and course-related visits are included in the course. Within the course you will also improve your Maths, English and IT skills and may gain additional qualifications in these.

Entry requirements

You will need 4 GCSE grades A*-D, including English and Maths, or a full Level 1 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level.

Leads on to...

You may be able to move on to an advanced level qualification, go into employment or progress to preparation for a specific industry course.



Level 2

Travel & Tourism

Diploma in Cruise Operations and
Passenger Shipping

1 year

Highbury City of
Portsmouth Centre

A cluster of qualifications that will include:

NCFE Level 2 Award

in Passenger Shipping

NCFE Level 2 Certificate

in Customer Service

NCFE Level 2 Award

in Equality and Diversity

Edexcel Level 2 BTEC Certification

in Hospitality Skills

Functional Skills

Is it for me?

Choose a career on board a cruise ship and you are sure to go places. This qualification is ideal for those wanting a career in the exciting passenger shipping industry, including passenger ferries and cruise ships.

What will I study?

You will learn about the passenger shipping industry, customer service, sales and marketing, culture and the environment and the many career opportunities available to you.

Extra info

You will gain hands-on experience on a work placement of at least 10 days. This is a great way to use the skills you have learnt in the classroom, and experience what work is like from the inside.

Entry requirements

You will need 4 GCSE grades A*-D, including English, or a full Level 1 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level.

Leads on to...

You can progress to the Advanced Diploma or a similar Level 3 course, or find work in the industry.

Level 2

Diploma in Airline Operations

Highbury City of
Portsmouth Centre

A cluster of qualifications that will include:

NCFE Level 2 Certificate

in Introduction to Cabin Crew

City and Guilds Level 2 Diploma

in the Aviation Environment

City & Guilds

Worldwide Travel Destinations

IBSL Level 1 Award

in Deaf and Blind Awareness

A language

Functional Skills

Is it for me?

This exciting course prepares you for employment in the airline industry. It will give you an insight into career opportunities both in the air and on the ground and provide you with a wealth of transferable skills.

What will I study?

You will learn about airline health, safety and security, aircraft emergency situations, customer service, airport check-in services and aircraft dispatch. In addition, visits to UK airports, an airline training establishment and a variety of other travel and tourism organisations are included in the course.

Entry requirements

You will need 4 GCSE grades A*-D, including English at grade D, or a full Level 1 qualification, including NVQ, at merit grade with literacy and numeracy at an appropriate level, or relevant industry experience.

Leads on to...

You could progress to an advanced level qualification or go into employment.



Level 3

Travel & Tourism Edexcel BTEC National Certificate/Diploma

1 year/2 year
Highbury City of
Portsmouth Centre

Is it for me?

Do you like meeting new people? Do you work well in a team and enjoy communicating? Would you like the chance to travel the world? Yes? Then this course is for you.

What will I study?

You will learn about the way the travel and tourism industry works both through work in College and through visits to our partners in the industry. You will study customer service and marketing, and learn how to organise a travel and tourism event. A residential trip is also part of the course, as well as visits to local tourist destinations and businesses. Optional units focus on other aspects, such as tour operations, retail travel agencies, business travel, cruise operations, events and Functional Skills.

Extra info

A work placement will enable you to gain practical skills, and you will also complete an Extended Project in a topic of your choice, which attracts UCAS points for university.

Entry requirements

Requirements for this course are 4 GCSE grades A-C, an intermediate level qualification or relevant experience.

Leads on to...

You can progress to study a Foundation Degree or take up a position in the travel and tourism industry.

Foundation Degree

FdA Travel & Tourism Management

Validated by the
University of Portsmouth

2 year
Highbury City of
Portsmouth Centre

Is it for me?

If you want to get into a management position in the Travel & Tourism industry you should seriously consider this course.

What will I study?

You will study retail travel, tour operations, current issues in the industry, revenue management, managing people in the service sector, marketing, business and employment law, special events and conferences, and undertake a research project.

Extra info

A vital component of this course is a 22-week work placement either in the UK or abroad.

Entry requirements

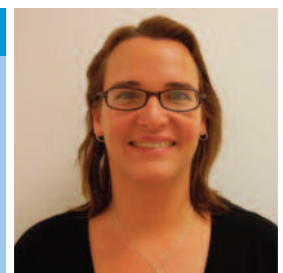
You will need 120 UCAS points to get onto this course.

Leads on to...

You could move into a management career, or spend a further year at university to achieve a full Honours Degree.

Marika Barnard says...

The College is really convenient to get to. We have smaller class sizes than average and there's a lot of one-on-one attention. I'd like to become a museum curator but with my qualification I'll have the skills to work on a lot of different things.
Foundation Degree Travel & Tourism Management



What next?

Further studies

Upon completion of a Level 3 qualification you could progress on to a Foundation Degree at Highbury College or a degree at university.

Career opportunities

The travel and tourism industry is one of the most exciting sectors of the UK economy and offers bags of opportunity for the right people. Portsmouth is a popular tourist destination and has one of the UK's best connected ferry ports, which means that many jobs are available locally. Alternatively, a qualification in travel and tourism could lead to employment anywhere in the world.

Starting salaries for air cabin crew are around £13,000, senior cabin crew can earn up to £25,000. An experienced resort representative can earn £16,000 a year or more, while a salary for a senior travel agent can be £30,000 or more.

University Level

At Highbury we are committed to supporting students who want to progress to higher level study or training.

We offer excellent careers and further study advice and will support you when applying for university and preparing for interviews.

We also offer university level courses that are ideal for anyone who wants to gain a degree level qualification locally and enhance their career prospects.

We guarantee a place on one of our Foundation Degree or HND courses if you have completed and successfully passed a relevant course at Level 3 with a pass/merit profile, and have the appropriate technical ability in writing, speaking and reading English.

You can stay on at Highbury and study a range of full-time university level qualifications including the following Foundation Degrees and Higher National Diplomas (HNDs). Our Foundation Degrees are validated by the Universities of Sussex, Portsmouth and Westminster:



10 reasons to take a university level course at Highbury

1. High academic standards
2. Career focused programmes
3. Work-related placements
4. Small class sizes
5. Close links with employers
6. Supportive staff
7. Friendly atmosphere
8. Low tuition fees
9. Fantastic facilities
10. Seaside, city location

Foundation Degrees

Business Management (FdA)
Business with Marketing Management (FdA)
Business with Retail Management (FdA)
Computer Networking (FdSc)
Software Development (FdSc)
Hospitality Management (FdA)
Travel & Tourism Management (FdA)

HNDs

Applied Biology (HND)
Creative Media Production – Journalism (HND)
Health & Social Care (HND)
Performing Arts (HND)



We also offer the following university level courses part-time (see overleaf):

- Foundation Degrees
- HNCs/HNDs
- Teacher Education
- Professional qualifications

Automotive

Highbury has a long history of providing education and training to the local and regional automotive engineering sector and has up-to-date equipment that meets all relevant industry standard requirements.

IMIAL Diploma Automotive Master Technician

1 year, 1 evening a week

Start date: dates on application



Business

College awards include Career Academies UK status and the National Skills Academy Financial Services classification. The Business Studies department at the College take particular pride in teaching students the practical and applied skills they need to succeed in business.

Foundation Degree (FdA) in Business Management

Validated by the University of Sussex

2 years full-time

Start date: end of September

Foundation Degree (FdA) in Business with Retail Management

Validated by the University of Sussex

2 years full-time

Start date: end of September

Foundation Degree (FdA) in Business with Marketing Management

Validated by the University of Sussex

2 years full-time

Start date: end of September

NVQ Business Administration Level 4

1 year part-time

Start date:

by appointment throughout the year

NVQ Customer Services/Supervisory Level 4

1 year part-time

Start date:

by appointment throughout the year

NVQ Management Levels 4 & 5

1 year part-time

Start date:

by appointment throughout the year

NVQ Learning & Development Levels 4 & 5

1 year part-time

Start date:

by appointment throughout the year

Institute of Leadership and Management Level 5

Day release for 30 weeks

Start date: September

Chartered Institute of Management Accounting

2 years part-time

Start date: September or February

Edexcel BTEC HNC Diploma Business Level 4

1 year, 1 evening a week

Start date: September

Edexcel BTEC HND Diploma Business Level 5

For students with an HNC Diploma Business looking to top up to an HND Diploma Business

1 year, 1 evening a week

Start date: September

Computing

The College is a registered CISCO Networking Academy and a Microsoft IT Academy. In consequence, approximately £5,000 worth of vendor training is built into these programmes and can be achieved free of charge.

BTEC HNC Diploma Computing & Systems Development Level 4

1 year, one evening a week

Start date: September

Foundation Degree (FdSc) in Computer Networking

Validated by the University of Sussex

2 years full-time

Start date: September

Foundation Degree (FdSc) in Software Development

Subject to validation

by the University of Sussex

2 years full-time

Start date: September

Construction & Built Environment

The College's part-time Construction Foundation Degrees are validated and awarded by the University of Westminster School of Architecture and the Built Environment (SABE), one of the country's leading centres for teaching and research in Architecture and the Built Environment. The School is one of the few in the UK to bring together all the disciplines that inform the design and development of our cities.

Foundation Degree (FdSc) in Construction & Surveying

Validated by the University of Westminster
3 years part-time

Start date: end of September

Foundation Degree (FdSc) in Construction Management

Validated by the University of Westminster
3 years part-time

Start date: end of September

Chartered Institute of Building (CIOB) Certificate/ Diploma Site Management

Year 1 part-time for the Certificate

Year 2 part-time for the Diploma

Start date: September

Engineering (Electrical & Mechanical)

The College has close ties with industry to ensure it provides the very best training, with excellent facilities and state-of-the-art engineering and electronics workshops.

Edexcel BTEC Higher National Certificate Engineering (Electrical/Electronic)

2 years, 1 day and 1 evening a week

Start date: September

Edexcel BTEC Higher National Certificate (Mechanical Manufacture)

2 years, 1 day and 1 evening a week

Start date: September

Education

The College provides outstanding teacher education opportunities that are flexible, challenging and supportive. Our Certificate in Education programmes are endorsed by SVUK as meeting the requirements for PTLLS, CTLLS and DTLLS.

Certificate in Education (CTLLS) Level 4

Validated by the University of Sussex

1 year, part-time - 1 session a week

Start date: September (if no prior teaching qualifications obtained) or November

Professional Certificate in Education (DTLLS) Level 5

Validated by the University of Sussex

2 years, part-time - 1 session a week

Start date: October

University of Cambridge Certificate in English Language Teaching to Adults (CELTA)

Subject to validation

Times: to be confirmed

Intensive/day/evening

Start date: September

Health & Safety

The College offers a range of programmes in this crucial and expanding area of work across all sectors. (Assistance with fees may be available.)

NEBOSH National Diploma

1 year, 1 day a week

Start date: September or January

NVQ Health & Safety Practice Level 4

Flexible attendance:

Approx 1 year, 1 module a month

Start date: September or January

Diploma Environmental Management

8 months

Start date: February





Hospitality

Many Hospitality students from Highbury go on to gain top jobs in hotels, restaurants and other establishments around the world. The Foundation Degree includes a valuable 22-week work placement.

Foundation Degree (FdA) Hospitality Management

Validated by the University of Portsmouth

2 years full-time; 3 years part-time, including 22-week work placement

Start date: September

Travel & Tourism

Highbury's Travel & Tourism courses have been designed to develop a broad range of work skills for a successful career in the travel and tourism industry. The part- or full-time course includes a valuable 22-week work placement.

Foundation Degree (FdA) Travel & Tourism Management

Validated by the University of Portsmouth

2 years full-time; 3 years part-time, including 22-week work placement

Start date: September

Health & Science

Highbury College offers a range of programmes designed to enable students to meet regulatory requirements and/or support individual career progression.

Edexcel BTEC HNC Diploma Health & Social Care

Subject to validation

Times: to be confirmed

Start date: September

Edexcel BTEC HND Applied Biology

Subject to validation

Times: to be confirmed

Start date: September

Diploma in Leadership for Health & Social Care and Children and Young People's Services Level 5

1 year; 1 morning a week

Start date: flexible

Media & Creative Arts

Highbury is recognised as an international centre of excellence for its journalism and media training. Many famous national and international journalists have trained here including BBC journalist John Pienaar and ITV news presenter Mark Austin.

Edexcel Higher National Certificate or Diploma in Creative Media Production (Journalism)

Subject to validation

Times: to be confirmed

Start date: September

Edexcel Higher National Diploma in Performing Arts

Subject to validation

Times: to be confirmed

Start date: September

NCTJ Diploma in Journalism

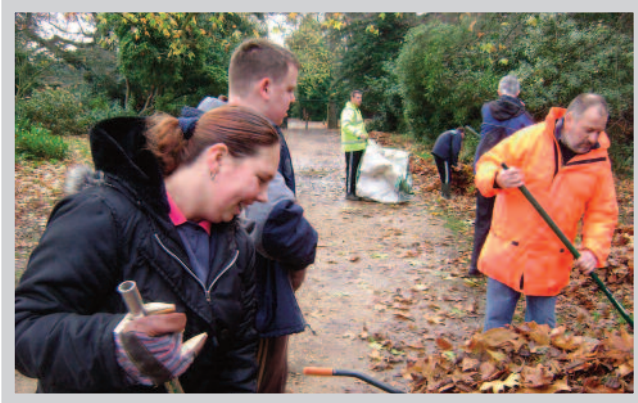
Accredited by the NCTJ

20 weeks full-time

Start date: September or January

Independent Living & Work Skills

For students with learning difficulties and disabilities



We have two areas within our Independent Living & Work Skills (ILWS) department, both offering courses in interlinked areas of learning.

These areas are:

- Independent Living Skills
- Work Skills

All our programmes offer teaching and learning with a difference - we take learning outside of the classroom and College Campus whenever possible. Our students are now succeeding at an amazing pace, gaining skills that help them to progress and move on to interesting lives away from College.

Choose Highbury for:

- Independent Living training
- Personal care
- Employability skills and Job Coaches
- Work experience
- Travel Training
- And much more...



More about ILWS

All students are encouraged to focus on a life goal. Through discussion we work out subject targets, as well as personal and social targets, that will assist you in achieving large steps towards this goal. Regular meetings are held with you, your Tutor and your parents/carers to ensure that your support is in place both in College and whilst at home.

Our Independent Living Programme is supportive but challenging, with much of the programme delivered in a purpose-built flat. You will also learn to use public transport and many community facilities to develop your skills and independence.

We are very proud of our highly successful Work Skills programme. We work closely with many local employers and some teaching takes place at work.

This gives you regular experience of being at work and helps you to develop skills that will make you more employable.

Our Travel Training sets out to ensure that you become fully competent and able to travel independently using public transport.

Many of our students become fully independent travellers or progress on to work.

All our courses offer structured programmes. Staff are experienced in delivering sessions to suit the needs of individuals, using the appropriate communication style.

Timetables can be created to suit the needs of individuals through discussion with the ILWS team.

Gemma King says...

The skills I have learned will help me get a job in a charity shop. That makes me more independent.
ILWS student

Antonia Lilley says...

I like working here (Sainsbury's). I like being here. I feel great!
ILWS student



ILWS courses

Independent Enterprise

This course suits (SLD/SpLD) school-leavers and young adults who want to develop independent living skills at home and at work. The course focuses on increasing independence skills, while developing your confidence and communication skills.

Students on this course will probably live in supported housing or at home. You will have attended a special school.

This course is very much hands on and designed to make the most of your practical abilities and increase your understanding. Students are encouraged and supported to make the transition from school to College, by becoming familiar with, and working towards, an independent use of all College facilities.

You will have the opportunity to develop your skills while using our independent living flat and help to run a recycling enterprise. When ready you will progress to using public transport and local facilities.

English, Maths and Information Technology (IT), Cookery and Personal and Social Development will be embedded throughout the academic year. As part of the course you will also develop your social skills in everyday situations.

Personal care is available along with out-of-class support.

Greater Independence & Supported Work Skills (GISW)

This course is for adults with Mild or Specific (MLD/SpLD) learning difficulties, who are interested in learning the skills required to further develop their independence and where possible to progress on to supported work. This can be a one- or two-year course depending on your needs.

It is likely that you will always need support at work and would therefore leave College to gain either voluntary work or employment in a social enterprise environment.

While on this course you will learn the skills required to live with increased independence, learning about money and budgeting, using public transport and general household duties including cooking.

You will also learn the skills that will help you to obtain work in the future. These skills will be developed while working within a supported work environment. The course also offers the chance to improve your English, Maths, IT and Personal & Social Development skills.

Transition to Work 3 (19-24 years) (T2W3)

If you want to move into employment but do not yet have the skills or confidence, this course is ideal for you. This course runs for three days a week (16 hours).

You will work in a vocational setting (Horticulture and Hospitality) of your choice, acquiring and improving skills that will assist you in gaining employment. You will develop skills such as timekeeping, following instructions, working alone and within a team, communication and problem solving. You will also learn additional English, Maths and IT skills.

Learning to work by doing work

All of our students involved on our Work Skills programmes, GISW, T2W3, T2W2, Employability and VA, work within real businesses.

Students at the Acorn Community Centre assist in running the Aviary Café, cooking, serving and keeping the café clean.

Some students work in Sainsbury's doing a variety of jobs – serving customers, working in the restaurant, packing bags, replacing stock on the shelves etc.

There are a wide variety of job roles at Staunton Country Park including planting and growing bedding plants and vegetables, which are then marketed and sold.

Other in-house enterprises are also run at College throughout the year, including Recycling and Paper Dreams.



Transition to Work 2 (25+ years) (T2W2)

This course has the same content as Transition to Work 3 (see page 84) but runs over two days. It is designed for students who are aged 25 or over who need to prepare for the transition from College into employment. Please contact the College on (023) 9238 3131 for information about fees.

Employability

'Employability' is designed for young people (16-20) who want to learn the skills necessary to gain work. It is likely that you still require a high level of support when working and may lack the confidence to work unaided, though it would be anticipated that you will work independently in the future.

You will learn the main skills required by all employers, such as timekeeping, communication and team work. You will work in vocational settings gaining valuable skills that will help you secure employment in the future. In addition, you will develop your skills in English, Maths and IT.

This can be a one- or two-year course depending on your needs. During your time of study you will decide whether you wish to continue in education and gain a vocational qualification or move directly into employment. When assessed to be ready you will be given the opportunity to gain an independent work experience placement or try a course at College.

Travel Training will be an important part of your course if you are not an independent traveller.

Vocational Access (VA)

You must be reasonably independent and want to work in order to join this one-year course. This course suits those aged 16-25 who have the ability to progress on to a vocational programme, but still lack the confidence and communication skills. You must be able to travel independently to join this course.

It would be expected that you would be able to work with only limited supervision while at College and move on to paid work in the future. You will probably still need to improve your Functional Skills and sample a variety of

vocational areas to help you choose a career area. This course will prepare you for the transition onto mainstream College courses while still being supported within the ILWS department.

This course develops basic skills and allows you to try different vocational subjects such as catering, hair and beauty, carpentry, painting and decorating, motor mechanics, retail, office work etc. You will work within three vocational areas throughout the year; you will join in with the practical session only. You will gain an accredited qualification as part of this course. You will also continue to develop English, Maths and IT, as well as Personal and Social Development.

Job Coaches work alongside tutors within all our Work Skills programmes to assist and support you in the workplace.

A highly successful Travel Training programme is part of the programme.

Other courses and programmes available in the department

Enrichment activities linked to employability skills are available within your programme, such as Get Gorgeous, art and sports. These fun activities will help you to develop team work and creative skills as well as look and feel your best. Other enrichment sessions may also be available, depending on your personal timetable.

Part-time courses

Courses are likely to be available in art, sport, cookery and horticulture.

Timetables and progression routes

Courses are set and are full-time running between two and three days a week. However, we aim to provide programmes to suit your specific learning needs. Where possible, a timetable can be arranged to accommodate your needs and the time you have available.

Attendance

All programmes are expected to run between Monday and Friday and full-time courses are up to three days a week (16 hours).



Course fees

Under 25s with a statement of learning difficulty/disability will pay no fees. Students aged 25 and over will pay fees dependent on the benefits they are on. The College will do its utmost to assist in keeping fees to a minimum or arranging remission of fees where possible.

Entry requirements

No academic qualifications are required. Your suitability for each programme will be assessed during interview and the subsequent assessment period.

Contact us

If you would like to learn more about the ILWS programmes please contact us on (023) 9232 8774.

English Language Skills

English as a Foreign Language (EFL)

If you are looking to improve your English language skills, Highbury College offers intermediate, advanced and pre-sessional English language courses to prepare you for future study on Pre-access, Access, Foundation Degree and university level courses.

Our English Language teaching is accredited by the British Council, which reflects the high quality of teaching we provide.

You will practice and develop your reading, writing, listening and speaking skills. There are also activities to help improve your English vocabulary, grammar, spelling and pronunciation.

You will be given IELTS training and work on developing your score so you can go on to an Access to Higher Education Diploma (see page 18) at Highbury or on to university.

You will also be given opportunities to take short courses in a variety of vocational areas, including Business, IT and Hospitality.

You need to have studied English before taking these courses and have reached a minimum of IELTS 4.0 or equivalent. We will assess you at interview. If you are applying from outside the UK we will assess you online.

Fees – this is a full-cost programme and fees do apply. You need a student visa to study in the UK or to be an EU citizen.

English for Speakers of Other Languages (ESOL) and Employability

Our 2011 Ofsted report judged Highbury's ESOL provision to be outstanding. Some of the main findings from the Ofsted 2011 report of ESOL at Highbury were:

- Teaching and learning are outstanding in ESOL provision.
- Pass rates are consistently high and well above the national average.
- Students successfully progress onto vocational programmes, Access to higher education courses or gain employment.

If you are looking to improve your English language skills, Highbury College runs popular full-time ESOL courses for students aged 16-18 and for adults. We have developed a programme that aims to help the ESOL student learn all the skills needed for future training and work, as well as home and community life.

This is a vibrant department where opportunities are made available to be involved in activities such as multicultural days and sport, as well as benefitting from guest speakers.

We offer a range of full-time classes to suit a variety of levels and needs. The courses include class-based study and online learning.

“Teaching and learning are outstanding in ESOL provision.”
Ofsted report, 2011

Pre-entry/Entry 1

Is it for me?

This course is for beginners and anyone who needs extra help with their writing skills.

What will I study?

Pre-entry and Entry 1 includes:

- City & Guilds ESOL qualification
- Numeracy qualification
- Edexcel Award in Personal and Social Development
- Basic reading and writing
- Speaking and listening skills
- Computing skills
- Citizenship

Hafizur Rahman says...

There are many good teachers here and I've made lots of friends. When I finish my course I will go back to my country and I want to become a businessman. The library is very nice and we can do a lot of sporting activities at Highbury College.
English as a Foreign Language



Entry 2/Entry 3

Is it for me?

This programme is for post-beginners (Entry 2) or pre-intermediate level students (Entry 3).

What will I study?

Entry 2 and Entry 3 include:

- City & Guilds ESOL qualifications
- City & Guilds Numeracy qualifications
- Edexcel Award in Personal and Social Development
- Citizenship
- Computer skills and online learning
- Work skills

Level 1

Is it for me?

The Level 1 ESOL programme is for intermediate students.

What will I study?

The Level 1 ESOL includes:

- NOCN Diploma in Progression at Level 1
- City & Guilds Numeracy qualifications
- Citizenship
- Computer skills and online learning
- Work skills
- Grammar, pronunciation, reading and writing

Leads on to...

You will be able to progress from this programme onto further study, Pre-Access, Access to Higher Education and employment, depending on interview and achievement.

Prince's Trust Team

The Prince's Trust Team programme is a free 12-week personal development course for 16-25 year-olds who are unemployed, lacking in qualifications, in care or leaving care.

The course offers work experience, challenging projects in the community and an adventurous five-day team building residential trip. Designed to increase confidence and offer career support, the course is a unique opportunity that offers a real challenge with a difference.

As well as gaining invaluable life skills, you will work towards a Prince's Trust Certificate in Personal Development and Contributing to the Community, as well as Functional Skills and some more personalised, additional qualifications. We pride ourselves in offering a relaxed, fun and friendly atmosphere for young people.

The Prince's Trust Volunteers programme is successfully run throughout the UK and can open doors to other exciting Prince's Trust opportunities. Highbury currently runs six teams a year.

Enrolment on a Prince's Trust course does not affect benefits.



Prince's Trust



Sarah Wakefield says...

When I left my last job I felt unmotivated, negative and I had no self-esteem or focus. Then I started The Prince's Trust Team Programme. At first I was nervous but it has given me a routine again and its challenged me. With each challenge I've faced I've gained confidence. Now I feel good about myself, in control and I'm excited for the future!
Prince's Trust Team Member



Connect with Highbury College

Like us on Facebook

For news, events, photographs, competitions and much more

Follow us on Twitter

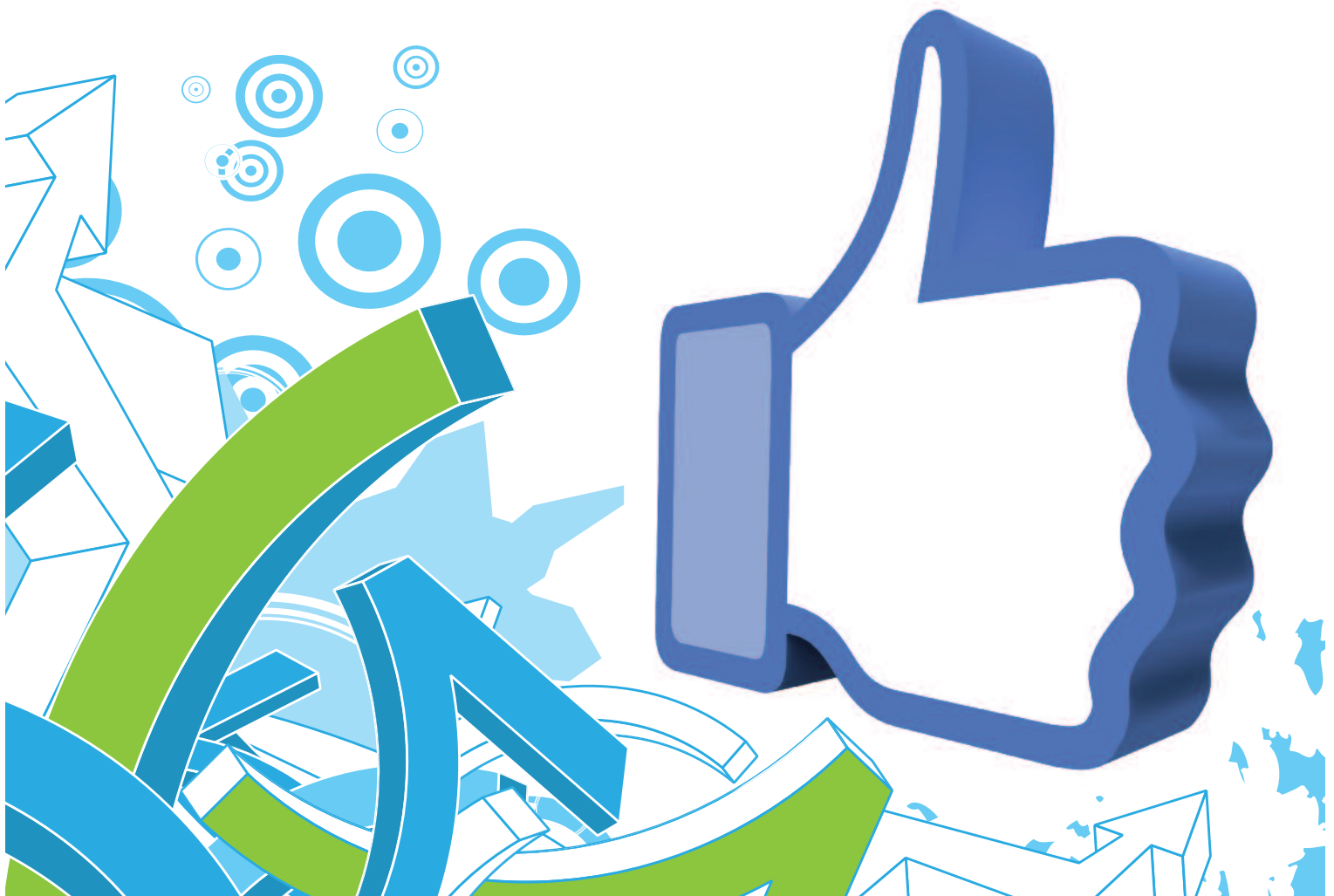
For the latest news, information and chat

Connect to us on LinkedIn

Connect to our company page and make business links

View us on YouTube

View College videos on our very own channel



Application Form

Personal Details

Last Name: First Name(s):
Date of Birth: Gender:
Permanent Address:
..... Post Code:
National Insurance Number:
Telephone Number (home): Telephone Number (mobile):
Email Address:

Next of Kin Details

Name: Relationship:
Telephone Number: Email Address:
Have you been resident in this country for the last three years? Yes No
Nationality:

Qualifications Held/Being Studied

Subject:	Level	Grade/predicted grade	Date achieved
1
2
3
4
5
6
7
8
9
10

Name of School or College last attended:
Leaving Date:

Programme of Interests

Name of programme applying for:
Are you interested in: Full-time Part-time Apprenticeships Prince's Trust All

Full-time & Apprenticeship Applicants

More about you: Please send with this application a handwritten statement about why you want to study this course (approximately 50 words). Please also list three things that you enjoy doing e.g. playing football.
.....

Work Experience

Employer:	Nature of work/post:	From:	To:
1
2

Employment Details

Are you currently employed? Yes No How many hours a week do you work?hours.
Are you self employed? Yes No

Details of Employer

Company Name:Contact Name:

Address:

.....Telephone Number:

Is your job relevant to your chosen programme? Yes No

If 'no' would you like advice and guidance seeking employment for an apprenticeship? Yes No

Additional Information

Are there any dates when you are unable to attend interviews? (e.g. holidays, work commitments, currently not living locally).

Please specify dates:

Do you have a statement of special education needs? Yes No

If yes, please specify (e.g. dyslexia, dyspraxia, dyscalcula):

Do you have any medical conditions or phobias? Yes No

If yes, please specify (e.g. skin allergies, colour blind, diabetes, epilepsy, working at heights):

.....

To help us to help you, are there any particular needs that we are required to meet at the interview or if you take a place? Yes No

If yes, please specify (e.g. personal care, mobility, reading, writing)

.....

Please declare whether you have any relevant* convictions or current proceedings against you. Yes No

**Relevant proceedings or criminal convictions are only against the person, whether of a violent or sexual nature or offences involving unlawfully supplying controlled drugs or substances. Failure to declare information may result in disciplinary action being taken. If yes, please seek supplementary information from College before completion.*

Equal Opportunities

To help us monitor equal opportunities, please tick the category you feel describes your ethnic origin.

- | | |
|--|--|
| <input type="checkbox"/> Asian/Asian British - Bangladeshi (41) | <input type="checkbox"/> Mixed/Multiple Ethnic Group -White & Asian (37) |
| <input type="checkbox"/> Asian/Asian British - Indian (39) | <input type="checkbox"/> Mixed/Multiple Ethnic Group -White & Black African (36) |
| <input type="checkbox"/> Asian/Asian British - Pakistani (40) | <input type="checkbox"/> Mixed/Multiple Ethnic Group -White & Black Caribbean (35) |
| <input type="checkbox"/> Asian/Asian British - Chinese (42) | <input type="checkbox"/> Mixed/Multiple Ethnic Group - Any other Mixed/Multiple Ethnic background (38) |
| <input type="checkbox"/> Asian/Asian British - Any other Asian background (43) | <input type="checkbox"/> White - English/Welsh/Scottish/Northern Irish/British (31) |
| <input type="checkbox"/> Black/African/Caribbean/Black British - African (44) | <input type="checkbox"/> White - Irish (32) |
| <input type="checkbox"/> Black/African/Caribbean/Black British - Caribbean (45) | <input type="checkbox"/> White - Gypsy or Irish Traveller (33) |
| <input type="checkbox"/> Black/African/Caribbean/Black British - any other Black/African/Caribbean background (46) | <input type="checkbox"/> White - any other White background (34) |
| <input type="checkbox"/> Other Ethnic Group - Arab (47) | <input type="checkbox"/> Any other (98) |
| <input type="checkbox"/> Other Ethnic Group - Any other Ethnic (48) | <input type="checkbox"/> Not known/not provided (98) |

Where did you get a copy of this full-time prospectus?

- | | |
|--|--|
| <input type="checkbox"/> Open evening/Event located at the College | <input type="checkbox"/> Event outside the College |
| <input type="checkbox"/> Current School/Connexions | <input type="checkbox"/> Advice centre/Job centre |
| <input type="checkbox"/> Sent in the post after enquiring | <input type="checkbox"/> Online |
| <input type="checkbox"/> Other please specify | |

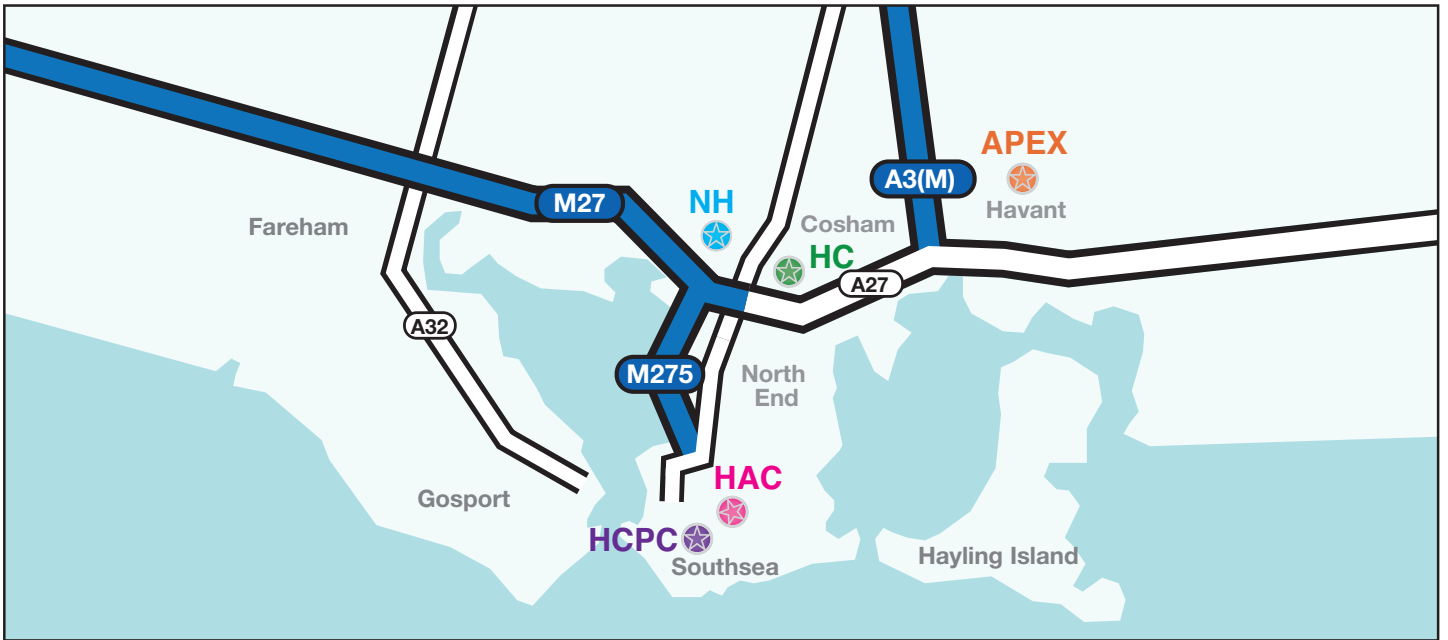
What happens next?

Thank you for submitting this application form.You will shortly receive an invitation to visit the College.You will be able to discuss programmes/apprenticeships, student life at the College and non-academic activities during the application process.You will also receive information about the Learner Support Fund and travel arrangements.

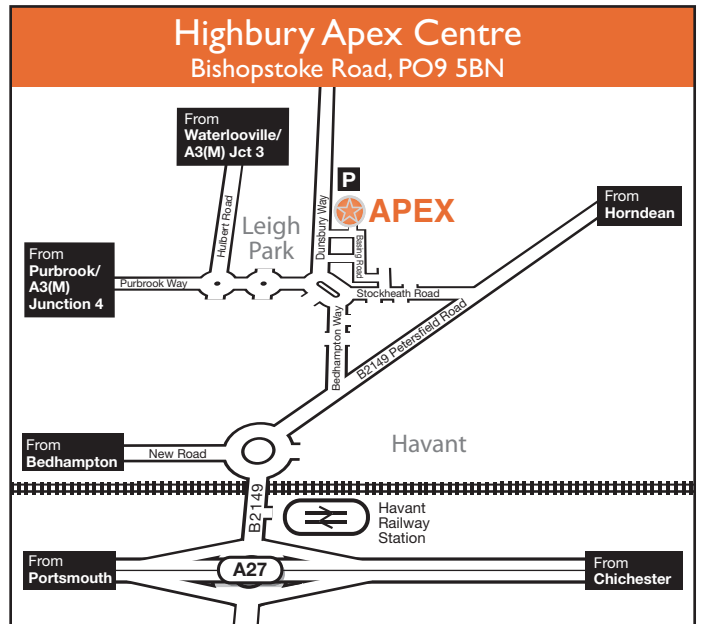
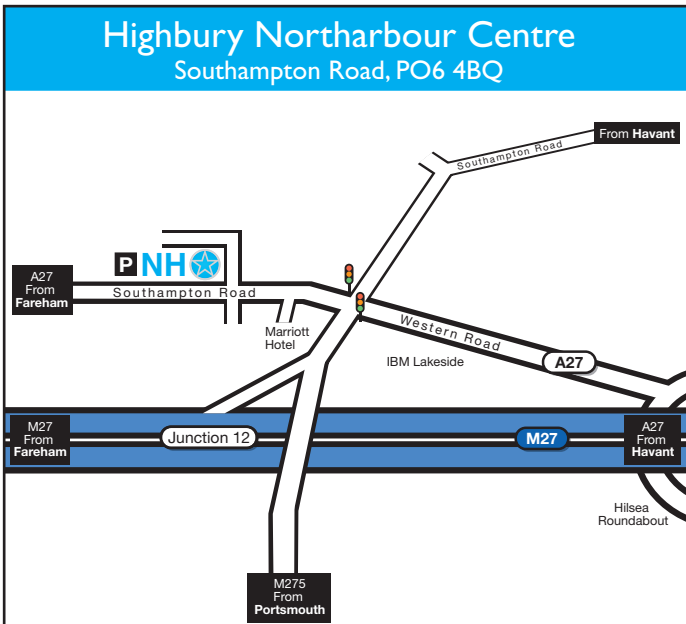
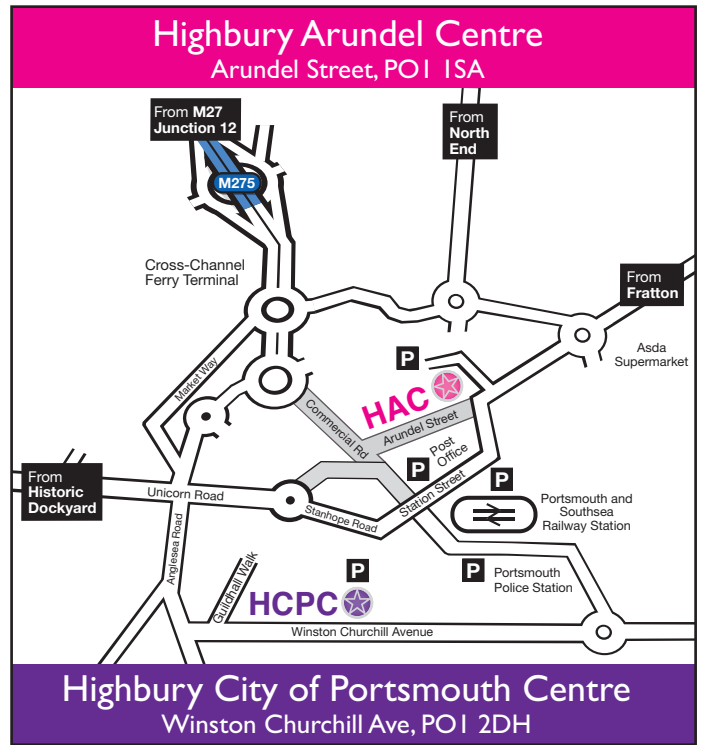
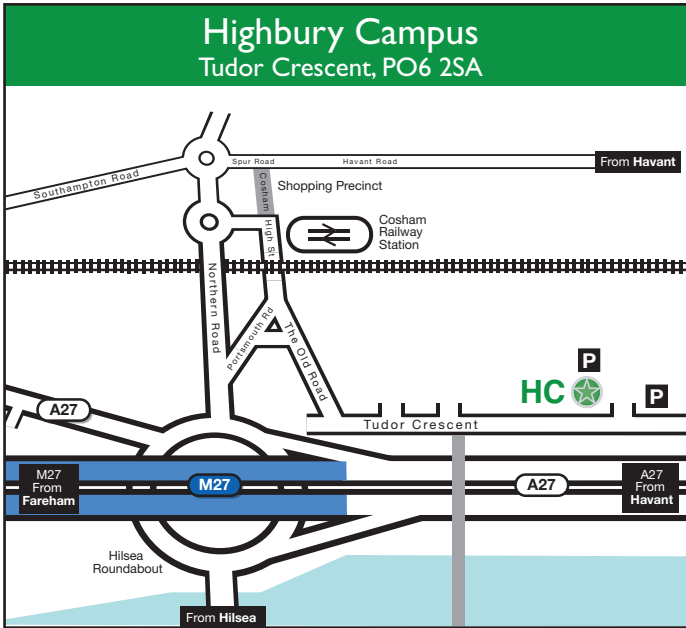
Student Signature:Date:

When you have completed the application form please return to:

Highbury College, (Information Centre), FREEPOST (PT332), Portsmouth, Hampshire, PO6 2BR



Highbury Locations





Highbury College, Portsmouth, Hants, PO6 2SA
tel (023) 9238 3131 email info@highbury.ac.uk
www.highbury.ac.uk



More information

To visit the Highbury College website scan here with your Smartphone.

All details contained in this brochure are correct at the time of printing.
The College reserves the right to alter or cancel course provision without prior notice.

Highbury College publications are available in Braille, audio and large print.
To request a copy, call (023) 9238 3131 or email info@highbury.ac.uk specifying which publication and format you require. Delivery is within 10 days of request.

