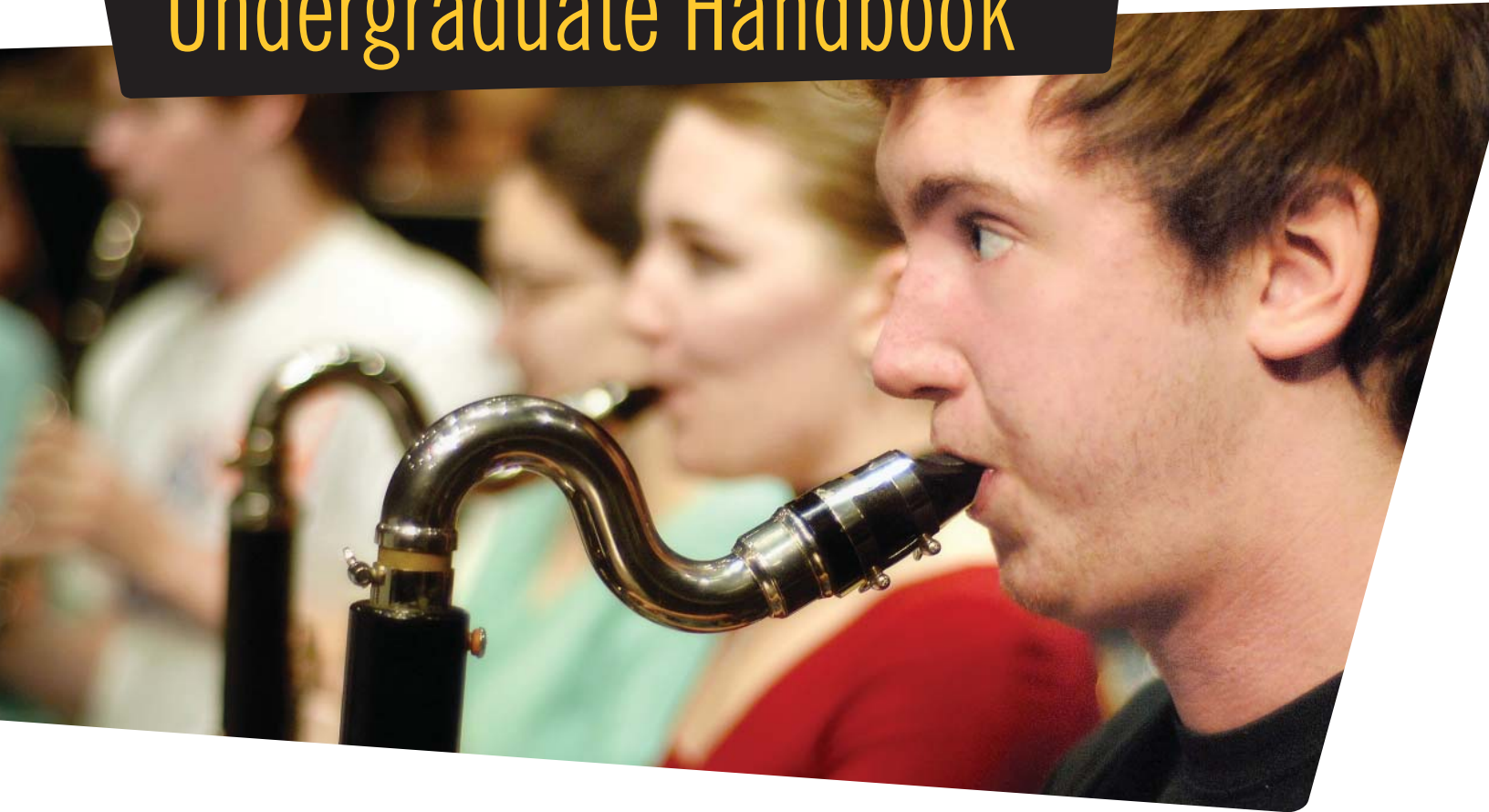


Undergraduate Handbook



2011-2012



University
of Regina

Department
of Music

The Department of Music

Welcome to the University of Regina and the Department of Music! We offer programs which develop musical skills and sensitivity, encourage creativity and critical thinking, and cultivate vision for the future. Your teachers are faculty who have achieved national and international recognition in their fields.

The Department of Music boasts a modern ensemble rehearsal room, practice rooms, teaching studios, electronic music labs, computer and keyboard labs, and a “smart” classroom equipped with the latest technology. Students and faculty have access to the state-of-the-art, 410-seat University Theatre and the 120-seat ShuBox Theatre, as well as the 125-seat Recital Hall and 500-seat Darke Hall on the University’s College Avenue Campus. Additional resources include selected band, orchestral and early music instruments, a music ensemble library and a collection of scores, recordings and books on music located in the Dr. John Archer Library.

Music Department Website:
<http://www.uregina.ca/finearts/music/index.html>

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Important Dates

Fall 2011

Lectures Start	September 7
Adding/Changing a Course or Section	September 13
Dropping a Course, no record	September 20
University Holiday	October 10
University Holiday	November 11
Withdrawal from a Course	November 15
Deadline for transfers into BMusEd program**	December 1
Lectures End	December 5

Winter 2012

Lectures Start	January 5
Adding/Changing a Course or Section	January 11
Dropping a Course, no record	January 18
University Holiday	February 20
Mid-Term Break (no classes)	February 20-25
Withdrawal from a Course	March 15
Lectures End	April 11
University Holiday	April 6

** Form and Fee - December 1. Supporting Documents - February 1.

2011-2012 Entrance Auditions

Wednesday, February 15 (eligible for scholarship consideration)
Saturday, March 3 (eligible for scholarship consideration)
Wednesday, April 18
Thursday, May 10

Important Dates

Prospective Students

Nov. 15	Open House for high school students in Music Dept.
Feb. 15	Open House for high school students in Music Dept.
As posted	Honour Band. University Theatre.
March 15	Deadline for new applications to BMusEd program

New Students

Sept. 7	Orientation Day for New Students (UR and FA activities for parents & new students, including new music majors)
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Faculty & Staff



Karen Finnsson MMus 1986; BMus 1981
Department Head
Associate Professor
Saxophone performance; woodwind techniques; saxophone quartets; music history.
Head's Office RC 257.2 Phone: 585-5507
Office: RC256.8 Phone: 585-5536 Email: Karen.Finnsson@uregina.ca



Lynn Cavanagh PhD 1996; MMus 1981; BMus 1976 (on leave 2011-2012)
Assistant Professor
Music theory and analysis; history of music theory; twentieth-century French organ music.
Office: RC 256.11 Phone: 585-5537 Email: Lynn.Cavanagh@uregina.ca



Lynn Channing Dip. of Opera 1971
Professor
Vocal performance; vocal literature; vocal diction; opera workshop.
Office: RC 256.9 Phone: 585-5540 Email: Lynn.Channing@uregina.ca



Brent Ghiglione MMusEd 2002; Dip. Fine Arts 1991; BMusEd 1984 (on leave 2011-2012)
Associate Professor - Director of Bands
Concert Band; Wind Ensemble; conducting techniques; wind band repertoire.
Office: RC 256.14 Phone: 585-5542 Email: Brent.Ghiglione@uregina.ca



Pauline Minevich PhD 1998; MMus 1993; BA Hons. 1973
Associate Professor, Associate Dean (Graduate and Research) of Fine Arts, Department Head
Clarinet performance; musicology; especially performance practice; contemporary art music; history of Canadian music; soundscapes; world music.
Office RC 256.4 Phone: 585-5525 Email: Pauline.Minevich@uregina.ca



Alain Perron PhD 1996; MMus 1992; BMus (Composition) 1989; BMus (Performance)
Associate Professor
Composition; Miscellaneous Ensemble; U of R New Music Ensemble; U of R Chamber Orchestra;
electronic music; computers in music.
Office: RC 256.2 Phone: 585-5201 Email: Alain.Perron@uregina.ca



Barbara Reul PhD 1996; MA 1992; BMus 1990
 Associate Professor (Luther College)
 Music history; musicology: German sacred music of the early 18th century; Baroque performance practice; opera history; women and music; bibliography and research methods; German Lied.
 Office: LC 204 Phone: 585-5019 Email: Barbara.Reul@uregina.ca



Christine Vanderkooy DMA 2005; MMus 1999; BMus 1996
 Assistant Professor
 Piano performance; accompanying; chamber music; ear training; piano literature.
 Office: RC 256.1 Phone: 585-5502 Email: Christine.Vanderkooy@uregina.ca



John Wiebe DMus (Choral Conducting) 2006; MMus (Choral Conducting) 2000; BMus Hons. (Piano Performance) 1995; ARCT (Royal Conservatory of Music) 1994
 Assistant Professor
 University Concert Choir; University Chamber Singers; U of R Chamber Orchestra; choral techniques; choral conducting; ear training.
 Office: 256.12 Phone: 585-5538 Email: John.Wiebe@uregina.ca

Staff

Department Secretary	Meaghan Matcyk	RC 257	585-5532
Technician	Amy Porter	RC 256.10	585-5586

Other Teaching Studios

Grad Students' Office	RC 256.5	337-2441
Electronic Music Studio	RC 080.4	585-5547
Music Ensemble Library	RC 052	337-2259
Electronic Composition and Creation Lab	RC 053	

Applied Music Faculty

Marie-Noelle Berthelet	Flute	(h) 351-2070
Sophie Bouffard	Voice	(h) 586-0694
Richard Burdick	Horn	(h) 949-9412
Ron Ayre	Guitar	(h) 585-0643
Alan Denike	Bassoon	(h) 586-3007
E. Hart Godden	Organ	(h) 522-2482
Colin Neufeld	Low Brass	(h) 584-9455
Ed Minevich	Violin	(h) 569 3171
Stephen McLellan	Bass	(h) 584-1980
Miles Newman	Trumpet	(h) 522-2916
Kory Gibbs	Percussion	(h) 924-4677

Section One: Getting In

Application Procedures

All students applying to the Music Department must first apply to the University of Regina. Go to **Prospective Students** on the UR website www.uregina.ca for details.

Students applying for BMus programs:

Call the Music Department Secretary (585-5532) and register for an audition and a theory test. Both tests will be given on the same day.

Students applying for the BMusEd program:

Because this program is run jointly by the Faculty of Education and the Faculty of Fine Arts (Music Department), you must apply to both faculties.

1. If you have not yet taken courses in any university program, submit a Teacher Education Admission Profile (TEAP) to the UR Faculty of Education no later than March 15. If you are transferring from another university program, submit the TEAP no later than February 1. Note that late applications may not be accepted.
2. Call the Music Department Secretary (585-5532) and register for an audition and a theory test. Both tests will be given on the same day. **Education students should audition in February or March if possible and April at the very latest.**

Students applying for BA programs in music composition, or music history:

No audition is required, but you must take the Department's theory test (see below for more information). Call the Music Department Secretary (585-5532) to register.

FAQs About Auditions

When are the auditions?

The Music Department holds audition sessions every year, in February through April.

Go to <http://www.uregina.ca/finearts/music/about.html>, under "Special Admission Requirements" for audition dates, audition repertoire and an audition application form.

What standard should I be playing at?

We expect you to be performing at a minimum of Grade 8 Royal Conservatory standard.

Although we accept students every year who have not studied privately, it is an advantage to have had and/or be taking private lessons, as your teacher will advise you whether you are likely to pass a university entrance audition. We also encourage prospective students to contact our applied teacher for their instrument (or voice), and come in to play for them. Our teacher will assess whether you are playing at university entrance level. If you attend our annual Open House on either Tuesday November 9, 2010 or February 2, 2011 you can receive a free, private lesson. Contact the Music Department Secretary for information and application procedure for Open House, either date.

What should I play for my audition?

Lists of appropriate repertoire are posted on the Music Department web site under "Special Admission Requirements." Or you may contact the Music Department secretary to obtain a list for your instrument or voice. The general recommendation is as follows (please see details on the website): If you are an instrumentalist, prepare a minimum of two contrasting pieces, from different periods and in different styles. If you are a vocalist, prepare three songs in at least two different languages. Your audition with interview will last about 20 minutes; therefore, your repertoire should take no more than 10 minutes to perform. The exception is that candidates expecting to qualify for the performance major in year 2 of the BMus program may perform 15 minutes of repertoire at the entrance audition.

Do I need an accompanist?

If you are performing one or more works that require piano or other instrumental accompaniment, you must bring an accompanist with whom you have rehearsed. If you don't have one, contact the Music Department at least a month prior to your audition: the Department maintains a non-exclusive list of local accompanists in Regina and can supply you with some names. We do not accept taped accompaniment.

When will I know if passed the audition?

You can expect to hear from the Department of Music within 2 weeks of your audition.

What if I didn't pass my audition?

If your audition was unsuccessful, we will advise you whether you should re-audition at a later date. If you passed the theory entrance test, you are qualified to enrol in the BA Music program. If you are later successful in re-auditioning, courses taken in your BA program will count towards your BMus or BMusEd degree. Consult the Department Head, 585-5507, to discuss your options.

Theory Test

All students, **including those entering the BA program in Music**, must pass the Department's theory entrance test before being permitted to enroll in MU 121: Ear Training I, and MU 221: Theory and Analysis I. The theory test is given at 11:00 a.m. on the morning of the audition days, and takes no more than one hour to complete. It is comparable in difficulty to the Grade 2 Rudiments exam of the Royal Conservatory. A sample test is available on the Music Department's web page: <http://www.uregina.ca/finearts/music/index.html> or by request from the Music Office.

Keyboard Proficiency Test

In order to graduate, you must pass the Department's keyboard proficiency test, which is given at the end of each Fall and Winter semester of first-year Theory and Analysis. The standard is comparable to Royal Conservatory Grade 6 piano. If you are unsuccessful the first time, you must continue to attend keyboard labs attached to first year Theory and re-take the test until you achieve a passing grade.

Selecting a Course of Study

Career goals

The first two years of a BMus degree program may qualify you to enter third year in a four-year Canadian program in music therapy. Contact the department head to learn exactly which courses you are advised to take during years 1 and 2.

A BA in Music or BMus degree will enable you to explore many rewarding and interesting careers in music or music-related fields. Our programs offer a broad liberal arts education alongside specialized and intense instruction in applied music, composition, or music history. Here are some of the possibilities you might consider.

- Instrumental performance: orchestral, studio, chamber, solo, jazz band, dance band
- Vocal performance: chorus member, stage musicals, opera soloist
- Conductor: choir, orchestra, band, opera
- Teaching: studio, conservatory, early childhood. The BMusEd degree certifies you for teaching in high schools. Graduate work after a BMus, BMusEd, or BA Honours degree will qualify you for teaching at the college or university level.
- Composition: music for schools, art music, commercial jingles, television shows, movie scores
- Music for worship: organist, choir director
- Music business: music dealer, instrument/accessories distributor
- Instrument making and repair: piano technician, tuner, luthier
- Music publishing: sales representative, music editor
- Music communications: publisher/editor of music magazines/periodicals, music critic, PR specialist
- The recording industry: studio arranger, music copyist, producer
- TV and radio: studio musician, music license administrator, programme director, music advisor/researcher, post-production/scoring, disc/video jockey
- Music technology: multimedia publisher, software designer, sound and video editor, music instruction designer
- Music librarianship: college, conservatory, public library, orchestra librarian
- Music administration: government agencies, charities, public music organizations such as Canadian Music Centre, artist management and representation
- Music therapy: rehab facilities, special education, hospital/psychiatric facilities, nursing homes
- Performing arts medicine: requires MD or Physical Therapist training

Academic Programs

Bachelor of Arts Programs

BA in Music

The four-year BA provides a broad overview of music history and theory, complemented by electives in the fine arts, humanities and sciences. It can lead to entry-level positions in music business or administration, or to further study.

BA Honours in Music

The four-year BA Hons is an intensive program for those who meet the higher academic requirements and wish to specialize in music composition, or music history. Entry to the BA Honours in Music requires a minimum average of 70% in all courses taken and a minimum average of 75% in the area of concentration. The program allows for greater concentration in a specific area, independent study, and close one-on-one supervision by faculty, and culminates in the completion of a research project and/or paper. The program is designed for those wishing to pursue graduate study or advanced entry into fields such as arts administration, music technology, and music publishing.

BA in Music (Special Three-Year)

This three-year program is open only to those students wishing to complete a combined BEd arts education/BA (music) degree. It is designed specifically for arts education generalists or elementary music educators.

BMus Program

The four-year BMus program combines applied instruction with a full academic program in music. Beginning in Year 2, students may choose concentrations in performance, composition, or music history, or they may choose to remain in the comprehensive program. All students take core courses in music history, music theory, sight singing and ear training. All BMus students perform at least one recital; performance majors give two recitals. The program may lead to graduate study, or to advanced entry into any of the career areas mentioned above.

BMusEd Program

The four-year BMusEd program is offered by the Faculty of Fine Arts and the Faculty of Education under the supervision of a Joint Coordinating Committee. Students must satisfy the admission requirements of both areas, plus audition successfully for the Department of Music. The program qualifies students to teach high school music. All students receive instruction in the core music subjects, as well as applied lessons and classes in education; Semester 7 is spent interning in a school. All students perform a recital, usually in the final semester. While there are very few electives in this program, it is unique in that students graduate as qualified teachers in only four years.

Please Note: Students in the BMusEd program must achieve a GPA (grade point average) of 70% in music courses, including music education courses, in order to proceed to internship.

The Basics

The University of Regina *Undergraduate Calendar* for the Academic Year in which you started your degree Program contains templates showing, for every degree Program and for every major within each degree Program, a template listing all Music Program requirements by subject. You should keep track of your progress through your program by filling in the blanks in the template for your program (e.g., by noting the Semester and Year in which you passed each course). For this reason, take care not to lose your copy of the *General Calendar* dated the year that you entered the program. The same pages of the *Undergraduate Calendar* give charts outlining Sequences of Courses for BA and BMusEd degree program that you should consult when planning your next semester's registration with your Academic Advisor.

I'm accepted into a music program. What courses should I register in for first and second semester?

Congratulations on getting in! There isn't much choice in the first year of any degree program, as you need to take a number of core courses that are prerequisites for advanced courses. The Department of Music has a Common First Year for all BMus programs (for the First-Year requirements of BMusEd, and BA in Music programs, see next page).

BMus Programs

BMus program (credit hours in parentheses). For details of all course numbers and names, consult the 2011-2012 Undergraduate Calendar.

Semester 1

First-year English course (3)
 Ear Training I (3)
 Theory and Analysis I (3)
 History Survey I (Classical through Contemporary Music) (3)
 Applied Music Lessons (2)
 Core Ensemble, section 003* (0)
 Core Ensemble, ** your choice (1) = Music elective.

Prefix (& course no.)

ENGL 100
 MU 121
 MU 221
 MU 202
 MU__ 131
 MUEN __
 MUEN __

Semester 2

First-year English course (3)
 Ear Training II (3)
 Theory and Analysis II (3)
 History Survey I (Antiquity through Baroque) (3)
 Applied Music Lessons (2)
 Core Ensemble, section 003* (0)
 Core Ensemble, section 001** your choice (1) = Music elective.

ENGL 110
 MU 122
 MU 222
 MU 203
 MU__ 132
 MUEN __
 MUEN __

BA Programs

Semester 1

First-year English course (3)
 Language course (3)
 (see Undergraduate Calendar 2009-10, section 10.25.1 How to Choose a Language Course)
 Ear Training I (3)
 Theory and Analysis I (3)
 History Survey I (Classical through Contemporary Music) (3)
 Core Ensemble, section 003 (0)***
 Core Ensemble, section 003 (0)***

ENGL 100
 __ __
 MU 121
 MU 221
 MU 202
 MUEN __
 MUEN __

Semester 2

First-year English course (3)
 Language course or Humanities course (3)
 Ear Training II (3)
 Theory and Analysis II (3)
 History Survey I (Antiquity through Baroque) (3)
 Core Ensemble, section 003 (0)***
 Core Ensemble, section 003 (0)***

ENGL 110
 __ __
 MU 121
 MU 221
 MU 202
 MUEN __
 MUEN __

* Wind and Percussion players will audition for Concert Band/Wind Ensemble.

Singers and Keyboard players will audition for Concert Choir/Chamber Singers.

Guitar players will enroll in Concert Choir, or audition for Concert Band/Wind Ensemble (if they play a band instrument) or audition for Jazz Ensemble.

String players will audition for University Orchestra. Double bass players, if not accepted to University Orchestra for Year 1, may audition for either Concert Band or Jazz Ensemble.

** Concert Choir or, if you play a Band instrument, Concert Band. Or, audition for Chamber Singers, Wind Ensemble, Orchestra or Jazz Ensemble.

*** Concert Choir, Chamber Singers (by audition) and, if you play a Band instrument, Concert Band. All BA, Music students are invited to speak to Professor Ghiglione with regard to playing a percussion instrument in Concert Band.

BMus Programs

Semester 1

First-year English course (3)
Ear Training I (3)
Theory and Analysis I (3)
History Survey I (Classical through Contemporary Music) (3)
Applied Music Lessons (2)
Core Ensemble, section 003* (0)
Core Ensemble, ** your choice (1) = Music elective.

Prefix (& course no.)

ENGL 100
MU 121
MU 221
MU 202
MU__ 131
MUEN __
MUEN __

Semester 2

First-year English course (3)
Ear Training II (3)
Theory and Analysis II (3)
History Survey I (Antiquity through Baroque) (3)
Applied Music Lessons (2)
Core Ensemble, section 003* (0)
Core Ensemble, section 001** your choice (1) = Music elective.

ENGL 110
MU 122
MU 222
MU 203
MU__ 132
MUEN __
MUEN __

Please Note:

- **Ensemble participation:** Students who enter any of the above music programs in Fall 2009 onward will participate in two Core Ensembles during every semester they are registered for courses as a Music student.
- **BA Hons programs:** Entrance to a BA Honours program is applied for after all core BA courses have been taken, and requires a minimum GPA of 75% in all courses taken in the subject of the major. Graduation with Honours requires a 75% average in all courses in the major subject.
- **BMus students planning to qualify for the Performance major** in Years 2 through 4 should indicate this to their instructor in advance of the Semester 1 applied music jury, which will serve, also, as the audition to the Performance major.
- **All students** are required to make and keep an advising appointment with their music department academic advisor during every semester, in preparation for registration for the next semester. At the end of their third year, **BMus and BA students** are encouraged to consult with Ms Janelle Bennett in the Fine Arts Student Program Centre (Riddell Centre room 267; 585-5576) to ensure that their registrations for Semesters 7 and 8 will meet graduation requirements. **BMusEd students** should consult the Faculty of Education Program Centre throughout their programs, particularly with regard to choices of courses for the Teaching Minor subject.



Section Two: Getting Around

Advising & Registration Procedures

All Music majors are required to receive academic counselling from the Department of Music prior to registering each semester. Academic advising begins around mid-March for the spring, summer, and fall semesters, and early November for the winter semester, and continues until registration has opened for all categories of students.

All students entering a Music program are assigned an Academic Advisor, and the student is required to make the advising appointment. Current students find out who their assigned Academic Advisor is by coming to the Music Office (RC 257), where all relevant information is posted. New students are assigned an Academic Advisor in their letter of acceptance to the Music Department.

Building Security & Access

The Riddell Centre is open from 7:00 a.m - 11:00 p.m. The practice room hallway is accessible only by card key. It is prohibited to prop the doors to the practice area open, as this jeopardizes the security of people and equipment.

There is a house phone in the practice room hallway near lockers 21-28, at the Theatre Department entrance. Campus Security is on call 24/7, and can be reached at 585-4999, or by pressing the Campus Security button on any campus SaskTel payphone (no coins required).

Walk Along

A free service that offers staff and students a safe walk to their car or anywhere on campus. Call 585-5600 or press the “Walk Along” button on campus pay phones (no coins required).

Lone Worker

The Lone Worker Service is provided by Campus Security to enhance your personal safety while working or studying alone. The Service is available to everyone in the University of Regina community during the quiet hours of the evening, weekends and statutory holidays.

Student Use of Performing Arts Facilities

The University of Regina Department offers some of the best performing arts facilities in the province. These facilities are primarily for the use of music majors and Department Ensembles. In order that all users can enjoy a pleasant and productive working environment, it is essential that there be mutual respect and co-operation. Please consider the impact of your actions on others in our common shared spaces, and observe the following guidelines.

1. Spaces must be left in the original, tidy condition for the next users.
2. Eating, drinking, smoking and/or consuming drugs or alcohol are prohibited.
3. Users of designated, specialized spaces—electronic music studio, keyboard lab, percussion room, small ensemble room, large rehearsal room (RC 175) must have a permission slip signed by the appropriate faculty member before requesting a key for the space.
4. Keys for specialized spaces are non-transferable and must be returned to the Music Office before a student's grades will be released by the Registrar's Office.
5. There must be no tampering with equipment. Any problems with equipment should be reported immediately to the Music Office, or a member of the music faculty.
6. No equipment is to be moved without permission of music faculty.
7. No equipment is to be removed from the University premises without written permission.

Facilities and Equipment

Students should remember that:

1. Before booking university premises to give a non-required recital, a student or student group must submit written permission from an applied music instructor to the department head.
2. Music facilities in the Riddell Centre (RC 175, 228.2) *must be booked* through the Music Department Secretary.
3. Theatres in the Riddell Centre are booked according to the *type of event*:
 - To gain use of a Riddell Centre Theatre for a Third-Year or Graduating Recital (students registered in MU 308, 309 or 409), follow department instructions for booking your recital;
 - To gain use of a Riddell Centre Theatre for a special event (e.g., a concert by an ensemble other than one of the University Ensembles), the Music Department faculty member in charge of the event will enquire about availability, and make a booking with, the Faculty of Fine Arts Technician.

RC 175 is the rehearsal room for all large ensembles. Students may book the room and borrow a key through the Music Office for other ensemble or solo rehearsals, subject to availability and for MU course and Music Department purposes only. The key must be returned to the Music Office immediately following the rehearsal (next morning in the case of an evening or weekend rehearsal). This room must be left as *found*, i.e., set up for an upcoming class or rehearsal.

RC 228.2 is the Music classroom used for almost all Music classes. There is an upright piano, and the room may be booked for small ensemble or solo rehearsals, subject to availability and for MU course and Music Department purposes only. The key must be returned to the Music Office immediately following the rehearsal. This room must be left EXACTLY as found.

The University Theatre is a state-of-the-art theatre that seats 410. The Department shares this space with the Theatre Department. As well as for theatre classes and productions, it is used for noon-hour student concerts, ensemble performances, some Department of Music concerts and required student recitals. It may not be booked for non-required student recitals because of technician costs.

The Shumiatcher Theatre (ShuBox) is a black box theatre-in-the-round space with flexible seating that accommodates 125. The Department shares this space with the Theatre Department. As well as for theatre classes and productions, it is used for noon-hour student concerts, ensemble performances, some Department of Music concerts, required student recitals, and for various other events (masterclasses, etc.). It may not be booked for non-required student recitals because of technician costs.

The Electronic Music Studio (RC 080.4) is a designated space used for electronic music composition, and use of editing and recording equipment, for MU course and Music Department purposes only. Students wishing to access the EMS should contact Dr. Alain Perron at 585-5201.

The Keyboard Lab (RC 053) is used for class piano instruction, and is available for students to practice their skills in MU 221/222 (Music Theory and Analysis I & II), and MU 121/122 (Ear Training and Sight Singing). Access times are posted on the door.

The Percussion Studio (RC 080.3) is open only to percussion majors and to students enrolled in MU 187 (Percussion Techniques). Contact your percussion instructor for permission to access this studio; it is for MU course and Music Department purposes only.

The Electronic Composition and Creation Lab (RC 053) is a designated space shared by the Department of Music and the Department of Media Production and Studies. It is used for classes in Music and in Media only. Students wishing to access the ECCL should contact Dr. Alain Perron at 585-5201.

The Music Ensemble Library (RC 052) houses an extensive collection of music for all four large ensembles. Professor Brent Ghiglione is in charge of this library.

The John Archer Library (Library building) houses a collection of music reference materials, books, parts, CDs, LPs, and scores. There are listening facilities for CDs and LPs. There is a good collection of scores and parts for solo instruments, voice, and various small ensembles. Every Music student should be familiar with the Music areas of the library.

Lockers

There are 28 lockers for student use, available at the start of the Fall semester. Returning students are given first choice and have until the end of the first week of classes to claim a locker. New students may claim a locker during the second week of classes. There is a \$10 refundable deposit for a locker key.

Building Security & Access

The practice room hallway (RC 080) is locked at both ends and is accessible only by card key. Card keys are issued for one semester at a time through the Music Office. There is a \$5 non-refundable charge for a card key and a \$10 refundable deposit for each regular key. If you do not return your card key or key(s) by the date stated on the form, a further \$25 will be charged to your university student account and any deposit will not be returned. University policy states that if money is owed:

1. Students may not register until their debt is cleared
2. Transcripts will not be issued until all outstanding accounts are cleared
3. Convocation will be refused if students have outstanding accounts

When and where to sign up for card keys, keys and lockers

Students may sign-up for card keys, keys and lockers during the first two weeks of classes in RC 256.5 (hours/date of operation will be posted on door); students requiring keys (card keys and general keys) must complete a **Key Agreement form**. **Please note that keys and key cards can take up to three days to arrive.**

Student Use of Performing Arts Facilities

At the beginning of each semester, a **Practice Room Sign-Out form** will be posted on the door of each practice room. It is the student's responsibility to sign out his/her practice time, subject to the following conditions.

1. Performance majors are allotted 10 hours per week; all other majors 5 hours per week.
2. Piano majors have priority for rooms with a grand piano.
3. Practice times must be on the hour, e.g., 8-9, 9-10.
4. Students who have reserved rooms must occupy them within 10 minutes of the posted time. After 10 minutes the room becomes open to other students.
5. No food, beverage, or smoking is allowed in the practice rooms; please do not use the pianos as desks.
6. Students must not use practice rooms to teach private lessons.
7. Do not leave personal belongings in the practice rooms; dispose of waste in the hallway trash bins.

Instrument Loans

The Department owns a number of instruments that may be rented by Music students for use in techniques classes, Concert Band and/or Chamber Orchestra. You must fill out an instrument loan form (available in the Music Office), and have the loan authorized by the relevant faculty member. Once this has been done, the student must return the form to the music office with the appropriate rental fee. After all fees have been paid and the form authorized by the Music Department secretary, the student will take the completed form to the Piano Technician in order to receive their instrument. A rental fee is not charged when the instrument is required for a University ensemble. The instrument received on loan is a valuable piece of property. All care must be made to ensure that the instrument is not stolen, damaged or otherwise disrespected. For all loan periods, regardless of whether or not a rental fee applies, the instrument must be cleaned, maintained and serviced by St. John's Music, with a copy of the repair checklist handed in with the instrument. This required maintenance is performed at the expense of the student prior to returning the instrument. Any damage to the instrument during the loan period is the responsibility of the student and repairs must be performed by a shop specified by the Music Department. The replacement value of an unreturned instrument, or the cost of repairs to an instrument returned in poor condition will be charged to the student's university account. If an instrument is not returned by the agreed upon due date, the student will be charged additional rental fees and a hold will be placed on the student's university account. The hold will only be released if the above steps are followed.

Music Students' Association

A Message from the MSA President:

The Music Students Association (MSA) is an organization that deals with the academic and social concerns of the music students. Throughout the school year, the MSA executives plan various social events, workshops, master classes, and attend music faculty meetings as student representatives. In addition, those students with MSA memberships receive discounts at various stores and restaurants. The MSA memberships are \$5 per year.

Bulletin Boards

Information on **classes, Academic Advisors, the Department Timetable**, and other information is posted in the Music Office, RC 257. There are three bulletin boards outside the Music Office with details about Music Department courses, job opportunities, competitions, and events. There are also bulletin boards inside the Music classroom (RC 228.2), and in the practice room hallway, on which students are welcome to post notices. The Music Students' Association has its own bulletin board in the practice room hallway, opposite the Percussion Studio (RC 080.3).

Email Notices to Students

PLEASE NOTE: The Department maintains a list of student's University of Regina e-mail addresses and we will send e-mail notices to your University of Regina account only. Please check your UR e-mail account regularly.

Student Employment Opportunities

Every year the Department offers students various employment opportunities in areas such as working at concerts (taking cash, ushering, front-of-house duties) and Music Ensemble Library assistance (organizing and cataloguing music; organizing music folders for the various ensembles). There may also be jobs for lab assistants (teaching in the keyboard lab; working in the Electronic Music Student and Electronic Composition and Creation Lab). Student assistants become members of CUPE Local 2419, Academic Assistants. Pay starts at approximately \$12 per hour and rises depending on year of study. Employment opportunities will be posted on the bulletin board outside the Music Department Office.

Services for Students with Disabilities

The University of Regina wishes to effectively assist all students with disabilities. The University aims to provide services that will enable students with disabilities to approach their studies with minimum difficulty. This is best achieved if faculty members are informed in advance about requests for accommodations by students who will be taking their classes. Assistance can be arranged in such things as parking, lectures, reading assignments, examinations and technologies to assist students. Students who use assistance should discuss their needs when registering for classes. Students should then contact the advisor of Special Needs Services for additional information about appropriate accommodation(s) and to discuss the adaptive equipment that is available on campus. Services may vary according to student abilities, needs, supporting documentation and requests. Early registration is advised, particularly for students who need books taped or brailled. Since not all areas of the campus are accessible, students should inquire at the time of registration.

Contact Information:

Disability Resource Office Coordinator
251.15 Dr. William Riddell Centre
Voice/TTY/Variable Volume Phone (306) 585-4631
Fax (306) 585-5172

The Harassment & Discrimination Prevention Office

Room 251 Riddell Centre

Telephone Number: (306) 585-5400

Contact the Office:

- For information.
- To discuss concerns or questions about harassment or discrimination.
- To report complaints.

Complaints may be dealt with by the Harassment and Discrimination Prevention Coordinator or referred to another University of Regina Officer appointed to deal with harassment or discrimination concerns. Please begin by contacting the Harassment and Discrimination Prevention Office at 585-5400. All consultations and enquiries will be dealt with in a confidential manner.

Student Advocate

The Student Advocate is a professional registered social worker available to assist students who are experiencing difficulties.

The Student Advocate's main areas of service are financial and academic advocacy.

The Advocate operates in an advisory capacity. The Advocate has the power to investigate, the power to recommend and the power to represent.

For more information see: <http://ursu.uregina.ca/serv/advocate>



Section Three: Getting Through

Applied Music Requirements

Applied lessons

All students in a BMus or BMusEd program must take Applied Music Lessons (private lessons on an instrument or voice). You will be assigned a teacher after you have successfully auditioned. It is your responsibility to set up a weekly lesson time with your teacher **during the first week of classes**. Before you can register for lessons, you must normally:

- fill out and get a signature on a **Registration Permit/Override form**. The form is available in the Music Office and the signature needed is that of your teacher of Applied Lessons (if a full-time faculty member) or of your Academic Advisor (if your teacher of Applied Music is not a full-time faculty member).
- obtain the **CRN** (course registration number) that goes with the course code for your semester of Applied Music Lessons from the “Web Services for Students” link on the University of Regina Website. If you can’t find the CRN, contact the Department Secretary.

Lesson codes for instrument or voice are “MU”, followed by the relevant two-letter symbol:

BA baritone	HD harpsichord	TB trombone
BN bassoon	HN horn	TP trumpet
BC bass clarinet	OB oboe	TU tuba
CL clarinet	OR organ	VA viola
DB bass	PI piano	VC violoncello
FL flute	PC percussion	VN violin
GR guitar	SX saxophone	VO voice

Except in semesters when you are required both to take lessons and perform a solo recital, your course code will be **MU__** followed by three numbers:

- The first number, 1-4, indicates year of study.
- The second number, 3 or 4, indicates your degree program:
 - 4 = BMus performance major in year 2, 3, or 4.
 - 3 = BMus student in Year 1 or a BMus student whose major is comprehensive, composition, or history or a BMusEd student.
- The third number, 1 or 2, indicates the semester (first or second) in the year of the student’s program. All students register for **MU__ 131** in their first semester, and **MU__ 132** for second semester, regardless of their major.
- Students whose programs require them to continue with a 131 series of applied music lessons take **MU 308** (lessons and recital) in their final semester. Students taking a 241 series of applied music lessons register for **MU 309** for Semester 6 (lessons and recital) and **MU 409** for Semester 8 (lessons and recital).

EXAMPLES: A first-year pianist whose Fall jury qualified her to elect Performance as her major when she registers for Semester 3 would register in **MUPI 131** for the Fall Semester of First Year and in **MUPI 132** for the Winter Semester of First Year. A second-year pianist who has qualified to major in performance would register in **MUPI 241** for the Fall Semester and **MUPI 242** for the Winter Semester. A third-year student whose Applied Music study is voice and whose major is Composition would register in **MUVO 331** for the Fall Semester and **MUVO 332** for the Winter Semester.

Lesson Length

- All first-year BMus students receive a 45-minute weekly lesson.
- BMus, Performance majors receive a 60-minute weekly lesson in Years 2 - 4.
- BMus students whose major is comprehensive, composition, or history receive a 45-minute weekly lesson in Years 2 - 4.
- All BMusEd students receive a 45-minute weekly lesson in all years.

Lesson Credit

Only BMus performance majors in second year or above receive 3 hours of credit for the applied lesson. All others receive 2.0 hours of credit. Students should not register for the second, third, or fourth year of study without having received credit for the previous year or Advanced Standing from the Music Department. Unless there are extenuating circumstances, no student may enroll for more than the regular sequence of eight semesters (for BMus) or seven semesters (for BMusEd) of applied music lessons.

For students in the BMus and BMusEd programs, **applied lessons in a secondary area** are dependent upon the availability of full-time faculty and permission of the Department Head.

Applied Study Evaluation

Your instructor is required to give you a mid-term grade no later than the end of the sixth week of classes. While this does not count towards your final grade, it is a good indicator of your progress, and is kept on file in the Music Office. Your instructor will review any problems or special issues with you at this time.

Accompanist Policy

The Department does not provide accompanists. All students are responsible for finding and paying their own accompanists for juries and recitals. Students should ensure that the accompanist they engage has agreed to the day and time that the student's end-of-semester jury is scheduled for. The Department maintains a non-exclusive list of local accompanists that can be viewed in the Music Office. All piano performance majors must take courses in accompaniment and are often available to accompany other students; please contact music department faculty member Dr. Christine Vanderkooy for details.

Students' Noon Hour Recital Series

All applied music students are encouraged to print for themselves some copies of the Noon-Hour Student Recital Application form found on p.32 of this book and to plan, in advance, the date(s) they wish to perform. Recitals are scheduled for the last three or four Tuesdays of classes towards the end of every semester. Entries are limited to nine students per concert. Any Music Department student or small ensemble is eligible to perform and is encouraged to do so.

Please note: You must fill in a **Noon-Hour Student Recital Form** application (see Appendices at back) and have your **teacher or coach sign it** when he/she feels you are ready to perform to concert standard. The **deadline** for signed applications is **one week prior to the concert date**. Many students like to practise their recital repertoire on a student recital, so the concerts nearest jury times tend to fill up fast. This fun and informal series is a great opportunity to hone your performance skills!

Examinations by Jury

All BMus and BMus Ed students taking Applied Music Lessons must perform a juried examination at the end of each semester, except recital semesters. Dates and times of individual students' juries are posted in the Music Department Office early in the semester, and can only be altered in exceptional circumstances. The jury at the end of MU__ 131 (First Year, Fall Semester) may also serve as the audition for any student whose first choice of major in Years 2 - 4 is Performance, if the student has informed the music Department Office in advance of the exam their intention to qualify for the performance major in Year 2. BMusEd students do not take lessons or play a jury during the internship semester (Semester 7). The form on which students taking juried examination must list their repertoire and which they must copy for all jurors can be printed from one of the Appendices at the back of this book.

Recitals

MU 308 requires a recital of thirty minutes of music performed by the student. The recital must include a minimum of fifteen minutes of material not previously played for credit at jury. Any material over this fifteen minutes may or may not have been performed at a jury. **MU 309** requires forty-five minutes of music played by the student and **MU 409** requires sixty minutes of music played by the student. On both MU 309 and MU 409 recitals programs, a full 50% of the music must be material not played for credit on a jury.

FAQs about Juries

What is a jury examination?

The jury examination is a 10-15 minute performance of works studied during the semester, prepared as if for a concert performance. You will need to fill in a Jury Examination form (ask your instructor to help you) and bring 3 copies to the exam. Forms are available from the Music Office. The jury consists of three faculty members: your applied instructor and two full-time faculty members.

Do I need an accompanist?

If your repertoire requires accompaniment, you must provide an accompanist. Be aware that good accompanists are very busy at jury time and be sure to book one early. Part of your mark will depend on your ensemble with piano, so make sure you get enough practice time with your accompanist, especially for advanced or contemporary repertoire.

When are the juries?

Juries are held immediately after classes end, during the two days prior to the final examination period. Early in the semester the date, time and location of your jury are posted in the Music Department Office. You should immediately book an accompanist for that day and time.

What should I play?

Some teachers require that studies and/or excerpts be performed as well as solo repertoire, while others prefer concert repertoire only. Your teacher will decide with you what is most appropriate for your skills and your level of study.

How is my applied grade decided?

Grades for applied study are calculated as follows:

- 75% lessons. Your applied instructor must inform you of your term grade for the semester before the jury takes place. This grade is also filed with the Music Office.
- 25% jury. Each member of the jury completes an evaluation of your performance and assigns a grade. The chair of the jury averages these three grades and adds the result to the instructor's term grade, to arrive at the final grade.

When will I know my grade?

Faculty cannot release grades until they have been approved by the Dean of the Faculty of Fine Arts. Jury evaluation forms are

Performance Majors

In order to continue in and graduate with performance as your major, you must maintain a mark of 75% in every applied music course and every Recital course throughout your program

Ensembles

Core Ensembles:

MUEN 101 University Concert Band: open to all who play a band instrument and to anyone who both reads music and wishes to learn to play a percussion instrument.

MUEN 103 University Jazz Ensemble: acceptance by audition arranged with the director, Mr. Jacklin in 2011-2012 chris.jacklin@uregina.ca.

MUEN 107 University Wind Ensemble: acceptance by audition arranged with the director, Professor Ghiglione.

MUEN 131 University Concert Choir: open to all who are musicians.

MUEN 135 University Chamber Singers: acceptance by audition arranged with the director, John Wiebe.

MUEN 171 University Orchestra: acceptance by audition arranged with the director, Alain Perron in the 2011 fall semester, and director, John Wiebe in the 2012 winter semester.

Ensemble Requirements and Choice of Sections for Registration

Students who began a Music program in Fall 2009 or later must participate in two Core Ensembles during every semester they are registered for courses as a Music student. In BA Music and BMus programs, up to 6.0 credit hours of ensembles may be taken for credit towards the “Music electives” portion (if any) of their program. In BMusEd programs, seven credit hours are allotted to taking one of two ensembles each semester (except internship semester), one for 1.0 credit hour and the other ensemble for 0 credit hours. See “Which section should I register for?” below.

Students who began a Music program prior to Fall 2009 must participate in one core ensemble during every semester in which they are registered for courses as a Music student, to a minimum total of eight registrations.

Which section should I register for? Credit or non-credit?

Your first core ensemble. Register for section 001 if you need 1.0 credit hour towards your degree program: Percent grading mode (counts towards the GPA) and tuition fee charged.

Your second core ensemble. Register for section 003: 0 credit hours, Pass/Fail grading mode (not averaged into the GPA) and a \$100 Ensemble Participation fee charged.

A third ensemble (“core” or “other”). Register for section 002: 0 credit hours, Pass/Fail grading mode and no Ensemble Participation Fee. Not required and not recommended to first-year students.

A fourth ensemble (“core” or “other”). Register only with Department Head permission for section 002. Not recommended to first-year students.

Notes:

Non-core ensembles (“other ensembles”, which are Percussion, Saxophones, and New Music) have only two sections, with credit hours and fees attached as follows:

Section 001	1.5 credit hours	% grade	Tuition fee charged
Section 002	0. credit hours	P/F	No tuition or other fees charged

Students’ registrations for ensembles are checked during the first week of each semester and errors in choice of section, or number of ensembles a student may be registered in, will be corrected, perhaps resulting in a change of fees owed.

Performances

The Music Department presents or sponsors many interesting performances on campus every semester. Admission to all of these is free to Music students with student ID. They include:

- Formal and informal recitals by music faculty,
- Student ensemble course performances (held towards the end of every semester)
- Opera Workshop and Chamber Music course performances
- Noon-Hour Student Recital Series (about 4 times a semester)
- Music Department Concert Series
- Recitals by senior and graduating students (usually at the end of the semester)
- Recitals and master classes by visiting artists (e.g. the Thomas and Lois Glen Visiting Artist in Music).
- Regina Musical Club Series of five concerts per year.

While attendance at these events is not formally required (unless an instructor makes it a course requirement), we strongly encourage Music students to attend as many as possible. There is no substitute for live music and you may never again have the opportunity to see so many fine performances. Each year, a variety of Department concerts are filmed by Access Communications and televised across the province. Please be aware that your ensemble concert may be filmed, and be sure to look and sound your best!

Competitions

University Orchestra Concerto Competition

Your applied music instructor will help you decide if you should enter and what work you should perform. Entry Forms for this event are available in the Music General Office. The Competition is judged by a panel consisting of the Orchestra Director, who chairs the panel, and at least two other members (faculty or guest panellists). Your repertoire must be suitable for the instrumentation of the Orchestra, and must be approved in advance by the Orchestra Director. Competition details will be posted in the Music General Office. The deadline for application submission is April 27, 2012 at 4:30 p.m. The competition winner will perform his/her concerto, or concerto movement, with the University Orchestra during the following fall semester (November or December 2012).

Professional Placement

Like all senior students working towards degrees in the Faculty of Fine Arts, third- and fourth-year students in BMus and BA in Music programs may apply, by letter to the Head of the Department, to receive degree credit for **work experience** related to their major that they will undertake with a Regina arts organization in a coming semester.

(i) Typically, string and wind players who have been accepted for employment by the Regina Symphony Orchestra for a series of concerts may apply for degree credit for this anticipated work. One hundred and twenty hours of work (including rehearsals, performances and private practice) are equated to 3.0 credit hours towards a degree program. The Department's Coordinator for Professional Placement will attempt to engage an RSO player from the same section of the orchestra to monitor and evaluate the student during the semester. The student registers for FA499AA–ZZ and the grade awarded at the end of the semester is Pass or Fail (which does not count towards the student's % G.P.A.). These credit hours may be applied towards the 9.0 credit hours of "Fine Arts (non Music)" requirements of the BMus degree program or the 3.0 credit hours "Fine Arts/Arts/Science Elective" of the BA Music program.

(ii) Any BMus student accepted to work as a performing musician or an arts administrator with a professional arts organization in Regina may, by describing the opportunity in writing, apply by letter to the Head of the Department. The arts organization is then approached by the Department's Coordinator of Professional Placement to determine whether the organization is willing to become a "program partner" in the FA Professional Placement Program for the student during the particular semester.

Requirements and Deadlines

Department Head approval is required and is based on:

From the Student: a one page letter of intent to the department head outlining the learning they expect to achieve and how the placement fits within their degree program. ***Due October 15th for the winter semester, February 15th for the spring/summer semester and April 30th for the fall semester.***

From the Program Partner: a one page outline from the organization that includes learning outcomes for the student, a summary of work related duties, the name of the student's direct supervisor, and the location that work will be conducted. ***Due October 15th for the winter semester; February 15th for the spring/summer semester; April 30th for the fall semester.***

Scholarships

General, unofficial information is given below. Please visit the UR's undergraduate awards site: <http://www.uregina.ca/awards/scholarships> to see full and official details: how to apply for, and conditions attached to, all scholarships.

Entrance Scholarships

- no application required
- open to high school entrants who audition early
- recipients are recommended by Music Department

Imre Szabados Scholarship in Fine Arts

- application deadline March 15
- open to students entering 1st year; must be a graduate of a Regina high school, with a minimum admission average of 80% in Music or Visual Arts
- value of \$1000 over 2 years

Gene B. Ciuca Memorial Scholarship

- application deadline April 15
- open to all entering 3rd and 4th year Music students
- minimum 75% CGPA and demonstrated artistic ability
- value of \$1,700

Frank Connell Memorial Scholarship

- application deadline April 15
- open to entering 3rd and 4th year Music Education students
- value of \$500

Alice Mary Goodfellow Scholarship

- application deadline April 15
- 3 available
- open to 3rd or 4th year BMus or BMusEd students majoring in Piano
- value of \$2,000

Anne Owen Goodfellow Scholarship

- application deadline April 15
- 3 available
- open to 3rd or 4th year BMus or BMusEd students with a major in Voice
- value of \$2,000

John Hamill Memorial Scholarship

- application deadline April 15
- open to 4th year BMus Performance students majoring in Voice with minimum 80% CGPA and demonstrated financial need
- value of \$1,000

Marion Kennedy Music Scholarship

- no application required
- awarded to a third year student in music who stands first in his or her year in the area of piano. If no student qualifies in the area of piano, scholarship will be awarded to a student in voice
- value of \$175



L. Frank Laubach Scholarship

- no application required
- open to 3rd or 4th year BMus string majors, or BMus students majoring on other orchestral instruments
- minimum 80% CGPA
- value of \$2,500

Alice M. Parent Memorial Bursary

- application deadline September 30th
- awarded to the 3rd year Music student with the highest PGPA
- value of \$500

Regina Musical Club Scholarship

- application deadline April 15
- open to all entering 2nd, 3rd, and 4th year students
- value of \$1,600

Oswell Robinson Assiniboia Sherwood Masonic Scholarship in Music

- application deadline April 15
- open to all entering 3rd and 4th year Music students
- minimum 75% CGPA and demonstrated artistic ability
- value of \$1,700

Rose E. Schmaltz Bursary for Voice

- application deadline April 15
- open to all Music students majoring in Voice (1st – 5th year)
- minimum 75% CGPA with financial need a consideration
- value of \$1,000
- financial need considered

Colette Kokesch Scholarship

- no application required
- awarded by Faculty of Education
- open to Education students, including Bachelor of Music Education, who are entering 4th year, have maintained a minimum 75% CGPA, and show promise as a teacher in their field
- value of \$1,700

Faculty of Fine Arts Scholarship

- no application required
- open to Fine Arts students who have finished their 3rd year and are working on their 4th
- award based on artistic achievement
- value of \$500

Coca Cola Student Awards

- application deadline March 15th
- 8 available
- open to all university students who are entering years 3, 4, or 5 and who have shown outstanding contributions to the university and/or community
- contact Faculty of Fine Arts
- value of \$750

Elizabeth Blight Scholarship

- no application required
- students in English, Fine Arts, History, who have completed at least 60 credit hours are considered
- minimum 70% CGPA and minimum 75% PGPA
- contact Faculty of Fine Arts
- value of \$1100

McConica Family Legacy Scholarship in Fine Arts

- no application required
- awarded to a Fine Arts student who has successfully completed a minimum of 83 credit hours and has a minimum 80% CGPA
- contact Faculty of Fine Arts
- value of \$5,000

Wascana Preceptory No. 51 Knights Templar Scholarship

- application deadline June 1
- open to majors in Biology, Chemistry, Computer Science, Education, Music, Theatre or Visual Arts
- who have completed 90 credit hours, have a minimum 80% UGPA, and demonstrate good citizenship
- value of \$6,000 (paid in 2 instalments)

Scholarships outside the University of Regina:

F.J. Connell Music Scholarship *

- application deadline October 1st
- open to Music students having completed at least 1 year of full-time study, including graduate students
- preference give to students who exhibit cooperation, honesty, work ethic, and so on.
- value \$750

*contact F.J. Connell Music Scholarship Trust

Arts Organizations in Regina and the Province

Regina is home to many arts organizations that serve the community in a variety of ways. They are valuable resources for understanding and entering the contemporary music scene, providing such things as workshops to assist artists in grant applications. Students are encouraged to actively foster their artistic and professional development through these organizations.

Saskatchewan Arts Board: www.artsboard.sk.ca

SaskMusic: www.saskrecording.ca

Saskatchewan Band Association: www.saskmusic.ca

Saskatchewan Choral Federation: www.saskchoral.ca

Saskatchewan Music Educators' Association: www.musiceducationonline.org/smea/map.html

Saskatchewan Registered Music Teachers' Association: www.srmta.com

Music Organizations in Regina

Regina boasts a rich variety of musical life, ranging from a lively club scene to classical concerts. Some key organizations are listed below.

Regina Symphony Orchestra

Canada's oldest continuously performing orchestra presents a concert almost every other week in the 2,000-seat Centre of the Arts, often featuring internationally renowned soloists. Rush tickets are usually available to students on the day of a performance. Phone 586-9555. Website www.reginasymphonyorchestra.sk.ca

Conservatory of Performing Arts

Part of the University of Regina and run through the Centre of Continuing Education, the Conservatory offers private lessons in music theory, music history, voice and most instruments, arranges classes in music history and theory, and runs many ensembles ranging from choirs to orchestra, for people of all ages. A number of Music students teach for the Conservatory. Phone: 585-5830. Website: www.uregina.ca/cce/conservatory

Regina Musical Club

The Club presents 5 concerts a season in the University Theatre, Riddell Centre. UR Fine Arts students are admitted free of charge. Website: www.reginamusicalclub.com

Regina Musicians Local 446 AFM

The local branch of the American Federation of Musicians. Grants are sometimes available towards presenting performances; they can also assist with scholarship applications. Phone: 352-1337

Regina Jazz Society

The Jazz Society presents bi-weekly live jazz concerts from September to May in Le Bistro.

Website: <http://www.jazzregina.ca/>

Section Four: Getting Out

The Recitalist's Essential Checklist

Please note: Taking care of **all** details associated with giving a recital is **the student's responsibility**, not that of the Department of Music or the student recital coordinator/webmaster; it is also an important part of preparing for a professional career.

1. Register

Giving a recital is required for students who are registered in the following courses:

MU 308: BMus students whose major is Comprehensive, Composition, or History, giving a graduation recital AND BMusEd students, giving a graduation recital.

MU 309: BMus students whose major is Performance, giving a third year recital.

MU 409: BMus students whose major is Performance, giving a graduation recital.

Do not register for both applied lessons and recital, as 308, 309 & 409 all include applied lessons. **Please check with your Academic Advisor, directly**, about registering for the above courses.

2. Access to the UR Courses website for student recitals:

Only registered students, the webmaster/student-recital-coordinator and the department head have access to this website; Teachers (applied music instructors) do not have access to this web site, unless they have specifically requested access.

3. UR Courses Login:

Using an internet browser such as Internet Explorer or Netscape Navigator,

- Type www.uregina.ca in the address box, press enter and then find "Quicklinks"; on the drop-down menu select "WebCT/UR Courses. Press enter and always click on "login to UR Courses" (NOT WebCT).
- Type your user-ID and password in the appropriate boxes and click on "log in".
- You will see a link entitled "MU XXX [=course number you registered for] (Applied Music Recital)" – click on it. A website within UR Courses entitled "Music 308/309/409 – Applied Music Recitals Fall 2009" will load.

Trouble logging in?

- Return to the main screen at www.uregina.ca/webct.
- On the left side of the screen, click on "Quicklinks" and select "find username and password", then follow the prompts.
- **Note:** This is an **external problem** to which only the University of Regina Computing Services can attend, not the webmaster of the UR Courses site.
- If necessary, contact the IT Support Centre, IT.Support@uregina.ca, phone: 585-4685, location: ED 549.

4. UR Courses Website Contents:

We will walk you through all the steps of **non-performing aspects of giving a recital**, specifically:

- How to arrange the date and time of your recital, including how to arrange a rehearsal in the University Theatre or the Shu-Box, should one of these be your venue.
- Whom to contact about on-campus recital venues other than the University Theatre and the Shu-Box (e.g., Recital Hall, Luther Chapel, etc.);
- Advice on booking your accompanist;
- How to create your recital program;
- Information on matters concerning: physical set-up; publicity; fees; length of recital; grading of recital; dress code; reception, etc.

Printing: All available online documents are saved in PDF-format. Please ensure you have a recent version of the ADOBE READER installed on your computer (<http://www.adobe.com>) before you print.

Calendar: Once confirmed, all recital dates, times and locations as well as members of the recital jury will be posted on the UR Courses website calendar.

Other documents and links: These include printable booking forms for the University Theatre and the Shu-Box, a Frequently-Asked-Question list, overviews of important contacts for booking performance venues as well as student recitals, etc. Direct links will also be provided to the home pages of the Regina Symphony Orchestra, the Regina Musical Club, etc. to facilitate the initial recital-date booking stage.

Checking for Updates: This website will be updated and expanded on a regular basis. Students are urged to visit the site even after their recital date has been confirmed for important messages.

5. Final Marks for Recitals

Final marks will not be accessible through the UR Courses website. Please go directly to your Academic Record.

6. UR Courses Website Master and Student Recital Coordinator:

Meaghan Matcyk, Music Department Secretary
Meaghan.Matcyk@uregina.ca
Telephone: 585-5532
Fax: 585-5549
Office: RC 257

Appendices





Department of Music

Jury Examinations

Date: _____

Student is to fill out the following, in triplicate, and present to the examiners.

Name: _____ Applied Class Number _____

Major or minor _____ Other (specify) _____

Solo appearances this year (semester)

Present Teacher: _____

Repertoire this semester: Place an X by selections to be performed at this examination (approximately 10 minutes - prepared as if for concert presentation).

Pieces

Studies

**Winter 2012 NOON-HOUR STUDENT RECITAL
APPLICATION FORM**

Deadline for submission in Music Dept. Office is ONE WEEK PRIOR to date of recital.

1. Circle one recital date for each application form you submit:

March 6 March 20 March 27 *(in ShuBox 12:00 noon to 1:00 p.m.)*

April 11 *(marathon recital in Crush Area 11:00 a.m. to 2:00 p.m.)*

2. Fill in precise duration of entire performance time required, including breaks between movements or works: (10-min. maximum) _____ **minutes.**

Must be on **first half** / **second half** of program (circle one, only if applicable).

3. Information for recital program:

First work: Title _____

Title(s) of movement(s), if any _____

If from an opera or oratorio, which one? _____

Composer name: _____ Composer dates: _____

Second work (if applicable): Title _____

Title(s) of movement(s), if any _____

If from an opera or oratorio, which one? _____

Composer name _____ Composer dates: _____

NAME(S) OF STUDENT(S) _____

INSTRUMENT or VOCAL RANGE of student(s): _____

PIANO ACCOMPANIST'S NAME: _____

4. Equipment needed:

Grand piano? Y N

Other equipment (music stands, etc.): _____

5. Student's phone # _____ **e-mail** _____

Student's signature _____

Faculty member responsible for coaching:

Name

Signature

All program information will be printed exactly as submitted.